



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
FINANCE, BUDGET, AND AUDIT STANDING COMMITTEE MEETING MINUTES*
NOVEMBER 11, 2022 – 8:00 AM**

MEETING HELD VIA TELECONFERENCE

A regular meeting of the Finance, Budget, and Audit Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, November 11, 2022, via teleconference.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com

1 CALLED TO ORDER by Director Lind at 8:04 AM.

2 ROLL CALL: The following Directors were **present** via teleconference, representing a quorum:

Director Shebreh Kalantari-Johnson

Director Manu Koenig

Director Donna Lind

Director Mike Rotkin *AR 8:20*

City of Santa Cruz

County of Santa Cruz

City of Scotts Valley

County of Santa Cruz

Michael Tree

Julie Sherman

METRO CEO/General Manager

METRO General Counsel

3 ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET, AND AUDIT STANDING COMMITTEE

Hearing none, Director Lind moved to the next agenda item.

4 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Having none, Director Lind moved to the next agenda item.

5 YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF OCTOBER 31, 2022

Chuck Farmer, CFO, spoke to the presentation and reviewed the key metrics of service, financials, capital and personnel for October 2022.

Discussion continued on the progress of the enterprise resource planning (ERP) system and the procurement of the Automatic Passenger Counters (APC) and Automatic Vehicle Location (AVL) systems.

6 KEY PERFORMANCE INDICATORS (KPI) REPORT FOR 1ST QUARTER THROUGH SEPTEMBER 30, 2022

Kristina Mihaylova, Finance Deputy Director, spoke to the presentation and an overview of the financial performance (farebox recovery), productivity (ridership), risk management and safety (accidents/incidents), reliability (chargeable road calls), and dependability (cancelled trips/pass-ups) was provided.

Discussions centered around:

- Contributing factors to the mileage increase between chargeable road calls
- Commuter cost per revenue service hours
- Upcoming highway 17 and Watsonville temporary route changes
- Receiving public input and providing outreach on these route changes
- UCSC pass-ups and buses stacking up at campus bus stops

METRO staff addressed all concerns.

Director Lind thanked staff for their in-depth reporting.

Hearing nothing further, Director Lind went to the next agenda item.

7 ADJOURNMENT

Director Lind adjourned the meeting at 8:51 AM.

Respectfully submitted,

Donna Bauer
Executive Assistant