



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
PERSONNEL/HR STANDING COMMITTEE MEETING MINUTES*
JUNE 10, 2022 – 10:30 AM
MEETING HELD VIA TELECONFERENCE**

A regular meeting of the Personnel/HR Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, June 10, 2022, via teleconference.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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1 CALLED TO ORDER by Director Pageler at 10:30 AM.

2 ROLL CALL: The following Directors were **present** via teleconference, representing a quorum:

Director Larry Pageler, 2022 Board Chair

Director Jimmy Dutra, 2022 Board Vice Chair **AR 10:31**

Director Donna Lind, Immediate Past Board Chair

Director Kristen Brown

Director Rebecca Downing

County of Santa Cruz

City of Watsonville

City of Scotts Valley

City of Capitola

County of Santa Cruz.

Michael Tree

METRO CEO/General Manager

3 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Having none, Director Pageler moved to the next agenda item.

4 ORAL AND WRITTEN COMMUNICATIONS TO THE PERSONNEL/HR STANDING COMMITTEE

Hearing none, Director Pageler moved to the next agenda item.

5 REVIEW REQUEST FOR AUTHORIZATION OF MOBILITY TRAINING COORDINATOR POSITION IN THE CUSTOMER SERVICE DEPARTMENT

Dawn Crummié, Human Resources Director, spoke to this item. When the Accessible Services Coordinator retired, METRO reassessed the position and determined it needed to encompass a broader training component for all of METRO’s services, not just paratransit. The job description was rewritten to be in line with METRO’s current needs and will now report to the Customer Service Department. We are defunding the Accessible Services Coordinator position to fund the Mobility Training Coordinator position.

Director Downing asked for more details supporting the rewrite of the job description. Danielle Glagola, Marketing, Communications and Customer Service Director, explained that the previous position only trained on our ParaCruz services and METRO needs to broaden the training to include our fixed route services which could be a viable option for some of our ParaCruz clients. We also want the Mobility Training Coordinator to develop an ambassador training program where more

community outreach is performed (e.g., schools, youth centers, and community centers) and training the public on how to use METRO's services.

No public comment.

MOTION: REQUEST THE FULL BOARD TO AUTHORIZE A MOBILITY TRAINING COORDINATOR POSITION IN THE CUSTOMER SERVICE DEPARTMENT

MOTION: DIRECTOR LIND

SECOND: DIRECTOR DOWNING

MOTION PASSED WITH 5 AYES (Directors Pageler, Dutra, Lind, Brown, and Downing).

6 ADJOURNMENT

Director Pageler adjourned the meeting at 10:36 AM.

Respectfully submitted,

Donna Bauer
Executive Assistant