



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
CAPITAL PROJECTS STANDING COMMITTEE MEETING MINUTES\*  
MARCH 11, 2022 – 10:30AM  
MEETING HELD VIA TELECONFERENCE**

A regular meeting of the Capital Projects Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, March 11, 2022, via teleconference.

The Committee Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com). \*Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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**1 CALLED TO ORDER** by Director Pageler at 10:30 AM.

**2 ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

Director Bruce McPherson  
**Director Donna Meyers**  
**Director Larry Pageler**

County of Santa Cruz  
**City of Santa Cruz**  
**County of Santa Cruz**

Dawn Crummié  
Julie Sherman

Interim CEO/General Manager  
General Counsel

**3 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Having none, Director Pageler moved to the next agenda item.

**4 ORAL AND WRITTEN COMMUNICATIONS TO THE CAPITAL PROJECTS STANDING COMMITTEE**

Having none, Director Pageler moved to the next agenda item.

**5 RECOMMEND APPROVAL TO THE FULL BOARD OF DIRECTORS OF THE FY22 CAPITAL PROJECTS AND RECEIVE THE TEN-YEAR UNFUNDED CAPITAL LIST UPDATE**

John Urgo, Planning and Development Director, said staff is putting forth a recommendation to fund one of these capital projects on the list—Automatic Passenger Counters (APC). We will use Federal Transit Administration (FTA) 5339a FY21 Bus and Bus Facilities formula grant funding towards this capital project. APC will allow us to analyze our ridership on a stop basis, by trip, and by time of day for the first time in this agency’s history. It will also allow real time passenger crowd information.

Director Meyers asked how this funding affects the funding for Pacific Station North. Mr. Urgo said the Board of Directors previously approved funding for the Pacific Station North project in the amount of \$4 million. Most of the funding for that project is coming from Measure D funds. The FTA 5339a funds will not be used for that project.

Director Pageler remarked that he has been advocating for APC with automatic vehicle location (AVL) for several years and is glad METRO is having both installed at the same time to better plan routes and service.

There was no public comment.

**MOTION: MOTION TO RECOMMEND APPROVAL TO THE FULL BOARD OF DIRECTORS OF THE FY22 CAPITAL PROJECTS AND RECEIVE THE TEN-YEAR UNFUNDED CAPITAL LIST UPDATE**

**MOTION: DIRECTOR MEYERS**

**SECOND: DIRECTOR PAGELER**

**Motion passed by Directors Meyers and Pageler. Director McPherson was absent.**

**6 RECOMMEND APPROVAL TO THE FULL BOARD OF DIRECTORS ADOPTING A RESOLUTION THAT APPROVES THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ZERO-EMISSION BUS ROLLOUT PLAN AND AUTHORIZES THE CEO/GENERAL MANAGER TO SUBMIT THE ZEB ROLLOUT PLAN TO THE CALIFORNIA AIR RESOURCES BOARD IN ACCORDANCE WITH THE INNOVATIVE CLEAN TRANSIT REGULATION**

Margo Ross, COO, reported that the METRO zero-emission bus rollout plan is not due until July 2023; but we are moving this forward to provide the Committee and Board with information on the plan. She introduced Emily Price and Joel Donham from CTE who spoke to the presentation. They highlighted the requirements of the Innovative Clean Transit (ICT) regulation, transition timeline, METRO's fleet replacement schedule, challenges that lie ahead and next steps to take.

Director Meyers thanked CTE for their presentation and asked COO Ross if METRO has a team in place to tackle this project. COO Ross responded that we do have an internal team that includes the Planning, Facilities and Maintenance Departments and we meet with CTE on a regular basis. Director Pageler added that you are providing the perfect framework that is the nexus of so many things. We appreciate the materials presented.

**MOTION: MOTION TO RECOMMEND APPROVAL TO THE FULL BOARD OF DIRECTORS ADOPTING A RESOLUTION THAT APPROVES THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ZERO-EMISSION BUS ROLLOUT PLAN AND AUTHORIZES THE CEO/GENERAL MANAGER TO SUBMIT THE ZEB ROLLOUT PLAN TO THE CALIFORNIA AIR RESOURCES BOARD IN ACCORDANCE WITH THE INNOVATIVE CLEAN TRANSIT REGULATION**

**MOTION: DIRECTOR MEYERS**

**SECOND: DIRECTOR PAGELER**

**Motion passed by Directors Meyers and Pageler. Director McPherson was absent.**

**7 REVIEW AND RECOMMEND APPROVAL TO THE FULL BOARD AN INCREASE IN THE CONTRACT AUTHORITY OF AN ADDITIONAL \$400,000 FOR MARK THOMAS & COMPANY FOR GENERAL ON-CALL CIVIL ENGINEERING AND SURVEYING SERVICES**

Freddy Rocha, Facilities Maintenance Manager, explained this is an on-call contract for civil engineering and surveying services on future projects.

**MOTION: MOTION TO RECOMMEND APPROVAL TO THE FULL BOARD AN INCREASE IN THE CONTRACT AUTHORITY OF AN ADDITIONAL \$400,000 FOR MARK THOMAS & COMPANY FOR GENERAL ON-CALL CIVIL ENGINEERING AND SURVEYING SERVICES**

**MOTION: DIRECTOR MEYERS**

**SECOND: DIRECTOR PAGELER**

**Motion passed by Directors Meyers and Pageler. Director McPherson was absent.**

**8 ADJOURNMENT**

Director Pageler adjourned the meeting at 11:03 AM.

Respectfully submitted,

Donna Bauer  
Executive Assistant