

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS AGENDA
REGULAR MEETING
JANUARY 23, 2015 – 9:00 AM
SANTA CRUZ CITY CHAMBERS
809 CENTER STREET
SANTA CRUZ, CA 95060**

MISSION STATEMENT: "To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service."

The Board Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz Metro's Administrative offices at 110 Vernon Street, Santa Cruz, California.

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Leslyn K. Syren	METRO District Counsel

TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

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Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.

SECTION I: OPEN SESSION

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

1 SWEAR IN NEW DIRECTORS

2 CALL TO ORDER

3 ROLL CALL

4 PUBLIC HEARING: DISCUSS POSSIBLE OPTIONS FOR ROUTES 6 AND 68

5 ANNOUNCEMENTS

5-1. Spanish language interpretation will be available during "Oral Communications" and for any other agenda item for which these services are needed.

5-2. Today's meeting is being broadcast by Community Television of Santa Cruz County.

6 COMMUNICATIONS TO THE BOARD OF DIRECTORS

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Communications to the Board of Directors on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

7 LABOR ORGANIZATION COMMUNICATIONS

8 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 9-01 NOTICE OF ACTIONS TAKEN IN CLOSED SESSION**
[Leslyn Syren, District Counsel](#)
- 9-02 ACCEPT AND FILE PRELIMINARY APPROVED CHECKS JOURNAL DETAIL FOR THE MONTH OF OCTOBER 2014**
[Angela Aitken, Finance Manager](#)
- 9-03 ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETING OF JANUARY 9, 2015**
[Alex Clifford, CEO/General Manager](#)
- 9-04 ACCEPT AND FILE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION MEETING MINUTES FROM DECEMBER 4, 2014**
[Alex Clifford, CEO/General Manager](#)
- 9-05 ACCEPT AND FILE THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR OCTOBER AND NOVEMBER 2014**
[April Warnock, ParaTransit Superintendent](#)
- 9-06 ACCEPT AND FILE METRO SYSTEM RIDERSHIP REPORTS FOR THE MONTHS OF OCTOBER AND NOVEMBER 2014**
[Carolyn Derwing, Schedule Analyst](#)
- 9-07 ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR JANUARY 2015**
[Tom Hiltner, Grants/Legislative Analyst](#)
- 9-08 SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION PASSENGER RAIL STUDY UPDATE**
[Erich Friedrich, Sr. Transit Planner](#)
- 9-09 NOTICE OF INTENTION TO AMEND SANTA CRUZ METRO'S CONFLICT-OF-INTEREST CODE**
[Leslyn Syren, District Counsel](#)

REGULAR AGENDA

- 10 CREATION OF A PLANNING AND DEVELOPMENT MANAGER POSITION**
[Alex Clifford, CEO/General Manager](#)
- 11 STRUCTURAL DEFICIT WORKSHOP V OF VIII**
[Alex Clifford, CEO/General Manager](#)
- 12 MONTHLY BUDGET STATUS REPORT YEAR TO DATE AS OF OCTOBER 31, 2014**
[Angela Aitken, Finance Manager](#)
- 13 CEO TO GIVE ORAL REPORT**
[Alex Clifford, CEO/General Manager](#)

14 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
Leslyn Syren, District Counsel

**15 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, FEBRUARY 13, 2015 AT
8:30 AM, SANTA CRUZ METRO ADMIN OFFICES, 110 VERNON STREET,
SANTA CRUZ**
Chair Dene Bustichi

16 ADJOURNMENT

SECTION II: CLOSED SESSION

17 CLOSED SESSION ITEMS
Leslyn Syren, District Counsel

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.



DATE: January 23, 2015
TO: Board of Directors
FROM: Erich R. Friedrich, Senior Transportation Planner
**SUBJECT: PUBLIC HEARING: DISCUSS POSSIBLE OPTIONS FOR ROUTES 6
AND 68**

I. RECOMMENDED ACTION

That the Board of Directors consider discontinuing the Route 6 effective March 12, 2015.

II. SUMMARY

- In 2013, residents of the La Posada Retirement Community petitioned Santa Cruz Metropolitan Transit District (METRO) to reinstate bus service to the Frederick and Gault area.
- As of September 2014, the Route 6 has been in operation for one year and has not met the productivity minimums established by the Board.
- On October 24, 2014, the Board held a public hearing to discuss possible options for the Route 6, including rerouting the Route 68 to serve the Frederick and Gault area.
- Rerouting Route 68 would have adverse impacts on METRO's budget and passengers currently riding Route 68. Impacts include:
 - Longer run times equaling approximately \$210,000 annually (\$80,000 more than the cost of the current Route 6)
 - Longer travel times for passengers
 - Compromised transit connections
- METRO staff would like the Board to consider discontinuing the Route 6 effective March 12, 2015, and *not* adjust the Route 68.

III. DISCUSSION/BACKGROUND

Background:

In 2013, METRO received a petition from the residents of the La Posada Retirement Community requesting the reinstatement of transit service in the Frederick and Gault area of Santa Cruz. La Posada is located at 609 Frederick Street, approximately one block from Soquel Avenue. In April of 2013, METRO Staff met with over 20 residents of La Posada to discuss the challenges that they experienced accessing the bus stops along Soquel Avenue. The residents expressed many concerns including poor sidewalk conditions and the short

length of time given by the traffic light at Soquel and Frederick to allow pedestrians to cross Soquel Avenue. The lack of a safe path of travel was the primary reason why La Posada residents were requesting the return of METRO bus service directly to the Frederick and Gault area.

On June 28, 2013, the METRO Board voted to reinstate the Route 6 on a one year trial basis. At that time, a minimum threshold of eight riders per trip was set. The Board also directed staff to continue to pursue other options, including capital improvements along the Frederick Street corridor. This one year trial was later funded by the Santa Cruz County Regional Transportation Commission (SCCRTC). During the one year trial, which ended in mid September 2014, the Route 6 averaged 1.9 – 3.1 passengers per trip.

On July 23, 2014, a group composed of METRO employees, City of Santa Cruz employees, the Mayor of Santa Cruz and residents of La Posada met to conduct an on-site examination of the physical obstacles that exist between La Posada and the bus stops along Soquel Avenue which has the highest level of transit service in the county (excluding UCSC service). As of this date, most of the issues have been mitigated by the City. The City has also added some additional time to the pedestrian crossing at Soquel and Frederick.

The Board held a public hearing on October 24, 2014, to discuss possible options for the Route 6 and service to the Frederick and Gault area going forward. At that time the Board directed METRO Staff to further develop the option of rerouting the Route 68 to serve the Frederick and Gault area.

Public Hearing Outreach:

On November 14, 2014, the Board passed a resolution setting a public hearing to discuss the Route 6 and a possible reroute of Route 68 for January 23, 2015. METRO staff first published notices for this public hearing on December 5, 2014 over several media outlets including:

- Local newspapers
- Public Service Announcements on public radio
- GovDelivery email and text notifications
- METRO's social media outlets
- METRO's website
- Bus cards onboard Santa Cruz METRO buses
- Posters at transit centers and major bus stops along Routes 6 and 68
- Informational brochures

Every media outlet used to notify the public included information on the issues being considered, the time, location, and date of the public hearing, as well as contact information to allow members of the public to express their comments in writing.

Technical Discussion:

Currently the Route 68 runs 7 days a week between the Metro Center – Pacific Station and the Capitola Mall. During the week, this route runs from approximately 6:15AM until 6:30PM. On the weekends, this service runs from approximately 8:15AM until 6:30PM. On both weekdays and weekends the Route 68 operates with 1 hour frequency in both directions. Currently, the Route 68 goes as far as the intersection of Broadway & Seabright, which is about four blocks from Frederick & Gault.

In order to cover the Frederick & Gault area the Route 68 would need to add an extra loop into each trip of the Route 68. The routing would cover an additional area of Seabright, right on Gault, right on Frederick and then right on Broadway. This additional distance and stops would add approximately 6 - 10 minutes of running time into each trip of the Route 68, depending on traffic and boardings. The additional running time necessitates changes to the current interlining of the system. Most of the costs for this service adjustment are a result of changes to the interlining.

The additional running time needed to adjust the Route 68 would also effect connections to other routes in both Santa Cruz and at the Capitola Mall. The ability to connect one transit trip to another is an important component for passengers traveling on METRO's system. By adding running time, the Route 68 would have new arrival times at key destinations and connection points, potentially disrupting long standing transit connections for current Route 68 passengers.

Recommendation:

METRO Staff would like the Board to consider discontinuing the Route 6 effective March 12, 2015, and *not* adjust the Route 68. Residents in the Frederick & Gault area would still be able to access METRO fixed route on Soquel Avenue, which is located one block from Gault Street. Routes 66, 69A, 69W and Route 71 all service the area of Soquel & Frederick. These four routes run at various levels of frequency, depending on the time of day, but in general they provide between five and seven trips per hour in each direction along Soquel Avenue.

IV. FINANCIAL CONSIDERATIONS/IMPACT

There would be costs saving associated with discontinuing the Route 6 in FY15 of \$32,500 and \$130,000 in FY16.

V. ALTERNATIVES CONSIDERED

- Maintain the current Route 6 service. This option would maintain the current service to the Frederick & Gault area. The Route 6 would continue to run weekdays from 10:25AM until 5:25PM with one hour frequency. To maintain the current schedule of the Route 6 would cost METRO approximately \$130,000 per year. For the first year of this service, the SCCRTC provided funds to pay for a one year trial. In FY15, this cost is reflected as a cost to METRO.
- Expand service to the Frederick & Gault area by adjusting the routing of the Route 68. The cost for expanding service on the Route 68 would be approximately \$210,000 per year. This cost includes fuel and maintenance for one additional bus and the wages and benefits for two additional operators needed to perform the work. For FY15 \$130,000 is already reflected in the budget to cover the Route 6 – fuel and maintenance for one additional vehicle and wages and benefits for one additional operator. An additional annual cost of approximately \$80,000 would be needed to reflect the cost of a second operator.

VI. ATTACHMENTS

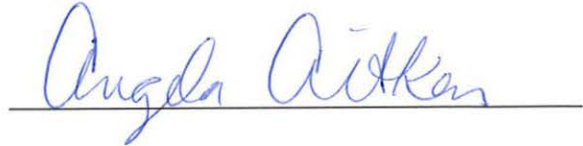
- Attachment A:** Summary of La Posada Site Visit – Revised August 27, 2014
Attachment B: Ridership Summary for Route 6
Attachment C: Map of Alternative Routing for Route 68
Attachment D: Public Comments Received
Attachment E: List of METRO Unmet Service Needs

VII. APPROVALS:

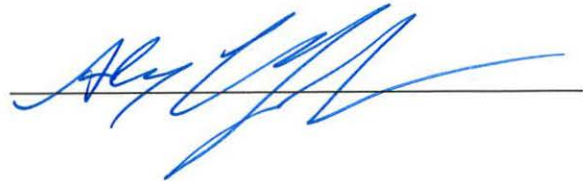
Approved as to form:
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

MEMORANDUM

TO: Alex Clifford
CEO / General Manager

FROM: Carolyn Derwing
Schedule Analyst/Acting Planner

DATE: July 28, 2014 (Revised August 27, 2014)

SUBJECT: Summary of La Posada Visit: Observations of Obstacles between La Posada and METRO Bus Stops on Soquel Avenue

The La Posada Retirement Community is located at 609 Frederick Street; one block from Soquel Avenue. La Posada residents have stated that the presence of many obstacles along Frederick Street prevent them from accessing the METRO bus stops along Soquel Avenue. In addition, many residents of La Posada require the use of public transportation to carry out the basic tasks of everyday life. The residents would like to see this inaccessibility issue resolved so that they can more easily utilize the METRO bus system.

On July 23, 2014, a group composed of METRO employees, City of Santa Cruz employees and residents of La Posada met to conduct an in-person examination of the physical obstacles that exist between La Posada and the METRO bus stops on Soquel Avenue. In attendance were Sara Schiffrin (along with one other La Posada resident), Lynn Robinson (Santa Cruz Mayor), Alex Clifford (METRO), Carolyn Derwing (METRO), Andy Bullington (Santa Cruz) and Nathan Nguyen (Santa Cruz). The goal of the group was to walk the path of travel between La Posada and the METRO bus stops, identify any specific obstacles and see if any, or all, of these issues could be resolved.



Figure 1

It was decided that the group would walk to the outbound bus stop on Soquel and then proceed to the inbound bus stop. Ms. Schiffrin led the group and, upon departing La Posada, chose to cross Frederick Street at an uncontrolled crosswalk located at Frederick and Gault (see Figure 1). The pedestrian crossing sign was faded and the flashing beacon was not working. (The City replaced the sign and

Attachment A



Figure 2



Figure 3



Figure 4

repaired the flashing beacon on 7/28.) The group then proceeded up the sidewalk located along the east side of Frederick Street. There is currently some new construction located mid-block in the area of 710 Frederick (see Figure 2). There are several areas that are difficult to navigate as a result of this construction. However, part of the construction will involve replacing the sidewalk and many of these issues will be resolved. Ms. Schiffrin did express some concern about the numerous driveway approaches along Frederick.

As the group was approaching the corner of Soquel and Frederick, Ms. Schiffrin chose to short cut the corner by walking behind the Valero gas station. She expressed concern about crossing the multiple entrances to the gas station as it is a popular business. She stated that most residents choose to walk behind the gas station rather than in front of it. There are two entrances to the Valero gas station located off of Soquel and one entrance located off of Frederick. Ms. Schiffrin again expressed concern about the number of parking lots and parking lot driveways in the area. Ms. Schiffrin requested that the outbound bus stop, east of Frederick in front of the Redwood Condominiums located at 1505 Soquel Avenue, be moved to the west side of Frederick in front of Mackenzie's Chocolates at 1492 Soquel Ave.

After leaving the outbound bus stop, the group continued on to the inbound stop on the north side of Soquel. As the group was crossing Soquel at the traffic light, Ms. Schiffrin stated that there are some issues with the timing of the pedestrian crossing. She said that if a pedestrian is walking at a slower pace, the light does not allow enough time to cross the street. The Santa Cruz City representatives said that they would have someone look into the crosswalk timing. Ms. Schiffrin was also concerned that the cars traveling north on Frederick and turning left onto Soquel are using the same light sequence to turn left as the pedestrians who are crossing the street. She states that many times cars will cross in front of her when they see that she is walking at a slow pace. Ms. Schiffrin would like pedestrians to have their own light to cross the street so that they are not competing with cars making left hand turns. Ms. Schiffrin also pointed out an issue with the access to the curb cut at Frederick and Soquel. There are a couple of

Attachment A



Figure 5



Figure 6



Figure 7



Figure 8

roughs spots that make it difficult for wheelchairs users to easily access the ramp going up to the sidewalk on the north side of Soquel (see Figure 3). The Santa Cruz City representatives thought that they could make sure this problem was resolved. (This issue was fixed by the City on 8/2.)

As the group continued to walk along the north side of Soquel towards the inbound METRO bus stop, there is a lifted sidewalk that does create a trip and fall hazard (see Figure 4). It is located in front of “Built In Distributors” (BID) located at 1521 Soquel Avenue. The Santa Cruz City representatives stated that sidewalk repairs are the responsibility of the adjacent property owner. METRO requested that the City notify the property owners to remedy the lifted sidewalk issue.

Ms. Schiffrin requested that the inbound METRO bus stop currently located just east of San Juan Ave be moved to a location that is closer to the traffic signal at Soquel and Frederick. She suggested moving it just west of Frederick in front of Soquel Auto Sales located at 1505 Soquel Avenue.

Walking back down the west side of Frederick Street on the return trip to La Posada there were some additional hazards present. A relatively new PG&E pole and support wire has been installed mid-block. The cement was broken up to install the pole and it has been replaced with asphalt (see Figure 5). The Santa Cruz City representatives said that they would contact PG&E and have them remove the asphalt and properly complete the project with cement. There is a second area of the sidewalk that is dug up and is currently covered with plywood (see Figure 6). This is a temporary problem and it is anticipated that this particular repair will be completed in the near future. (This repair has been completed – exact date is unknown.)

Along the west side sidewalk of Frederick, Ms. Schiffrin pointed out several areas where telephone poles were located part-way into the sidewalk (see Figures 7, 8 and 9). Ms. Schiffrin stated that they were not wide enough to allow wheelchair users who operate electric wheelchairs to pass through. The Santa Cruz City representatives stated that the width of the sidewalk is

Attachment A



Figure 9



Figure 10



Figure 11

ADA compliant. There is also one hedge that will need to be monitored so that its growth does not impede pedestrians or wheelchair users (see Figure 10).

Finally, once arriving back in the area of La Posada it was apparent that the tree located at the corner of Gault and Frederick needs to be trimmed (see Figure 11). The overgrown canopy not only blocks the light standard above, it also creates a line of sight obstruction for on-coming drivers if a pedestrian enters the unprotected crosswalk crossing Frederick. The Santa Cruz City representatives said that they will notify La Posada to trim the tree.

Conclusions: The La Posada Retirement Community is located one block from Soquel. It is believed that many of the issues that currently exist that may make travel difficult between La Posada and both the inbound and outbound METRO bus stops on Soquel can be remedied. Along the east side of Frederick, the sidewalk will be repaired with the completion of the new construction. However, since it is necessary to cross Frederick at an uncontrolled intersection in order to proceed up the east side of Frederick, this is not the recommended path of travel. It is recommended that residents of La Posada walk up the west side of Frederick Street and cross Frederick Street at the traffic light to access the outbound METRO bus stop.

As for the west side of Frederick Street, there are currently two areas that do need some repair. PG&E has installed a new support pole and it has left an incomplete repair to the sidewalk. This issue will be remedied when PG&E reinstalls cement to the area around the new support pole. There is a second sidewalk repair that will be completed in the near future (this repair has been completed).

Ms Schiffrin did express some concern about the width of the sidewalks in a couple of areas. However, the sidewalks appear to meet ADA requirements. There is one hedge that will need to be monitored so that its growth does not impede pedestrians or wheelchair users.

There are two issues with the pedestrian crossing of Soquel at Frederick. The timing of the light needs to be

Attachment A

investigated to see if it should allow more time for pedestrians to cross Soquel. The area approaching the ramp curb cut also needs to be smoothed out (this repair has been completed).

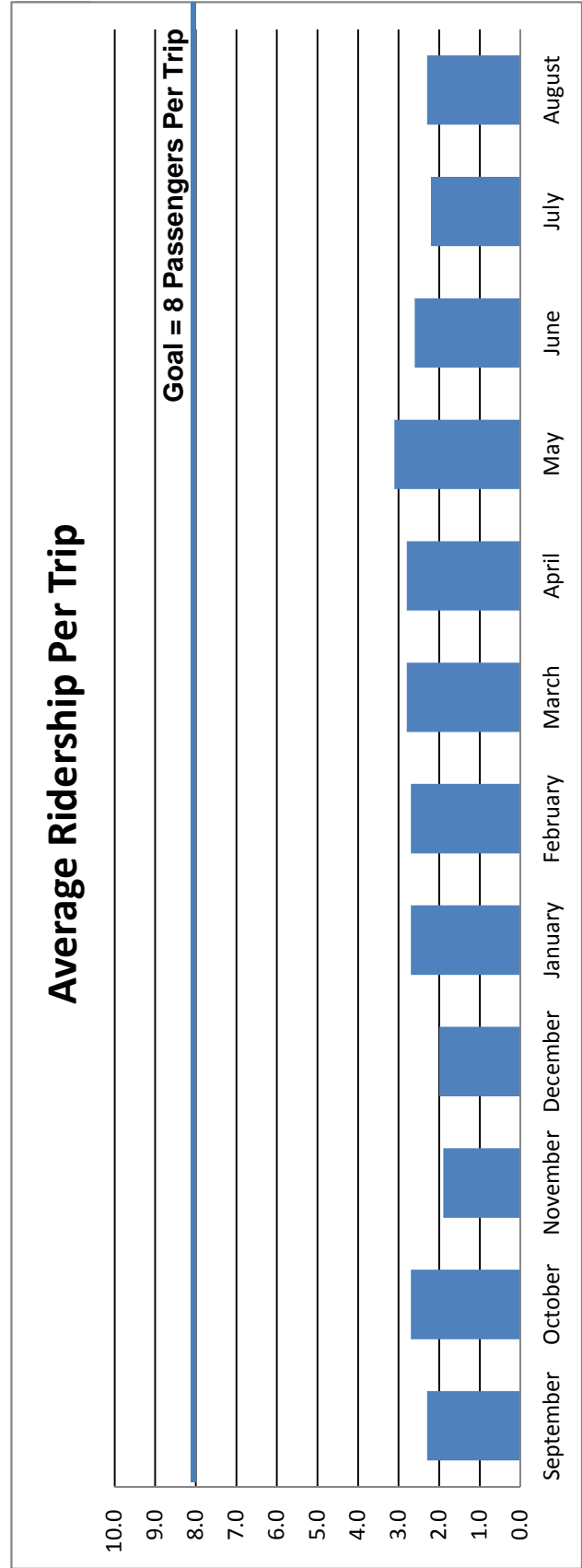
Ms. Schiffrin did express concern about the large number of driveways that cross the sidewalk between La Posada and the METRO bus stops. Unfortunately, driveways and automobile access are considered a normal part of living in an urban environment.

There was a suggestion that both the inbound and outbound METRO bus stop be moved to make them more accessible. METRO can investigate both of these possibilities. It may be possible for the inbound bus stop to be relocated west of Frederick Street, but it appears that there is not enough room to move the outbound bus stop to the suggested location.

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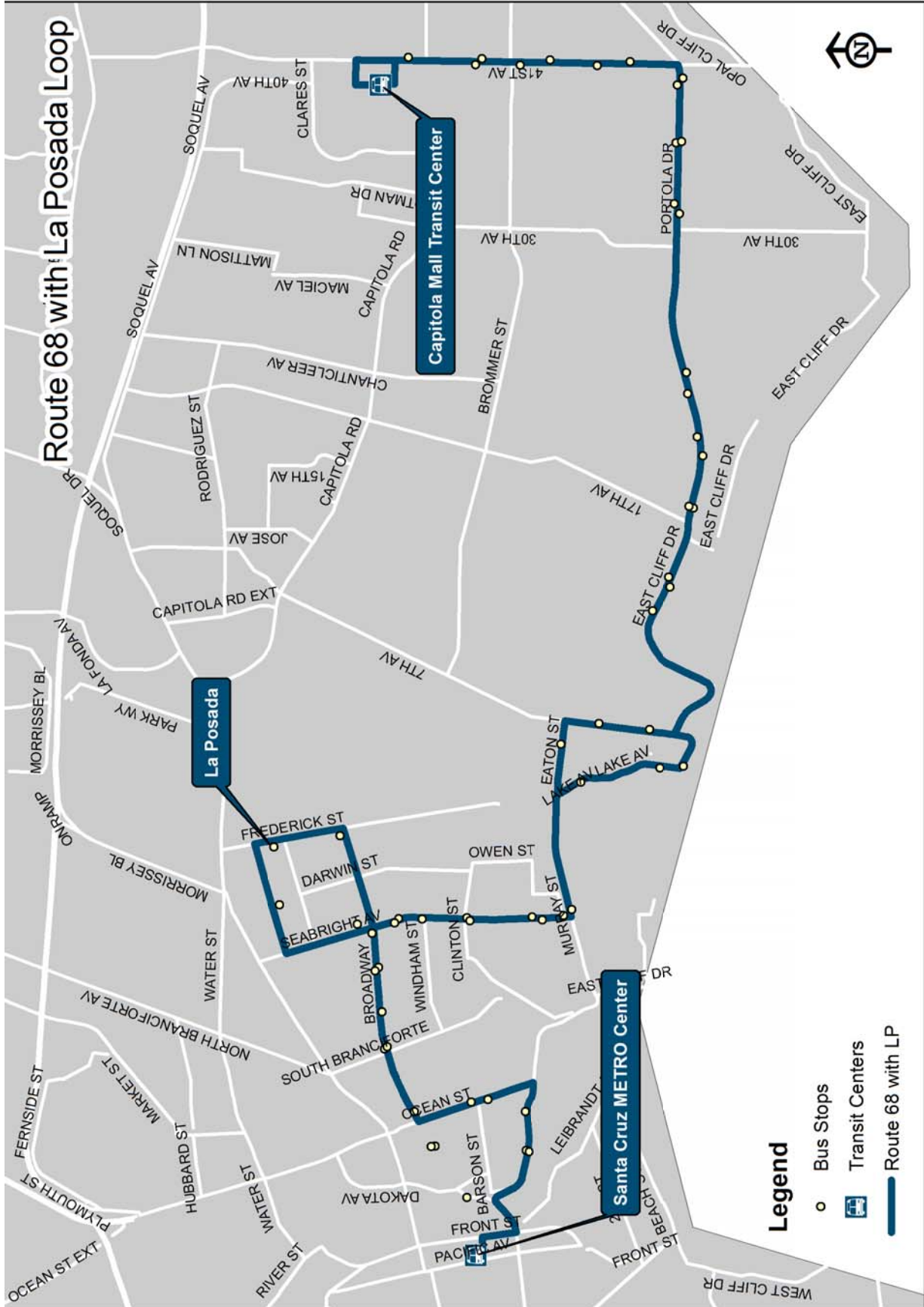
Route 6 Ridership Summary: September 2013 - August 2014

Month	Monthly Ridership	Average Daily Ridership	Daily Ridership Goal*	Average Riders Per Trip	Ridership Per Trip Goal	% of Goal Reached
September	241	18.5	64	2.3	8	29%
October	492	21.4	64	2.7	8	34%
November	294	15.5	64	1.9	8	24%
December	333	15.9	64	2.0	8	25%
January	451	21.5	64	2.7	8	34%
February	425	21.3	64	2.7	8	34%
March	471	22.4	64	2.8	8	35%
April	485	22.0	64	2.8	8	35%
May	525	25.0	64	3.1	8	39%
June	430	20.5	64	2.6	8	33%
July	391	17.8	64	2.2	8	28%
August	378	18.0	64	2.3	8	29%



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Attachment D

Erich Friedrich

From: Liseth Guizar
Sent: Wednesday, December 10, 2014 9:37 AM
To: Erich Friedrich
Subject: RE: acerca de los cambios de la ruta 68 y 6

To whom it may concern,

I am not in favor of these changes. I come to work from San Jose and the 68 is my only connection that passes by my work. In addition, there are 3 or 4 other people that use this bus that also come in the same bus from San Jose as I do and they also use this 68 bus at 8:15am to get to work. Your connections are already not very effective because several times the 68 has left us because we don't get there on time. My coworkers and I take the 7:15am bus from San Jose to Santa Cruz and we connect with the 68 at 8:15am. Y, personally, take the route 6 at 3:40 when I'm off work. The 6 and 68 are already the only buses in that area, apart from the fact that they come by every hour, it wouldn't be fair to make changes that be prejudicial to us, to me and to the others that come from San Jose. I would appreciate it if you would consider us, that you think about the fact that that's the only bus around here. I appreciate you attention in advance.

Sincerely,
Lupe Aguilar.

From: Erich Friedrich
Sent: Tuesday, December 09, 2014 8:33 AM
To: Liseth Guizar
Subject: FW: acerca de los cambios de la ruta 68 y 6

Hey we got a public comment regarding proposed changes to Route 68 to serve La Posada. As you can see, its in Spanish. Is it possible to get this translated since Andrea is out? Not a rush, the public hearing isn't till January.

Much Appreciated!
-Erich

From: abnlup@aol.com [<mailto:abnlup@aol.com>]
Sent: Monday, December 08, 2014 6:18 PM
To: planning@scmtd.com
Subject: acerca de los cambios de la ruta 68 y 6

A quien corresponda,
Yo no estoy de acuerdo en que se hagan estos cambios. Yo vengo a trabajar desde San Jose y el 68 es mi coneccion la unica que pasa por mi trabajo. Ademas de que hay otras 3 o 4 personas que tambien utilizan este bus y que tambien viene de San Jose en el mismo bus que yo vengo y tambien utilizan este bus 68 de las 8:15 a.m. para llegar para poder llegar al trabajo.. Ya de porsu sus conecciones no son muy efectivas por que varias veces el 68 nos deja por que no llegamos a tiempo.. Mis companeros y yo tomamos el bus de las 7:15 a.m de San Jose a Santa Cruz y nos conectamos con el 68 de las 8:15 de la mañana. Yo personalmente, tomo la ruta 6 a las 3:40 cuando salgo del trabajo. Deporsi la ruta 6 y el 68 son los unicos buses por este rumbo, aparte de que pasan cada hora. , como que no seria justo que hagan cambios que nos pasen a perjudicar, a mi y a otros que venimos desde san Jose. Yo les agradeceria que nos concideren, que piensen que es el unico bus por Aqui. Agradesco su atencion de antemano.

Sinceramente

Lupe Aguilar

Attachment D

Erich Friedrich

From: Nick Brandt [nick_brandt@yahoo.com]
Sent: Tuesday, January 06, 2015 7:38 PM
To: planning@scmt.com
Subject: Questions about changes to the 68

Hi,

I see you plan on changing 68's route to include/replace RTE6. I take the morning bus and then xfer to the 7am Hwy 17 express bus. Will I still be able to do this? I have other options but they involve a 1/2 mile walk and leaving 50 minutes earlier to catch the 66. Catching the 7:30am hwy 17 gets me to work late.

Also, will you be adding a later bus in the even as several of us 17ers can't make it over the hill in time to catch that last 6:30pm 68 bus and have to walk a mile or so to get home at night.

Nick Brandt

Sent from my iPhone

Attachment E

Santa Cruz METRO Unmet Service Needs

Priority	Service Need	Area	Service Type	Description
H	Increase Weekend UCSC service	UCSC	UCSC	Increase student population living on campus that uses transit on weekends to get into town causes capacity delays
H	Increase Live Oak Service - specifically Route 66 (frequency and span)	Live Oak	Intercity	Densely populated area with transit friendly land uses, need better service to increase ridership
H	Reinstate the short Route 69s	Live Oak/Santa Cruz	Intercity	Densely populated area with transit friendly land uses, need better service to increase ridership
H	Cap Mall to/from Cabrillo	Cabrillo	Intercity	Link needed between two top transit destinations in the county
H	Increase UCSC run times	UCSC	UCSC	UCSC is consistently at capacity, especially at peak times, should consider headways based schedule
H	Rt 4 / 8 split	Local Santa Cruz	Local	Rt. 4 has convoluted routing while Rt. 8 only operates once a day. Creates direct service to Harvey West and Emeline
H	Increase Hwy 17 weekend (especially Sundays)	Highway 17 Express	Commuter	Weekend ridership increases justify the need to increase frequency, UCSC students use service to capacity to return to school on Sundays
H	Review and enhance connections	System Wide	All	Enhance connections to make passenger trips simple, easier, faster
M	Mission St. Service	Local Santa Cruz	Local	Mission is a major arterial with transit supportive land uses, needs more service
M	UCSC to Almar	UCSC	UCSC	Almar Shopping Center is a major destination for UCSC students
M	Rt 55 improvement	Capitola / Mid County	Local	Rt 55 needs run time and possible routing adjustment to better service Capitola and Aptos
M	Later 69's	Live Oak / Cabrillo / Watsonville	Intercity	Many transit riders are working later or have odd hours and need later service to support
M	Later 91X's	Santa Cruz / Cabrillo/ Watsonville	Intercity	Many transit riders are working later or have odd hours and need later service to support
M	Increase Weekday UCSC service	UCSC	UCSC	UCSC is consistently at capacity, especially at peak times, should consider headways based schedule
M	Fix evening Rt 35/35A	SLV	Rural Intercity	Many transit riders are working later or have odd hours and need consistent frequency in later service to support

Attachment E

Santa Cruz METRO Unmet Service Needs

M	Earlier weekend intercity service	Santa Cruz / Cabrillo/ Watsonville	Intercity	Weekend workers need transit to get them to work earlier
M	Enhance Capitola Service	Capitola / Mid County	Local	Service cuts have made remaining service ineffective and inefficient, need to review and enhance
M	Boulder Creek Circulator	SLV	Local	Local circulator needed to feed a "boulder creek only" Rt 35. Allows the 35 to serve Scotts Valley Drive bidirectional
M	Bidirectional Service on Scotts Valley Drive	Scotts Valley	Local / Intercity	Increased development and transit friendly land uses and road design leads to a need to establish frequent service bidirectional
L	SLV Express	SLV	Rural Intercity	Need of a commuter option for transit riders to get between SLV and Santa Cruz faster
L	Better event planning	System Wide	All	METRO should be more responsive and supportive of special events held throughout the county
L	Hwy 17's direct to Boardwalk on weekends	Highway 17 Express	Commuter	The Boardwalk is the top tourist destination in the County, direct service could help abate major weekend traffic issues
L	Move :45 departures (4, 66, 71, 91X)	Santa Cruz / Live Oak / Cabrillo / Watsonville	Intercity	Too many routes depart SCMC at :45. need to redistribute departure times
L	Waddell Creek weekday	North Coast	Rural	Waddell Creek is a major tourist destination
L	Increase service on Bear Creek Rd.	SLV	Rural Intercity	Lowest served variant of the Rt 35



DATE: January 23, 2015
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECKS JOURNAL
DETAIL FOR THE MONTH OF OCTOBER 2014**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the preliminary approved checks journal detail for the month of October 2014.

II. SUMMARY

- This staff report provides the Board with a preliminary approved check journal detail for the month of October 2014.
- Finance is submitting this check journal for Board acceptance and filing.

III. DISCUSSION/BACKGROUND

This preliminary approved check journal gives the Board the ability to see what vendors and how much we pay out on a monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the month of October have been processed, checks cut, and signed by the Finance Manager.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None.

The checks journal is a presentation of invoices paid in October 2014 for purposes of Board review, agency disclosure, accountability and transparency.

V. ALTERNATIVES CONSIDERED

N/A

VI. ATTACHMENTS

Attachment A: Check Journal Detail for the Month of October 2014

VII. APPROVALS:

Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT: CHECK JOURNAL DETAIL BY CHECK NUMBER, ALL CHECKS FOR ACCOUNTS PAYABLE DATE: 10/01/14 THRU 10/31/14

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANS. DESCRIPTION	TRANS. AMOUNT	COMMENT
50578	10/6/2014	141.78	2069	A TOOL SHED, INC.		61300	SVT IRRIGATION PROJ	141.78	
50579	10/6/2014	345	3062	ABSOLUTE AUTO GLASS INC		61352	RPR VEH #1113 PC	345	
50580	10/6/2014	580.22	192	ALWAYS UNDER PRESSURE		61324	INVENTORY ORDER	580.22	
50581	10/6/2014	30.54	2861	AMERICAN MESSAGING SVCS, LLC		61391	SEPT 14 PAGER RENTAL	30.54	
50582	10/6/2014	350.83	294	ANDY'S AUTO SUPPLY	0	61317	INVENTORY ITEMS	84.93	
						61350	INVENTORY PARTS	81.89	
						61351	INVENTORY PARTS	184.01	
50583	10/6/2014	8,750.00	1348	ATHENS INSURANCE SERVICE, INC.		61276	OCT 14 TPA FEES	8,750.00	
50584	10/6/2014	175	3161	BIGGS CARDOSO ASSOCIATES INC		61412	AUG14 STRUCT ENG SVC	175	
50585	10/6/2014	2,009.18	1356	BRENCO OPERATING-TEXAS, LP		61383	UEGO O2 SENSORS	2,009.18	
50586	10/6/2014	1,372.24	3176	CATEGORY FIVE TECHNOLOGIES INC		61390	CLEANING SUPPLIES	1,372.24	
50587	10/6/2014	1,835.64	2627	CDW GOVERNMENT, INC.		61358	OFFICE SUPPLIES	496.23	
						61359	OFFICE SUPPLIES	288.21	
						61371	OFFICE SUPPLIES	198.6	
						61372	OFFICE SUPPLIES	852.6	
50588	10/6/2014	48.22	130	CITY OF WATSONVILLE UTILITIES		61341	8/11-99 WTC FIRE SV	48.22	
50589	10/6/2014	31,343.21	1124	CLEAN ENERGY		61347	LNG 9/6/14	11,724.25	
						61348	LNG 9/9/14	11,488.58	
						61349	LNG 9/5/14	8,130.38	
50590	10/6/2014	234.9	3102	CLEVER DEVICES LTD		61388	INVENTORY ITEMS	234.9	
50591	10/6/2014	10,268.52	3116	CUMMINS PACIFIC LLP		61312	CALIBRATE ECU	2,603.13	
						61314	RPR VEH #2811 TCM	702.69	
						61329	INVENTORY ITEMS	4,433.52	
						61330	INVENTORY ITEMS	2,041.20	
						61332	THREADED PLUG	57.99	
						61353	INVENTORY ORDER	429.99	
50592	10/6/2014	488.41	1501	D & G SANITATION		61417	EQUIPMENT RENTAL	488.41	
50593	10/6/2014	145	2949	DEANE INDUSTRIAL MACHINING		61326	EXHAUST MANIFOLD	145	
50594	10/6/2014	9,660.00	550	EARTHWORKS PAVING INC	7	61410	PARKING LOT DUBOIS	9,660.00	
50595	10/6/2014	1,864.50	432	EXPRESS SERVICES INC.		61289	TEMP W/E 9/14/14	904.5	
						61389	TEMP W/E 9/14/14	960	

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50596	10/6/2014	216.52	1172	FERGUSON ENTERPRISES INC. #795		61279	WTC IMPROVEMENTS	177.71	
						61280	SVT IRRIGATION	27.73	
						61304	SBF TRENCH DRAIN	11.08	
50597	10/6/2014	3,171.27	2295	FIRST ALARM		61335	SEPT 14 SECURITY HW	3,171.27	
50598	10/6/2014	16,503.58	2952	FLYERS ENERGY LLC		61328	9/1-9/15 FUEL	3,808.62	
						61386	9/1-9/15 FUEL PC	12,694.96	
50599	10/6/2014	5,001.41	912	FOLGER GRAPHICS		61402	2014 FALL HEADWAYS	5,001.41	
50600	10/6/2014	3,327.59	2954	GCR TIRES & SERVICE	7	61306	TIRES	12	
						61307	TIRES	1,199.12	
						61308	TIRES	1,689.28	
						61327	TIRES	427.19	
50601	10/6/2014	12.98	117	GILLIG LLC		61320	LAMP	12.98	
50602	10/6/2014	113.75	3096	GOODWILL INDUSTRIES OF SILICON		61345	SEPT 14 SHREDDING PC	16.25	
						61354	SEPT 14 SHRED DIST	97.5	
50603	10/6/2014	1,677.74	282	GRAINGER		61292	TOOL REPLACEMENT	240.93	
						61295	STRIPING PAINT	319.07	
						61296	CLAMPS	115.48	
						61297	LIGHT BULBS	185.44	
						61301	MOP BUCKETS	228.04	
						61302	CLAMP METER	456.1	
						61377	STAND LIGHTS	132.68	
50604	10/6/2014	1,433.12	E530	GUIZAR, LISETH		61336	TUITION REIMBURSEMENT	1,433.12	
50605	10/6/2014	282.86	166	HOSE SHOP, THE INC		61338	RPR LANDA #903	61.69	
						61342	CRIMP FITTING	32.06	
						61343	STEAM CLEANER HOSE	189.11	
50606	10/6/2014	4,834.93	878	KELLY SERVICES, INC.		61286	TEMP W/E 9/14/14	1,014.30	
						61287	TEMP W/E 9/14/14	1,336.30	
						61290	TEMP W/E 9/14/14	1,453.83	
						61385	TEMP W/E 9/7/14	1,030.40	
50607	10/6/2014	187,757.32	3058	LEWIS C NELSON AND SONS INC		61405	CONSTMB THRU 8/25/14	187,757.32	
50608	10/6/2014	25,143.43	3017	MANSFIELD OIL CO OF GAINSVILLE		61384	DIESEL 9/10/14	25,143.43	

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50609	10/6/2014	2,384.98	1052	MID VALLEY SUPPLY INC.		61305	CLEANING SUPPLIES	2,293.15	
50610	10/6/2014	2,619.53	41	MISSION UNIFORM		61325	CLEANING SUPPLIES	91.83	
						60662	UNIFORMS	241.37	
						60663	UNIFORMS	70.45	
						61363	UNIFORMS	144	
						61364	UNIFORMS	70.45	
						61365	UNIFORMS	70.45	
						61366	UNIFORMS	64	
						61367	UNIFORMS	12.81	
						61368	UNIFORMS	-32	
						61369	UNIFORMS	2,000.00	
						61370	UNIFORMS	-22	
50611	10/6/2014	17,203.75	1063	NEW FLYER IND. CANADA ULC DBA		61321	REAR EXIT BARRIER	57.48	
						61322	REAR EXIT BARRIER	17.2	
						61355	LED LAMP ASSEMBLY	76.26	
						61356	INVENTORY ORDER	316.48	
						61379	96" LENS	76.04	
						61380	INVENTORY ORDER	2,198.10	
						61381	INVENTORY ORDER	12,343.77	
						61382	INVENTORY ORDER	2,047.48	
						61403	INVENTORY ORDER	70.84	
50612	10/6/2014	100	4	NORTH BAY FORD LINC-MERCURY		61376	RPR VEH #1101 PC	100	
50613	10/6/2014	284.85	3156	OCEAN HONDA		61323	RPR VEH #502	284.85	
50614	10/6/2014	985.18	3115	OFFICE TEAM		61291	TEMP W/E 9/12/14	985.18	
50615	10/6/2014	2,900.00	3169	PACIFIC APPRAISERS		61408	APPRAISAL 1231 RIVER	2,900.00	
50616	10/6/2014	259.55	43	PALACE ART & OFFICE SUPPLY		61277	OFFICE SUPPLIES	25.71	
						61278	OFFICE SUPPLIES	25.71	
						61313	OFFICE SUPPLY	85.02	
						61387	OFFICE SUPPLIES	123.11	
50617	10/6/2014	39.26	3086	PAPE MACHINERY INC		61378	GASKET	39.26	
50618	10/6/2014	29,050.00	1318	PARC SERVICES INC.		61415	HAZ MAT ABATEMENT	27,697.50	

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50619	10/6/2014	58,988.63	904	RNL/INTERPLAN, INC. A CA CORP		61416	RETENTION	1,452.50	
50620	10/6/2014	184.33	45	ROYAL WHOLESale ELECTRIC		61414	PROF SVCS THRU 8/31	58,988.63	
50621	10/6/2014	2,647.97	18	SALINAS VALLEY FORD SALES INC		61281	DUBOIS LIGHT TIMER	184.33	
50622	10/6/2014	358.39	135	SANTA CRUZ AUTO PARTS, INC.		61309	INVENTORY ORDER	2,647.97	
						61315	RPR VEH #1125 PC	124.5	
						61316	INVENTORY PARTS	72.83	
						61333	RPR VEH #908	24.73	
						61373	RPR VEH #301	136.33	
50623	10/6/2014	100	3182	SANTA CRUZ EMPLOYMENT ACCESS		61357	2014 ACCESS JOB FAIR	100	
50624	10/6/2014	7,046.78	79	SANTA CRUZ MUNICIPAL UTILITIES		61392	8/12-9/10 DUBOIS	460.21	
						61393	8/12-9/10 METRO ISL	92.89	
						61394	8/12-9/10 PACIFIC ST	2,661.05	
						61395	8/12-9/10 GOLF IRRIG	87.52	
						61396	8/12-9/10 BUS STOP	703.59	
						61397	8/12-9/10 1200RIVER	1,618.73	
						61398	8/12-9/10 138 GOLF	1,054.43	
						61399	8/12-9/10 VERNON	176.41	
						61400	8/12-9/10 VERNON IRR	67.52	
						61409	8/12-9/10 1217 RIVER	124.43	
50625	10/6/2014	260	973	SANTA CRUZ NISSAN DODGE VOLKS		61362	RPR VEH #1123 PC	260	
50626	10/6/2014	370.5	788	SCMTD PETTY CASH - FINANCE		61406	REPLENISHMENT	370.5	
50627	10/6/2014	85.61	115	SNAP-ON INDUSTRIAL		61310	REPLACEMENT TOOL	85.61	
50628	10/6/2014	70,986.62	3044	TRC ENGINEERS, INC.		61413	7/26-8/22 MB ENG SVC	70,986.62	
50629	10/6/2014	660.14	3152	UNIFIRST CORPORATION		61293	UNIFORMS	214.8	
						61294	UNIFORMS	69.01	
						61298	UNIFORMS	11.93	
						61299	MATS TOWELS	23.01	
						61318	UNIFORMS	248.45	
						61319	TOWELS	69.01	
						61339	MATS	0.05	
						61340	MATS & TOWELS	16.89	

Attachment A

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50630	10/6/2014	150.13	7	UNITED PARCEL SERVICE		61346	MATS & TOWELS	6.99	
50631	10/6/2014	29.37	946	UNITED SITE SERVICES OF CA INC		61404	FREIGHT	60.99	
50632	10/6/2014	441.93	2829	VALLEY POWER SYSTEMS, INC.		61404	FREIGHT	89.14	
50633	10/6/2014	950.25	434	VERIZON WIRELESS	0	61337	9/10-10/7 FENCE RENT	29.37	
50634	10/6/2014	150	1165	VU, THANH DR. MD	7	61311	INVENTORY ORDER	441.93	
50635	10/6/2014	2,564.54	1506	WESTERN STATES OIL CO.		61282	8/13-9/12 BUS WIFI	950.25	
50636	10/6/2014	125.23	2291	WINGHESTER AUTO		61334	DMV EXAM	75	
50637	10/6/2014	158.18	E329	ZARAGOZA, DANIEL		61344	DMV EXAM	75	
50638	10/6/2014	5,500.00	853	ZELLER APPRAISAL SERVICES, INC		61374	BULK MOTOR OIL	1,365.57	
50639	10/6/2014	767.11	148	ZEP SALES & SERVICE INC.		61375	BULK TRANS FLUID	1,198.97	
50640	10/13/2014	38.88	1193	AA GLASS SHOP	7	61283	HALOGEN LAMPS	471.54	
50641	10/13/2014	294.8	192	ALWAYS UNDER PRESSURE		61284	CREDIT NOTE	-252	
50642	10/13/2014	182.33	294	ANDY'S AUTO SUPPLY		61285	CREDIT NOTE	-94.31	
50643	10/13/2014	458.67	001D	AT&T		61361	TRAVEL REIMBURSEMENT	158.18	
50644	10/13/2014	57.65	2689	B & B SMALL ENGINE CORP		61407	APPRAISAL 1231 RIVER	5,500.00	
50645	10/13/2014	100	B028	BRYANT, HILARY	7	61331	VEH INVENTORY PARTS	767.11	
50646	10/13/2014	200	B018	BUSTICHI, DENE	7	61476	RPR GLASS CUST SVC	38.88	
50647	10/13/2014	2,271.68	914	CALTRONICS BUSINESS SYSTEMS		61528	VALVE HYDROTEC WTC	91.61	
						61532	OIL SKIMMER MOTOR	203.19	
						61449	INVENTORY ITEMS	182.33	
						61514	8/19-9/18 SKYLINE	279.7	
						61515	8/19-9/18 CEMENT PLA	178.97	
						61466	MIX OIL	43.39	
						61473	FILLER CAP	14.26	
						61555	SEP14 BOARD MEETING	100	
						61556	SEP14 BOARD MEETINGS	200	
						61508	OFFICE SUPPLIES	483.88	
						61509	OFFICE SUPPLIES	193.77	
						61510	OFFICE SUPPLIES	150.47	
						61511	OFFICE SUPPLIES	744.26	
						61512	OFFICE SUPPLIES	248.98	

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50648	10/13/2014	982.86	130	CITY OF WATSONVILLE UTILITIES		61425	OFFICE SUPPLIES	450.32	
						61426	8/18-9/15 WATER WTC	28.37	
						61427	8/18-9/15 SEWER WTC	253.17	
50649	10/13/2014	44,206.92	1124	CLEAN ENERGY		61432	SOLID WASTE WTC	711.32	
						61433	LNG 9/13/14	11,468.55	
						61433	LNG 9/11/14	11,030.22	
						61434	LNG 9/2/14	11,037.31	
						61435	LNG 9/16/14	10,670.84	
50650	10/13/2014	350	2448	CLEAR VIEW, LLC	0	61502	WINDOW CLEANING WTC	350	
50651	10/13/2014	297.75	E957	CLIFFORD, ALEX		61537	TRAINING/MEET REIMB	297.75	
50652	10/13/2014	110	2063	COSTCO		61569	MEMBERSHIP RENEWAL	110	
50653	10/13/2014	100.43	2814	CREATIVE BUS SALES, INC.		61523	RPR BUS #2800 PC	35.7	
						61553	SEATBELTS	64.73	
50654	10/13/2014	2,157.23	3116	CUMMINS PACIFIC LLP		61436	INVENTORY ORDER	2,157.23	
50655	10/13/2014	28.5	2949	DEANE INDUSTRIAL MACHINING		61524	TOOL MACHINING	28.5	
50656	10/13/2014	4,574.99	157	DELL MARKETING LP.		61485	LAPTOP COMPUTERS	4,574.99	
50657	10/13/2014	2,028.19	480	DIESEL MARINE ELECTRIC, INC.		61420	INVENTORY ITEM	2,028.19	
50658	10/13/2014	50	B029	DODGE, DANIEL	7	61557	SEP14 BOARD MEETINGS	50	
50659	10/13/2014	4,108.50	432	EXPRESS SERVICES INC.		61455	TEMP W/E 9/28/14	1,120.50	
						61456	TEMP W/E 9/21/14	1,080.00	
						61498	TEMP W/E 9/28/14	954	
						61535	TEMP W/E 9/21/14	954	
50660	10/13/2014	798.1	1172	FERGUSON ENTERPRISES INC. #795		61428	SBF REDIRECT PIPE	95.93	
						61429	WTC RR IMPROVEMENT	303.98	
						61517	RPLC TOILETS WTC	398.19	
50661	10/13/2014	13,969.74	447	FERRIS HOIST & REPAIR, INC.		61503	RPR HOIST AT MMF	13,969.74	
50662	10/13/2014	94.02	959	FIRST ADVANTAGE OCCUPATIONAL		61539	DOT DRUG TEST	94.02	
50663	10/13/2014	2,098.29	2962	FIS		61567	JUL14 MERCHANT FEES	1,055.10	
						61568	AUG14 MERCHANT FEES	1,043.19	
50664	10/13/2014	172.95	E675	FLEISLER, CLAIRE		61418	TRAVEL REIMBURSEMENT	172.95	
50665	10/13/2014	199.1	3077	FREEDMAN SEATING COMPANY		61493	SEAT BELT VEH #2402	199.1	

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50666	10/13/2014	50	B032	FRIEND, ZACHARIAH		61558	SEP14 BOARD MEETING	50	
50667	10/13/2014	75	E961	GARCIA, JAIME P		61536	DMV EXAM	75	
50668	10/13/2014	233.64	1302	GARDA CL WEST, INC.		61419	OCT 14 SERVICES	233.64	
50669	10/13/2014	1,155.75	2954	GCR TIRES & SERVICE	7	61423	TIRES	506.27	
						61458	FLAT REPAIR	12	
						61459	TIRES	637.48	
50670	10/13/2014	2,366.16	282	GRAINGER		61431	GLOVES	1,854.49	
						61445	INVENTORY ORDER	27.35	
						61451	HOSE WASHER	1.66	
						61452	MASKING TAPE	460.14	
						61453	PAINT PRIMER	20.88	
						61457	GARDEN HOSE WASHER	9.12	
						61492	CREDIT NOTE	-7.48	
50671	10/13/2014	50	B023	GRAVES, RON	7	61559	SEP14 BOARD MEETING	50	
50672	10/13/2014	1,032.59	166	HOSE SHOP, THE INC		61438	RPR VEH #202	15.01	
						61461	HOSES	179.17	
						61462	HOSES	402.94	
						61525	RPR LANDA WASHER	15.05	
						61526	RPR LANDA WASHER	62.11	
						61527	HOSE LANDA WASHER	206.8	
						61529	RPR OUTLET PIPE SBF	149.51	
50673	10/13/2014	768.33	1233	KIMBALL MIDWEST		61460	SHOP HARDWARE	768.33	
50674	10/13/2014	848	852	LAW OFFICES OF MARIE F. SANG	7	61479	CL# 2010226708	80	
						61480	CL# 1999103213	320	
						61481	2005105939 200716481	160	
						61482	CL#11000452 11001281	80	
						61483	CL# 2010223492	128	
						61484	2001103388 200210341	80	
50675	10/13/2014	50	B026	LEOPOLD, JOHN	7	61560	SEP14 BOARD MEETING	50	
50676	10/13/2014	50	880	LEXISNEXIS INC		61541	SEPT 14 SERVICES	50	
50677	10/13/2014	150	B031	MCPHERSON, BRUCE		61561	SEP14 BOARD MEETINGS	150	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT: CHECK JOURNAL DETAIL BY CHECK NUMBER, ALL CHECKS FOR ACCOUNTS PAYABLE DATE: 10/01/14 THRU 10/31/14

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANS. DESCRIPTION	TRANS. AMOUNT	COMMENT
50678	10/13/2014	1,021.76	1178	NS CORPORATION		61531	PARTS BUS WASHER RPR	1,021.76	
50679	10/13/2014	4,876.14	1063	NEW FLYER IND. CANADA ULC DBA		61437	INVENTORY ITEMS	97.51	
						61463	INVENTORY ITEMS	272.69	
						61464	INVENTORY ITEMS	278.58	
						61469	INVENTORY ITEMS	107.97	
						61486	INVENTORY ORDER	1,606.19	
						61487	INVENTORY ORDER	1,606.19	
						61489	INVENTORY ORDER	831.64	
						61490	INVENTORY ORDER	75.37	
50680	10/13/2014	109.98	2721	NEXTEL COMMUNICATIONS/SPRINT		61497	8/26-9/25 TVM WIRELE	109.98	
50681	10/13/2014	103.39	4	NORTH BAY FORD LINC-MERCURY		61552	RPR BUS #1109 PC	103.39	
50682	10/13/2014	17,991.83	9	PACIFIC GAS & ELECTRIC		61470	8/27-9/25 1122 RIVER	29.03	
						61471	8/26-9/24 GOLF CLUB	5,797.70	
						61472	8/29-9/24 VERNON	6,834.07	
						61506	8/26-9/24 1217 RIVER	46.52	
						61507	8/26-9/24 1217 RIVER	190.05	
						61516	8/26-9/24 1200 RIVER	2,347.91	
						61554	8/26-9/24 DUBOIS	2,746.55	
50683	10/13/2014	1,490.26	43	PALACE ART & OFFICE SUPPLY		61440	OFFICE SUPPLIES	18.97	
						61465	OFFICE SUPPLIES	69.93	
						61467	OFFICE SUPPLIES	1,241.27	
						61468	OFFICE SUPPLIES	160.09	
50684	10/13/2014	5,573.99	3086	PAPE MACHINERY INC		61439	INVENTORY ORDER	2,103.76	
						61499	INVENTORY ORDER	3,470.23	
50685	10/13/2014	815	481	PIED PIPER EXTERMINATORS, INC.		61474	SEPT 14 PEST DUBOIS	241	
						61518	AUG 14 PEST METROMKT	48.5	
						61519	AUG14 PEST CAFE LENA	48.5	
						61520	AUG 14 PEST OPS	241	
						61521	AUG 14 PEST VERNON	183	
						61522	AUG 14 PEST BETTYS	53	
50686	10/13/2014	472.9	215	RICOH USA, INC. TX		61534	9/18-10/17 LEASE OPS	472.9	

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50687	10/13/2014	150	B022	ROBINSON, LYNN MARIE		61562	SEP14 BOARD MEETINGS	150	
50688	10/13/2014	287.42	135	SANTA CRUZ AUTO PARTS, INC.		61443	RPR VEH #2800	135.27	
						61444	NON INVENTORY ITEMS	22.01	
						61450	FUEL FILTER	110.14	
50689	10/13/2014	380	2700	SANTA CRUZ COUNTY ENVIRONMENTAL		61430	HEALTH PERMIT VERNON	380	
50690	10/13/2014	105	345	SANTA CRUZ COUNTY OFFICE OF		61538	FINGERPRINTING	105	
50691	10/13/2014	315.6	79	SANTA CRUZ MUNICIPAL UTILITIES		61495	8/19-9/17 WATER PC	315.6	
50692	10/13/2014	1,844.75	681	SCOTTS BODY SHOP CORP	7	61446	RPR VEH #601	1,844.75	
50693	10/13/2014	315	1976	SPORTWORKS NORTHWEST, INC.		61491	INVENTORY ORDER	315	
50694	10/13/2014	26,100.48	3160	STANGE, MICHAEL		61477	SEP14 TEMP FLEET MGR	25,200.00	
						61478	FLEET MGR MILEAGE	900.48	
50695	10/13/2014	299.71	080A	STATE BOARD OF EQUALIZATION		61454	JUL-SEPT 14 FUEL TAX	299.71	
50696	10/13/2014	4,149.02	2871	STATE ELECTRIC GENERATOR		61504	REPL CONTROLLER ATS	2,923.14	
						61530	RPR WIRING PAC STATI	1,225.88	
50697	10/13/2014	1,680.88	3133	TEC ASSOCIATES INC		61533	FLOWCELL CALIBRATION	1,680.88	
50698	10/13/2014	3,707.62	1800	THERMO KING OF SALINAS, INC		61421	RPR VEH #2206	211.92	
						61422	RPR VEH #2307	611.78	
						61550	AC COMPRESSOR	3,971.42	
						61551	CORE CREDIT	-1,087.50	
50699	10/13/2014	9,075.00	475	TRAPEZE SOFTWARE GROUP, INC.		61540	PROJECT PASS MON	9,075.00	
50700	10/13/2014	12,979.68	57	U.S. BANK		61563	****.****.****-4048	2,509.97	
						61564	****.****.****-5056	9,660.96	
						61565	****.****.****-8502	-228.15	
						61566	****.****.****-6490	1,036.90	
50701	10/13/2014	366.75	3152	UNIFIRST CORPORATION		61441	UNIFORMS	11.93	
						61442	UNIFORMS	13.73	
						61447	UNIFORMS & LINENS	69.01	
						61448	UNIFORMS & LINENS	236.51	
						61496	MATS & TOWELS PC	6.08	
						61500	MATS	6.48	
						61501	MATS TOWELS MOPS	23.01	

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50702	10/13/2014	190.31	2829	VALLEY POWER SYSTEMS, INC.		61494	JOHN DEERE ADVISOR	190.31	
50703	10/13/2014	54.9	434B	VERIZON CALIFORNIA		61475	9/16-10/15 SKYLINE	54.9	
50704	10/13/2014	167.16	1165	VU, THANH DR. MD	7	61424	NEW HIRE DMV EXAM	92.16	
50705	10/20/2014	14.78	2941	AA SAFE & SECURITY CO		61488	DMV EXAM	75	
50706	10/20/2014	99.51	3151	ABC BUS INC		61578	REKEY CUSTOM KEY	14.78	
50707	10/20/2014	1,353.34	382	AIRTEC SERVICE		61621	BULBS	99.51	
50708	10/20/2014	32.18	2861	AMERICAN MESSAGING SVCS, LLC		61642	RPR HVAC GOLF CLUB	910.91	
50709	10/20/2014	1,089.33	3019	AMERICAN REPROGRAPHICS CO LLC		61643	RPR HVAC VERNON	442.43	
						61609	OCT 14 PAGER RENTAL	32.18	
						61669	DOCUMENT SCANNING	49.92	
						61670	COLOR SCANS	35.56	
						61671	COLOR SCANS	30.4	
						61672	DRAWING AND COPIES	222.02	
						61673	PPC BOND	23.77	
						61674	PPC BOND	19.47	
						61675	REDLINE SCANS	437.04	
						61677	PAN DECK SHOP DRAWIN	271.15	
50710	10/20/2014	196.98	294	ANDY'S AUTO SUPPLY	0	61615	INVENTORY PARTS	196.98	
50711	10/20/2014	4,895.61	001D	AT&T		61574	8/19-9/18 CALNET 2	4,895.61	
50712	10/20/2014	956.11	3105	AT&T MOBILITY		61575	8/24-9/23 WIFI BUSES	956.11	
50713	10/20/2014	774	11	BEWLEYS CLEANING	7	61630	SEPT14 CUSTODIAL SVC	774	
50714	10/20/2014	301.88	2035	BOWMAN & WILLIAMS INC		61580	SEPT 14 SPCC PLAN	301.88	
50715	10/20/2014	1,343.03	1356	BRENCO OPERATING-TEXAS, LP		61655	INVENTORY ORDER	1,343.03	
50716	10/20/2014	28.75	1112	BRINKS AWARDS & SIGNS	7	61684	NAME PLATE	28.75	
50717	10/20/2014	75.85	3069	CALOLYMPIC GLOVE & SAFETY CO		61651	EYE WASHER	75.85	
50718	10/20/2014	511.13	1159	CATTO'S GRAPHICS, INC.		61638	BUS FENCE SIGNS	511.13	
50719	10/20/2014	801.64	1346	CITY OF SANTA CRUZ-FINANCE		61577	LANDFILL	36.64	
50720	10/20/2014	14,842.00	1124	CLEAN ENERGY		61607	PARK DEF FEES PACIFI	573.75	
50721	10/20/2014	2,890.00	3034	COASTAL LANDSCAPING INC. DBA		61608	PARK DEF FEE PACIFIC	191.25	
						61644	SEPT 14 MAINT	14,842.00	
						61620	SEPT 14 LANDSCAPE	2,890.00	

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50722	10/20/2014	785.75	2814	CREATIVE BUS SALES, INC.		61584	CREDIT NOTE	-64.73	
50723	10/20/2014	3,718.73	3116	CUMMINS PACIFIC LLP		61649	PARACRUZ PARTS	850.48	
						61581	RPR BUS #1004	1,429.31	
						61582	RPR TOW BUS #1210	1,576.41	
						61645	RPR BUS #1003	615.6	
						61646	INVENTORY ORDER	97.41	
50724	10/20/2014	5,900.00	2946	DAY WIRELESS SYSTEMS		61668	LMR PROJECT	5,900.00	
50725	10/20/2014	3,200.00	2916	EF ENTERPRISES	7	61639	BUY AMERICA AUDIT	3,200.00	
50726	10/20/2014	207	3143	ENCOMPASS COMMUNITY SERVICES		61627	HR CLASS	207	
50727	10/20/2014	2,121.00	432	EXPRESS SERVICES INC.		61632	TEMP W/E 10/5/14	960	
						61648	TEMP W/E 10/5/14	1,161.00	
50728	10/20/2014	39.76	1172	FERGUSON ENTERPRISES INC. #795		61579	SMC TOILET RPR	39.76	
50729	10/20/2014	1,575.00	447	FERRIS HOIST & REPAIR, INC.		61587	REPROGRAM LIFTS	1,575.00	
50730	10/20/2014	57.79	959	FIRST ADVANTAGE OCCUPATIONAL		61635	DOT DRUG TESTS	57.79	
50731	10/20/2014	11,211.08	2295	FIRST ALARM		61676	AUG14 SECURITY DUBOI	11,211.08	
50732	10/20/2014	14,611.72	2952	FLYERS ENERGY LLC		61656	FUEL FOR GENERATORS	1,953.99	
						61658	9/16-9/30 FUEL PC	12,657.73	
50733	10/20/2014	11,260.06	1189	GARY KENVILLE LOCKSMITH	7	61616	DISTRICT WIDE REKEY	11,260.06	
50734	10/20/2014	3,831.47	2954	GCR TIRES & SERVICE	7	61595	TIRES	512.07	
						61596	TIRES	1,126.19	
						61597	TIRES	503.93	
						61598	TIRES	1,689.28	
50735	10/20/2014	271.96	117	GILLIG LLC		61599	INVENTORY ORDER	44.37	
						61650	INVENTORY ORDER	227.59	
50736	10/20/2014	780.55	1039	GRAFFITI REMOVAL, INC.		61637	GRAFFITI REMOVAL	780.55	
50737	10/20/2014	16.59	282	GRAINGER		61593	WATER COOLER PARTS	16.59	
50738	10/20/2014	234.68	1097	GREENWASTE RECOVERY, INC.		61680	SEPT 14 GARBAGE	234.68	
50739	10/20/2014	51,356.01	3106	GROUP 4 ARCHITECTURE, RESEARCH		61613	7/19-8/15 PACSTATION	51,356.01	
50740	10/20/2014	1,582.23	E530	GUIZAR, LISETH		61682	PICNIC 2014	1,582.23	
50741	10/20/2014	15,895.14	1745	HARTFORD LIFE AND ACCIDENT INS		61605	OCT 14 LIFE AD&D	4,705.45	
						61606	OCT 14 LTD	11,189.69	

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50742	10/20/2014	242.45	166	HOSE SHOP, THE INC		61641	SIDEWALK CLEANER RPR	242.45	
50743	10/20/2014	3,096.71	110	JESSICA GROCERY STORE, INC.		61610	OCT 14 CUSTODIAL SVC	3,096.71	
50744	10/20/2014	2,795.12	878	KELLY SERVICES, INC.		61660	TEMP W/E 9/28/14	1,376.18	
50745	10/20/2014	480	852	LAW OFFICES OF MARIE F. SANG	7	61666	TEMP W/E 9/21/14	1,418.84	
50746	10/20/2014	1,811.21	E179	LEGORRETA, PETE		61634	CL#210149,218396,208	480	
50747	10/20/2014	157.1	3059	MAILFINANCE INC		61683	PICNIC 2014	1,811.21	
50748	10/20/2014	368.25	362	MCBRIDE & ASSOCIATES	7	61626	9/28-10/27 LEASE ADM	157.1	
50749	10/20/2014	1,964.81	1052	MID VALLEY SUPPLY INC.		61611	CASE 177707	152.35	
50750	10/20/2014	881	469	MONTEREY BAY UNIFIED AIR		61612	CASE 177707	215.9	
50751	10/20/2014	410.49	3061	NEOFUNDS BY NEOPOST DBA		61617	CLEANING SUPPLIES	1,964.81	
50752	10/20/2014	8,461.44	1063	NEW FLYER IND. CANADA ULC DBA		61640	RIVER VERN MMF FEES	881	
50753	10/20/2014	380.48	4	NORTH BAY FORD LINC-MERCURY		61614	****-****-1598	410.49	
50754	10/20/2014	1,836.97	3115	OFFICE TEAM		61622	INVENTORY PARTS	2,605.45	
50755	10/20/2014	6,689.12	9	PACIFIC GAS & ELECTRIC		61623	REAR EXIT BARRIERS	5,717.66	
50756	10/20/2014	16.19	43	PALACE ART & OFFICE SUPPLY		61659	COVER MECHANISM	138.33	
						61600	INVENTORY PARTS	319.66	
						61657	RPR VEH #1109	60.82	
						61628	TEMP W/E 10/3/14	379.54	
						61661	TEMP W/E 9/19/14	1,023.67	
						61667	TEMP W/E 9/26/14	433.76	
						61576	8/29-9/28 920 PACIFI	3,567.57	
						61652	9/5-10/5 SVT TVM	68.19	
						61653	9/6-10/6 PNR SVT WTC	3,053.36	
						61590	OFFICE SUPPLIES	30.29	
						61631	OFFICE SUPPLIES	-326.21	
						61662	OFFICE SUPPLIES	37.99	
						61663	OFFICE SUPPLIES	27.86	
						61664	OFFICE SUPPLIES	287.15	
						61665	CREDIT OFFICE SUPPLI	-40.89	
50757	10/20/2014	13,520.97	3086	PAPE MACHINERY INC		61583	RPR BUS #2215	13,520.97	
50758	10/20/2014	22.18	E314	PETERSON, ELLYN		61571	TRAVEL REIMBURSEMENT	22.18	

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50759	10/20/2014	43,693.00	2939	PREFERRED BENEFIT		61573	OCT 14 DENTAL	43,693.00	
50760	10/20/2014	200.4	3020	QUEST DIAGNOSTIC INC.		61636	DOT DRUG TESTS	200.4	
50761	10/20/2014	667.51	215	RICOH USA, INC. TX		61633	7/1-9/30 LEASE OPS	238.21	VOIDED
50761	10/20/2014	-667.51	215	RICOH USA, INC. TX		61679	9/17-10/17 IMAGES	449.3	
						61633	7/1-9/30 LEASE OPS	-238.21	**VOID
						61679	9/17-10/17 IMAGES	-449.3	
50762	10/20/2014	833.16	18	SALINAS VALLEY FORD SALES INC		61589	INVENTORY ORDER	833.16	
50763	10/20/2014	1,403.07	107A	SAN LORENZO LUMBER & HOME CTR		61570	9/30/14 STATEMENT	1,403.07	
50764	10/20/2014	246.52	135	SANTA CRUZ AUTO PARTS, INC.		61601	BATTERY	135.88	
						61602	RPR VEH #1124 PC	186.77	
						61603	CREDIT	-58.73	
						61604	CORE CREDIT	-17.4	
50765	10/20/2014	482.4	1040	TERRYBERRY CO., LLC		61588	LONGEVITY AWARDS	246.98	
50766	10/20/2014	495.88	3152	UNIFIRST CORPORATION		61647	LONGEVITY AWARD	235.42	
						61591	TOWELS	69.01	
						61592	UNIFORMS TOWELS MATS	376.2	
						61594	TOWELS UNIFORMS	14.19	
						61618	MATS	6.48	
						61619	TOWELS MOPS MATS	23.01	
						61629	MATS TOWELS	6.99	
50767	10/20/2014	64.72	7	UNITED PARCEL SERVICE		61585	FREIGHT	64.72	
50768	10/20/2014	80.9	2829	VALLEY POWER SYSTEMS, INC.		61624	INVENTORY ORDER	80.9	
50769	10/20/2014	308.88	434	VERIZON WIRELESS	0	61654	9/2-10/1 TELECOMM PC	308.88	
50770	10/20/2014	11,285.64	1043	VISION SERVICE PLAN		61572	OCT 14 VISION	11,285.64	
50771	10/20/2014	75	1165	VU, THANH DR. MD	7	61625	DMV EXAM	75	
50772	10/20/2014	42.37	147	ZEE MEDICAL SERVICE CO.		61681	SAFETY SUPPLIES	42.37	
50773	10/20/2014	1,686.93	3057	ZOOM IMAGING SOLUTIONS, INC.		61678	7/14-7/15 MAINTENANC	1,686.93	
50774	M10/17/14	700	694	CALIFORNIA TRANSIT ASSOC.		61685	CHANGING TIDES CONF	700	MANUAL
50775	M10/20/14	238.21	3024	RICOH USA, INC CA		61686	7/1-9/30 COPIER OPS	238.21	MANUAL

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50776	10/20/14	449.3	215	RICOH USA, INC. TX		61687	8/18-9/17 LEASE OPS	449.3	MANUAL
50777	10/27/2014	2,536.81	3151	8/18-9/17 LEASE OPS					
				ABC BUS INC		61703	INVENTORY ORDER	497.11	
						61705	CREDIT	-15.41	
						61708	BULBS	5.44	
						61736	INVENTORY ORDER	2,049.67	
50778	10/27/2014	730	1016	ALLARD'S SEPTIC SERVICE	7	61728	OCT 14 SERVICE	365	
						61729	OCT 14 SERVICE	365	
50779	10/27/2014	36.85	E930	ALMANZA, CANDIS		61817	TRAVEL REIMBURSEMENT	36.85	
50780	10/27/2014	87.7	294	ANDY'S AUTO SUPPLY	0	61840	INVENTORY PARTS	87.7	
50781	10/27/2014	308.93	001G	AT&T		61847	10/5-11/4 REPEATERS	308.93	
50782	10/27/2014	42.43	2689	B & B SMALL ENGINE CORP		61743	AIR FILTERS	42.43	
50783	10/27/2014	56.53	2363	BATTERIES PLUS #314		61742	BATTERIES	56.53	
50784	10/27/2014	1,608.75	2035	BOWMAN & WILLIAMS INC		61789	PLUMBING ENG PACIFIC	1,608.75	
50785	10/27/2014	6,551.49	1844	BRINKS INCORPORATED		61689	SEPT14 1200B SERVICE	4,110.85	
						61690	SEPT14 1200B SERVICE	2,440.64	
50786	10/27/2014	691,047.16	502	CA PUBLIC EMPLOYEES'		61765	NOV 14 MEDICAL	691,047.16	
50787	10/27/2014	83.66	M022	CAPELLA, KATHLEEN	0	61805	NOV 14 RETIREE SUPP	83.66	
50788	10/27/2014	1,839.41	3081	CAPITOLA MALL LLC	7	61692	NOV 14 RENT	1,839.41	
50789	10/27/2014	1,241.25	2627	CDW GOVERNMENT, INC.		61822	OFFICE SUPPLIES	1,241.25	
50790	10/27/2014	48.22	130	CITY OF WATSONVILLE UTILITIES		61790	9/9-10/13 WTC	48.22	
50791	10/27/2014	3,883.10	909	CLASSIC GRAPHICS		61832	RPR BUS #9805	3,883.10	
50792	10/27/2014	57,149.56	1124	CLEAN ENERGY		61738	LNG 9/25/14	11,521.58	
						61739	LNG 9/27/14	11,449.71	
						61740	LNG 9/19/14	11,083.26	
						61741	LNG 9/30/14	11,377.83	
						61841	LNG 9/23/14	11,717.18	
50793	10/27/2014	130.33	75	COAST PAPER & SUPPLY INC.		61713	CLEANING SUPPLIES	101.08	
						61820	ZIP LOCK BAGS	29.25	
50794	10/27/2014	150	367	COMMUNITY TELEVISION OF		61806	SEP14 BOARD MEETING	150	
50795	10/27/2014	2,572.27	R651	CSAA INSURANCE EXCHANGE		61870	SC 11-13-15	2,572.27	

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50796	10/27/2014	6,804.91	3116	CUMMINS PACIFIC LLP		61731	INVENTORY ORDER	1,534.55	
						61737	INVENTORY ORDER	423.07	
						61786	RPR VEH #2237	2,643.03	
						61787	RPR VEH #2602	2,204.26	
50797	10/27/2014	304.14	1501	D & G SANITATION		61813	PORTABLE TOILETS	304.14	
50798	10/27/2014	41.83	M039	DAVILA, ANA MARIA	0	61798	NOV 14 RETIREE SUPP	41.83	
50799	10/27/2014	32	2567	DEPARTMENT OF JUSTICE		61701	FINGERPRINTING	32	
50800	10/27/2014	840	1222	DIESEL RADIATOR CO, INC.		61750	AIR COOLER	840	
50801	10/27/2014	909.05	1329	DOC AUTO LLC		61761	SMOG VEH #504	39.95	
						61851	SMOG VEH #9951	89.95	
						61852	SMOG VEH #908	59.95	
						61853	SMOG VEH #301	79.95	
						61854	SMOG VEH #602	39.95	
						61855	SMOG VEH #709	39.95	
						61856	SMOG VEH #706	39.95	
						61857	SMOG VEH #711	39.95	
						61858	SMOG VEH #713	39.95	
						61859	SMOG VEH #802	39.95	
						61860	SMOG VEH #715	39.95	
						61861	SMOG VEH #803	79.95	
						61862	SMOG VEH #708	39.95	
						61863	SMOG VEH #110 PC	39.95	
						61864	SMOG VEH #101	39.95	
						61865	SMOG VEH #603	39.95	
						61866	SMOG VEH #317 PC	39.95	
						61867	SMOG VEH #315 PC	39.95	
						61868	SMOG VEH #505	39.95	
50802	10/27/2014	3,640.65	3153	ENVIRONMENTAL LOGISTICS INC		61791	HAZ WASTE	1,933.70	
						61792	HAZ WASTE	1,706.95	
50803	10/27/2014	1,400.00	2937	ERGOVERA	7	61845	ERGONOMIC EVALUATION	1,400.00	
50804	10/27/2014	72.32	372	FEDERAL EXPRESS		61814	FREIGHT	72.32	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT: CHECK JOURNAL DETAIL BY CHECK NUMBER, ALL CHECKS FOR ACCOUNTS PAYABLE DATE: 10/01/14 THRU 10/31/14

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANS. DESCRIPTION	TRANS. AMOUNT	COMMENT
50805	10/27/2014	176.05	1172	FERGUSON ENTERPRISES INC. #795		61788	VALVE FOR SVTC	176.05	
50806	10/27/2014	50,484.20	2295	FIRST ALARM		61695	SEPT14 SECURITY DUBOI	10,662.66	
						61823	SEP. 14 SECURITY PAC	39,761.54	
50807	10/27/2014	3,390.36	2952	FLYERS ENERGY LLC		61824	SEPT 14 DISPATCH PC	60	
50808	10/27/2014	8,943.30	2954	GCR TIRES & SERVICE	7	61843	9/15-9/30 FUEL	3,390.36	
						61766	TIRES	512.07	
						61767	TIRES	895.14	
						61768	TIRES	528.75	
						61769	TIRES	443.87	
						61770	TIRES	563.1	
						61771	TIRES	854.38	
						61772	TIRES	159.37	
						61773	TIRES	12	
						61774	TIRES	963.13	
						61775	TIRES	2,398.23	
						61833	FLAT TIRE RPR	12	
						61834	FLAT TIRE RPR	27.5	
						61835	TIRES	447.57	
						61836	TIRES	1,126.19	
50809	10/27/2014	83.66	M041	GOUVEIA, ROBERT	0	61799	NOV 14 RETIREE SUPP	83.66	
50810	10/27/2014	499.2	282	GRAINGER		61752	INVENTORY ORDER	238.55	
						61779	WATER COOLER BOTTLE	260.65	
50811	10/27/2014	1,062.12	1097	GREENWASTE RECOVERY, INC.		61714	10/1-12/31 BL. & HWY9	58.26	
						61715	10/1-12/31 BBASIN&9	58.26	
						61716	10/1-12/31 HWY17& BC	174.78	
						61717	10/1-12/31 AIRPRT/FR	116.52	
						61718	10/1-12/31GREENV/CAR	58.26	
						61719	10/1-12/31 SQL/COTTO	58.26	
						61720	10/1-12/31 2400FREED	58.26	
						61721	10/1-12/31 FREED/BOW	58.26	
						61722	10/1-12/31 MTHRM/KV	57.81	

Attachment A

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						61723	10/1-12/31 SOL/COTTO	116.37	
						61724	SEPT14 GARBAGE SVT	247.08	
50812	10/27/2014	13,409.00	3109	HANSON BRIDGETT LLP		61732	M#032117.000002	13,409.00	
50813	10/27/2014	652.55	166	HOSE SHOP, THE INC		61780	VALVE PRESSUREWASHER	24.87	
						61821	HOSES	37.19	
						61842	FITTINGS & HOSES	419.89	
						61848	GRACO TIP	170.6	
50814	10/27/2014	4,000.00	2117	IULIANO #2 LLC	7	61699	NOV 14 RENT	4,000.00	
50815	10/27/2014	4,115.16	878	KELLY SERVICES, INC.		61809	TEMP W/E 9/21/14	999.81	
						61810	TEMP W/E 9/28/14	1,057.77	
						61815	TEMP W/E 10/5/14	1,130.22	
						61869	TEMP W/E 10/12/14	927.36	
50816	10/27/2014	9,310.00	3066	KIM FAMILY ENTERPRISES LLP		61697	NOV14 RENT NNN PARK	9,310.00	
50817	10/27/2014	497.6	1233	KIMBALL MIDWEST		61783	NON INVENTORY PARTS	497.6	
50818	10/27/2014	8,333.00	3181	KL2 CONNECTS LLC		61700	MAINT MGR RECRUITMEN	8,333.00	
50819	10/27/2014	435.91	1342	MCW ASSOCIATES, INC.		61830	SEPT 14 SERVICE	435.91	
50820	10/27/2014	88.94	1052	MID VALLEY SUPPLY INC.		61827	CLEANING SUPPLIES	88.94	
50821	10/27/2014	4,118.84	1178	N/S CORPORATION		61727	BUS WASHER PARTS	343.74	
						61793	BUS WASHER PARTS	118.6	
						61828	DRIVERS BRUSH	3,656.50	
50822	10/27/2014	3,544.66	1063	NEW FLYER IND. CANADA ULC DBA		61706	INVENTORY ORDER	39.8	
						61707	INVENTORY ORDER	2,544.33	
						61709	INVENTORY ORDER	913.51	
						61819	PARKING BRAKE COVER	47.02	
50823	10/27/2014	317.81	4	NORTH BAY FORD LINC-MERCURY		61746	RPR VEH #1117 PC	165.01	
						61757	RPR VEH #2603 PC	43.5	
						61760	RPR VEH #2603 PC	93.79	
						61838	HANDLE	15.51	
50824	10/27/2014	1,445.66	3115	OFFICE TEAM		61795	TEMP W/E 10/3/14	216.88	
						61796	TEMP W/E 10/10/14	1,081.60	
						61797	TEMP W/E 10/3/14	147.18	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT: CHECK JOURNAL DETAIL BY CHECK NUMBER, ALL CHECKS FOR ACCOUNTS PAYABLE DATE: 10/01/14 THRU 10/31/14

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50825	10/27/2014	1,008.97	9	PACIFIC GAS & ELECTRIC		61829	9/10-10/8 PARACRUZ	1,008.97	
50826	10/27/2014	360.92	43	PALACE ART & OFFICE SUPPLY		61691	OFFICE SUPPLIES	33.28	
						61702	OFFICE SUPPLIES	180.71	
50827	10/27/2014	12,030.34	3086	PAPE MACHINERY INC		61844	OFFICE SUPPLIES	146.83	
						61704	CORE CREDIT	-108.75	
						61710	INVENTORY ORDER	9,359.47	
						61711	CORE CREDIT	-217.5	
						61733	INVENTORY ORDER	3,214.62	
						61747	CORE CREDIT	-108.75	
						61748	CORE CREDIT	-108.75	
50828	10/27/2014	1,058.00	2947	PEDALERS EXPRESS	7	61807	SEP14 COURIER SVC	1,058.00	
50829	10/27/2014	41.83	M109	PEREZ, CHERYL		61800	NOV 14 RETIREE SUPP	41.83	
50830	10/27/2014	2,186.88	187	POLAR RADIATOR SERVICE INC		61751	RADIATOR	2,186.88	
50831	10/27/2014	106.23	2927	PRAXAIR DISTRIBUTION, INC.		61734	WELDING GAS	106.23	
50832	10/27/2014	455.01	1149	PREFERRED PLUMBING, INC.		61726	RPR PLUMBING DUBOIS	455.01	
50833	10/27/2014	1,799.10	1120	PRO-PAK INDUSTRIES, INC		61812	SAFETY VESTS	1,799.10	
50834	10/27/2014	413.62	1153	REPUBLIC ELEVATOR COMPANY INC		61725	ELEVATOR MAINT	413.62	
50835	10/27/2014	330.85	215	RICOH USA, INC. TX		61811	9/26-10/25 LEASE OPS	330.85	
50836	10/27/2014	38.01	536	RIVERSIDE LIGHTING & ELECTRIC		61712	BULBS	38.01	
50837	10/27/2014	21.35	E533	RODRIGUEZ, SENAIDA		61816	TRAVEL REIMBURSEMENT	21.35	
50838	10/27/2014	83.66	M085	ROSSI, DENISE	0	61801	NOV 14 RETIREE SUPP	83.66	
50839	10/27/2014	41.83	M030	ROWE, RUBY		61802	NOV 14 RETIREE SUPP	41.83	
50840	10/27/2014	3,381.23	18	SALINAS VALLEY FORD SALES INC		61753	INVENTORY ORDER	3,381.23	
50841	10/27/2014	56.19	135	SANTA CRUZ AUTO PARTS, INC.		61782	NON INVENTORY PARTS	15.4	
						61839	WIPER BLADES	40.79	
50842	10/27/2014	15	1944	SANTA CRUZ COUNTY LAW LIBRARY		61688	QUARTERLY COPY ACCT	15	
50843	10/27/2014	488.86	79	SANTA CRUZ MUNICIPAL UTILITIES		61794	9/11-10/10 DUBOIS	488.86	
50844	10/27/2014	537.28	973	SANTA CRUZ NISSAN DODGE VOLKS		61735	HOSE	91.35	
						61759	RPR VEH #1123 PC	91.35	
						61784	RPR VEH #1127 PC	354.58	
50845	10/27/2014	622.12	149	SANTA CRUZ SENTINEL	0	61762	LEGAL AD	205.36	

Attachment A

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						61763	LEGAL AD	205.36	
						61764	LEGAL AD	211.4	
50846	10/27/2014	10,438.06	977	SANTA CRUZ TRANSPORTATION, LLC		61778	SEPT 14 TRANSPORT SV	10,438.06	
50847	10/27/2014	264	957	SECURITY SHORING & STEEL PLT		61696	8/24-9/23 MUD PLATES	264	
50848	10/27/2014	2,500.00	2267	SHAW / YODER / ANTIWIH, INC.		61776	OCT 14 LEGISLATE SVC	2,500.00	
50849	10/27/2014	210	1121	SILENT PARTNER SECURITY INC.		61837	10/1-12/31 ALARM	210	
50850	10/27/2014	1,500.00	1277	SJB GLOBALNET, INC.		61831	OCT 14 SUPPORT SVC	1,500.00	
50851	10/27/2014	41.83	M054	SLOAN, SUZANNE	0	61803	NOV 14 RETIREE SUPP	41.83	
50852	10/27/2014	13,322.53	1075	SOQUEL III ASSOCIATES	7	61693	NOV 14 RENT	13,322.53	
50853	10/27/2014	974.07	3108	SOUND WAVES INSULTION INC		61785	INVENTORY ORDER	974.07	
50854	10/27/2014	1,564.00	1976	SPORTWORKS NORTHWEST, INC.		61749	BIKE RACKS	1,564.00	
50855	10/27/2014	8,750.00	2871	STATE ELECTRIC GENERATOR		61849	TEST GENERATORS	8,750.00	
50856	10/27/2014	7,200.00	1347	TECHNICAL SERVICES ASSOC., INC		61694	10/13-9/14PURID MAIN	7,200.00	
50857	10/27/2014	407.63	2675	THOMSON REUTERS BARCLAYS WEST		61730	SEPT 14 SERVICES	407.63	
50858	10/27/2014	1,630.32	2207	TY CUSTOM DESIGN	0	61826	PATCHES	1,630.32	
50859	10/27/2014	362.58	3037	TYCO INTEGRATED SECURITY		61846	11/14-1/15ALARMS GOLF	362.58	
50860	10/27/2014	357.6	3152	UNIFIRST CORPORATION		61744	UNIFORMS	282.51	
						61745	TOWELS	69.01	
						61777	MAT TOWELS	6.08	
50861	10/27/2014	503.59	2829	VALLEY POWER SYSTEMS, INC.		61754	INVENTORY ORDER	464.1	
						61755	INVENTORY ORDER	29.54	
50862	10/27/2014	782.15	434	VERIZON WIRELESS	0	61756	INVENTORY ORDER	9.95	
						61808	9/2-10/1 PTT FAC	319.14	
						61818	9/2-10/1 PTT PC	463.01	
50863	10/27/2014	1,754.50	1353	VISION COMMUNICATIONS		61758	OCT 14 MAINTENANCE	1,754.50	
50864	10/27/2014	150	1165	VU, THANH DR. MD	7	61825	DMV EXAM	75	
						61850	DMV EXAM	75	
50865	10/27/2014	3,500.00	3074	WAVE CREST DEVELOPMENT INC.		61698	NOV 14 RENT	3,500.00	
50866	10/27/2014	70	682	WEISS, AMY L.	7	61781	BOD 9/26 INTERPRETER	70	
50867	10/27/2014	41.83	M088	YAGI, RANDY	0	61804	NOV 14 RETIREE SUPP	41.83	
50868	M10/24/14	135.06	T266	GALLAGHER, DENISE CV 177707		61871	CV 177707	135.06	MANUAL

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT: CHECK JOURNAL DETAIL BY CHECK NUMBER, ALL CHECKS FOR ACCOUNTS PAYABLE DATE: 10/01/14 THRU 10/31/14

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANS. DESCRIPTION	TRANS. AMOUNT	COMMENT
50869	M10/29/14	1,836.00	80	STATE BOARD OF EQUALIZATION JUL-SEP 14 SALES TAX		62015	JUL-SEP 14 SALES TAX	1,836.00	MANUAL

TOTAL 1,955,561.99 ACCOUNTS PAYABLE TOTAL CHECKS 293 1,955,561.99



DATE: January 23, 2015

TO: Board of Directors

FROM: Alex Clifford, CEO

**SUBJECT: ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD
OF DIRECTORS MEETING OF JANUARY 9, 2015**

I. RECOMMENDED ACTION

That the Board of Directors Accept and File the Minutes for the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Meeting of January 9, 2015

II. SUMMARY

- Staff is providing minutes from the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Meeting of January 9, 2015.
- Each meeting, staff will provide minutes from the previous METRO Board of Directors meeting

III. DISCUSSION/BACKGROUND

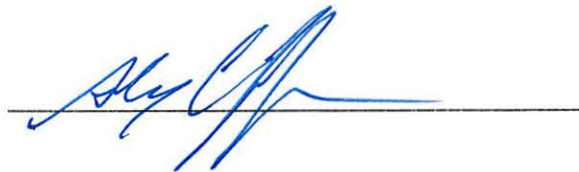
The Board requested that staff include, in the Board Packet, minutes for previous METRO Board of Directors meetings. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

IV. ATTACHMENTS

Attachment A: Draft minutes for the Board of Directors Meeting of January 9, 2015

V. APPROVALS:

Alex Clifford, CEO/General Manager



Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
REGULAR MEETING
JANUARY 9, 2015 – 8:30 AM
SANTA CRUZ METRO ADMIN OFFICES
110 VERNON STREET
SANTA CRUZ, CA 95060**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, January 9, 2015, at the METRO Admin offices located at 110 Vernon Street in Santa Cruz, CA.

The Board Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz Metro's Administrative offices at 110 Vernon Street, Santa Cruz, California.

This document has been created with accessibility in mind. This document passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com

SECTION I: OPEN SESSION

1 SWEAR IN NEW DIRECTORS

Judge Paul M. Marigonda, Santa Cruz County Superior Court Judge, was present to swear in METRO's new and returning Directors:

- o Ed Botorff, representing City of Capitola;
- o Mike Rotkin, representing County of Santa Cruz;
- o Donna Blitzer, ex-officio Director; and,
- o Dene Bustichi, representing the City of Scotts Valley

Judge Marigonda expressed his appreciation for the METRO and its contributions to the County and Courts systems.

Ed Botorff introduced himself and expressed his enthusiasm to serve as a member of the Board.

Mike Rotkin said he had served previously and is honored to be reappointed.

2 CALL TO ORDER at 8:32A

3 ROLL CALL: The following Directors were present, representing quorum:

Director Dene Bustichi (Chair)	City of Scotts Valley
Director Ed Botorff	City of Capitola
Director Karina Cervantez	City of Watsonville
Director Zach Friend	County of Santa Cruz
Director Deborah Lane	County of Santa Cruz
Director John Leopold	County of Santa Cruz
Director Bruce McPherson	County of Santa Cruz
Director Mike Rotkin	County of Santa Cruz
Ex-Officer Director Donna Blitzer	UCSC

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9-03A.1

Attachment A

STAFF PRESENT:

Alex Clifford, CEO

Brooke Miller, Santa Cruz County Counsel, appeared in place of Leslyn Syren, General Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Heather Adamson, AMBAG

Debbie Kinslow, METRO

April Warnock, METRO

Joan Jeffries, METRO

Carolyn Derwing, METRO

4 ANNOUNCEMENTS

Dene introduced Don Lane, Mayor of the City of Santa Cruz, and Cynthia Chase, City of Santa Cruz Councilmember.

Chair Bustichi opened the microphone to attendees for announcements.

There were none.

5 COMMUNICATIONS TO THE BOARD OF DIRECTORS

Chair Bustichi opened the microphone to attendees for announcements.

There were none.

6 LABOR ORGANIZATION COMMUNICATIONS

Chair Bustichi opened the microphone to attendees for announcements.

Eduardo Montesino, UTU representative, Will Regan, VMU representative, Manny Martinez, SEIU representative, and Carolyn Derwing, SEA President, individually approached the podium to bid everyone a Happy New Year and welcome the new Board members.

7 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Chair Bustichi announced the revision to Item 8-10 of the agenda packet was distributed at today's meeting. It includes a revised Staff Report, a revised Attachment A and Attachment B, a contract amendment.

CEO Clifford noted that this is a "no cost" item.

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9-03A.2

Attachment A

CONSENT AGENDA

- 8-01 RECOMMENDED ACTION ON TORT CLAIMS
- 8-02 NOTICE OF ACTIONS TAKEN IN CLOSED SESSION
- 8-03 ACCEPT AND FILE PRELIMINARY APPROVED CHECKS JOURNAL DETAIL FOR THE MONTH OF SEPTEMBER 2014
- 8-04 ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETING OF DECEMBER 12, 2014
- 8-05 CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR PURCHASE OF HEAVY DUTY COACH BATTERIES
- 8-06 CONSIDER ADOPTING A RESOLUTION AUTHORIZING THE CEO TO SUBMIT AN APPLICATION AND SIGN NECESSARY AGREEMENTS TO OBTAIN PROPOSITION 1B FUNDING FROM THE FY15 CALIFORNIA TRANSIT SECURITY GRANT PROGRAM
- 8-07 CONSIDERATION OF AUTHORIZATION TO USE THE CALACT/MBTA PURCHASING COOPERATIVE CONTRACT FOR THE PURCHASE OF TWO (2) MINIVANS FOR THE PARACRUZ DEPARTMENT IN A TOTAL AMOUNT NOT TO EXCEED \$93,517
- 8-08 CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A CONTRACT EXTENSION WITH DAY WIRELESS SYSTEMS FOR LAND MOBILE RADIO NETWORK UPGRADE THROUGH AUGUST 3, 2015
- 8-09 CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A NEW LEASE WITH JOSE VILLA DBA LA MANCHA
- 8-10 CONSIDERATION OF AN ADD SERVICE REQUEST FOR GROUP 4 TO CONDUCT A DESIGN CHARRETTE FOR PACIFIC STATION RECOMMENDED ACTION

ACTION: ACTION TO APPROVE THE CONSENT AGENDA.

MOTION: DIRECTOR ROTKIN SECONDED: DIRECTOR McPHERSON

MOTION UNANIMOUSLY WITH 8 AYES (BUSTICHI, BOTTORFF, CERVANTEZ, FRIEND, LANE, LEOPOLD, McPHERSON AND ROTKIN).

REGULAR AGENDA

- 9 ELECTION OF CHAIR, VICE CHAIR AND APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMITTEE (SCRTC) AND OTHER COMMITTEES

At the suggestion of Director Leopold, CEO Clifford and General Counsel Syren will develop a revision to the METRO Bylaws to change the nomination and voting process of new Directors to the month of February. Director Rotkin noted that this had been a problem historically.

ACTION: ACTION TO APPROVE THE CEO PROPOSING NEW LANGUAGE TO THE BYLAWS WHICH WILL CHANGE THE NOMINATION AND VOTING PROCESS OF NEW DIRECTORS TO THE MONTH OF FEBRUARY.

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9-03A.3

Attachment A

MOTION: DIRECTOR LEOPOLD SECONDED: DIRECTOR ROTKIN

MOTION UNANIMOUSLY WITH 8 AYES (BUSTICHI, BOTTORFF, CERVANTEZ, FRIEND, LANE, LEOPOLD, McPHERSON AND ROTKIN).

10 MONTHLY BUDGET STATUS REPORT YEAR TO DATE AS OF SEPTEMBER 30, 2014

Debbie Kinslow, Assistant Finance Manager, presented the Monthly Budget Status Report.

Director Rotkin asked for further clarification regarding the sales tax estimate. CEO Clifford explained that the entire region is producing less sales tax revenue but hopes for an uptick with the holiday season quarter. In addition, the summer program meant to encourage student ridership met with unanticipated costs. CEO Clifford hopes to resolve the lack of reliable farebox and ridership data going forward.

Director Leopold asked if UCSC students' return to school impacted revenue. CEO Clifford responded that the later timing of students returning to school did have an adverse effect.

ACTION: ACTION TO APPROVE THE MONTHLY BUDGET STATUS REPORT AS PRESENTED.

MOTION: DIRECTOR LEOPOLD SECONDED: DIRECTOR ROTKIN

MOTION UNANIMOUSLY WITH 8 AYES (BUSTICHI, BOTTORFF, CERVANTEZ, FRIEND, LANE, LEOPOLD, McPHERSON AND ROTKIN).

11 CY15 STATE AND FEDERAL LEGISLATIVE AGENDA

CEO Clifford elaborated on the details of his report and emphasized the work being undertaken on the Operations and Capital fronts; e.g., legislative efforts are tied to structural deficit actions. The Structural Deficit Workshop will continue at the next Board meeting.

Discussion among the Board Members and CEO Clifford evolved around possible legislative changes to the gas tax and transit implications. CEO Clifford will keep the Board apprised as to any legislative actions and reminded the Board that he would be happy to hear from them at any time and solicits their support for new concepts.

At Director Rotkin's suggestion, CEO Clifford will clarify the "earmark" language within the Federal Legislative attachment.

Director McPherson requested CEO Clifford provide the Board with an update on Governor Brown's budget when available.

ACTION: ACTION TO APPROVE THE CY15 STATE AND FEDERAL LEGISLATIVE AGENDA AS PRESENTED.

MOTION: DIRECTOR LEOPOLD SECONDED: DIRECTOR ROTKIN

MOTION UNANIMOUSLY WITH 8 AYES (BUSTICHI, BOTTORFF, CERVANTEZ, FRIEND, LANE, LEOPOLD, McPHERSON AND ROTKIN).

With Chair Bustichi's approval, CEO Clifford introduced Brooke Miller, Santa Cruz County Counsel, who was filling in for the METRO's General Counsel, Leslyn Syren. He reminded the Board that he had committed to provide an update to the 180/180

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9-03A.4

Attachment A

proposal at November 2014's Board meeting. This update will be provided at the February 13, 2015 Board meeting.

CEO Clifford announced that Claire Fliesler will be leaving METRO to take on a position as a Planner with the City of Santa Cruz and expressed his appreciation to Claire for her contributions during her tenure.

CEO Clifford asked the Board members to allocate four hours for the January 23, 2015 Board Meeting: 2 hours for the Public Hearing on Routes 6 and 68 and 2 hours addressing the Structural Deficit Workshop. Director McPherson added that tough decisions need to be made in the next two years. He and other members of the Board are appreciative of the detail provided by CEO Clifford and his team in this arena.

12 Chair Bustichi announced the next meeting is scheduled for Friday, January 23, 2015 at 9:00AM at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz.

13 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
None.

14 ADJOURNMENT

Director Rotkin moved for adjournment at 9:15AM.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.

DRAFT

9-03A.5

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DATE: January 23, 2015
TO: Board of Directors
FROM: Alex Clifford, CEO
SUBJECT: **ACCEPT AND FILE SANTA CRUZ COUNTY REGIONAL
TRANSPORTATION COMMISSION MEETING MINUTES FROM
DECEMBER 4, 2014**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the minutes of the Santa Cruz County Regional Transportation Commission (SCCRTC).

II. SUMMARY

- Per the action taken by the Board of Directors, staff is providing the minutes from the most recent meetings of the SCCRTC.
- Each month staff will provide the minutes from the previous SCCRTC meetings.

III. DISCUSSION/BACKGROUND

The Board requested that staff include in the Board Packet information relating to the voting results from the appointees to the SCCRTC. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request

IV. FINANCIAL CONSIDERATIONS/IMPACT

None.

V. ALTERNATIVES CONSIDERED

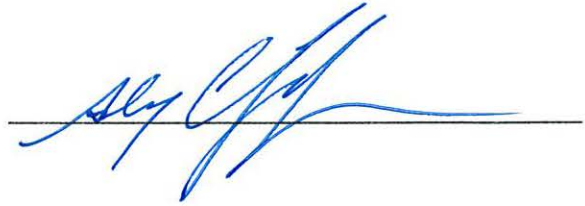
None.

VI. ATTACHMENTS

Attachment A: Minutes of the December 4, 2014 Regular SCCRTC Meeting

VII. APPROVALS:

Alex Clifford, CEO/General Manager



Attachment A



Santa Cruz County Regional Transportation Commission

Minutes

**Thursday, December 4, 2014
9:00 a.m.**

**Santa Cruz County Council Chambers
701 Ocean St.
Santa Cruz, CA**

1. Roll call

The meeting was called to order at 9:03 a.m.

Members present:

Tim Gubbins (ex-officio)
Dennis Norton
Greg Caput
Zach Friend
Daniel Dodge
Randy Johnson
John Leopold

Don Lane
Eduardo Montesino
Neal Coonerty
Bruce McPherson
Lynn Robinson
Dene Bustichi

Staff present:

George Dondero
Grace Blakeslee
Rachel Moriconi
Karena Pushnick
Amy Naranjo

Luis Mendez
Yesenia Parra
Ginger Dykaar
Maggie Bardacke

2. Oral communications

Jack Nelson, resident of Santa Cruz County, relayed that an article from the December issue of Scientific American magazine discussed how the polar jet stream is heating the arctic at a faster pace than the rest of the planet. He stated that the Citizens' Climate Lobby, endorses raising the price of gasoline to reflect the true cost of fossil fuels. The goal being to encourage creative approaches to move around without a vehicle in order to reduce the demand to widen Highway 1 and save money by lessening the cost of highway maintenance.

3. Additions or deletions to consent and regular agendas

A handout for Item 18 was distributed.

CONSENT AGENDA

Commissioner Leopold moved and Commissioner Robinson seconded the consent agenda. The motion passed unanimously, with Commissioners Lane, Leopold, Robinson, McPherson, Montesino, Caput, Coonerty, Friend, Dodge, Bustichi, Norton, and Johnson voting "aye."

MINUTES

4. Approved draft minutes of the November 6, 2014 Regional Transportation Commission meeting
5. Approved draft minutes of the November 6, 2014 Service Authority for Freeway Emergencies (SAFE) meeting
6. Accept draft minutes of the November 13, 2014 Budget and Administration/Personnel Committee meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

No consent items

BUDGET AND EXPENDITURES ITEMS

7. Accepted status report on Transportation Development Act (TDA) revenues

ADMINISTRATION ITEMS

8. Approved contract for RTC office lease

INFORMATION/OTHER ITEMS

9. Accepted monthly meeting schedule
10. Accepted correspondence log
11. Accepted letters from RTC committees and staff to other agencies - *none*

12. Accepted miscellaneous written comments from the public on RTC projects and transportation issues
13. Accepted information items
 - a. Letter from California Legislature to express concern regarding the proposal from the California Environmental Protection Agency (CalEPA) and Air Resources Board (ARB) to identify “disadvantaged communities” and the benefits allocated to these communities from Cap and Trade program revenues
 - b. Letter from the California Intercity Passenger Rail (CIPR) Leadership Coalition regarding the draft guidelines for the Affordable Housing and Sustainable Communities (AHSC) Program

REGULAR AGENDA

14. Commissioner reports– oral reports- *none*
15. Director’s report – oral report

Executive Director George Dondero updated the Commission on the Passenger Rail Service Study. He noted that the project is ongoing and the consultants are still analyzing data in coordination with RTC staff. Staff work is underway and further details will be brought to the January or February meeting. He noted that the RTC is currently being audited by Caltrans to determine the overhead charges on grants awarded to the RTC. A report of the results is expected late March to early April. He also recommended the Commission view an online video titled “Just Your Average Sidewalk” (Agenda Item 15a).

16. Appoint 2015 RTC Chair and Vice Chair

Commissioner Dodge arrived

Commissioner Montesino appointed John Leopold as Chair and Commissioner Don Lane as Vice Chair. Commissioner Montesino moved and Commissioner Dodge seconded a motion to approve the appointments. The motion passed unanimously, with Commissioners Lane, Robinson, McPherson, Montesino, Caput, Coonerty, Friend, Dodge, Leopold, Norton, Johnson, Bustichi voting “aye.”

Commissioner Leopold continued the meeting as Chair

17. Caltrans report and consider action items

Tim Gubbins, Caltrans, presented his District Director’s report. He reminded everyone to drive carefully in rainy weather; reported that the Highway 152

pavement overlay project was postponed due to weather; gave an update on the crosswalks and parking on Highway 9 in Boulder Creek; said that pavement work at the rail crossing on Highway 129 is funded by Iowa Pacific and should begin shortly; and announced that Steve Price, Caltrans District 5 Deputy Director of Maintenance and Operations, is retiring after working 23 years with the district.

Commissioners discussed how to reduce drivers' speed on state highways; appreciation of Caltrans for the work done on the Highway 9 corridor, projects in South County, for providing tips for driving in rainy weather, and waiving fees for a street parade in Watsonville.

18. Project Updates from County of Santa Cruz Public Works – oral presentation

Steve Wiesner, Assistant Director of Public Works, gave a presentation on projects funded by the RTC in unincorporated areas of the County including Nelson Road, Seacliff State Park, Aptos Village, Twin Lakes, Casserly Bridge, Smith Road, Highway 17, East Cliff Drive, and Freedom Boulevard. He suggested that Commissioners and the public view a 60 Minutes episode on gas taxes and said that the County is looking at local taxes that could provide more funding to support work to improve local roads. He thanked his staff, Public Works Director John Presleigh, and expressed appreciation for RTC Commissioners and staff.

Commissioners discussed the excellent work the County has done through cooperation with schools, jurisdictions, and the State; expressed appreciation for the maintenance projects that have been completed and all the county is doing with the little funding available; and the completion of the County's first green bike lane in Soquel.

19. Mural for Railroad Bridge Abutment in Capitola

Deputy Director Luis Mendez presented the staff report.

After brief discussion, Commissioner Bustichi moved and Commissioner Robinson seconded the staff recommendation to approve the painting of a mural on the western abutment wall of the railroad bridge over Wharf Road in Capitola depicting beach goers traveling to Capitola Village surrounded by begonia flowers. The motion passed unanimously, with Commissioners Lane, Robinson, McPherson, Montesino, Caput, Coonerty, Friend, Dodge, Leopold, Norton, Johnson, Bustichi voting "aye."

20. Unified Corridors Plan (UCP)

Senior Transportation Planner Grace Blakeslee presented the staff report.

Commissioners discussed the need and cost for consultants to produce county-wide transportation modeling tools; the importance of partnering with Metro;

the importance of considering what is ahead to assure tools will be applicable in future, for example SB 743; the technical knowledge required to create modeling tools and the differences between the expertise of a consultant and RTC staff; and the fact that having good modeling tools is a foundation for good transportation planning.

Jack Nelson, County Resident, said that he saw the UCP modeling tool as a way to ask a better question in order to get a better answer; noted that there are other county corridors used by cyclists; that past models were not very good at predicting future travel; and the importance of community input.

Heather Adamson, Principal Planner with the Association of Monterey Bay Area Governments (AMBAG), stated that AMBAG hires consultants to work with staff to build very specialized transportation modeling tools and that it is common for counties to develop sub-regional models as the regional models do not have the sensitivity at the local level. The data from their tools are used when applying for grants and funding as well as SB375 requirements.

Commissioner Norton moved and Commissioner Montesino seconded the staff recommendation to approve a resolution authorizing the Executive Director to enter into a Memorandum of Understanding with the County of Santa Cruz for development of countywide transportation modeling tools. The motion passed **(Resolution 9-15)** with Commissioner Lane, McPherson, Friend, Coonerty, Caput, Montesino, Dodge, Robinson, Norton and Leopold voting "aye" and Commissioners Bustichi and Johnson voting "no."

Commissioner Friend departed the meeting.

21. Santa Cruz Rail Line Bridge Rehabilitation Project

Deputy Director Luis Mendez presented the staff report.

Commissioners discussed California Coastal Commission permits; the construction's project management company; the project's completion schedule and cost; and the ad-hoc committee membership and procedures.

Commissioner Leopold will appoint an ad-hoc committee for the Rail Line Bridge Rehabilitation project's contract change orders.

Commissioner Robinson moved and Commissioner Norton seconded to:

1. Approve temporary borrowing from the Regional Surface Transportation Program (RSTP) Exchange fund to pay invoices associated with the Santa Cruz Branch Rail Line Rehabilitation project.

The motion passed unanimously, with Commissioners Norton, Lane, Robinson, Montesino, Caput, Coonerty, Bustichi, Dodge, Johnson, McPherson, and Leopold voting "aye."

Attachment A

22. Adjourned to special meeting of the Service Authority for Freeway Emergencies at 10:57 am.
23. Next meetings

The next RTC meeting is scheduled for Thursday, January 15 at 9:00 a.m. at the Santa Cruz City Council 809 Center St., Santa Cruz CA
The next meeting of the Transportation Policy Workshop is scheduled for Thursday, February 19, 2015 at 9:00 a.m. at the RTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

Yesenia Parra, Administrative Services Officer

Attendees

Heather Adamson
Brooke Miller
Steve Wiesner
Jack Nelson
John Presleigh
Gine Johnson

AMBAG
County Counsel
County Dept. of Public Works
Resident
County Dept. of Public Works
Commissioner McPherson's office



DATE: January 23, 2015
TO: Board of Directors
FROM: April Warnock, Paratransit Superintendent
**SUBJECT: ACCEPT AND FILE THE METRO PARACRUZ OPERATIONS STATUS
REPORT FOR OCTOBER AND NOVEMBER 2014**

I. RECOMMENDED ACTION

That METRO's Board of Directors accept and file the Metro ParaCruz Operations Status Report for October and November 2014.

II. SUMMARY

- Summary review of monthly operational statistics for ParaCruz.
- Summary of monthly operational information about ParaCruz.

III. DISCUSSION/BACKGROUND

Comparing October 2013 statistics to October 2014, ParaCruz rides increased by 841 rides.

Comparing September 2014 statistics to October 2014, ParaCruz rides increased by 891 single trips. While October's increase in rides follows the historical trend-line, the actual number of rides is higher than in previous years. In addition to September's large increase in the number of from August, the increase from September to October resulted in October 2014 marking the highest number of rides ParaCruz performed in one month, in their METRO history (9607).

Comparing November 2013 statistics to November 2014, ParaCruz rides increased by 269. Comparing October 2014 statistics to November 2014 statistics, rides decreased by 1892.

METRO ParaCruz' Operator positions were at the fully funded level at this time, at 35 Operators.

METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Santa Cruz Metropolitan Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.

This staff report has been coordinated with statistics provided by the Finance and Fleet Departments. Additional data was provided by the Eligibility Coordinator.

IV. FINANCIAL CONSIDERATIONS/IMPACT

There are no financial considerations for this report.

V. ALTERNATIVES CONSIDERED

- Not Applicable.

VI. ATTACHMENTS

- Attachment A:** ParaCruz On-time Performance Chart
Attachment B1: Comparative Operating Statistics Tables for October
Attachment B2: Comparative Operating Statistics Tables for November
Attachment C: Number of Rides Comparison Chart
Attachment D: Shared vs. Total Rides Chart
Attachment E: Mileage Comparison Chart and Year to Date Mileage Data
Attachment F: Eligibility Chart

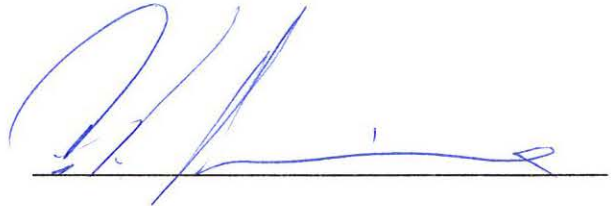
VII. APPROVALS:

April Warnock,
Paratransit Superintendent



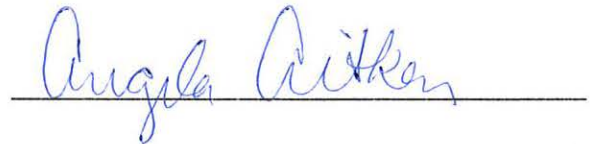
A handwritten signature in blue ink, reading "April Warnock", written over a horizontal line.

Approved as to form:
Ciro Aguirre, COO



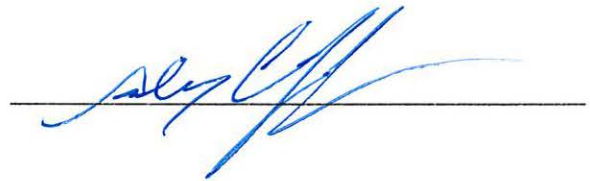
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Approved as to fiscal impact:
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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ATTACHMENT A

Board of Directors
Board Meeting January 23, 2015

ParaCruz On-time Performance Report

	October 2013	October 2014
Total pick ups	8766	9607
Percent in "ready window"	94.88%	90.02%
1 to 5 minutes late	2.09%	4.15%
6 to 10 minutes late	1.16%	2.44%
11 to 15 minutes late	.90%	1.39%
16 to 20 minutes late	.43%	.86%
21 to 25 minutes late	.21%	.46%
26 to 30 minutes late	.13%	.32%
31 to 35 minutes late	.06%	.21%
36 to 40 minutes late	.10%	.10%
41 or more minutes late (excessively late/missed trips)	.05%	.05%
Total beyond "ready window"	5.12%	9.98%

During the month of October 2014, ParaCruz received nine (9) Customer Service Reports. Two (2) reports were valid. Five (5) of the reports were complaints that were not verifiable or valid. Two (2) of the reports were compliments.

	November 2013	November 2014
Total pick ups	7446	7715
Percent in "ready window"	95.88%	90.99%
1 to 5 minutes late	1.57%	3.50%
6 to 10 minutes late	1.15%	1.80%
11 to 15 minutes late	.59%	1.12%
16 to 20 minutes late	.38%	.71%
21 to 25 minutes late	.23%	.46%
26 to 30 minutes late	.12%	.18%
31 to 35 minutes late	.03%	.09%
36 to 40 minutes late	.05%	.05%
41 or more minutes late (excessively late/missed trips)	.00%	.06%
Total beyond "ready window"	4.12%	9.01%

During the month of November 2014, ParaCruz received seven (7) Customer Service Reports. Two (4) reports were valid. Two (2) of the reports were complaints that were not verifiable or valid. One (1) of the reports was a compliment.

ATTACHMENT A

Board of Directors
Board Meeting January 23, 2015

In March of 2014, METRO ParaCruz received an upgrade to their scheduling software, Trapeze. The upgrade was needed to prepare Trapeze for the addition of Mobile Data Computers (MDC's) to the system, those installations happened in mid-May. July 2014 was the first full month of real-time data entered by Operators into the MDC's. Recognizing that data was manually entered previously, from handwritten manifests, by Operators and Reservationists, it is not surprising that there is a shift in the data being gathered and compiled. The 'on-time' statistics reflected utilizing the 'real-time' equipment reflects a lower level of 'on time' performance than previously realized, as shown in the chart above.

ATTACHMENT B1

Board of Directors
Board Meeting January 23, 2015

Comparative Operating Statistics through October 2014.

	October 2013	October 2014	Fiscal 13-14	Fiscal 14-15	Performance Averages	Performance Goals
Requested	9350	10,441	33,864	35,700	8766	
Performed	8766	9607	32,074	33,866	8220	
Cancels	18.56%	21.56%	18.10%	19.74%	20.15%	
No Shows	2.82%	2.73%	2.81%	2.89%	3.04%	Less than 3%
Total miles	62,420	68,305	227,877	249,415	59,494	
Av trip miles	5.10	5.22	5.0	5.35	5.22	
Within ready window	94.88%	90.02%	94.99%	91.21%	93.58%	92.00% or better
Excessively late/missed trips	4	4	9	15	3.42	Zero (0)
Call center volume	N/A	6875	N/A	N/A	N/A	VOIP being UPDATED
Hold times less than 2 minutes	N/A	95.0%	N/A	N/A	N/A	Greater than 90%
Distinct riders	782	888	1299	1317	815	
Most frequent rider	56 rides	60 rides	204 rides	213 rides	58 rides	
Shared rides	65.0%	66.9%	65.5%	64.4%	64.27%	Greater than 60%
Passengers per rev hour	2.13	2.09	2.04	1.98	1.98	Greater than 1.6 passengers/hour
Rides by supplemental providers	17.12%	8.18%	14.02%	6.05%	6.24%	No more than 25%
Vendor cost per ride	\$25.73	\$23.39	\$23.85	\$24.75	\$24.36	
ParaCruz driver cost per ride (estimated)	\$28.31	\$29.54	\$31.19	\$31.13	\$29.43	
Rides < 10 miles	64.28%	63.98%	64.32%	63.45%	63.18%	
Rides > 10	35.72%	36.02%	35.68%	36.55%	36.82%	
Denied Rides	0	0	0	0	0	Zero

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ATTACHMENT B2

Board of Directors
Board Meeting January 23, 2015

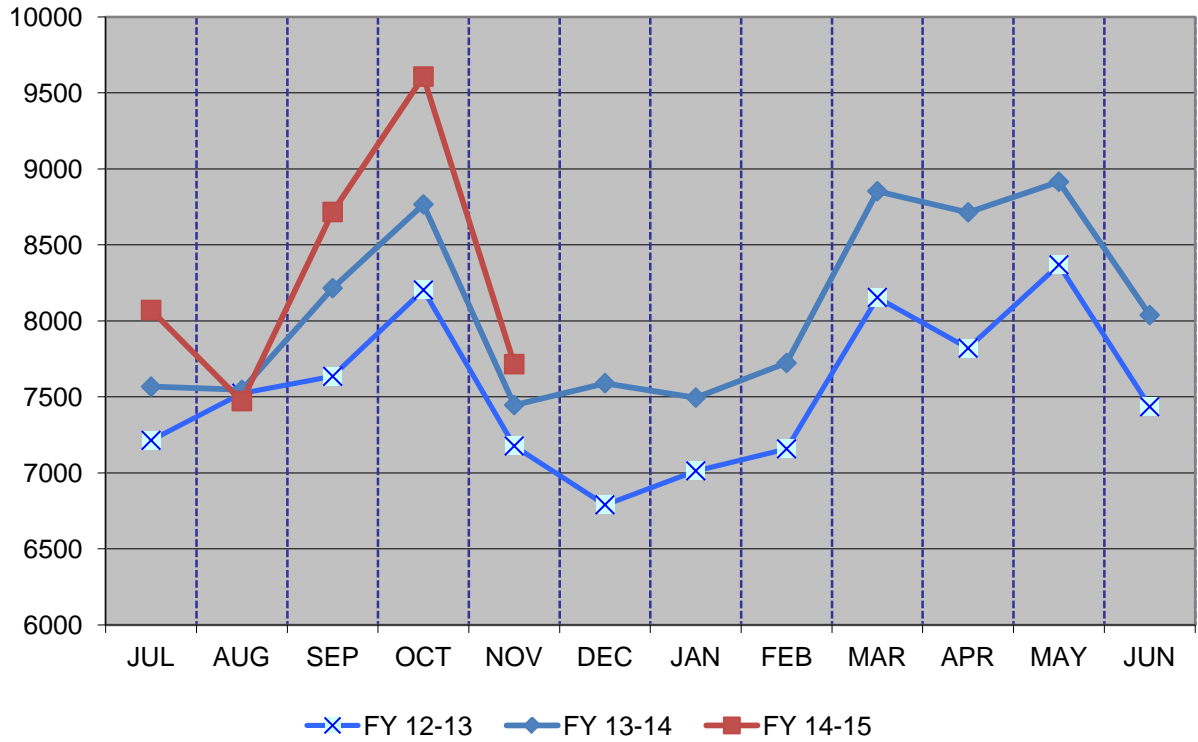
Comparative Operating Statistics through November 2014.

	November 2013	November 2014	Fiscal 13-14	Fiscal 14-15	Performance Averages	Performance Goals
Requested	8235	8396	42,099	85,453	8780	
Performed	7446	7715	39,520	79,895	8242	
Cancels	22.02%	22.19%	18.86%	19.67%	20.17%	
No Shows	2.68%	3.32%	2.78%	2.95%	3.09%	Less than 3%
Total miles	53,017	55,269	280,894	570,502	59,682	
Av trip miles	4.96	5.2	4.99	4.77	5.06	
Within ready window	95.88%	90.99%	95.16%	95.26%	93.17%	92.00% or better
Excessively late/missed trips	0	5	9	27	3.83	Zero (0)
Call center volume	N/A	6875	N/A	N/A	N/A	VOIP being UPDATED
Hold times less than 2 minutes	N/A	94.6%	N/A	N/A	N/A	Greater than 90%
Distinct riders	778	809	1394	1391	818	
Most frequent rider	55 rides	52 rides	246 rides	253 rides	58 rides	
Shared rides	64.0%	65.9%	65.2%	64.7%	64.43%	Greater than 60%
Passengers per rev hour	2.01	2.01	2.04	1.98	1.98	Greater than 1.6 passengers/hour
Rides by supplemental providers	11.21%	3.78%	13.54%	5.63%	5.62%	No more than 25%
Vendor cost per ride	\$25.60	\$24.38	\$24.12	\$24.70	\$24.25	
ParaCruz driver cost per ride (estimated)	\$32.66	\$31.17	\$31.48	\$30.84	\$29.30	
Rides < 10 miles	63.36%	63.42%	64.14%	63.42%	63.19%	
Rides > 10	36.64%	36.58%	35.86%	36.58%	36.81%	
Denied Rides	0	0	0	0	0	Zero

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ATTACHMENT C

NUMBER OF RIDES COMPARISON CHART



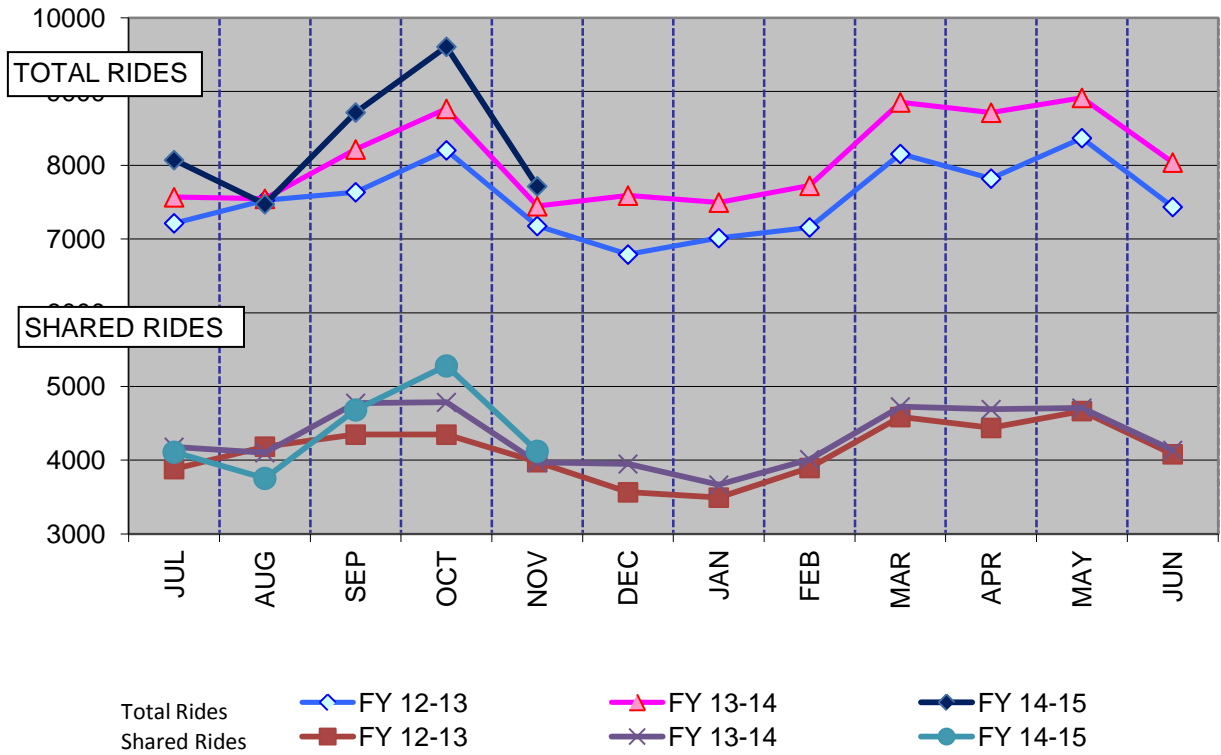
Data Table for Number of Rides performed monthly.

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 12-13	7214	7524	7635	8203	7177	6790	7013	7158	8154	7820	8369	7435
FY 13-14	7567	7546	8215	8766	7446	7590	7495	7723	8853	8714	8915	8038
FY 14-15	8071	7472	8716	9607	7715							

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ATTACHMENT D

TOTAL RIDES vs. SHARED RIDES



Data table for total number of rides provided.

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 12-13	7214	7524	7635	8203	7177	6790	7013	7158	8154	7820	8369	7435
FY 13-14	7567	7546	8215	8766	7446	7590	7495	7723	8853	8714	8915	8038
FY 14-15	8071	7472	8716	9607	7715							

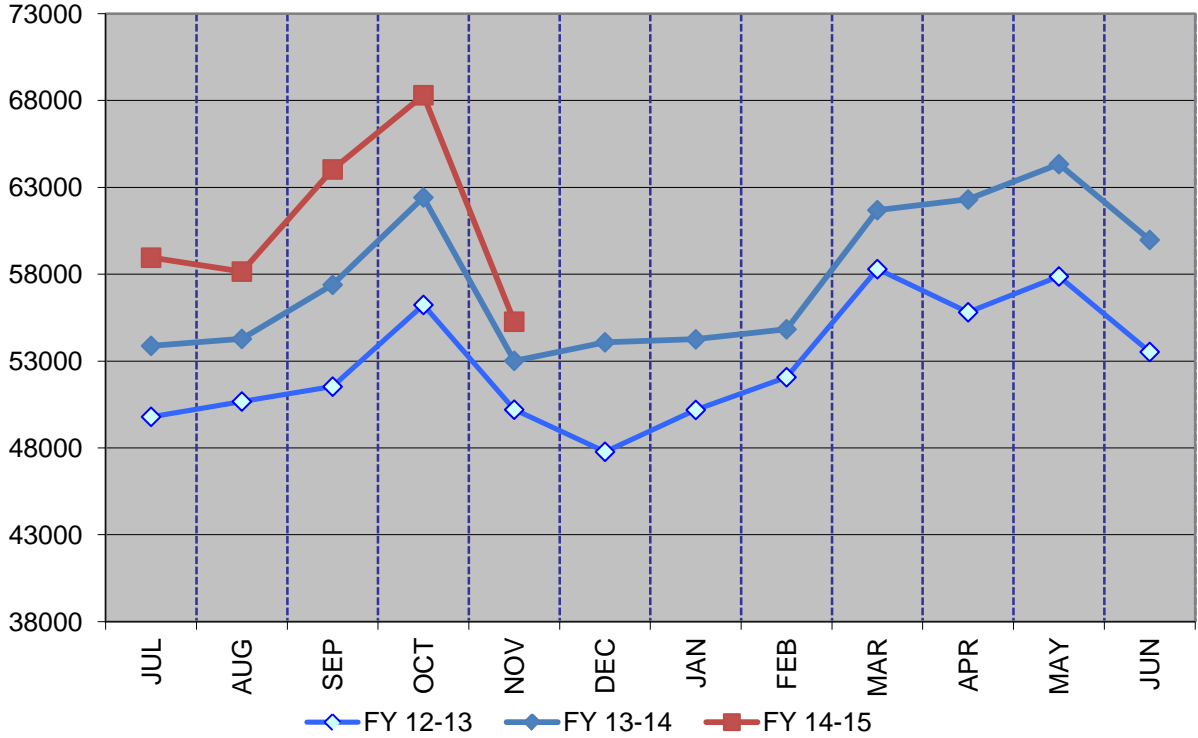
Data table for total number of shared rides provided.

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 12-13	3881	4185	4348	4348	3975	3566	3494	3896	4586	4439	4668	4082
FY 13-14	4179	4101	4775	4786	3971	3950	3666	4010	4726	4690	4709	4136
FY 14-15	4110	3755	4683	5280	4123							

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ATTACHMENT E

MILEAGE COMPARISON



Data table for monthly mileage

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 12-13	49795	50675	51532	56236	50205	47783	50191	52073	58295	55814	57874	53528
FY 13-14	53878	54278	57391	62420	53017	54083	54255	54833	61690	62304	64339	59974
FY 14-15	58954	58154	64034	68305	55269							

Data table for year-to-date mileage

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 12-13	49795	100470	152002	208238	258443	306223	356414	408491	466786	522551	580425	633953
FY 13-14	53878	108156	165547	227877	280894	334976	391682	446515	508205	570509	634848	694822
FY 14-15	58954	117108	181142	249415	304685							

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ATTACHMENT F

Monthly Assessments

	UNRESTRICTED	RESTRICTED CONDITIONAL	RESTRICTED TRIP BY TRIP	TEMPORARY	DENIED	TOTAL
DECEMBER 2013	44	0	5	1	0	50
JANUARY 2014	60	0	2	8	0	70
FEBRUARY 2014	36	0	2	2	1	41
MARCH 2014	52	0	2	4	0	58
APRIL 2014	56	0	3	1	0	60
MAY 2014	27	2	2	1	1	33
JUNE 2014	45	1	3	5	1	55
JULY 2014	32	3	3	2	1	41
AUGUST 2014	52	6	4	0	0	62
SEPTEMBER 2014	62	0	9	3	0	74
OCTOBER 2014	51	5	7	7	0	70
NOVEMBER 2014	34	0	2	4	1	41

Number of Eligible Riders for the month of October 2014 = 3554

Number of Eligible Riders for the month of November 2014 = 3639

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DATE: January 23, 2015
TO: Board of Directors
FROM: Carolyn Derwing, Schedule Analyst/Acting Planner
**SUBJECT: ACCEPT AND FILE SANTA CRUZ METRO SYSTEM RIDERSHIP
REPORTS FOR THE MONTHS OF OCTOBER AND NOVEMBER, 2014**

I. RECOMMENDED ACTION

This report is for informational purposes only. No action is required.

II. SUMMARY

- This report contains Ridership Summaries and Ridership Statistics for Santa Cruz METRO fixed route bus service for the months of October and November 2014.
- System wide ridership was up 4.9% in October 2014 and 2.5% in November 2014 compared to the same months in 2013.
- October 2014 overall ridership was the highest monthly ridership since October 2008.
- Year to date ridership totals for 2014 on local fixed route service are up slightly, by 1.1% as compared to 2013.
- Year to date ridership totals for the Highway 17 Express are up 3.7% as compared to 2013.
- Year to date UCSC ridership shows an increase of 2.3% by the end of November 2014, even though there was a large downturn in September due to the late start of the academic year.

III. DISCUSSION/BACKGROUND

Ridership reports are prepared monthly in order to keep the Board of Directors apprised of Santa Cruz METRO's ridership statistics and ridership trends. The attached Ridership Summaries and Ridership by Route reports reflect ridership statistics for Santa Cruz METRO's fixed route bus service for the months of October and November 2014.

- Attachment "A" shows system-wide ridership statistics for October and November 2014 and compares them to October and November 2013. System-wide, October 2014 ridership was up 4.9% and November 2014 ridership was up 2.5% as compared to the same months in 2013. Both local fixed route service and Highway 17 Express service saw increases in the months of October and November 2014 as compared to 2013. October 2014

overall ridership was the highest monthly ridership since October 2008. For the month of October 2014, Highway 17 experienced its highest average weekday ridership since its inception in 1989.

This report also compares “year to date” totals for FY15 as compared to FY14. By the end of November, overall ridership for FY15 is up 1.3% compared to the same time period in FY14. Local fixed route is up slightly, by 1.1% for FY15 and Highway 17 is up 3.7% for FY15.

- Attachment “B” shows UCSC ridership statistics for the months of October and November 2014 and compares them to the same months in 2013. UCSC experienced a large downturn in September 2014 due to the late start of the academic year. However, UCSC ridership for October 2014 was up by 8.5% and UCSC ridership for November 2014 was up by 6.4% compared to the same months in 2013.

This report also compares UCSC “year to date” totals for FY15 as compared to FY14. The monthly increases in October and November were large enough that they offset the losses in September. By the end of October, UCSC ridership was basically the same in FY15 as compared to FY14 and UCSC ridership was actually up 2.3% by the end of November.

- Attachment “C” shows weekday, Saturday and Sunday, ridership by route for the months of October 2014 and November 2014. Overall, monthly ridership was up 4.9% in October 2014 and up 2.5% in November 2014 as compared to the same months in the previous year. The routes with the highest ridership for the month of October were the Route 16, the Route 71 and the Route 15. In the month of November the routes with the highest ridership were the Route 16, the Route 71 and the Route 19. In both October and November, the top three routes accounted for approximately 41% of all ridership.

IV. FINANCIAL CONSIDERATIONS/IMPACT

Revenue derived from passenger fares and passes is reflected in the FY15 Revenue.

V. ALTERNATIVES CONSIDERED


There are no alternatives to consider.

VI. ATTACHMENTS

- Attachment A1 and A2:** Monthly Ridership Summaries for October and November 2014
- Attachment B1 and B2:** Monthly UCSC Ridership Summaries for October and November 2014
- Attachment C1 and C2:** Monthly Ridership by Route Reports for October and November 2014

VII. APPROVALS:

Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



Monthly Ridership Summary

OCTOBER 01, 2014 - OCTOBER 31, 2014

Calendar Operating Days

	This Year	Last Year
Weekdays	23	23
Saturdays	4	4
Sundays	4	4

Bikes and Mobility Devices

	This Year	Last Year
Bikes	22,716	22,817
Mobility Dev.	2,294	2,477

Monthly System Totals

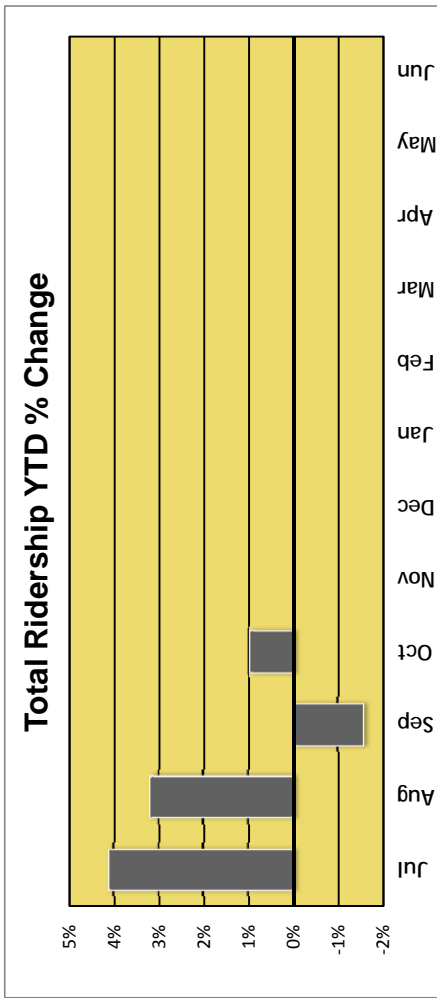
	Monthly Totals		
	This Year	Last Year	Difference
Local Fixed Route	635,246	605,743	29,503
AMTRAK/Highway 17 Express	37,041	34,869	2,172
System Total	672,287	640,612	31,675

	Year to Date Totals		
	This Year	Last Year	Difference
	1,542,264	1,530,647	11,617
	128,542	124,235	4,307
System Total	1,670,806	1,654,882	15,924

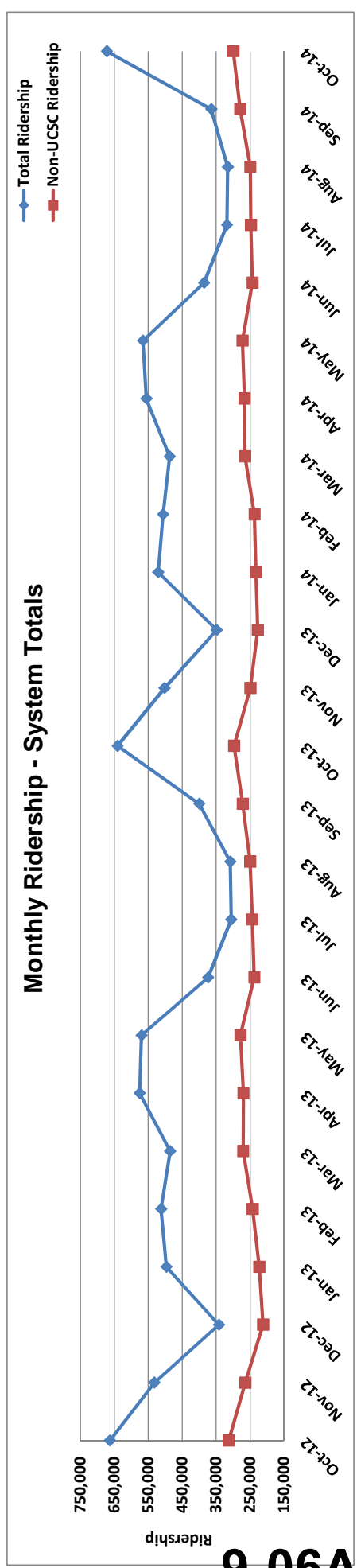
System Daily Averages

	Weekdays			Saturday			Sunday		
	This Year	Last Year	Difference	This Year	Last Year	Difference	This Year	Last Year	Difference
Local Fixed Route	23,366	22,417	949	13,653	12,794	859	10,803	9,741	1,062
AMTRAK/Highway 17 Express	1,335	1,243	93	789	787	2	793	786	7
System Total	24,702	23,660	1,042	14,442	13,581	861	11,595	10,527	1,069

	This Year	Last Year	Difference	% Change
	6.7%			
	0.3%			
System Total	6.3%			



Monthly Ridership - System Totals



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Monthly Ridership Summary

NOVEMBER 01, 2014 - NOVEMBER 30, 2014

Calendar Operating Days

	This Year	Last Year
Weekdays	20	21
Saturdays	5	5
Sundays	5	4

Bikes and Mobility Devices

	This Year	Last Year
Bikes	17,025	17,746
Mobility Dev.	1,772	2,198

Monthly System Totals

	Monthly Totals		
	This Year	Last Year	Difference
Local Fixed Route	481,894	470,663	11,231
AMTRAK/Highway 17 Express	33,072	31,639	1,433
System Total	514,966	502,302	12,664

	Year to Date Totals		
	This Year	Last Year	Difference
	2,024,158	2,001,310	22,848
	161,614	155,874	5,740
	2,185,772	2,157,184	28,588

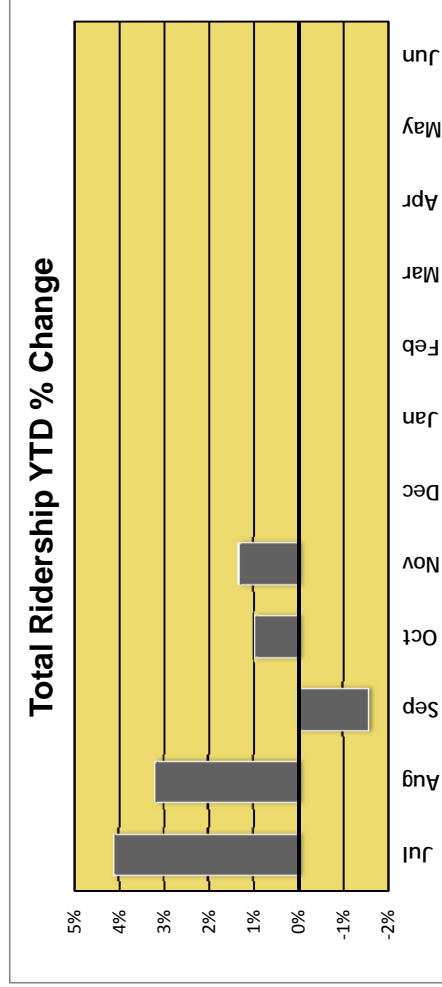
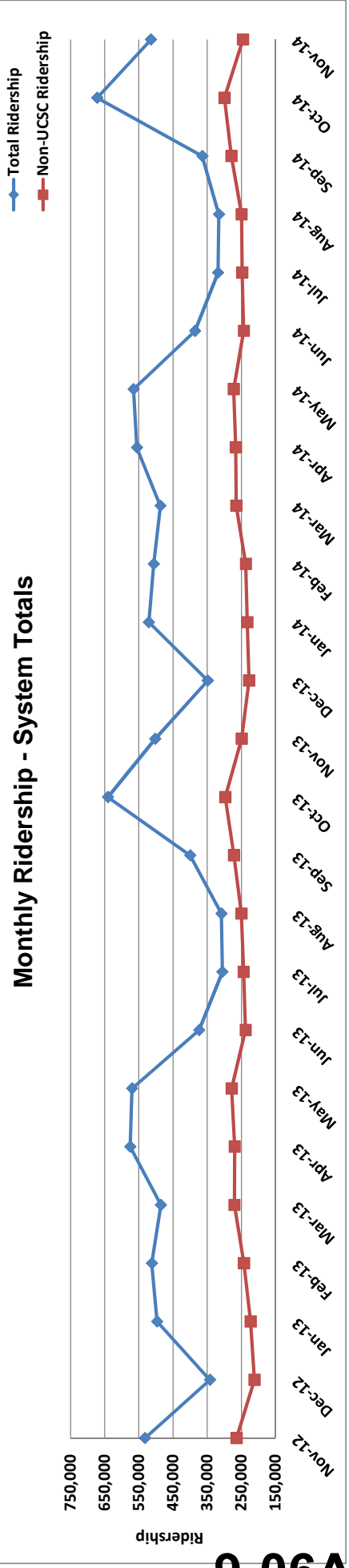
System Daily Averages

	Weekdays			Saturday			Sunday		
	This Year	Last Year	Difference	This Year	Last Year	Difference	This Year	Last Year	Difference
Local Fixed Route	19,130	18,061	1,069	10,673	10,719	-46	9,187	9,449	-262
AMTRAK/Highway 17 Express	1,252	1,213	38	714	686	28	894	682	212
System Total	20,382	19,274	1,107	11,387	11,405	-18	10,080	10,131	-51

System Daily Averages

	Saturday			Sunday		
	This Year	Last Year	Difference	This Year	Last Year	Difference
	10,673	10,719	-46	9,187	9,449	-262
	714	686	28	894	682	212
	11,387	11,405	-18	10,080	10,131	-51

Monthly Ridership - System Totals



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UCSC Ridership Summary

OCTOBER 01, 2014 - OCTOBER 31, 2014

Calendar

	This Year	Last Year	\$ Difference	% Change
School Term Days	23	23		
Weekdays	23	23		
Weekend Days	8	8		
Total	\$487,785.76	\$434,761.61	\$53,024.15	12.2%

UCSC Revenue

	This Year	Last Year	\$ Difference	% Change
Student Billing	\$18,857.76	\$19,465.30	-\$607.54	-3.1%
Staff Billing	\$3,509.21	\$3,283.56	\$225.65	6.9%
Route 20D Service	\$510,152.73	\$457,510.47	\$52,642.26	11.5%
Total	\$510,152.73	\$457,510.47	\$52,642.26	11.5%

UCSC Monthly

	Monthly Totals			Year to Date Totals		
	This Year	Last Year	% Change	This Year	Last Year	% Change
Students	358,666	328,618	9.1%	540,702	540,293	0.1%
Staff & Faculty	13,866	14,713	-5.8%	54,076	51,594	4.8%
Total	372,532	343,331	8.5%	594,778	591,887	0.5%

UCSC System

	School Term Days			Weekdays			Weekend Days		
	This Year	Last Year	% Change	This Year	Last Year	% Change	This Year	Last Year	% Change
Students	13,158	12,186	8.0%	13,158	12,186	8.0%	7,003	6,044	15.9%
Staff & Faculty	552	582	-5.1%	552	582	-5.1%	146	166	-12.0%
Total	13,710	12,768	7.4%	13,710	12,768	7.4%	7,149	6,209	15.1%

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UCSC Ridership Summary

NOVEMBER 01, 2014 - NOVEMBER 30, 2014

Calendar Operating Days

	This Year	Last Year
School Term Days	17	18
Weekdays	20	21
Weekend Days	10	9

UCSC Revenue

	This Year	Last Year	\$ Difference	% Change
Student Billing	\$351,421.28	\$318,922.38	\$32,498.90	10.2%
Staff Billing	\$15,059.28	\$16,012.27	-\$952.99	-6.0%
Route 20D Service	\$4,146.03	\$3,168.05	\$977.98	30.9%
Total	\$370,626.59	\$338,102.70	\$32,523.89	9.6%

UCSC Monthly System Totals

	Monthly Totals		
	This Year	Last Year	% Change
Students	258,398	241,060	7.2%
Staff & Faculty	11,073	12,103	-8.5%
Total	269,471	253,163	6.4%

Year to Date Totals

	This Year	Last Year	Difference	% Change
Students	799,100	781,353	17,747	2.3%
Staff & Faculty	65,149	63,697	1,452	2.3%
Total	864,249	845,050	19,199	2.3%

UCSC System Daily Averages

	School Term Days		
	This Year	Last Year	% Change
Students	11,619	10,627	9.3%
Staff & Faculty	549	578	-5.1%
Total	12,168	11,205	8.6%

Weekdays

	This Year	Last Year	Difference	% Change
Students	10,276	9,303	972	10.4%
Staff & Faculty	485	511	-27	-5.2%
Total	10,760	9,815	945	9.6%

Weekend Days

	This Year	Last Year	Difference	% Change
Students	5,289	5,076	212	4.2%
Staff & Faculty	138	151	-13	-8.9%
Total	5,426	5,228	199	3.8%

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Attachment C1

Ridership by Route

OCTOBER 01, 2014 - OCTOBER 31, 2014

Route	Corridor	Weekday Ridership	Weekday Average	Saturday Ridership	Saturday Average	Sunday Ridership	Sunday Average	Monthly Ridership
10	UCSC via High St.	40,284	1,751	2,943	736	2,765	691	45,992
15	UCSC via Laurel West	63,622	2,766					63,622
16	UCSC via Laurel East	117,022	5,088	14,998	3,750	9,823	2,456	141,843
19	UCSC via Lower Bay	43,256	1,881	8,788	2,197	6,727	1,682	58,771
3	Mission/Beach	3,626	158	279	70	214	54	4,119
4/4W	Harvey West/Emeline	4,658	203	291	73	211	53	5,160
6	Broadway/Frederick	605	26					605
8	Emeline	143	6					143
12A	UCSC East Side District	1,598	69					1,598
20	UCSC via West Side	23,929	1,040	5,090	1,273	4,104	1,026	33,123
20D	UCSC via West Side Supp.	21,873	951					21,873
30	Graham Hill/Scotts Valley	760	33					760
33	Lompico SLV/Felton Faire	415	19					415
34	South Felton	107	5					107
35/35A	Santa Cruz/Scotts Valley/SLV	34,788	1,513	3,742	936	3,188	797	41,718
40	Davenport/North Coast	2,301	100	66	17	115	29	2,482
41	Bonny Doon	1,773	77	72	18	52	13	1,897
42	Davenport/Bonny Doon	283	12	71	18	58	15	412
54	Capitola/Aptos/La Selva Beach	233	10	68	17	62	16	363
55	Rio Del Mar	4,203	183					4,203
56	La Selva Beach	686	30					686
66/66N	Live Oak via 17th	13,083	569	1,961	490	1,423	356	16,467
68	Like Oak via Broadway/Portola	9,188	399	1,264	316	978	245	11,430
69A	Capitola Road/Watsonville	18,619	810	2,862	716	2,583	646	24,064
69W	Cap. Road/Cabrillo/Watsonville	26,165	1,138	3,587	897	2,802	701	32,554
71	Santa Cruz to Watsonville	62,525	2,718	7,158	1,790	6,594	1,649	76,277
72	Corralitos	4,270	186					4,270
74	Ohlone Parkway/Rolling Hills	2,593	113	180	45	196	49	2,969
75	Green Valley Road	6,083	264	992	248	1,059	265	8,134
77	Civic Plaza / Pajaro	950	41					950
79	East Lake	2,156	94	201	50	256	64	2,613
91x	Santa Cruz/Watsonville Express	25,626	1,114					25,626
Hwy 17	AMTRAK/Hwy 17 Express	30,716	1,335	3,154	789	3,171	793	37,041
Monthly Total		568,139	24,702	57,767	14,442	46,381	11,595	672,287
Previous Year		544,183	23,660	54,323	13,581	42,106	10,527	640,612
% Change		4.4%	4.4%	6.3%	6.3%	10.2%	10.2%	4.9%

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Attachment C2

Ridership by Route

NOVEMBER 01, 2014 - NOVEMBER 30, 2014

Route	Corridor	Weekday Ridership	Weekday Average	Saturday Ridership	Saturday Average	Sunday Ridership	Sunday Average	Monthly Ridership
10	UCSC via High St.	26,308	1,315	2,745	549	2,698	540	31,751
15	UCSC via Laurel West	43,718	2,186					43,718
16	UCSC via Laurel East	80,055	4,003	14,220	2,844	10,320	2,064	104,595
19	UCSC via Lower Bay	30,032	1,502	7,684	1,537	6,917	1,383	44,633
3	Mission/Beach	2,800	140	236	47	183	37	3,219
4/4W	Harvey West/Emeline	3,323	166	222	44	222	44	3,767
6	Broadway/Frederick	495	25					495
8	Emeline	89	4					89
12A	UCSC East Side District	1,175	69					1,175
20	UCSC via West Side	16,526	826	4,781	956	3,975	795	25,282
20D	UCSC via West Side Supp.	14,502	853					14,502
30	Graham Hill/Scotts Valley	609	30					609
33	Lompico SLV/Felton Faire	283	18					283
34	South Felton	72	5					72
35/35A	Santa Cruz/Scotts Valley/SLV	26,776	1,339	4,233	847	3,712	742	34,721
40	Davenport/North Coast	1,570	79	103	21	144	29	1,817
41	Bonny Doon	1,240	62	44	9	58	12	1,342
42	Davenport/Bonny Doon	184	9	52	10	49	10	285
54	Capitola/Aptos/La Selva Beach	120	6	95	19	69	14	284
55	Rio Del Mar	3,026	151					3,026
56	La Selva Beach	530	27					530
66/66N	Live Oak via 17th	9,843	492	2,057	411	1,732	346	13,632
68	Like Oak via Broadway/Portola	6,986	349	1,399	280	1,166	233	9,551
69A	Capitola Road/Watsonville	14,909	745	3,073	615	2,681	536	20,663
69W	Cap. Road/Cabrillo/Watsonville	20,163	1,008	3,548	710	3,025	605	26,736
71	Santa Cruz to Watsonville	46,880	2,344	7,408	1,482	7,309	1,462	61,597
72	Corralitos	3,095	155					3,095
74	Ohlone Parkway/Rolling Hills	1,877	94	211	42	240	48	2,328
75	Green Valley Road	4,640	232	1,031	206	1,180	236	6,851
77	Civic Plaza / Pajaro	706	35					706
79	East Lake	1,751	88	223	45	253	51	2,227
91x	Santa Cruz/Watsonville Express	18,313	916					18,313
Hwy 17	AMTRAK/Hwy 17 Express	25,034	1,252	3,570	714	4,468	894	33,072
Monthly Total		407,630	20,382	56,935	11,387	50,401	10,080	514,966
Previous Year		404,756	19,274	57,023	11,405	40,523	10,131	502,302
% Change		0.7%	5.7%	-0.2%	-0.2%	24.4%	-0.5%	2.5%

9-06C2.1

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DATE: January 23, 2015
TO: Board of Directors
FROM: Thomas Hiltner, Grants/Legislative Analyst
**SUBJECT: ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND
SUBMITTED GRANT PROPOSALS FOR JANUARY 2015**

I. RECOMMENDED ACTION

That the Board receives and files the monthly status report on grants and applications. This is for information only. No action is required

II. SUMMARY

- Santa Cruz Metropolitan Transit District (METRO) relies upon grant funding for more than 30% of its FY15 operating revenue and 96% of its FY15 capital budget.
- A list of METRO's active grants (Attachment A) and a list of grant proposals for new funds (Attachment B) are provided monthly in order to apprise the Board of the status of grants funding
- METRO has active grant awards totaling \$38,096,002.
- METRO staff is developing new applications totaling \$7,170,144 for new projects.
- No action is required; this report is for information only.

III. DISCUSSION/BACKGROUND

METRO relies upon grant funding for more than 30% of its FY15 operating revenue and 96% of its FY15 capital funding. Transportation Development Act (TDA), State Transit Assistance (STA) and the Federal Transit Administration (FTA) annually allocate funds by formula while others such as the Monterey Bay Unified Air Pollution Control District's AB2766 Motor Vehicle Emissions Reduction Program and the California Department of Transportation (Caltrans) discretionary planning grants are competitively awarded based on merit. METRO relies on both formula and discretionary grant revenue to support its operating and capital budgets.

This staff report is to apprise the Board of Directors of active grants funding current projects and proposed grants for new projects and ongoing operating costs. Attachment A lists all of METRO's active grants with the award amount, the remaining balance and the status of the projects funded by the grant.

Attachment B lists METRO's open grant applications with a brief description, source and status of proposed projects.

IV. FINANCIAL CONSIDERATIONS/IMPACT

Active grant awards for operating and capital projects total \$38,095,002; the same amount as in December. No new grants have been awarded.

The unspent balance of active grants is \$23,731,224; a decrease of \$1,825,097 due to project progress payments. Please see Attachment A.

Current grant applications request \$7,170,144; the same amount as in December. No new applications were submitted. Please see Attachment B.

V. ALTERNATIVES CONSIDERED

This is for information only and there are no alternatives to consider.

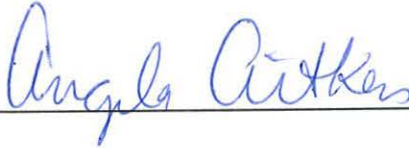
VI. ATTACHMENTS

Attachment A: METRO Active Grants as of January 12, 2015.

Attachment B: METRO Grant Applications as of January 12, 2015.

VII. APPROVALS:

Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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Attachment A

Santa Cruz METRO

Active Grants as of January 12, 2015

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Local Share	Grant Status
1	FY13 Transit Security Projects Expiration: 3/31/16	Video Surveillance and Lighting at remaining METRO Facilities	\$ 440,505	\$ 279,521	\$ -	Fiber optic cable installed from Watsonville Transit Center to Watsonville trunk line junction at the City Hall parking deck. \$ Grant Balance as of 1/12/15.
2	FY12 Transit Security Projects Expiration: 3/31/15	Land Mobile Radio system	\$ 440,505	\$ 333,439	\$ -	Day Wireless is under contract to install land-mobile radio system by 2/4/15. Anticipated delay in obtaining lease agreement from CDF/COF required METRO to request a contract extension to 9/30/15; current expiration 3/31/15. \$ Grant Balance as of 1/12/15.
3	FTA 5309 State Good Repair grant for Buses and Mobile Data Computers Expiration: None	Purchase 6 new CNG replacement buses; purchase 42 Mobile Data Computers for ParaCruz	\$ 2,814,538	\$ 2,477	\$ 61,484	Buses and MDCs Delivered and Paid. Remaining tasks include GPS completion, outstanding Trapeze invoice for PaaraCruz. 6 NewFlyer Buses are in service. Unobligated balance of approximately \$26,000 will be used for spare parts. \$ Grant Balance as of 1/12/15
4	FY 11/12 Proposition 1B - State and Local Partnership Program (SLPP) Expiration: 12/11/15	CTC	\$ 5,812,000	\$ 2,612,761	\$ 2,612,761	CTC approved \$5.812 M allocation 8/22/12 for construction of Judy K. Souza Operations Building. Lewis C. Nelson is extending columns and installing 3rd floor deck. Grant Balance as of 1/12/15.

9-07A.1

Attachment A

Santa Cruz METRO

Active Grants as of January 12, 2015

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Local Share	Grant Status
5	FY10 - 13 PTMISEA funds (Public Transportation Modernization, Infrastructure and Service Enhancement Act) Expiration: 6/30/17	MetroBase development, Judy K. Souza Operations Facility	\$ 12,010,147	\$ 6,933,055	\$ -	PTMISEA funds through FY13 are for the MetroBase phase II project, JKS Operations Facility including the temporary operating facility. \$ Grant Balance as of 1/12/15.
6	Pacific Station Design Engineering FTA 5309 Expiration: None	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 396,000	\$ 114,909	\$ 28,727	Group 4 and METRO presented design alternatives at 60% completion. Consideration of adjacent Devcon project design and schedule will postpone the final presentation for BOD selection of a preferred alternative until 3/14. Grant Balance as of 1/12/15.
7	Pacific Station Design Engineering FTA 5309 Expiration: 9/30/15	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 490,000	\$ 182,461	\$ 45,615	Group 4 and METRO presented design alternatives at 60% completion. Consideration of adjacent Devcon project design and schedule will postpone the final presentation for BOD selection of a preferred alternative until 3/14. Grant Balance as of 1/12/15.
8	FY14 FTA 5304 Planning Internship Expiration: 8/31/16	Hire a student intern to gain experience in public transit planning.	\$ 40,281	\$ 33,692	\$ 4,365	Caltrans awarded Internship grant 8/13/13 for \$40,281. METRO has hired 2 new interns to complete the project. \$ Grant Balance as of 1/12/15.

9-07A.2

Attachment A

Santa Cruz METRO

Active Grants as of January 12, 2015

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Local Share	Grant Status
9	FY14 Caltrans FTA 5304 Planning Grant Expiration: unknown	METRO assistance to RTC Passenger Rail Study.	\$ 18,000	\$ 16,270	\$ -	RTC pass-through from Caltrans \$250,000 feasibility study. Final report by 6/15/15. \$ Grant Balance as of 1/12/15.
10	2014 Regional Surface Transportation Program (RSTP) Expiration: 6/30/15	Mainline Routes Run-Time Recalibration	\$ 30,000	\$ 15,385	\$ -	Project began on 3/17/14. Planning will conduct 2nd round of time check surveys and recommend changes to the board in January. \$ Grant Balance as of 1/12/15.
11	2014 Surface Transportation Improvement Program (STIP) Expiration: 2/20/15	ParaCruz Van Replacements	\$ 345,000	\$ 345,000	\$ 86,000	Caltrans executed a Program Supplement with METRO for \$345,000 on 9/25/14 for ParaCruz van Replacements. Procurement is buying from the State contract and anticipates obligation well ahead of 2/20/15 expiration. \$ Balance as of 1/12/15.
12	FY15 TDA/STA Operating Assistance Expiration: None	FY15 TDA/STA Operating Assistance.	\$ 9,246,726	\$ 6,850,954	\$ 6,850,954	RTC Resolution approved TDA/STA claim on 5/1/14 for operating revenue. RTC paid the FY15 TDA & STA first quarter revenue and a \$179,199 supplemental carryover from FY14. \$ Grant Balance as of 1/12/15.
13	Feasibility Study of Downtown Circulator (Santa Cruz) Expiration: 6/30/17	Grant for a consultant feasibility study of downtown circulator with consideration of electric buses in Santa Cruz.	\$ 74,749	\$ 74,749	\$ 9,684	Grant was awarded 5/28/14. Project will kick-off January 2015. \$ Grant Balance as of 1/12/15.

9-07A.3

Attachment A

Santa Cruz METRO

Active Grants as of January 12, 2015

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Local Share	Grant Status
14	FY15 Caltrans FTA 5304 Planning Grant pass-through to METRO. Expiration: 3/3/17	METRO assistance to RTC User-Oriented Transit Travel Planning Project.	\$ 4,338	\$ 4,338	-	RTC Project Manager has not initiated the project. METRO to be reimbursed \$4,338 for up to 100 staff hours. \$ Grant Balance as of 1/12/15.
15	FY14 FTA 5307 Urbanized Area Formula Funds Grant Executed 9/26/14	FY14 Urban Operating Assistance	\$ 5,478,097	\$ 5,478,097	-	Grant executed 9/26/14 and drawdown. This project is complete and the grant will close with the quarterly report in January.
16	2013 FTA 5339 Formula Funds Expires: 9/30/16	Rolling Stock	\$ 454,116	\$ 454,116	112,981	Purchase 1 replacement paratransit van and 15 non-revenue vehicles. Caltrans executed the Supplemental Agreement with METRO on 10/22/14.
		Total	\$ 38,095,002	\$ 23,731,224	\$ 9,812,571	

Attachment B

Santa Cruz METRO
Applications as of January 12, 2015

#	Application Date	Grant	Description	\$ Grant	Local Share	Funding Source	Status of Award
1	12/1/2014	FY15/16 Caltrans 5310 cycle	Four ParaCruz Expansion Vans for Elderly/Disabled program beyond ADA requirements. \$13M statewide	\$ 268,000	\$ -	FY15 FTA 5310	Application submitted 12/1.
2	10/31/2014	FY15/16 Caltrans Sustainable Transportation Planning	Joint project w/Monterey Salinas Transit to study feasibility of operating Buses on Highway 1 road shoulder, subject to Board approval. \$8.3M statewide	\$ 209,473	\$ 27,140	FY15 FTA 5304	Caltrans, CHP, METRO, AMBAG,MST partnership submitted the application 10/31/14. Grant Awards notice expected in February.
3	10/31/2014	FY15/16 Caltrans Sustainable Transportation Planning	Study feasibility of operating Bus Rapid Transit (BRT) on the RTC Rail right-of-way. \$8.3M statewide	\$ 218,520	\$ 28,635	FY15 FTA 5304	METRO submitted the application 10/31/14. Grant awards notice expected in February.
4	7/14/2014	FY15 PTMISEA Award/Payment Anticipated: December 2014 Anticipated Expiration: 6/30/17	Funds allocated to Pacific Station subject to Board approval.	\$ 5,821,379	\$ -	Proposition 1B	Caltrans announced award of \$5,821,379 on 11/18/14 with ~\$55,000 to be added later from Caltrans unspent overhead.
5	5/12/2014	FY14 FTA 5311 Rural Area formula Operating Assistance Award Anticipated: September 2014	Operate Rural Service in Santa Cruz County	\$ 212,267	\$ 275,112	FTA 5311	Application submitted to Caltrans 5/12/14. No contract agreement as of 1/12/15.
6	1/15/2014	FY14 Transit Security Projects Award Anticipated: October 2014	Comprehensive Security and Surveillance	\$ 440,505	\$ -	FY14 Prop 1B CTSGP funds from Cal-OES	Received Notice of Project Eligibility on 1/27/14. Financial Management Forms Workbook to be submitted. This is an advance payment grants.
			Total	\$ 7,170,144	\$ 330,887		

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DATE: January 23, 2015
TO: Board of Directors
FROM: Erich R. Friedrich, Senior Transportation Planner
**SUBJECT: SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
PASSENGER RAIL STUDY UPDATE**

I. RECOMMENDED ACTION

That the Board of Directors receives an update on the Santa Cruz County Regional Transportation Commission's Passenger Rail Study. This Item is informational only; no action is required.

II. SUMMARY

- The Santa Cruz County Regional Transportation Commission (SCCRTC) is engaged in an ongoing Passenger Rail Feasibility Study on the Santa Cruz Branch Rail Line.
- The Study is funded by a Caltrans transit planning grant, of which Santa Cruz Metropolitan Transit District (METRO) is receiving up to \$18,000 from the grant to advise the consultants (Fehr & Peers) and the SCCRTC throughout the development of the study on bus related interfaces.
- Currently the consultants are analyzing the operating & maintenance costs, capital costs, and ridership & revenue forecasts for five different operating scenarios.
- The SCCRTC will be seeking input from the METRO Board of Directors, members of the community, rail transit agencies, and community stakeholders when the results of the consultants analysis are published in draft form this Spring.

III. DISCUSSION/BACKGROUND

The SCCRTC received a transit planning grant from the California Department of Transportation (Caltrans) to study the feasibility of passenger rail service on the Santa Cruz Branch Rail Line. METRO is receiving up to \$18,000 from the grant to advise the consultants and the SCCRTC throughout the study on bus related interfaces.

On September 4, 2014 the SCCRTC Board approved five different operating scenarios to be studied in greater depth. This analysis includes operating and maintenance cost estimates, capital costs estimates, ridership & revenue forecasting, as well as connectivity to bus and regional rail service in the region.

Work on the analysis is currently ongoing as preliminary results are being tested against the goals, objectives, and performance metrics of the overall study.

The SCCRTC will be seeking input from the METRO Board of Directors, members of the community, rail transit agencies, and community stakeholders when the results from the consultants analysis are published in draft form.

METRO's Planning Staff is continuing to work with the project team to ensure that METRO's bus interests are communicated throughout the study process.

IV. FINANCIAL CONSIDERATIONS/IMPACT

The SCCRTC is the lead agency on the Passenger Rail Study and is the direct recipient of the Caltrans Transit Planning Grant. METRO is receiving up to \$18,000 from the grant to advise Fehr & Peers and the SCCRTC throughout the study on bus related interfaces. The CEO has assigned Planning Staff to this project and their time is carefully logged and invoiced to SCCRTC for reimbursement.

V. ALTERNATIVES CONSIDERED

- The Board could request a more in depth update and presentation at a later METRO Board meeting to review the scenarios being studied and the technical details that are being analyzed. In such case, METRO would invite SCCRTC and/or Fehr & Peers Staff to a future METRO Board meeting to present information on the project.

VI. ATTACHMENTS

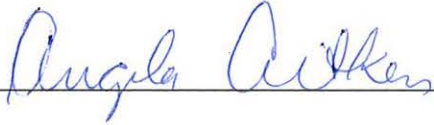
None.

VII. APPROVALS:

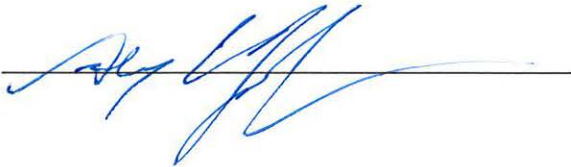
Approved as to form:
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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DATE: January 23, 2015
TO: Board of Directors
FROM: Leslyn K. Syren, District Counsel
SUBJECT: NOTICE OF INTENTION TO AMEND SANTA CRUZ METRO'S
CONFLICT- OF- INTEREST CODE

I. RECOMMENDED ACTION

Review the Santa Cruz Metropolitan Transit District's (METRO's) amended Conflict-of-Interest Code to determine whether additional changes are needed and open the written comment period commencing on January 23, 2015 and terminating on March 8, 2015.

II. SUMMARY

- All local agencies and special districts are required by Government Code §87300 to adopt a Conflict-of-Interest Code ("Code").
- METRO's Code was amended to include new Supervisory and Management positions that have been authorized in FY15-16.
- Staff recommends that the Board of Directors open the public comment period and accept written comments on the amended Code from January 23, 2015 through March 8, 2015.
- The approval and adoption of the amended Code will come back to the Board at its March 13, 2015 meeting.

III. DISCUSSION/BACKGROUND

The Political Reform Act (PRA) controls conflict of interests of public officials through disclosure of financial interests and prohibitions on participation in the making of decisions in which the official knows, or has reason to know he/she has a financial interest. The PRA's standards are found in California Government Code Sections 81000 et seq. The Fair Political Practices Commission (FPPC) has also adopted regulations implementing the PRA, see Title 2 of the California Code of Regulations Section 18109 et seq., and issues formal opinions and advice letters on the application of the PRA to particular situations. The FPPC maintains a website at www.fppc.ca.gov which contains the PRA regulations, opinions and advice letter summaries.

In accordance with the PRA, all government agencies must adopt a Conflict-of-Interest Code. The Code must be amended when circumstances change, such as when new positions are created or existing positions change. The Code must be consistent with the minimum requirements of the PRA. The Code has the

force of law and any violation may be deemed a violation of Government Code §87300 et seq.

This amendment includes several administration changes to the Code. Since last adopted in 2013, several new supervisory and management positions have been added to METRO's staff. As a result, the Code should be amended to include new or revised positions whose duties make their inclusion in the Code appropriate.

METRO's amended Code (*Attachment A*) and supporting information regarding the Code will be available for public inspection at METRO's Administrative offices, 110 Vernon Street, Santa Cruz, CA 95060 from January 23, 2015 through March 8, 2015.

Staff recommends that the Board review the proposed amendments to the Code and adopt the Notice of Intention to Amend (*Attachment B*). Upon adoption of this Notice, staff will provide a Memorandum (*Attachment C*) to all affected employees and consultants listed in Appendix A of the amended Code. This matter will return to the Board on March 13, 2015, for final adoption of the amended Code after receiving public comments to the same through March 8, 2015.

IV. FINANCIAL CONSIDERATIONS/IMPACT

There is no financial consideration for this action.

V. ALTERNATIVES CONSIDERED

- Make no changes to the existing Conflict-of-Interest Code.
 - Staff does not recommend this option. This is a legal requirement under the Political Reform Act (PRA) that all public officials disclose their financial interests on an annual basis, using Form 700.

VI. ATTACHMENTS

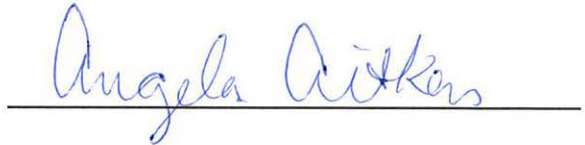
- Attachment A:** METRO's Amended Conflict-of-Interest Code (AR-1025)
Attachment B: Notice of Intention to Amend the Conflict-of-Interest Code
Attachment C: Memorandum to Board Members and Employees: Notice of Intention to Amend the Conflict-of-Interest Code

VII. APPROVALS:

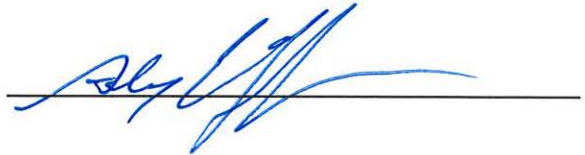
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Regulation Number: AR-1025

Computer Title: conflict.int

Effective Date: December 15, 2006

Pages: 6

TITLE: CONFLICT OF INTEREST CODE FOR DESIGNATED OFFICIALS, EMPLOYEES, MEMBERS AND CONSULTANTS

Procedure History

NEW POLICY	SUMMARY OF POLICY	APPROVED
12-15-06	Consolidation of Policies and requirements into regulation format and specific use of required language, including designated positions including Senior Account Technician, and disclosure categories.	M.R.
12-19-08	Amending list of designated positions in Appendix A.	J.B.
8-9-13	Addition of deadlines for providing Statements and amend the list of designated positions in Appendix A.	
3-13-15	Amend the list of designated positions in Appendix A;	

I. POLICY

1.01 The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission (FPPC) has adopted a regulation, Article 2 of the California Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code. The terms of Article 2 of the California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission (FPPC) are hereby incorporated by reference and, all officials, employees, members and consultants designated herein and disclosure categories set forth herein, constitute the Conflict of Interest Code of the Santa Cruz Metropolitan Transit District (Santa Cruz METRO).

- 1.02 Designated Officials, Employees, Members and Consultants shall file Statements of Economic Interests (Form 700) with the Santa Cruz METRO at its Administrative Offices located at 110 Vernon Street, Santa Cruz, California 95060 on forms prescribed by the FPPC and supplied by the Santa Cruz METRO no later than April 1st of each year, (Title 2 of the California Code of Regulations, Section 18730). Such forms can be obtained from Santa Cruz METRO's ~~Executive Assistant. Administrative Services Coordinator.~~
- 1.03 Designated Officials, Employees, Members and Consultants assuming positions after the April 1st deadline of this code shall file Statements of Economic Interests (Form 700) within thirty (30) days after assuming the designated positions with Santa Cruz METRO's ~~Executive Assistant. Administrative Services Coordinator.~~
- 1.04 Santa Cruz METRO will retain the completed Form 700s prepared by all designated officials, employees, members and consultants. Santa Cruz METRO will make the Form 700s available for public inspection and reproduction upon request.
- 1.05 Designated Officials, Employees, Members and Consultants violating any provision of this regulation are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Government Code Sections 81000-91014. Additionally, any violation may subject a Santa Cruz METRO employee to disciplinary action up to and including employment termination.
- 1.06 In the event that the Conflict of Interest Code is amended, all newly designated officials, employees, members and consultants added to *Appendix A*, shall provide Santa Cruz METRO with an Economic Statement (Form 700) within thirty (30) days after adoption of the amended Code. Such forms shall be submitted to Santa Cruz METRO's ~~Executive Assistant. Administrative Services Coordinator.~~

II. DESIGNATED POSITIONS

- 2.01 The persons holding positions listed in *Appendix A* are designated Officials, Employees, Members or Consultants for purposes of Santa Cruz METRO's Conflict of Interest Code. It has been determined that these persons through their Santa Cruz METRO employment position or their status as a Santa Cruz METRO Official, Member or Consultant make or participate in the making of governmental decisions which may foreseeably have a material effect on economic or financial interests of their own or others.
- 2.02 Santa Cruz METRO Officials, Employees and Members listed in *Appendix A* shall complete their Form 700s pursuant to the Disclosure Category set forth in *Appendix A*.
- 2.03 Designated Consultants listed in *Appendix A* shall disclose pursuant to the broadest disclosure category (Category 1) unless Santa Cruz METRO's ~~CEO~~/General Manager determines in writing that a particular Consultant, although holding a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant's duties and, based upon that

description, a statement of the extent of disclosure requirements. The CEO/General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

2.04 All persons who leave designated positions shall file Statements of Economic Interest (Form 700) within thirty (30) days after leaving office with Santa Cruz METRO's Executive Assistant. ~~Administrative Services Coordinator.~~

2.05 An individual holding one of the positions listed in *Appendix A* may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if he/she believes that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200 and as a result the individual holding such position is required to complete a Statement of Economic Interest (Form 700).

III. DISCLOSURE CATEGORIES (Form 700):

3.01 **Disclosure Categories are the following:**

Full Disclosure-Category 1:

All interests in real property located within the jurisdiction, as well as investments, business positions and sources of income, including gifts, loans and travel payments.

Full Disclosure (excluding interest in real property)-Category 2:

All investments, business positions in business entities, and sources of income, including gifts, loans and travel payments.

Interests in Real Property-Category 3

All interests in real property located in the jurisdiction.

General Contracting Categories-Category 4

- a) All investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the Santa Cruz METRO.
- b) All investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the employee's department or area of authority.

Grant/Service Providers/Agencies that Oversee Programs-Category 5

- a) A designated employee in this category must report all investments, business positions and income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to receive grants or other monies from or through the Santa Cruz METRO.
- b) All investments, business positions and income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to offer or provide consulting, rehabilitative or educational services concerning the prevention, treatment or rehabilitation of persons suffering from (alcohol related problems/drug abuse).

IV. DISQUALIFICATION

- 4.01 No designated individual shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family in violation of 2 Cal. Code of Regs. Section 18730.
- 4.02 No designated employee shall be prevented from making or participating in making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.
- 4.03 If a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

Appendix A

Position	Assigned Disclosure Category
Santa Cruz METRO Directors	Category 1
Secretary/General Manager Chief Executive Officer (CEO)/General Manager	Category 1
Chief Operating Officer (COO)	Category 1
District Counsel	Category 1
Assistant General Manager	Category 1
Maintenance Manager	Category 1
Finance Manager	Category 1
Assistant Finance Manager	Category 1
Project Manager	Category 1
Purchasing Manager	Category 4a
Purchasing Agent	Category 4a
Purchasing Assistant	Category 4a
Consultants Designated by Contract	Form 805 Category 1
Human Resources Manager	Category 4b
Assistant Human Resources Manager	Category 4b
Information Technology Manager/ Project Manager	Category 1
Assistant Manager of Information Technology Services	Category 4b
Database Administrator/Senior Database Administrator	Category 4b
Paratransit Superintendent	Category 4b

Appendix A

Position	Assigned Disclosure Category
Assistant Paratransit Superintendent	Category 4b
<u>Manager of Operations</u>	<u>Category 4b</u>
Fixed Route Superintendent	Category 4b
<u>Assistant Fixed Route Superintendent</u>	<u>Category 4b</u>
<u>Marketing, Communications & Customer Service Manager</u>	<u>Category 4b</u>
Fleet Maintenance Supervisor	Category 4b
Financial Analyst Senior Financial Analyst	Category 4b
Accountant I	Category 4b
Accountant II	Category 4b
Grants/Legislative Analyst	Category 4b
<u>Safety, Security & Risk Manager</u>	<u>Category 4b</u>
Claims Investigator I Claims Investigator II	Category 4b

Attachment B

Santa Cruz Metropolitan Transit District

NOTICE OF INTENTION TO AMEND THE CONFLICT-OF-INTEREST CODE

NOTICE IS HEREBY GIVEN that the Santa Cruz Metropolitan Transit District (METRO) intends to amend a conflict-of-interest code pursuant to Government Code Section 87300 and 87306. Pursuant to Government Code Section 87302, the code will designate employees who must disclose certain investments, income, interests in real property and business positions, and who must disqualify themselves from making or participating in the making of governmental decisions affecting those interests.

A written comment period has been established commencing on January 23, 2015, and terminating on March 8, 2015. Any interested person may present written comments concerning the proposed code no later than March 8, 2015 to METRO's District Counsel: Attn: Leslyn K. Syren, Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060. Any interested person or his/her duly authorized representative may request, no later than 15 days prior to the close of the written comment period, a public hearing. METRO's Board of Directors will review all public comments and consider whether to implement the amendments at the Board Meeting on March 13, 2015 at METRO's Administrative Offices, 110 Vernon Street, Santa Cruz, CA 95060. METRO has prepared a written explanation of the reasons for the designations and the disclosure responsibilities and has available all of the information upon which its proposal is based.

METRO is amending its Conflict of Interest Code to add new positions which require the filing of Statements. The following information has been added:

1. A new position has been created for the Chief Operating Officer (COO). The COO has been added to the list of positions that are designated in category 1.

Attachment B

2. The Project Manager title has been removed from the Information Technology Manager position. The Information Technology Manager will remain in the category 1 disclosure.
3. A new position has been created for the Safety, Security & Risk Manager. This position has been added to the list of positions in category 4a.

Copies of the proposed code and all of the information upon which it is based may be obtained from Santa Cruz METRO's Administrative Offices, 110 Vernon Street, Santa Cruz, CA 95060 from 8am – 5pm (Mon-Fri). Any inquiries concerning the proposed code should be directed to Leslyn K. Syren, District Counsel for Santa Cruz METRO at (831) 426-6080.

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

OFFICE OF THE DISTRICT COUNSEL

DATE: January 26, 2015

TO: Designated Employees, Officials, Members and Consultants

FROM: Leslyn K. Syren, District Counsel

SUBJECT: Notice of Intention to Amend the Conflict-of-Interest Code

NOTICE IS HEREBY GIVEN to each designated official, employee, member and consultant that the Santa Cruz Metropolitan Transit District (Santa Cruz METRO) intends to amend its conflict-of-interest code pursuant to Government Code Sections 87300 and 87306. Pursuant to Government Code Section 87302, the code will designate employees who must disclose certain investments, income, interests in real property and business positions, and who must disqualify themselves from making or participating in the making of governmental decisions affecting those interests.

A written comment period has been established commencing on January 23, 2015, and terminating on March 8, 2015. Any interested person may present written comments concerning the proposed code no later than March 8, 2015 to METRO's District Counsel: Attn: Leslyn K. Syren, Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060. Any interested person or his/her duly authorized representative may request, no later than 15 days prior to the close of the written comment period, a public hearing. METRO's Board of Directors will review all public comments and consider whether to implement the amendments at the Board Meeting on March 13, 2015 at METRO's Administrative Offices, 110 Vernon Street, Santa Cruz, CA 95060. METRO has prepared a written explanation of the reasons for the designations and the disclosure responsibilities and has available all of the information upon which its proposal is based.

METRO is amending its Conflict of Interest Code to include specific deadlines for providing Statements, to update the Code with the current Administrative Office address, and to add new positions which require the filing of Statements. The following information has been added:

1. A new position has been created for the Chief Operating Officer (COO).
The COO has been added to the list of positions that are designated in category 1.

Attachment C

2. The Project Manager title has been removed from the Information Technology Manager position. The Information Technology Manager will remain in the category 1 disclosure.
3. A new position has been created for the Safety, Security & Risk Manager. This position has been added to the list of positions in category 4a.

A copy of the proposed amended Code is attached for your review. All of the information upon which it is based may be obtained from Santa Cruz METRO's Administrative Offices, 110 Vernon Street, Santa Cruz, CA 95060 from 8am – 5pm (Mon-Fri). Any inquiries concerning the proposed code should be directed to Leslyn K. Syren, District Counsel for Santa Cruz METRO at (831) 426-6080.

Encl. (Amended Conflict of Interest Code – AR-1025)



DATE: January 23, 2015
TO: Board of Directors
FROM: Alex Clifford, CEO
**SUBJECT: CREATION OF A PLANNING AND DEVELOPMENT MANAGER
POSITION**

I. RECOMMENDED ACTION

That the Board of Directors approve a request by the CEO to create a new position called Planning and Development manager and authorize the recruitment of the new position in the current fiscal year.

II. SUMMARY

- On November 14, 2014 the CEO completed his initial review of the organizational needs and requested the creation of five new positions.
- For budgetary purposes, the new positions were time-phased in FY15.
- The new positions were funded for the remainder of FY15 using labor and benefits favorable variance.
- Included in the Board report, under Next Steps, the CEO pointed out that he would continue to review the organizational needs and bring back further recommendations in the FY16 budget and that he would be restructuring the Planning, Grants, Governmental Affairs and Scheduling function to become a stand-alone department.
- While originally anticipated to occur in FY16, and due to recent changing circumstances, the CEO is now asking to accelerate the creation of the position of Planning and Development Manager.
- The urgent need arises from the recent departure of one of the Grants/Legislative Analysts, which now results in 3.5 vacancies in a department currently budgeted for 6.5 FTEs.
- The Planning, Grants, Governmental Affairs and Scheduling Department, a new department in FY16, needs a manager expert in these mission critical functions; one who can completely restructure, oversee and lead the department (formerly overseen by the Legal Department and Administration before that).
- Simply filling current vacancies may not be the right move. We need to work with the SEIU to rethink and revise current job titles, specifications and responsibilities to optimize our resources and workload in this department.

- The cost of the new position will be partially offset by maintaining the Board authorized FTEs in this department to the current 6.5 FTEs. Also, given the difficulty in recruiting for such a position, the FY15 budgetary impact is expected to be minimal.

III. DISCUSSION/BACKGROUND

Since coming aboard in May 2014 the CEO has been reviewing the organizational needs. In November 2014 the CEO requested and the Board granted the addition of five time-phased positions based on the following emphasis:

- Safety First
- Emergent staffing support and succession planning needs
- Increasing revenues and Santa Cruz Metropolitan Transit District (METRO) branding
- Effective organizational structure for operations
- Managing down fleet failures and the backlog of “deadlist” buses

In discussions with the Board, the CEO has made a point of highlighting the organizational needs and pointing out that irrespective of size, the organization must have many of the administrative and oversight structures in place as larger organizations. This due in part to the same or similar workflows and a heavily structured overlay of rules, regulations and audits that come with accepting State and Federal dollars.

In the latest round of organizational review, the focus is on:

- Maintaining and increasing grants revenues
- Mission critical processes

Up until recently, the Planning, Grants, Governmental Affairs and Scheduling functions reported to various other departments, but have never been recognized as a department. Prior to the CEO's recent establishment of these functions as a standalone department, the team members performing these functions reported to the District Counsel, and prior to that to the Administration department (CEO/Assistant General Manager).

The Planning, Grants, Governmental Affairs and Scheduling Department is the key department charged with maintaining and increasing grants revenues and overseeing special projects such as the Pacific Station project. As discussed in the Structural Deficit workshops, this department has been successful in securing millions of dollars in operating and capital resources for METRO. Among the many mission critical functions METRO planning focuses on are the short range transit plan (SRTP), various planning studies, bus stops, fare media and fares, runtime analysis, National Transit Database reporting and various service

policies and planning tools. The scheduling functions of this department focus on mission critical service related activities such as ridership reports, service billings, service changes, HASTUS and the complicated and contractually driven process of four bids a year. Finally, the CEO envisions this department to assist in the tracking of legislation and other governmental affairs functions.

As discussed in the November 2014 Board report, it was the CEO's intention to continue to review the Planning, Grants, Governmental Affairs and Scheduling department and to bring back a recommendation for restructuring in the FY16 budget. However, with the recent departure of one of the Grants/Legislative Analysts, compounded by 2.5 FTEs of other current vacancies, the CEO has decided to accelerate the restructuring of this department by hiring a Planning and Development Manager. Once aboard, the new manager will assess the current structure of this department, current vacancies, current job descriptions, current and future needs, and possibly propose a new departmental structure to the Board later this calendar year. To that end, the CEO would like to defer the filling of the current vacancies in this department until the new manager can complete his/her full assessment and develop recommendations for Board approval.

Finally, the CEO is proposing to maintain the FTEs budgeted in this department at its current 6.5 FTEs. Given the expectation of a time-consuming recruitment process, the new manager is not expected to be aboard until sometime in the fourth quarter of this fiscal year.

IV. FINANCIAL CONSIDERATIONS/IMPACT

The costs of having an unbudgeted manager come aboard for two to three months in the current fiscal year will be more than offset by the labor and benefits savings of holding the Grants/Legislative Analyst position vacant from January 19, 2015 through June 30, 2015, along with the current vacancies of Jr. Transportation Planner and Transit Surveyor positions. If the new position is approved by the Board, the CEO will be responsible for budgeting it in FY16.

V. ALTERNATIVES CONSIDERED

- Take no action at this time – This approach is not recommended as the CEO will likely need to fill the vacant Grants/Legislative Analyst position and the restructure of the Planning, Grants, Governmental Affairs and Scheduling department would then be deferred.
- Direct the CEO to budget the new manager position in the FY16 budget - This approach is not recommended as the CEO will likely need to fill the vacant Grants/Legislative Analyst position and the restructure of the Planning,

Grants, Governmental Affairs and Scheduling department would then be deferred.

- Do not hire a manager – This approach is not recommended because it would defeat the purpose of creating a new department and would result in the CEO directly overseeing the activities of this department.

VI. NEXT STEPS

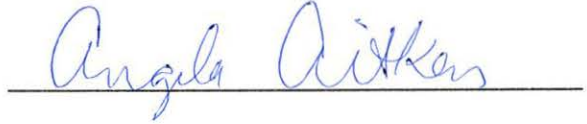
Return to the Board on February 13, 2015 for approval of the job specification and wage scale prior to initiating the recruitment.

VII. ATTACHMENTS

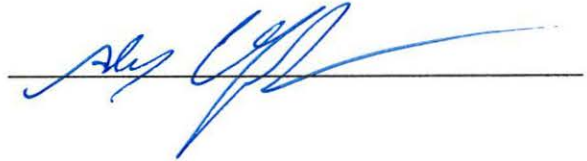
None

VIII. APPROVALS:

Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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STRUCTURAL DEFICIT WORKSHOP

V of VII

**Unmet Needs & Other Revenue Sources
Problem Solving Scenarios & Public Process**

Santa Cruz METRO Board of Directors

January 23, 2015

Alex Clifford, CEO

Overview of Today's Presentation

- Follow-up information from Nov 2014 BOD meeting
 - Unmet Needs
 - Recurring Revenue Sources
 - Operating Efficiencies
 - Other Revenue Sources
 - Paratransit
 - Additional Approaches
 - Public Process

Follow-up Information from Previous Board Meeting

- What Did Our Peer Transit Agencies Do During the Financial Crisis (2008)?
- Board Consensus on Reserves
- Board Consensus on State and Federal Funding
- Board Consensus on “Carryover” Distribution Options

What Did Our Peer Transit Agencies Do During the Financial Crisis (2008)?

Agency:	CCCTA	Gold Coast	Santa Barbara	MTD
Service Reduction	Y - 23%	Y - Minimal	Y	Slight
Fare Increase	Y	Y	Y	Y
Layoffs	N	N	3-4 Year Wage Freeze	
Use Reserves	Y	N	N	N
Reserves Repaid Yet	Y	N/A	N/A	N/A

Board Consensus on Reserves *

Workers' Comp Reserves

- Fund Workers' Comp Reserves to minimum or target levels, as established by actuarial and in-house reviews
- **Workers' Compensation Target: \$3.3M**
- Need to add **\$1.2M** to reserve bucket to reach target

Liability Insurance Reserves

- Fund Liability Insurance Reserves to minimum or target levels, as established by actuarial and in-house reviews
- **Liability Insurance Target: \$701K**
- Need to add **\$9K** to reserve bucket to reach target

**** Staff will strive to accomplish these targets over the next couple of years.**

* per BOD meeting 11/14/14

Board Consensus on Reserves

Cash Flow Reserves

- Fund Cash Flow Reserves to minimum or target levels,
- **Cash Flow Target: \$3M**
- Cash Flow Reserve bucket fully funded today

**** Staff will manage flexibility of Cash Flow Reserves, according to project levels and capital needs as they fluctuate from year to year.**

Board Consensus on Reserves

Operating Reserves

- Fund Operating Reserves to Target level that equals two (2) months' operating expense as recommended by GFOA
- **Operating Reserves Target: \$7M**
- Need to add **\$4.5M** to reserve bucket to reach target

• Additional Direction

- Create formal policy on all Reserves (in general)

Board Consensus on State and Federal Funding

- State Funding

- *Develop a plan to phase out/reduce use of STA in the operating budget over 5 years**

** Assuming the current waiver is renewed past 6/30/15*

- Federal Funding

- *Pursue legislation to double the STIC (Sec 5307) allocation*
- *Develop a plan to phase out/reduce use of STIC in the operating budget over 5 years*

Board Consensus on "Carryover" Distribution Options

- Carryover distribution options will be reviewed on an annual basis to determine the best use of funds:
 1. Move to (Replenish) Reserve Accounts
 2. Move to Unfunded Projects / Mandates
 3. Use as Revenue in Next Fiscal Year

Unmet Needs

- Unmet Service Needs
- Facilities Deferred Maintenance

11.10

Unmet Service Needs

- **Increase Weekday UCSC Service** – UCSC is consistently at capacity, especially at peak times
 - Consider headways based schedule
 - Increase number of trips and increase runtime
- **Increase Weekend UCSC Service** – Not enough service on weekends to meet demand
 - Need more frequent headways and additional runtime
- **UCSC to Almar Shopping Center** – Almar Shopping Center is a major destination for UCSC students
 - There is a demand for direct service to this shopping area from UCSC
- **Increase Live Oak Service (Specifically Route 66)** – Route 66 is at capacity during peak times
 - Route currently has hourly headways and needs an increase in frequency
- **Reinstate the Short Route 69s** – Return to 15 minute headways between Pacific Station and Capitola Mall on the 69s
 - Currently 30 minute headways between 69A & 69W

Unmet Service Needs - continued

- **Capitola Mall to / from Cabrillo** – Additional service is needed between two of the top transit destinations in the county
 - Currently have 30 minute headways between Route 69W and Route 55
- **Mission Street Service** – Mission is a major arterial that needs more service
- **Route 4 / 8 Split** – Return to previous division of Route 4 and Route 8
 - Current Route 4 has confusing routing
 - Route 8 only operates once a day
 - Re-creates direct service to Harvey West and Emeline
- **Increase Hwy 17 (Especially Sundays)** – Increasing ridership justifies the need to increase frequency
 - Especially true on weekends
 - UCSC students use service to capacity to return to school on Sundays
- **Review and Enhance Connections** – Enhance connections to make passenger trips simple, easier and faster

Unmet Service Needs - continued

- **Route 55 Improvement** – Need additional run time and possible routing adjustment to better serve Capitola and Aptos
 - Currently has hourly headways
 - Could support more frequent service
- **Later 69's** – Need additional run time and possible routing adjustment to better serve Capitola and Aptos
 - Currently has hourly headways
 - Could support more frequent service
- **Later 91X's** – Need to offer later service for transit dependent workers who work odd hours
- **Fix Evening Route 35/35A** – Return half hour headways to run later in the evening
- **Earlier Weekend Intercity Service** – Earlier departures are needed on the weekend so workers can arrive at work earlier

Unmet Service Needs - continued

- **Enhance Capitola Service**
 - Service cuts have made remaining service ineffective and inefficient
 - Need to review and enhance
- **Bi-directional Service on Scotts Valley Drive**
 - Currently only has consistent service in one direction
 - Change paired with a local Boulder Creek circulator below
- **Boulder Creek Circulator**
 - Local circulator to feed a "Boulder Creek Only" Route 35
 - Allows for bi-directional service on Scotts Valley Drive with the Route 35
- **San Lorenzo Valley Express**
 - Returns this limited stop option for SLV commuters.
- **Improve Service Around Special Events**
 - METRO should be more responsive and supportive of special events held throughout the county

11.14



Unmet Service Needs - continued

- **Hwy 17's Direct Service to Boardwalk on Weekends**
 - The Boardwalk is the top tourist destination in the County
 - Direct service could help abate weekend traffic issues
- **Adjust :45 departures (4, 66, 71, 91X)**
 - Too many routes depart SCMC at :45
 - Would help to redistribute departure times while still allowing as many connections as possible
- **Waddell Creek (Weekday)**
 - Return weekday service to Waddell Creek
- **Increase Service on Bear Creek Road**
 - Lowest served variant of the Route 35
- **Service Between Capitola Mall and Dominican Hospital**
 - Restore service between the Capitola Mall and Dominican Hospital

Facilities Deferred Maintenance

- Preventive Maintenance Inspection (PMI)
 - Scheduled PMI Annual Hours -
 - Unscheduled/Scheduled Repairs Hours -
 - Total annual Hours Required -
- Annual Hours at 2,080 Hours/Employee
 - Facilities Workers (7) Seven – **work hours**
 - 7 FTEs x 284 work days x 8 hours/day
 - Scheduled/Unscheduled Time Off -
 - Available Work Hours -

16,056

+ 3,636

19,692

13,664

(4,088)

9,576

- Work Hours Deficit – **10,116**
- 10,116/1,500 Productive Hours = **6.74** FTE Employees



Recurring Revenue Sources

- FY16 Potential Increase in Revenues
- FY17 Potential Increase in Revenues

11.17

FY16 Potential Increase in Revenues **Recurring Farebox Operating Revenues**

- Possible Increase in Ridership by 2% year-over-year - **\$50K**
 - Above the existing year-over-year Highway 17 and UCSC budgeted growth
 - A goal for the new Marketing Manager

11.18



FY16 Potential Increase in Revenue **Recurring Non-Farebox Operating Revenues**

- Possible STIC formula doubling from 1.5% of all UZA formula funds annually to 3% = **\$1.4M**
- Possible Cabrillo Contract Revenue = \$750K
 - Last 6 months of FY16 = **\$375K**

11.19



FY16 Potential Increase in Revenue **Recurring Non-Farebox Operating Revenues (cont.)**

- Possible Increase in Advertising Revenues - **\$50K**
(Based on hiring a new Marketing Manager)

- *Bus Stops*
- *Bus Exterior Ads*
- *Interior Bus Cards*
- *Headways*
- *Transit Center*
- *Fare Media*
- *Website*

11.20



FY16 Potential Increase in Revenues Recurring Farebox Operating Revenues

- Highway 17 Express Fare Restructuring
 - Increase between **\$267K** - **\$345K** per year

	One Way	One Way Discount	Day Pass	5 Day Pass	15 Ride Pass	31 Day Pass
Current fare	\$5.00	\$2.50	\$10.00	\$42.00	-	\$113.00
Proposed fare	\$7.00	\$3.50	\$12.00	-	\$94.50	\$160.00

Note: - Assumes a 5% - 10% decrease in Hwy 17 Express ridership
- Requires CCJPA Concurrence

FY16 Potential Recurring Increases in Revenue

Summary

Possible Increase in Ridership by 2%	\$50K
Possible STIC Formula Doubling from 1.5% to 3%:	\$1.4M
Possible Cabrillo Contract Revenue (Last 6 months of FY16 = \$375K)	\$375K
Possible Increase in Advertising	\$50K
Highway 17 Route Fare Restructuring	\$267K
Total FY16 Potential Revenue Increases	\$2.1M

FY17 Potential Increase in Revenues **Recurring Farebox Operating Revenues**

- *Possible Increase in Ridership by 2% year-over-year - **\$50K***
 - Above the existing year-over-year Highway 17 and UCSC budgeted growth
 - A goal for the new Marketing Manager

11.23



FY17 Potential Increase in Revenue **Recurring Non-Farebox Operating Revenues**

- Possible STIC formula doubling from 1.5% of all UZA formula funds annually to 3% = **\$1.4M**
- Possible Cabrillo Contract Revenue = **\$750K**
 - Full Year of Revenue

11.24



FY17 Potential Increase in Revenue **Recurring Non-Farebox Operating Revenues (cont.)**

- Possible Increase in Advertising Revenues - **\$50K**
(Based on hiring a new Marketing Manager)

- *Bus Stops*
- *Bus Exterior Ads*
- *Interior Bus Cards*
- *Headways*
- *Transit Center*
- *Fare Media*
- *Website*

11.25



FY17 Potential Increase in Revenue **Recurring Non-Farebox Operating Revenues**

- Meeting all 6 performance thresholds per UZA for STIC Funding = **\$960K**
 - STIC is calculated by Urbanized Area (UZAs)
 - METRO serves two UZAs – Santa Cruz and Watsonville
 - New NTD reporting rules allow METRO to report service data between the UZAs more accurately
 - These changes in reporting increase the Watsonville UZA STIC performance from 1 out of 6 performance thresholds to 6 out of 6 performance thresholds

11.26



FY17 Potential Recurring Increases in Revenue Summary

Possible Increase in Ridership by 2%	\$50K
Possible STIC Formula Doubling from 1.5% to 3%	\$1.4M
Possible Cabrillo Contract Revenue	\$750K
Possible Increase in Advertising	\$50K
Meeting all 6 Performance Categories of STIC	\$960K
Total FY17 Potential Revenue Increases	\$3.2M

Operating Efficiencies

FY16

FY17

FY18

FY16 Operating Efficiencies

- Fleet Maintenance Savings - **\$46K**
- Operations moving back to River St. - **\$224K**
 - Savings for 6 months of FY16
- Electricity savings at all facilities - **\$15K**
- Print Headways twice a year (rather than 4X a year and a separate rider's guide) - **\$6K**
- AT&T CALNET3 (phone contract) - **\$5K**

11.29



Total FY16 Operating Efficiencies - \$296K

FY17 Operating Efficiencies

- Operations moving back to River St. - **\$466K**
 - Savings for 12 months of FY17
 - Based on the following:
 - Deadhead time
 - Reduction in Overtime
 - Shuttle hours within the Dubois lot location

Total FY17 Operating Efficiencies - \$466K

FY18 Operating Efficiencies

- Operating Lease for ParaCruz Facility - **\$120K/yr**
 - Purchase ParaCruz Facility

Total FY18 Operating Efficiencies - \$120K

Other Revenue Sources

- FY16 **Non-Recurring** Non-Farebox Operating Revenues
- Possible 2016 Sales Tax Initiative

FY16 Non-Recurring Non-Farebox Operating Revenues

- Retroactive Alternative Fuel Tax Credit - \$660K
 - Temporary Federal Tax Extenders Legislation
 - Possible Receipt in early 2016
 - Retroactive from January 2015

**Staff Recommendation:

- Replenish the Capital/Operating Reserves with Alternative Fuel Tax receipts; never budget as a recurring revenue source

Possible 2016 Sales Tax Initiative

- Option #1
 - No – Don't pursue

- Option #2
 - Support inclusion in RTC proposed measure for 2016

- A 1/2-cent Transportation Sales Tax for 30 Years: **\$450M***
- Potential **15%** of total projected Sales Tax Revenues for Santa Cruz METRO: **\$2.25M/year***

* Notes: Assumes \$15M/year for 30 years; no inflation, no finance costs deducted (as per Draft Transportation Expenditure Plan – Proposal A, from RTC)

* Sales Tax Could be Dedicated to ParaCruz Service for Qualified Older Adults and Persons with Disabilities

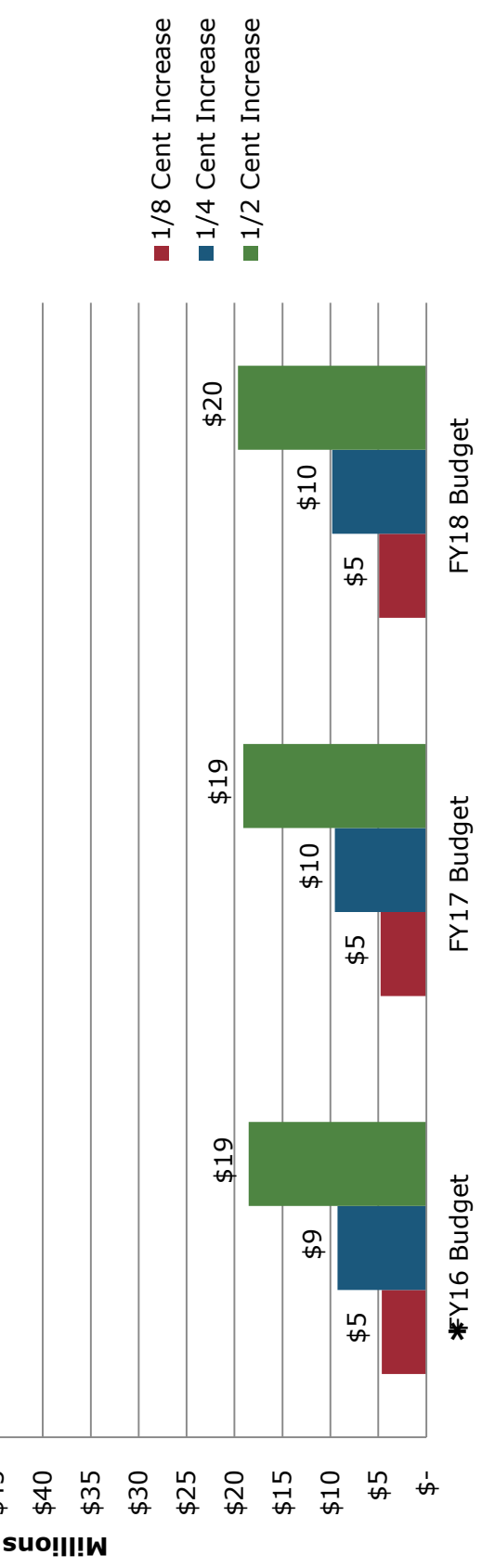
Possible 2016 Sales Tax Initiative

- Option #3
 - Support inclusion in RTC proposed measure for 2016
 - **Only if** Santa Cruz METRO receives **20%** of total projected revenues: **\$3.0M/year***
 - **Or** other percentage as recommend by the Board
- *Notes: Assumes \$15M/year for 30 years; no inflation, no finance costs deducted (as per Draft Transportation Expenditure Plan – Proposal A, from RTC)
- * Sales Tax Could be Dedicated to ParaCruz Service for Qualified Older Adults and Persons with Disabilities

Possible 2016 Sales Tax Initiative

- Option #4
 - Santa Cruz METRO 2016 stand-alone Sales Tax Measure
 - **Immediately** initiate polling to determine voter receptiveness to a Santa Cruz METRO measure

Additional Sales Tax Revenues for Santa Cruz METRO (in \$ Millions)



Notes: Sales Tax Revenue in FY16; 3% inflation in FY17 and FY18

* Sales Tax Could be Dedicated to ParaCruz Service for Qualified Older Adults and Persons with Disabilities



Board Discussion on Sales Tax

11.37



Paratransit

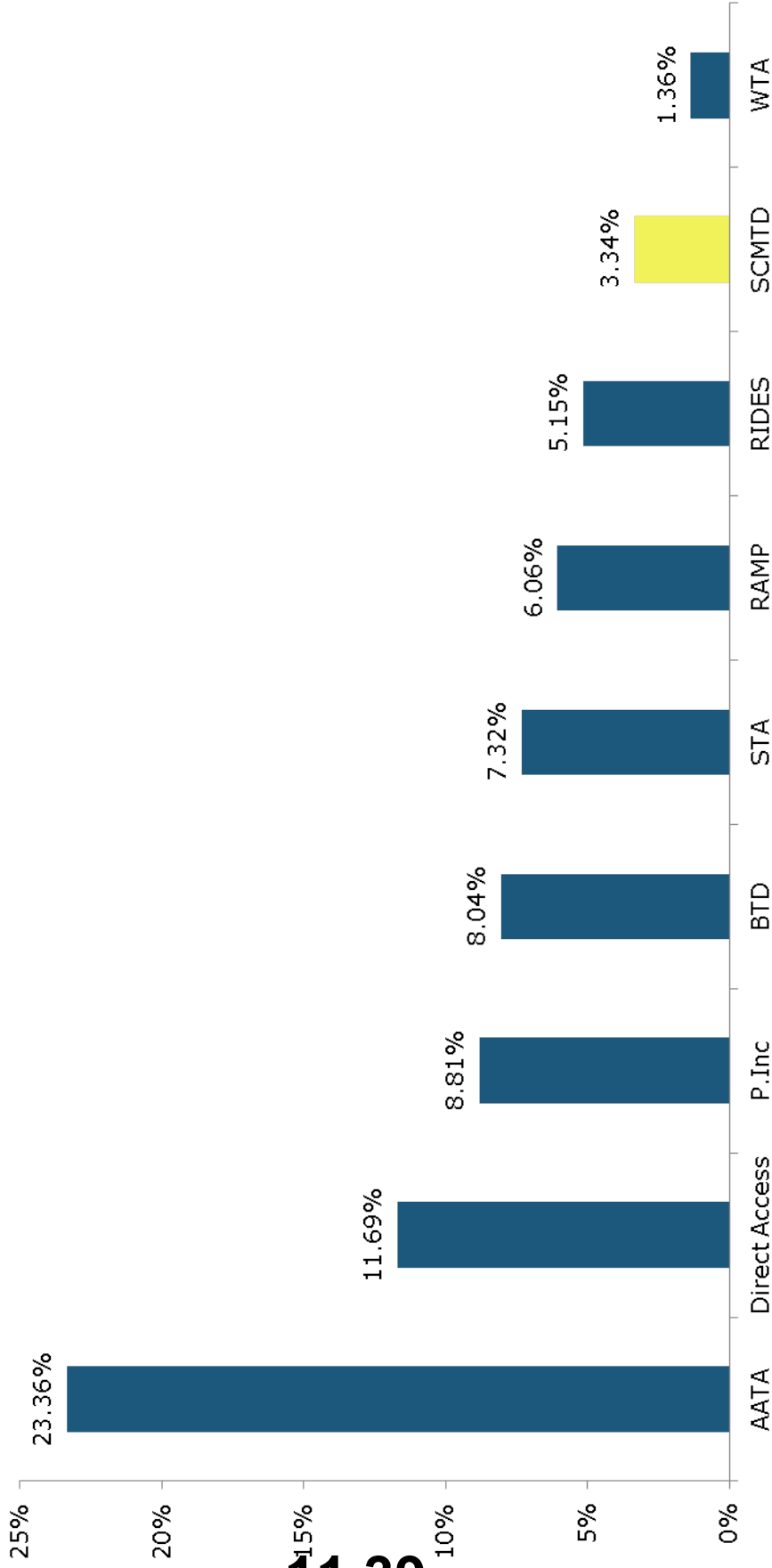
Operating Efficiencies

Premium Rides

Fare Structure Options

ParaCruz Performance vs. Our Peers

Farebox Recovery Ratio

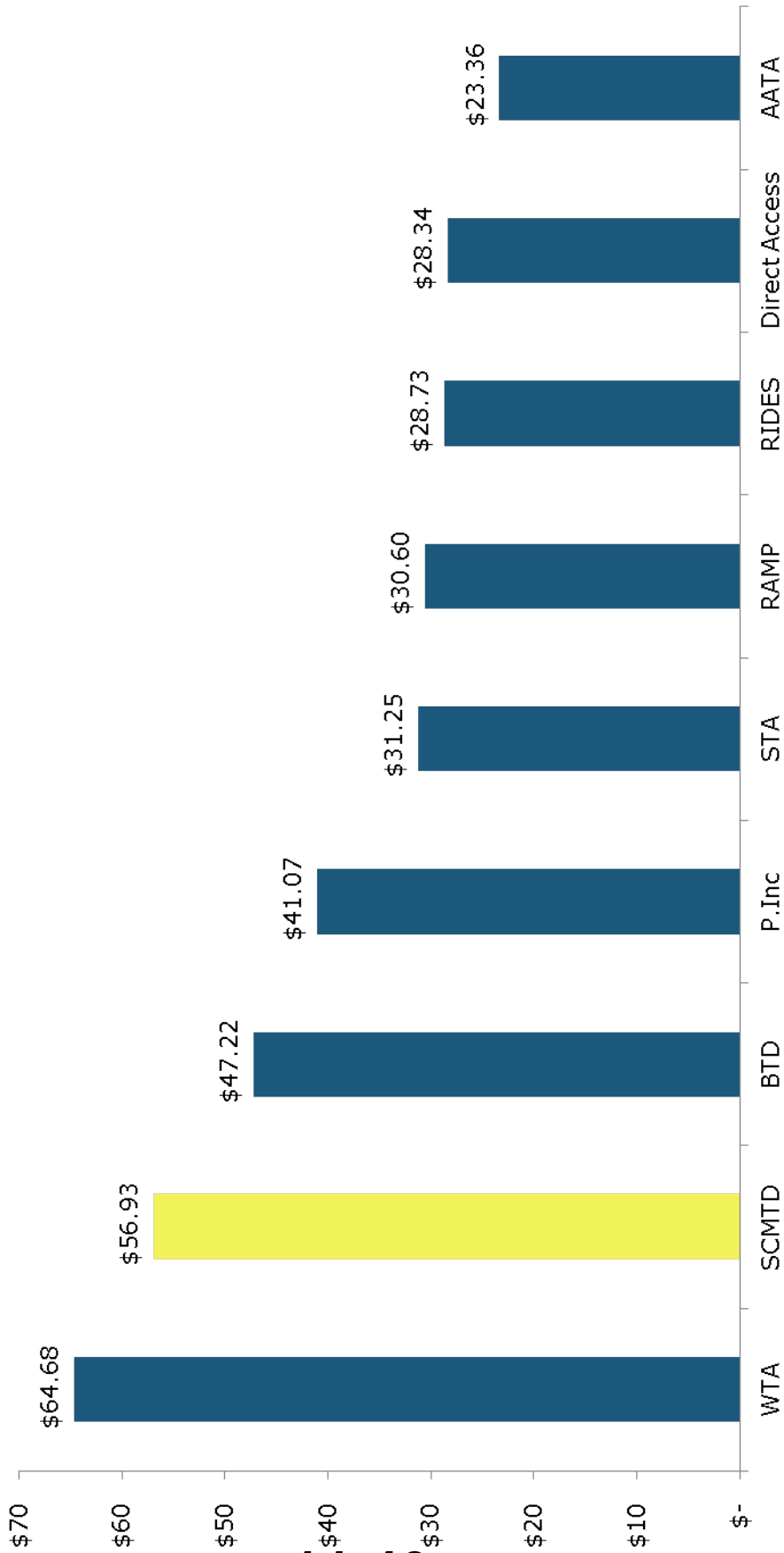


11.39



ParaCruz Performance vs. Our Peers

Cost Per Trip



11.40



Paratransit Operating Efficiency Options

- ***Aligning the days and hours of paratransit service with the days and hours fixed route service operates***
 - *Affects approximately 10% of rides overall*
 - *30- 40 rides per weekday*
 - *Estimated savings of approx. **\$520K per year***
- *Average weekend number of rides is 125.*
- *Passengers may align their current rides to available times; so impact could be less than 10%.*

Paratransit Operating Efficiency Options

- **Aligning non-school term service to fixed route service**
 - Inactivate service during non-school term in South Felton (Rte 34) and Lompico (Rte 33)
 - 460 rides performed on paratransit during non-school term time in 2014
 - Cost reduction of approximately **\$24K per year**

11.42



Paratransit Operating Efficiency Options

- **Holiday Service**
- *Inactivate paratransit service on three holidays that fixed route currently does not operate-*
 - *Memorial Day- paratransit savings = \$5K*
 - *Fourth of July- paratransit savings = \$7K*
 - *Labor Day- paratransit savings = \$6K*
- **Total savings approximately - \$18K per year**

11.43



Paratransit Fare Structure Option

- **'Full Fares'**
 - Charging a 'full fare' as described in ADA law
 - ADA law states fares charged for complementary paratransit service can be no more than twice the fare for a 'comparable' trip made by a person without a disability on the fixed route system
 - If a fixed route rider takes three buses to arrive at their destination, in our system which does not have 'transfers', the 'full fare' paid would be \$6.00
 - A ride utilizing three different bus routes to arrive at a destination would translate to a single ride on paratransit, which could cost the rider \$12.00

11.44

Paratransit Peer fare structures - Examples

Victor Valley, CA	Direct Access	Zone 1. \$2.50 Zone 2. \$4.50 Zone 3. \$6.00
Monterey, CA	MST	2.7 miles or less \$3.00 2.7miles or < 19.7 \$5.00 more than 19.7 \$7.00
Oakland, CA	AC Transit	0-12 miles \$4.00 > 12 miles, up to 20 miles \$6.00 > 20 miles \$7.00

Staff proposes a mileage based fare structure.

From 0-10 miles - \$4.00
 From 10 to 20 miles - \$2.00 additional fare
 Over 20 miles - \$2.00 additional fare
 Total cost of ride over 20 miles= \$8.00

❖ Using 2014 ride statistics, approx. **\$41K** in additional fares would have been generated using this fare structure.

Additional Approaches Public Process

11.46

Multi-Year Approach to Resolve Structural Deficit

- **FY17 Major Service Restructuring**
 - Budget \$100K in FY16 for service restructuring
 - Award Professional Services Contract in 1st Qtr FY16
 - Recommendation to the Board in 3rd Qtr FY16
 - Budget savings in FY17

Other Future Considerations

- Articulated Buses for Route 71 and UCSC
- Over The Road Coaches (OTRC)
 - Highway 17

Other Future Considerations (cont.)

- **Non-Public Transit Use of Scotts Valley Transit Center Parking Lot**
 - Projected Capital Costs: **\$17.5K**
 - Projected Operating Revenue: **\$87K/yr**
 - Projected Operating Expense: (**\$15K/yr**)
 - Admin, Maint, \$ Enforcement Costs

Projected Net Operating Revenue: \$72K/yr

Other Future Considerations (cont.)

- Possible Charge to Commuter Shuttles and Taxi Companies for Use of Transit Facilities - **\$25K** – **\$40K**/year
 - Permit System Similar to SFMTA
 - Enforcement Policy – Increase Security Contract Scope and Cost
 - Identify Eligible METRO Bus Stops
 - Charge by “Stop Event”

Recap of Next Steps and Public Process

11.51

Multi-Year Considerations

- Resolving Deficit will take several years
- A number of items will come back to the Board for approval
- Staff will begin to work on ideas and come back for direction and approval
- These various concepts depict what we are asking the Board to go out for Public input

11:52

Budget Actions/Savings – FY16 & FY17

- **Replenish Below Target Reserves with “Carryover” and Alternative Fuel Tax Credit**
 - **Current Below Target Balances:**
 - Workers’ Comp - \$1.2M
 - Liability Ins - \$9K
 - Operating - \$4.5M
- **STA State Funds**
 - Develop a plan to phase out/reduce use of STA in the operating budget over 5 years*
 - * Assuming the current waiver is renewed past 06/15/15
 - Put funds towards Unfunded Capital Projects
- **STIC Federal Funds**
 - Develop a plan to phase out/reduce use of STIC in the operating budget over 5 years
 - Put funds towards Unfunded Capital Projects

Budget Actions/Savings – FY16 & FY17 (cont.)

	FY16	FY17
Reduce Printing of Headways	\$6K	-
Electricity Savings	\$15K	-
Reduce AT&T CALNET3 Phone Expense	\$5K	-
Fleet Maint Savings	\$46K	-
Meeting All UZA STIC Thresholds	-	\$960K
Increase Marketing and Advertising	\$50K	\$50K
Increase in Ridership	\$50K	\$50K
Ops Move Back to River St	\$240K	\$466K
Service Restructure (Efficiencies in Service)	(\$100K)	TBD
Total Savings	\$312KM	\$1.5M

11.54



Items *not* Budgeted But Working On

	FY16	FY17
STIC Doubling	\$1.4M	\$1.4M
Sales Tax Initiative	-	\$2.25 - \$20M
Cabrillo College Contract	\$375K	\$750K
Non-public transit use of METRO centers & facilities	\$25K	\$25K
Totals	\$1.8M	\$4.4M - \$22.2M

11.55

- Unmet Service Needs
 - Review Items on Unmet Service Needs slides
 - See What can be Implemented at Minimal Costs
- Deferred Maintenance
 - Perform an ROI (Return on Investment)
 - Allocate Resources Accordingly



Items *not* Budgeted But Working On (cont.)

- Adding Articulated Buses
- Adding Over The Road (OTR) Buses
- ParaCruz Owned Facility
 - Save **\$120K** in lease payments/year starting in FY18
- Fixed Route Fare Restructuring

11:56

Items not Budgeted But Working On (cont.)

Paratransit Operating Efficiency Options

- **Enforcement of trip-by-trip restricted eligibility**
 - *Allowing clients to book rides on paratransit only when they are unable to functionally make the same trip on an accessible fixed route bus*
 - Example: Inability to climb a hill, to see in the dark, or to tolerate hot weather
- **Offering curb-to-curb service upon request**
 - *Currently, all ParaCruz rides include door-to-door escort*
 - *Operators estimate that up to 50% of clients do not wish to be escorted to the door of their destination*

11.57



Items not Budgeted But Working On (cont.)

Paratransit 'Premium Fare' Options

- **Same Day Rides**
 - *Allowing passengers to call and book a ride on the same day of service*
 - *ACCESS (OCTA) has taxi do their same day rides
 - \$3.60 for first five miles, then regular taxi fare applies

11.58

Will-Call Returns

- *Rides that are created by not activated until client calls the office to let us know they are ready.*
 - *Outreach (VTA) provides will-call returns at four times the base rate. \$16.00
 - *Rides (MST) does not offer will-call returns; returns must be scheduled in advance

• **Subscription Rides**

- *Convenient for passenger*
- *Convenient for paratransit operations*



Items not Budgeted But Working On (cont.)

Paratransit 'Premium Fare' Options (cont.)

- **Re-Dispatching Vehicle for 'No-Show'**
 - Premium fare for re-dispatch of vehicle when passenger misses ride
 - *Currently, if we take a client from their residence, we will return them to their home by re-dispatching a vehicle, up to three times*
 - *Outreach (VTA) will resend a vehicle at four times the base rate. \$16.00
 - *Rides (MST) does not resend vehicles; client must find alternative transportation

• **Pick-Ups and Drop-Offs Outside Current Service Area**

- *Premium charge for pick-up and drop-off for clients in rural Santa Cruz County areas*
- *This could be an alternative for clients affected by non-school terms*
 - *Outreach (VTA) provides pick ups and drop-offs outside service area at four times the base rate. \$16.00



Items for Public Comment Consideration

- Conduct Five (5) Public Meetings within Santa Cruz County
- Highway 17 Fare Restructuring
 - Additional **\$267K** – **\$345K** per year
- Sales Tax Initiative
 - All four (4) options...or ?
 - **\$0** – **\$20M** per year

11.60

Items for Public Comment Consideration (cont.)

Paratransit

- Alignment to fixed route service - **\$520K/year**
- Alignment with non-school term service - **\$24k/yr**
- Holidays - **\$18K/yr**
- Full Fare/mileage based concept - **\$41K**

11.61



Structural Deficit Final Process

- 01/23/15 – 02/26/15
 - Public Process
- 02/27/15
 - BOD report on public feedback
 - BOD direction for Public Hearing
- 02/28/15 – 04/10/15
 - Public Notice Process
- 03/27/15
 - Draft FY16 & FY17 Budget (balanced with Reserves)
- 04/10/15
 - BOD Public Hearing on BOD directed Items
- 05/22/15
 - Revised Draft FY16 & FY17 budget to the BOD
- 06/26/15
 - Final FY16 & FY17 budget to the BOD for adoption

11.62



Questions

11.63

Glossary of Terms

- **Carryover** - End of Fiscal Year Favorable Variance
- **GASB** - Governmental Accounting Standards Board
- **GFOA** - Government Finance Officers Association
- **STA** - State Transit Assistance
- **SVTC** - Scotts Valley Transit Center
- **STIC(FTA)** - Small Transit Intensive Cities Program
- **UZA** - Urbanized Area



Year to Date Monthly Financial Report as of October 31, 2014

Santa Cruz METRO Board of Directors

January 23, 2015

Angela Aitken, Finance Manager

FY15 Operating Revenue and Expenses For the Month Ending October 31, 2014

33% of Fiscal Year Elapsed

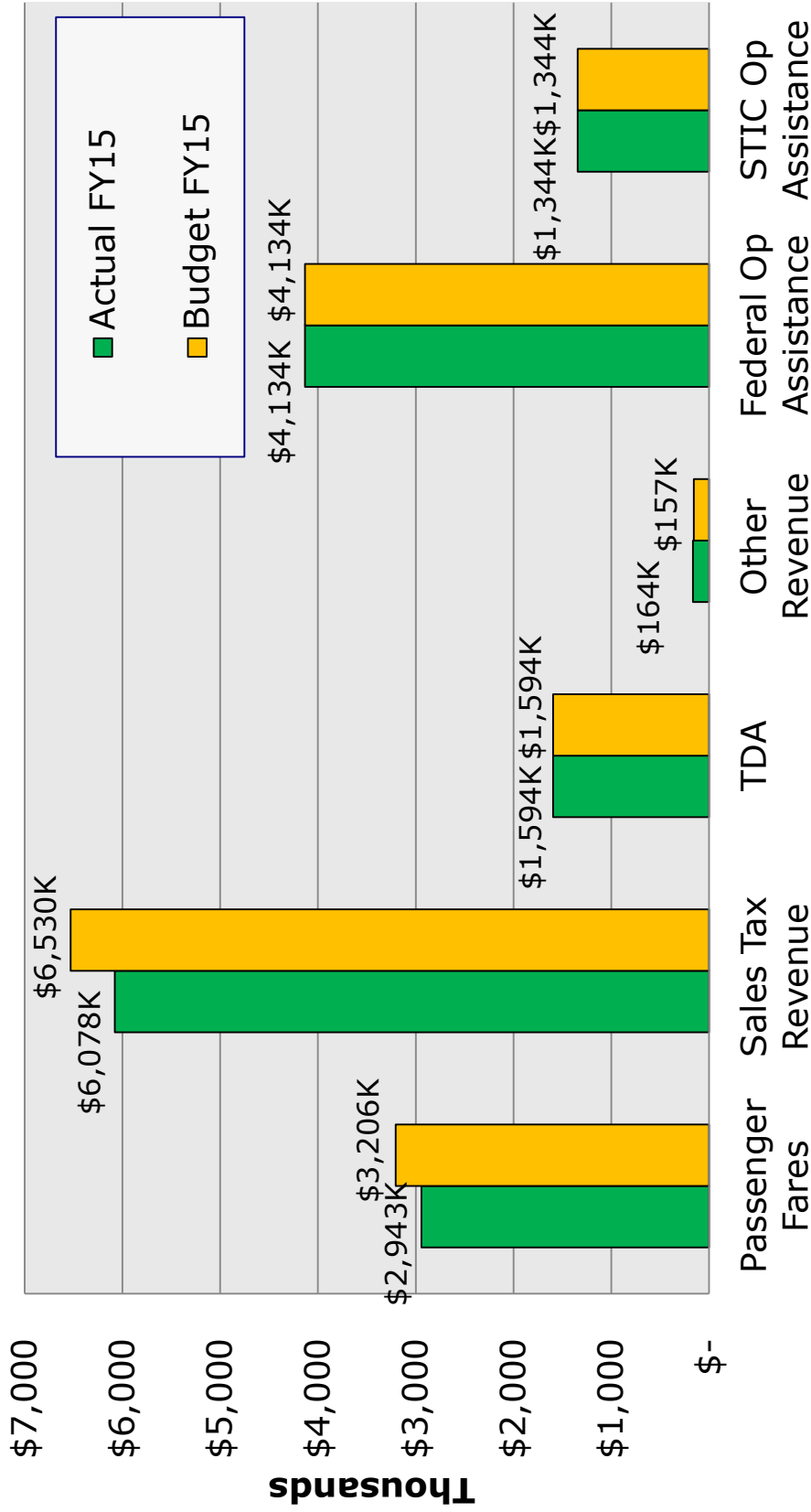
\$ In Thousands	Actual	Budget	Actual vs Budget
Operating Revenue:	\$7,933	\$8,044	(\$111)
Operating Expenses:			
Labor & Fringe Benefits	\$3,221	\$3,286	(\$65)
Non-Personnel Expenses	\$790	\$742	\$48
Total Operating Expenses:	\$4,011	\$4,028	(\$17)
Operating Budget Under / (Over):			(\$94)

FY15 Operating Revenue and Expenses Year to Date as of October 31, 2014

33% of Fiscal Year Elapsed

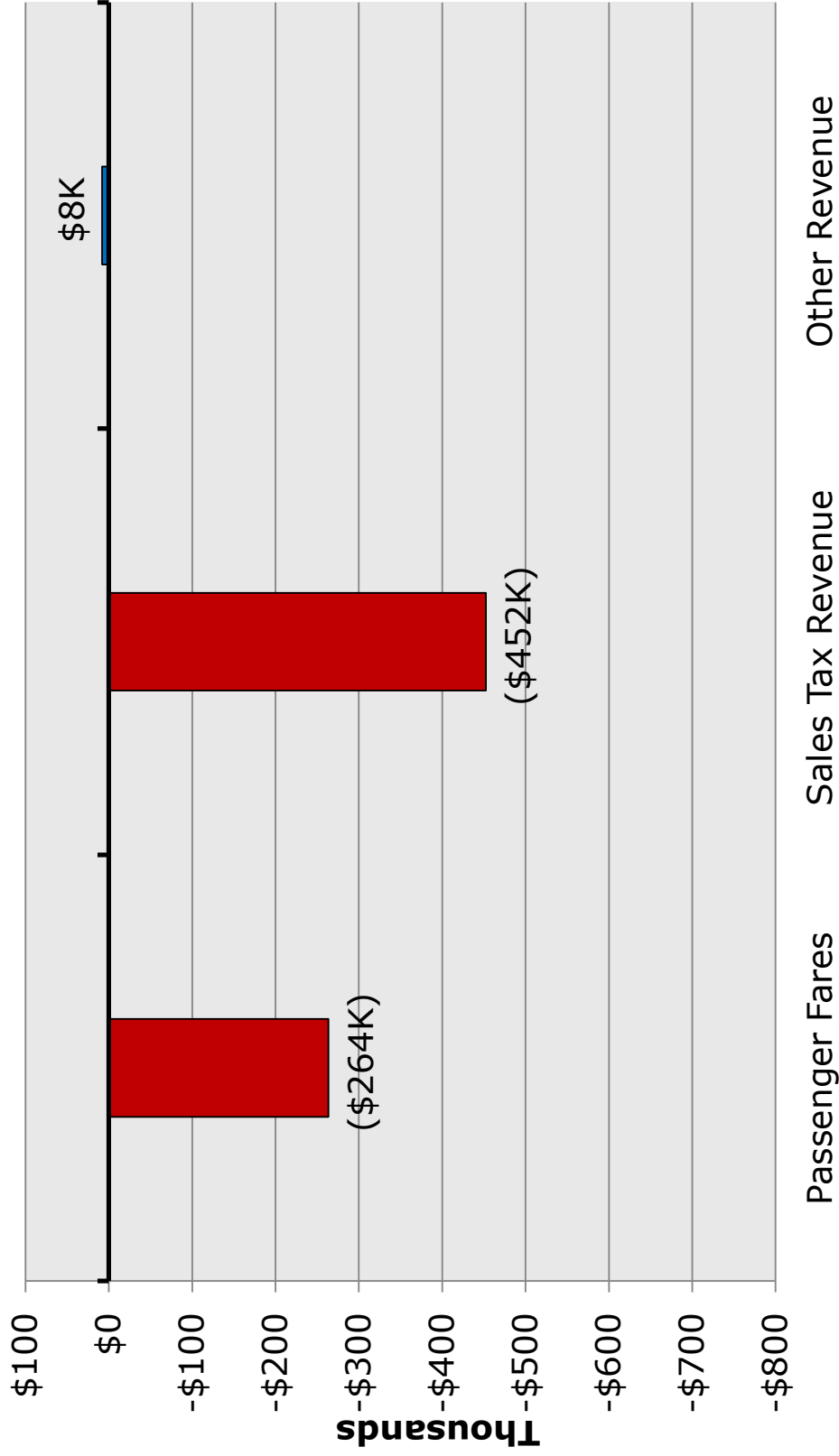
\$ In Thousands	Actual	Budget	Actual vs Budget
Operating Revenue:	\$16,258	\$16,966	(\$708)
Operating Expenses:			
Labor & Fringe Benefits	\$12,227	\$13,144	(\$916)
Non-Personnel Expenses	\$2,947	\$3,002	(\$55)
Total Operating Expenses:	\$15,175	\$16,146	(\$971)
Operating Budget Under / (Over):			\$263

FY15 Operating Revenue by Major Funding Source Year to Date as of October 31, 2014 33% of Fiscal Year Elapsed



Favorable/(Unfavorable) Revenue Variance to Budget Year to Date as of October 31, 2014

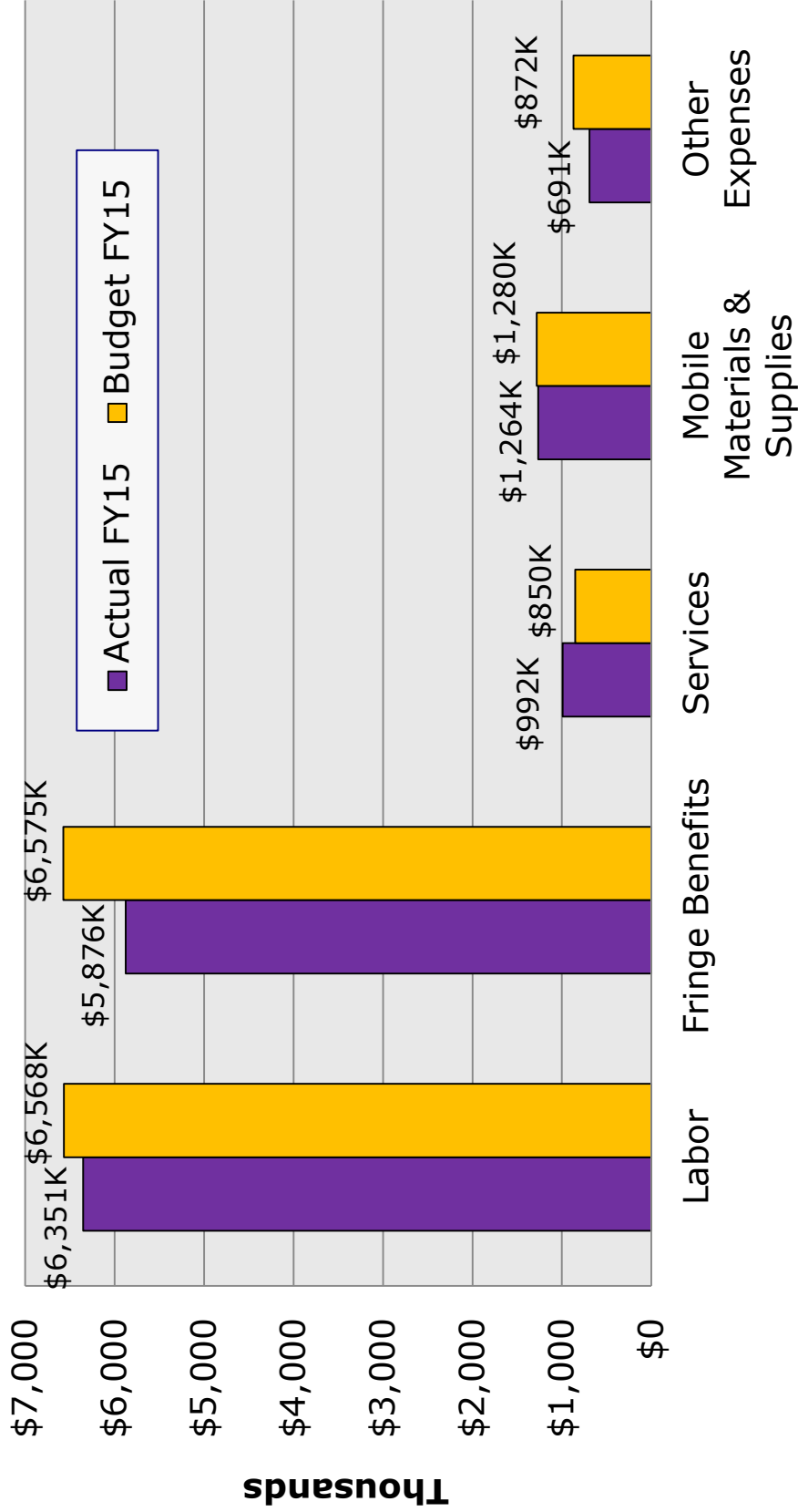
33% of Fiscal Year Elapsed



12.5

FY15 Operating Expenses by Major Expense Category Year to Date as of October 31, 2014

33% of Fiscal Year Elapsed



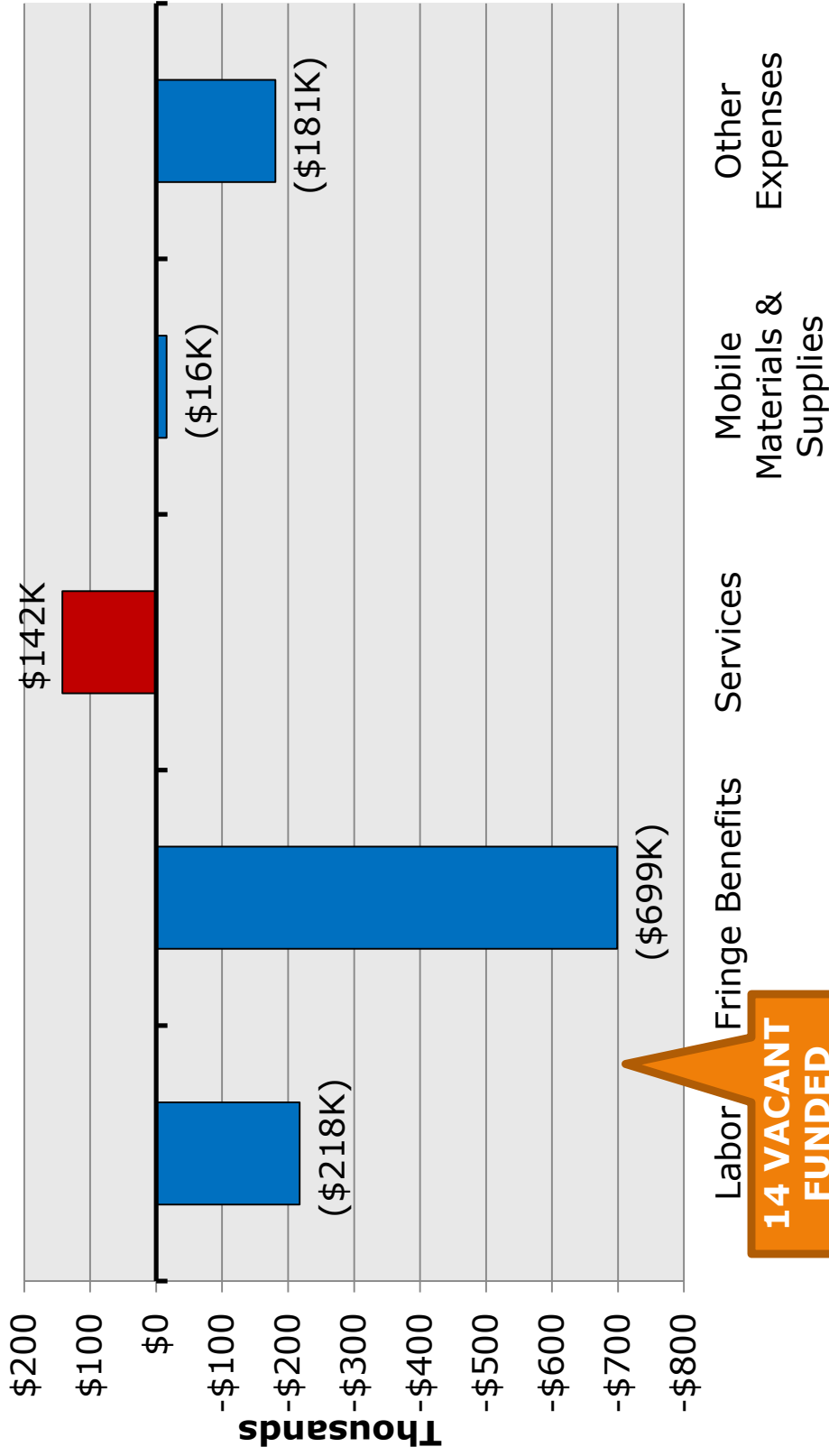
Thousands

12.6



(Favorable)/Unfavorable Expense Variance to Budget
Year to Date as of October 31, 2014

33% of Fiscal Year Elapsed



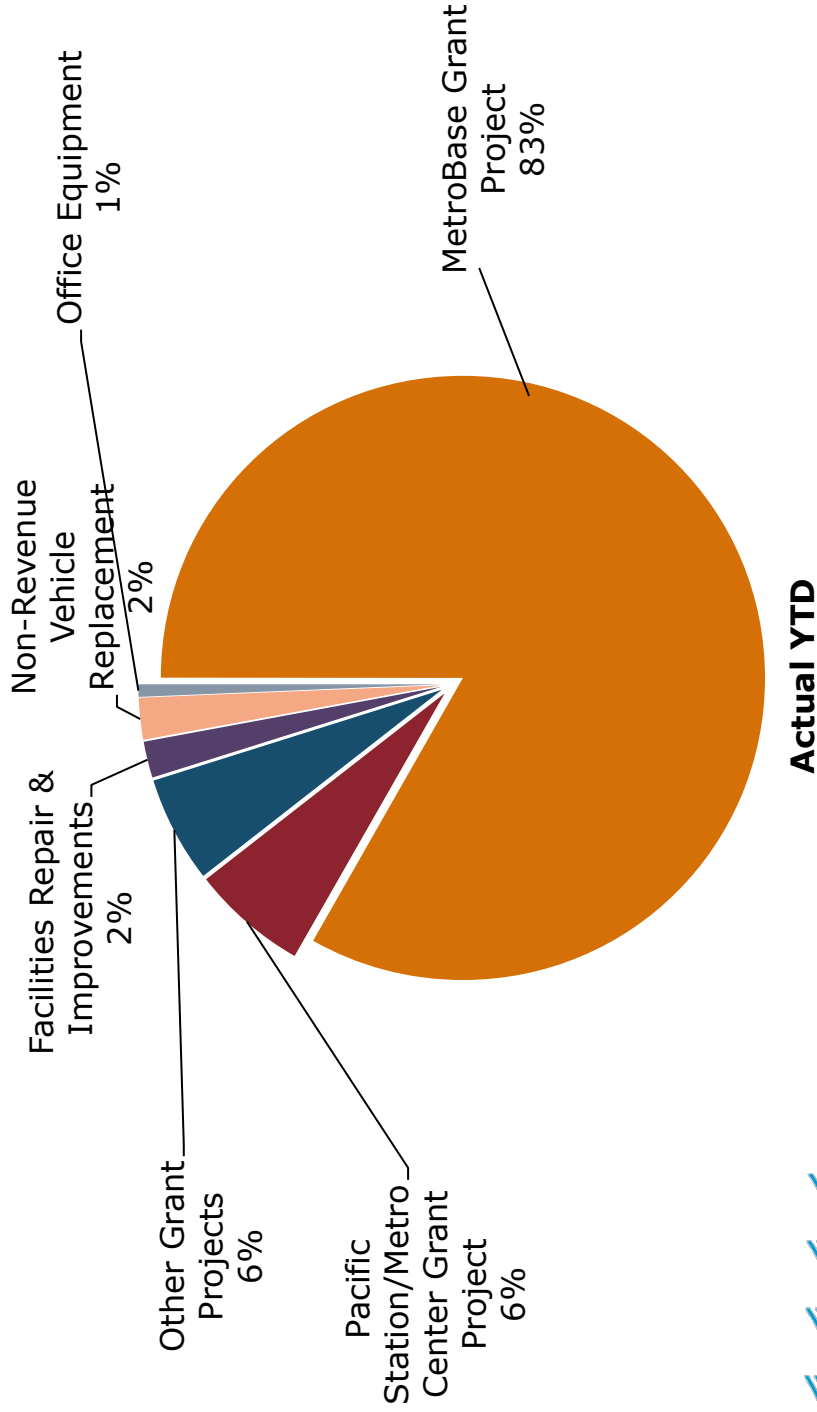
14 VACANT FUNDED POSITIONS

FY15 Capital Budget

Year to Date as of October 31, 2014

33% of Fiscal Year Elapsed

	Actual YTD	Total FY15 Budget	% Spent YTD
Total Capital Projects:	\$2,534,315	\$20,861,899	12%



Questions

12.9



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