



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS AGENDA
REGULAR MEETING
FEBRUARY 28, 2025 – 9:00 AM
HYBRID MEETING**

Members of the public may attend in-person or participate remotely via Zoom.

**METRO Admin Office
110 Vernon Street
Santa Cruz, CA**

**Zoom [Link](#)
Dial In: 1-669-900-6833
Meeting ID: 823 2842 5369**

The Board of Directors Meeting agenda packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz METRO's Administrative Office at 110 Vernon Street, Santa Cruz, CA.

Public comment may be submitted via email to boardinquiries@scmttd.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board's correspondence that is posted online at the Board meeting packet link. Oral public comments will also be accepted during the meeting through Zoom. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The Board may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

BOARD ROSTER

Director Rebecca Downing	County of Santa Cruz
Director Jimmy Dutra	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Fabian Leonor	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Monica Martinez	County of Santa Cruz
Director Scott Newsome	City of Santa Cruz
Director Melinda Orbach	City of Capitola
Director Vanessa Quiroz-Carter*	City of Watsonville
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College
Ex-Officio Director Edward Reiskin	UC Santa Cruz

*Attending virtually from 628 Crown Road, Santa Cruz, CA

Corey Aldridge
Julie Sherman

METRO CEO/General Manager
METRO General Counsel

SECTION I: OPEN SESSION

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

1 CALL TO ORDER

2 SAFETY DEBRIEF

Gregory Strecker, Safety, Security and Risk Management Director

3 ACKNOWLEDGE APPOINTMENT OF DIRECTOR

Vice Chair Downing

4 ROLL CALL

In accordance with Assembly Bill 2449, Board members may participate remotely due to “just cause” or “emergency” circumstances. If applicable, following an announcement, the Board will take action on approving Board members’ emergency teleconference participation.

5 ANNOUNCEMENTS

5.1 Today’s meeting is being broadcast by Community Television of Santa Cruz County.

5.2 Language Line Services is providing Spanish interpretation services, which will be available during “Oral Communications” and for any other agenda item for which these services are needed.

6 APPROVE: BOARD OFFICERS AND COMMITTEE APPOINTMENTS

Vice Chair Downing

7 BOARD OF DIRECTORS COMMENTS

8 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

This time is set aside for Directors and members of the general public to address any item not on the agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked or may ask questions for clarification. All matters of an administrative nature will be referred to staff. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

8.1 Email from David Van Brink dated 1/30/25 with METRO response

8.2 Email from Jennifer Rootes dated 2/11/25 with METRO response

8.3 Email from Vlad Vovo dated 2/18/25 with METRO response

8.4 Email from Courir Laufen dated 2/23/25 with METRO response

9 LABOR ORGANIZATION COMMUNICATIONS

10 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 11.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK AND ACH JOURNAL DETAIL FOR THE MONTH OF JANUARY 2025**
Chuck Farmer, Chief Financial Officer
- 11.2 ACCEPT AND FILE MINUTES OF:**
 - A. JANUARY 24, 2025 BOARD OF DIRECTORS REGULAR MEETING**
 - B. FEBRUARY 14, 2025 FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING**Corey Aldridge, CEO/General Manager
- 11.3 ACCEPT AND FILE: THE YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF JANUARY 31, 2025**
Chuck Farmer, Chief Financial Officer
- 11.4 ACCEPT AND FILE: THE YEAR-TO-DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER TWO AS OF DECEMBER 31, 2024**
Chuck Farmer, Chief Financial Officer
- 11.5 ACCEPT AND FILE: THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR OCTOBER, NOVEMBER, AND DECEMBER 2024**
Rina Solorio Gomez, Assistant Operations Manager, Paratransit
- 11.6 APPROVE: CONSIDERATION OF DECLARING VEHICLES AND/OR EQUIPMENT AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION**
Chuck Farmer, Chief Financial Officer
- 11.7 APPROVE: REVISED 2025 BOARD OF DIRECTORS' MEETING SCHEDULE**
Corey Aldridge, CEO/General Manager
- 11.8 APPROVE: CONSIDER A RESOLUTION AUTHORIZING THE CEO/GENERAL MANAGER TO SUBMIT APPLICATIONS AND EXECUTE AGREEMENTS FOR GRANTS FROM THE FEDERAL TRANSIT ADMINISTRATION AND FROM THE CALIFORNIA DEPARTMENT OF TRANSPORTATION**
John Urgo, Chief Planning and Innovation Officer
- 11.9 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 2ND AMENDMENT EXTENDING THE CONTRACT FOR SIX (6) MONTHS WITH OXFORD GLOBAL RESOURCES, LLC FOR PROFESSIONAL SERVICES, INCREASING THE CONTRACT TOTAL BY \$250,000**
Chuck Farmer, Chief Financial Officer

- 11.10 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) PROGRAM AWARD AND ALL AMENDMENTS ON BEHALF OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FOR THE DOWNTOWN LIBRARY MIXED USE PROJECT**
John Urgo, Chief Planning and Innovation Officer

REGULAR AGENDA

- 12 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS FOR JANUARY:
(10 YEARS) RINA SOLORIO GOMEZ, ASST. OPERATIONS MANAGER –
PARATRANSIT DIVISION
(25 YEARS) RAYMUNDO MARQUEZ, VEHICLE SERVICE DETAILER**
Vice Chair Downing
- 13 RETIREE RESOLUTIONS OF APPRECIATION FOR:
ED DAVIDSON, BUS OPERATOR
TEODORO GUERRERO, VEHICLE SERVICE DETAILER
SARA HEWITT, PARATRANSIT OPERATOR
ISAAC HOLLY, IT & ITS DIRECTOR
ROBERT PAUL MALDONADO, BUS OPERATOR**
Vice Chair Downing
- 14 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO ENTER INTO A SHORT-TERM LINE OF CREDIT OR BRIDGE LOAN**
Chuck Farmer, Chief Financial Officer
- 15 UPDATE FROM CAL-ITP ON RECOMMENDED FARE POLICY CHANGES AND INTEGRATED TICKETING**
John Urgo, Chief Planning and Innovation Officer
- 16 CEO ORAL REPORT**
Corey Aldridge, CEO/General Manager
- 17 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, MARCH 28, 2025 AT 9:00 AM AT THE SCOTTS VALLEY CITY COUNCIL CHAMBERS, 1 CIVIC CENTER DR., SCOTTS VALLEY, CA**
Vice Chair Downing
- 18 ADJOURNMENT**
Vice Chair Downing

TITLE 6 - INTERPRETATION SERVICES/TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Sr. Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmtd.com. Upon request, Santa Cruz METRO will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting.

Requests should be emailed to boardinquiries@scmtd.com or submitted by phone to the Sr. Executive Assistant at 831-426-6080. Requests made by mail (sent to the Sr. Executive Assistant, Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

PUBLIC COMMENT

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.

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DATE: February 28, 2025
TO: Board of Directors
FROM: Board Vice Chair Rebecca Downing
SUBJECT: APPROVE BOARD OFFICERS AND COMMITTEE APPOINTMENTS

I. RECOMMENDED ACTION

That the Board of Directors elect Directors to the following positions:

- A. Santa Cruz Metropolitan Transit District (METRO) Board Chair and Vice Chair;**
- B. Director Positions on various METRO Board Standing Committees;**
- C. Five Director Positions on the Santa Cruz Civic Improvement Corporation (SCCIC) Board; and,**
- D. Representatives and Alternates for the Santa Cruz County Regional Transportation Commission (SCCRTC)**

II. SUMMARY

- Article 6 of the Santa Cruz Metropolitan Transit District (METRO) Bylaws provides that the Board of Directors shall annually nominate individuals to the positions of Chair and Vice Chair.
- In 2024, the Board of Directors nominated individuals to stand for election to the Standing Committee positions referenced in this staff report.
- Article III, Section 3.03 of the Santa Cruz Civic Improvement Corporation (SCCIC) Bylaws provide that the Board of Directors shall appoint METRO Directors to the SCCIC Board.
- To maintain representation on the Santa Cruz County Regional Transportation Commission (SCCRTC), it is necessary that the Board of Directors elect individuals to the three positions and three alternate positions that are designated for METRO Board Members.
- Elections for the positions referenced in this Staff Report are scheduled to be held at the beginning of the February 28, 2025 Board of Directors meeting.

III. DISCUSSION/BACKGROUND

The terms of the officers and appointees of the Board of Directors in the positions of Chair, Vice Chair and SCCRTC appointees expire in February 2025. Four of the

SCCIC Directors' terms are set to expire in February 2025 and one vacancy for Treasurer needs to be filled.

SCCIC is a non-profit public benefit corporation organized under the non-profit benefit corporation law in the State of California to provide financial assistance to METRO by acquiring, constructing, and financing various public facilities, land and equipment and the leasing of facilities, land and equipment for use, benefit and enjoyment of the public served by METRO.

Article III, Section 3.03 of the SCCIC Bylaws provides that METRO's Board of Directors shall appoint METRO Directors to the SCCIC Board.

Staff recommends that the METRO Board of Directors appoint METRO Directors to serve on the SCCIC Board. At this time, four of the appointee terms are expiring and one vacancy for Treasurer needs to be filled.

The METRO Bylaws provide that the Board of Directors shall identify nominees to be considered for election to the positions herein referenced.

Staff recommends that the Board of Directors:

Provide slates for CY 2025 to:

- 1) Elect Directors to the positions of Chair and Vice Chair
- 2) Reconfirm or nominate Directors to positions on the current Standing Committees:
 - a. Finance, Budget and Audit Standing Committee
 - b. Personnel/Human Resources Standing Committee
 - c. Capital Projects Standing Committee
- 3) Fill five positions on the SCCIC
- 4) Elect three representatives and three alternates to the SCCRTC

In accordance with the METRO Bylaws, nominations remain open until the positions are filled through election. The election for the referenced positions is scheduled to be held on February 28, 2025.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Stewardship and Accountability responsibility.

V. FINANCIAL CONSIDERATIONS/IMPACT

Funding support for the positions identified in this staff report is contained under Admin in the FY25/FY26 Final Budget adopted June 28, 2024 and in the FY26/FY27 budget yet to be finalized.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

None.

VIII. ATTACHMENTS

Attachment A: Current METRO Board Officers and Appointees

Attachment B: Current SCCIC Board Roster

Attachment C: Board Nominated Slate(s) Worksheet

Prepared by: Donna Bauer, Sr. Executive Assistant

IX. APPROVALS

Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge
CEO/General Manager



BOARD CHAIR & VICE CHAIR, STANDING AND AD HOC COMMITTEE APPOINTMENTS



2024 Chair, Vice Chair and Standing Committees

Chair
KRISTEN BROWN

Vice Chair
REBECCA DOWNING

Capital Projects Standing Committee

Committee Established 8/26/16

JIMMY DUTRA
SCOTT NEWSOME
LARRY PAGELER

Finance, Budget and Audit Standing Committee

(4-5 Board Members, as a ground rule)

Committee Established 8/26/16

SHEBREH KALANTARI-JOHNSON
MANU KOENIG
DONNA LIND
MIKE ROTKIN

Personnel/Human Resources Standing Committee

Committee Established 8/26/16

KRISTEN BROWN, Current Chair
REBECCA DOWNING, Current Vice Chair
SHEBREH KALANTARI-JOHNSON, Immediate Past Chair
DONNA LIND
VANESSA QUIROZ-CARTER

Attachment A



2024 Other Committees

SCCIC Representatives

REBECCA DOWNING
SHEBREH KALANTARI-JOHNSON
MANU KOENIG
BRUCE McPHERSON
LARRY PAGELER

SCCRTC Representatives

KRISTEN BROWN
LARRY PAGELER
MIKE ROTKIN

SCCRTC Alternates (in order)

SHEBREH KALANTARI-JOHNSON
VANESSA QUIROZ-CARTER
DONNA LIND

2024 Ad Hoc Committees

CEO Goals and Objectives Ad Hoc Committee

Committee Established 5/19/17

KRISTEN BROWN*
REBECCA DOWNING*
SHEBREH KALANTARI-JOHNSON*
LARRY PAGELER*
MIKE ROTKIN*

MAC Ad Hoc Committee

Committee Established 3/24/17

Legislative Ad Hoc Committee

Committee Established 2/23/18

Ad Hoc Committees and Members are designated by the Board Chair.

Ad Hoc Committees are created and disbanded each year as their specific assignments are completed, and then reconstituted as needed.

2/23/24 Approved at METRO Board Meeting

*Appointed by Board Chair Kalantari-Johnson January 2024

Attachment B



SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC)

BOARD OF DIRECTORS 2024 - 2025

	YEAR TERM BEGAN	YEAR TERM ENDS
Vacant, President	2023	2025
Shebreh Kalantari-Johnson, Vice President	2023	2025
Manu Koenig, Secretary	2023	2025
Vacant, Treasurer	2024	2026
Rebecca Downing, Director	2023	2025

Corey Aldridge, CEO/General Manager

Each Director holds office for a term of two (2) years from the date of appointment. The Board of Directors holds an annual meeting for the purpose of organization, selection of Directors and officers, and the transaction of other business. Annual meetings of the Board are held on the fourth Friday of March. The meetings are held in the same venue as the Santa Cruz METRO Board of Directors meeting.

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BOARD OFFICERS AND APPOINTMENTS



Elect Board Chair (2024: Kristen Brown)

SLATE 1

Nominee:

Nominated by:

1. Rebecca Downing

Rebecca Downing

SLATE 2

2. _____

SLATE 3

3. _____

SLATE 4

4. _____



BOARD OFFICERS AND APPOINTMENTS

Elect Board Vice Chair (2024: Rebecca Downing)

Nominee:

Nominated by:

SLATE 1

1. Manu Koenig

Rebecca Downing

SLATE 2

2. _____

SLATE 3

3. _____

SLATE 4

4. _____

BOARD OFFICERS AND APPOINTMENTS



Reappoint or Nominate 3: Capital Projects Standing Committee (2024 Members: Jimmy Dutra, Scott Newsome, & Larry Pageler)

3 Members Total

Nominee:
 1. Jimmy Dutra
 2. Scott Newsome
 3. open

Nominated by:
 Rebecca Downing
 Rebecca Downing
 Rebecca Downing

SLATE 1

Nominee:
 1. _____
 2. _____
 3. _____

Nominated by:

SLATE 2

Nominee:
 1. _____
 2. _____
 3. _____

Nominated by:

SLATE 3

Nominee:
 1. _____
 2. _____
 3. _____

Nominated by:

SLATE 4



BOARD OFFICERS AND APPOINTMENTS

Reappoint or Nominate 4 or 5: Finance, Budget & Audit Standing Committee

2024 Members:

Shebreh Kalantari-Johnson, Manu Koenig, Donna Lind, & Mike Rotkin

4-5 Members Total

Nominee:

1. Shebreh Kalantari-Johnson
2. Donna Lind
3. Manu Koenig
4. Mike Rotkin
5. Fabian Leonor

Nominated by:

- Rebecca Downing
 Rebecca Downing
 Rebecca Downing
 Rebecca Downing
 Fabian Leonor

SLATE 1

Nominee:

1. _____
2. _____
3. _____
4. _____
5. _____

Nominated by:

- _____

SLATE 2

Nominee:

1. _____
2. _____
3. _____
4. _____
5. _____

Nominated by:

- _____

SLATE 3

Nominee:

1. _____
2. _____
3. _____
4. _____
5. _____

Nominated by:

- _____

SLATE 4



BOARD OFFICERS AND APPOINTMENTS

Appoint or Nominate 2: Personnel/Human Resources Standing Committee

Members: Current (2025) Board Chair; Current (2025) Board Vice Chair; Immediate Past Board Chair, Vacant; (2024: Donna Lind & Vanessa Quiroz-Carter)

5 Members Total

Committee Requires Current Board Chair, Current Board Vice Chair and Immediate Past Board Chair as members PLUS two Directors

SLATE 1

Nominee:

Nominated by:

- 1. Current Board Chair Rebecca Downing(2025)
- 2. Current Vice Chair Manu Koenig (2025)
Shebreh Kalantari-Johnson
- 3. Vacant, Immediate Past Chair, (2024)
- 4. Donna Lind
- 5. Vanessa Quiroz-Carter

- Rebecca Downing

SLATE 2

Nominee:

Nominated by:

- 1. Current Board Chair, _____ (2025)
- 2. Current Vice Chair, _____ (2025)
- 3. Vacant, Immediate Past Chair (2024)
- 4. _____
- 5. _____

- _____
- _____
- _____
- _____
- _____

Nominee:

Nominated by:

SLATE 3

- 1. Current Board Chair, _____ (2025)
- 2. Current Board Vice Chair, _____ (2025)
- 3. Vacant, Immediate Past Chair (2024)
- 4. _____
- 5. _____

- _____
- _____
- _____
- _____
- _____

BOARD OFFICERS AND APPOINTMENTS



Nominate 1: SCCIC Representatives

2024: President, Bruce McPherson; Vice President, Shebreh Kalantari-Johnson; Secretary, Manu Koenig; Treasurer, Larry Pageler; & Rebecca Downing

5 Members Total

Director McPherson, Kalantari-Johnson, Koenig, & Downing
(term ends Feb. 2025)

Nominee:	Nominated by: Rebecca Downing	
1. <u>Shebreh Kalantari-Johnson</u> , President	Term expires 2025	
2. <u>Rebecca Downing</u> , Vice President	Term expires 2025	
3. <u>Manu Koenig</u> , Secretary	Term expires 2025	
4. <u>Donna Lind</u> , Treasurer	Term expires 2026	
5. <u>Scott Newsome</u> , Director	Term expires 2025	
Nominee:	Nominated by:	
1. _____, President	Term expires 2025	
2. _____, Vice President	Term expires 2025	
3. _____, Secretary	Term expires 2025	
4. _____, Treasurer	Term expires 2026	
5. _____, Director	Term expires 2025	
Nominee:	Nominated by:	
1. _____, President	Term expires 2025	
2. _____, Vice President	Term expires 2025	
3. _____, Secretary	Term expires 2025	
4. _____, Treasurer	Term expires 2026	
5. _____, Director	Term expires 2025	



BOARD OFFICERS AND APPOINTMENTS

Reappoint or Nominate 3: SCCRTC Representatives (2024 Reps: Kristen Brown, Larry Pageler, & Mike Rotkin)

3 Representatives Total

Nominee:

1. Mike Rotkin
2. Rebecca Downing
3. Jimmy Dutra

Nominated by:

- Rebecca Downing
- Rebecca Downing
- Rebecca Downing

SLATE 1

Nominee:

1. _____
2. _____
3. _____

Nominated by:

- _____
- _____
- _____

SLATE 2

Nominee:

1. _____
2. _____
3. _____

Nominated by:

- _____
- _____
- _____

SLATE 3

Nominee:

1. _____
2. _____
3. _____

Nominated by:

- _____
- _____
- _____

SLATE 4

BOARD OFFICERS AND APPOINTMENTS



Reappoint or Nominate 3: SCCRTC Alternates (in order)

2024 Alternates: Shebreh Kalantari-Johnson, Vanessa Quiroz-Carter & Donna Lind

-

3 Representatives Total

Nominee:

1. Donna Lind
2. Vanessa Quiroz-Carter
3. Fabian Leonor

Nominated by:

- Rebecca Downing
- Rebecca Downing
- Rebecca Downing

SLATE 1

Nominee:

1. _____
2. _____
3. _____

Nominated by:

- _____
- _____
- _____

SLATE 2

Nominee:

1. _____
2. _____
3. _____

Nominated by:

- _____
- _____
- _____

SLATE 3

Nominee:

1. _____
2. _____
3. _____

Nominated by:

- _____
- _____
- _____

SLATE 4

COMMUNICATIONS TO THE BOARD OF DIRECTORS

Donna Bauer

From: John Urgo
Sent: Wednesday, February 19, 2025 2:48 PM
To: [REDACTED]
Cc: Donna Bauer
Subject: Re: Bus Shelter for Hwy 17X @ Diridon? Maybe a path forward...

Follow Up Flag: Follow up
Flag Status: Flagged

Hi David,

Thank you for the comment and for pursuing the contact. We do not currently have an available shelter to install at Diridon but we will pursue the idea and work with Caltrain to ensure our shelters align with Caltrain design standards and future plans for station redevelopment. Traditionally, Highway 17 customers have used the large shelters at the back of the stop but you're right, it would be nice to have additional waiting area closer to the front door of the bus.

Thanks,
John

This Message Is From an Untrusted Sender

You have not previously corresponded with this sender.

!!! Be cautious for phishing and do not click suspicious links from senders you do not know !!!

Dear Santa Cruz Metro Board Members, and Baltazar,

Good afternoon!

At last week's Santa Cruz Metro board meeting I mentioned in Public Comment that it'd be nice to have a shelter at the Hwy 17 Express stop at Diridon. Metro responded (apologies, I forgot who) that would be good but there was some trickiness with the station...

So I reached out to Eric Eidlin involved with Diridon [long term planning](#), who referred me to Baltazar Lopez of Caltrain who manages the actual station. Baltazar very kindly called me and sounded very agreeable *especially* if SC Metro could fund it. So that's where it is, I'm just a meddling fan and frequent user, so, over to you guys. Thanks again everyone.

Cheers // David Van Brink

P.S. And I do think it'd be nifty to wait under an official blue Metro shelter with the lettering on it.

Represent! 😁 🚌

david van brink / [REDACTED] / [REDACTED]

8.1.1

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COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: [John Urgo](#)
To: [REDACTED]
Cc: [Donna Bauer](#)
Subject: Re: Request for Additional Morning Bus Routes to San Jose Train Station
Date: Thursday, February 13, 2025 2:22:55 PM
Attachments: [Outlook-aexd1rm4.png](#)

Hi Jennifer,

Thank you for providing input on the Highway 17 Express schedule. Hearing feedback from customers helps us to better design the service that is provided.

METRO currently provides four trips that serve SJSU directly, once an hour during the peak hours. The first three morning SJSU trips are timed to arrive at SJSU and leave time for walking to the rider's destination on campus to arrive on the hour (e.g. 7:00am, 8:00am, 9:00am). The other hourly trips in the AM peak hours, which don't go to SJSU, are timed to provide a connection to the Caltrain Express (former Baby Bullet), based on customer feedback that highlighted that was a highly desired connection. Meeting both of those needs is the reason the trips line up the way they do.

Unfortunately, Santa Cruz METRO is not in a position to be able to add Highway 17 service at this time. However, it is possible the last of the express trips could leave closer to the 8:00 a.m. hour to provide better schedule spacing. Schedules are already set for the upcoming March service change but we will evaluate this change for the summer schedule, which begins in June.

In the meantime, we will continue to look at ridership data and customer comments to evaluate whether additional changes are warranted. As part of that effort, we will be conducting an onboard rider survey this year which will provide input on what is valued most by riders – connecting to Caltrain, service to downtown and SJSU, more express Santa Cruz – San Jose trips, more Scotts Valley service, more frequent peak service or trips throughout the day, etc.

Thanks again for sharing your comments and for riding METRO.

JOHN URGO
Director, Planning & Development
T: (831) 420-2537 | jurgo@scmtd.com
Santa Cruz METRO
110 Vernon Street, Santa Cruz, CA 95060

COMMUNICATIONS TO THE BOARD OF DIRECTORS



From: Jennifer Rootes [REDACTED]
Sent: Tuesday, February 11, 2025 9:19 PM
To: youthcruzfree <youthcruzfree@scmtd.com>; boardinquiries <boardinquiries@scmtd.com>
Subject: Request for Additional Morning Bus Routes to San Jose Train Station

This Message Is From an External Sender

This message came from outside your organization.

!!! Be cautious for phishing and do not click suspicious links from senders you do not know !!!

Dear Santa Cruz METRO Management,

I hope this message finds you well. I am writing to request the addition of more bus routes during the peak morning commute hours between Santa Cruz and the San Jose Diridon Train Station.

Currently, there is an almost hour-long gap between the 7:30 AM and 8:30 AM outbound buses, which coincides with the peak of commute hours. This time frame is particularly crucial for students, faculty, and staff at San Jose State University, as many must arrive by 9:00 AM. The existing 7:30 AM bus is the only option available during this time, which creates a strain on those relying on public transportation.

By adding more buses during this gap, more riders would be able to rely on the service, reducing the number of vehicles on Highway 17 and contributing to a more sustainable and efficient commuting experience.

I appreciate your consideration of this request and look forward to your response.

Best regards,

Jennifer Rootes

Graduate student at SJSU: Masters in Occupational Therapy

COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: [Pete Rasmussen](#)
To: [REDACTED]
Cc: [Donna Bauer](#)
Subject: Fw: Clarification and Resolution Request Regarding SPLASH PASS Transfer Policy
Date: Wednesday, February 19, 2025 4:58:07 PM

Vlad,

We apologize for the inconvenience. We will work with our app vendor to extend the validity of Splash Pass tickets from 30 minutes to 2 hours. In the meantime, bus operators will be instructed to issue a paper transfer upon request at time of boarding when you show a valid Splash Pass ticket. Once the change has been made to extend Splash Pass tickets to 2 hours, a banner will be displayed in the app to notify customers of the change.

Sincerely,
Santa Cruz METRO Planning

From: Vlad Vovo [REDACTED]
Sent: Tuesday, February 18, 2025 9:15 AM
To: boardinquiries <boardinquiries@scmtd.com>
Subject: Clarification and Resolution Request Regarding SPLASH PASS Transfer Policy

This Message Is From an Untrusted Sender

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Dear METRO,

I am writing to seek clarification regarding the transfer policy for SPLASH PASS users. According to the official policy, transfers are issued only to passengers paying with cash or using METRO passes, and the SPLASH PASS fare is supposed to be valid for two hours. However, I have encountered an issue where the SPLASH PASS is only valid for 30 minutes, and some drivers are refusing to issue transfers for SPLASH PASS users. Additionally, I've experienced situations where drivers are insisting that passengers have a valid (non-expired) SPLASH PASS, transfer, or pay the full fare again.

Could you kindly look into this discrepancy with the SPLASH PASS expiration time in the app and extend the validity from 30 minutes to the intended 2 hours? In the meantime, I would appreciate it if you could instruct your drivers to continue issuing transfers to SPLASH PASS users until this issue is resolved.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,
Vladimir.

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COMMUNICATIONS TO THE BOARD OF DIRECTORS

Donna Bauer

From: John Urgo
Sent: Monday, February 24, 2025 1:07 PM
To: [REDACTED]
Cc: Donna Bauer; Pete Rasmussen; Lola Quiroga
Subject: Re: Need Better Timed Transfers

Thank you for taking the time to provide thoughtful feedback on Highway 17 Express scheduling. We're sorry to hear that the transfer times haven't worked well for you and other riders, and we sincerely apologize for the inconvenience of having to wait an additional 30 minutes for the next train. Your detailed trip information and walk-time estimates are really valuable to us, as we strive to make transfers both accessible and realistic for passengers with a range of mobility needs.

As an agency, it is a balancing act to find the best transfer "buffer" for most riders. If the bus is even a few minutes late, it can cause riders to miss their connection, which is understandably frustrating. On the other hand, if we build in 15-20 minutes, it creates long waits for passengers who arrive on time, particularly commuters who need to get to work as quickly as possible.

This concern has been raised by several riders, and we're pleased to let you know that the Spring schedule changes, starting on March 13, will begin to address this. For northbound trips on weekends, the connection time will increase from 6 to 9 minutes, and southbound connections from Caltrain to Highway 17 will have a 10-11 minute window. These changes are intended to improve the transfer experience while still keeping things efficient for those who are able to make quick connections. We will continue to monitor rider feedback and on-time performance data, and we'll make further adjustments as needed.

Please note that due to the nature of our union contract, we can't make schedule changes immediately. Changes to schedules are made once per quarter, and adjusting one route mid-quarter could potentially impact the entire system. This is why we've had to wait until the Spring schedule to implement these changes. However, we do recognize the inconvenience this has caused and are working hard to get things right in the next round of updates, starting March 13.

Please don't hesitate to reach out and share how the revised transfer times work for you once the new schedules are in place. Your feedback is essential to helping us make METRO a better experience for all riders.

John

JOHN URGO
Director, Planning & Development
T: (831) 420-2537 | jurgo@scmttd.com
Santa Cruz METRO
110 Vernon Street, Santa Cruz, CA 95060

COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: Courir Laufen [REDACTED]
Sent: Sunday, February 23, 2025 3:40 PM
To: boardinquiries <boardinquiries@scmtd.com>
Subject: Need Better Timed Transfers

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Dear SCMTD Board,

The Highway 17 Express Bus connections with Caltrain are not working as planned. On weekends, buses are scheduled to arrive at the San Jose Diridon station 6 minutes before the Caltrain is scheduled to depart. It takes at least 3-4 minutes for an able-bodied person to walk quickly from the bus stop to the train platform (more for seniors and people with disabilities). That means that the bus can be no more than 1-2 minutes late for a person to make the connection.

This is an unrealistic buffer time given the variable traffic on Highway 17 and the stoplights along Barack Obama Blvd. How often are buses only 1-2 minutes late?

Most recently, I took the 1:53 pm northbound trip on Sunday, Feb. 23. There did not appear to be any severe delays, but the bus pulled into Diridon Station at around 2:55 pm, 5 minutes behind schedule. I ran through the station and up the ramp, only to see Caltrain departing. There were 15 other people on the bus, all of whom also missed their connection. Everyone lost 30 minutes out of their day.

This situation also applies in the opposite direction. Caltrain is often up to 5 minutes late. There is only a 6 minute window before the bus departs.

The more missed connections that occur, the more you are losing ridership. I would recommend a 15 minute buffer for transfers. In the summer, there should be extra buffer time for the inevitable traffic jams that occur on the weekends. Please fix this immediately.

ADDITIONAL COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: [REDACTED]
To: [boardinquiries](#)
Subject: NOT a good idea to put Jimmy Dutra on your Board.
Date: Tuesday, February 25, 2025 6:14:55 PM

This Message Is From an Untrusted Sender

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NOT a good idea to put Jimmy Dutra on your Board.

Sincerely,
Clay Olson
Santa Cruz 1975-2013

ADDITIONAL COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: [REDACTED]
To: [boardinquiries](#)
Subject: no to Jimmy Dutra on on RTC Board
Date: Tuesday, February 25, 2025 7:56:53 PM

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Jimmy Dutra was convicted of molesting a minor.

i would prefer her not me on s public board.

Shalom

ADDITIONAL COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: [REDACTED]
To: [boardinquiries](#)
Subject: Please do not appoint Jimmy Dutra, convicted of Child Molestation, to be your representative at the Regional Transportation Commission
Date: Tuesday, February 25, 2025 8:41:48 PM

To whom it may concern:

I understand that the METRO board is considering appointing Jimmy Dutra to the RTC. A jury has convicted him for molesting a minor, and therefore it seems inappropriate for the METRO to choose him to represent them on the Regional Transportation Commission. It would suggest that abuse is unimportant to you and that you want to help advance his career more than to acknowledge his history of harmful behavior. It appears he has not been open about the situation nor remorseful. Please choose an alternate. This is important for the wellbeing of all of us.

Sincerely,

Vivienne Orgel, MSW

ADDITIONAL COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: [REDACTED]
To: [boardinquiries](#)
Subject: South County Resident that does not approve of unprofessional Jimmy Dutra to be on the RTC
Date: Tuesday, February 25, 2025 10:00:24 PM

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Dear Board;

It has come to my attention that the METRO board is considering appointing Jimmy Dutra to the Regional Transportation Commission. I am a South County resident and I oppose this appointment.

Jimmy Dutra has not represented us as South County residents professionally, with frequent public tantrums and regularly walking out of council. He stormed out of a Watsonville meeting, not willing to participate in civic dialog. He has typically not represented the voting majority in the South County and has voted against the interests of South County residents time and again.

Now more than ever, we need adults in the room. Level-headed mature leaders who represent our communities and help our region rather than create drama that distracts.

In addition, Jimmy Dutra was found guilty of child molestation and this is another tabloid distraction.

I recommend our South County representative **Vanessa Quiroz Carter**, be considered for the main RTC Seat.

Sincerely,

Judy Gittelsohn
Watsonville business owner and resident

--

Judy Gittelsohn

[REDACTED]

ADDITIONAL COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: [REDACTED]
To: [boardinquiries](#) [REDACTED]
Subject: Re: South County Resident that does not approve of unprofessional Jimmy Dutra to be on the RTC
Date: Wednesday, February 26, 2025 8:30:39 AM

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Brava! Judy!

--

Barry Scott
State Program Director
The NEED Project



On Tuesday, February 25, 2025 at 08:00:19 PM HST, Judy Gittelsohn <judy.gittelsohn@gmail.com> wrote:

Dear Board;

It has come to my attention that the METRO board is considering appointing Jimmy Dutra to the Regional Transportation Commission. I am a South County resident and I oppose this appointment.

Jimmy Dutra has not represented us as South County residents professionally, with frequent public tantrums and regularly walking out of council. He stormed out of a Watsonville meeting, not willing to participate in civic dialog. He has typically not represented the voting majority in the South County and has voted against the interests of South County residents time and again.

Now more than ever, we need adults in the room. Level-headed mature leaders who represent our communities and help our region rather than create drama that distracts.

In addition, Jimmy Dutra was found guilty of child molestation and this is another tabloid distraction.

I recommend our South County representative **Vanessa Quiroz Carter**, be considered for the main RTC Seat.

ADDITIONAL COMMUNICATIONS TO THE BOARD OF DIRECTORS

Sincerely,

Judy Gittelsohn
Watsonville business owner and resident

--

Judy Gittelsohn



ADDITIONAL COMMUNICATIONS TO THE BOARD OF DIRECTORS

Date: February 27th, 2025
To: Santa Cruz Metro Transit District Board of Directors
From: Jacob Wysocki

Re: Metro meeting 28th February, 2025, Item #6:

Dear Board Members,

In September of 2024, in the case Stephen Siefke vs Jimmy Dutra heard in the Superior Court of the State of California in and for the County of Santa Cruz, a jury of 12 persons returned a verdict finding the following:

1. Jimmy Dutra committed a sexual battery.
2. Jimmy Dutra's conduct violated Penal Code Section 647.6, annoying or molesting a child.
3. Jimmy Dutra's conduct violated Penal Code Section 288(a), lewd or lascivious conduct on a child under the age of 14 years of age.

As a regular item #6 on the agenda for the Santa Cruz Metro Transit District's Board of Directors meeting on February 28th, 2025, Metro Board members will be asked to approve a slate of Board members for appointment to the Santa Cruz Regional Transit Commission (RTC) that includes Jimmy Dutra.

I urge you to select an alternate slate that does not include Jimmy Dutra because the judgement in Siefke Vs Dutra makes him unfit to represent Metro at the RTC.

While he has been re-elected in a district election in the city of Watsonville, the vote for this slate is public and board members voting for the slate give it their public endorsement. Any board member that votes for a slate with Jimmy Dutra is helping to give power to a man that has been found liable by a jury of his peers for molesting a child.

The fact that few seem willing to speak out on this issue shows the systemic power that abusers in our society are allowed to wield. A vote for Jimmy Dutra sends a strong message that the Board is willing to provide political cover for abusers and shield them from accountability. A vote for Jimmy Dutra sends the message that victims of abuse should not come forward because all of the consequences will fall on the victims, not the abusers. A vote for Jimmy Dutra undoes the good reputation of Board members that have otherwise been strong advocates for the oppressed.

I ask you all, Board members, please do not vote for this man that has been found liable for molesting a child.

Regards,

Jacob Wysocki, Live Oak

ADDITIONAL COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: [REDACTED]
To: [boardinquiries](#)
Subject: Public Comment for agenda item 11.4 (Year-to-Date Key Performance Indicators)
Date: Thursday, February 27, 2025 10:10:45 PM

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Dear METRO Board of Directors,

I am providing written comment on agenda item 11.4 (Year-to-Date Key Performance Indicators) for the Board of Directors meeting on February 28th, 2025.

In the section “Dependability KPI’s”, there is a graph titled “YTD FY25 Pass-Ups by Route”. It shows the total number of pass-bys for each route this year. I have personally seen more than 10 pass-bys (the minimum required for appearing on the graph) by a full bus on Route 20 during FY2025, but Route 20 does not appear on the graph. Videos of two of these pass-by events are linked below. Both are from the date range that this KPI report covers.

Of course, my personal experience riding the bus is just a small sample of overall METRO service. The total number of pass-bys on Route 20 is likely much greater than the already large amount that I witnessed personally. Any bus rider who commutes to/from UCSC regularly can confirm that pass-bys are a regular occurrence, especially during the busy times between classes.

It’s of great concern that the data that METRO is presenting to the Board of Directors is inaccurate, and does not reflect the reality of the service. It’s possible that there is a sampling issue with how pass-by data is collected, or perhaps there was a computer error when the KPI report was being prepared.

Although METRO CEO Corey Aldridge signed off on this KPI staff report, I encourage the Board of Directors to not accept and file the Year-to-Date Quarterly KPI Report due to the erroneous information it contains.

Best regards,
Rohan Tuli

Route 20 - September 27, 2024

https://drive.google.com/file/d/1aBa-xppfctDNRhliEHWCvw_vBnW7OOMN/view?usp=sharing

Route 20 - October 10, 2024

<https://drive.google.com/file/d/1D-LIHUEoa-WtBGLixleKjkLAaHMvmbnp/view?usp=sharing>



DATE: February 28, 2025
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK AND ACH JOURNAL DETAIL FOR THE MONTH OF JANUARY 2025

I. RECOMMENDED ACTION

That the Board of Directors accept and file the preliminary approved Check and ACH Journal Detail for the Month of January 2025

II. SUMMARY

- This staff report provides the Board of Directors (Board) with a preliminary approved Check and ACH Journal Detail for the Month of January 2025.
- The Finance Department is submitting the Check and ACH Journal for Board acceptance and filing.

III. DISCUSSION/BACKGROUND

This preliminary approved Check and ACH Journal Detail provides the Board with a listing of the vendors and amounts paid out on a Monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the Month of January 2025 have been processed, the checks or ACH have been issued and signed by the Deputy Finance Director.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report aligns to METRO's Financial Stability, Stewardship & Accountability strategic plan.

V. FINANCIAL CONSIDERATIONS/IMPACT

The Check and ACH Journal represents the invoices paid in January 2025 for Board review, agency disclosure and transparency.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

None

VIII. ATTACHMENTS

Attachment A: Check and ACH Journal Detail for the Month of January
2025

Prepared by: Holly Alcorn, Accounting Specialist

IX. APPROVALS

Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



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Attachment A



JANUARY 2025 CHECK PAYMENTS

Check Number	Payment Date	Payment Amount	Payee	Line Item Description
92812	1/2/2025	150.00	Cindi Farrell (1206)	REIMBURSEMENT
92813	1/2/2025	1,383.31	Dawn Crummie (1150)	REIMBURSEMENT
92814	1/2/2025	62.00	Dawn Crummie (1150)	REIMBURSEMENT
92815	1/2/2025	103.48	Derek Toups (1517)	REIMBURSEMENT
92817	1/2/2025	44.00	John Urgo (1233)	REIMBURSEMENT
92818	1/2/2025	1,876.59	John Urgo (1233)	REIMBURSEMENT
92819	1/2/2025	98.00	Lisa Carrillo	REIMBURSEMENT
92821	1/2/2025	1,485.00	Michael Bois (1299)	REIMBURSEMENT
92822	1/3/2025	2,112.49	72 HOUR LLC	INV 287957 VEH# PC1710 / WO# 324564
92823	1/3/2025	5,273.38	AT&T	INV 22760597 / ACCT 9391029202 - MAIN ACCT https://www.bhphotovideo.com/c/product/1646203-REG/pearstone_hda_o830_optical_hdmi_2_1_cable.html
92824	1/3/2025	71.28	B & H FOTO & ELECTRONICS CORP	
92825	1/3/2025	11,138.56	BENNETT TRUCK TRANSPORT	OCTA BUS 5503 DELIVERY ON 10/09/24 / INV 9186644 OCTA BUS 5529 DELIVERY 10/15/24 / INV 9186645 OCTA BUS 5530 DELIVERY 10/18/24 / INV 9186646 OCTA BUS 5531 DELIVERY 10/17/24 / INV 9186647 OCTA BUS 5535 DELIVERY 10/20/24 / INV 9186648 OCTA BUS 5541 DELIVERY 10/22/24 / INV 9186649 OCTA BUS 5544 DELIVERY 10/22/24 / INV 9186650 OCTA BUS 5550 DELIVERY 10/23/24 / INV 9186651 OCTA BUS 5553 DELIVERY 10/24/24 / INV 9186652 OCTA BUS 5566 DELIVERY 10/30/24 / INV 9186653 OCTA BUS 7503 DELIVERY 10/29/24 / INV 9186654 OCTA BUS 7511 DELIVERY 10/30/24 / INV 9186655
92826	1/3/2025	3,203.13	CDW GOVERNMENT, INC.	Adobe Creative Cloud for teams - All Apps - Subscription
92827	1/3/2025	31,560.03	CLEAN ENERGY	INV CE12743676 DELIVERY 12/16/24 INV CE12744515 DELIVERY DATE 12/18/24 INV CE12744516 DELIVERED 12/20/24
92828	1/3/2025	219.97	DUNN-EDWARDS CORPORATION	RED CURBSIDE PAINT - INV 2212A04211 / WO# 225134 / VER
92829	1/3/2025	2,442.00	EMPLOYNET INC	For marketing interns. WeekendDate: 12/15/2024 For marketing interns. WeekendDate: 12/8/2024 Temp help in the planning department
92830	1/3/2025	11,769.25	GARDA CL WEST, INC.	01/2025 SERVICES ACCT#631223
92831	1/3/2025	22,991.30	GILLIG LLC	ADAPTER,3/8 FITTING(4200'S) ALARM,BACK UP & KNEEL(4200/1900) BELT,SEAT DRIVERS BLIND,DRIVERS (SIDE)(1900'S) BOLT, COMBO HD BARREL CAP,PRD 1/2" CAP,PRD 3/8" CLAMP,5" DPF OUTLET(4200'S) CLAMP,5" V-BAND(4200'S DRIVERS SEAT ASM(9 WEEKS LEAD TIME) FILTER,COMPRESSOR (GBEB) FILTER,COOLANT (GBEB) FILTER,EVAP (GBEB) FILTER,HEATER/DEFROSTER(4200/1900) FILTER,INLINE (GBEB) GASKET,5" EXHAUST COUPLING(4200'S) GASKET,5.69" EXHAUST COUPLING(4200'S) GUARD,SWITCH HINGE, LEAF(755-0356) KIT,AIR DRYER MAINT.(GBEB) LAMP,HEADLIGHT LOW MODULE,BMPR.REAR C/S(1782) PANEL,TRIM R/S REGULATOR,VOLTAGE (1900'S,2001) RIVET RIVET(440-0055) RIVET, SST BLIND 5/32" .188(440-0057) RIVET,SST BLIND ROD,TORQUE REAR LOWER(0121-0422) SCREW, COMBO TRUSS HD MACHINE STEP EDGE, YELLOW(755-0352) SWITCH,DIMMER LAMP TENSIONER ASM, STREETSIDE BELT TRANSITION(755-0284) TREAD ASM,LU6 RAMP VALVE,ABS VALVE,CHECK (GBEB) VALVE,DEF TANK(4200'S)
92832	1/3/2025	84.02	MISSION UNIFORM	Uniforms, Linen & Laundry Services week of 12/16/24 Week of 12/23/24

Attachment A

92833	1/3/2025	3,448.37	NORTH BAY FORD LINC-MERCURY	ACTUATOR,FUEL THRO(STARCRAFT) BOLT,HUB REAR ROTOR(1701-1711) BOLT,REAR CALIPER (1701-1711)(1716) BOLT,REAR CALIPER(1701-1711) BOLT,STRUT LWR(STARCRAFT) CK4Z18472KB DIPSTICK,ENGINE OIL(1701-1711) GASKET,FUEL ACTU(STARCRAFT) GASKET,INTAKE (1701-1711) HOUSING,FUEL DOOR(1701-1711) INV 294084 VEH# PC4119 / WO# 329475 INV 294184 VEH# PC1702 / WO# 329991 INV 294232 / VEH# PC1702 / WO# 330210 INV 294257 VEH# PC4119 / WO# 330290 INV 294340 VEH# PC4019 / WO# 330585 INV 294346 VEH# PC1105 / WO# 330748 INV 294384 VEH# PC1711 / WO# 330914 SEAL,LOCKNUT(1701-1711) Professional Services related to Provision of Temporary Staffing Services (for Workday)
92834	1/3/2025	6,400.00	OXFORD GLOBAL RESOURCES LLC	11/06-12/11/2024 PARACRUZ ACCT#8175294351-4
92835	1/3/2025	49,171.94	PACIFIC GAS & ELECTRIC	ACCT 0515841499-4 / SBF ELECTRIC ACCT 0779678254-3 / CHARGING STATION OPS ACCT 1011505081-6 / OPS ACCT 3507738869-8 / VER ACCT 4265538340-6 / MMF ACCT 7627535591-5 / SBF GAS
92836	1/3/2025	1,527.62	PACIFIC TRUCK PARTS, INC.	Core CREDIT MEMO 1908100 FOR INV 1907441 FIRE EXTINGUISHER GOVERNOR,AIR COMPRESSOR KIT,CHECK VALVE MAINT.(1491) U-JOINT,DRVSHFT.(LF) U-JOINT,DRVSHFT.LF
92837	1/3/2025	160.00	PIED PIPER EXTERMINATORS, INC.	INV 1107906 MONTHY PEST CONTROL CEC INV 1108745 MONTHLY PEST CONTROL VER
92838	1/3/2025	481.40	POWER BUSINESS TECHNOLOGY LLC	11/25-12/24/2024 CONTRACT USAGE ACCT#SC24
92839	1/3/2025	36.00	QUADIENT FINANCE USA INC	Quadient Annual Fee DATA TRANSFER SERVICE SOFTWARE, SOFTWARE UPGRADE. SUBSCRIPTION WILL BE THROUGH 12/31/2025
92840	1/3/2025	600.00	RA AUTOMOTIVE SOFTWARE SOLUTIONS INC	INV 13745 / WO# 225071 PRC
92841	1/3/2025	373.57	RIVERSIDE LIGHTING, INC.	INV 14531 / WO# 225135 - VER INV 14603 / WO# 225109 PRC INV 14782 / WO# 225109 PRC INV 14965 WO# 225042 VER INV 15170 / WO# 225109 PRC INV 15431 / WO# 225109 PRC
92842	1/3/2025	3,503.76	SANTA CRUZ AUTO PARTS, INC.	ANTIFREEZE(PRIMEGUARD) AUTOMATIC TRANS. FLUID BLADE,WIPER(TRANSIT) BULB,12V CREDIT MEMO 509776 FOR INV 509567 INV 507867 / VEH# NR908 / WO# 328858 INV 508369 / VEH# 11027 / WO# 329155 INV 509567 / VEH# 1950 / WO# 329896 INV 509940 EXHUAST MANIFOLDS INV 510053 / VEH# 1213 / WO# 329808 INV 510418 / VEH# 1213 / WO# 330309 INV 511297 / VEH# 717 / WO# 330891 INV 511379 / VEH# 805 / WO# 330951 INV 511656 / VEH# PC2404 / WO# 331057 INV 511931 / VEH# 11016 / WO# 331102 LUBRICANT,CALIPER PERMATEx ADHESIVE(BLUE) PERMATEx CLEAR SILICONE PERMATEx FORM-A-GASKET SPARKPLUG(1101-1122,1713,1714) STANDARD DIELECTRIC WINDOW CLEANER(PREMIXED)
92843	1/3/2025	10,257.30	SANTA CRUZ MUNICIPAL UTILITIES	ACCT 027-01972-004 / VER ACCT 027-01973-001 MMF ACCT 027-02080-021 / OPS ACCT 027-02100-016 / SBF ACCT 027-02741-001 / MULTI BUS STOPS ACCT 027-07507-000 / MMF IRRIGATION INV 82542 MONTHLY SHRED MULTI LOC
92844	1/3/2025	260.00	SANTA CRUZ RECORDS MNGMT INC	Temporary help - Carolee Curtin
92845	1/3/2025	3,752.85	SANTA CRUZ STAFFING, LLC	W/E 12/15/2024 Safety, Security & Risk W/E 12/22/2024 Safety, Security & Risk W/E 12/29/2024 Safety, Security & Risk
92846	1/3/2025	4,645.00	SANTA CRUZ VIBES MEDIA LLC	3-Page Advertisement in 4 issues of Vibes Magazine
92847	1/3/2025	407.16	SCOTTS VALLEY WATER DISTRICT	ACCT 005533-000 SVT ACCT 010072-000 / SVT

Attachment A

92848	1/3/2025	53,355.00	SELF INSURED SERVICES COMPANY	12/2024 DENTAL 12/2024 RETIREE & COBRA 12/2024 RETIREE & COBRA DENTAL 12/2024 VISION
92849	1/3/2025	6,640.20	SLINGSHOT CONNECTIONS LLC	CSR Benavidez - Week Ending 12/15/24 CSR Benavidez - Week Ending 12/29/24 CSR Benavidez Week Ending 12/22/2024 INV 449996 ANNA DILLION / 40 REG HRS / WEEK ENDING 12/15/24 INV 450080 ADMIN TEMP ANNA CHRIST 37.75 REG HRS Week end 12/15/24 week end 12/22/24
92850	1/3/2025	198.42	SNAP-ON INDUSTRIAL, A DIVISION	3/8DR T50 STD TORX SKT DR SNAP-ON DIGITAL TIRE INFLATOR
92851	1/3/2025	735.89	STAPLES INC	CLEANER,FLOOR GREEN EARTH BETCO CLEANER,QUATSTAT5 BETCO CREDIT MEMO 6009564218 FOR INV 6009114056 INV 6009114056 PRODUCT ARRIVED DAMAGED, CREDIT COMING
92852	1/3/2025	192.51	TERRYBERRY CO., LLC	Employee anniversary gift for Alma Gutierrez
92853	1/3/2025	26,695.33	THE AFTERMARKET PARTS CO LLC	6402844-WRENCH, SLOTTED NUT 6402857-Handle 6402862-Installer, Inner 6402864-Driver Tool 6402974-Fixture, Pressing 6406428-Arbor 6411879-Driver Tool 6466134-Bracket, Lifting BELT, TENSIONER C/S (Q050050) CONTROLLER, FAN COVER,BATTERY(LF) CREDIT MEMO 83552697 FOR INV 83528132 DAMAGED TOOL GAUGE,LP CNG GEAR ASSEMBLY, PLANETARY GEAR, SUN GLASS,MIRROR TOP(854-855) HOSE,HYD. STEERING hub assembly INV 83579388 DRIVER TOOL REPLACEMENT / PO1000570 LENS, WHITE PRISMATIC NOSING,EXIT REAR(19 WEEKS LEAD TIME) NUT RADIATOR(511-518) ROTOR,BRAKE FRONT(1739,1782,2034) SASH GLIDE SCREW, OIL LEVEL SCREW, SPECIAL SENSOR,ALARMSTAT SENSOR,THROT.POS(1219-1491/1739) SHAFT, AXLE RH (65DAYS LEAD TIME) SHIM,S CAM SPEEDOMETER(1219) SPIDER ASSEMBLY TUBE, SST VALVE,CHECK WASHER, THRUST
92854	1/3/2025	8,500.00	THE BUS COALITION INC	Membership Dues - Platinum Member Level
92855	1/3/2025	905.28	THE HOSE SHOP, INC	INV 463089 NON REVENUE PARTS INV 463090 PARTS INVENTORY INV 463175 WO# 225093 / MMF O-RING,SEAL-LOK #20 ORS(1219-1220)
92856	1/3/2025	400.00	UPS STORE #1128	8/17/24-11/14/24 Live Scans
92857	1/3/2025	880.00	UPS STORE #1426	10/8/24-12/3/24- Live Scans
92858	1/6/2025	1,800.54	Adrian Jimenez (1120)	REIMBURSEMENT
92859	1/8/2025	150.00	Cesar Alvarez-Castillo (1161)	REIMBURSEMENT
92860	1/7/2025	1,097.78	Danielle Glagola (1240)	REIMBURSEMENT
92861	1/8/2025	355.02	Dawn Crummie (1150)	REIMBURSEMENT
92862	1/8/2025	185.70	Edward Diaz (1160)	REIMBURSEMENT
92863	1/8/2025	180.00	Greg Strecker (1518)	REIMBURSEMENT
92864	1/8/2025	59.09	Max Valera (1277)	REIMBURSEMENT
92865	1/3/2025	235.58	Monik Delfin (1045)	REIMBURSEMENT
92866	1/1/2025	70.13	Sharlyn Bois (1402)	REIMBURSEMENT
92867	1/8/2025	150.00	Valentin Zarate (787)	REIMBURSEMENT
92868	1/10/2025	1,056.20	AAA BUSINESS SUPPLIES DBA: PALACE BUSIN	30-Sheet Two-Hole Punch, 9/32" Holes, Black 8-Tier Recycled Business Card Holder, Holds 400 Cards, 7.88 x 3.88 x 3.38, Plastic, Black Bright Colored Pressboard Classification Folders, 2" Expansion, 1 Divider, 4 Fasteners, Legal Size, Cobalt Blue, 10/Box UNV10211 Copy Paper, Letter Size, White, 20 Lb, 96 Brightness

Attachment A

92868	1/10/2025	1,056.20	AAA BUSINESS SUPPLIES DBA: PALACE BUSI	Deluxe Three-Month Reference Wall Calendar, Horizontal Orientation, 24 x 12, White Sheets, 15-Month: Dec 2024 to Feb 2026
				Desktop Tape Dispenser, Weighted Non-Skid Base, 1" Core, Black
				Energizer Industrial Battery AA
				Energizer Industrial Battery AAA
				Message Stamp, COMPLETED, Pre-inked One-Color, Blue Ink
				SunnyCare Blue Nitrile Medical Exam Gloves. Powder & Latex Free, Medium, 100/box
				Swingline 1208P Rotary Trimmer
				Top-Load Poly Sheet Protectors, Nonglare, Economy, Letter, 200/Box UNV21127 https://www.biggestbook.com/ui/#/itemDetail?itemId=UNV21127
				Verbatim Nano Travel Mouse
				Vertical/Horizontal Wall Calendar, 24 x 36, White/Blue/Red Sheets, 12-Month (Jan to Dec): 2025 AAGPM21228
92869	1/10/2025	13,266.75	ADARIDE.COM LLC	12/2024 ELIGIBILITY SERVICES
92870	1/10/2025	217.24	ALWAYS UNDER PRESSURE	JACK, WELD ON BRACKET
92871	1/10/2025	1,524.68	AMAZON CAPITAL SERVICES, INC.	
92872	1/10/2025	548.58	AT&T	INV 22831445 / ACCT 9391060726 - PT TO PT2
92873	1/10/2025	8,930.00	ATHENS INSURANCE SERVICE INC	Dec 2024 Monthly Fee Jan 2025 Monthly Fees
92874	1/10/2025	21,526.00	AVAAP USA LLC	12/2024 SC METRO LEARNING & OCM 12/2024 SC METRO LIFELINE AMS SOW001
92875	1/10/2025	328.17	B & H FOTO & ELECTRONICS CORP	E-Waste Group for Medium Displays https://www.bhphotovideo.com/c/product/1712517-REG/asus_va27eqsb_27_fhd_ips_75hz.html
92876	1/10/2025	239.00	CALIFORNIA DEPARTMENT OF TAX	2024 Q4 DIESEL FUEL TAX
92877	1/10/2025	120.26	CINTAS CORPORATION NO.2	INV 5246305809 FIRST AID KIT RESTOCK - MMF
92878	1/10/2025	19,387.94	CLEAN ENERGY	INV CE12746080 FUEL DELIVERY 12/30/24 INV CE12746081 FUEL DELIVERY 12/31/24 INV CEW12734955 SERVICE CALL 10/25, 11/5, 11/18 TO REPLACE BELT INV CEW12734956 SERVICE CALL 10/28/24 TO RESET SYSTEM
92879	1/10/2025	2,870.84	COAST PAPER & SUPPLY INC.	DISPENSER, TOILET PAPER JUMBO PAPER TOWELS ROLL NON-PERF PLASTIC TRASH BAGS(BLK.)30"X36" 1.0 MIL PLASTIC TRASH BAGS(BLK.)33"X39" 1.5 MIL PLASTIC TRASH BAGS(CLR)30"X36" 1.0 MIL TOILET PAPER, JUMBO ROLL
92880	1/10/2025	376.57	COMMUNITY PRINTERS, INC.	Adrian Jimenez - METRO Business Cards - 1 Box of 500 Brandon Freeman - METRO Business Cards - 1 Box of 500 Danielle Glagola - METRO Business Cards - 1 Box of 500 Dawn Crummie - METRO Business Cards - 1 Box of 500 Freddy Rocha - METRO Business Cards - 1 Box of 500 Joe Carranco - METRO Business Cards - 1 Box of 500 John Urgo - METRO Business Cards - 1 Box of 500 Michael Bois - METRO Business Cards - 1 Box of 500
92881	1/10/2025	170.25	CRYSTAL SPRINGS WATER CO.	INV 473006 - SERVICE CHARGE, 6 5-GAL BOTTLES INV 481960 8 5-GAL BOTTLES DELIVERED INV 486233 3 5-GAL BOTTLES DELIVERED INV 491780 MONTHLY SERVICE CHARGE
92882	1/10/2025	3,146.23	EAST BAY TIRE CO.	195/75R16C 08 GEN Grabber HD Van 305/85R22.5 18 GDYR G652 22.5/245 RTB TL Aluminum Valve Stem Balance Medium Truck California Tire Fee Computer Wheel Balance Light Dismount/Mount Light Truck Disposal Light Truck Tire INV 2100398 REVENUE TIRES Mount/Dismount Standard 22.5/24.5 Rubber Valve Stem TIRE, NEW(1701-1711) TIRE, NEW(ALUM.WHEEL)(GILLIG) week end 8/25/24
92883	1/10/2025	1,175.60	EXPRESS SERVICES INC	Security services at all locations for December 2024
92884	1/10/2025	89,490.33	FIRST ALARM SECURITY & PATROL	INV 24-257981 PROPANE FOR FORKLIFT
92885	1/10/2025	11,556.89	FLYERS ENERGY, LLC	INV CFS-4110295 FUEL FOR N/R VEHICLES INV CFS-4110296 - PC VEHICLES
92886	1/10/2025	965.62	GARDA CL WEST, INC.	01/2025 SERVICES ACCT#189686
92887	1/10/2025	1,020.61	GREENWASTE RECOVERY, INC.	INV 7854380 / ACCT 040712 - SVT INV 7859127 / ACCT 041866 - PRC
92888	1/10/2025	19,124.49	MANSFIELD OIL CO OF GAINSVILLE	INV 26064471 - FUEL DELIVERY 12/20/24
92889	1/10/2025	3,241.24	MID VALLEY SUPPLY INC.	BLEACH PURE BRIGHT 1 GAL.(21014) CUP,PAPER SOLO 3.5OZ JOY COMMERCIAL DISH SOAP 38 OZ.(45114) Lava Pumice Soap Bar

Attachment A

92889	1/10/2025	3,241.24	MID VALLEY SUPPLY INC.	PAPER,TOILET 2PLY
				TOWEL,PAPER SNGL FOLD
92890	1/10/2025	1,650.42	MISSION UNIFORM	INV 522928441 - SHOP UNIFORMS
				INV 522966782 VSW TOWELS
				INV 522966784 SHOP UNIFORMS
				INV 522966785 TOWELS, MOPS, MATS - MMF
				INV 523012779 VSW TOWELS
				INV 523012781 SHOP UNIFORMS
				INV 523012782 TOWELS, MATS, MOPS - MMF
				Uniforms, Linen & Laundry Services
				Week End 12/30/24
				week of 1/7/25
				Week of 11/4/24
92891	1/10/2025	31.39	MOHAWK MFG. & SUPPLY CO.	BULB,12V
92892	1/10/2025	503.85	NEW PIG CORPORATION	Spill Kit in 5-Gallon High-Visibility Economy Container
				CREDIT MEMO 294011CM FOR RETURNED ITEM ON INV 294011
92893	1/10/2025	199.52	NORTH BAY FORD LINC-MERCURY	CREDIT MEMO 294263CM FOR INVOICE 294263
				INV 294011 - BRACKET
				INV 294263 VEH# PC4323 / WO# 330307
92894	1/10/2025	3,552.92	PACIFIC GAS & ELECTRIC	ACCT 8921272971-2 / SVT, WTC, PNR
92895	1/10/2025	98.21	SANTA CRUZ AUTO PARTS, INC.	CREDIT MEMO 510170 FOR INV 510167
				FILTER,LUBE(TRANSIT/1717)
				LAMP,LOW/HIGH BEAM(1123-1127/TRANSIT)
				SHG CQ-1816 MINI BULB
				WINDOW CLEANER(PREMIXED)
92896	1/10/2025	45.00	SANTA CRUZ RECORDS MNGMT INC	Service Date 12/24/24
92897	1/10/2025	2,673.30	SANTA CRUZ STAFFING, LLC	Temporary help - Carolee Curtin
				W/E 01/05/2025 Safety, Security & Risk
92898	1/10/2025	1,176.00	SLINGSHOT CONNECTIONS LLC	CSR Benavidez - Week Ending 1/5/2025
				INV 3008141589 QUARTERLY ELEVATOR PM'S - VER, OPS, MMF
92899	1/10/2025	2,128.50	TK ELEVATOR CORPORATION	
				American Public Transportation Association (APTA) - Registration for Michael Bois - Marketing, Communications & Customer Experience Workshop - Long Beach, CA - 02/23/25 to 02/26/25
92900	1/10/2025	7,580.16	U.S. BANK - CAL-CARD	Doordash Order for Interview Panel for Fleet Maintenance Supervisor on 11/22/24
				Hilton Long Beach - Reservation for Michael Bois (this hotel reservation requires a credit card deposit)
				Kraft/Teton/Socks personalized - 100 in numbers
				Magnum Electronics, Inc. - Order #SO140599 dtd 12/13/24 - Batteries for Security Officers
				Scotts Valley Market - Food for the Holiday Party
				Southwest Airlines - Airfare for Jose Carranco - TSI Effectively Managing Transit Emergencies - San Diego, CA - 01/06/25 to 01/10/25
				The Bus Coalition 2025 DC Fly In - Registration for Corey Aldridge
				TSI Instructors Course for Transit Trainers - Registration for Adrian Jimenez - 12/16/24 to 12/20/24
				W-2 forms & envelopes for Finance
92901	1/10/2025	10,260.17	VALLEY POWER SYSTEMS NORTH,INC	COIL,IGNITION
				CORE CHARGE
				FILTER,KIT 2" SUMP(B400R)
				GASKET,PAN
				PUMP,FUEL R/H(S50)
				SENSOR,SPEED(B400R)
				SENSOR,UEGO (PIP-12RG325)
				SENSOR,UTP
				SET,CONNECTING ROD BEARING
				VALVE,RELIEF(S50)
92902	1/10/2025	6,091.24	VERIZON WIRELESS	12/02/2024 - 01/01/2025 Safety/Risk Management Account # 342484617-00001
				12-01-24-01-01-25 TABLET OPS ACCT#842646612-00001
				INV 6101778941 / ACCT 342570846-00001 - BUS WIFI
				INV 6102476476 / ACCT 342620939-00001 - FAC TABLETS
				INV 6102512541 / ACCT 542620720-00001 / FLEET TABLETS
92903	1/10/2025	6,013.79	WCAF, LLC	INV 164278 VEH# PC4623 / WO# 320734 - NOT WARRANTY REPAIR, PAY PER MANAGER
				INV 169306 VEH# PC4523 / WO# 327014
92904	1/13/2025	2,004.95	FRANCHISE TAX BOARD	ID* 1216117092
				ID* 2022032790
				ID: 1102280612
				ID: 2120138432
				ID: JK-336-1395
92905	1/13/2025	2,620.40	HARTFORD LIFE AND ACCIDENT INS	AD&D - VOLUNTARY LIFE
92906	1/13/2025	3,828.11	SEIU LOCAL 521	1ST JANUARY 2025
92907	1/13/2025	16,180.68	SMART-TRANSPORTATION DIVISION	1ST JANUARY 2025
92908	1/16/2025	100.00	COUNTY OF SANTA CRUZ	Project 1: Workforce Development for TIRCP Grant
				Project 2: Rapid Corridors Project Infrastructure costs
				4Imprint Christmas Ornaments 2024
92909	1/17/2025	2,165.34	4IMPRINT,INC.	Ceramic Ornament - Round - Full Color

Attachment A

92909	1/17/2025	2,165.34	4IMPRINT,INC.	4Imprint set up charge
92910	1/17/2025	13,970.68	72 HOUR LLC	INV 290126 REPAIR FOR VEH PC2404 / WO 326359 INV 292790 REPAIR ON VEH PC1707 / WO# 330911
92911	1/17/2025	172.15	AAA BUSINESS SUPPLIES DBA: PALACE BUSI	Avery AVE98095 Permanent Glue Stic Value Pack, 0.26 oz, Applies White, Dries Clear, 6/Pack https://www.biggestbook.com/ui#/itemDetail?itemId=AVE98095
92912	1/17/2025	948.22	AMAZON CAPITAL SERVICES, INC.	Universal UNV28110 Copy Paper, 92 Bright, 20 lb Bond Weight, 11 x 17, White, 500 Sheets/Ream, 5 Reams/Carion https://www.biggestbook.com/ui#/itemDetail?itemId=UNV28110
92913	1/17/2025	2,584.24	AT&T	INV 22857187 / ACCT 9391051148 - INTERNET FOR DISTRICT INV 22890483 / ACCT 9391060728 - PT TO PT1
92914	1/17/2025	2,931.02	B & H FOTO & ELECTRONICS CORP	eWaste Fee(s) https://www.bhphotovideo.com/c/product/1793756-REG/apple_mbp14m304sg_14_macbook_pro_m3.html https://www.bhphotovideo.com/c/product/1794707-REG/ivanky_vcd08_12_in_2_usb_c_docking.html https://www.bhphotovideo.com/c/product/1859258-REG/apple_mu9d3ll_a_mac_mini_m4_10c_10cgpu_16gb_256gb.html
92915	1/17/2025	674.49	BALCO HOLDINGS INC	INV 21649742 / ACCT 3984022 - INSP 12/09/24 - VER
92916	1/17/2025	20,906.88	BATTERY SYSTEMS INC.	Battery Fee BATTERY, Core Charages CORE CHARGE CORE CREDIT Exchange Junk Credit
92917	1/17/2025	771.54	CATTO'S GRAPHICS, INC.	INV 46281223241355 RESOLUTION FOR INV 35322408091002 EMB - Embroidery - Repeat Design Setup Part #EB500Eddie Bauer - Packable Wind Jacket. EB500 Adriatic Blue Part #EB501Eddie Bauer Women's Packable Wind Jacket. EB501 Adriatic Blue Part #K500LSPort Authority Silk Touch Long Sleeve Polo. K500LS Navy Part #L500LSPort Authority Women's Silk Touch Long Sleeve Polo.L500LS Navy
92918	1/17/2025	17,272.51	CELTIS VENTURES, INC.	Task Order No. 1003Youth Cruz Free Campaign Services Rendered - 12/1/24 - 12/31/24 Task Order No. 1007Santa Cruz METRO Website Redesign Services Rendered - 12/1/24 - 12/31/24 Task Order No. 1010Organic Social Media Services Rendered - 12/1/24 - 12/31/24
92919	1/17/2025	6,643.00	CFM STRATEGIC COMMUNICATIONS INC	Federal legislative services for December 2024
92920	1/17/2025	322.34	CINTAS CORPORATION NO.2	INV 5234023802 FIRST AID KIT RESTOCK - CEC INV 5248770206 FIRST AID KIT RESTOCK - SBF INV 5248770207 FIRST AID KIT RESTOCK - OPS
92921	1/17/2025	900.00	CITY OF SANTA CRUZ/PARKING	12 Permits - Soquel/Front Garage Feb2025
92922	1/17/2025	2,016.41	CITY OF SANTA CRUZ-FINANCE DEP	FEB 25 RENT FRONT ST
92923	1/17/2025	45,250.27	CLEAN ENERGY	INV CE12732375 - DELIVERY 10/28/24 INV CE12745322 - DELIVERY 12/24/24 INV CE12745323 - DELIVERY 12/27/24 INV CE12745324 - DELIVERY 12/23/24 INV CEW12745810 SERVICE CALL 12/20/24 - SBF
92924	1/17/2025	199.00	COOPERATIVE PERSONNEL SERVICES	Job#A1294 12/28/24 Communicating with Data Cust Id SANT043
92925	1/17/2025	1,490.10	CTSJPA (CAL TIP)	December 2024
92926	1/17/2025	18,646.82	CUMMINS,INC	BELT,ALT.(8.9) BELT,ALTERNATOR(8.9)(1739) BRACE, TUBE CLAMP,V BAND(8.9) FILTER,FUEL PRI.(4201-4210) FILTER,FUEL SEC.(CNG) GASKET,OIL PAN UPPER(8.9) GASKET,OIL PICKUP TUBE(8.9) GASKET,PAN(8.9) GASKET,REAR COVER(8.3/8.9) HARNES,IGN. WIRING(8.9) HOSE,MOLDED(8.9) HOSE,PLAIN(8.9) INV Z1-250172040 REPAIR ON VEH 11022 / WO 329517 ISOLATOR,ECM(8.9) KIT,C/S REAR SEAL(8.3/8.9) NUT,OIL COOLER O-RING,SEAL(8.3/8.9)

Attachment A

92926	1/17/2025	18,646.82	CUMMINS,INC	O-RING,VALVE COVER BOLT(8.3/8.9) PUMP,WATER(8.9/L9N)(1739/1782/2034) SCREW,FLANGE BRKT.(8.3/8.9) SEAL,GROMMET SEAL,OIL FILL CAP(8.3/8.9) TENSIONER,BELT ALT. (1739) TUBE, AIR TRASNFER TUBE,CRANKCASE BREATHER(8.9) TUBE,CRANKCASE BREATHER(L9N)
92927	1/17/2025	12,274.93	EAST BAY TIRE CO.	205/75R16C Toyo Celsius Cargo BW 275/70R22.5 GDYR Metro Miler G652 305/70R22.5 20 GDYR G652 Metro Liner 305/70R22.5 20 GDYR G652 Metro Miler 315/80R22.5 18 GDYR Inter City Cruiser 315/80R22.5 20GDYR Urban Max BSA EV Aluminum Valve Stem Balance Medium Truck Brass Valve Stem California Tire Fee Computer Wheel Balance Light Dismount/Mount Light Truck Disposal Light Truck Tire Mount/Dismount Standard 22.5/24.5 Rubber Valve Stem TIRE,NEW TIRE,NEW (FRONT) EV TIRE,NEW (REAR) EV TIRE,NEW TPMS(PC4123-PC4723) TIRE,NEW(ALUM.WHEEL)
92928	1/17/2025	21,649.02	EMPLOYNET INC	INV 919716 - JOSE ARVIZU, ROGELIO DE LA CRUZ, LARISSA FARIAS, JOEY GONZALES, SAMANTHA MAZER, JUAN REYES - 224.42 REG HRS / 4.02 OT HRS INV 922929 - JOSE ARVIZU, JOEY GONZALEZ, SAMANTHA MAZER, RAMON, PADILLA, JUAN REYES INV 923467 WEEK ENDING 12/29/24 JOSE ARVIZU, JOEY GONZALEZ, SAMANTHA MAZER, RAMON PADILLA, JUAN REYES INV 923952 - JOSE ARVIZU, SAMANTHA MAZER, RAMON PADILLA, JUAN REYES - WEEK ENDING 1/5/25
92929	1/17/2025	1,639.82	FEDEX OFFICE	FedEx Kinko's print services related to service changes, especially stop notices, large print headways, and transit center posters. Laminating and Drilling. Lane 3 Watsonville Transit Signage Mounted poster and banner for December 2024 Food Drive
92930	1/17/2025	892.62	FIRST ALARM	INV 842355 - MMF INV 842356 - SBF
92931	1/17/2025	15,000.00	FREEDOM ASSOCIATES, LLC	FEB 25 RENT
92932	1/17/2025	68.19	FRONTIER COMMUNICATIONS - 6145	01/13/25-02/12/25 SKYLINE TO OCEAN
92933	1/17/2025	32,581.00	HANSON BRIDGETT LLP	Charles Higbee TRO Matter # 032117.006047 Employee Benefits Matter # 032117.006001 Leo Herrera TRO Matter # 032117.006046 Procurement Department Assistance Matter # 032117.004002 Retainer for December 2024
92934	1/17/2025	11,583.40	JASPER WELLER LLC	MODEL: B400R SERIES: P/N: E017121 CONV HSG: NON-PTO RPM/TID: TID A W/PROG TORQ CONV: 418 Serial No: 6511404052 MODEL: B400R SERIES: P/N: E017793 CONV HSG: NON-PTO RPM/TID: TID A W/PROG TORQ CONV: 418 Serial No: 6510701080
92935	1/17/2025	1,669.54	JOHNSON CONTROLS INC	INV 40873363 / ACCT 01300-186503376 - WTC INV 40873364 / ACCT 01300-186503975 - SVT
92936	1/17/2025	2,154.60	LAW OFFICES OF MARIE F. SANG	CL#23003664 CL#23006342 CL#23010753
92937	1/17/2025	282.00	MAXIMUM OIL SERVICE LLC	INV 66155 HAZARDOUSE WASTE: USED OIL, USED ANTIFREEZE
92938	1/17/2025	2,512.69	MGP XI REIT,LLC	FEB 25 LEASE
92939	1/17/2025	133.33	MICHAEL E BAILEY	12/2024 CONTINUED BUDGET DEVELOPMENT
92940	1/17/2025	7,006.25	MILLER MAXFIELD INC	Content, design and production coordination for large print and HWY 17 brochure; Winter Headways content and design revise for schedule update, including digital version in Eng/Span; poster reprint; project management and client communication Map and poster updates; decal production coordination; client communication
92941	1/17/2025	658.10	MISSION UNIFORM	INV 523040740 - TOWELS FOR VSW INV 523040742 SHOP UNIFORMS INV 523040743 TOWELS, MOPS, MATS INV 523092787 TOWELS, MOPS, MATS Uniforms, Linen & Laundry Services Week of 1/13/25
92942	1/17/2025	4,210.02	MODEL 1 COMMERCIAL VEHICLES INC	BELT,SEAT KIT(1701-1711) CREDIT MEMO XA116002230-01 FOR INV XA116002196-01 - FRIGHT BILL INCORRECTLY

Attachment A

92942	1/17/2025	4,210.02	MODEL 1 COMMERCIAL VEHICLES INC	HANDLE, DOOR W/LOCK OUTSIDE INV XA116002196-01 - PO1001035 /INVOICE TO BE REBILLED CREDIT COMING LAMP,MIRROR AMBER LED(1701-1714) LATCH,ROLL STOP (BRAUN) MODULE,BMPR STARCRAFT MUD FLAP,AEROTECH PENDANT,BRAUN(1701-1711) SWITCH,INNER BARRIER (BRAUN) SWITCH,OUTER BARRIER(BRAUN)
92943	1/17/2025	354.49	NIDAL HALABI & NADA ALGHARIB	11 x 1" Thin Name Plate White Letters on Black Daniel L Zaragoza Office Name Sign 12" x 12" White Letter on Black Office Number "321" Title "Deputy Operations Director"
92944	1/17/2025	1,137.34	NORTH BAY FORD LINC-MERCURY	BR3Z6584B BR3Z6584C COIL,IGNITION(1701-1711) CREDIT MEMO 294384CM FOR INV 294384 ITEMS RETURNED GASKET,INTAKE (1701-1711) INV 293995 - VEH# PC4219 / WO# 329167 INV 294413 - VEH# PC1705 / WO# 331027 INV 294436 - VEH# PC1712 / WO# 331064 INV 294467 - VEH# PC1712 / WO# 331064 INV 294486 - VEH# PC1709 / WO# 331250 INV 294496 - VEH# PC1703 / WO# 331201 INV 294516 - VEH# PC1105 /WO# 331274 SPARKPLUG(1701-1711,4019-4219)
92945	1/17/2025	4,831.35	NVB EQUIPMENT, INC.	INV SH69151 REPAIR FOR VEH PC1708 / WO# 328586 INV SH69365 FIRE SUPPRESSION ON VEH PC4123 / WO# 329426
92946	1/17/2025	268.50	PHILIP J CROUCH	COOLANT PIPE BRAISING
92947	1/17/2025	896.50	PIED PIPER EXTERMINATORS, INC.	INV 1112384 MONTHLY PEST CONTROL - MMF INV 1112388 MONTHL PEST CONTROL - OPS PARKING AREA INV 1112392 MONTHL PEST CONTROL - OPS CREEK AREA INV 1112555 MONTHLY PEST CONTROL - SVT INV 1112593 MONTHLY PEST CONTROL - WTC MARKET INV 1112622 MONTHLY PEST CONTROL - WTC TRANSIT
92948	1/17/2025	95.00	PORTOLA SYSTEMS, INC.	365 Microsoft Entra ID P2 for government (price per month) Microsoft Project
92949	1/17/2025	13,223.99	QOVO SOLUTIONS, INC.	Quote Q-NK006462 Soquel Park & Ride Cameras - Hardware Only
92950	1/17/2025	800.00	QUADIENT FINANCE USA INC	Admin postage meter for December 2024
92951	1/17/2025	975.60	QUEST DIAGNOSTIC INC.	Invoices for Client Number 15047645
92952	1/17/2025	195.35	RICOH USA, INC CA	01/01-01/31 LEASE OPS COPIER Base 1/14-2/13/2025
92953	1/17/2025	140.57	SANTA CRUZ MUNICIPAL UTILITIES	ACCT 027-01970-005 - VER IRRIGATION
92954	1/17/2025	2,848.60	SANTA CRUZ STAFFING, LLC	ACCT 027-07557-001 - SBF IRRIGATION CSR Zuniga - Week Ending 1/12/25 Temporary help - Carolee Curtin W/E 01/12/2025 Safety, Security & Risk
92955	1/17/2025	5,700.00	SHAW YODER ANTWIH	Legislative representation for January 2025
92956	1/17/2025	2,098.80	SLINGSHOT CONNECTIONS LLC	CSR Benavidez - Week Ending 1/12/25 INV 450297 MARIA MARQUEZ 10 REG HRS week end 12/8/24
92957	1/17/2025	18,041.08	SOQUEL III ASSOCIATES	FEB 25 RENT
92958	1/17/2025	75.00	SWRCB	INV SW-0309827 / FAC: 3-44NEC011883
92959	1/17/2025	1,638.00	TENNANT COMPANY	INV 920842633 PARTS AND LABOR TO REPAIR 2ND SCRUBBER INV 920858288 PARTS & LABOR TO REPAIR SCRUBBER
92960	1/17/2025	5,946.48	THE AFTERMARKET PARTS CO LLC	AIR SPRING,REAR(LF) BOLT,CALIPER FRONT(1782) BOLT,KNUCKLE(1782) CAP,P/S RSVR.(511/518,1014-1220) END,TIE-ROD HANDLE,ROCKER SLIDER KIT,BRAKE PAD F/R(1782) KIT,BRAKE PAD WEAR(1782/2034) MODULE,BMPR.REAR C/S(1491) NUT,TIE-ROD END SHOCK ABSORB.FRT(854-1594) STRAP,ASSIST(GRAY/VINYL)
92961	1/17/2025	240.05	THE HOSE SHOP, INC	INV 463448 AIR BRAKE HOSE - FLEET INV INV 463449 SOCKET, NIPPLE - FLEET INV. INV 463544 ANCHOR & MALE CONNECTOR - FLEET INV
92962	1/17/2025	9,910.42	THERMO KING OF SALINAS, INC	FILTER,HVAC MERV (GILLIG/1219-1594) FILTER,HVAC MERV(511-2034)
92963	1/17/2025	7,983.39	U.S. BANK - CAL-CARD	CA TIRE FEE DEWALT 20V MAX Premium Lithium-Ion 5.0Ah Battery Pack (2 Pack)

Attachment A

92963	1/17/2025	7,983.39	U.S. BANK - CAL-CARD	INSTALL,TIRE LABOR Permits for Paracruz Project RYOBI ONE+ 18V 2.0 Ah Lithium-Ion Battery RYOBI ONE+ 18V Cordless Telescoping Power Scrubber and Compact Power Scrubber Kit w/ Battery, Charger, & 4-Piece Microfiber RYOBI ONE+ 18V Lithium-Ion Starter Kit with 2.0 Ah Battery, 4.0 Ah Battery, and Charger ThinkPad E-14 Gen 6 Laptop TIRE RECYCLING FEE Tires, YOKOHAMA 195/65/R15 TPMS STEM KIT
92964	1/17/2025	101.06	UNITED PARCEL SERVICE	INV W896X0504 - UPS PARCEL P/U INV W896X0524 UPS PARCEL PICK UPS
92965	1/17/2025	20,612.08	VALLEY POWER SYSTEMS NORTH,INC	BOLT,CYL HEAD CLAMP,TURBO COIL,IGNITION COOLER,OIL CORE CHARGE BULL GEAR CORE CHARGE FOR CYLINDER HEAD FILTER,FUEL(JD 8.1L) FILTER,KIT 2" SUMP(B400R) GASKET,AIR THROTTLE GASKET,EXH. MAN.(S50) GASKET,OIL PICKUP GASKET,THERMOSTAT HSG.MTG. GEAR GEAR,BULL GEAR,RING(8.9/B400R) HEAD,CYLINDER HOSE,ELBOW CMPSR KIT,CYLINDER W/PISTONS,SLEEVES & RINGS KIT,GASKET OVERHALL KIT,INJECTOR HOLE O-RING,OIL PIPE TO PAN SEAL,C/S FRONT(S50) SEAL,THERMOSTAT SENSOR,TEMP.(S50) SET,CAMSHAFT BEARING SHELL SET,MAIN BEARING SHELL SET,MAIN BEARING THRUST SHIELD,HEAT TENSIONER,BELT DRIVE THERMOSTAT,(8.1) WASHER,MAIN THRUST WASHER,SEALING WHEEL WIRE,LEAD
92966	1/17/2025	2,204.77	VEHICLE MAINTENANCE PROG INC	CREDIT MEMO CM9560 FOR INV-518748 - SHORT SHIPPED FILTER,FUEL PRI.(CNG) FILTER,WATER LOW FLOOR
92967	1/17/2025	180.07	VERIZON WIRELESS	CS Tablets 12/2/24-1/1/25 Marketing Tablet 12/2/24-1/1/25
92968	1/17/2025	3,075.61	VIDIR, INC.	BOLT CRG 1/2x1/2 C54 BTTM CHAIN TRACK WELD CHAIN GUIDE C54 BTTM FUEL CHARGE HT54 CARRIER GUIDE 1PC LABOR PER HOURS MISC SHOP SUPPLIES MISC TRUCK CHARGE NUT FLANGE 1/2 GR5 UNC SCREW SMS PAN #12x1 SCREW SMS PAN #12x5/8 SHIPPING AND HANDLING CHARGES - GROUND TRAVEL CHARGES
92969	1/17/2025	396.00	WORKFORCEQA, LLC	09/2024- DOT/Drug test
92970	1/9/2025	60.63	Corey Aldridge (1607)	REIMBURSEMENT
92971	1/7/2025	682.94	Corey Aldridge (1607)	REIMBURSEMENT
92972	1/7/2025	576.33	Corey Aldridge (1607)	REIMBURSEMENT
92973	1/13/2025	68.00	David Demara (1205)	REIMBURSEMENT
92974	1/9/2025	1,046.94	Greg Strecker (1518)	REIMBURSEMENT
92975	1/13/2025	150.00	Jonathan Trachtenberg (1357)	REIMBURSEMENT
92976	1/17/2025	256.00	LUCIA ORLANDO	REIMBURSEMENT
92977	1/10/2025	241.44	Raymundo Marquez (611)	REIMBURSEMENT
92978	1/10/2025	150.00	Robert Brown (1354)	REIMBURSEMENT
92979	1/21/2025	191.78	Suzie Mistry (1400)	REIMBURSEMENT

Attachment A

				Custom Chocolate Bar: https://www.4imprint.com/product/114343-134/Molded-Chocolate-Bar-1-34-oz Branded Full Color Wrapper: Please see the attached file Wrapper/Chocolate Option: Silver Wrapper, Milk Chocolate Engraved Chocolate Bar: If there is room I would like "Your Voice Matters" engraved on the bar. If that is too many characters then we can go with "METRO" Delivery: If possible, I would like to receive these at the end of October or first week of November
92980	1/24/2025	2,542.31	4IMPRINT,INC.	Set-Up Charge
92981	1/24/2025	2,080.52	72 HOUR LLC	INV 286008 TO REPAIR VEH# PC4623 / WO# 320734
92982	1/24/2025	161.56	AAA BUSINESS SUPPLIES DBA: PALACE BUSI	3-Month Wall Calendar, Colorful Leaves Artwork, 12.25 x 27, White/Multicolor Sheets, 14-Month (Dec to Jan): 2025 REDC171129 https://www.biggestbook.com/ui/#/itemDetail?itemId=REDC171129
92983	1/24/2025	1,809.91	AMAZON CAPITAL SERVICES, INC.	DataStick Pro USB 3.2 Type A Flash Drive, 64 GB, Black, 10/Pack CELS1U3P664G10B
92984	1/24/2025	4,000.00	ANDREW J. O'KEEFE II	For media services January 2025.
92985	1/24/2025	7,410.18	AT&T	CALNET 12/19/2024-01/18/2024 INV 22908478 / ACCT 9391029202 - MAIN ACCT INV 22908736 / ACCT 9391053728 - OPS ELEVATOR
92986	1/24/2025	858.50	B & H FOTO & ELECTRONICS CORP	eWaste Fee https://www.bhphotovideo.com/c/product/1447135-REG/uncaged_ergonomics_mm_b_computer_monitor_arm_mount.html https://www.bhphotovideo.com/c/product/1609024-REG/logitech_g_910_005878_pro_x_superlight_wireless.html https://www.bhphotovideo.com/c/product/1712517-REG/asus_va27eqsb_27_fhd_ips_75hz.html
92987	1/24/2025	7.85	CINTAS CORPORATION NO.2	INV 5250026907 - FIRST AID KIT RESTOCK - VER
92988	1/24/2025	71,815.19	CLEAN ENERGY	INV CE12748577 FUEL DELIVERY 1/3/25 INV CE12748578 FUEL DELIVERY 1/6/25 INV CE12749040 FUEL DELIVERY 1/8/25 INV CE12749041 FUEL DELIVERY 1/10/25 INV CE12749042 - FUEL DELIVERY 1/13/25 INV CEW12748771 INSPECTION COMPLETED 12/30/24 WO# 225299
92989	1/24/2025	1,360.00	CLEMENTS EMPLOYMENT LAW PC	Legal Services Rendered-12/3/24-12/11/24
92990	1/24/2025	161.61	COMCAST BUSINESS	ACCT 8155-10-034-1198392 / CEC INTERNET
92991	1/24/2025	184.78	COMMUNITY PRINTERS, INC.	One box of 500 business cards for Miguel A Duarte
92992	1/24/2025	4,342.81	CROSSLINE SUPPLY, LLC	MODULE,IGN(L9N) SPARKPLUG,CNG(WARRANTY)
92993	1/24/2025	2,491.65	D & G SANITATION	INV 311258 PORTA POTTY, SERVICE - WTC LOT INV 311259 PORTA POTTY, SERVICE - RIVER & FRONT ST
92994	1/24/2025	5,091.38	DYNAMIC SECURITY TECH INC	Install Access Control reader at Paracruz Update Access Control reader at Paracruz and configure management software
92995	1/24/2025	15,847.90	EDM TECHNOLOGY INC	POLY "BUS PASS" POLY PARACRUZ \$4
92996	1/24/2025	5,122.73	EMPLOYNET INC	For marketing interns. WeekendDate: 1/12/2025 INV 924474 - JOSE ARVIZU, SAMANTHA MAZER, RAMON PADILLA, JUAN REYES
92997	1/24/2025	8,617.71	FLYERS ENERGY, LLC	INV CFS-4128022 FUEL FOR PC VEHs
92998	1/24/2025	54.02	FRONTIER COMMUNICATIONS - 3025	ACCT 209-025-0541-061302-5 / SKYLINE TO RIVER
92999	1/24/2025	357.58	GRAINGER	Absorbent,25lb., Diatomaceous Earth CAN,TRASH SMALL Rubber Boot, Men's, 10, Knee, Black, PR Rubber Boot, Men's, 11, Knee, Black, PR
93000	1/24/2025	34,491.10	HANSON BRIDGETT LLP	Tire Tread Depth Gauge Hydrogen Bus and Facility Project Matter # 032117.004004 Watsonville Transit Center Housing Project Matter # 032117.005002
93001	1/24/2025	9,294.18	HUNT & SONS, INC.	CALIFORNIA MOTOR OIL TAX COOLANT(50-50 MIX) MOTOR OIL(15W-40CNG) REGULATORY COMPLIANCE FEE STATE OIL RECYCLING TX
93002	1/24/2025	79,235.31	KIMLEY-HORN AND ASSOCIATES INC	INV 29390429 - MASTER PLAN INV 30054951 - MASTER PLAN INV 30384473 - MASTER PLAN INV 30667243 - MASTER PLAN
93003	1/24/2025	720.56	LANGUAGE LINE SERVICES INC	On-site interpretation for October Board meeting Over-the-phone interpretation for December Over-the-phone interpretation for November Over-the-phone interpretation for October
93004	1/24/2025	4,575.00	LIEBERT CASSIDY WHITMORE	ERC Membership-1/1/25-12/31/25
93005	1/24/2025	23.50	MISSION UNIFORM	Service Date 1/20/2025

Attachment A

93006	1/24/2025	32.93	NIDAL HALABI & NADA ALGHARIB	8" X 1 1/4" NAME PLATE FOR MIGUEL A DUARTE - WHITE LETTERING ON GREY BACKGROUND
				8" X 3/4" TITLE PLATE - SAFETY & TRAINING PROGRAM SPECIALIST I - WHITE LETTERING ON GREY BACKGROUND
93007	1/24/2025	12,320.00	OXFORD GLOBAL RESOURCES LLC	W/E 01/10/2025 IT W/E 12/27/2024 IT W/E END 01/03/2025 IT
93008	1/24/2025	1,824.75	PACIFIC GAS & ELECTRIC	12/07/2024-01/12/2025 PARACRUZ ACCT#8179294351-4
93009	1/24/2025	130.96	PHOENIX CARS LLC	KNOB,ADA, SEAT, YELLOW SELF ASSESSED TAX
93010	1/24/2025	8.95	POWER BUSINESS TECHNOLOGY LLC	BLACK TONER EQUIP#PB2690 ACCT#SC24
93011	1/24/2025	149.00	QUADIANT FINANCE USA INC	Postage Dec/Jan
93012	1/24/2025	221.91	QUADIANT LEASING USA, INC.	02/03-05/02/2025 LEASE#N20121539 ACCT# 00363608
93013	1/24/2025	1,366.39	RICOH USA, INC CA	Ricoh Copier in Customer Service MPC6004EX - Customer Buy Out Purchase of Copier.
93014	1/24/2025	2,107.07	ROMAINE ELECTRIC CORP	STARTER,DENSO(J.D.) STARTER,MT39 24V/CW(CUMMINS) STARTER,MT39 24V/CW(S50)
93015	1/24/2025	813.91	SANTA CRUZ STAFFING, LLC	CSR Zuniga Week Ending 1/19/25
93016	1/24/2025	543.17	SCOTTS VALLEY WATER DISTRICT	ACCT 005533-000 / SVT ACCT 010072-000 / SVT
93017	1/24/2025	940.80	SLINGSHOT CONNECTIONS LLC	CSR Benavidez Week Ending 1/19/25
93018	1/24/2025	178.27	TERRYBERRY CO., LLC	Employee anniversary gift for Robert Maldonado
93019	1/24/2025	20,425.80	THE AFTERMARKET PARTS CO LLC	ADJUSTER,SLK.RR (1014/1219) ARM,PANTOGRAPH(854-1220) BEARING,HUB ASM.RR(1014-1594) BELT,ALT.(511) BELT,C/S-W/P(8.9) BRACKET BRACKET,MIRROR R/S(1782-2034) BUTTON, THRUST BUTTON,HORN(1594/2034) CALIPER,BRAKE(FCS/RRS) CALIPER,BRAKE(FRS/RCS) CAP,FILLER SURGE TANK CAP,RADIATOR(10LBS.) CAP,RADIATOR(18 LBS.)(2034) COUPLING CREDIT MEMO 83588436 FOR INV 83384745 CREDIT MEMO 83589896 FOR INV 83554017 CYLINDER,DOOR ACCESS DECAL,STRIPE REFL.(1219) FITTING, STANCHION W/INSERT (OLD NF#401977) GAUGE,ENG.OIL RR(1014-1491) GAUGE,LEVEL(1594) GLASS,MIRROR BOTTOM R/S GLASS,MIRROR CONVEX(1594) INDICATOR,SLACK ADJ.(LF) KIT,RADIUS ROD RR(LF) LATCH,DRIVERS LOCKER LINK,SADDLE(PLASTIC) MIRROR,INTERIOR R/F (1014-1782) MOUNT,ENG. REAR(511/855) NUT NUT,STOP(FLYER-GILLIG) O-RING,REAR HUB PLATE, LOCK PUMP,WINDSHIELD WASHER(511-1782) RING,SNAP ROTOR,BRAKE FRONT(1739,1782,2034) S CAM,REAR L/H S CAM,REAR R/H SCREW, CAP SCREW, SPECIAL SCREW,SADDLE(FLYER-GILLIG) SCREW,SADDLE/IDLER ARM(FLYER) SEAL,S CAM SENSOR,COOLANT(1219-1594) SENSOR,LOW COOLANT(1491) SWITCH,MIRROR CNTRL.(LF) SWITCH,PB STOP REQUEST SWITCH,SOL.MAG.STARTER VALVE,CHECK VALVE,HTR. CNTRL.(1014-1220) VALVE,KNEELING(SR1739-2034) VALVE,PARKING BRK(SR1739,1782-2034) WASHER, OIL LEVEL WASHER,LOCKING PLATE WASHER,SEALING WINDOW,FLUSH FIX ASM.(80 DAYS LEAD TIME)
93020	1/24/2025	91.31	UNITED PARCEL SERVICE	INV W896X0025 UPS PICK UPS INV W896X0464 UPS PICK UPS

Attachment A

93021	1/24/2025	200.84	VEHICLE MAINTENANCE PROG INC	FILTER, P/S
93022	1/24/2025	1,155.37	VERIZON WIRELESS	12/02/2024-01/01/2025 PARACRUZ ACCT#542316352-00001
93023	1/24/2025	108.00	WORKFORCEQA, LLC	12/2024 DOT/Drug Test
93024	1/24/2025	105,521.72	CATTO'S GRAPHICS, INC.	INV 107021 OCTA BUS WRAPS **MATERIAL ONLY**
				INV 107084 OCTA BUS WRAPS **MATERIAL ONLY**
				INV 107226 OCTA BUS WRAPS **MATERIAL ONLY**
				LABOR TO INSTALL WRAPS ON BUSES
				LABOR TO WRAP THE BUSES
93025	1/30/2025	1,531.79	FRANCHISE TAX BOARD	ID: 1102280612
				ID: 1216117092
				ID: 2120138432
				ID: JK-336-1395
93026	1/30/2025	2,635.43	HARTFORD LIFE AND ACCIDENT INS	AD&D - VOLUNTARY LIFE
93027	1/30/2025	289.58	POST LAKE LENDING INC	URIBE, D REF #24P-EEA-63BC
93028	1/30/2025	3,949.53	SEIU LOCAL 521	2ND JANUARY 2025
93029	1/30/2025	16,302.14	SMART-TRANSPORTATION DIVISION	2ND JANUARY 2025
93030	1/30/2025	121.48	U.S. DEPARTMENT OF THE TREASURY	TRACKING #WG2647455
93031	1/31/2025	99.40	ABACHERLI, ARLETTE	Retiree Reimbursement - February
93032	1/31/2025	29.23	ADAMS, ELLEN	Retiree Reimbursement - February
93033	1/31/2025	24.38	ANN, DORICE	Retiree Reimbursement - February
93034	1/31/2025	20.42	ARCHIBEQUE, ELEANOR	Retiree Reimbursement - February
93035	1/31/2025	48.76	BAN, MARK	Retiree Reimbursement - February
93036	1/31/2025	22.11	BARRY, BARTHOLOMEW	Retiree Reimbursement - February
93037	1/31/2025	22.11	BLAIR, GARY	Retiree Reimbursement - February
93038	1/31/2025	29.23	BLIGHT, KAREN	Retiree Reimbursement - February
93039	1/31/2025	58.47	BRONSTATTER, WALLACE	Retiree Reimbursement - February
93040	1/31/2025	58.47	BROWN, ERNEST	Retiree Reimbursement - February
93041	1/31/2025	22.11	BYTHEWAY, MARY	Retiree Reimbursement - February
93042	1/31/2025	22.11	CARLSON, MERRYL	Retiree Reimbursement - February
93043	1/31/2025	2.74	CHAVARRIA, JOHNNY	Retiree Reimbursement - February
93044	1/31/2025	29.23	CLARKE, PATRICIA	Retiree Reimbursement - February
93045	1/31/2025	29.23	CONTRERAS-NAVARRO, FRANCISCO	Retiree Reimbursement - February
93046	1/31/2025	29.23	CRAMBLETT, LAWRENCE	Retiree Reimbursement - February
93047	1/31/2025	29.23	CRAWFORD, TERRI	Retiree Reimbursement - February
93048	1/31/2025	58.47	CUMMINS, MAJOR	Retiree Reimbursement - February
93049	1/31/2025	47.43	DEVIVO, WILLIAM	Retiree Reimbursement - February
93050	1/31/2025	29.23	DORFMAN, IRIS	Retiree Reimbursement - February
93051	1/31/2025	22.11	DRAKE, JUDITH	Retiree Reimbursement - February
93052	1/31/2025	22.11	ELIA, LARRY	Retiree Reimbursement - February
93053	1/31/2025	58.47	ESCARCEGA, MIGUEL	Retiree Reimbursement - February
93054	1/31/2025	17.15	FALLAU, NICHOLAS	Retiree Reimbursement - February
93055	1/31/2025	17.15	FLAGG, PAULA	Retiree Reimbursement - February
93056	1/31/2025	22.11	GALLOWAY, SCOTT	Retiree Reimbursement - February
93057	1/31/2025	22.11	GARBEZ, MANNY	Retiree Reimbursement - February
93058	1/31/2025	29.23	GARCIA, SAMUEL	Retiree Reimbursement - February
93059	1/31/2025	22.11	GOSE, JOHN	Retiree Reimbursement - February
93060	1/31/2025	48.76	GRANADOS-BOYCE, MARIA	Retiree Reimbursement - February
93061	1/31/2025	44.22	GROSJEAN, DOUGLAS	Retiree Reimbursement - February
93062	1/31/2025	22.11	HAMM, CAROLYN	Retiree Reimbursement - February
93063	1/31/2025	22.11	HERNANDEZ, MARGARITO	Retiree Reimbursement - February
93064	1/31/2025	47.43	HERSHEY, ANDREA	Retiree Reimbursement - February
93065	1/31/2025	29.23	HICKLIN, LUCILLE	Retiree Reimbursement - February
93066	1/31/2025	58.47	HOLCOMB, MICHAEL	Retiree Reimbursement - February
93067	1/31/2025	58.47	HYMAN, JOE	Retiree Reimbursement - February
93068	1/31/2025	48.76	JACINTO, FRANK	Retiree Reimbursement - February
93069	1/31/2025	29.23	JAHNKE, EILEEN	Retiree Reimbursement - February
93070	1/31/2025	58.47	KALE, RICKEY	Retiree Reimbursement - February
93071	1/31/2025	20.42	LEGORRETA, PETE	Retiree Reimbursement - February
93072	1/31/2025	29.23	LOGIUDICE, FRED	Retiree Reimbursement - February
93073	1/31/2025	103.04	LORENZANO, JAMES	Retiree Reimbursement - February
93074	1/31/2025	44.83	LUNA, SUZANNE	Retiree Reimbursement - February
93075	1/31/2025	27.31	MCDONALD, JANIE	Retiree Reimbursement - February
93076	1/31/2025	22.11	MCDONALD, KEVIN	Retiree Reimbursement - February
93077	1/31/2025	22.11	MESECK, MARGARITA	Retiree Reimbursement - February
93078	1/31/2025	29.23	MEYER, DIANE	Retiree Reimbursement - February
93079	1/31/2025	22.11	MILLER, FOREST	Retiree Reimbursement - February
93080	1/31/2025	33.60	MILLER, MARY	Retiree Reimbursement - February
93081	1/31/2025	16.84	MITCHELL, LISA	Retiree Reimbursement - February
93082	1/31/2025	29.23	MORGAN, JEANETTE	Retiree Reimbursement - February
93083	1/31/2025	91.18	MULLIS, MICHAEL	Retiree Reimbursement - February
93084	1/31/2025	29.23	MUNGIOLI, LARRY	Retiree Reimbursement - February
93085	1/31/2025	29.23	NABOR, GLEN	Retiree Reimbursement - February
93086	1/31/2025	29.23	O'HAGIN, JUSTINA	Retiree Reimbursement - February
93087	1/31/2025	58.47	OJEDA, ROBERTO	Retiree Reimbursement - February
93088	1/31/2025	99.40	OWENS, ROLAND	Retiree Reimbursement - February
93089	1/31/2025	58.47	PARHAM, WALLACE	Retiree Reimbursement - February
93090	1/31/2025	29.23	PETERS, TERRIE	Retiree Reimbursement - February
93091	1/31/2025	2.74	PHILLIPS, TYRONE	Retiree Reimbursement - February
93092	1/31/2025	48.76	PRINCE, PETER	Retiree Reimbursement - February
93093	1/31/2025	58.47	PRUDDEN, RICHARD	Retiree Reimbursement - February
93094	1/31/2025	22.41	REED, KATHY	Retiree Reimbursement - February
93095	1/31/2025	48.76	REGAN, MICHAEL	Retiree Reimbursement - February
93096	1/31/2025	18.80	RODRIGUEZ, VALENTIN	Retiree Reimbursement - February

Attachment A

93097	1/31/2025	73.80	ROWE, RUBY	Retiree Reimbursement - February
93098	1/31/2025	48.76	RUIZ, ESTEVAN	Retiree Reimbursement - February
93099	1/31/2025	48.76	SALGUEIRO, MICHAEL	Retiree Reimbursement - February
93100	1/31/2025	29.23	SANDOVAL, ANGEL	Retiree Reimbursement - February
93101	1/31/2025	48.76	SERRATO, JUAN	Retiree Reimbursement - February
93102	1/31/2025	124.91	SLATER, ROBYN	Retiree Reimbursement - February
93103	1/31/2025	44.22	SWART, RANDY	Retiree Reimbursement - February
93104	1/31/2025	58.47	THOMAS, RUSSELL	Retiree Reimbursement - February
93105	1/31/2025	29.23	TOVAR, SERENA	Retiree Reimbursement - February
93106	1/31/2025	58.47	VANDERZANDE, ED	Retiree Reimbursement - February
93107	1/31/2025	22.11	WADSWORTH, RITA	Retiree Reimbursement - February
93108	1/31/2025	58.47	WHITNEY, LUCERE	Retiree Reimbursement - February
93109	1/31/2025	48.76	WU, PETER	Retiree Reimbursement - February
93110	1/31/2025	29.23	WYANT, JUDI	Retiree Reimbursement - February
93111	1/31/2025	29.23	YANCY, TERRY	Retiree Reimbursement - February
93112	1/31/2025	54.39	ZENKER, JEFFREY	Retiree Reimbursement - February
93113	1/31/2025	2,644.75	AIRTEC SERVICE INC.	INV 32237 REPAIR HVAC MOTOR - VER
93114	1/31/2025	1,496.52	ALWAYS UNDER PRESSURE	BIO-NUTRIENT POWDER, 8OZ
				BIOSTAX 1800, 2 PARTR MIX, 8OZ VIAL
93115	1/31/2025	513.16	AMAZON CAPITAL SERVICES, INC.	
93116	1/31/2025	734.47	A TOOL SHED, INC.	INV 1727748-5 WO# 225253 FORKLIFT TO OFFLOAD SHELTERS FROM LNI
93117	1/31/2025	708.78	AUTOMATIC DOOR SYSTEMS, INC.	INV 64033 SERVICE CALL 1/2/25 WO# 225202 WTC
93118	1/31/2025	167.74	B & H FOTO & ELECTRONICS CORP	cat 6 cable 3' https://www.bhphotovideo.com/c/product/1667652-REG/pearstone_cat6_s10bl_cat6_snagless_patch_cable.html Cat 6 cable blue 14' https://www.bhphotovideo.com/c/product/1667652-REG/pearstone_cat6_s10bl_cat6_snagless_patch_cable.html https://www.bhphotovideo.com/c/product/1363544-REG/logitech_920_007897_keyboard_mouse_keyboard_english.html
93119	1/31/2025	213.31	BATTERIES PLUS #314	INV P79183346 / WO# 225212 - WTC BATTERY FOR DOOR STOP INV P79289993 / WO# 225228 - FIELD BATTERIES FOR SOLAR LIGHTS INV P79328974 / WO# 225228 - FIELD BATTERIES FOR SOLAR LIGHTS INV P79355138 / WO# 225235 - SVT FIRE ALARM BATTERIES
93120	1/31/2025	1,214.56	BENNETT TRUCK TRANSPORT	OCTA BUS 7519 / DELIVERED 11/6/24 / INV 9186656
93121	1/31/2025	761.73	BFS GROUP LLC	CREDIT MEMO 63-0815377 FOR INV 63-0814069 VENDOR BILLED WRONG ACCOUNT INV 55-0934229 - TITEN SCREWS, STRONG BOLTS INV 55-0935943 - SOCKET INV 55-0937500 - BLADES, DOOR SWEEP INV 55-0938044 - PLATE,IMPACT BITS INV 56-0142541 - WATERING CAN INV 63-0813075 - PLUGS, COVERS INV 63-0813533 - POLY TUBING, VALVE, COUPLING INV 63-0814069 - INVOICE DOES NOT BELONG TO METOR INV 63-0814367 - CORNER BRACE INV 63-0814650 - BLADES, TRIMMING PLATES INV 63-0814807 - ACYRLIC, TAPE INV 63-0815259 - LIGHT BULBS INV 63-0815750 - OUTLET SNUG PLUG INV 63-0816508 - TITEN SCREW INV 63-0816629 - LED LIGHTS INV 63-0817616 - LUMBER FOR SHELTERS INV 63-0817618 - ADJ CLAMPS INV 63-0817815 - GARBAGE DISPOSAL WRENCH INV 63-0818118 - MISC SUPPLIES TO INSTALL SHELTERS INV 63-0818525 - CONCRETE MIX, STAKES INV 63-0818526 - CABLE TIES, SCREWS INV 63-0818613 - CONNECTOR, ELECTRICAL BOX, COVER INV 63-0818646 - CEMENT
93122	1/31/2025	78.89	BRASS KEY LOCKSMITH INC	INV 960698 - WO# 225169 - ML1 COPIES FOR KEY BOX
93123	1/31/2025	334.39	CALIFORNIA JANITORIAL SUPPLY	SOAP,ANTIBAC FOAM
93124	1/31/2025	7,383.31	CENTER FOR TRANSPORTATION AND	12-01-24-12-31-24 HYDROGEN BUILD
93125	1/31/2025	2,202.68	CITY OF WATSONVILLE UTILITIES	INV 199821 / ACCT 600421 - WTC INV 201674 / ACCT 606137 - WTC INV 201675 / ACCT 606139 - WTC INV 201676 / ACCT 606141 - WTC INV 201718 / ACCT 606138 - WTC
93126	1/31/2025	1,015.74	CLAREMONT EAP	1/2025 EAP
93127	1/31/2025	52,523.03	CUMMINS,INC	QUOTE 53003 TO REPAIR VEH 11022 / WO# 329517 RFQ-018051 - CUMMINS INSITE PRO SUBSCRIPTION THROUGH 01/23/2026
93128	1/31/2025	224.00	DEPARTMENT OF JUSTICE	12/2024 Fingerprints Cust #142316
93129	1/31/2025	908.54	EMPLOYNET INC	INV 924965 - RAMON PADILLA
93130	1/31/2025	8,361.60	ENVIRONMENTAL LOGISTICS INC	INV 127032 - QRTLTY INSPECTION COMPLETED 1/8/25 / MMF INV 127033 - QRTLTY SERVICE COMPLETED 1/8/25

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93131	1/31/2025	1,355.93	FASTENAL COMPANY INC	GLOVES,NITRILE EXTRA LARGE GLOVES,NITRILE LARGE KIMBALL MIDWEST PIPE SEALANT
93132	1/31/2025	75.97	FERGUSON US HOLDINGS, INC.	INV 5696315 - REPAIR LEAKING SINK / SBF
93133	1/31/2025	17,673.07	GILLIG LLC	ADAPTER,3/8 FITTING(4200'S) BELT,SEAT DRIVERS BOLT, COMBO HD BARREL CAP,PRD 1/2" CHAMBER,BRAKE REAR(4201-4210) CORDSET, PROXIMITY SWITCH FILTER,AIR PRI.(1782/4200/1900) FILTER,AIR SEC.(1782/4200/1900) FILTER,HYBRID DRIVE(BAE)(4201-4210) FILTER,HYD (GBEB) FILTER,HYDRAULIC(4200/1900) GLASS,DOOR ENT LOWER GORMMET,RUBBER Q-STRAINT GUARD,SWITCH KIT,AIR DRYER MAINT.(4200/1900) KIT,AIR DRYER REBUILD(2034) KIT,CHECK VALVE(GILLIG) KIT,DESSICANT CARTRIDGE (GBEB) KIT,HORN CONTACT BRUSH MIRROR HOUSING, INJECTION 9X13 MOLDED O-RING,HYD. FILTER(ALL) RIVET RIVET,SST BLIND SCREW, COMBO TRUSS HD MACHINE SENSOR,COOLANT LEVEL SOLENOID,ACCUMULATOR SWITCH, PROXIMITY, INDUCTIVE TREAD ASM,LU6 RAMP VALVE, SOLENOID 3 WAY VALVE,COOLANT FILTER((1900-4200) WINDOW,LF,BLK,P-COAT FRAME,FIX
93134	1/31/2025	285.00	GLOBAL WATER TECHNOLOGY INC	INV 137993 WO# 225298 INSPECTION COMPLETED 12/9/24
93135	1/31/2025	2,318.40	GRAINGER	BATTERY,EMERGENCY LIGHTING BRAUN POWER LUBE BRUSH,PAINT 3" COOLER,WATER Diatomaceous EarthAbsorbent EYE WASH(1.0 OZ.) GORILLA TAPE INV 9346474100 /VEH# NR908 / WO# 331063 INV 9348008344 REPAIR KIT INV 9355220873 / WO# 225042 - VER INV 9357626341 / WO# 225201 - SBF SPILL KTIS INV 9367594307 - RUBBER BOOTS INV 9367594331 ABSORBENT INV 9381617985 - TANKLESS WATER HEARTER / WO# 225294 LOCK,MASTER LOCK COMBO PAINT,TRAFFIC WHITE Rubber Boot, Men's 10, Knee, Black, PR TAPE MEASURE 25 FT. Tape Measure, 1 In X 25 ft, Chrome,In/Ft TAPE,DUCT(2"X60 YD.) TAPE,MASKING BLUE 1" TAPE,MASKING BLUE 2.0" Trash Can Top VASELINE
93136	1/31/2025	533.12	GREEN RUBBER-KENNEDY AG LP	CAP FLAT FAN TIP GASKET
93137	1/31/2025	19,336.87	HARTFORD LIFE AND ACCIDENT INS	12/2024 LIFE & AD&D POLICY #GLT764002 12/2024 LTD POLICY #GLT764002
93138	1/31/2025	186.75	MAXIMUM OIL SERVICE LLC	INV 66171 - HAZARDOUSE WASTE USED OIL MMF
93139	1/31/2025	57.64	MID VALLEY SUPPLY INC.	TOWEL,PAPER SNGL FOLD
93140	1/31/2025	689.18	MISSION UNIFORM	INV 523092784 - VSW TOWELS INV 523092786 - SHOP UNIFORMS INV 523127938 TOWELS, MOPS, MATS INV 523185541 TOWELS, MOPS, MATS Service 1/27/25 Uniforms, Linen & Laundry Services Watsonville Metro Development
93141	1/31/2025	48,491.75	MP METRO ASSOCIATES LP	
93142	1/31/2025	3,071.16	OVERHEAD DOOR CO. OF SALINAS	INV 145826 - YEARLY PM'S OON ROLL UP DOORS WO# 225300 INV 146564 SERVICE CALL 12/2/24 / WO# 225080
93143	1/31/2025	22,954.12	PACIFIC GAS & ELECTRIC	ACCT 0515841499-4 SBF ELECTRIC ACCT 3507738869-8 GAS & ELECTRIC VER ACCT 4265538340-6 GAS & ELECTRIC MMF ACCT 7627535591-5 SBF GAS
93144	1/31/2025	160.00	PIED PIPER EXTERMINATORS, INC.	INV 111582 MONTHLY PEST CONTROL - CEC

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93144	1/31/2025	160.00	PIED PIPER EXTERMINATORS, INC.	INV 1112397 MONTHLY PEST CONTROL VER
93145	1/31/2025	131.67	QUADIENT, INC.	CS Quarterly Postage Machine Rental 01/2025-04/2025 ACCT#8122029
93146	1/31/2025	2,699.00	SANTA CRUZ COUNTY ENVIROMENTAL	INV IN0123988 / FACILITY ID FA0002037 - ANNUAL PERMIT
93147	1/31/2025	315.00	CALIFORNIA DEPARTMENT OF TAX	10-12/2024 Q4 - 2024 SALES TAX
GRAND TOTAL		1,551,169.42		

Attachment A



JANUARY 25 ACH PAYMENTS

Payment Type	Payment Date	Payee	Payment Amount	Line Item Description
EFT	1/31/2025	AGUIRRE, CIRO	\$ 17.15	Retiree Reimbursement - February
EFT	1/31/2025	AITKEN, ANGELA	\$ 117.02	Retiree Reimbursement - February
EFT	1/31/2025	ALLEN, ROBERT	\$ 22.11	Retiree Reimbursement - February
EFT	1/31/2025	ANDRADE, GERALD	\$ 48.76	Retiree Reimbursement - February
EFT	1/31/2025	ARCHIBEQUE, JUANITA	\$ 58.47	Retiree Reimbursement - February
EFT	1/31/2025	AVILES, PATRICIA	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	BASS, BETTY	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	BOYD, MICHAEL	\$ 58.47	Retiree Reimbursement - February
EFT	1/31/2025	BREGANTE, BATTISTA	\$ 22.11	Retiree Reimbursement - February
EFT	1/31/2025	BRONDSTATTER, CHERYL	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	BROWN, KENNETH	\$ 58.47	Retiree Reimbursement - February
EFT	1/31/2025	BURKET, JANET	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	CANALES, DONNA	\$ 34.31	Retiree Reimbursement - February
EFT	1/31/2025	CAPELLA, KATHLEEN	\$ 48.76	Retiree Reimbursement - February
EFT	1/31/2025	CASANEGA, RICHARD	\$ 22.11	Retiree Reimbursement - February
EFT	1/31/2025	CAVATAIO, PASQUALE	\$ 44.22	Retiree Reimbursement - February
EFT	1/31/2025	CENTER, DOUGLAS	\$ 22.11	Retiree Reimbursement - February
EFT	1/31/2025	CHANDLEY, PAUL	\$ 99.40	Retiree Reimbursement - February
EFT	1/31/2025	CLAYTON, MICHAEL	\$ 22.11	Retiree Reimbursement - February
EFT	1/31/2025	COTTER, ROBERT	\$ 58.47	Retiree Reimbursement - February
EFT	1/31/2025	CRUISE, RICHARD	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	CUMMINGS, CYNTHIA	\$ 2.74	Retiree Reimbursement - February
EFT	1/31/2025	CUMMINGS, PATRICIA	\$ 48.76	Retiree Reimbursement - February
EFT	1/31/2025	DEAN, RONALD	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	DEL PO, CAROLYN	\$ 2.74	Retiree Reimbursement - February
EFT	1/31/2025	DIAZ, OLIVIA	\$ 80.92	Retiree Reimbursement - February
EFT	1/31/2025	DOBBS, LILLIAN	\$ 22.11	Retiree Reimbursement - February
EFT	1/31/2025	EMERSON, WILLIAM	\$ 58.47	Retiree Reimbursement - February
EFT	1/31/2025	FENN, MARILYN	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	FLORES, JUAN	\$ 80.92	Retiree Reimbursement - February
EFT	1/31/2025	FLOREZ, ROSIE	\$ 22.11	Retiree Reimbursement - February
EFT	1/31/2025	FORRESTER, WALBURGA	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	FRANCIS, RUFUS	\$ 34.31	Retiree Reimbursement - February
EFT	1/31/2025	GABRIEL, RICHARD	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	GABRIELE, BERNARD	\$ 16.84	Retiree Reimbursement - February
EFT	1/31/2025	GABRIELE, CATHLEEN	\$ 16.84	Retiree Reimbursement - February
EFT	1/31/2025	GALE, TERRY	\$ 58.47	Retiree Reimbursement - February
EFT	1/31/2025	GARCIA, DANIEL	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	GROBMAN, BRUCE	\$ 22.11	Retiree Reimbursement - February
EFT	1/31/2025	HERNANDEZ, JUAN	\$ 48.76	Retiree Reimbursement - February
EFT	1/31/2025	HILL, ANDREW	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	HILTNER, THOMAS	\$ 103.04	Retiree Reimbursement - February
EFT	1/31/2025	JUSSEL, PETE	\$ 22.11	Retiree Reimbursement - February
EFT	1/31/2025	KAMEDA, TERRY	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	KELLY, ELOISE	\$ 22.11	Retiree Reimbursement - February
EFT	1/31/2025	KONNO, DAVID	\$ 40.83	Retiree Reimbursement - February
EFT	1/31/2025	LAWSON, LOIS	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	LEFFLER, JEAN	\$ 29.23	Retiree Reimbursement - February
EFT	1/31/2025	LONGNECKER, LLOYD	\$ 58.47	Retiree Reimbursement - February
EFT	1/31/2025	LUCIER, MARILYN	\$ 22.11	Retiree Reimbursement - February

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EFT	1/31/2025	LYNCH, GLENN	\$	58.47	Retiree Reimbursement - February
EFT	1/31/2025	MACHADO, MARGARET	\$	22.11	Retiree Reimbursement - February
EFT	1/31/2025	MALPHRUS, BRENDA	\$	24.38	Retiree Reimbursement - February
EFT	1/31/2025	MARTIN, DAWN	\$	58.47	Retiree Reimbursement - February
EFT	1/31/2025	MARTINEZ, MANUEL	\$	116.03	Retiree Reimbursement - February
EFT	1/31/2025	MARTINEZ, MARK	\$	48.76	Retiree Reimbursement - February
EFT	1/31/2025	MCFADDEN, IAN	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	MCHALE, BRIAN	\$	58.47	Retiree Reimbursement - February
EFT	1/31/2025	MELLON, JOHN	\$	22.11	Retiree Reimbursement - February
EFT	1/31/2025	MOREAU, DAVID	\$	99.40	Retiree Reimbursement - February
EFT	1/31/2025	MORR, BONNIE	\$	48.76	Retiree Reimbursement - February
EFT	1/31/2025	MUNGUIA, GUSTAVO	\$	44.22	Retiree Reimbursement - February
EFT	1/31/2025	NAUKKARINEN, JUKKA	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	NELSON, EDWARD	\$	22.11	Retiree Reimbursement - February
EFT	1/31/2025	NELSON, RICHARD	\$	58.47	Retiree Reimbursement - February
EFT	1/31/2025	NIETO, MANUEL	\$	44.22	Retiree Reimbursement - February
EFT	1/31/2025	NORTH, JEFFREY	\$	99.40	Retiree Reimbursement - February
EFT	1/31/2025	NORTON, M	\$	142.23	Retiree Reimbursement - February
EFT	1/31/2025	O'DONNELL, SHAWN	\$	58.47	Retiree Reimbursement - February
EFT	1/31/2025	OROZCO, RICHARD	\$	116.03	Retiree Reimbursement - February
EFT	1/31/2025	ORTEGA, MANUELA	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	PAULSON, STEVEN	\$	91.46	Retiree Reimbursement - February
EFT	1/31/2025	PEREZ, ANTONIO	\$	44.22	Retiree Reimbursement - February
EFT	1/31/2025	PHILLIPS, THOMAS	\$	22.11	Retiree Reimbursement - February
EFT	1/31/2025	PICARELLA, FRANCIS	\$	22.11	Retiree Reimbursement - February
EFT	1/31/2025	POLANCO, JOSE	\$	58.47	Retiree Reimbursement - February
EFT	1/31/2025	PRECIADO, MARY LOU	\$	22.11	Retiree Reimbursement - February
EFT	1/31/2025	PRICE, HARRY	\$	58.47	Retiree Reimbursement - February
EFT	1/31/2025	PRINCE, DEBRA	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	PYE, GINA	\$	58.47	Retiree Reimbursement - February
EFT	1/31/2025	RAMIREZ, MANUEL	\$	17.15	Retiree Reimbursement - February
EFT	1/31/2025	RHODES, BRUCE	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	ROCHA, SHERRI	\$	24.38	Retiree Reimbursement - February
EFT	1/31/2025	ROSS, ELISABETH	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	ROSS, EMERY	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	ROY, ARLEN	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	RYLANDER, REED	\$	44.22	Retiree Reimbursement - February
EFT	1/31/2025	SANCHEZ, ASCENCION	\$	103.04	Retiree Reimbursement - February
EFT	1/31/2025	SCARGILL, RAYMOND	\$	48.76	Retiree Reimbursement - February
EFT	1/31/2025	SCHRAEDER, PAUL	\$	44.22	Retiree Reimbursement - February
EFT	1/31/2025	SCILLA, JOSEPH	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	SILVA, EDUARDO	\$	22.11	Retiree Reimbursement - February
EFT	1/31/2025	STARKEY, THOMAS	\$	24.38	Retiree Reimbursement - February
EFT	1/31/2025	STICKEL, THOMAS	\$	44.22	Retiree Reimbursement - February
EFT	1/31/2025	TERESI, CHARMIEL	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	TOLENTINO, SALVADOR	\$	44.83	Retiree Reimbursement - February
EFT	1/31/2025	TRENT, VICKI	\$	24.38	Retiree Reimbursement - February
EFT	1/31/2025	TUTTLE-CALLIS, CHERI	\$	103.04	Retiree Reimbursement - February
EFT	1/31/2025	VALDEZ, JOSE	\$	48.76	Retiree Reimbursement - February
EFT	1/31/2025	VAN DE VEER, JOHN	\$	91.18	Retiree Reimbursement - February
EFT	1/31/2025	VEST, SHELLY	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	VONWAL, YVETTE	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	WALTER, KEVIN	\$	44.22	Retiree Reimbursement - February
EFT	1/31/2025	WHITE, LESLIE	\$	29.23	Retiree Reimbursement - February
EFT	1/31/2025	WILLIS, GREGORY	\$	117.02	Retiree Reimbursement - February

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EFT	1/31/2025	WILSON, BONNIE	\$	58.47	Retiree Reimbursement - February
EFT	1/31/2025	WOODBIDGE, ELIZABETH	\$	99.40	Retiree Reimbursement - February
EFT	1/31/2025	YEO, BILL	\$	80.92	Retiree Reimbursement - February
			\$	4,932.26	



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS MEETING MINUTES*
JANUARY 24, 2025 – 9:00 AM**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, January 24, 2025, as a hybrid meeting.

The Board Meeting agenda packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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1 CALLED TO ORDER at 9:04 AM by Vice Chair Downing.

2 SAFETY DEBRIEF

Gregory Strecker, Safety, Security & Risk Management Director, provided a debriefing on safety, emphasizing METRO’s response to a fire, earthquake and/or medical emergency, and evacuation routes.

3 ACKNOWLEDGE APPOINTMENT OF DIRECTORS

Vice Chair Downing acknowledged the appointment of Directors Leonor and Orbach and the reappointment of Director Dutra, Ex-Officio Directors Northcutt and Reiskin to the METRO Board of Directors.

4 ROLL CALL

The following Directors were **present**, representing a quorum:

Director Rebecca Downing

Director Jimmy Dutra
Director Shebreh Kalantari-Johnson

Director Manu Koenig

Director Donna Lind

Director Fabian Leonor

Director Scott Newsome

Director Melinda Orbach

Director Quiroz-Carter

Director Mike Rotkin

Vacant

Ex-Officio Director Alta Northcutt

Ex-Officio Director Edward Reiskin

Corey Aldridge

Julie Sherman

County of Santa Cruz

City of Watsonville

City of Santa Cruz

County of Santa Cruz

City of Scotts Valley

County of Santa Cruz

City of Santa Cruz

City of Capitola

City of Watsonville

County of Santa Cruz

County of Santa Cruz

Cabrillo College

UC Santa Cruz

CEO/General Manager

General Counsel

5 ANNOUNCEMENTS

5.1 Today’s meeting was broadcast by Community Television of Santa Cruz County.

5.2 Maria Avila of Language Line Services provided Spanish interpretation services.

6 NOMINATE BOARD OFFICERS AND COMMITTEE ASSIGNMENTS

Vice Chair Downing introduced her 2025 slate of Officers, Standing Committee Members, Santa Cruz County Regional Transportation Commission (SCCRTC) Members, and Santa Cruz Civic Improvement Corporation (SCCIC) Members. She then welcomed input from the other Board Members. Director Leonor requested to be added to the slate for the Finance, Budget and Audit Standing Committee.

Brian Peoples, Trail Now, spoke to his letter addressed to the SCCRTC Executive Director and suggested the proposed slate for representation on the SCCRTC be changed to include different representation.

Directors Rotkin and Koenig commented that Mr. People's representation of the former SCCRTC Executive Director is inaccurate. Director Koenig added that the SCCRTC is experiencing significant turnover this year and having some consistency in METRO's representation will be a benefit to both agencies.

Ex-Officio Director Northcutt asked why ex-officios cannot serve on METRO's standing committees. Julie Sherman, General Counsel, responded that since ex-officios are not voting members on METRO's Board, they could not be voting members on the committees. However, she added that Ex-Officio Director Northcutt is welcome to participate in those meetings as a member of the public.

ACTION: MOTION TO APPROVE THE NOMINATION SLATE PUT FORTH WITH THE ADDITION OF DIRECTOR LEONOR TO THE FINANCE, BUDGET AND AUDIT STANDING COMMITTEE FOR CONSIDERATION AT THE FEBRUARY 28, 2025 BOARD MEETING AND ALLOW ADDITIONAL SLATES TO BE CONSIDERED AT THAT MEETING

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR KOENIG

MOTION PASSED WITH 6 AYES (Directors Downing, Koenig, Leonor, Lind, Newsome, and Rotkin). Directors Dutra, Kalantari-Johnson, Orbach, and Quiroz-Carter were absent. There were no abstentions.

Hearing nothing further, Vice Chair Downing moved to the next agenda item.

7 BOARD OF DIRECTORS COMMENTS

Ex-Officio Director Northcutt reminded the Board that Cabrillo College's contract is set to expire in 2025. The students will have elections, and a majority is needed to extend the contract with METRO. She is giving METRO a heads up so that a marketing campaign can be initiated by METRO if desired. She emphasized that with Cabrillo's housing project moving forward, METRO's presence on campus is important.

Hearing nothing further, Vice Chair Downing moved to the next agenda item.

8 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

Brian Peoples, Trail Now, spoke to his written communication regarding the Coastal Trail. He remarked that the construction of Segment 7 of the Coastal Trail is behind schedule and millions of dollars over budget. He encouraged METRO's representation on the SCCRTC to help open up the corridor now.

Portia, a member of the public, spoke to her experience renewing her paratransit eligibility through the ADAride app and suggested training staff to help with questions on the process. Regarding SCCRTC, she encouraged members of the Board and public to attend those meetings to get a better understanding of what is and isn't being accomplished and the reasoning behind those decisions. Director Leonor commented on ADAride and found it was difficult for some of the disabled community to access it. He also recommended that METRO have a trained staff member to address those needs and be available to help with the process.

David Van Brink, a member of the public, thanked METRO for its great service and the new buses. He suggested fixing the headways and tracking apps to be more accurate and requested a bus shelter be installed at the Diridon Station.

Elizabeth Madrigal, a member of the public, informed the Board of recent cancellations on the 90X and stated that taking the alternative routes 1 or 2 takes longer to get to Watsonville. She recommended cancellations be noted on the real-time tracking app so riders can adjust their schedules accordingly.

Tim, a member of the public, suggested the buses that go through Bay Village in Watsonville are empty and speeding through that neighborhood. He suggested cutting service there, rerouting the buses, or using smaller buses. John Urgo, Chief Planning and Innovation Officer, responded that METRO did increase service on Route 79 that serves that area, and ridership has increased 69% over 2024. Because of this increase, METRO cannot run a smaller bus. Director Rotkin added that a bus runs a complete route, and portions of the route won't have many people on it. That doesn't make it useless. METRO has looked at having different sized buses and the cost of having the parts in inventory to service those vehicles makes it infeasible. Director Leonor added that he rides the bus and sees the increase in ridership. Director Rotkin suggested METRO look into the speed issue mentioned.

Hearing nothing further, Vice Chair Downing moved to the next agenda item.

9 LABOR ORGANIZATION COMMUNICATIONS

Hearing none, Vice Chair Downing moved to the next agenda item.

10 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Vice Chair Downing announced additional communications were sent to the Board on January 23, 2025 and will be added to the agenda packet.

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

11.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK AND ACH JOURNAL
DETAIL FOR THE MONTH OF DECEMBER 2024

Chuck Farmer, Chief Financial Officer

11.2 ACCEPT AND FILE MINUTES OF:

A. OCTOBER 16, 2024 METRO ADVISORY COMMITTEE MEETING

B. DECEMBER 20, 2024 BOARD OF DIRECTORS REGULAR MEETING

Corey Aldridge, CEO/General Manager

- 11.3 ACCEPT AND FILE: THE YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF DECEMBER 31, 2024
Chuck Farmer, Chief Financial Officer
- 11.4 ACCEPT AND FILE: ACCEPTANCE OF AUDITED FINANCIAL STATEMENTS WITH INDEPENDENT AUDITOR'S REPORT FOR THE YEAR ENDED JUNE 30, 2024
Chuck Farmer, Chief Financial Officer

There were no public comments.

Hearing nothing further, Vice Chair Downing called for a voice vote.

ACTION: MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR LIND

MOTION PASSED WITH 6 AYES (Directors Downing, Koenig, Leonor, Lind, Newsome, and Rotkin). Directors Dutra, Kalantari-Johnson, Orbach and Quiroz-Carter were absent. There were no abstentions.

REGULAR AGENDA

- 12 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS FOR JANUARY:**
(10 YEARS) MONIK DELFIN, HR DEPUTY DIRECTOR*
(10 YEARS) GUSTAVO MAGANA, BUS OPERATOR
(10 YEARS) DAVID MEDINA, BUS OPERATOR*
(10 YEARS) EDDIE TORRES MORENO, BUS OPERATOR*
(25 YEARS) VICKIE SANCHEZ, SR. CUSTOMER SERVICE REPRESENTATIVE*
*Signifies those present to receive their certificates in person.

Vice Chair Downing thanked all recipients for their contributions to METRO.

Monik Delfin, HR Deputy Director, expressed that she is grateful that she works with amazing people throughout METRO. She believes METRO is investing in its employees and is creating a culture that values collaboration, respect and excellence so great things can be achieved.

Dawn Crummié, Chief HR Officer, congratulated Ms. Delfin on her 10-year anniversary. Ms. Delfin is a tremendous help to me, our department and all METRO employees. I truly appreciate her and look forward to another 10 years of working with her.

Hearing nothing further, Vice Chair Downing moved to the next agenda item.

- 13 RETIREE RESOLUTION OF APPRECIATION FOR SERGIO LONA-GONZALEZ**
Vice Chair Downing congratulated Mr. Lona-Gonzalez on his retirement and thanked him for his years of service at METRO.

There were no public comments.

Hearing nothing further, Vice Chair Downing called for a voice vote.

ACTION: MOTION TO APPROVE THE RETIREE RESOLUTION OF APPRECIATION FOR SERGIO LONA-GONZALEZ

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR NEWSOME

MOTION PASSED WITH 6 AYES (Directors Downing, Koenig, Leonor, Lind, Newsome, and Rotkin). Directors Dutra, Kalantari-Johnson, Orbach and Quiroz-Carter were absent. There were no abstentions.

14 RESOLUTION OF APPRECIATION FOR OUTGOING BOARD MEMBER

Corey Aldridge, CEO/General Manager, read the resolution of appreciation for Director Pageler and thanked him for his years of service on the METRO Board. Vice Chair Downing added her personal thanks and presented Director Pageler with a plaque.

Additional Board Members thanked him for his in-depth knowledge and experience of ridership and the routes, for being a sounding board and providing advice on all the things METRO is working on, being a great example of how to serve on METRO's Board and being generous with his time.

Director Pageler commented that he has been working in transportation since 1984. He managed the contract between UCSC and METRO and was a rider for 7 years before joining the Board. He thanked the Board Members, Legal Counsel, Interim CEO's Dawn Crummié and Daniel Zaragoza, staff, and the Bus Operators who have been terrific.

There were no public comments.

Hearing nothing further, Vice Chair Downing asked for a voice vote.

ACTION: MOTION TO APPROVE THE RESOLUTION OF APPRECIATION FOR OUTGOING BOARD MEMBER LARRY PAGELER

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR LIND

MOTION PASSED WITH 6 AYES (Directors Downing, Koenig, Leonor, Lind, Newsome, and Rotkin). Directors Dutra, Kalantari-Johnson, Orbach and Quiroz-Carter were absent. There were no abstentions.

15 UPDATE ON RETIREMENT SCHEDULE OF FLEET BUSES

Margo Ross, Chief Operations Officer, spoke to this item and emphasized the FTA (Federal Transit Administration) requires METRO to have its buses in useful service for 14 years. METRO's buses are older than that. COO Ross addressed the challenges facing Fleet, Maintenance and the Parts Departments—sourcing parts for the older vehicles, lack of OEM (original equipment manufacturer) technology training, increased mileage incurring additional maintenance, and a shortage of bus bays. The good news is that METRO has hired more Mechanics and it has added graveyard and swing shifts. METRO is in the process of replacing the batteries on its hybrid vehicles, has increased the volume of parts in the warehouse, and is looking for training opportunities. METRO is prioritizing getting the Orange County Transportation Authority buses purchased into service to replace the older vehicles.

Director Rotkin remarked that he is impressed, given the supply chain problems with parts, that METRO's Mechanics manufacture parts for the older buses because the parts are no longer available. COO Ross commended the Fleet and Maintenance team for being creative, smart, and working hard on solutions to get the buses back in service.

Director Lind added that 7 buses are over 900K miles and with 3 over a million miles, those 10 new buses are needed now. COO Ross agreed but added that METRO will try to get as much as possible out of the older buses before retiring them.

Director Leonor commented that there have been a lot of Bus Operators hired recently and inquired what happens when they don't have a bus to drive? COO Ross responded that they are given other assignments, and they are allowed to do additional training relating to bus operations. Sometimes we split assignments, so everyone gets a piece of work. We also have added more vacation time to allow time off and to help with the morale.

Director Rotkin added that he appreciated reading the report and getting information on how METRO is handling the problem and was happy to hear the District is on top of the situation.

There were no public comments.

Hearing nothing further, Vice Chair Downing moved to the next agenda item.

16 CEO ORAL REPORT

Corey Aldridge, CEO/General Manager, spoke to the following items:

- December 5th – METRO's Fleet, Operations, and Human Resources passed the annual CHP inspection.
- Since December 12th, METRO has hired one Paratransit Operator, had five promotions (two Transit Supervisors, one Fleet Maintenance Supervisor, one Safety & Training Program Specialist I, and one Mechanic III) and one career change (Sr. Financial Analyst).
- METRO successfully launched "Your Voice Matters" and is receiving positive suggestions on enhancing service, improving efficiency, and refining processes.
- METRO is installing five bus shelters in Watsonville.
- January 16th - presented an update on METRO's services to the Capitola/Aptos Rotary Club.
- Issued a public apology letter on the change to Winter service and provided interviews with Lookout and the Sentinel to provide details and clarification on future steps.
- The Board requested rotating our meetings and we will have it finalized for the February Board meeting. We are also posting on social media to promote the Board meetings.
- February 6th - I will be attending the Senate Budget Committee Hearings in Sacramento to provide an update on METRO's SB 125 fund implementation, reporting, task force involvement, and fiscal outlook.
- February 8th - METRO will be participating in the Monarch Migration Festival at Natural Bridges and will showcase its One Ride at a Time monarch bus.

- METRO has won two first place awards in the 2025 APTA AdWheel Awards competition for two categories—One Ride at a Time Print Media and One Ride at a Time Comprehensive Campaign. Awards will be presented in February at the APTA Marketing, Communications, and Customer Experience Workshop. This will make METRO eligible to win the APTA Grand Prize Award at the APTA TRANSform Conference held in September 2025.
- Announced Isaac Holly's, IT and ITS Director, retirement on January 31st and praised him for his contributions to the agency and presented Mr. Holly with a plaque.

Director Rotkin thanked Corey for the public apology on the service changes. CEO Aldridge commented that last week staff participated in a dry run of upcoming service changes to understand the process and how it affects all departments.

Director Lind thanked Mr. Holly for his years of service and appreciated his support and responsiveness.

Director Downing thanked Corey for all of the articles he emailed to Board members and for engaging the media.

Director Rotkin asked staff if METRO has an extra shelter that can be installed at the Diridon Station. John Urgo, Chief Planning and Innovation Director, responded that there is a shelter there but to the side of the stop. CEO Aldridge added with that area being redeveloped, there may be an opportunity to upgrade. COO Ross said she'd reach out to VTA's (Santa Clara Valley Transportation Authority) COO.

Director Leonor expressed appreciation for the new shelter on Freedom Boulevard and another one being installed on Main Street in Watsonville. He suggested METRO post a telephone number at the shelters so customers can report any issues at the shelters. Michael Bois, Communications and Marketing Manager, said the Customer Service telephone number is posted at every bus stop so riders can call in and report graffiti, garbage, etc. Danielle Glagola, Chief Communications and Marketing Officer, added that any shelters funded by the Clean California Local Grant Program have fliers posted with a QR code to METRO's website for more information. Brandon Freeman, Assistant Operations Manager – Fixed Route, commented that customers also have the ability to report issues through a service request form at METRO's website.

Hearing nothing further, Vice Chair Downing moved to the next agenda item.

17 ANNOUNCEMENT OF NEXT MEETING

Vice Chair Downing announced the next regular Board meeting will be on Friday, February 28, 2025 at 9:00 AM at the METRO Admin Office, 110 Vernon Street, Santa Cruz, CA.

18 ADJOURNMENT

Vice Chair Downing adjourned the meeting at 10:15 AM.

Respectfully Submitted,

Donna Bauer
Sr. Executive Assistant

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
FINANCE, BUDGET, AND AUDIT STANDING COMMITTEE
MEETING MINUTES*
FEBRUARY 14, 2025 – 8:00 AM**

A regular meeting of the Finance, Budget, and Audit Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, February 14, 2025.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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- 1 **CALLED TO ORDER** by Director Kalantari-Johnson at 8:04 AM.
- 2 **SAFETY DEBRIEF**
Gregory Strecker, Safety, Security & Risk Management Director, provided a debriefing on safety, emphasizing METRO’s response to a fire, earthquake and/or medical emergency, evacuation routes, and an active shooter situation.
- 3 **ROLL CALL:** The following Directors were **present**, representing a quorum:

Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig AR 8:06 AM	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Mike Rotkin	County of Santa Cruz
Corey Aldridge	METRO CEO/General Manager
Julie Sherman	METRO General Counsel

- 4 **ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET AND AUDIT STANDING COMMITTEE**
Having none, Director Kalantari-Johnson moved to the next agenda item.
- 5 **ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**
Additional documentation was distributed to Board Members and public for Agenda Items 7 and 8 on February 13, 2025 and added to the posted agenda packet.

Hearing nothing further, Director Kalantari-Johnson moved to the next agenda item.

6 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO ENTER INTO A SHORT-TERM LINE OF CREDIT LOAN

Chuck Farmer, Chief Financial Officer, spoke to this item. He explained that METRO has a short-term cash flow issue to cover the funding needed when it receives the new buses and when it will receive the funding for them. He provided an overview of the costs, schedule for receiving the new buses and placing them into service, and the schedule for the temporary and permanent fueling stations. He reviewed the operating reserves as of January 31, 2025, timing of cash reimbursements, and emphasized that METRO needs to bridge the funding gap. He reviewed the two types of credit available and recommended the standing committee approve bringing this item to the full Board on February 28, 2025.

Further discussion followed on:

- Pros and cons of a bridge loan versus a line of credit
- Interest rates
- Pros and cons of a secured versus unsecured loan
- Using reserves first before borrowing on a line of credit
- Status of permits for hydrogen fueling stations
- Inspections to be performed by the OEM's (original equipment manufacturer) for warranty purposes
- Long term, METRO wants to develop and train its Mechanics
- Impacts to riders and how METRO is mitigating and refining those impacts to continually improve service
- Timing of sales tax measure and strategies METRO is taking to inform the public
- Implementation schedule to introduce the hydrogen buses to the public and time needed to train Bus Operators on the new technology
- Impacts to ARCHES (Alliance for Renewable Clean Hydrogen Energy Systems) with new administration
- Request to have another slide show a realistic number versus conservative scenario presented

Staff addressed all concerns.

There were no public comments.

Hearing nothing further, Director Kalantari-Johnson called for a voice vote.

MOTION: APPROVE AUTHORIZING THE CEO/GENERAL MANAGER TO BRING THIS ITEM OF ENTERING INTO A SHORT-TERM LINE OF CREDIT LOAN TO THE FULL BOARD ON FEBRUARY 28, 2025

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR KOENIG

Motion passed unanimously with 4 AYES (Directors Kalantari-Johnson, Koenig, Lind and Rotkin).

7 YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF JANUARY 31, 2025

Chuck Farmer, CFO, spoke to the presentation. He reviewed the key financial highlights affecting service, financials, capital and personnel and January's monthly

operating revenue and expenses as well as year-to-date figures in operating revenue and expenses.

Discussion followed on:

- Decrease in sales tax received
- Anticipated capital project spends
- Reimbursements expected to offset the capital expenditures

Staff addressed all concerns.

There were no public comments.

Hearing nothing further, Director Kalantari-Johnson moved to the next agenda item.

8 YEAR-TO-DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR 2ND QUARTER THROUGH DECEMBER 31, 2024

Kristina Mihaylova, Finance Deputy Director, spoke to the presentation and, along with staff members, provided an overview of the farebox recovery; fixed route/commuter costs per revenue service hours; ParaCruz costs per trip; productivity of total ridership; UCSC, Cabrillo College, Highway 17 and local ridership; traffic accidents and passenger incidents; chargeable road calls on all routes; cancelled trips by cause and region; and pass-ups.

Further discussion focused on:

- Outsourcing the eligibility process for paratransit trips through ADA Ride
- Request to send the recent METRO press releases to Board Members
- How is METRO adjusting its Hwy. 17 targets knowing that people are not commuting as much and are the average targets for Q3 and Q4 realistic
- Youth Cruz Free ridership numbers
- Gearing up for on board ridership surveys in Spring to get feedback on service and improvements riders would like to see happen

Staff addressed all concerns.

There were no public comments.

Hearing nothing further, Director Kalantari-Johnson moved to the next agenda item.

9 ADJOURNMENT

Director Kalantari-Johnson adjourned the meeting at 9:18 AM.

Respectfully submitted,

Donna Bauer
Sr. Executive Assistant

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DATE: February 28, 2025
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
SUBJECT: ACCEPT AND FILE: THE YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF JANUARY 31, 2025

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Year-to-Date Monthly Financial Report as of January 31, 2025

II. SUMMARY OF ISSUES

An analysis of Santa Cruz Metropolitan Transit District’s (METRO) financial status is prepared monthly in order to inform the Board of Directors (Board) regarding METRO’s actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year.

This staff report is the web-accessible companion document to the attached PowerPoint presentation titled “Year-to-Date Monthly Financial Report as of January 31, 2025.”

Staff recommends that the Board accept and file the attached report.

III. DISCUSSION/BACKGROUND

Below are the written explanations of the various charts and graphs in the attached Year-to-Date Monthly Financial Report as of January 31, 2025. The fiscal year has elapsed 58%.

Slide 1

(Cover) Year to Date Monthly Financial Report as of January 31, 2025

Slide 2

January 2025 Key Financial Highlights

- Service
 - Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$244 vs Budget of \$329
 - 17 canceled trips, primarily due to mechanical issues (16), no vehicle (1)
 - ParaCruz Cost per Trip is \$91 vs Budget of \$88
 - Non-Student/Hwy 17 Passengers is 107,226 vs Budget of 102,137
 - Kids Ride Free is 27,397

- Financials
 - Total Operating Surplus/(Deficit) is favorable \$1.0M driven by lower wages of \$0.3M, fringe of \$0.4M, and non-personnel of \$0.3M; partially offset by higher OT of \$0.1M
 - Non-Operating Revenues of \$3.0M are favorable vs budget by \$15K driven primarily by slightly higher than anticipated interest income and Sales Tax revenues; partially offset by higher Retiree Obligations,
- Capital
 - Capital spend of \$67K primarily for Watsonville Station Redevelopment, Hydrogen Fueling Station, and Web Site Redesign
- Personnel
 - 410 Active Personnel vs 443* Funded Personnel
 - 39 Vacancies at the end of January
 - Currently Recruiting for Parts & Materials Clerk, Vehicle Service Worker I/II, Vehicle Service Detailer, Mechanic I/II,
 - Recruitment completed for Mechanic I/II (2 FTE), Mechanic III, Planning Data Analyst

Slide 3

(Cover) January 31, 2025 MTD Pre-Close Financials

Slide 4

January FY25 Monthly Operating Surplus/(Deficit) Actual vs. Budget

- Actuals are \$1.0M favorable to budget – excludes UAL/Bond Payment and Retiree Obligation costs
 - Passenger Fares – favorable by \$144K
 - Labor, Regular – favorable by \$259K, due to funded/vacant positions
 - Fringe Benefits – favorable by \$399K due to retirement and medical insurance savings from funded/vacant positions
 - Labor, OT – unfavorable by \$115K, increased overtime, primarily for Bus Operators
 - Non-Personnel – favorable by \$328K, primarily due to timing of spending

Slide 5

January 31, 2025 Monthly Operating Revenue and Expenses

- Operating Revenue, net favorable by \$144K
 - Passenger Fares - favorable by \$131K
 - Special Transit Fares – favorable by \$13K

- Operating Expense, net favorable by \$871K – Favorable wages/fringe driven by funded/vacant positions
 - Labor Regular – favorable by \$259K
 - Fringe Benefits – favorable by \$399K, excludes UAL and Retiree Obligation related costs
 - Labor OT – unfavorable by \$115K
 - Non-Personnel – favorable by \$328K, excludes Bond payment related costs
- Operating Deficit lower by \$1,015K
 - Farebox Recovery – 15.1% vs 10.5% budget
- Non-Operating Revenue/(Expense), net favorable by \$15K, primarily due to higher interest revenue and sales tax revenues along with reduced Retiree Obligations
 - Sales Tax/including Measure D – favorable by \$8K
 - Federal/State Grants – no variance
 - Pension UAL/Bond Payment costs – favorable by \$2K
 - Retiree Obligations – unfavorable by \$13K
 - All Other Revenues – favorable by \$19K
- Operating Surplus before Transfers higher by \$1,030K
- Bus Replacement Fund – Higher by \$125K due to increased Measure D sales tax revenues
 - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY25 budgeted transfer is \$3.2M
- Operating Deficit after Transfers lower by \$905K

Slide 6

(Cover) January 2025, YTD Pre-Close Financials

Slide 7

January YTD FY25 Operating Surplus/(Deficit) Actual vs. Budget

- Actuals are \$3.3M favorable to budget – excludes UAL/Bond Payment and Retiree Obligation costs
 - Passenger Fares – favorable by \$381K
 - Labor, Regular – favorable by \$1,991K, due to funded/vacant positions
 - Fringe Benefits – favorable by \$1,671K due to retirement and medical insurance savings from funded/vacant positions
 - Labor, OT – unfavorable by \$1,575K, increased overtime, primarily for Bus Operators
 - Non-Personnel – favorable by \$848K, primarily due to timing of spending

Slide 8

January 31, 2025 Monthly Operating Revenue and Expenses

- Operating Revenue, net favorable by \$381K
 - Passenger Fares - favorable by \$178K
 - Special Transit Fares – favorable by \$203K
- Operating Expense, net favorable by \$2,935K – Favorable wages/fringe driven by funded/vacant positions
 - Labor Regular – favorable by \$1,991K
 - Fringe Benefits – favorable by \$1,671K, excludes UAL and Retiree Obligation related costs
 - Labor OT – unfavorable by \$1,575K
 - Non-Personnel – favorable by \$848K, excludes Bond payment related costs
- Operating Deficit lower by \$3,315K
 - Farebox Recovery – 14.8% vs 12.8% budget
- Non-Operating Revenue/(Expense), net unfavorable by \$112K, primarily due to lower grant drawdowns and sales tax revenues; partially offset by higher interest revenue and reduced Retiree Obligations
 - Sales Tax/including Measure D – unfavorable by \$478K
 - Federal/State Grants – unfavorable by \$349K
 - Pension Bond Payment costs – favorable by \$13K
 - Retiree Obligations – favorable by \$245K
 - All Other Revenues – favorable by \$457K
- Operating Surplus before Transfers higher by \$3,204K
- Bus Replacement Fund – Higher by \$222K due to increased Measure D sales tax revenues
 - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY25 budgeted transfer is \$3.2M
- Operating Surplus after Transfers higher by \$2,981K

Slide 9

(Cover) Capital Spending

Slide 10

January 31, 2025 Capital Budget Spend

Total Capital Projects YTD spending is \$1,149K against full year revised budget of \$116.7M

- Construction Related Projects – \$241K YTD spending against budget of \$41,000K, or 0.6%
- IT Projects – \$355K YTD spending of against budget \$2,004K, or 17.7%
- Facilities Repair & Improvements – \$165K YTD spending against budget of \$2,655K, or 6.2%
- Revenue Vehicle Replacement – \$285K YTD spending against budget of \$69,803K, or 0.4%
- Revenue Vehicle Electrification Projects – no spending, no budget
- Non-Revenue Vehicle Replacement – no spending against budget of \$140K, or 0.0%
- Fleet & Maintenance Equipment – no spending against budget of \$755K, or 0.0%
- Miscellaneous – \$104K YTD spending against budget of \$343K, or 30.2%

Slide 11

(Cover) Questions

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO’s Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

Favorable budget variances in Operating Revenues and Expenses contribute to favorable budget variance in Operating Balance, Year to Date as of January 31, 2025.

VI. ALTERNATIVES CONSIDERED

There are no alternatives to consider, as this is an accept and file Year to Date Monthly Financial Report.

VII. CHANGES FROM COMMITTEE

None

VIII. ATTACHMENTS

Attachment A: Year-to-Date Monthly Financial Report as of January 31, 2025 Presentation

Prepared by: Cathy Downes, Sr. Financial Analyst

IX. APPROVALS

Chuck Farmer, Chief Financial Officer



Corey Aldridge, CEO/General Manager



Year to Date Monthly Financial Report as of January 31, 2025



Board of Directors

February 28, 2025

Chuck Farmer, Chief Financial Officer

January 2025 Key Financial Highlights

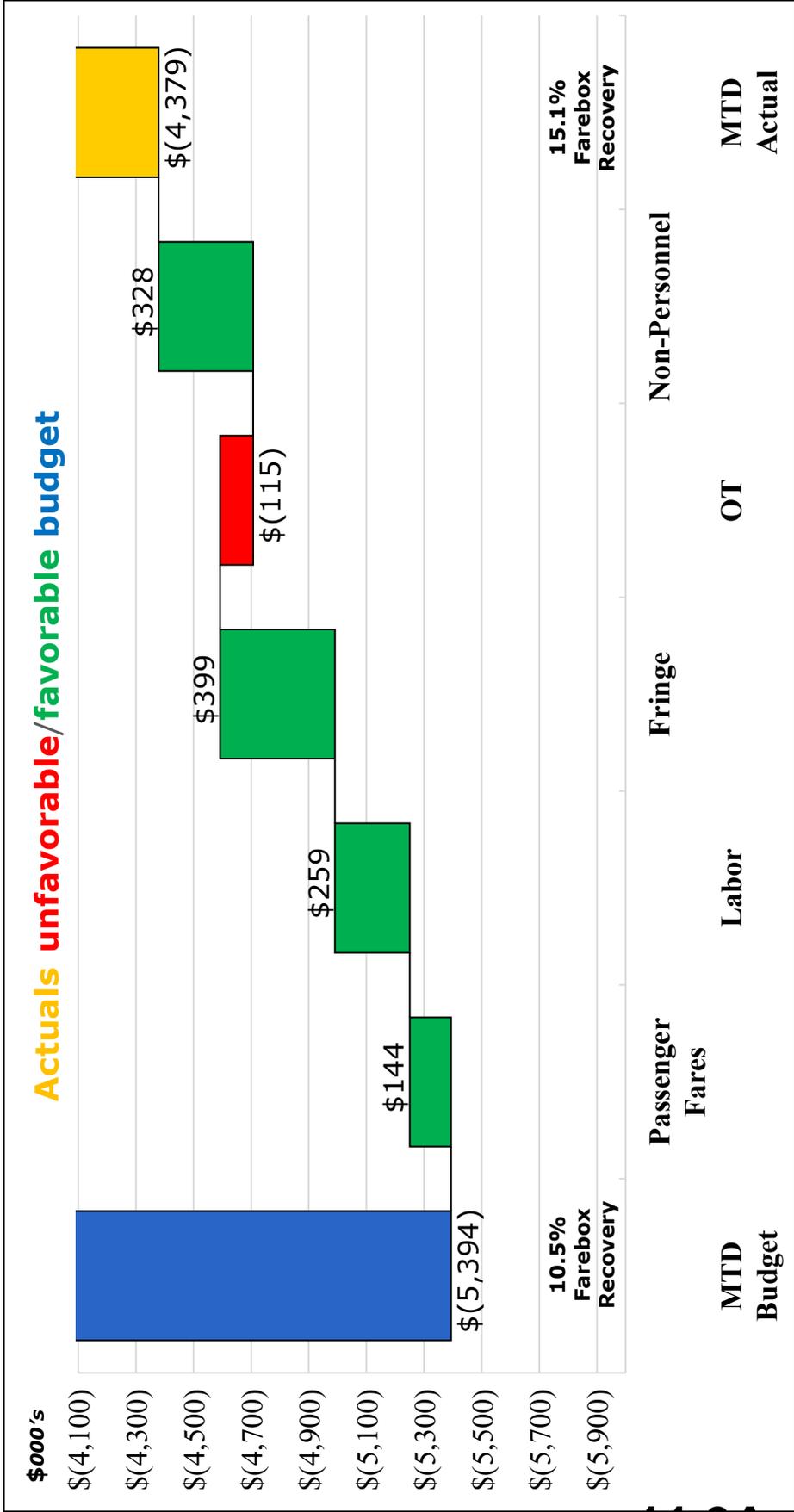
<p>Service</p>	<ul style="list-style-type: none"> • Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$244 vs Budget of \$329 <ul style="list-style-type: none"> • 17 canceled trips, primarily due to mechanical issues (16), no vehicle (1), • ParaCruz Cost per Trip is \$91 vs Budget of \$88 • Non-Student/Hwy 17 Passengers is 107,226 vs Budget of 102,137 • Kids Ride Free is 27,397
<p>Financials</p>	<ul style="list-style-type: none"> • Total Operating Surplus/(Deficit) is favorable \$1.0M driven by lower wages of \$0.3M, fringe of \$0.4M, and non-personnel of \$0.3M; partially offset by higher OT of \$0.1M • Non-Operating Revenues/Expenses of \$3.0M are favorable vs budget by \$15K driven primarily by slightly higher than anticipated interest income and Sales Tax revenues; partially offset by higher Retiree Obligations
<p>Capital</p>	<ul style="list-style-type: none"> • Capital spending of \$67K primarily for Watonsville Station Redevelopment, Hydrogen Fueling Station, and Web Site Redesign
<p>Personnel</p>	<ul style="list-style-type: none"> • 410 Active Personnel vs 443* Funded Personnel <ul style="list-style-type: none"> • 39 Vacancies at the end of January • Currently Recruiting for Parts & Materials Clerk, Grants/Legislative Analyst, Vehicle Service Worker I/II, Vehicle Service Detailer, Mechanic I/II, Planning Data Analyst • Recruitment completed for Mechanic I/II (2 FTE), Mechanic III

January 2025, MTD Pre-Close Financials

January FY25 Monthly Operating Surplus/(Deficit)

Actual* vs. Budget

Overall \$1.0M favorable



11.3A.4

* Pre-close financials, subject to adjustments post close; may not foot due to rounding

January 31, 2025

Monthly Operating Revenue and Expenses

\$ 000's	Actual*	Budget	Fav / (Unfav)
Operating Revenue			
Passenger Fares	\$ 297	\$ 166	\$ 131
Special Transit Fares	482	469	13
Total Operating Revenue	\$ 779	\$ 635	\$ 144
Operating Expense			
Labor - Regular	\$ 2,085	\$ 2,345	\$ 259
Fringe	1,730	2,129	399
Labor - OT	190	75	(115)
Non-Personnel	1,154	1,481	328
Total OpEx	\$ 5,159	\$ 6,030	\$ 871
Operating Surplus/(Deficit)	(\$ 4,380)	(\$ 5,394)	\$ 1,015
	15.1%	10.5%	4.6%
Non-Operating Revenue/(Expense)			
Sales Tax/including Measure D	\$ 2,431	\$ 2,424	\$ 8
Federal/State/Local Grants	900	900	(0)
Pension Bond Payment/UAL	(168)	(170)	2
Retiree Obligations	(394)	(381)	(13)
All Other	256	237	19
Total Non-Operating Revenue/(Expense)	\$ 3,025	\$ 3,010	\$ 15
Operating Surplus/(Deficit) before Transfers	(\$ 1,355)	(\$ 2,384)	\$ 1,030
Transfers and Other			
Transfers to Bus Replacement Fund	(\$ 304)	(\$ 179)	(\$ 125)
Operating Surplus/(Deficit) after Transfers	(\$ 1,659)	(\$ 2,563)	\$ 905

- Total Operating Surplus/(Deficit) is favorable \$1.0M driven by lower wages of \$0.3M, fringe of \$0.4M, and non-personnel of \$0.3M; partially offset by higher OT of \$0.1M
- Non-Operating Revenues/Expenses of \$3.0M are favorable vs budget by \$15K driven primarily by slightly higher than anticipated interest income and Sales Taxes; partially offset by higher Retiree Obligations
- Sales tax of \$2.4M is 0.3% higher than budget

11.3A.5

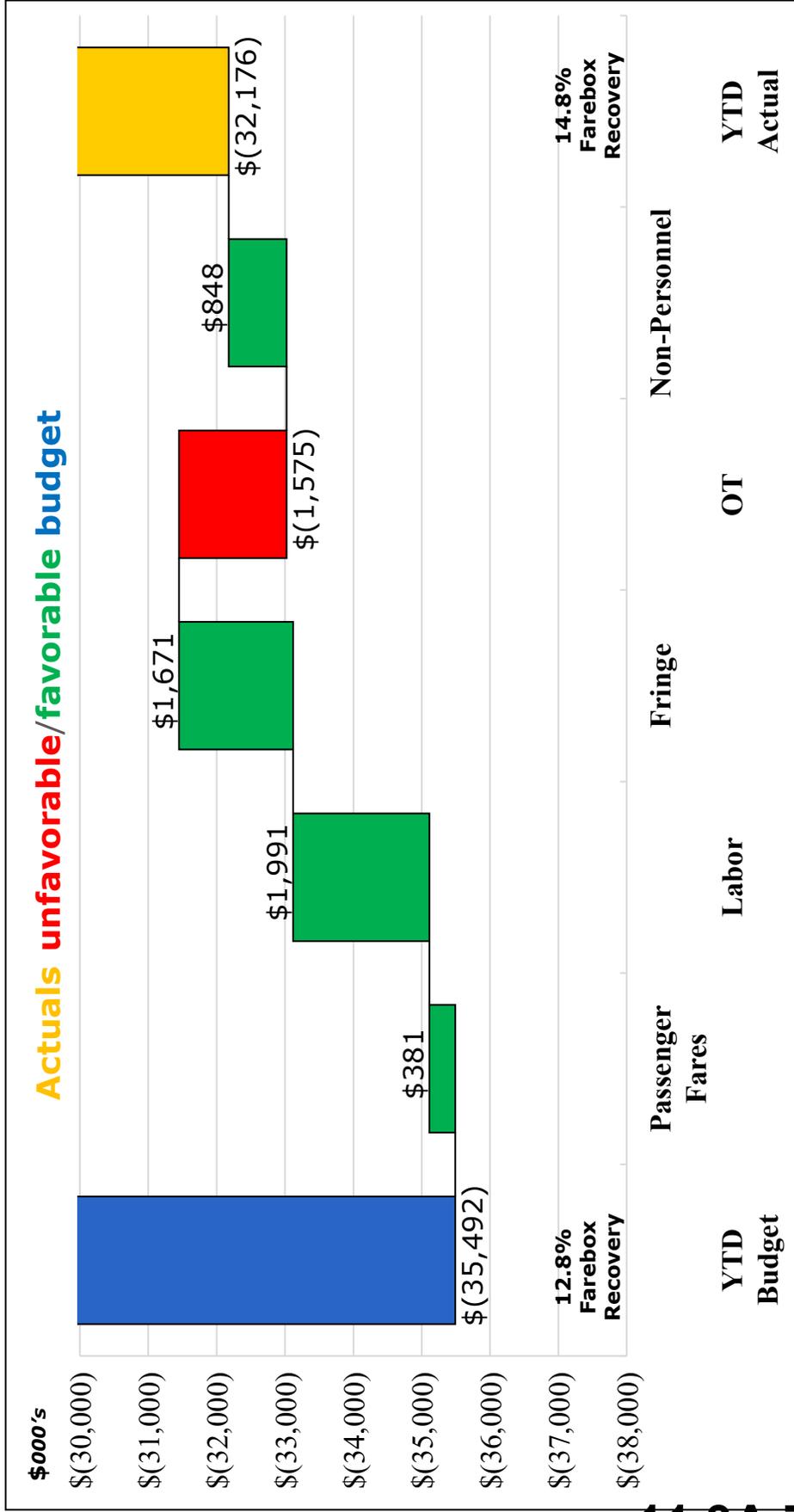
* Pre-close financials, subject to adjustments post close

January 2025, YTD Pre-Close Financials

January YTD FY25 Operating Surplus/(Deficit)

Actual* vs. Budget

Overall \$3.3M favorable



January 31, 2025

YTD Operating Revenue and Expenses

\$ 000's	Actual*	Budget	Fav / (Unfav)
Operating Revenue			
Passenger Fares	\$ 1,704	\$ 1,527	\$ 178
Special Transit Fares	3,889	3,686	203
Total Operating Revenue	\$ 5,593	\$ 5,213	\$ 381
Operating Expense			
Labor - Regular	\$ 14,644	\$ 16,635	\$ 1,991
Fringe	12,091	13,762	1,671
Labor - OT	2,090	515	(1,575)
Non-Personnel	8,945	9,793	848
Total OpEx	\$ 37,770	\$ 40,705	\$ 2,935
Operating Surplus/(Deficit)	(\$ 32,177)	(\$ 35,492)	\$ 3,315
	<i>14.8%</i>	<i>12.8%</i>	<i>2.0%</i>
<i>Farebox Recovery</i>			
Non-Operating Revenue/(Expense)			
Sales Tax/including Measure D	\$ 18,742	\$ 19,220	(\$ 478)
Federal/State/Local Grants	19,130	19,480	(349)
Pension Bond Payment/UAL	(1,181)	(1,193)	13
Retiree Obligations	(2,368)	(2,613)	245
All Other	1,806	1,349	457
Total Non-Operating Revenue/(Expense)	\$ 36,130	\$ 36,242	(\$ 112)
Operating Surplus/(Deficit) before Transfers	\$ 3,953	\$ 750	\$ 3,204
Transfers and Other			
Transfers to Bus Replacement Fund	(\$ 1,643)	(\$ 1,420)	(\$ 222)
Operating Surplus/(Deficit) after Transfers	\$ 2,310	(\$ 671)	\$ 2,981

- Operating Deficit lower by \$3.3M driven by vacant/funded positions and lower Non-Personnel spending due to timing; partially offset by increased OT
- Non-Operating Revenues of \$36.2M are \$3K favorable vs budget driven primarily by higher than anticipated interest income and lower Retiree Obligations; partially offset by lower grant drawdowns and sales tax revenues
- Sales tax of \$18.7M is 2.5% lower than budget
- Bus Replacement Fund higher than budget by \$222K

Capital Spending

11.3A.9

January 31, 2025 Capital Budget Spend

Project Category:	Year to Date	Portfolio Total **	
	Actuals*	Budget	% Spend
Construction Related Projects	\$ 241	\$ 41,000	0.6%
IT Projects	355	2,004	17.7%
Facilities Repair & Improvements	165	2,655	6.2%
Revenue Vehicle Replacement	285	69,803	0.4%
Revenue Vehicle Electrification Projects	-	-	0.0%
Non-Revenue Vehicle Replacement	-	140	0.0%
Fleet & Maintenance Equipment	-	755	0.0%
Misc.	104	343	30.2%
Total	\$ 1,149	\$ 116,699	1.0%

YTD Project Spend:	Future Project Spend:
✓ Watsonville Station Redevelopment	✓ 53 Hydrogen Buses
✓ Hydrogen Fueling Station	✓ Watsonville Station Redevelopment
✓ ERP System	✓ Hydrogen Fueling Station
✓ ZEB Charging Infrastructure	✓ ERP System
✓ OCTA Buses	✓ Reimagine Metro

* Pre-close financials, subject to adjustments post close

** Budget revised/approved by BoD at December 2024 meeting

Questions?

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*Santa Cruz Metropolitan
Transit District*



DATE: February 28, 2025

TO: Board of Directors

FROM: Chuck Farmer, Chief Financial Officer

SUBJECT: ACCEPT AND FILE THE YEAR-TO-DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER TWO AS OF DECEMBER 31, 2024

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Year-to-Date Quarterly KPI Report as of December 31, 2024

II. SUMMARY

- Santa Cruz Metropolitan Transit District (METRO) has established five categories of common Key Performance Indicators (KPIs) which are prepared quarterly in order to inform the Board of Directors regarding METRO's financial and operational performance.
- This staff report is the web-accessible companion document to the attached PowerPoint presentation titled "Key Performance Indicators (KPI) Report for 2nd Quarter through December 31, 2024."
- Staff recommends that the Board of Directors accept and file the attached report.

III. DISCUSSION/BACKGROUND

METRO has established five categories of common Key Performance Indicators (KPIs) to ensure that the organization is constantly monitoring and improving its performance. The KPIs are a set of quantifiable measures that METRO can utilize to gauge its performance and determine if it is meeting its strategic and operational goals.

Additionally, these metrics allow METRO to make data-driven decisions and work towards achieving its objectives by leveraging verified and carefully analyzed data, ultimately providing improved service to the community.

Financial Performance KPIs evaluate how efficiently agencies use resources to meet transit demand within their budget constraints. Financial Performance measures are the most widely used measures for transit agencies, due in part to National Transit Database (NTD) reporting requirements, which require transit agencies to annually report data on measures such as Farebox Recovery Ratio and Cost per Revenue Service Hour.

Productivity KPIs provide valuable insights regarding type of ridership (Fixed Route, Commuter, Student), locations (UCSC, Intercity, Highway 17, Local, Rural), route productivity (riders per hour by route), as well as seasonal fluctuations in ridership and routes.

Risk Management & Safety KPIs track and determine progress on specific objectives and evaluate protocols. Safety performance is commonly tracked at transit agencies for NTD reporting and OSHA requirements. Traffic accidents are broken down into different categories such as location (loading zones, intersections, etc.), moving objects (bicycles, vehicles, etc.), or stationary objects. Passenger Incidents report when the incident occurred (boarding the bus, on board the bus, or descending the bus).

Reliability KPIs assess the quality of the agency's vehicles and help fleet maintenance staff to run the department as efficiently as possible. The mean distance between chargeable road calls is a transit industry standard that measures the mechanical reliability of an agency's fleet by tracking the mean distance between bus breakdowns or failures. It is an important measure of the success of the agency's maintenance department and the investment in newer buses, which are less prone to maintenance issues.

Dependability KPIs evaluate the quality of a passenger's day-to-day experiences using transit, such as service reliability. In addition, they allow agencies to pinpoint the key reasons behind cancelled trips (lack of drivers, road calls, traffic accidents, or traffic congestion) and embark on corrective actions.

Below are the written explanations of the various charts and graphs in the attached Key Performance Indicators (KPI) Report for 2nd Quarter through December 31, 2024.

Slide 1

(Cover) Key Performance Indicators (KPI) Report for 2nd Quarter through December 31, 2024

Slide 2

Overview of Today's Presentation

- Financial Performance
 - System Farebox Recovery Ratio
 - Fixed Route & Commuter Cost / Revenue Service Hours
 - ParaCruz Cost / Trip
- Productivity
 - Total Ridership and Total Ridership / Hour
 - USCS, Cabrillo, Highway 17, & Local Ridership
 - Passengers /Revenue Service Hours by Route
- Risk Management & Safety
 - Traffic Accidents
 - Passenger Incidents

- Reliability
 - Mean Miles between Chargeable Road Calls for Fixed Route, Highway 17, & ParaCruz
- Dependability
 - Cancelled Trips by Cause & Region
 - Pass-Ups for Fixed Route, UCSC by Quarter, and Year to Date Pass-Ups by Route

Slide 3

(Cover) Financial Performance KPI's

Slide 4

System Farebox Recovery Ratio

- Q2 FY25 Farebox Recovery decline of 3.6% when compared to Q2 FY24 due to the increase in FTEs (Bus Operators) during the implementation of phase 1 and 2 of the Reimagine Metro, which resulted in higher cost and lower farebox recovery
- The Farebox Recovery Target of 17.2% is based on the average actuals from FY22, FY23, and FY24

Slide 5

Fixed Route & Commuter Cost per Revenue Service Hour (RSH)

- Q2 FY25 Cost per RSH is lower by \$26, over prior year Q2 FY24 due to an increase in service hours of 19,028 or 40.5%
- The Fixed Route/Commuter cost per RSH average of \$276 is based on the average actuals from FY22, FY23, and FY24

Slide 6

ParaCruz Cost per Trip

- Q2 FY25 Cost per Trip increased \$21 over prior year due to a decline in trips of 2,724, or 14.6%, primarily due to outsourcing the eligibility process which has resulted in fewer qualified applicants, along with an increase in costs of 9.2% primarily due to 6 additional FTEs (Van Operators) compared to the same period last year
- The ParaCruz Cost per Trip average of \$79 is based on the average actuals from FY22, FY23, and FY24

Slide 7

(Cover) Productivity KPI's

Slide 8

Total Ridership and Total Ridership per Hour (RPH)

- A 32.2% increase in ridership in local, non-student ridership service over Q2 of FY24

- A 2.9% increase in Student ridership, includes UCSC, Cabrillo and K-12 ridership over Q2 of FY24
- A 13.4% increase in Highway 17 ridership over Q2 of FY24
- The Quarterly Ridership Target is based on the average quarterly actuals from FY22, FY23, and FY24
- UCSC ridership decreased 1.7% over Q2 of FY24
- Cabrillo ridership increased 45.9% over Q2 of FY24
- Youth ridership increased 15.3% over Q2 of FY24
- The Quarterly RPH Target is based on the average quarterly actuals from FY22, FY23, and FY24

Slide 9

UCSC Ridership

- Q2 Ridership decreased 11,409, or 1.7%, due to a UCSC labor strike on November 20-21 and an increase in cancelled trips on Route 16 due to bus shortages and the transition from using GFI to Clever APC data to collect UCSC ridership data
- The Quarterly Ridership Target is based on the average quarterly actuals from FY22, FY23, and FY24

Slide 10

Cabrillo College Ridership

- Q2 Ridership increased 22,602, or 45.9% due to fall 2024 student enrollment increase of 10% compared to fall 2023 with 15,397 first-time in-college students enrolled
- The Quarterly Ridership Target is based on the average quarterly actuals from FY22, FY23, and FY24

Slide 11

Highway 17 Ridership

- Q1 Ridership increased 4,644, or 13.4% compared to Q2 FY24. METRO operated 24.1% additional vehicle revenue hours over prior year Q2
- The Quarterly Ridership Target is based on the average quarterly actuals from FY22, FY23, and FY24

Slide 12

Local Ridership

- Q2 Ridership increased 113,084, or 10.4%, over prior year Q2. Student ridership is comprised of UCSC, Cabrillo and K-12, which decreased 1.7%, increased 45.9%, and 15.3% respectively

- The Quarterly Ridership Target is based on the average quarterly actuals from FY22, FY23, and FY24

Slide 13

YTD FY25 Passengers/Service Hours by Route

- Total Passengers/Service Hours were 20.9
- Combined UCSC Passengers/Service Hours were 45.6
- Combined Intercity Passengers/Service Hours were 13.4
- Combined Rural Passengers/Service Hours were 10.7
- Combined Local Passengers/Service Hours were 9.7
- Combined Highway 17 Passengers/Service Hours were 7.9

Slide 14

(Cover) Risk Management & Safety KPI's

Slide 15

Traffic Accidents

- Total Traffic Accidents in Q2 FY25 increased by 1 (1.9%) over Q1 FY25 and increased by 28 (107.7%) from a year ago, Q2 FY24
- Collisions with Other Vehicles (between intersections) for Q2 FY25 increased by 2 (18.2%) over Q1 FY25 and increased by 5 (62.5%) from a year ago, Q2 FY24
- Collisions with Other Vehicles (Rear End) for Q2 FY25 increased by 10 (1000%) over Q1 FY25 and by 9 (900.0%) from a year ago, Q2 FY24
- Collisions Between (District Vehicles) for Q2 FY25 decreased by 4 (400%) over Q1 FY25 and by 2 (200.0%) from a year ago, Q2 FY24
- Other Collisions for Q2 FY25 increased by 7 (20.6%) over Q1 FY25 and increased by 12 (80.0%) from a year ago, Q2 FY24
- Metro average of 80 is based on 3-year average (FY22, FY23, FY24); Quarterly categories are only reported if any reporting/presented quarter has 3 or more incidents
- The YTD total is ***all*** incidents (Collisions between/at intersections, fixed object, rear end, and other collisions, along with collisions between District vehicles)

Slide 16

Passenger Incidents

- Most boarding incidents occur when the passengers are using cell phones, not paying attention, or sleeping
- Safety, Fleet Maintenance, and Information Technology departments are collaborating to identify further methods to reduce the number of incidents

- YTD Ridership numbers are 1,454,679, 1,755,998, and 1,960,395 respectively for FY23, FY24, and FY25
- Metro Average of 134 is based on 3-year average (FY22, FY23, FY24)

Slide 17

(Cover) Reliability KPI's

Slide 18

Mean Miles between Chargeable Road calls – Fixed Route (Local)

- Q2 FY25 mileage between calls increased by 3,176 in correlation with increases of miles by 315,729 and road calls by 10 compared to the same time period in FY24
- Chargeable road calls in Q2 FY25 were 28 in October, 29 in November, and 16 in December
- The current target of 15,507 is based off a 3-year average (FY21, FY22, FY23)

Slide 19

Mean Miles between Chargeable Road calls – Highway 17

- Q2 FY25 mileage between calls increased by 2,614 in correlation with increases of miles by 55,513 and road calls by 2 compared to the same time period in FY24
- Chargeable road calls in Q2 FY25 were 4 in October, 5 in November, and 5 in December
- The current target of 18,363 is based off a 3-year average from (FY21, FY22, FY23)

Slide 20

Mean Miles between Chargeable Road calls – ParaCruz

- Q2 FY25 mileage between calls decreased by 113,816 while road calls increased by 6. Average mileage is derived from total miles divided by road calls and only 1 road call in Q2 FY24, resulting in a high variance compared to current Q2
- Chargeable road calls in Q2 FY25 were 3 in October and November, and 1 in December
- The current target of 33,727 is based off a 3-year average from (FY21, FY22, FY23)

Slide 21

(Cover) Dependability KPI's

Slide 22

Cancelled Trips by Cause & Region

- There were 1165 cancelled trips in Q2 FY25 – 121 in October, 128 in November and 916 in December primarily due to no vehicle and mechanical issues

- Nine regions were impacted – Cabrillo & Cross County, UCSC & Westside, Capitola/Cabrillo & South County, HWY 17, Local Santa Cruz, Local Watsonville, Mid County, Scotts Valley & SLV, and Soquel & South County
- Full year average of 275 is based on the average of FY22, FY23, FY24

Slide 23

Pass-Ups by Quarter/Reason – Fixed Route

- In Q2 FY25, total pass-ups were 294, which is 69 (30.7%) higher when compared to Q2 FY24
- October had an increase of 45 pass-ups (54.2%), November had a decrease of 11 (13.4%), and December had an increase of 35 (58.3%) when compared to the same time period as FY24
- 47.6% of Year-to-Date total pass-ups are caused by Other/Misc, which covers a wide range of issues (such as Surfboards, No Shoes, Smoking/Vaping, and Hygiene to name a few), followed by 34.9% full bus capacity, and 11.3% due to Intoxicated/Belligerent/Biohazard, all other categories are less than 2.2%

Slide 24

Pass-Ups by Quarter/Reason – UCSC

- In Q2 FY25, total pass-ups were 403, which is 285 (241.5%) higher when compared to Q2 FY24
- There were increases across all months - October 264 pass-ups (432.8%), November 12 (44.4.%), and December 9 (30.0%) when compared to the same time period as FY24
- 82.4% of Year-to-Date total pass-ups are caused by full bus capacity, followed by 14.0% caused by other/Misc., all other categories are less than 1.5%

Slide 25

YTD FY25 Pass-Ups by Route

- YTD Pass-ups total 957
- UCSC Routes comprised 541 (56.5%), of which 82.4% were due to full bus capacity
- Highway 17 Routes comprised 220 (23.0%), of which 57.7% were due to full bus capacity
- Intercity Routes comprised 127 (13.3%), of which 59.1% were due to Other/Misc.
- Rural Routes comprised 45 (4.7%), of which 40.0% were due to full bus capacity
- Local Routes comprised 24 (2.5%), 87.5.% were due to Other/Misc.

Slide 26

(Cover) Questions?

Slide 27 thru Slide 29

KPI Metric Descriptions & Importance

Financial Performance

The Farebox Recovery Ratio represents the passenger fares (Fixed Route and Commuter) coverage of Metro's agency costs; this provides insight to the amount of non-passenger revenue (subsidy) needed to cover costs. Additionally, it allows the agency to compare cost-effectiveness within its own service.

Fixed Route and Commuter Cost per Revenue Service Hour (RSH) along with the ParaCruz Cost per Trip depict the cost per hour of service/trip. By effectively tracking and minimizing costs, this measurement ensures efficient delivery of transit services.

Data presented is by Quarter, for the current and past two fiscal years.

Productivity

Total Ridership and Ridership per hour are measures of productivity. The metrics depict seasonal fluctuations in ridership related to holidays, school terms, and other changes.

Student ridership, historically a large portion of METRO's total ridership, shows changes in student enrollment and seasonal trends can be seen year over year.

Highway 17 demonstrates METRO's commuter ridership, connecting Santa Cruz to San Jose.

Local Ridership excludes student and commuter routes and reflects all other routes within the county.

Passengers per Revenue Service Hour (RSH) depicts the productivity of each route. This ratio brings the true productivity of each route to scale and can stimulate discussions about frequency of service in urban and semi-urban areas of the county versus geographic coverage.

Data presented is by Quarter, for the current and past two fiscal years.

Risk Management & Safety

Traffic Accidents are broken down into different categories: Collisions between intersections, at the intersection, with fixed objects, with other district vehicles.

Passenger Incidents happen with METRO passengers either while boarding a bus, on board a bus, or alighting (descending) a bus.

Data presented is by Quarter, for the current quarter, previous quarter, and the current quarter for the last fiscal year.

Quarterly categories are only reported if any reporting/presented quarter has 3 or more incidents.

The YTD total is all incidents (Collisions between/at intersections, fixed object and rear end collisions, along with collisions between District vehicles).

Reliability

Any a mechanical failure that impedes the vehicle from starting or completing a scheduled revenue trip because actual movement is limited, or there are safety concerns are used to calculate the Mean Miles Between Chargeable Road Call.

The metric is calculated using the number of miles for the month divided by the number of chargeable road calls for each service type (Fixed Route, Commuter, and ParaCruz).

Data presented is by Quarter, for the current and past two fiscal years.

Dependability

Cancelled Trips are presented by Region and Cause for the current quarter and total for three years.

Pass-Ups occur when a bus operator must leave behind a passenger for a variety of reasons: No Fare, Exceeds Capacity Load (Full Bus), Intoxicated/Belligerent/Biohazard, No Mask, and All Other.

Pass-Ups data are presented by Quarter, for the current and past two fiscal years for both Fixed Route and UCSC along with a YTD presentation of Routes with 10 or more Pass-Ups.

Slide 30

Historical Metrics for the past five years and the current year-to-date

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO’s Financial Stability, Stewardship & Accountability and assist in management’s effort for continuous improvement of the performance of the agency.

V. FINANCIAL CONSIDERATIONS/IMPACT

None

VI. CHANGES FROM COMMITTEE

Updated ridership targets data for Q3-Q4 of FY25.

VII. ALTERNATIVES CONSIDERED

There are no alternatives to consider, as this is an accept and file KPI Report as of December 31, 2024.

VIII. ATTACHMENTS

Attachment A: KPI Presentation as of December 31, 2024

Prepared by: Freddie Martinez, Senior Financial Analyst

IX. APPROVALS

Approved as to fiscal impact:

Chuck Farmer, Chief Financial Officer



Corey Aldridge, CEO/General Manager





KEY PERFORMANCE INDICATORS (KPI) REPORT

FOR 2nd Quarter through December 31, 2024

Board of Directors

February 28, 2025

Chuck Farmer, Chief Financial Officer

Overview of Today's Presentation:

KPI Category Criteria / Metric

- ✓ Financial Performance
 - ✓ System Farebox Recovery Ratio
 - ✓ Fixed Route & Commuter Cost / RSH
 - ✓ ParaCruz Cost / Trip

- ✓ Productivity
 - ✓ Total Ridership and Total Ridership / Hour
 - ✓ UCSC, Cabrillo, Highway 17, & Local Ridership
 - ✓ Passengers / RSH by Route

- ✓ Risk Management & Safety
 - ✓ Traffic Accidents
 - ✓ Passenger Incidents

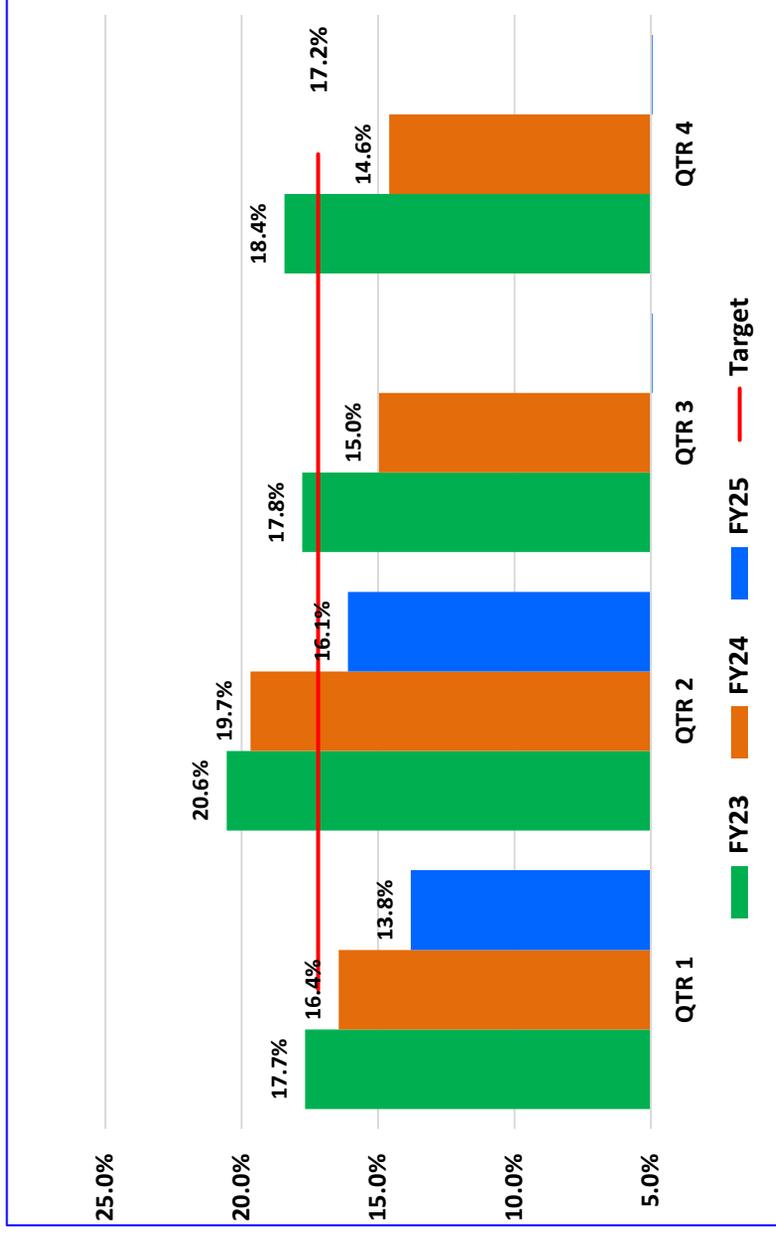
- ✓ Reliability
 - ✓ Miles between Chargeable Road Calls for Fixed Route, Highway 17, & ParaCruz

- ✓ Dependability
 - ✓ Cancelled Trips by Cause & Region
 - ✓ Pass-Ups for Fixed Route, UCSC, & Routes

Financial Performance KPI's

11.4A.3

System Farebox Recovery:

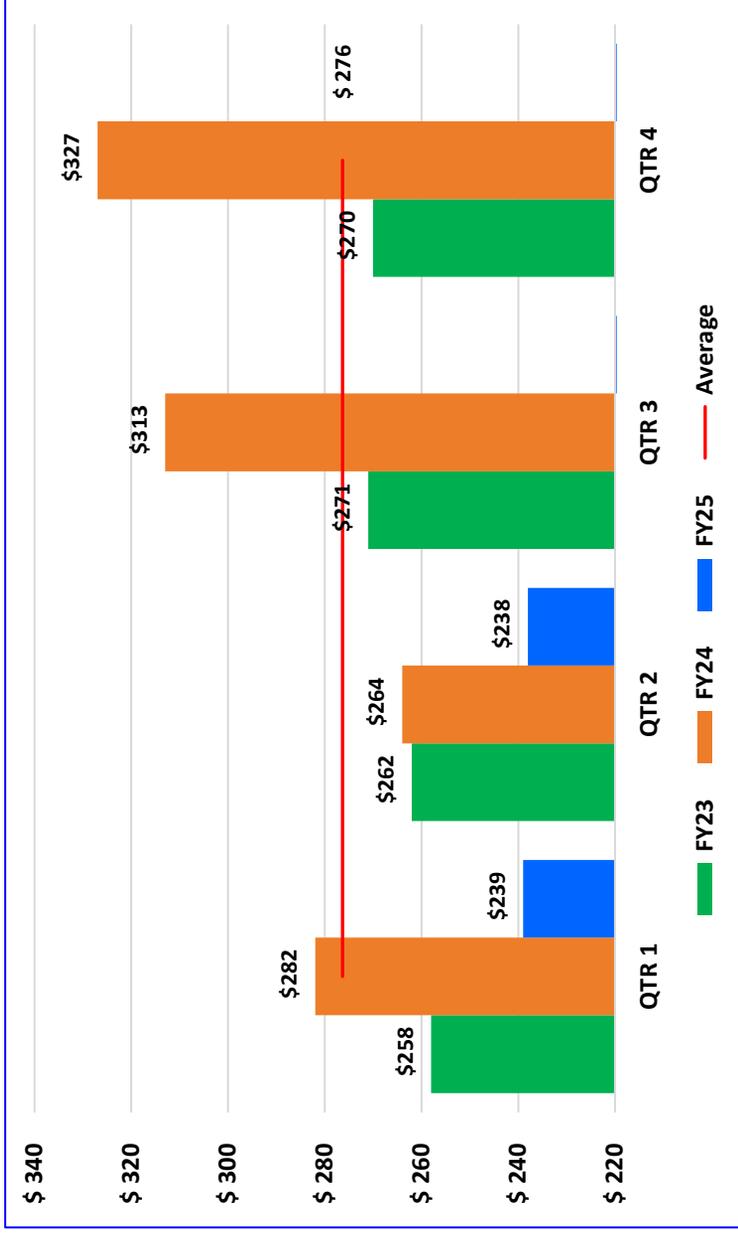


• Q2 FY25 Farebox Recovery decline of 3.6% when compared to Q2 FY24 due to the increase in FTEs (Bus Operators) during the implementation of phase 1 and 2 of the Reimagine Metro, which resulted in higher cost and lower farebox recovery.

11.4A.4

The Farebox Recovery Target of 17.2% is based on the average actuals from FY22, FY23 and FY24

Fixed Route/Commuter Cost per RSH

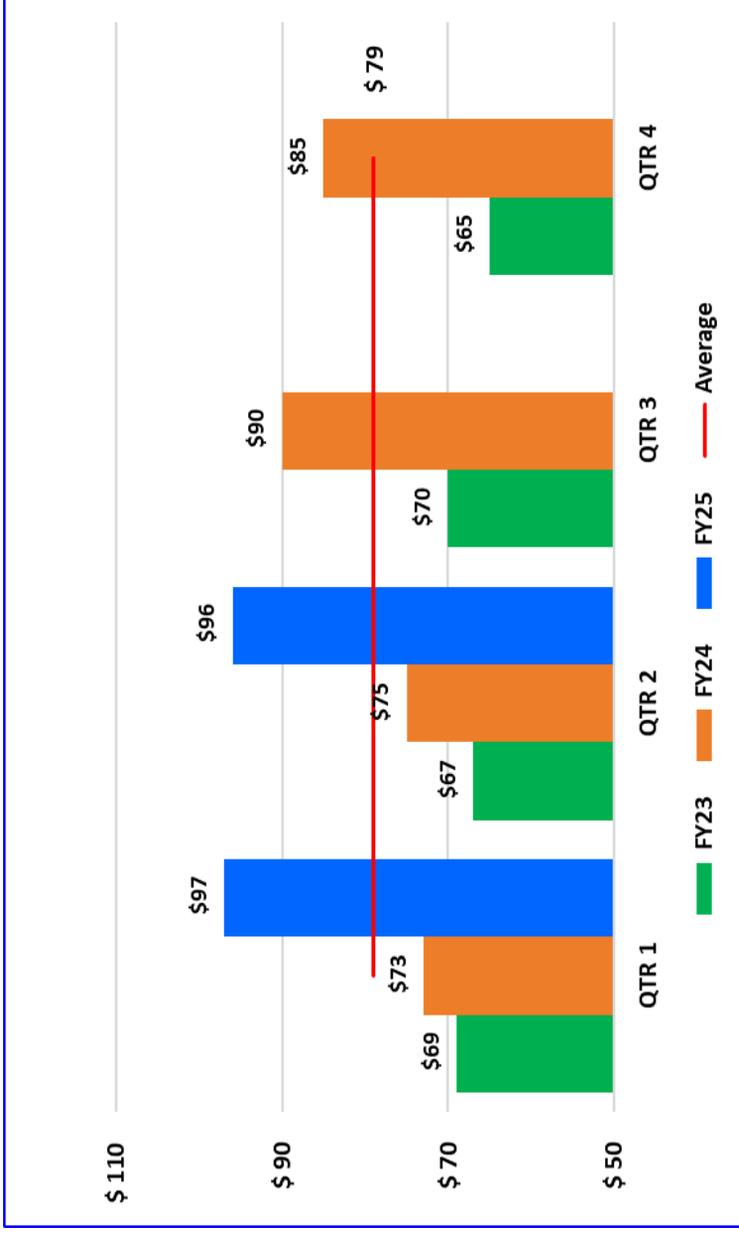


Q2 FY25 Cost per RSH is lower by \$26, over prior year Q2 FY24 due to an increase in service hours of 19,028 or 40.5%

11.4A.5

The Fixed Route/Commuter cost per RSH average of \$276 is based on the average actuals from FY22, FY23, and FY24

ParaCruz Cost per Trip

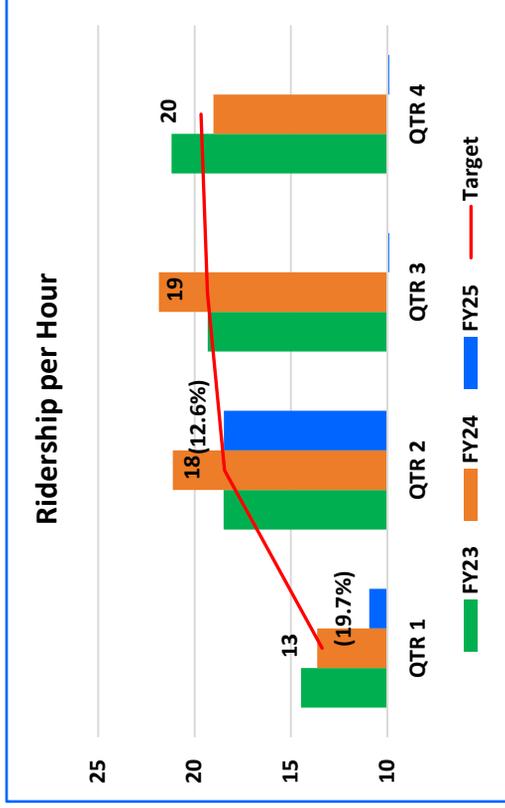
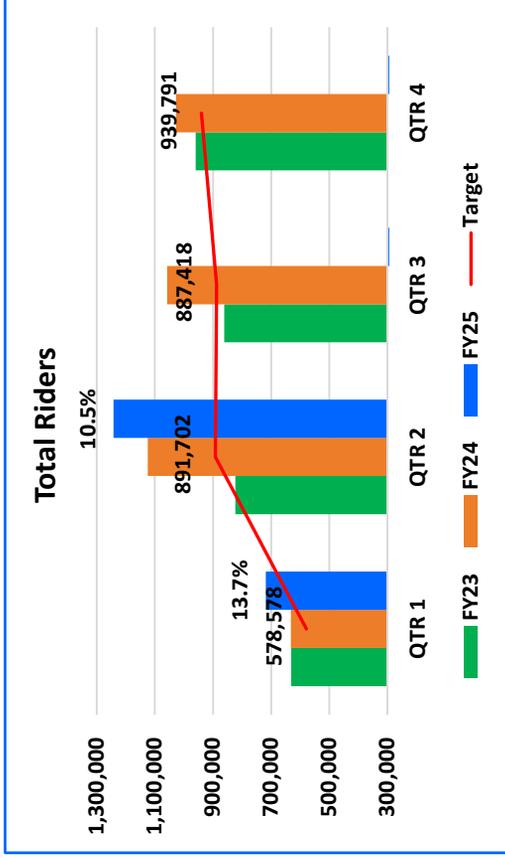


- Q2 FY25 Cost per Trip increased \$21 over prior year due to a decline in trips of 2,724, or 14.6%, primarily due to outsourcing the eligibility process which has resulted in fewer qualified applicants, along with an increase in costs of 9.2% primarily due to 6 additional FTEs (Van Operators) compared to the same period last year.

The ParaCruz Cost per Trip average of \$79 is based on the average actuals from FY22, FY23, and FY24

Productivity KPI's

Total Ridership / Ridership per Hour (RPH)



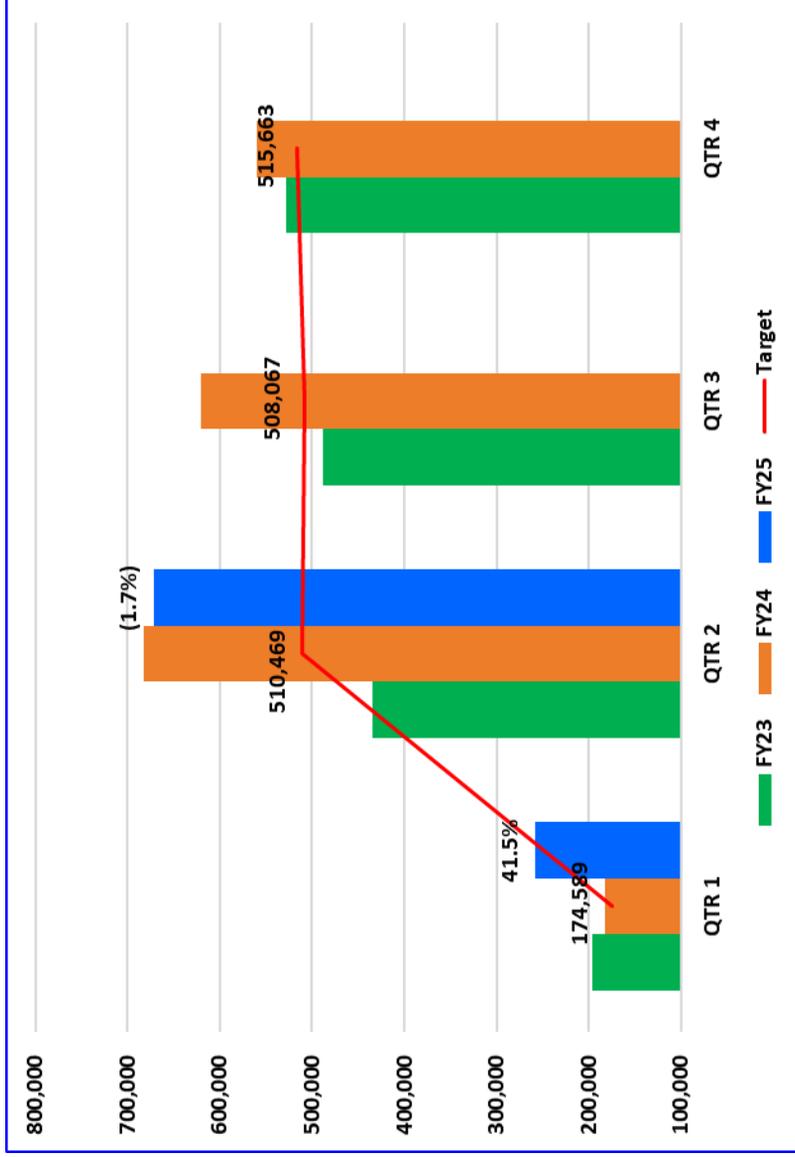
Ridership	QTR 2			Variance	YoY Change
	FY25	FY24	FY23		
Local/Non-Student	368,249	278,462	89,787	32.2%	
Student (UCSC, Cabrillo, K-12)	834,164	810,867	23,297	2.9%	
Highway 17	39,425	34,781	4,644	13.4%	

Ridership	QTR 2			Variance	YoY Change
	FY25	FY24	FY23		
UCSC	671,239	682,648	(11,409)	(1.7%)	
Cabrillo	71,795	49,193	22,602	45.9%	
Youth	91,130	79,026	12,104	15.3%	

The Quarterly Ridership Target is based on the average quarterly actuals from FY22, FY23 and FY24

The Quarterly RPH Target is based on the average quarterly actuals from FY22, FY23, and FY24

UCSC Ridership

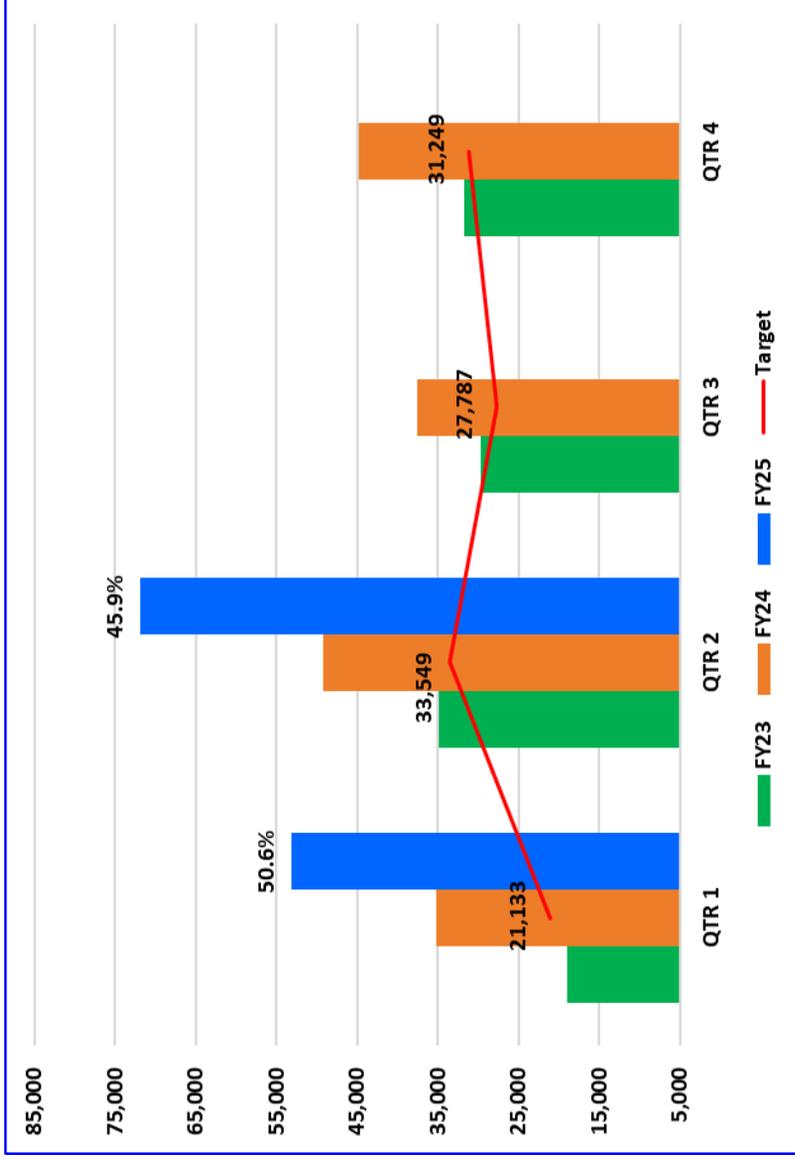


- Q2 Ridership decreased 11,409, or (1.7%), due to a UCSC labor strike on November 20-21 and an increase in cancelled trips on Route 16 due to bus shortages and the transition from using GFI to Clever APC data to collect UCSC ridership data

11.4A.9

The Quarterly Ridership Target is based on the average quarterly actuals from FY22, FY23, and FY24

Cabrillo College Ridership



- Q2 Ridership increased 22,602, or 45.9% due to fall 2024 student enrollment increase of 10% compared to fall 2023 with 15,397 first-time-in-college students enrolled.

11.4A.10

The Quarterly Ridership Target is based on the average quarterly actuals from FY22, FY23, and FY24

Highway 17 Ridership



Q2 Ridership increased 4,644, or 13.4% compared to Q2 FY24. METRO operated 24.1% more vehicle revenue hours over prior year Q2.

The Quarterly Ridership Target is based on the average quarterly actuals from FY22, FY23, and FY24

Local Ridership

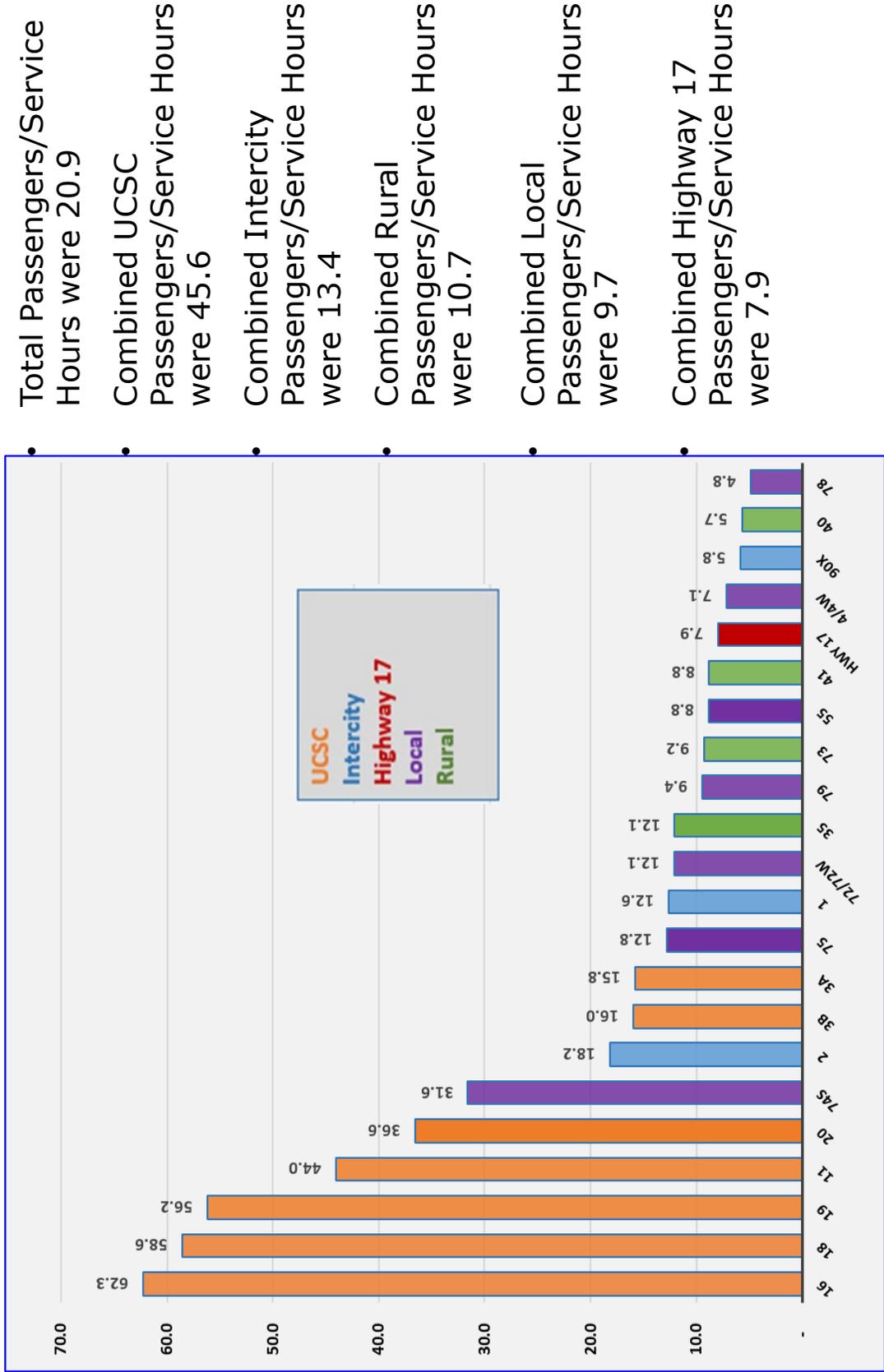


11.4A.12

- Q2 Ridership increased 113,084, or 10.4% over prior year Q2
 - UCSC – (1.7%) decrease
 - Cabrillo – 45.9% increase
 - K-12 – 15.3% increase

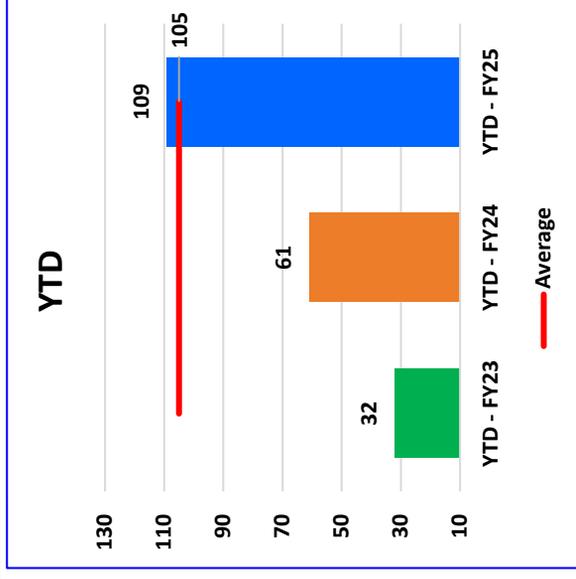
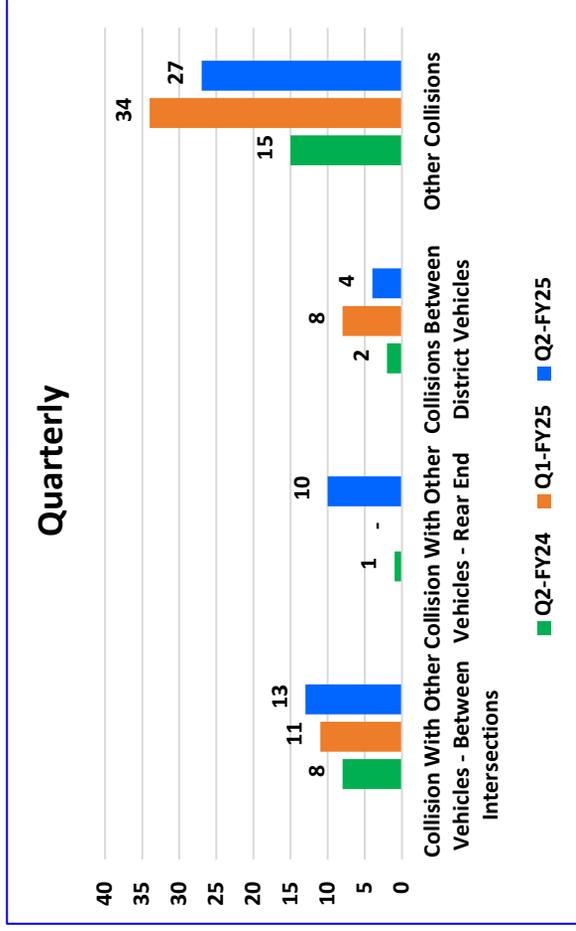
The Quarterly Ridership Target is based on the average quarterly actuals from FY22, FY23, and FY24

YTD FY25 Passengers/Service Hours by Route



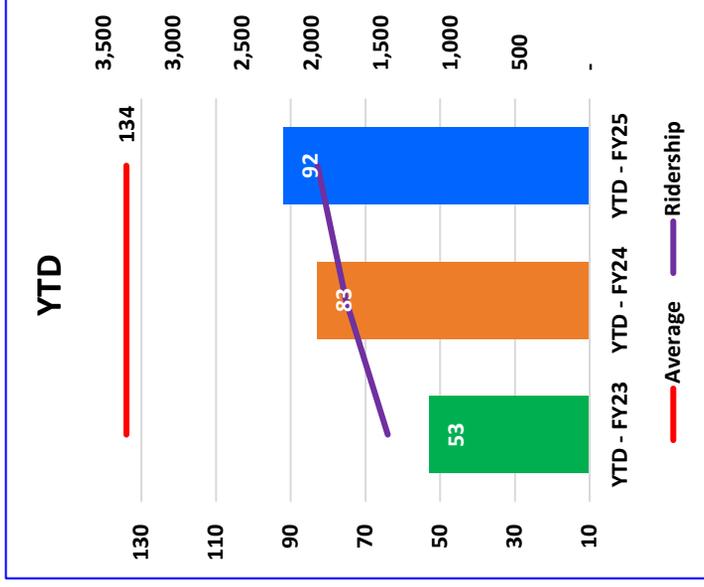
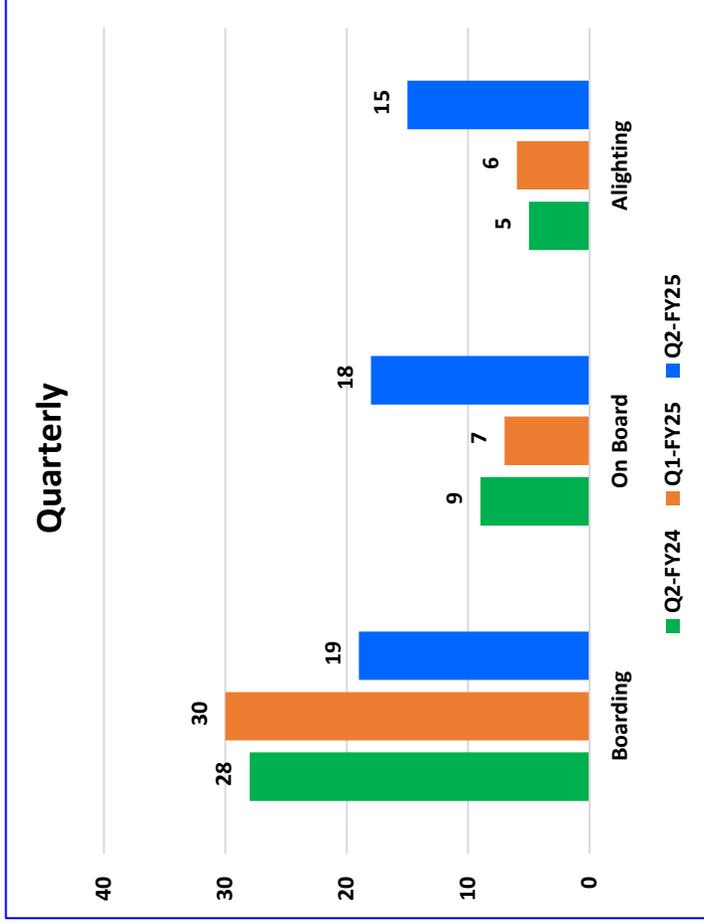
Risk Management & Safety KPI's

Traffic Accidents



- Total Traffic Accidents in Q2 FY25 increased by 1 (1.9%) over Q1 FY25 and increased by 28 (107.7%) from a year ago, Q2 FY24
- Collisions with Other Vehicles (between intersections) for Q2 FY25 increased by 2 (18.2%) over Q1 FY25 and increased by 5 (62.5%) from a year ago, Q2 FY24
- Collisions with Other Vehicles (Rear End) for Q2 FY25 increased by 10 (1000%) over Q1 FY25 and by 9 (900%) from a year ago, Q2 FY24
- Collisions Between (District Vehicles) for Q2 FY25 decreased by 4 (400%) over Q1 FY25 and increased by 2 (200.0%) from a year ago, Q2 FY24
- Other Collisions for Q2 FY25 decreased by 7 (20.6%) over Q1 FY25 and increased by 12 (80.0%) from a year ago, Q2 FY24
- Metro average of 105 is based on 3-year average (FY22, FY23, FY24); Quarterly categories are only reported if any reporting/presented quarter has 3 or more incidents.
- The YTD total is **all** incidents (Collisions between/at intersections, fixed object and rear end collisions, along with collisions between District vehicles)

Passenger Incidents

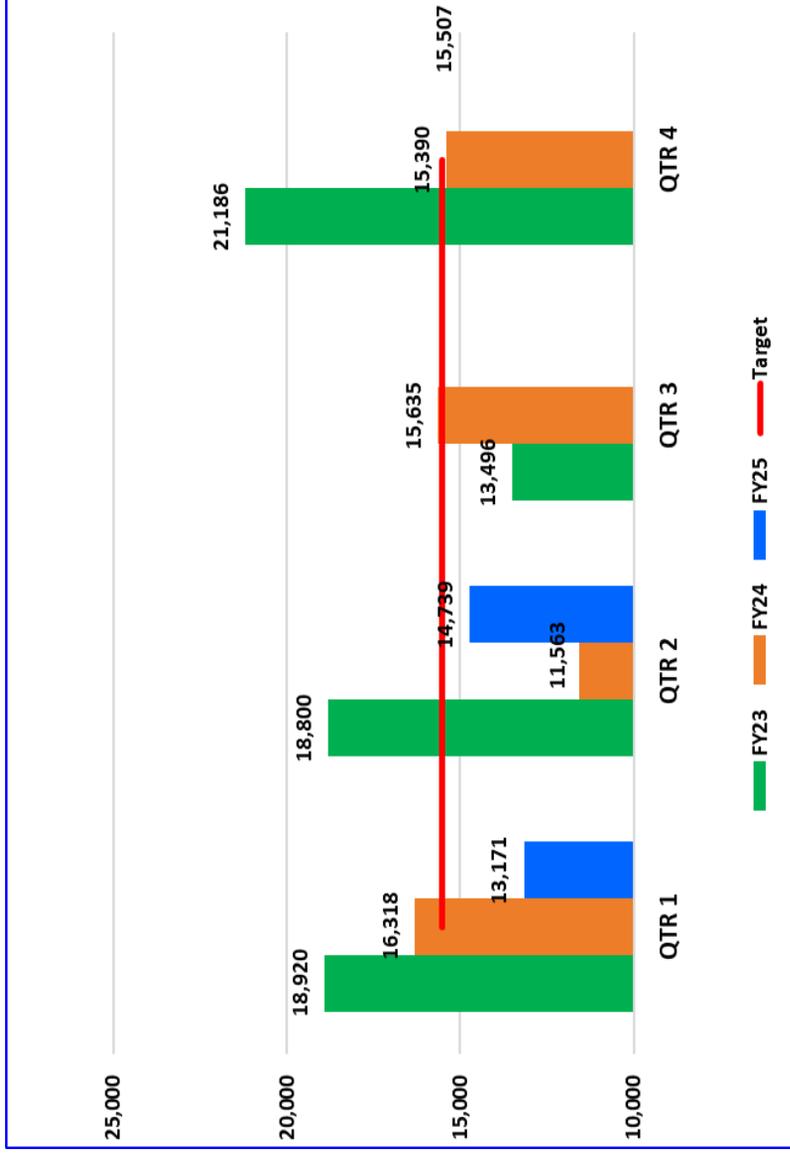


- Most boarding incidents occur when the passengers are using cell phones, not paying attention, or sleeping.
- Safety, Fleet Maintenance, and Information Technology departments are collaborating to identify further methods to reduce the number of incidents.
- YTD Ridership numbers are 1,454,679, 1,755,998, and 1,960,395 respectively for FY23, FY24, and FY25

Metro Average of 134 is based on 3-year average (FY22, FY23, FY24)

Reliability KPI's

Mean Miles Between Chargeable Road Calls – Fixed Route (Local)

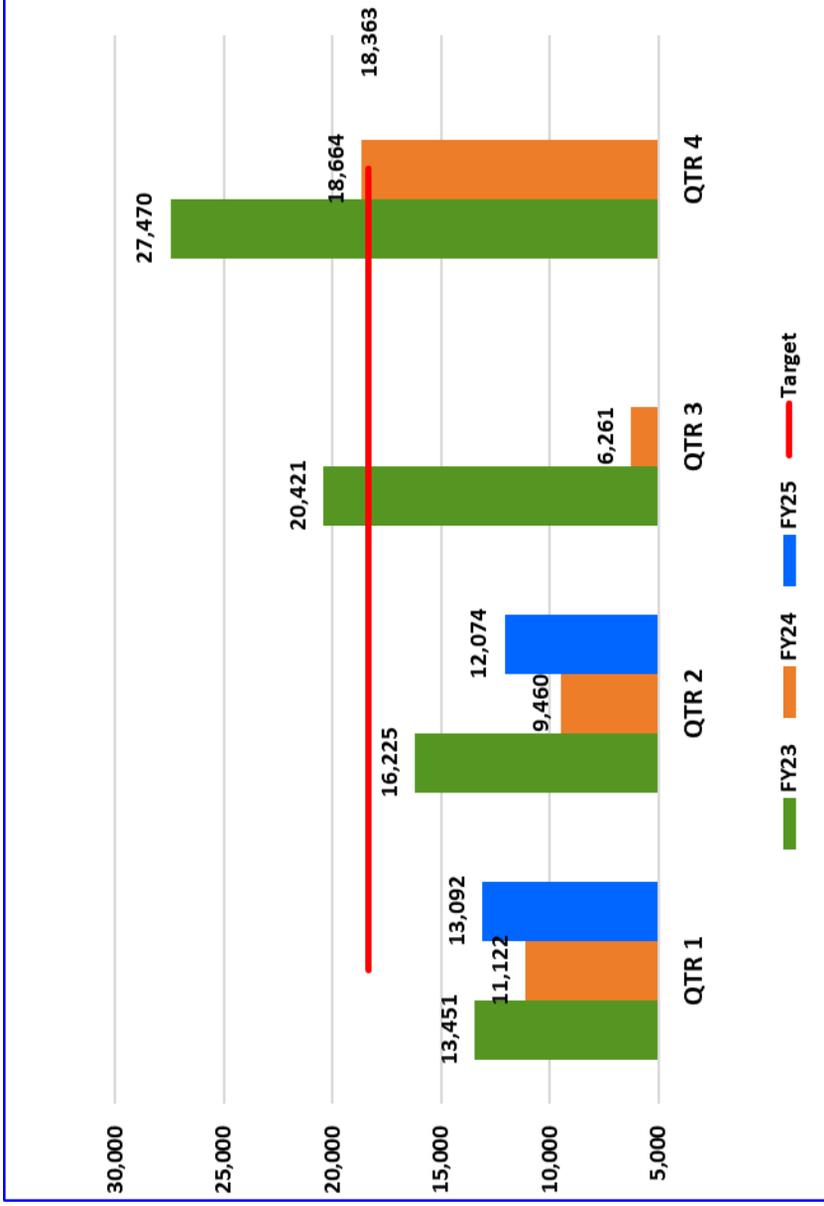


Q2 FY25 mileage between calls increased by 3,176 in correlation with increases of miles by 315,729 and road calls by 10 compared to the same time period in FY24

Chargeable road calls in Q2 FY25 were 28 in October, 29 in November, and 16 in December

The current target of 15,507 is based off a 3-year average (FY21, FY22, FY23)

Mean Miles Between Chargeable Road Calls - Highway 17

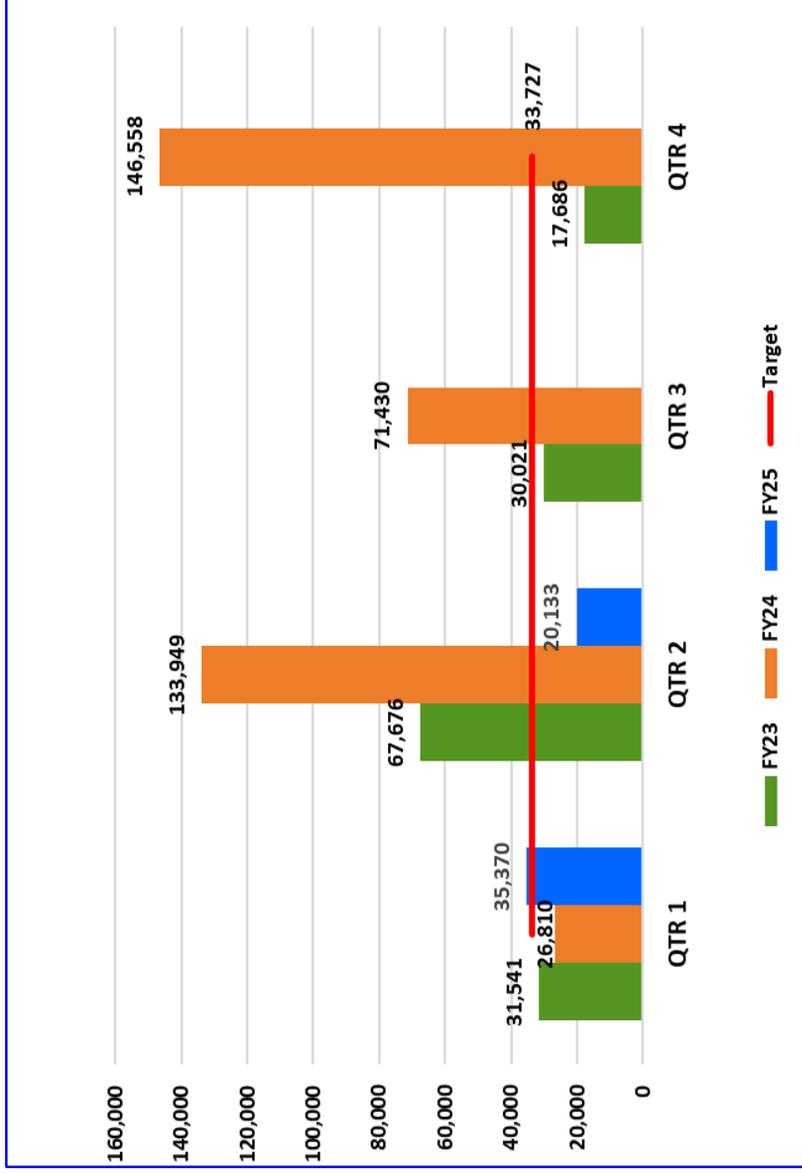


Q2 FY25 mileage between calls increased by 2,614 in correlation with increases of miles by 55,513 and road calls by 2 compared to the same time period in FY24

- Chargeable road calls in Q2 FY25 were 4 in October, 5 in November, and 5 in December

The current target of 18,363 is based off a 3-year average (FY21, FY22, FY23)

Mean Miles Between Chargeable Road Calls – ParaCruz

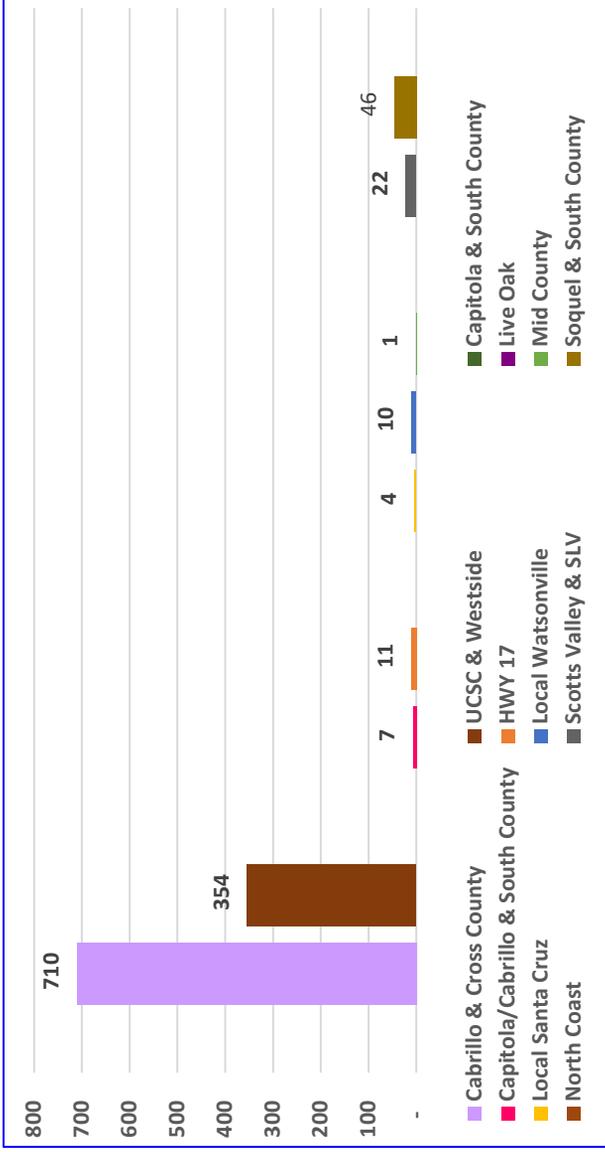
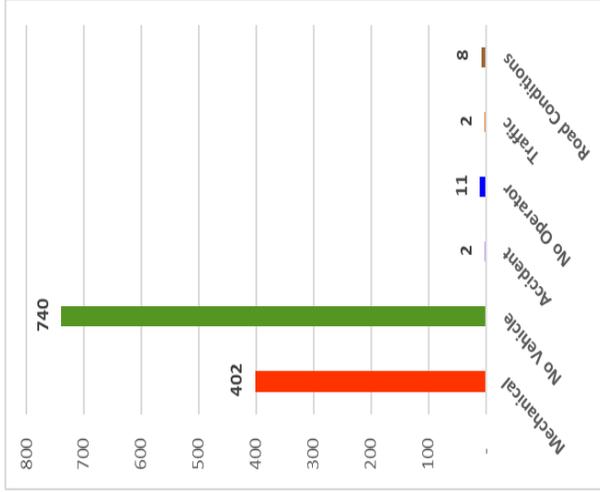


- Q2 FY25 mileage between calls decreased by 113,816 while road calls increased by 6. Average mileage is derived by total miles divided by road calls and only 1 road call in Q2 FY24, resulting in a high variance compared to current Q2
- Chargeable road calls in Q2 FY25 were 3 in October and November, and 1 in December

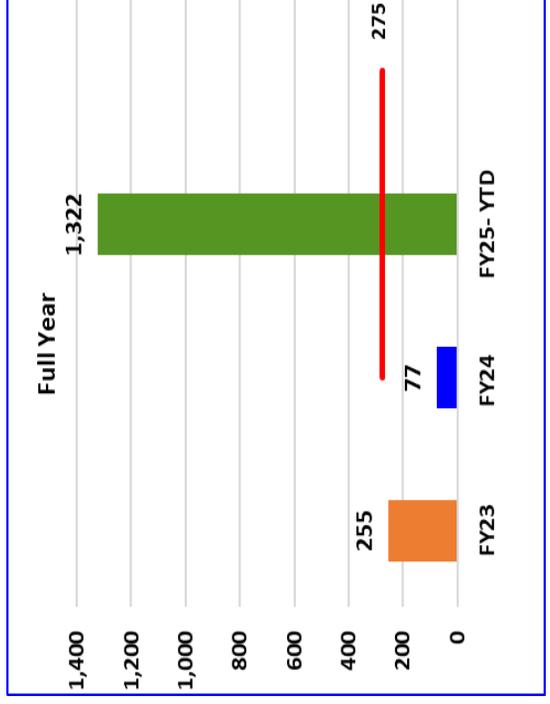
The current target of 33,727 is based off a 3-year average (FY21, FY22, FY23)

Dependability KPI's

Cancelled Trips by Cause & Region

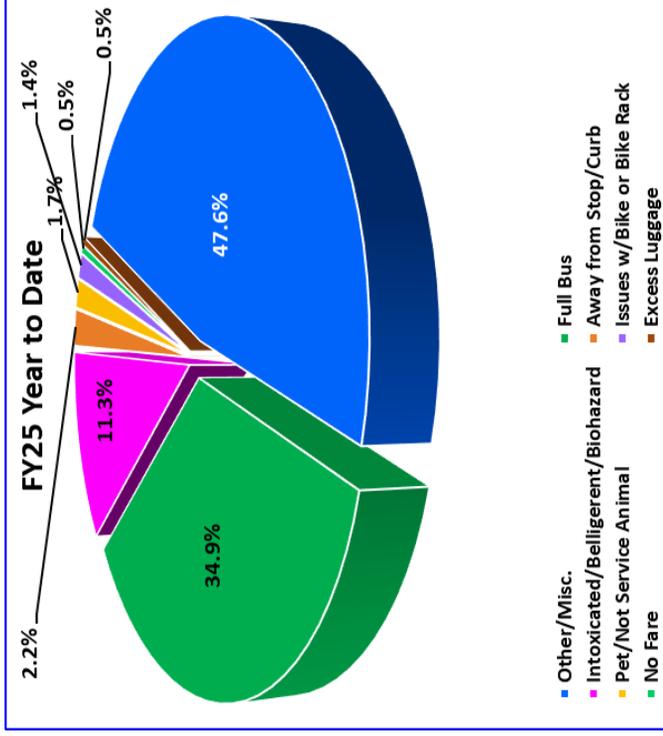
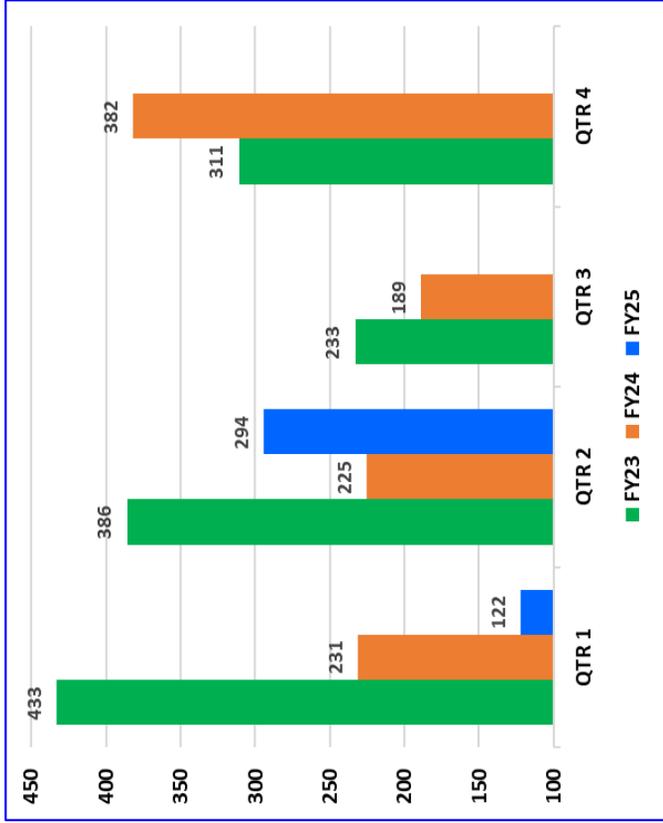


- There were 1165 cancelled trips in Q2 FY25 – 121 in October, 128 in November and 916 in December primarily due to no vehicle and mechanical issues
- Nine regions were impacted – Cabrillo & Cross County, UCSC & Westside, Capitola/Cabrillo & South County, HWY 17, Local Santa Cruz, Local Watsonville, Mid County, Scotts Valley & SLV, and Soquel & South County



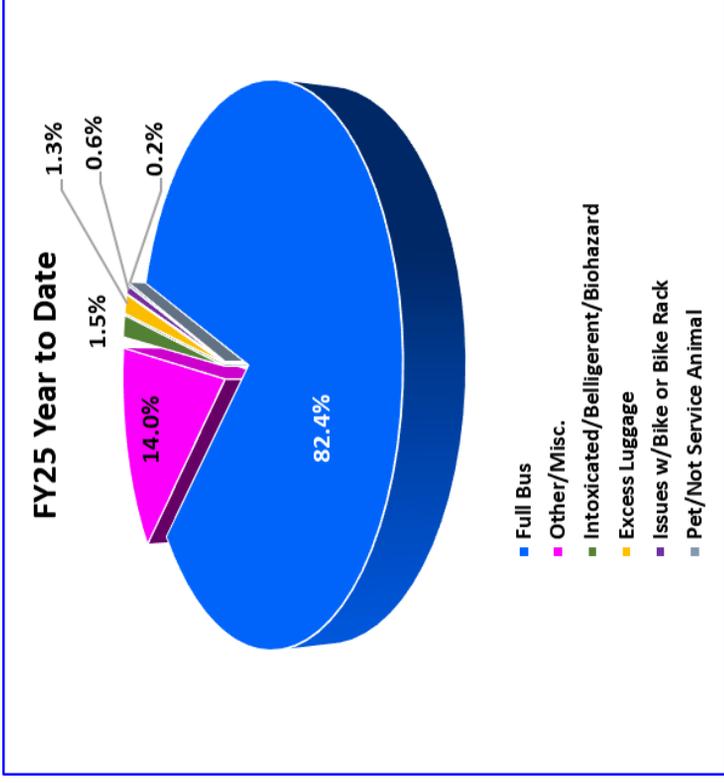
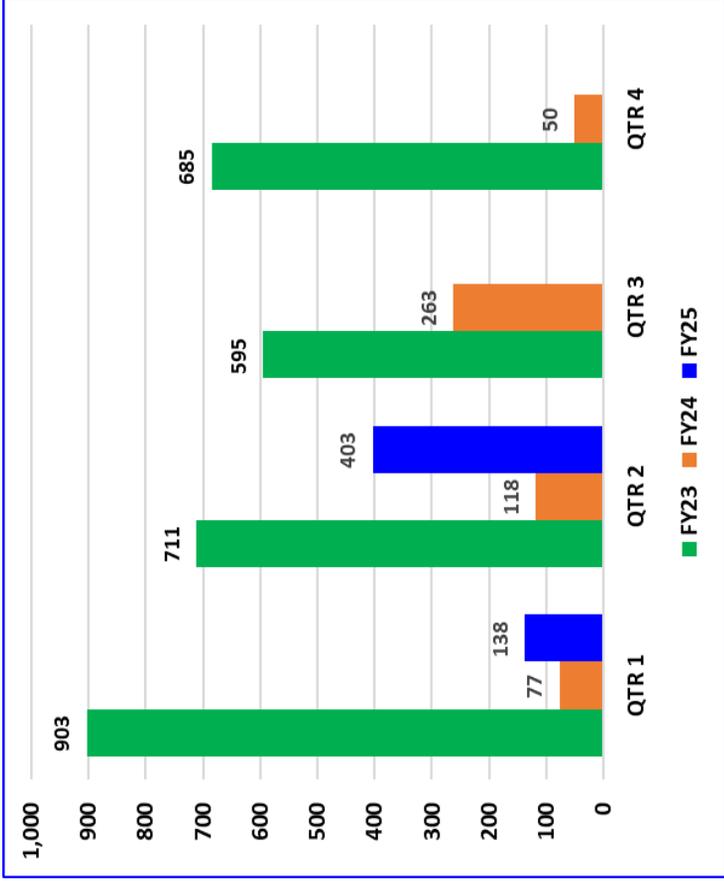
Full year average of 275 is based 3-year average (FY22, FY23, FY24)

Pass-Ups by Quarter/Reason - Fixed Route



- In Q2 FY25, total pass-ups were 294, which is 69 (30.7%) higher when compared to Q2 FY24
- October had an increase of 45 pass-ups (54.2%), November had a decrease of 11 (13.4%), and December had an increase of 35 (58.3%) when compared to the same time period as FY24
- 47.6% of Year-to-Date total pass-ups are caused by Other/Misc, which covers a wide range of issues (such as Surfboards, No Shoes, Smoking/Vaping, and Hygiene to name a few), followed by 34.9% full bus capacity, and 11.3% due to Intoxicated/Belligerent/Biohazard, all other categories are less than 2.2%

Pass-Ups by Quarter/Reason - UCSC



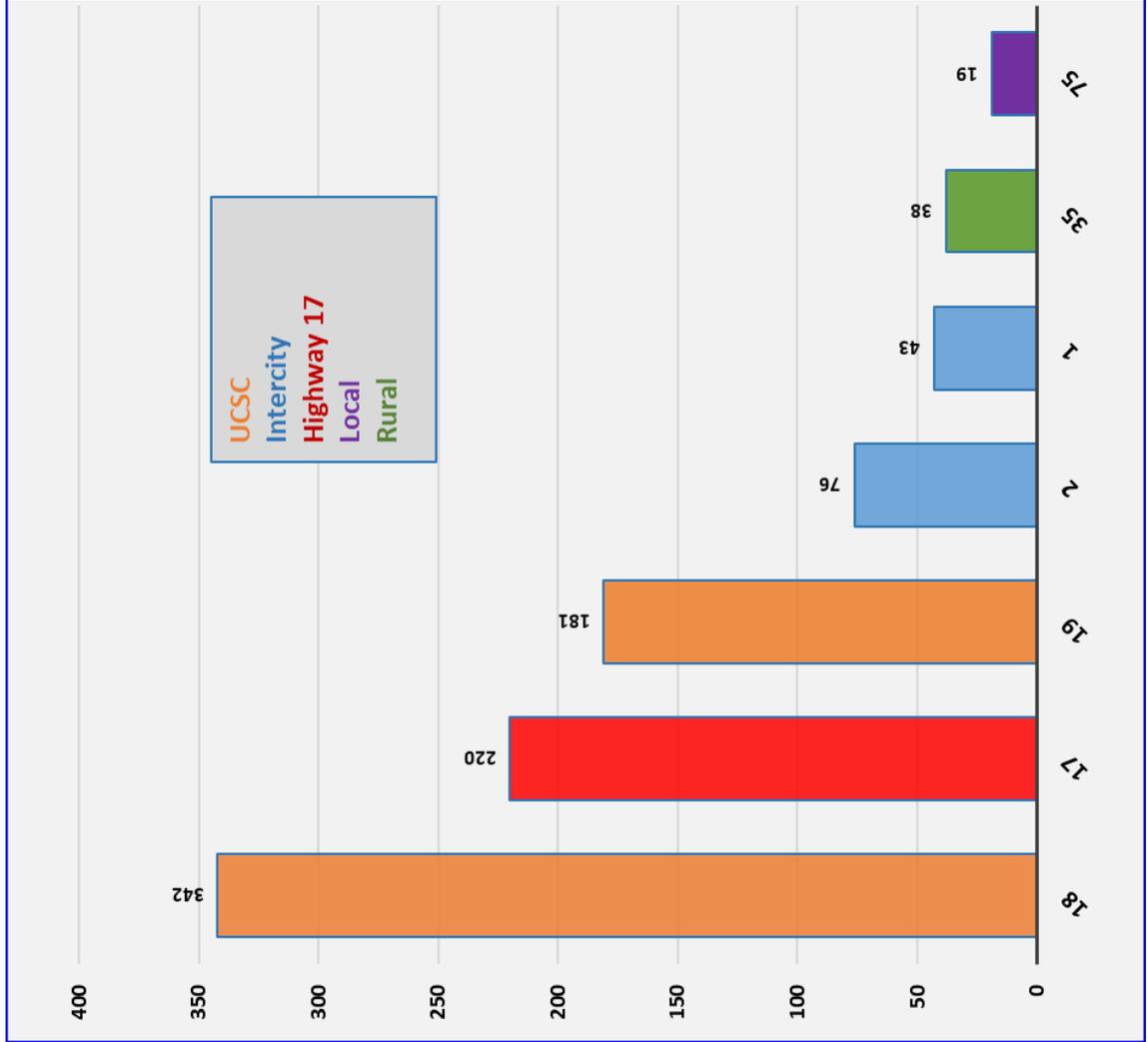
In Q2 FY25, total pass-ups were 403, which is 285 (241.5%) higher when compared to Q2 FY24

There were increases across all months - October 264 pass-ups (432.8%), November 12 (44.4%), and December 9 (30.0%) when compared to the same time period as FY24

82.4% of Year-to-Date total pass-ups are caused by full bus capacity, followed by 14.0% caused by other/Misc., all other categories are less than 1.5%

YTD FY25 Pass-Ups by Route*

- YTD Pass-ups total 957
- UCSC Routes comprised 541 (56.5%), of which 82.4% were due to full bus capacity
- Highway 17 Routes comprised 220 (23.0%), of which 57.7% were due to full bus capacity
- Intercity Routes comprised 127 (13.3%), of which 59.1% were due to Other/Misc.
- Rural Routes comprised 45 (4.7%), of which 40.0% were due to full bus capacity
- Local Routes comprised 24 (2.5%), 87.5% were due to Other/Misc.



*Only Routes with greater than 10 pass-ups are shown in the graph

Questions ?

KPI Metric Descriptions & Importance

Metric	Description & Importance
Financial Performance	<p>The Farebox Recovery Ratio represents the passenger fares (Fixed Route and Commuter) coverage of Metro's agency costs; this provides insight to the amount of non-passenger revenue (subsidy) needed to cover costs. Additionally, it allows the agency to compare cost-effectiveness within its own service.</p> <p>Fixed Route and Commuter Cost per Revenue Service Hour (RSH) along with the ParaCruz Cost per Trip depict the cost per hour of service/trip. By effectively tracking and minimizing costs, this measurement ensures efficient delivery of transit services.</p> <p>Data presented is by Quarter, for the current and past two fiscal years.</p>
Productivity	<p>Total Ridership and Ridership per hour are measures of productivity. The metrics depict seasonal fluctuations in ridership related to holidays, school terms, and other changes.</p> <p>Student ridership, historically a large portion of METRO's total ridership, shows changes in student enrollment and seasonal trends can be seen year over year.</p> <p>Highway 17 demonstrates METRO's commuter ridership, connecting Santa Cruz to San Jose.</p> <p>Local Ridership excludes student and commuter routes and reflects all other routes within the county.</p> <p>Passengers per Revenue Service Hour (RSH) depicts the productivity of each route. This ratio brings the true productivity of each route to scale and can stimulate discussions about frequency of service in urban and semi-urban areas of the of the county versus geographic coverage.</p> <p>Data presented is by Quarter, for the current and past two fiscal years.</p>

KPI Metric Descriptions & Importance, con't

Metric	Description & Importance
Risk Management & Safety	<p>Traffic Accidents are broken down into different categories: Collisions between intersections, at the intersection, with fixed objects, with other district vehicles</p> <p>Passenger Incidents happen with METRO passengers either while boarding a bus, on board a bus, or alighting (descending) a bus.</p> <p>Data presented is by Quarter, for the current quarter, previous quarter, and the current quarter for the last fiscal year.</p> <p>Quarterly categories are only reported if any reporting/presented quarter has 3 or more incidents.</p> <p>The YTD total is <u>all</u> incidents (Collisions between/at intersections, fixed object and rear end collisions, along with collisions between District vehicles)</p>
Reliability	<p>Any mechanical failure that impedes the vehicle from starting or completing a scheduled revenue trip because actual movement is limited, or there are safety concerns, are used to calculate the Mean Miles Between Chargeable Road Call.</p> <p>The metric is calculated using the number of miles for the month divided by the number of chargeable road calls for each service type (Fixed Route, Commuter, and ParaCruz).</p> <p>Data presented is by Quarter, for the current and past two fiscal years.</p>

KPI Metric Descriptions & Importance, con't

Metric	Description & Importance
Dependability	<p>Cancelled Trips are presented by Region and Cause for the current quarter only and YTD for the current year, and full year for the previous two fiscal years.</p> <p>Pass-Ups occur when a bus operator must leave behind a passenger for a variety of reasons: No Fare, Exceeds Capacity Load (Full Bus), Intoxicated/Belligerent/Biohazard, and All Other.</p> <p>Pass-Ups data are presented by Quarter, for the current and past two fiscal years for both Fixed Route and UCSC along with a YTD presentation of Routes with 10 or more Pass-Ups</p>

Historical Metrics

Metric	FY20	FY21	FY22	FY23	FY24	YTD FY25
Farebox Recovery	24.1%	11.2%	16.6%	18.6%	16.2%	16.1%
Fixed Route/Commuter Cost/RSH	211	298	271	247	296	238
ParaCruz Cost/Trip	72	181	91	69	80	96
Monthly Mean Miles Between Chargeable Road Calls - Fixed Route	13,216	13,695	15,401	17,602	14,494	13,908
Monthly Mean Miles Between Chargeable Road Calls - Highway 17	24,126	18,016	18,699	18,341	9,959	12,564
Monthly Mean Miles Between Chargeable Road Calls - ParaCruz	44,329	53,393	29,626	29,729	66,326	25,674
Annual Road Miles - Fixed Route	2,443,157	1,999,474	2,325,531	2,358,618	2,594,510	1,863,663
Annual Road Miles - Highway 17	562,616	324,281	373,984	403,492	468,091	339,220
Annual Road Miles - ParaCruz	623,119	373,748	503,650	505,399	530,608	282,413



DATE: February 28, 2025
TO: Board of Directors
FROM: Rina Solorio Gomez, Assistant Operations Manager, Paratransit
SUBJECT: ACCEPT AND FILE THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR OCTOBER, NOVEMBER, AND DECEMBER 2024

I. RECOMMENDED ACTION

That the Board of Directors accept and file the quarterly METRO ParaCruz Operations Status Report for October, November, and December 2024

II. SUMMARY

ParaCruz is the federally mandated ADA complementary paratransit program of the Santa Cruz Metropolitan Transit District (METRO), providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities, which prevent them from independently using the fixed route bus.

ParaCruz during the months of October, November, and December provided 15,783 rides. On-Time Performance for this period was **96.81%**.

ParaCruz is currently funded for 38 Paratransit Operators; one of these positions is vacant.

III. DISCUSSION/BACKGROUND

- Summary review of monthly operational statistics for ParaCruz.

Comparing the monthly statistics of FY24 to the monthly statistics of FY25:

- In October, the number of ParaCruz rides decreased by: 865
- In November, the number of ParaCruz rides decreased by: 1,031
- In December, the number of ParaCruz rides decreased by: 858

- Summary review of monthly operational information about ParaCruz for FY24:

- October number of total ParaCruz rides: 5,948
- November number of total ParaCruz rides: 5,005
- December number of total ParaCruz rides: 4,830

- Comparing September 2024 statistics to October 2024, ParaCruz rides increased by 517.
- Comparing October 2024 statistics to November 2024, ParaCruz rides decreased by 943.
- Comparing November 2024 statistics to December 2024, ParaCruz rides decreased by 175.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Service Quality and Delivery.

V. FINANCIAL CONSIDERATIONS/IMPACT

There are no financial considerations for this report.

VI. CHANGES FROM COMMITTEE

N/A

VII. COORDINATION

This staff report has been coordinated with statistics provided by the Finance and Fleet Departments. Our vendor ADARide provided additional data.

VIII. ATTACHMENTS

- Attachment A:** ParaCruz On-time Performance Charts for October, November, and December.
- Attachment B:** Comparative Operating Statistics Tables for October, November, and December.
- Attachment C:** Number of Rides Comparison Chart.
- Attachment D:** Total Ride vs. Shared Ride Chart.
- Attachment E:** Annual Miles Comparison Chart.
- Attachment F:** Monthly Assessments.

Prepared By: Rina Solorio Gomez, Assistant Operations Manager,
Paratransit Division

IX. APPROVALS

X 

Rina Solorio Gomez
Assistant Operations Manager, ParaTransit

X 

Corey Aldridge
CEO/General Manager

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Attachment A

ParaCruz On-time Performance Report for October 2024

	October 2023	October 2024
Total pick ups	6,813	5,948
Percent in “ready window”	95.85%	95.98%
1 to 5 minutes late	1.76%	1.58%
6 to 10 minutes late	.69%	1.01%
11 to 15 minutes late	.48%	0.30%
16 to 20 minutes late	.27%	0.49%
21 to 25 minutes late	.29%	0.15%
26 to 30 minutes late	.13%	0.15%
31 to 35 minutes late	.19%	0.10%
36 to 40 minutes late	.05%	0.07%
41 or more minutes late (excessively late/missed trips)	.29%	0.17%
Total beyond “ready window”	4.15%	4.02%

*Target: 90%

On-time Performance

During October, ParaCruz' on time performance increased by 1.30% from last month. October ridership increased from last month. ParaCruz has three Operator positions unfilled. Three Operators in training, and two Operator out on medical leave. The total number of available working ParaCruz Operators is 26 per weekday, not including Operators on annual leave.

A Customer Service Report is either a compliment, comment, or a complaint.

During the month of October 2024, ParaCruz received eight Customer Service Reports. Two were compliments and six complaints. Three complaints were valid, and three were not valid.

Attachment A

ParaCruz On-time Performance Report for November 2024

	November 2023	November 2024
Total pick ups	6,424	5,005
Percent in “ready window”	96.59%	96.81%
1 to 5 minutes late	1.43%	.90%
6 to 10 minutes late	.56%	.78%
11 to 15 minutes late	.50%	.96%
16 to 20 minutes late	.26%	.36%
21 to 25 minutes late	.23%	.20%
26 to 30 minutes late	.17%	.04%
31 to 35 minutes late	.08%	.02%
36 to 40 minutes late	.09%	.02%
41 or more minutes late (excessively late/missed trips)	.09%	0.02%
Total beyond “ready window”	3.41%	3.29%

*Target: 90%

On-time Performance

During November ParaCruz' on time performance increased by 0.83% from last month. November ridership decreased from last month. ParaCruz has six Operator positions unfilled. Three operators in training and four Operators are out on medical leave. The total number of available working ParaCruz Operators is 22 per weekday, not including Operators on annual leave.

A Customer Service Report is either a compliment, comment, or a complaint.

During the month of November 2024, ParaCruz received four Customer Service Reports. One was a compliment for an Operator and three complaints. One was valid and two not valid.

Attachment A

ParaCruz On-time Performance Report for December 2024

	December 2023	December 2024
Total pick ups	5,883	4,830
Percent in “ready window”	92.74%	97.39%
1 to 5 minutes late	2.32%	1.20
6 to 10 minutes late	1.28%	.79%
11 to 15 minutes late	.91%	.33%
16 to 20 minutes late	.62%	.15%
21 to 25 minutes late	.72%	.08%
26 to 30 minutes late	.38%	.00%
31 to 35 minutes late	.32%	.02%
36 to 40 minutes late	.21%	.02%
41 or more minutes late (excessively late/missed trips)	.53%	0.02%
Total beyond “ready window”	7.26%	2.61%

*Target: 90%

On-time Performance

During December ParaCruz' on time performance increased by .58% from last month. December ridership decreased from last month. ParaCruz has two Operator positions unfilled. One Operator in training and four Operators are out on medical leave. The total number of available working ParaCruz Operators is 25 per weekday, not including Operators on annual leave.

A Customer Service Report is either a compliment, comment, or a complaint.

During the month of December 2024, ParaCruz received no Customer Service Reports.

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Attachment B

Comparative Operating Statistics through October 2024

	October 2023	October 2024	FY 24	FY 25	Performance Averages	Performance Goals
Requested	8,498	6,997	38,272	30,512	7,436	
Performed	6,813	5,948	25,679	21,873	5,408	
Cancel	19.29%	17.30%	30.39%	27.77%	26.11%	
No Shows	3.70%	3.24%	3.55%	3.27%	3.57%	Less than 3%
Total miles	44,792	34,121	172,739	164,777	37,884	
Av trip miles	6.82	6.43	6.57	6.43	6.72	
Within ready window	94.10%	96.11%	95.02%	96.11%	91.89%	90.00% or better
Call center volume	5,138	4,331	21,710	19,917	5,450	
Hold times less than 2 minutes	97.64%	95.17%	96.01%	93.85%	94.97%	Greater than 90%
Distinct riders	665	529	1,047	820	546	
Most frequent rider	78 rides	65 rides	274 rides	215 rides	59 rides	
Shared rides	39.53%	22.23%	39.10%	32.71%	40.48%	Greater than 60%
Passengers per rev hour	2.58	1.78	2.28	1.57	2.00	Greater than 1.6 passengers/hour
Rides by supplemental providers	N/A	N/A	N/A	N/A	N/A	No more than 25%
Vendor cost per ride	N/A	N/A	N/A	N/A	N/A	
Rides < 10 miles	55.50%	81.57%	60.67%	68.13%	63.65%	
Rides > 10	44.50%	18.43%	39.33%	32.62%	36.35%	
Denied Rides	0	0	0	0	0	Zero
Missed Trips	16	3	43	17	15	
Excessively Long Trips	2	0	10	5	4	
# Trips at Base Fare	4,126	3,565	15,740	13,393	3,595	
# Trips > Base Fare	1,049	1,082	4,121	4,285	1003	

Attachment B

Comparative Operating Statistics through November 2024

	November 2023	November 2024	FY 24	FY 25	Performance Averages	Performance Goals
Requested	7,580	6,514	46,122	37,026	7,325	
Performed	6,036	5,005	31,715	26,878	5,322	
Cancel	23.11%	23.17%	28.93%	26.85%	26.12%	
No Shows	3.63%	3.92%	3.56%	3.40%	3.60%	Less than 3%
Total miles	40,982	28,886	213,721	175,640	37,884	
Av trip miles	7.05	6.38	6.66	6.68	6.66	
Within ready window	87.81%	96.81%	93.57%	95.41%	92.64%	90.00% or better
Call center volume	5,512	3,620	28,222	23,537	5,209	
Hold times less than 2 minutes	94.72%	94.92%	95.75%	94.07%	94.99%	Greater than 90%
Distinct riders	651	498	1,123	873	546	
Most frequent rider	65 rides	86 rides	353 rides	219 rides	59 rides	
Shared rides	44.23%	23.71%	40.21%	30.80%	42.23%	Greater than 60%
Passengers per rev hour	2.15	1.41	2.26	1.54	1.74	Greater than 1.6 passengers/hour
Rides by supplemental providers	N/A	N/A	N/A	N/A	N/A	No more than 25%
Vendor cost per ride	N/A	N/A	N/A	N/A	N/A	
Rides < 10 miles	61.43%	64.18%	60.82%	67.34%	63.88%	
Rides > 10	38.57%	35.82%	39.18%	33.26%	36.38%	
Denied Rides	0	0	0	0	0	Zero
Missed Trips	37	4	8	21	13	
Excessively Long Trips	9	0	4	5	4	
# Trips Base Fare	3,396	3,614	22,703	17,007	3,614	
# Trips > Base Fare	1,084	458	5,205	4,743	951	

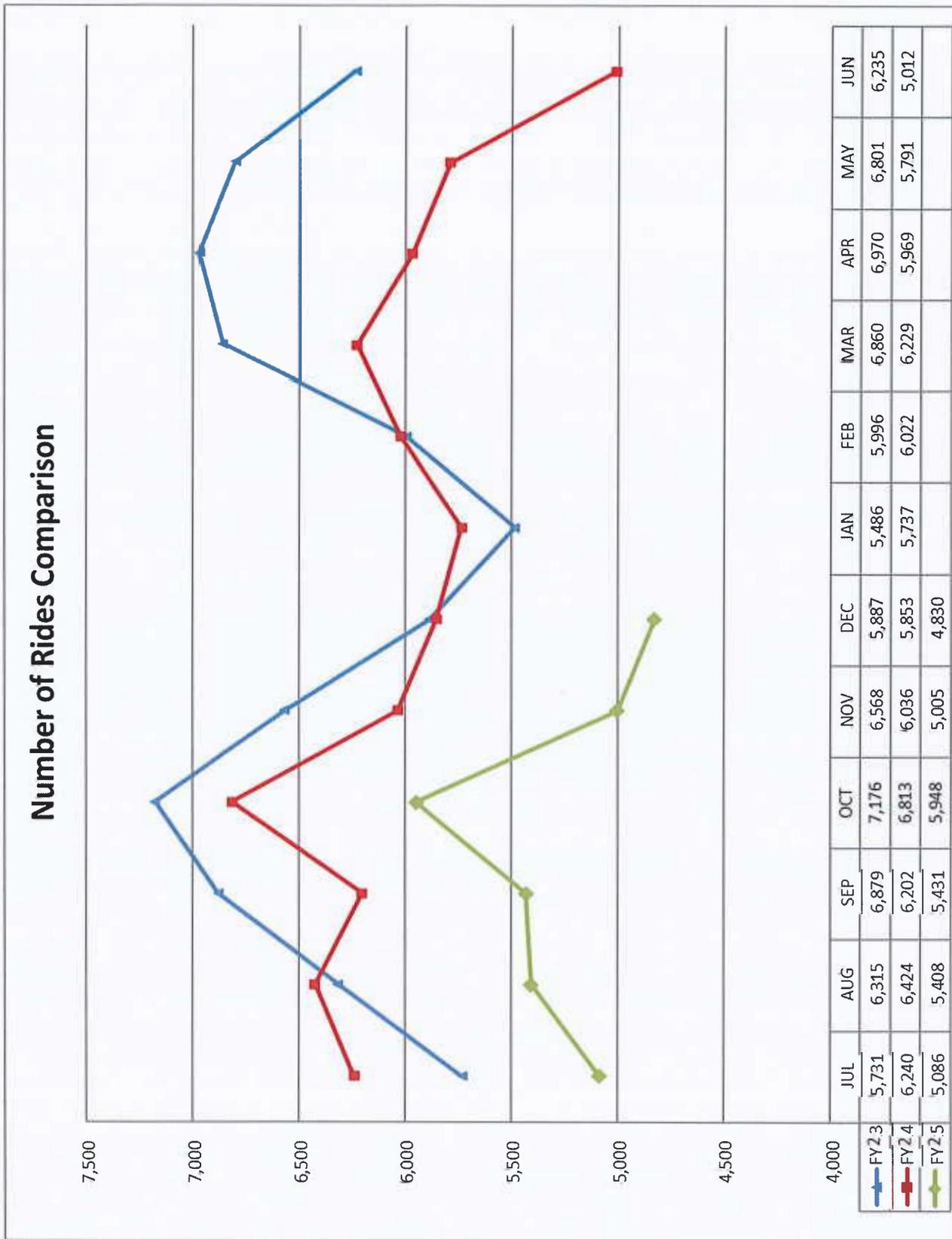
Attachment B

Comparative Operating Statistics through December 2024

	December 2023	December 2024	FY 24	FY 25	Performance Averages	Performance Goals
Requested	7,721	5,759	53,843	42,785	7,161	
Performed	5,853	4,830	37,568	31,708	5,237	
Cancels	24.19%	23.71%	32.82%	26.32%	26.08%	
No Shows	3.20%	4.16%	3.52%	3.53%	3.68%	Less than 3%
Total miles	40,931	31,596	128,900	207,236	36,098	
Av trip miles	6.74	6.59	6.48	6.66	6.65	
Within ready window	92.74%	97.39%	95.32%	95.74%	93.03%	90.00% or better
Call center volume	5,262	3,441	16,572	26,978	5,517	
Hold times less than 2 minutes	97.24%	93.66%	97.24%	94.00%	95.18%	Greater than 90%
Distinct riders	448	489	741	930	537	
Most frequent rider	98 rides	58 rides	211 rides	312 rides	58 rides	
Shared rides	39.10%	28.30%	42.75%	30.39	37.83%	Greater than 60%
Passengers per rev hour	2.20	1.65	2.05	1.56	1.61%	Greater than 1.6 passengers/hour
Rides by supplemental providers	N/A	N/A	N/A	N/A	N/A	No more than 25%
Vendor cost per ride	N/A	N/A	N/A	N/A	N/A	
Rides < 10 miles	59.99%	58.92%	63.89%	65.94%	63.79%	
Rides > 10	40.01%	41.08%	36.11%	34.56%	36.21%	
Denied Rides	0	0	0	0	0	Zero
Missed Trips	19	1	27	22	11	N/A
Excessively Long Trips	3	3	8	5	3	
# Trips Base Fare	3,693	3,703	47,182	20,710	3,317	
# Trips > Base Fare	974	62	12,634	4,805	875	

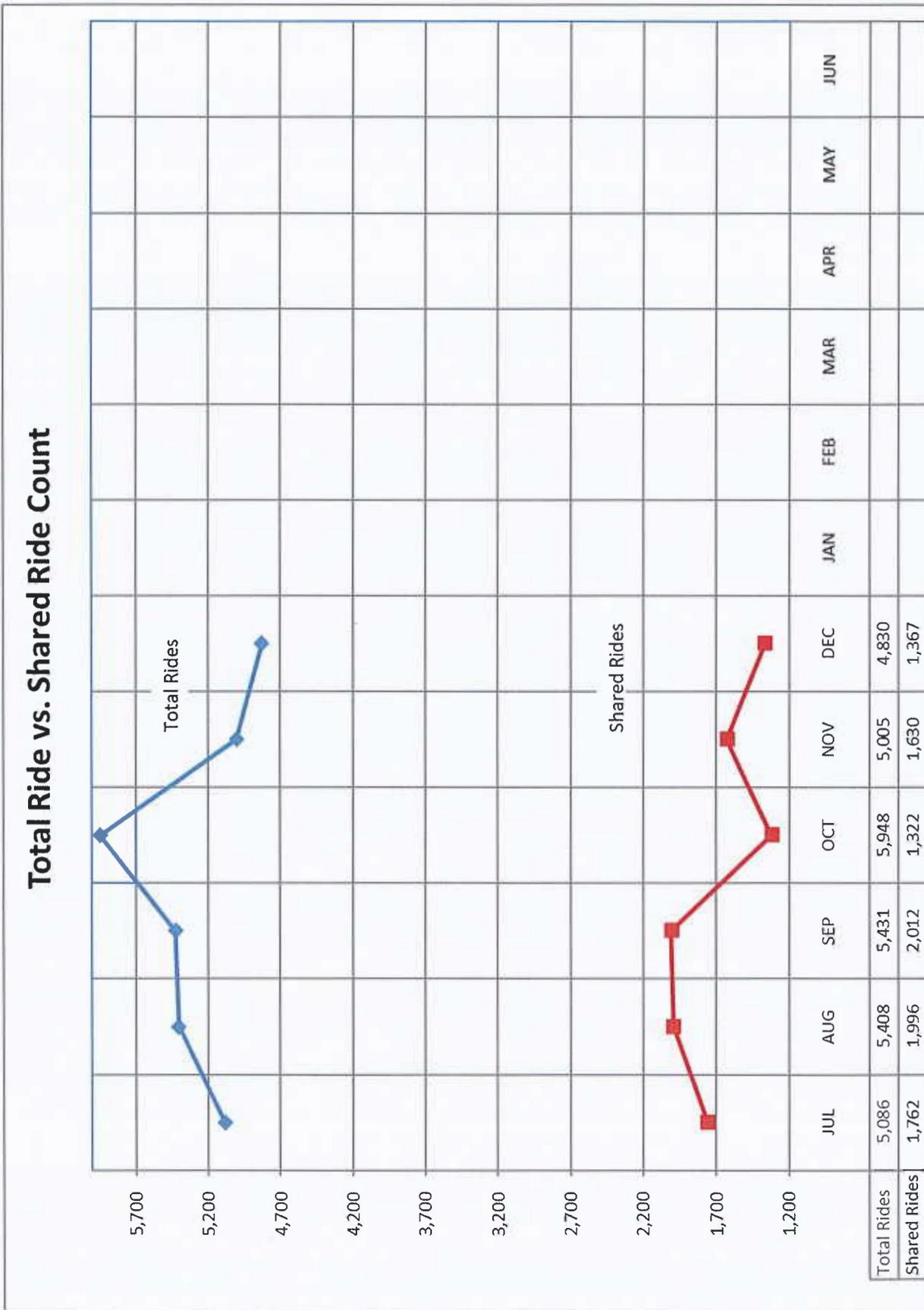
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Attachment C



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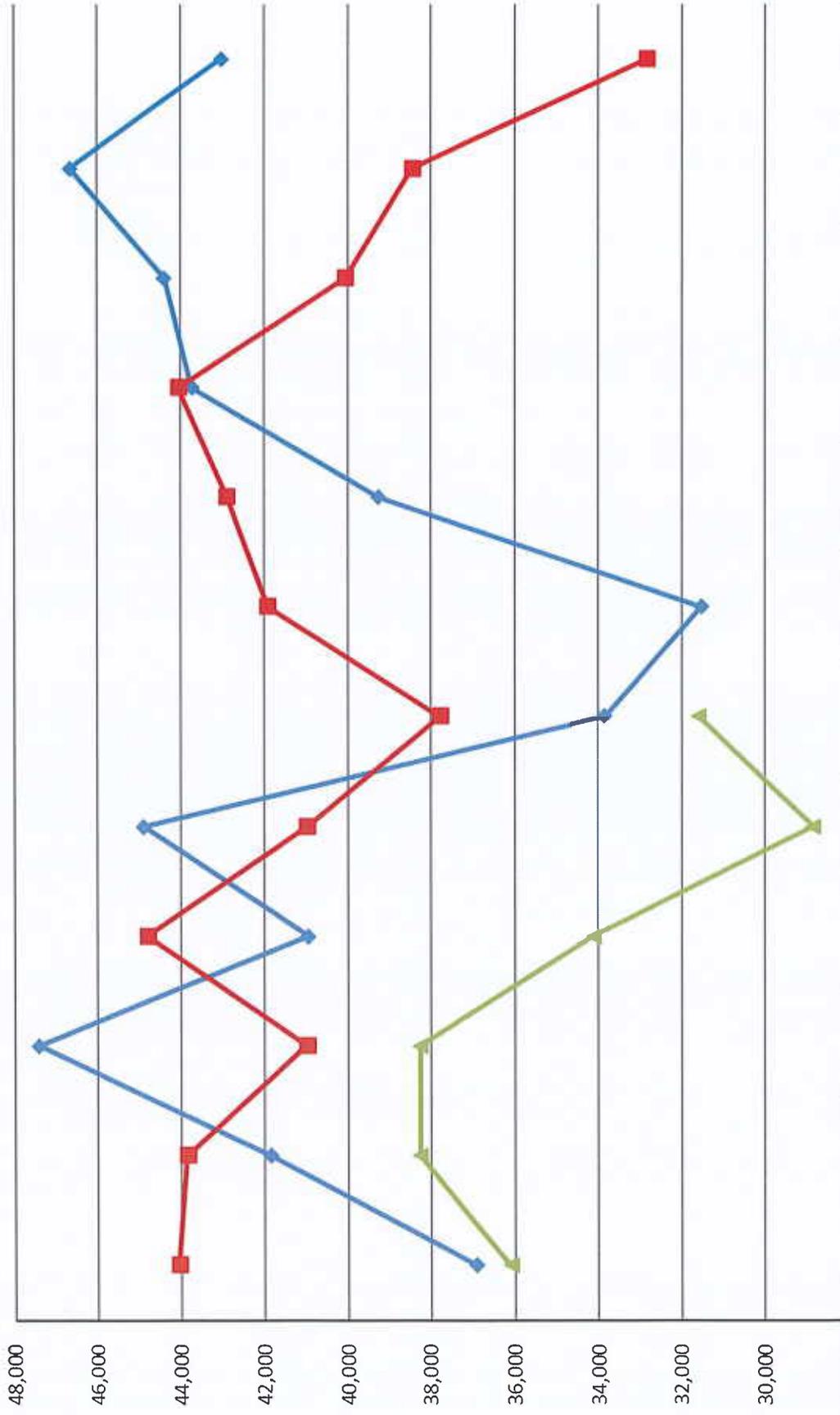
Attachment D



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Attachment E

Annual Miles Comparison



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Attachment F

Monthly Assessments

MONTHLY ASSESSMENTS						
	UNRESTRICTED	RESTRICTED CONDITIONAL	RESTRICTED TRIP BY TRIP	TEMPORARY	DENIED	TOTAL
JANUARY 2024	49	3	2	8	0	63
FEBRUARY 2024	34	4	1	8	0	47
MARCH 2024	31	5	5	9	1	51
APRIL 2024	55	5	10	11	0	81
MAY 2024	59	1	6	7	1	74
JUNE 2024	30	2	3	18	1	54
JULY 2024	32	2	5	18	0	57
AUGUST 2024	49	0	2	28	0	79
SEPTEMBER 2024	50	1	2	22	0	75
OCTOBER 2024	68	3	1	32	2	106
NOVEMBER 2024	34	3	2	18	2	59
DECEMBER 2024	78	2	4	33	4	121

Number of Eligible Riders for the month of October 2024 = 2,911

Number of Eligible Riders for the month of November 2024 = 3,018

Number of Eligible Riders for the month of December 2024 = 3,086

Unrestricted: If, because of a disability, a person can never use the fixed route bus service under any condition.

Restricted: If a person can use fixed route bus service for some trips, then they may be determined eligible but restricted from those trips that they could make using the fixed route bus system.

Immediate need: If, due to unforeseeable circumstances, a person may need transportation before completing the eligibility process, they may be provided with immediate need eligibility for up to 14 days.

Temporary: If a person has a limited term condition that prevents them from using the fixed route service system.

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DATE: February 28, 2025
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
SUBJECT: CONSIDERATION OF DECLARING VEHICLES AND/OR EQUIPMENT AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION

I. RECOMMENDED ACTION

That the Board of Directors approve a resolution declaring vehicles and/or obsolete equipment as ready for disposal or auction and direct the CEO/General Manager to dispose of the surplus item(s) in conformance with METRO's Administrative Policy Number AP-2020 - Fixed Assets and Inventoried Items.

II. SUMMARY

- In accordance with Santa Cruz Metropolitan Transit District's (METRO's) policy on disposal of fixed assets, at least once per year Finance Department management shall recommend to the Board of Directors a list of items to be declared excess with appropriate action for disposal.
- Vehicles, property and/or equipment have exceeded their useful lives and are no longer needed by METRO.
- Staff recommends that the Board of Directors approve the resolution for the disposal or auction of excess property (Attachment A) and declare the item(s) listed in Exhibit A as excess and direct staff to take appropriate action for disposal.

III. DISCUSSION/BACKGROUND

In preparation for the implementation of a new ERP system at METRO, historical capital asset records are currently being reviewed and reconciled by staff in order to ensure that complete and accurate data will be exported to the new accounting system. Four capital items have been deemed as obsolete, identified in the Excess Vehicle & Equipment Listing (Exhibit A):

- 2007 Honda Civic Hybrid: no. 717
- Ricoh Copier MP 5002: no. 6454
- Ricoh Copier MP 5054: no. 6455
- Ricoh Copy Machine MP C8003: no. 6795
- GFI - Ticket Stock-Poly Paper: no. 5668.01H
- GFI - Ticket Stock-Poly Paper, Misc Parts: no. 5668.02F

The assets recommended for disposal are fully depreciated, so there is no financial obligation to a granting agency with regard to the recommended disposal. METRO no longer has a need for the assets listed in Exhibit A; therefore, it is recommended that they be disposed of at this time.

The disposition of these assets has been coordinated with management and staff in processing them for disposal, e-waste, recycling or auction, as appropriate.

Staff recommends that the Board of Directors approve a resolution (Attachment A) and declare the items listed in Exhibit A as excess and direct staff to use appropriate action for disposal.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to Financial Stability, Stewardship, & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

The estimated total gross market value of the assets included in the disposal list is approximately \$-0-. These assets have reached the end of their useful life and are obsolete. There is minimal financial impact as a result of these disposals.

Any revenue generated from the sale of equipment or inventory is recorded in the District's general ledger, to account 407090 "Gain/Loss on Disposal of Assets."

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

- Keep the assets in the capital asset inventory. Staff does not recommend this alternative because the items have exceeded their useful life and/or are cost-prohibitive to repair and/or are no longer in use.

VIII. ATTACHMENTS

Attachment A: Resolution to Approve the Disposal or Auction of Excess Assets

Exhibit A: Excess Vehicle & Equipment Listing – as of February 18, 2025

Prepared By: Bianca Lemus-Jimenez, Accountant II

IX: APPROVALS:

Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager:



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Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION TO APPROVE THE DISPOSAL OR AUCTION OF EXCESS ASSETS

WHEREAS, the Santa Cruz Metropolitan Transit District (District), receives federal financial assistance from the Federal Transit Administration (FTA) to acquire real property, equipment and supplies, and rolling stock; and

WHEREAS, all such assets must be managed, used, and disposed of in accordance with applicable laws and regulations; and

WHEREAS, the FTA prescribes the method and delivers guidance to public transit operators to comply with grant management requirements in accordance with the regulations in *Title 49 Code of Federal Regulations, part 24 (49CFR 24)* and FTA Circular 5010.1E; and

WHEREAS, the acquisition cost of each item identified as excess is greater than \$5,000; and

WHEREAS, the District has determined that it is necessary to either dispose of the property, and/or to place the items up for auction.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Santa Cruz Metropolitan Transit District, that it determines and orders as follows:

1. The following assets are declared excess property on the Excess Vehicle & Equipment Listing as of 02/18/2025, "Exhibit A" and may be disposed of or auctioned as such:
 - 2007 Honda Civic Hybrid: no. 717
 - Ricoh Copier MP 5002: no. 6454
 - Ricoh Copier MP 5054: no. 6455
 - Ricoh Copy Machine MP C8003: no. 6795
 - GFI - Ticket Stock-Poly Paper: no. 5668.01H
 - GFI - Ticket Stock-Poly Paper, Misc Parts: no. 5668.02F

Attachment A

Resolution No. _____
Page 2 of 3

PASSED AND ADOPTED this 28th Day of February 2025 by the following vote:

AYES: DIRECTORS –

NOES: DIRECTORS –

ABSENT: DIRECTORS –

ABSTAIN: DIRECTORS –

APPROVED:

Rebecca Downing, Board Vice Chair

ATTEST:

Corey Aldridge
CEO/General Manager

APPROVED AS TO FORM:

Julie Sherman
General Counsel

Attachment A

Resolution No. _____
Page 3 of 3

EXHIBIT A, SANTA CRUZ METROPOLITAN TRANSIT DISTRICT RESOLUTION NO. _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
EXCESS VEHICLE & EQUIPMENT LISTING AS OF 02/18/2025

(Attached)

Exhibit A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT										
EXCESS VEHICLE & EQUIPMENT LISTING AS OF 2/18/2025										
Vehicle or Asset Tag #	Description	Acquisition Date	Cost	Accumulated Depreciation	Net Book Value	Est. Market Value	Reason for Disposal	Condition	VIN / SN	License #
717	2007 Honda Civic Hybrid	2/1/2008	\$ 26,292.86	\$ 26,292.86	\$ -	\$ 2,111.00	END USEFUL LIFE	POOR	JHMFA36227S025688	1302560
6454	Ricoh Copier MP 5002	4/1/2015	\$ 9,538.53	\$ 9,538.53	\$ -	\$ 1,000.00	END USEFUL LIFE	POOR	W534LB00412 / C86097513	
6455	Ricoh Copier MP 5054	6/1/2015	\$ 10,308.49	\$ 10,308.49	\$ -	\$ 1,000.00	END USEFUL LIFE	POOR	G185R221188 / C86104425	
6795	Ricoh Copy Machine MP C8003	4/1/2015	\$ 22,868.49	\$ 22,868.49	\$ -	\$ 4,000.00	END USEFUL LIFE	POOR	C86260696	
5668.01H	GFI - Ticket Stock-Poly Paper	1/1/2011	\$ 57,587.14	\$ 57,587.14	\$ -	\$ 0.00	USED UP - CONSUMABLES	POOR	2415	
5668.02F	GFI - Ticket Stock-Poly Paper, Misc Parts	6/1/2012	\$ 239,075.88	\$ 239,075.88	\$ -	\$ 0.00	USED UP - CONSUMABLES	POOR	2486	



DATE: February 28, 2025

TO: Board of Directors

FROM: Corey Aldridge, CEO/General Manager

SUBJECT: APPROVE: REVISED 2025 BOARD OF DIRECTORS' MEETING SCHEDULE

I. RECOMMENDED ACTION

That the Board of Directors approve a revised 2025 Board Meeting Schedule

II. SUMMARY

- Staff recommends that the Board Members approve the revised 2025 Board Meeting Schedule.
- Attachment A offers a continuation of a Friday Board Meeting.
- The Board of Directors requested that the Santa Cruz Metropolitan Transit District (METRO) provide hybrid meetings after the COVID-19 State of Emergency ended on February 28, 2023. Staff modified the Santa Cruz Conference Room to accommodate this hybrid request. However, in order to accommodate hybrid meetings at other locations, two additional staff members are required to help test the equipment so that it works with Community TV's equipment and help run the additional equipment needed with this type of meeting. Holding the meetings at METRO's Administrative Office would eliminate pulling staff from their regular work duties.
- At the December 20, 2024 meeting, Board Members requested staff to find meeting locations in other jurisdictions to hold hybrid meetings at in addition to the Administrative Office.

III. Public access to the Vernon Street facility from the River Front Transit Center downtown is available Monday through Friday via Route 4 on an hourly basis from approximately 7:30 AM through 6:00 PM. Currently, three morning buses arrive at METRO's Admin Offices prior to the start of a 9:00 AM Board meeting. The other locations recommended in the revised schedule have bus stops near them.

IV. DISCUSSION/BACKGROUND

Annually, the Board of Directors approves a schedule of meeting dates, times and locations for the following calendar year. The Board of Directors meeting schedule typically calls for regular meetings on the fourth Friday of each month, except for the month of July, in which no meeting is typically held. Some dates are modified depending on holidays and the annual budget public hearing posting requirements,

such as the May meeting, which is scheduled on the third Friday of the month to meet the 30-day posting requirement applicable to METRO's budget and public hearing, which is scheduled annually in June.

Effective 2019, METRO staff requested and received authority to permit revisions to meeting locations as necessitated throughout the year, without requesting Board approval in advance.

The CEO/General Manager (CEO) proposes that the Board continue holding once-a-month Board meetings, which have been effective and appear to be well received by both the Board members and the public.

Staff is proposing the revised meeting locations in Attachment A.

Should Attachment A be approved, the CEO recommends that the Board Members continue to reserve the second Friday of each month on their respective calendars from 8:00 AM – 12:30 PM for potential METRO Special Board meetings, Ad Hoc Committee meetings and/or Board Committee meetings.

V. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship and Accountability strategic plan priority.

VI. FINANCIAL CONSIDERATIONS/IMPACT

There will be a minimal financial impact on the adoption of this schedule due to rental of facilities and parking fees for staff. These costs will be contained under Admin in the FY25/FY26 Final Budget adopted June 28, 2024 and in the FY26/FY27 budget yet to be finalized.

VII. CHANGES FROM COMMITTEE

N/A

VIII. ALTERNATIVES CONSIDERED

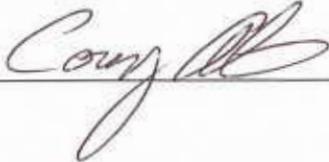
None. METRO staff is accommodating the Board's request made at the December 20, 2024 meeting.

IX. ATTACHMENTS

Attachment A: Revised 2025 Board of Directors' Meeting Schedule

Prepared by: Donna Bauer, Sr. Executive Assistant

X. APPROVALS

Corey Aldridge, CEO/General Manager  _____

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Attachment A

BOARD OF DIRECTORS MEETING SCHEDULE

2025

Meetings are scheduled for the 4th Friday of the month unless otherwise indicated.



January 24, 2025

9:00am

METRO Admin Offices, 110 Vernon Street, Santa Cruz



February 28, 2025

9:00am

METRO Admin Offices, 110 Vernon Street, Santa Cruz



March 28, 2025

9:00am

SV City Council Chambers, 1 Civic Center Dr., Scotts Valley



April 25, 2025

9:00am

METRO Admin Offices, 110 Vernon Street, Santa Cruz



May 16, 2025

9:00am

METRO Admin Offices, 110 Vernon Street, Santa Cruz



June 27, 2025

9:00am

Capitola Council Chambers, 420 Capitola Ave., Capitola

NO MEETING IN JULY



August 22, 2025

9:00am

Watsonville City Council Chambers, 275 Main St., Watsonville



September 26, 2025

9:00am

METRO Admin Offices, 110 Vernon Street, Santa Cruz



October 24, 2025

9:00am

Bd. of Supv. Chambers, 701 Ocean St., Rm. 525, Santa Cruz



November 21, 2025

9:00am

METRO Admin Offices, 110 Vernon Street, Santa Cruz



December 19, 2025

9:00am

Cabrillo College, Hort 5005, 6500 Soquel Dr., Aptos

Approved at the December 20, 2024 METRO Board Meeting Resolution # 24-12-02

Board Members are asked to hold the 2nd Friday of the month for potential Standing Committee Meetings at 8:00 AM, 10:30 AM and 11:30 AM.

January 10, 2025
February 14, 2025
March 14, 2025
April 11, 2025
May 9, 2025
June 13, 2025
August 8, 2025
September 12, 2025
October 10, 2025
November 14, 2025
December 12, 2025

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DATE: February 28, 2025
TO: Board of Directors
FROM: John Urgo, Chief Planning and Innovation Officer

SUBJECT: CONSIDER A RESOLUTION AUTHORIZING THE CEO/GENERAL MANAGER TO SUBMIT APPLICATIONS AND EXECUTE AGREEMENTS FOR GRANTS FROM THE FEDERAL TRANSIT ADMINISTRATION AND FROM THE CALIFORNIA DEPARTMENT OF TRANSPORTATION

I. RECOMMENDED ACTION

That the Board of Directors adopt a Resolution authorizing the CEO/General Manager to submit grant applications and execute agreements for funding from the Federal Transportation Administration and from the California Department of Transportation.

II. SUMMARY

- The Federal Transit Administration (FTA) and the California Department of Transportation (Caltrans) solicit multiple grant applications each year.
- A continuing resolution is acceptable for many FTA and Caltrans grant applications, especially for the annual formula programs.
- This Resolution will be valid for three years unless rescinded earlier by the Board of Directors.
- The current Resolution expires on August 22, 2025. The new Resolution will expire on February 28, 2028.
- Authorizing the Resolution (Attachment A) will allow the CEO/General Manager to apply for specific grants and execute contracts with the FTA and Caltrans without further action by the Board of Directors.

III. DISCUSSION/BACKGROUND

The FTA and Caltrans release multiple grant opportunities every year. In the past, Santa Cruz Metropolitan Transit District (METRO) staff prepared a separate staff report and Board Resolution for each grant program, although not all grants require a program-specific resolution. Sponsors accept a continuing resolution for several grant programs, especially those that are allocated by formula every year.

A continuing resolution would enable the CEO/General Manager to apply and execute agreements for grants in the FTA and Caltrans funding programs without further Board action. The continuing resolution shortens the process of preparing a grant application.

The attached non-specific resolution will be valid for three years, unless the Board of Directors chooses to rescind it earlier for any reason. The current Resolution expires on August 22, 2025. The new Resolution will expire on February 28, 2028.

Staff recommend that the Board of Directors adopt the attached continuing resolution for grant applications and agreements for funding from the FTA and Caltrans.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Financial Stability, Stewardship and Accountability, Service Quality and Delivery, and State of Good Repair Strategic Priorities.

V. FINANCIAL CONSIDERATIONS/IMPACT

Funding for grants will be presented to the Board for consideration in the annual budget process and in the quarterly grant program status reports.

VI. ALTERNATIVES CONSIDERED

Do not renew the current Resolution, which expires on August 22, 2025. This is not recommended, as METRO would not continue to be eligible for securing federal and state funds.

Adopt a separate resolution to execute administrative agreements between sponsors and METRO for each grant-funded project. Under this scenario, the Board will be required to approve grant applications and funding allocations for all future projects on a case-by-case basis. This is not recommended, as FTA and Caltrans may not obligate funds for grant funding timely, obligations may be liquidated and METRO could lose grant funding.

VII. ATTACHMENTS

Attachment A: RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING APPLICATIONS AND EXECUTION OF AGREEMENTS FOR GRANTS FROM THE FEDERAL TRANSIT ADMINISTRATION AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION

Prepared by: Cayla Hill, Grants Analyst

Board of Directors
February 28, 2025
Page 3 of 3

VIII. APPROVALS

John Urgo, Chief Planning & Innovation Officer

DocuSigned by:
John Urgo
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Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



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Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING APPLICATIONS AND EXECUTION OF AGREEMENTS FOR GRANTS FROM THE FEDERAL TRANSIT ADMINISTRATION AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the Santa Cruz Metropolitan Transit District regularly applies for grant funds from the Federal Transit Administration and from the California Department of Transportation; and

WHEREAS, it is not always necessary or timely to prepare a specific Board Resolution for each grant program; and

WHEREAS, it is in the interest of the Santa Cruz Metropolitan Transit District to submit applications for funding; and

WHEREAS, this Resolution will be good for three years from the date of execution, or less if the Board rescinds this Resolution for any reason;

NOW, THEREFORE, BE IT RESOLVED, that the CEO/General Manager of Santa Cruz Metropolitan Transit District is authorized to submit applications and to sign all agreements necessary to obtain funding from the Federal Transit Administration and from the California Department of Transportation.

PASSED AND ADOPTED this 28th day of February by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED: _____
REBECCA DOWNING, Vice Chair

ATTEST :

COREY ALDRIDGE, CEO/General Manager

APPROVED AS TO FORM:

JULIE SHERMAN, General Counsel



DATE: February 28, 2025
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer

SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 2ND AMENDMENT EXTENDING THE CONTRACT FOR SIX (6) MONTHS WITH OXFORD GLOBAL RESOURCES, LLC FOR PROFESSIONAL SERVICES, INCREASING THE CONTRACT TOTAL BY \$250,000

I. RECOMMENDED ACTION

That the Board of Directors authorize the CEO/General Manager to execute a 2nd amendment extending the contract for six (6) months with Oxford Global Resources, LLC for Professional Services, increasing the contract total by \$250,000 for the additional six (6)-month period, thereby increasing the total contract authority from \$180,000 to \$430,000.

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has a contract with Oxford Global Resources for Professional Services related to implementation and post-production Workday support.
- This ongoing support is needed for multiple functional areas, including HCM, Payroll, Finance, Procurement and finalizing “Post Go Live” support.
- This contract will expire on April 15, 2025. Staff recommends that the Board of Directors (Board) authorize extending the contract by six (6) months and increasing the funds so that this necessary Workday support can continue until staff are confident the necessary configurations are in place and functioning properly.

III. DISCUSSION/BACKGROUND

METRO entered into a contract with Oxford Global Resources, LLC for Professional Services on April 15, 2024. This contract has a not-to-exceed limit of \$180,000, which is within the CEO’s signature authority; the contract execution was reported to the Board at the April 26, 2024 Board of Directors meeting. METRO negotiated a lower hourly rate with Oxford Global Resources, LCC that decreased the Professional Services fee from \$170 to \$160 per hour, and executed a 1st amendment on November 4, 2024 to incorporate this change. This contract will expire on April 15, 2025

Staff recommends that the Board authorize the CEO to execute a 2nd amendment to the contract with Oxford Global Resources, LLC to extend the term of the contract by six (6) months, to October 15, 2025, and to increase the contract total not-to-exceed by \$250,000. This will ensure support for the “Post Go Live” operates efficiently and within METRO’s needs. Chuck Farmer, Chief Financial Officer, will continue to serve as the Contract Administrator and will ensure contract compliance.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This contract aligns to the following Strategic Priorities:

1. Financial Stability, Stewardship & Accountability
2. Service Quality and Delivery
3. Internal and External Technology

V. FINANCIAL CONSIDERATIONS/IMPACT

This contract has a total not to exceed of \$180,000. Additional funds in an amount of \$250,000 are requested for approval at this time. The new contract total not to exceed would be \$430,000.

Funds to support this contract are included in the Professional & Technical Fees/Services in the FY25 & FY26 Operating Budgets for the Information Technology and Intelligent Transportation Systems Department.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

- Do not renew this contract. Staff does not recommend this option, as METRO does not have in-house staff trained or certified to perform these Professional Services.

VIII. ATTACHMENTS

None.

Prepared by: Ian Berry, Purchasing Assistant
Chuck Farmer, Chief Financial Officer

IX. APPROVALS

Chuck Farmer, Chief Financial Officer



Corey Aldridge, CEO/General Manager



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DATE: February 28, 2025

TO: Board of Directors

FROM: John Urgo, Chief Planning and Innovation Officer

SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) PROGRAM AWARD AND ALL AMENDMENTS ON BEHALF OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FOR THE DOWNTOWN LIBRARY MIXED USE PROJECT.

I. RECOMMENDED ACTION

That the Board of Directors approve a resolution authorizing the CEO/General Manager to execute the 2023 Affordable Housing and Sustainable Communities (AHSC) program award and all amendments on behalf of the Santa Cruz Metropolitan Transit District (METRO) for the Downtown Library Mixed Use Project.

II. SUMMARY

- On January 30, 2023, the California Department of Housing and Community Development ("Department") and the Strategic Growth Council ("SGC") issued an Affordable Housing & Sustainable Communities Program ("AHSC" or "AHSC Program") Notice of Funding Availability, amended on March 15, 2023 ("AHSC Program NOFA").
- The Santa Cruz Metropolitan Transit District (METRO) submitted a joint application with the City of Santa Cruz to the Department in response to the NOFA (the "Application") and was determined to be an eligible Recipient. Based on the Application, the Department made an award of Program funds (the "Program Award") pursuant to the conditional award letter, dated September 1, 2023.
- The Department and SGC have made a conditional commitment of AHSC Program funds to assist the Downtown Library Mixed Use Project (the "Project") in the amount of \$33,502,820, including \$3,320,000 to METRO for transit improvements.
- Staff is seeking Board approval to authorize the CEO to execute all grant agreements and amendments in connection with the Program Award.

III. DISCUSSION/BACKGROUND

The Santa Cruz City Council has discussed the need to redevelop the Downtown Library since at least 2016, when Council directed staff to form a Library Advisory Committee to determine the best path forward for the Downtown Library, to develop recommendations for the development of a new permanent site for the Farmer's

Market, and to develop a parking rates matrix for funding the parking portion of a potential project. In 2018, Council received an overview presentation on the facilities master planning process, consolidating surface parking lots to create more opportunities for housing, facilitating the Council strategic plan of entitling 500-600 new housing units in the downtown, and establishing a permanent dedicated home for the Farmer's Market. That same year, Council voted to proceed with the library mixed use project and develop a plan for redevelopment of the existing library site. Plans were then put on hold for a year until 2020, when Council voted to move forward with the Mixed Use Library Project to include a new modern library, a minimum of 50 affordable housing units, and a maximum of 400 parking spaces on parking lot 4 (Cathcart, Cedar, and Lincoln Streets).

On March 30, 2023, METRO partnered with the City of Santa Cruz to submit a joint application with Eden Housing, Inc. and For The Future Housing, Inc. for the Strategic Growth Council's Affordable Housing and Sustainable Communities Round 7 Notice of Funding Availability to support the construction of a Downtown Library and Affordable Housing Project that includes these important elements:

- A modern library with resources for all
- A childcare facility
- 124 units of housing, 100% of which will be affordable units
- Approximately 203 Bicycle Parking Spaces, including varying sizes, bike lockers and e-bike charging
- 240 parking spaces including 25 level 2 EV charging stations

To support public transportation to the facility, METRO proposed to purchase two new zero-emission Fuel Cell Electric Buses (FCEB), which will be used to increase frequency on Route 19 to every 15 minutes during peak periods. This will reduce waiting times on METRO's second busiest route and improve connections to other transit routes. The project will also install bus boarding Islands in four locations and new transit shelters in five locations. The boarding Islands will allow buses to stop in the lane of travel, reducing delay and increasing safety for pedestrians and cyclists. By helping restore METRO service to pre-COVID levels and improving travel times by reducing delay, the project is expected to increase ridership by 30% on route 19, or 250,000 annual trips.

On September 1, 2023, the Department and SGC made a conditional commitment of AHSC Program funds to assist the Downtown Library Mixed Use Project (the "Project") in the amount of \$33,502,820. Staff is recommending the Board of Directors approve a resolution authorizing the CEO to execute the 2023 Affordable Housing and Sustainable Communities (AHSC) program award and all amendments on behalf of the Santa Cruz Metropolitan Transit District (METRO) for the Downtown Library Mixed Use Project.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This proposed action is consistent with the following Board Strategic Priorities:

1. Financial Stability, Stewardship & Accountability
2. Service Quality and Delivery
3. State of Good Repair
4. Strategic Alliances and Community Outreach

V. FINANCIAL CONSIDERATIONS/IMPACT

The AHSC grant award includes an award to METRO of \$3,320,000 for the purchase of two FCEBs. At the time of grant application, this was assumed to cover the full cost of the two vehicles at approximately \$2.2 million per bus when considering additional funding provided by the California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) in the amount of \$258,000 per bus and the Volkswagen (VW) Environmental Mitigation Trust in the amount of \$480,000 per bus. If the HVIP and VW Mitigation Trust funds run out of funding, METRO would need to find other sources of funding to cover the potential \$1.1 million shortfall.

VI. CHANGES FROM COMMITTEE

N/A.

VII. ALTERNATIVES CONSIDERED

The Board could choose to give staff alternate direction to not accept the AHSC funds. Staff does not recommend this alternative as it would jeopardize the partnership with the City of Santa Cruz to develop the Downtown Library and Affordable Housing project.

VIII. ATTACHMENTS

Attachment A: Resolution authorizing the CEO/General Manager to execute the 2023 Affordable Housing and Sustainable Communities (AHSC) program award and all amendments on behalf of the Santa Cruz Metropolitan Transit District (METRO) for the Downtown Library Mixed Use Project.

Prepared by: John Urgo, Chief Planning and Innovation Officer

IX. APPROVALS

Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) PROGRAM AWARD AND ALL AMENDMENTS ON BEHALF OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FOR THE DOWNTOWN LIBRARY MIXED USE PROJECT

WHEREAS, the California Department of Housing and Community Development ("Department") and the Strategic Growth Council ("SGC") have issued an Affordable Housing & Sustainable Communities Program ("AHSC" or "AHSC Program") Notice of Funding Availability, dated January 30, 2023, and amended on March 15, 2023 ("AHSC Program NOFA").

WHEREAS, the Santa Cruz Metropolitan Transit District ("METRO"), a special district, applied to the Department in response to the NOFA (the "Application") and was determined to be an eligible Recipient. Based on the Application, the Department made an award of Program funds (the "Program Award") pursuant to the conditional award letter, dated September 1, 2023.

WHEREAS, Department and SGC have made a conditional commitment of AHSC Program funds to assist the Downtown Library Mixed Use Project (the "Project"), and such commitment was made to awardees pursuant to that certain conditional award letter, dated September 1, 2023 (the "Award Letter") in the following amount(s):

AHSC Program Award Component	Amount Awarded
AHSC Program Loan Award	\$22,500,000
AHSC Program Grant Award	\$11,002,820
Total:	\$33,502,820

Attachment A

WHEREAS, the AHSC Program Loan Award and AHSC Program Grant Award expressly identified above will hereinafter jointly be referred to as the “AHSC Program Award.”

NOW, THEREFORE, BE IT RESOLVED, that METRO is hereby authorized and directed to act in connection with the Program Award.

THEREFORE, BE IT FURTHER RESOLVED, that METRO is hereby authorized and directed to accept and incur an obligation for the Program Award. That in connection with the total amount of the Program Award, Corey Aldridge, CEO/General Manager, of METRO is authorized and directed to enter into, execute, and deliver an STD 213, Standard Agreement, and any and all other documents required or deemed necessary or appropriate to secure the Program Award from the Department and to participate in the relevant Program, and all amendments thereto (collectively, the “Program Award Documents”).

THEREFORE, BE IT FURTHER RESOLVED, that METRO acknowledges and agrees that it shall be subject to the terms and conditions specified in the STD 213, Standard Agreement, and that the Affordable Housing Sustainable Communities Program of 2023 NOFA and the Application will be incorporated by reference therein and made a part thereof. The Board of Directors of METRO also acknowledges and agrees that any and all activities, expenditures, information, and timelines represented and described in the Application are enforceable through the relevant STD 213, Standard Agreement(s). The Board of Directors of METRO also acknowledges and agrees that Program Award funds are to be expended only on the eligible uses and activities identified in the relevant STD 213, Standard Agreement(s).

THEREFORE, BE IT FURTHER RESOLVED, that the CEO/General Manager, is hereby authorized to execute the Program Award Documents and all amendments on behalf of METRO.

PASSED AND ADOPTED this 28th Day of February 2025 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Rebecca Downing, Vice Chair

Attest:

Corey Aldridge, CEO/General Manager

Approved as to form:

Julie A. Sherman, General Counsel

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THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

CERTIFICATE OF APPRECIATION

TO

**RINA SOLORIO GOMEZ
ASST. OPERATIONS MANAGER -
PARATRANSIT DIVISION**

**FOR THE COMPLETION OF 10 YEARS OF SERVICE
BETWEEN 2015 AND 2025**

GIVEN THIS 28TH DAY OF FEBRUARY 2025

Rebecca Downing
BOARD CHAIR

Conny
CEO/GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

CERTIFICATE OF APPRECIATION

TO

RAYMUNDO MARQUEZ VEHICLE SERVICE DETAILER

FOR THE COMPLETION OF 25 YEARS OF SERVICE
BETWEEN 2000 AND 2025

GIVEN THIS 28TH DAY OF FEBRUARY 2025


REBECCA DAVIS
BOARD CHAIR


CEO / GENERAL MANAGER



**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

**RESOLUTION OF APPRECIATION FOR THE SERVICES OF
ED DAVIDSON AS BUS OPERATOR FOR THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed Ed Davidson to serve in the position of Bus Operator, and

WHEREAS, served as a member of the Operations Department of METRO for the time period of November 3, 2005 to February 1, 2025, and

WHEREAS, Ed Davidson provided METRO with dedicated service and commitment during the time of employment, and

WHEREAS, Ed Davidson served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Ed Davidson resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Mr Davidson's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Ed Davidson.

NOW, THEREFORE, BE IT RESOLVED, that upon His retirement as **Bus Operator**, the Board of Directors of METRO does hereby commend His efforts in

advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of His resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 28th Day of February 2025 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:
Rebecca Downing, Vice Chair _____

Attest:
Corey Aldridge, CEO/General Manager _____

Approved as to form:
Julie Sherman, General Counsel _____



**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

**RESOLUTION OF APPRECIATION FOR THE SERVICES OF
TEODORO GUERRERO AS VEHICLE SERVICE DETAILER FOR THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed Teodoro Guerrero to serve in the position of Vehicle Service Detailer, and

WHEREAS, served as a member of the Fleet Department of METRO for the time period of February 25, 2000 to January 31, 2025, and

WHEREAS, Teodoro Guerrero provided METRO with dedicated service and commitment during the time of employment, and

WHEREAS, Teodoro Guerrero served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Teodoro Guerrero resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Mr Guerrero's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Teodoro Guerrero.

NOW, THEREFORE, BE IT RESOLVED, that upon His retirement as **Vehicle Service Detailer**, the Board of Directors of METRO does hereby commend His efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of His resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 28th Day of February 2025 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Rebecca Downing, Vice Chair

Attest:

Corey Aldridge, CEO/General Manager

Approved as to form:

Julie Sherman, General Counsel



**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

**RESOLUTION OF APPRECIATION FOR THE SERVICES OF
SARA HEWITT AS PARATRANSIT OPERATOR FOR THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed Sara Hewitt to serve in the position of **Paratransit Operator**, and

WHEREAS, served as a member of the Paratransit Department of METRO for the time period of January 28, 2019 to January 29, 2025, and

WHEREAS, Sara Hewitt provided METRO with dedicated service and commitment during the time of employment, and

WHEREAS, Sara Hewitt served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Sara Hewitt resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Ms. Hewitt's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Sara Hewitt.

NOW, THEREFORE, BE IT RESOLVED, that upon Her retirement as **Paratransit Operator**, the Board of Directors of METRO does hereby commend Her efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of Her resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 28th Day of February 2025 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Rebecca Downing, Board Vice Chair

Attest:

Corey Aldridge, CEO/General Manager

Approved as to form:

Julie Sherman, General Counsel



**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

**RESOLUTION OF APPRECIATION FOR THE SERVICES OF ISAAC HOLLY AS
INFORMATION TECHNOLOGY AND INTELLIGENT TRANSPORTATION SYSTEMS
DIRECTOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed Isaac Holly to serve in the position of **Information Technology and Intelligent Transportation Systems Director**, and

WHEREAS, served as a member of the IT Department of METRO for the time period of March 4, 1999 to January 31, 2025, and

WHEREAS, Isaac Holly provided METRO with dedicated service and commitment during the time of employment, and

WHEREAS, Isaac Holly served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Isaac Holly resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Mr. Holly's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Isaac Holly.

NOW, THEREFORE, BE IT RESOLVED, that upon his retirement as **Information Technology and Intelligent Transportation Systems Director**, the Board of Directors of METRO does hereby commend his efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 28th Day of February 2025 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:
Rebecca Downing, Board Vice Chair _____

Attest:
Corey Aldridge, CEO/General Manager _____

Approved as to form:
Julie Sherman, General Counsel _____



**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

**RESOLUTION OF APPRECIATION FOR THE SERVICES OF
ROBERT PAUL MALDONADO, JR. AS BUS OPERATOR FOR THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed Robert Paul Maldonado Jr to serve in the position of **Bus Operator**, and

WHEREAS, served as a member of the Operations Department of METRO for the time period of October 14, 2004 to February 7th 2025, and

WHEREAS, Robert Paul Maldonado Jr provided METRO with dedicated service and commitment during the time of employment, and

WHEREAS, Robert Paul Maldonado Jr served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Robert Paul Maldonado Jr resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Mr. Maldonado's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Robert Paul Maldonado Jr.

NOW, THEREFORE, BE IT RESOLVED, that upon his retirement as Bus Operator, the Board of Directors of METRO does hereby commend his efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 28th Day of February 2025 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:
Rebecca Downing, Board Vice Chair _____

Attest:
Corey Aldridge, CEO/General Manager _____

Approved as to form:
Julie Sherman, General Counsel _____



DATE: February 28, 2025
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
**SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER
TO ENTER INTO A SHORT-TERM LINE OF CREDIT OR BRIDGE LOAN**

I. RECOMMENDED ACTION

That the Board of Directors approve of authorizing the CEO/General Manager to enter into a short-term line of credit or bridge loan

II. SUMMARY

- METRO will be getting 53 Hydrogen Buses through June/July 2025
- Fueling for the buses will not be 100% available until after March 2026
- A portion of the bus reimbursement will be delayed until after March 2026
- METRO will need to float ~\$20 million of cash until reimbursement
- It's in METRO's best interest to enter into a line of credit or bridge loan from a bank in the amount up to \$25 million to cover the period time until all reimbursements are received by METRO.

III. DISCUSSION/BACKGROUND

METRO entered into a contract with New Flyer for the purchase of forty-four (44) 40-foot and nine (9) 60-foot hydrogen buses in December 2023. The price ranges from \$1.5 million to \$2.2 million for each bus.

Funding for the buses comes from Federal, TIRCP, STA-SGR, Measure D, HVIP and the VW Mitigation Fund.

The reimbursement process and timing for the buses is different among the funding sources. Federal grants can be pulled down within a week. STA-SGR and Measure D funding are already in our bus replacement fund account. TIRCP funding requests are submitted quarterly after METRO accepts a bus and then paid between 30-90 days later. HVIP funds are paid directly to New Flyer and METRO pays the remaining balance at time of acceptance. The final payment, the VW Mitigation Fund of \$480,000 per bus, is paid 90 days after METRO takes a bus out of service and has it destroyed.

Over the past few months, it has become known that METRO will not have 100% fueling capabilities for all hydrogen buses until after March 2026. METRO will need to keep its old buses in service until the fueling infrastructure is up and running. This means METRO will not be able to submit for reimbursement to the VW Mitigation Fund until next year.

This delay in funding will mean METRO will need to float \$480,000 per bus for up to 12 months or more. The total amount eligible for the funding for 52 buses is \$24.6 million.

METRO's cash reserve is in a good position but not high enough to absorb 12 plus months of \$24.6 million depletion of funding. Therefore, METRO is requesting the Board authorize the CEO/General Manager to negotiate with banks to provide a line of credit or a bridge loan for up to \$25 million. Not all the funding will be drawn down but will be used if the cash account drops below \$5 million.

On February 14, 2025, the Finance, Budget and Audit Standing Committee met to review this request. The Committee recommends the full Board approve the authorization of a line of credit or bridge loan.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship & Accountability and Service Quality and Delivery.

V. FINANCIAL CONSIDERATIONS/IMPACT

Costs for the Line of Credit/Bridge Loan is estimated as follows:

Loan Initiation Fee at 0.25%	\$62,500
Other Fees Estimated	\$25,000
Federal Funds Rate + 2%	\$1,050,000
Total Cost of Borrowing	<u>\$1,137,500</u>

The cost of borrowing above is based on a \$25 million Line of Credit with \$15 million withdrawn at 7% interest rate.

VI. CHANGES FROM COMMITTEE

None.

VII. ALTERNATIVES CONSIDERED

Not moving forward with the Line of Credit or Bridge Loan will financially constrain METRO to a point in which fueling infrastructure and other projects could be put on hold.

VIII. ATTACHMENTS

Attachment A: METRO Short Term Cash Flow Line of Credit Presentation

Prepared by: Chuck Farmer, Chief Financial Officer

IX. APPROVALS

Chuck Farmer, Chief Financial Officer



Approved as to fiscal impact:
Chuck Farmer, Chief Financial Officer



Corey Aldridge, CEO/General Manager



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METRO Short Term Cash Flow Line of Credit

Board Meeting

February 28, 2025

Chuck Farmer, Chief Financial Officer

Overview

- **Delivery, Acceptance and Destruction of Old Buses**
 - Projected to receive and accept 53 Hydrogen Buses through the end of Summer 2025
 - Already received 7 Buses with 2 in the Acceptance stage
 - 52 of the 53 Hydrogen Buses require a matching existing bus to be taken out of service and destroyed to receive \$480,000 per bus from the VW Mitigation Fund
- **Timing of Fueling and Buses Taken Out of Service**
 - Expected to have the Temporary Fueler ready by Mid Summer with up to 10 buses for fueling
 - The Permanent Fueler will not be ready until March 2026
 - METRO will need to keep existing buses in use until post March 2026 (Delay in VW Mitigation funding)

Expected Delivery Schedule / Acceptance of Buses

Schedule of Buses

	Nov	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Final Total Buses															
Old	89	87	79	74	74	74	74	74	74	74	74	74	74	74	74
OCTA	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13
Hydrogen	8	16	23	31	38	44	44	44	44	44	44	44	44	44	44
Hydrogen - Artic	0	0	1	0	5	8	9	9	9	9	9	9	9	9	9
Electric - Gillig	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Electric - Protera	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Artics	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13
Total	132	138	138	140	152	161	162								
Final Buses in Service															
Old	53	58	58	58	58	58	58	58	55	50	50	50	49	49	49
OCTA	0	5	10	10	10	10	10	10	10	10	10	10	10	10	10
Hydrogen	0	0	0	0	0	0	0	0	3	8	8	8	6	6	6
Hydrogen - Artic	0	0	0	0	0	0	0	0	0	0	0	0	3	3	3
Electric - Gillig	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Electric - Protera	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Artics	4	6	7	7	7	7	7	7	7	7	7	7	7	7	7
Total	60	72	78												

- **Total Buses in Service needs to be at least 78**
- **Hydrogen Buses in use only 9 due to fueling constraints**
- **15 Old Buses taken out of service**

Hydrogen Buses Delivered and Placed Into Service

	Now	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March and Beyond
Buses Delivered															
Hydrogen	8	8	7	8	7	6									
Hydrogen - Artic			1		4	3	1								
Total	8	8	8	8	11	9	1	0							
Buses in Service															
Hydrogen									3	5			-2		38
Hydrogen - Artic													3		6
Total	0	0	0	0	0	0	0	0	3	5	0	0	1	0	44
Total Buses in Service									3	8	8	8	9	9	53

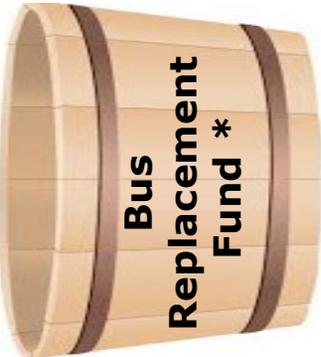
- **All 53 Hydrogen Buses Delivered before Placed In Service**
- **Only a maximum of 9 Buses will be in Service at any given time due to Fueling availability**
- **44 Buses will start to be Placed In Service after the Permanent Fueling Station is up and operating**
- **Note: All 53 Buses will be cycled in Service until the Permanent Fueling Station is up and operating**

Current Cash Available For Use By METRO

Operating Reserves as of 01/31/2025:

\$2.6M		Fully Funded
\$1.0M		Fully Funded
\$19.7M		Fully Funded
\$3.0M		Fully Funded

No minimum Balances for these Funds

	\$10.9M
	\$15.4M
	\$18.5M
	\$10.0M

*Balances in the various Reserve categories are aligned with METRO Reserve Fund policy (revised and adopted by the Board on Nov 15, 2019)
 Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR
 UAL & OPEB – Minimum \$2M annual commitment

Hydrogen Funding and Cash Flow

Hydrogen Bus Funding

	Federal Funds	TIRCP	LPP	STA-SGR (SB1)	Measure D Including Wraps	VW Mitigation Fund	HVIP	Total
40 Ft								
2	\$246,994	\$0	\$918,000	\$0	\$272,928	\$960,000	\$516,000	\$2,913,922
22	\$1,680,000	\$13,178,000	\$0	\$739,156	\$220,000	\$10,560,000	\$5,676,000	\$32,053,156
3	\$1,680,000	\$0	\$0	\$0	\$476,883	\$1,440,000	\$774,000	\$4,370,883
4	\$2,795,844	\$0	\$0	\$0	\$80,000	\$1,920,000	\$1,032,000	\$5,827,844
13	\$730,036	\$0	\$0	\$2,710,858	\$5,905,601	\$6,240,000	\$3,354,000	\$18,940,495
44	\$7,132,874	\$13,178,000	\$918,000	\$3,450,014	\$6,955,412	\$21,120,000	\$11,352,000	\$64,106,300
60 Ft								
1	\$1,819,753				\$328,012	\$0	\$0	\$2,147,765
8	\$11,674,120				\$120,000	\$3,840,000	\$1,548,000	\$17,182,120
9	\$13,493,873	\$0	\$0	\$0	\$448,012	\$3,840,000	\$1,548,000	\$19,329,885
Total	\$20,626,747	\$13,178,000	\$918,000	\$3,450,014	\$7,403,424	\$24,960,000	\$12,900,000	\$83,436,185

- Total Funding for Hydrogen Buses \$83.4 Million
- \$25.0 Million from VW is the main problem for METRO on receiving reimbursement

Timing of Cash Reimbursement for Hydrogen Buses

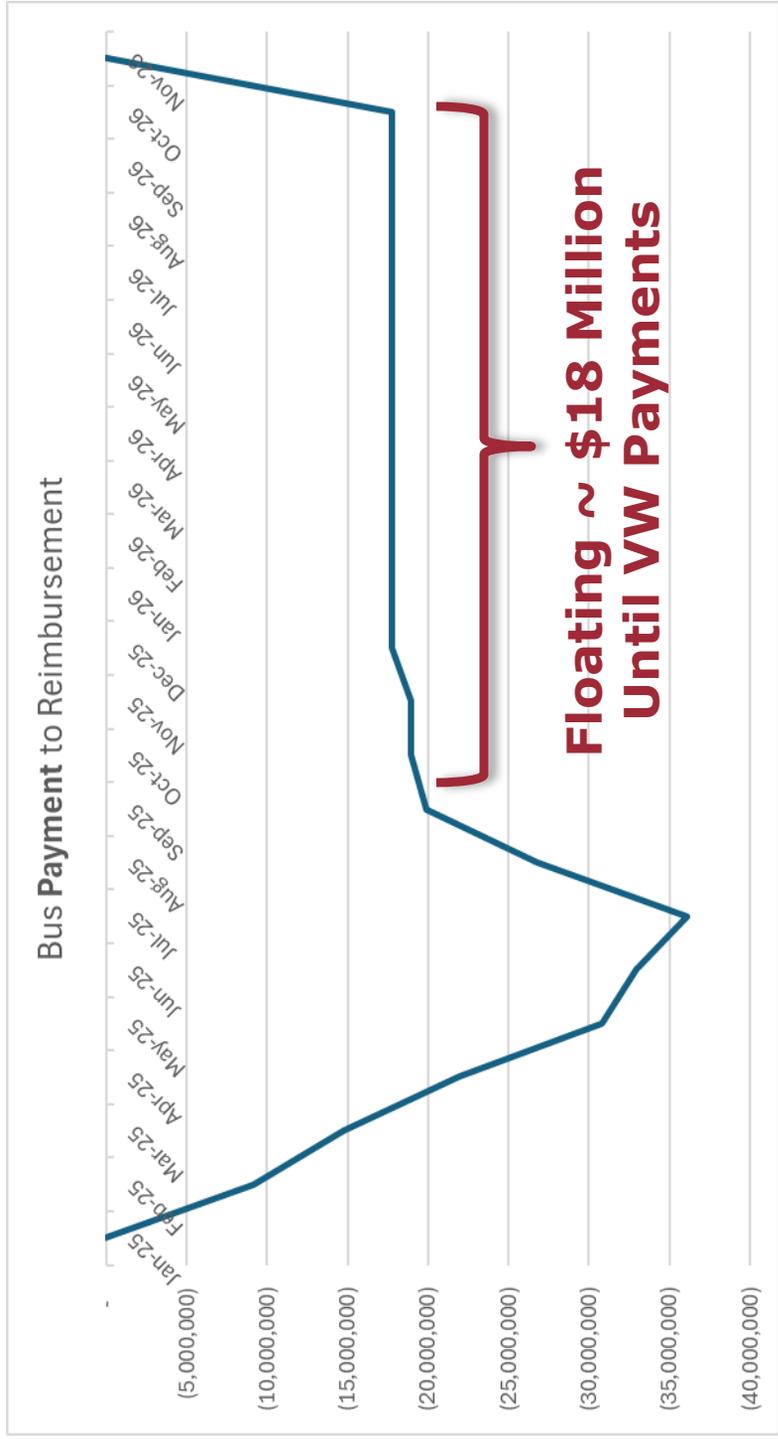
- **Timing of Expected Cash from External Sources**
- **HVIP is Paid to New Flyer and METRO is Responsible for the Rest**

Attachment A

Federal Funding	\$20,626,747	Within 1 Week of Acceptance
TIRCP	\$13,178,000	Quarterly Submission with 60 days for Reimbursement
LPP	\$918,000	Could Be Up To 9 Months Or More
STA-SGR (SB 1)	\$3,450,014	Already in METRO Bank Account
Measure D Including Wraps	\$7,403,424	Already in METRO Bank Account
VW Mitigation Fund	\$24,960,000	Based on Old Bus Taken Out of Service + 90 Days Post Destruction
METRO Payments	\$70,536,185	Amount METRO Pays for Buses at Acceptance
HVIP	\$12,900,000	Paid Directly to New Flyer
Total	\$83,436,185	

Cash Flow for Hydrogen Buses

	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Nov-26
Payments by METRO	(10,790,652)	(9,591,691)	(10,790,652)	(13,543,221)	(13,121,063)	(12,698,905)	-	-	-	-	-	-	-
Reimbursements	1,655,409	3,999,336	3,587,380	4,663,047	11,007,325	9,511,424	9,347,765	6,888,500	918,000	-	1,198,000	-	17,760,000
Net	(9,135,244)	(5,592,355)	(7,203,273)	(8,880,174)	(2,113,738)	(3,187,481)	9,347,765	6,888,500	918,000	-	1,198,000	-	17,760,000



• Cash Flow to (\$36.1M) in July 2025

Request For A Line Of Credit

Line of Credit Costs - Estimated

- **Borrowing based on a 1 year \$15 Million used by METRO to cover Cash Flow**
- **Borrowing rate estimated to be "all in" at 7%**

Loan Initiation Fee at 0.25%	\$62,500
Other Fees Estimated	\$25,000
Federal Funds Rate + 2%	\$1,050,000

Total Cost of Borrowing

\$1,137,500

- **Total Cost of Borrowing is \$1.1 Million**
- **Funding will only be used if we project cash will drop below \$5 - \$10 Million**

Request Approval for Funding

- **METRO has a short-term Cash Flow problem due to timing of receiving the reimbursement of the VW Mitigation Fund**
- **Solution for METRO to establish a Line of Credit**
- **The Line of Credit will be used when Available Cash drops below \$5 to \$10 Million**
- **Estimated Costs for the Line of Credit are as follows:**
 - **Borrowing of \$25 million**
 - **Fees include Initiation of 0.25% and other totaling around \$90,000**
 - **Borrowing rate estimated to be Federal Funds Rate plus 2% (around 7% today)**



DATE: February 28, 2025
TO: Board of Directors
FROM: John Urgo, Chief Planning and Innovation Officer
SUBJECT: UPDATE FROM CAL-ITP ON RECOMMENDED FARE POLICY CHANGES AND INTEGRATED TICKETING

I. RECOMMENDED ACTION

That the Board of Directors receive an update from Cal-ITP on recommended fare policy changes and an overview of integrated ticketing

II. SUMMARY

- The California Integrated Travel Project (Cal-ITP) is working with METRO to simplify METRO's fare structure and help procure a modern integrated ticketing system.
- METRO's fare structure and farebox pass products have remained essentially the same since 2011, when the \$2.00 local fare was established. Card payment and fare system technology have both evolved; new systems provide simpler, more equitable options.
- METRO's fareboxes have reached the end of their useful life and either must be replaced or suitable alternatives found. Reducing cash payments onboard would speed up boarding time and reduce fare collection costs.
- 80 percent of METRO's ridership comes from special pass programs which are paid for away from the farebox, allowing the rider to board by simply showing or tapping a credential. These programs currently are tracked mainly with a key press on the outdated fareboxes, so a new way to count those riders is needed as part of any replacement fare system.
- This update is informational. Staff will return to the Board to present fare policy recommendations and consideration of a formal update to the codified tariff prior to award of new contracts related to the integrated ticketing project.

III. DISCUSSION/BACKGROUND

METRO's fare structure and farebox pass products have remained essentially the same since 2011, when the \$2.00 local fare was established. METRO's fareboxes have reached the end of their useful life and either must be replaced or suitable alternatives found. Card payment and fare system technology have both evolved; new systems provide simpler, more equitable options. Reducing cash payments onboard would speed up boarding time and reduce fare collection costs.

In 2023, METRO applied for and was awarded funds from the California Transit and Intercity Rail Capital Program (TIRCP) Cycle 6 for the implementation of an integrated ticketing project. The vision outlined in the grant was to implement a contactless fare payment system with hardware and software purchased in part from one of the California Department of General Services (DGS) Master Service Agreements (MSAs). As currently envisioned, the METRO Integrated Ticketing Project may involve procuring up to six components:

- 1) Payment Processor
- 2) Fare calculation software
- 3) Fare validators
- 4) Mobile app and/or smart card/virtual credential
- 5) Cash farebox and ticket vending machines
- 6) Retail cash payment network

To support the project, METRO has been engaging with the California Integrated Travel Project (Cal-ITP), which is a Caltrans initiative to improve the public transit customer experience by helping transit agencies introduce simplified fare policies and fare payment equipment, as well as real-time bus departure information. Cal-ITP also provides advisory services to transit agencies.

Cal-ITP recently analyzed METRO's fare policies and customer utilization of different passes, fare media, and payment methods, and produced a summary that will be presented to the Board.

Cal-ITP developed for METRO a project vision and principles that aim to:

- Improve the ease of paying for transit across all rider communities
- Ensure an equitable rider experience regardless of payment method
- Avoid vendor lock-in and modularize technology offering with interoperability
- Increase data access availability for planning and analysis purposes
- Reduce costs to Santa Cruz METRO for the fare collection system components
- Minimize timeline to deployment and launch

Cal-ITP's recommendations for METRO fares are the following:

- Maintain current pricing as it is generally in line with guidelines
- Simplify fare structure by eliminating underutilized pass products and implementing fare-capping so customers don't have to pay upfront for a pass to get the savings that come from a pass
- Implement a fare system that is simple to use for zero-fare riders and pass program riders but that also provides better verification and data than simple "flash" passes.

Currently, METRO offers a multitude of passes (1-Day, 3-Day, 7-Day, 31-Day, 15-Ride) for frequent riders in addition to the standard single ride fare. While the initial intent was to offer a pass type that would be attractive to a variety of different riders

(students, commuters, visitors), in practice, many pass offerings are rarely used. For example, the Adult Local 3-Day and 7-Day passes and Discount Local 3-Day and 7-Day passes combined account for only one half of one percent of boardings. There is an administrative cost to METRO to maintain so many different pass types, and the number of different options can seem overwhelming to customers, leading them to default to the simpler but more costly single ride fare, or be turned off by the complexity and choose not to ride the bus.

There are two prevailing trends in modern transit fare collection systems: contactless open payments (in California, this is commonly called Tap to Ride), and fare-capping. Tap to Ride is a simple and fast way to pay onboard the bus without having to have exact change or purchase a pass ahead of time, using the same payment method many use to pay for coffee or groceries. Fare-capping provides frequent riders with the same discount they would get with a period pass such as a 31-Day pass, without having to pay upfront or guess whether or not they will ride enough for it to pay off.

Furthermore, around 80% of METRO riders do not pay a fare at the farebox. They either are eligible to board at no cost, they pay a fee elsewhere and receive a free transit pass in exchange, or their fare is paid for separately by an institutional program. This includes youth riders, UCSC and Cabrillo College students, and participants in institutional pass programs such as GO Santa Cruz, County of Santa Cruz employees, and certain apartment complexes. For these riders, METRO only needs to validate and count their rides, since the payment is received externally. Currently these pass programs are tracked with the GFI farebox using a key press or by counting activations of the mobile app; the GFI fareboxes, however, will be retired in the near future, so a replacement tracking method will be needed for pass programs.

Eliminating fareboxes would speed boarding and save money by not having to pay for armored car services. However, many current METRO customers prefer to pay with cash: of the 20% of METRO's fares that are directly paid by customers, 72% are paid by cash (stated another way, 14% of all METRO fares are paid with cash). Thus, options to pay with cash at transit centers and retail outlets would have to be well-developed and convenient to gain customer acceptance.

METRO staff will continue to work with Cal-ITP to identify recommended fare policy changes and specify fare collection technology needs. Staff will return to the Board to present fare policy recommendations and consideration of a formal update to the codified tariff prior to award of new contracts related to the integrated ticketing project

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This proposed fare policy revision supports the following Strategic Plan Priorities:

- Financial Stability, Stewardship & Accountability
- Service Quality and Delivery
- Internal and External Technology

V. FINANCIAL CONSIDERATIONS/IMPACT

A fare equipment upgrade is estimated to cost \$500,000 to \$2.0 million, depending on the features that METRO implements. METRO may have sufficient TIRCP funding available to fund all components of the project but is awaiting clarification from the California State Transportation Agency (CalSTA) regarding whether all pieces of the proposed integrated ticketing system are eligible for those funds, or only contactless open payments. Replacing fareboxes to be able to continue accepting cash fares onboard is the single biggest capital cost.

Other transit agencies that have implemented fare capping have experienced a small loss in fare revenue, since some customers who purchase monthly passes don't end up taking the number of rides that surpasses the threshold of the fare discount. Nonetheless, those agencies still chose to move forward with fare-capping because it's a more customer-friendly fare policy, particularly for low-income riders who may not be able to afford the upfront purchase of a monthly pass.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

- Existing pass programs and fare equipment could be left in place. Staff does not recommend this alternative, as existing equipment has reached the end of its useful life, and newer technology will enable a more equitable, customer-friendly fare structure. METRO also committed grant funding towards implementing a fare systems upgrade.

VIII. ATTACHMENTS

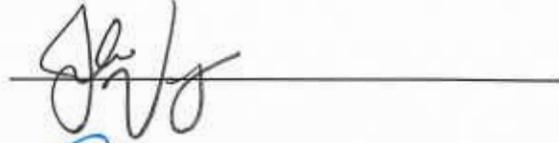
Attachment A: Cal-ITP Presentation on METRO's Integrated Ticketing Project

Attachment B: Resolution Adopting Santa Cruz Metro's Codified Tariff dated June 26, 2020

Prepared by: Pete Rasmussen, Transportation Planner II

IX. APPROVALS

John Urgo, Chief Planning
and Innovation Officer



Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



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METRO Integrated Ticketing Project

February 28, 2025
METRO Board Meeting



15A.1

Agenda

1. Introduction to Cal-ITP
2. Global Payment Trends
3. Integrated Ticketing Project Goal and Principles
4. Fare Analysis Key Takeaways
5. Project Elements and Transition Plan
6. Timeline and Next Steps

What is Cal-ITP?

The California Integrated Travel Project (Cal-ITP) is a Caltrans initiative to improve the customer experience of public transit by working with rail and transit agencies to:

- Introduce contactless (bank card) payment on transit, to make the payment experience as easy as buying a cup of coffee
- Increase the reach of contactless payments by introducing digital verification of eligibility for discounts (seniors, veterans, students, etc)
- Make transit visible by improving real-time vehicle information and helping to publish them in a digitally digestible format

As part of these broader goals, **Cal-ITP provides (free!) advisory support for transit agencies** and organizes services (e.g. statewide procurements) to implement new technologies.

What is contactless open loop payments?

Open loop payments allow customers to pay by **tapping their contactless bank card or smartphone** to a validator, much like they do for many other purchases today.

From a transit rider's perspective, paying for transit should be as easy as paying for a cup of coffee.



Happier riders

The first 10 weeks of **New York City's** contactless payment program saw one million taps, with, **80% from smartphones.**



Higher ridership

The **London Underground** ridership grew **more than 4%** in the first year after going contactless



Fairer fares

Fare capping provides riders w/ weekly & monthly discounts **without the upfront costs** of an unlimited-ride pass.



Lower overhead

Washington, D.C., saves **6 cents per dollar** on fares collected by bank card instead of cash.

METRO Project Vision and Principles

With the Integrated Ticketing Project, METRO aims to:

- Improve the ease of paying for transit across all rider communities
- Ensure an equitable rider experience regardless of payment method
- Avoid vendor lock-in and modularize technology offering with interoperability
- Increase data access availability for planning and analysis purposes
- Reduce costs to Santa Cruz METRO for the fare collection system components
- Minimize timeline to deployment and launch

Fare Policy Guiding Principles

- 1 Increased Simplification**
Ensure fare products are intuitive, flexible, and accessible to improve the rider experience.
- 2 Greater Flexibility**
Avoid fare products requiring pre-purchase or long-term commitments to offer easier access and convenience.
- 3 Visionary, Incremental Steps**
Take actionable steps now while building toward long-term fare simplification and regional coordination, where applicable.

Santa Cruz Metro Current Fares

	Local Service in Santa Cruz County					Amtrak/Highway 17 Express				
	Cash/ 1-Ride	Day Pass	3-Day Pass	7-Day Pass	31-Day Pass	15-Ride Pass	Cash/ 1-Ride	Day Pass	31-Day Pass	15-Ride Pass
Adult (age 18 and over)	\$2	\$6	\$15	\$32	\$65	\$27	\$7	\$14	\$145	\$94.50
Discount Fare (Must present <u>Discount Photo ID</u>)	\$1	\$3	\$7.50	\$16	\$32	\$13.50	\$3.50	\$14	\$145	\$94.50
<div style="border: 2px solid red; border-radius: 15px; padding: 5px; display: inline-block;"> Youth (Grades K-12) </div>	<p>Youth Cruz Free pilot program allows K-12 Students to ride METRO for free.* Show your student ID to board (suggested for 9-12th grade). *Youth Cruz Free does not apply to Highway 17 Express service. Children up to 46" may ride free with a fare paying adult. Children over 46" will be charged Adult fare.</p>									

METRO currently has 26 fare products – on the low end compared to other agencies.

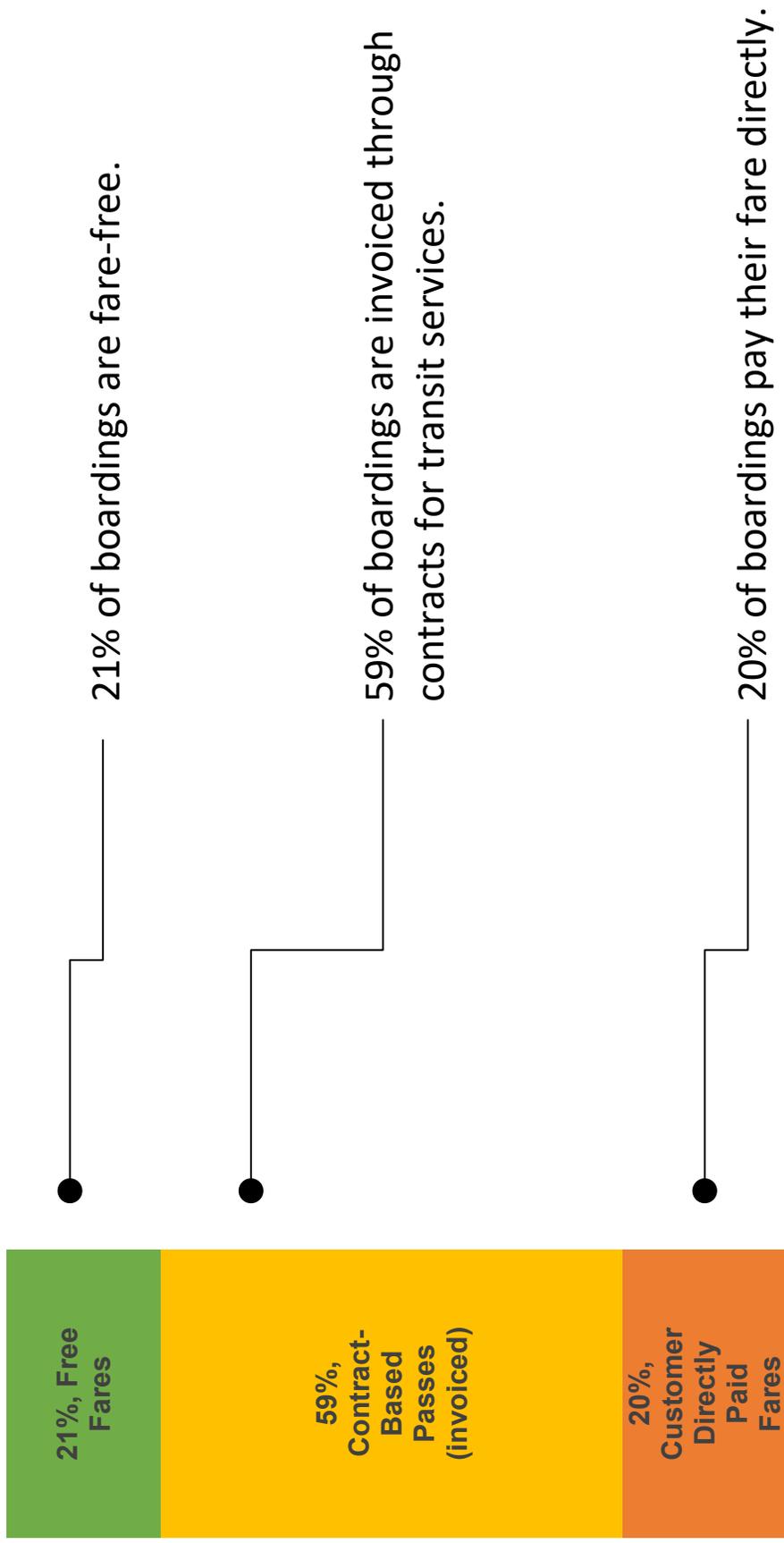
Attachment A

Height-based definitions for youth are challenging to enforce.

Cash Fares: Please have exact change ready when boarding the bus.
 Dollars and larger bills are accepted, but Operators do not make change.
 For mobile payments use METRO's Splash Pass app, details at scmetro.org/apps

Fare Product Utilization (1/2)

What are the lowest and highest utilized fare products?



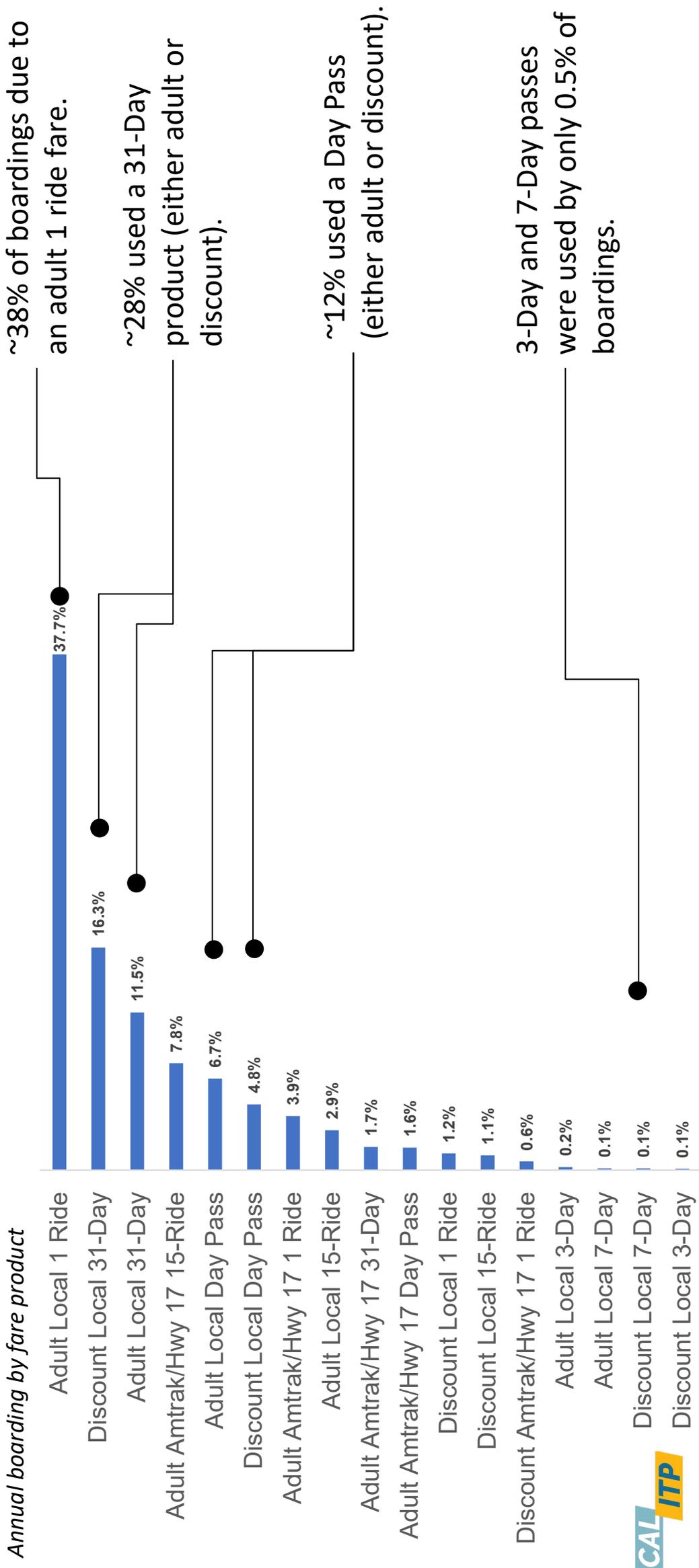
21% of boardings are fare-free.

59% of boardings are invoiced through contracts for transit services.

20% of boardings pay their fare directly.

Fare Product Utilization (2/2)

78% of all paid boardings either used a single ride fare product, a Day Pass, or a 31-Day pass.

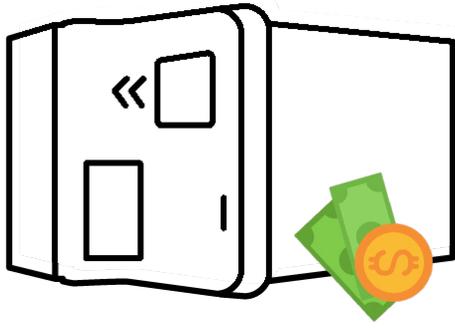


Recommendations for SCMTD Fares

- **Simplify fare structure** by eliminating underutilized pass products
 - (3-day, 7-day, 15-ride passes)
- **Maintain current product pricing** as it's generally in line with guidelines
- **Adjust youth eligibility threshold** from height/grade to age
- Consider payment system that works for the primary rider types:
 - Invoiced students
 - Fare-free riders
 - Paying single-ride riders and monthly riders

Sales Channels (1/2)

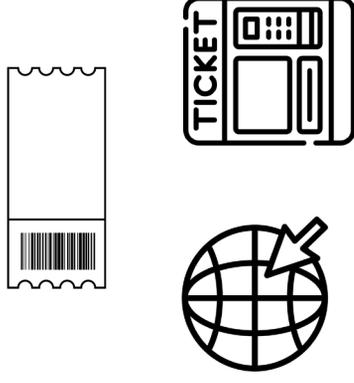
*Where are riders purchasing their fares/passes?
What are the channels that will need to be prioritized for adapting to open-loop?*



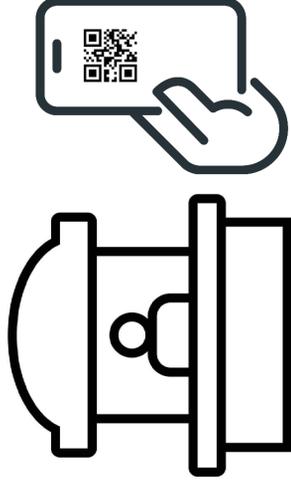
70% of fares are purchased at the farebox.



23% of fares are purchased through the Splash Pass app.



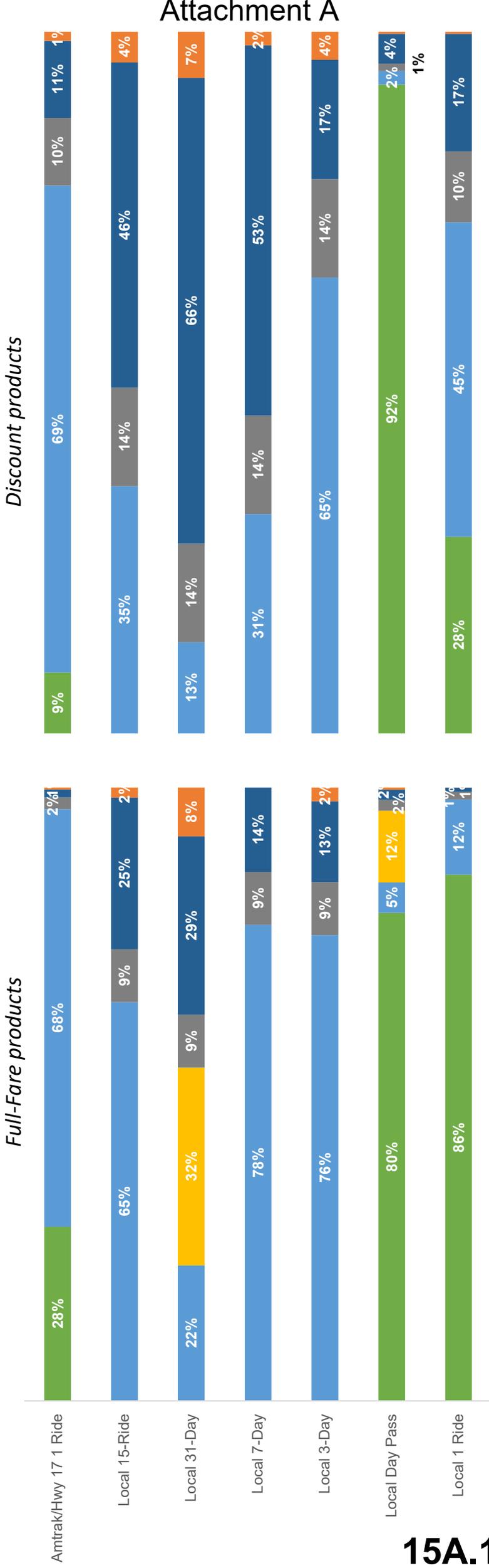
All other sales channels (Bulk sales, TVMs, in-person locations, website) make up less than 7% of sales.



Discount riders are using in-person sales channels for multi-ride/day passes and the app for single rides more frequently than full-fare riders.

Sales Channels (2/2)

Where are riders purchasing their fares/passes? What are the channels that will need to be prioritized for adapting to open-loop?



15A.12

- Farebox
- Splash Pass App
- Bulk sales-PEM
- TVM
- In-Person – MC & WTC Booth
- Website
- Discount riders are using in-person sales channels more frequently than full-fare riders.
- Reliance on in-person channels increases for time-based and multi-ride products (such as 7-Day, 3-Day, 15-Ride, 31-Day).
- For single rides, discount riders are more likely to use the app and other channels than full-fare riders.

Fare Media (1/2)

*What fare medium (cash, mag-stripe, smartcard, smartphone app) are riders using to pay for transit?
What media will need to be prioritized for open-loop?*



The majority of customer-paid fares (72%) are purchased with cash.

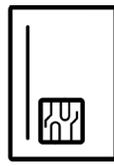
Across all customer-paid fares, 51.5% come from Adult Local single rides via cash at the farebox.



The Splash Pass app accounts for 24% of all customer-paid fares.

Across all customer-paid fares:

- 12% are from Adult Hwy 17/Amtrak single rides via app.
- 7.3% are from Adult Local single rides via app.



Smartcards (1% of customer-paid fares) tend to be loaded with 31-day passes.

62% of discount local 31-Day passes and 34% of full-fare ones are via smartcard.



Magstripes (3% of customer-paid fares) are primarily single ride and day passes.

0.4% of all fares are Adult single rides and 1.3% are Adult Day passes, both via magstripe cards.

Fare Media (2/2)

What fare medium (cash, mag-stripe, smartcard, smartphone app) are riders using to pay for transit when boarding?
 What media will need to be prioritized for open-loop?

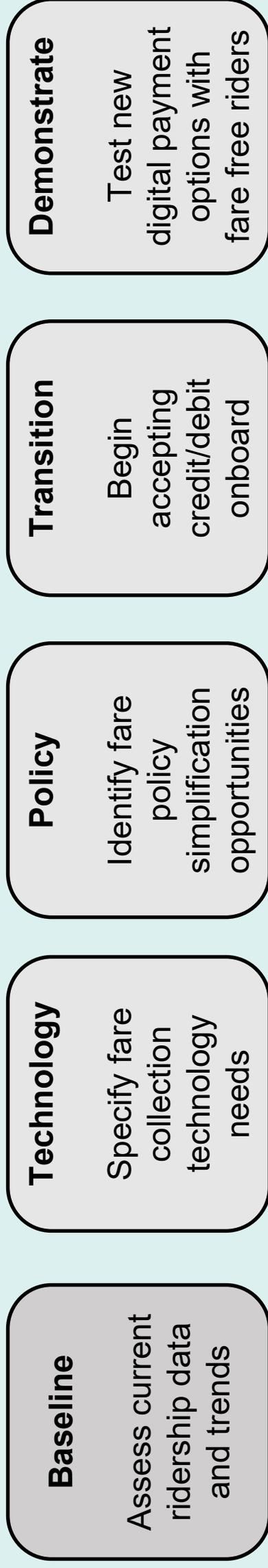


- Discount riders generally use smartcards and magstripes more frequently than full-fare riders, and use the app more for single rides.
- Reliance on non-app fare media increases for time-based and multi-ride products (such as 7-Day, 3-Day, 15-Ride, 31-Day).

Implications for Future Payment System

- **Supporting mobile app usage.** Depending on the open loop hardware, riders could continue to use the mobile app to pay. These riders may also be able to transition easily to open loop via mobile wallet.
- **Benefits for single-ride riders.** Open loop payment is easy and convenient for single-ride riders. They'll benefit from fare capping rules and so could be more likely to transition to using open loop.
- **Accommodating invoiced riders.** There are several options:
 - Continue with visual validation and driver logging via farebox
 - Switch sticker to a static QR code to be read by open loop hardware
 - Push riders to mobile app with digital QR scan
 - Connect benefits with open loop payment system (more complex, future phase)
- **Options for cash riders.** Banking partnerships can help riders become banked and gain access to financial tools that can help in their daily lives. This could look like:
 - Programs to connect riders to safe and affordable banking accounts
 - Partnering with retail locations to support loading cash to digital wallets

What comes next for the project?



Staff will present fare policy recommendations to the METRO Board prior to technology system implementation later this year.



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Attachment B



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. 20-06-04
On the Motion of Director John Leopold
Duly Seconded by Director: Donna Meyers
The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ADOPTING A CODIFIED TARIFF FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

WHEREAS, since its creation, the Santa Cruz Metropolitan Transit District (METRO) has established multiple policies that relate to transit fares, including policies addressing topics such as discount fare eligibility, paratransit fare calculation, bulk pass rates, eco-pass programs, university pass programs, and free fares for the legally blind, among others;

WHEREAS, while these policies were created to address and improve different aspects of how METRO riders pay for transit service, they were never consolidated into a single document (Codified Tariff);

WHEREAS, the Codified Tariff includes sections that define the following: fare prices, service and pass types, paratransit fare calculation, fare payment types, transfer policies, bulk pass agreements, and parking rates;

WHEREAS, Staff is requesting, and the Finance, Budget and Audit Standing Committee concurs, that the Board of Directors approval of the new Codified Tariff.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Santa Cruz Metropolitan Transit District hereby adopts the Santa Cruz Metropolitan Transit District Codified Tariff, attached to this Resolution as Attachment A.

PASSED AND ADOPTED this 26th Day of June 2020 by the following vote:

AYES: Directors Bottorff, Coffman-Gomez, Gonzalez, Leopold, Lind, Mathews, McPherson, Meyers, Pageler, Rothwell & Rotkin

NOES: None

Attachment B

Resolution 20-06-04
Page 2 of 2

ABSTAIN: None

ABSENT: None



Approved:
Mike Rotkin, Chair

Attest:
Alex Clifford, CEO/General Manager

Approved as to form:
Julie A. Sherman, General Counsel

Attachment B

Adopted –

Effective –

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

STATE OF CALIFORNIA

* * *

CODIFIED TARIFF

I. FARE PRICES

Fixed Route Service					
Local					
Product	Fare Payment Options	Purchase Locations	Category	Eff. 9/15/2011	Current
1-Ride Pass	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$2.00	
			Discount	\$1.00	
15-Ride Pass	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$27.00	
			Discount	\$13.50	
Day Pass	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs, Farebox	Adult	\$6.00	
			Discount	\$3.00	
3-Day Pass	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$15.00	
			Discount	\$7.50	
7-Day Pass	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$32.00	
			Discount	\$16.00	
31-Day Pass	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$65.00	
			Youth	\$48.00	
			Discount	\$32.00	
Group, Bulk, and School Field Trip Passes	Varies	Santa Cruz METRO Administrative Offices	Varies	Varies	
METRO Cash (Cruz Cash)	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$10.00	
			Adult	\$20.00	
			Adult	\$30.00	
			Adult	\$50.00	

Attachment B

Highway 17					
Product	Fare Payment Options	Purchase Locations	Category	Eff. 9/10/2015	Current
1-Ride Pass	Cash, Paper Pass, Smartcard, Cruz Cash, Mobile App	Info Booths, Online, TVMs, Mobile App	Adult	\$7.00	
			Discount	\$3.50	
15-Ride Pass	Cash, Paper Pass, Smartcard, Cruz Cash, Mobile App	Info Booths, Online, TVMs, Mobile App	Adult	\$94.50	
			Discount	\$94.50	
Day Pass	Cash, Paper Pass, Smartcard, Cruz Cash, Mobile App	Info Booths, Online, TVMs, Farebox, Mobile App	Adult	\$14.00	
			Discount	\$14.00	
31-Day Pass	Cash, Paper Pass, Smartcard, Cruz Cash, Mobile App	Info Booths, Online, TVMs, Mobile App	Adult	\$145.00	
			Youth	\$145.00	
			Discount	\$145.00	
METRO Cash (Cruz Cash)	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$10.00	
			Adult	\$20.00	
			Adult	\$30.00	
			Adult	\$50.00	

Para Cruz (Demand Response Services)					
Product	Payment Options	Purchase Locations	Category	Eff. 9/10/2015	Current
\$2 ParaCruz Coupons	Coupon	Info Booths, Online	Discount	\$2.00	
\$4 ParaCruz Coupons	Coupon	Info Booths, Online	Discount	\$4.00	
ParaCruz Base Fare	Cash, Coupon	Info Booths, Online, On-Board	Discount	\$4.00	
ParaCruz Additional Fare	Cash, Coupon	Info Booths, Online, On-Board	Discount	Max \$6.00	

Other Products					
Product	Payment Options	Purchase Locations	Category	Eff. 7/1/2019	Current
1st Photo		Info Booth	Adult	\$2.00	
2nd Photo		Info Booth	Adult	\$5.00	
Lanyards		Info Booth, Online	Adult	\$3.00	

Attachment B

Parking					
Product	Payment Options	Purchase Locations	Category	Eff. 7/1/2019	Current
Overnight Parking Permit	Info Booth, Online, Mobile App		Adult	\$5.00	

II. FIXED ROUTE SERVICE TYPES AND FARE CATEGORIES

A. Fare Types

1. **Local Single-Ride Pass.** The local single-ride passes are valid for one boarding on any local bus route. Not valid on Hwy 17 Express.
2. **Local Day-Pass.** The local day-pass is valid for unlimited trips on local service from the time it is validated in the farebox until 11:59 p.m. that night. Not valid on Hwy 17 Express.
3. **Local 3-Day Pass.** The local 3-day pass is valid for unlimited trips on local service from the time it is validated in the farebox until 11:59 p.m. three nights later. Not valid on Hwy 17 Express.
4. **Local 7-Day Pass.** The local 7-day pass is valid for unlimited trips on local service from the time it is validated in the farebox until 11:59 p.m. seven nights later. Not valid on Hwy 17 Express.
5. **Local 31-Day Pass.** The local 31-day pass is valid for unlimited trips on local service from the time it is validated in the farebox until 11:59 p.m. 31 nights later. Not valid on Hwy 17 Express.
6. **Local 15-Ride Pass.** The local 15-ride pass is valid for 15 individual boardings on local service. Not valid on Hwy 17 Express.
7. **Highway 17 Express Single-Ride Pass.** The highway 17 express single-ride passes are valid for one boarding on any highway 17 express bus. Also valid on local METRO service. If used on local service the difference in value will not be refunded.
8. **Highway 17 Express Day-Pass.** The highway 17 express day-pass is valid for unlimited trips on highway 17 express service from the time it is validated in the farebox until 11:59 p.m. that night. Also valid on local METRO service.
9. **Highway 17 Express 3-Day Pass.** The highway 17 express 3-day pass is valid for unlimited trips on highway 17 express service from the time it is validated in the farebox until 11:59 p.m. three nights later. Also valid on local METRO service.
10. **Highway 17 Express 7-Day Pass.** The highway 17 express 7-day pass is valid for unlimited trips on highway 17 express service from the time it is validated in the farebox until 11:59 p.m. seven nights later. Also valid on local METRO service.
11. **Highway 17 Express 31-Day Pass.** The highway 17 express 31-day pass is valid for unlimited trips on highway 17 express service from the time it is validated in the farebox until 11:59 p.m. 31 nights later. Also valid on local METRO service.

Attachment B

12. **Highway 17 Express 15-Ride Pass.** The highway 17 express 15-ride pass is valid for 15 individual boardings on highway 17 express service. Also valid on local METRO service. If used on local service the difference in value will not be refunded.

B. FARE CATEGORIES

1. **Adult.** Passengers aged eighteen through sixty-two must pay the adult base fare for all trips.
2. **Eligible Discount.** Passengers aged sixty-two or older and persons with disabilities who possess a METRO Discount ID Card, a Medicare Card, a current Disabled Person Placard Identification Card issued by the Department of Motor Vehicles (DMV), or a valid transit discount card issued by another California transit agency which is equivalent to the METRO Discount ID Card, are permitted to pay the eligible discount fare.
3. **Youth.** Passengers who are seventeen years old or younger and are taller than 46 inches are required to pay the standard adult fare.
 - a) **Youth Fare Exception:** The 31-Day Youth Pass is priced at 24 times the single adult fare.
4. **Child.** Up to three children, less than 46 inches tall may travel free with each adult or eligible discount fare-paying passenger. Additional children are subject to the youth fare.
5. **Waived Fares**
 - a. Employees/Retirees: Santa Cruz METRO employees, and qualified retirees, spouse, domestic partner and dependent children under the age of eighteen can ride any district-operated fixed-route at any time using their employee identification or family transportation pass for fare.
 - b. Personal Care Attendants: Personal care attendants accompanying ADA customers who hold a valid METRO Discount ID Card with a green dot are allowed to ride all local fixed-route trips without paying a fare.
 - c. Free Fare Program for Legally Blind Riders: Beginning November 1, 2019, customers who are legally blind may ride the Santa Cruz METRO fixed-route bus system for free, including the Highway 17 Express.
6. **Special Promotional Fares.** From time to time, the General Manager/CEO may authorize the establishment of special and promotional fares.

III. ADA PARATRANSIT (PARACRUZ) FARE TYPES AND CATEGORIES

ADA Paratransit ParaCruz service requires advanced reservations; service area restrictions apply.

- A. **Individuals.** For passengers with disabilities who (i) are certified by the District as eligible for paratransit under the ADA, and (ii) possess a valid METRO Paratransit ID Card or a comparable card from another transit agency.
 1. **ParaCruz Fares.** A Reservationist will inform the paratransit passenger of the exact fare at the time of booking the ride, based on the following criteria: If a paratransit passenger's ride were equivalent to a single fixed route bus fare, they would pay a paratransit base fare. If a paratransit passenger's ride is equivalent to two or more fixed

Attachment B

route bus fares, they would pay a paratransit base fare plus the value of a standard adult fixed-route base fare. The maximum cost for a ParaCruz trip is one and a half times the ParaCruz base fare.

2. **Premium Fares.** For will-call returns, a paratransit passenger will pay twice the base fare. For a re-dispatched vehicle, a paratransit passenger will pay four times the base fare.

IV. FARE PAYMENT

- A. **Cash Payment** Cash payments are made by feeding bills or coins into the farebox. Bills up to \$20 (twenty dollars) and coins of one cent, five cents, 10 cents and 25 cents are accepted. No cash change is provided in case of overpayment.
- B. **Disposable Paper Passes** Disposable paper passes are validated by feeding the magnetic stripe into the top of the farebox. Paper passes can have stored value in the following denominations: (i) Single Ride; (ii) Day Pass; (iii) 3-Day Pass; (iv) 7-Day Pass; (v) 31-Day Pass; (vi) 15-Ride Pass; and (vii) METRO Cash.
- C. **Reusable Plastic Smartcards.** Reusable plastic smartcards are validated by tapping the card on the interface of the farebox. Plastic smartcards can have stored value in the following denominations: (i) Single Ride; (ii) Day Pass; (iii) 3-Day Pass; (iv) 7-Day Pass; (v) 31-Day Pass; (vi) 15-Ride Pass; and (vii) METRO Cash.
- D. **METRO Cash Cards.** METRO Cash Cards are either a reusable plastic smartcard that is validated by tapping the card on the interface of the farebox or a disposable paper pass validated by feeding the magnetic stripe into the top of the farebox. METRO cash cards can have stored value in the following denominations: (i) \$10.00; (ii) \$20.00; (iii) \$30; and (iv) \$50.
- E. **UC Santa Cruz and Cabrillo College student/staff identification cards.** UC Santa Cruz students and designated staff/faculty may use their identification card to board local fixed route bus services. UCSC and Cabrillo College Passes are validated visually by bus operators who ensure the ID has a current registration sticker.
- F. **Highway 17 Express Mobile fare payment app pilot program.** Customers may purchase Highway 17 Express fares via the METRO mobile fare payment app: (i) Highway 17 Full Fare and Discount Fare single one-way tickets (1-Ride); (ii) Full Fare Day Passes; (iii) Full Fare 15-Ride passes; and (iv) Full Fare 31-Day passes. Credit and debit cards are accepted. All fare types may be purchased in advance of use, and expire 180 days from purchase. Validity is determined by the time of activation just prior to boarding the bus (or the first use, in the case of a Day Pass, 15-Ride pass or 31-Day Pass). Day passes are valid until 12:59am of the day after purchase. 31-Day passes are good until 12:59am of the day after the 31st consecutive day from the date of activation.
- G. **Downtown “Go Santa Cruz” Eco-Pass.** The downtown eco-pass program is a pilot program funded by the city of Santa Cruz. Passes are issued to employees who work within the downtown business district. Eco-passes are valid for unlimited trips on local service within the terms of the pilot. Eco-passes are validated by tapping on the interface of the farebox. Not valid on Highway 17 Express service.

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- H. **Pacific Shores Transit Pass.** The Pacific Shores transit pass program is funded by the Pacific Shores development. Passes are issued to residents. Pacific Shores passes are valid for unlimited trips on local service. Pacific Shores passes are validated by tapping on the interface of the farebox. Not valid on Highway 17 Express service.
- I. **Amtrak Tickets.** Passengers boarding at Santa Cruz Metro Center or Cavallaro Scotts Valley Transit Center may present a valid Amtrak ticket including through travel (e.g. Santa Cruz – Oakland) as one-way fare. Passengers boarding at San Jose Diridon Station may present a valid Amtrak ticket including through travel (e.g. Oakland - Santa Cruz) as one-way fare.
- J. **Inter-agency Transfers**
 - 1. **Santa Clara Valley Transportation Authority (VTA), Capitol Corridor Joint Powers Authority (CCJPA), San Joaquin Joint Powers Authority (SJJPA) and Amtrak**
 - a. Day Passes issued for the Amtrak Highway 17 Express will be honored on all Santa Cruz METRO buses and local VTA Services for unlimited rides on the transit day specified.
 - b. Amtrak Highway 17 Express 31-Day Passes will be honored on all Santa Cruz METRO and local VTA Services for unlimited rides within the valid 31 consecutive days period.
 - c. Amtrak Highway 17 Express day passes and 31-Day passes are valid for unlimited rides on VTA local services for that transit day (Day Pass) or 31-day validity period (31-Day Pass).
 - 2. **Monterey-Salinas Transit District**
 - a. Santa Cruz METRO Passengers to MST:
 - (1) Santa Cruz METRO transfers or Day Passes cannot be applied towards the purchase of any MST fare media.
 - (2) MST will honor a free, valid Santa Cruz METRO transfer as payment for passengers boarding MST buses at Watsonville Transit Center or Santa Cruz Metro Center.
 - (3) MST will NOT honor transfers issued from the Amtrak/Highway 17 Express service.
 - (4) MST will honor Santa Cruz METRO discount photo ID for travel on any MST route along with the appropriate discount fare.
 - (5) MST does NOT honor Santa Cruz METRO 31-Day passes.

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b) MST Passengers to Santa Cruz METRO:

- (1) Santa Cruz METRO will honor free valid MST transfers for one-way travel within the Santa Cruz METRO service area as far as Santa Cruz Metro Center (Pacific Station).
- (2) There is no additional fare to travel to Santa Cruz when boarding with an MST transfer.
- (3) Riders must obtain a transfer when they first board MST.
- (4) An MST transfer will be issued on line 78 for free travel on any one Santa Cruz METRO bus with the exception of Amtrak and Highway 17 Express service.
- (5) Santa Cruz METRO will honor MST discount photo ID for travel on any Santa Cruz METRO route along with the appropriate discount fare.
- (6) MST GoPasses are not honored by Amtrak or Highway 17 Express.

K. Prepaid School Field Trips. Santa Cruz METRO offers a flat rate for K-12 school groups wishing to use Local Fixed Route service. The procedure to schedule a field trip is as follows:

1. A request form is submitted 2 weeks in advance for a specific date, time and trip start location and destination.
2. Pay the appropriate Field Trip Rate
3. Once both the request form and Field Trip Rate are submitted, an itinerary will be faxed to the group representative who will show the itinerary to the bus operator upon boarding.

Prepaid School Field Trip Rate (35 persons, including chaperones, maximum): \$35.00

Trips are not guaranteed as school riders are riding on fixed routes open to the general public.

L. Group Pass Contract. A reduced rides rate is available to members of a group only upon execution of an agreement between the group and Santa Cruz METRO. The group shall provide identification cards for members which shall be satisfactory to Santa Cruz METRO and shall be responsible for fee collection. The group shall pay Santa Cruz METRO for tickets in response to delivery of tickets and or billing by Santa Cruz METRO.

The agreement shall include as a minimum the following items:

1. Definition of people included in group.
2. Dates during which reduced rides rate is valid.
3. Method of billing.

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M. Bulk Bus Pass Agreements and Discount Rates. Santa Cruz METRO may enter into an agreement with a group to provide bulk bus pass purchases to that group at an agreed upon per pass rate. The group must specify type of bus pass and the quantity desired so they can be invoiced properly. Bus Passes will be issued upon appropriate payment and will be eligible to use onboard Santa Cruz METRO buses at their own discretion. Bulk bus passes will function like normal bus passes, needing to be validated when first used onboard a Santa Cruz METRO bus and will expire from the set time after first use.

The agreement shall include as a minimum the following items:

1. Definition of the people included in the group.
2. A per bus pass rate.
3. Method of billing.

Discount Rates: The following discounts shall apply to quantity purchases of the Local 31 Consecutive Day Pass only:

12-50 passes	10% Discount
51-100 passes	15% Discount
More than 100 passes	20% Discount

N. Rules Governing Use of Passes and METRO Cash Cards

1. 31-Day Passes shall be valid 31 days from the date of first use.
2. 7-Day Passes shall be valid 7 days from the date of first use.
3. 3-Day Passes shall be valid 3 days from the date of first use.
4. 15-Ride Passes shall be valid for 15 individual boardings.
5. 1-Ride Passes shall be valid for 1 boarding.
6. Day passes shall be valid from the time of activation at the farebox until 11:59 p.m. that night.
7. Passes and METRO Cash Cards shall not be subject to refund or replacement.
8. The individual ride value of a pass shall be valid for any route that has a fare for the specified ride value or less.
9. Passes and METRO Cash Cards shall be subject to District regulations as may be adopted from time to time.
10. Misuse of a pass or cash card, or violation of the laws governing behavior on transit vehicles makes the pass or cash card subject to revocation.
11. Passes must be kept in the possession of the rider at all times and treated as cash, lost or stolen value cannot be recovered.

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12. Local route passes are not valid on Hwy 17 or Paracruz service.
13. Paracruz passes are not valid on local or Hwy 17 service.
14. Hwy 17 passes may be used on local service.
15. The balance on METRO Cash Cards may be used toward the cost of future bus rides.
16. Pre-purchased Passes and METRO Cash Cards do not expire.

V. SERVICE CLASSIFICATIONS

- A. **Local Service.** Transit routes of an intra-community or inter-community nature that operate primarily on local and arterial streets are classified as Local service. Local routes provide service at each established bus stop.
- B. **Express service.** Express service includes specialized routes of an inter-community nature that operate a significant portion of the route length along freeways without intermediate stops.
- C. **ADA Paratransit.** Service known as ParaCruz operates for certified passengers with disabilities traveling in the Santa Cruz Metropolitan Transit District service area. Advance reservations are required, and certain qualifying and service area restrictions apply.

The METRO ParaCruz service area mirrors the fixed route bus service. ParaCruz operates in the same geographical areas, on the same days, and at the same time of day as the fixed route bus service operates. METRO ParaCruz rides **must** begin and end within $\frac{3}{4}$ of a mile around a fixed route bus line (Commuter lines exempted).

VI. PARKING

- A. **Fees.** Parking fees for overnight parking at the Cavallaro Scotts Valley Transit Center lot are \$5.00 per night per automobile or motorcycle. There is a limit of 14 consecutive days/nights of parking. Overnight parking permits may be purchased through the Passport Parking mobile payment app, or in-person at the Santa Cruz Metro Center Customer Service booth. In addition, the CEO/General Manager may authorize the sale of monthly or annual parking permits to organizations or businesses by special agreement at a negotiated rate. From time to time, the General Manager/CEO may authorize an adjustment to or suspension of the parking agreements and rates stated above.
- B. **Restrictions.** The use of Santa Cruz METRO parking facilities shall be in accordance with Santa Cruz METRO Vehicle Parking Regulations and other rules.

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VERBAL PRESENTATION

CEO ORAL REPORT

Corey Aldridge

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