

AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF MAY 24, 2013
8:00 AM



Mission Statement: "To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service."

**THE BOARD MEETING AGENDA PACKET CAN BE FOUND ONLINE AT
WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S
ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CALIFORNIA**


- | | | |
|--------------------------|---|------------------------------|
| <input type="checkbox"/> | <i>Director Margarita Alejo</i> | <i>City of Watsonville</i> |
| <input type="checkbox"/> | <i>Director Hilary Bryant</i> | <i>City of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Dene Bustichi, Vice Chair</i> | <i>City of Scotts Valley</i> |
| <input type="checkbox"/> | <i>Director Daniel Dodge, Chair</i> | <i>City of Watsonville</i> |
| <input type="checkbox"/> | <i>Director Zach Friend</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Ron Graves</i> | <i>City of Capitola</i> |
| <input type="checkbox"/> | <i>Director Michelle Hinkle</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Deborah Lane</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director John Leopold</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Bruce McPherson</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Lynn Robinson</i> | <i>City of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Ex-Officio Director Donna Blitzer</i> | <i>UC Santa Cruz</i> |

Leslie R. White, General Manager / Secretary of the Board
Leslyn K. Syren, District Counsel

TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with Tony Tapiz, Administrative Services Coordinator at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Tony Tapiz, Coordinador de Servicios Administrativos al numero 831-426-6080.

AMERICANS WITH DISABILITIES ACT

 *The Board of Directors meets in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet (including a Spanish language copy of the agenda packet), should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.*

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF MAY 24, 2013**

**MEETING LOCATION:
CAPITOLA CITY COUNCIL CHAMBERS
420 CAPITOLA AVENUE
CAPITOLA, CA**

8:00 A.M.

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENTS
 - 3-1. A translator will be available for Spanish language interpretation during "Oral Communications" and for any other agenda item for which these services are needed.
 - 3-2. Today's meeting is being broadcast by Community Television of Santa Cruz County.
4. COMMUNICATIONS TO THE BOARD OF DIRECTORS
This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Oral and Written Communications on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.
5. LABOR ORGANIZATION COMMUNICATIONS
6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 7-1. STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR MAY 2013
- 7-2. ACCEPT & FILE RIDERSHIP REPORT FOR APRIL 2013

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF MAY 24, 2013**

- 7-3. ACCEPT & FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF MARCH 31, 2013
- 7-4. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH VISION COMMUNICATIONS COMPANY, INC. FOR RADIO MAINTENANCE AND REPAIR SERVICES IN AN AMOUNT NOT TO EXCEED \$30,000
- 7-5. REVIEW AND CONSIDER A RESOLUTION TO AUTHORIZE THE GENERAL MANAGER TO APPLY AND EXECUTE CONTRACTS FOR THE FY13 MONTEREY BAY AIR POLLUTION CONTROL DISTRICT AB2766 MOTOR VEHICLE EMISSIONS' REDUCTION GRANTS' PROGRAM FUNDS
- 7-6. ACCEPT & FILE ACCESSIBLE SERVICES REPORT FOR MARCH 2013
- 7-7. ACCEPT & FILE MINUTES FROM METRO ADVISORY COMMITTEE MEETINGS OF MARCH 20, 2013 AND APRIL 17, 2013
- 7-8. ACCEPT & FILE MINUTES FROM SCCRTC MEETINGS OF FEBRUARY 7, 2013 AND MARCH 21, 2013
- 7-9. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF MARCH 2013

REGULAR AGENDA

- 8. PRESENTATION OF EMPLOYEE ANNIVERSARIES
Presented by Daniel Dodge, Chair
- 9. CONSIDERATION OF RESOLUTION'S OF APPRECIATION FOR THE SERVICES OF MARY FERRICK AS A FIXED-ROUTE SUPERINTENDENT, AND KRISTAAN FELDER, PARATRANSIT OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
Presented by Daniel Dodge, Chair
- 10. CONSIDERATION OF APPOINTMENT OF LEN BURNS TO THE METRO ADVISORY COMMITTEE FOR A TERM ENDING MAY 23, 2015
Presented by Leslie R. White, General Manager
- 11. CONSIDERATION OF ADOPTION OF A RESOLUTION ESTABLISHING THE MEETING TIMES OF THE BOARD OF DIRECTORS FOR THE PERIOD OF JUNE 14, 2013 THROUGH DECEMBER 20, 2013
Presented by Leslyn K. Syren, District Counsel
- 12. ORAL REPORT OF THE RECRUITMENT TASK FORCE
Presented by Daniel Dodge, Chair
- 13. CONSIDERATION OF PROPOSED FY14 FINAL BUDGET
Presented by Angela Aitken, Finance Manager

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF MAY 24, 2013**

14. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, June 14, 2013 at 8:30 a.m. at the Santa Cruz METRO Administrative Offices, 110 Vernon Street, Santa Cruz, California.

15. ADJOURNMENT

Adjourn to the next Board of Directors meeting.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 24, 2013

TO: Board of Directors

FROM: Tove Beatty, Grants/Legislative Analyst
Thomas Hiltner, Grants/Legislative Analyst

SUBJECT: STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR MAY 2013

I. RECOMMENDED ACTION

This report is for informational purposes only. Active grants and grant proposals are current as of May 15, 2013. No action is required.

II. SUMMARY OF ISSUES

- Santa Cruz METRO relies upon grant funding from other agencies for more than 25% of its FY13 operating revenue and more than 90% of its FY13 capital funding.
- A list of Santa Cruz METRO's active grants (Attachment A) and a list of grant proposals for new funds (Attachment B) are provided monthly in order to apprise the Board of the status of grants funding.
- Items in **bold** on Attachments A and B depict changes from last month's report.
- Santa Cruz METRO has active grant awards totaling \$37,026,287.
- Santa Cruz METRO staff is developing new applications totaling \$9,751,987 for new operating projects.

III. DISCUSSION

Santa Cruz METRO relies upon grants from a number of other entities throughout the year for more than 25% of its FY13 operating revenue and over 90% of its FY13 capital funding. Programs such as the Transportation Development Act (TDA) and the Federal Transit Administration (FTA) urbanized area program annually allocate funds by formula while others such as the Monterey Bay Unified Air Pollution Control District's AB2766 Motor Vehicle Emissions Reduction Program and the California Department of Transportation (Caltrans) discretionary planning grants are competitively awarded based on merit. Santa Cruz METRO relies on both formula and discretionary grant revenue to support its operating and capital budgets.

This staff report is to apprise the Board of Directors of active grants funding current projects and proposed grants for new projects and ongoing operating costs. **Attachment A** lists all of Santa Cruz METRO's active grants with the award amount, the remaining balance and the status of the

projects funded by the grant. **Attachment B** lists Santa Cruz METRO's open grant applications with a brief description, source and status of proposed funds. Items in **bold** on Attachments A and B depict changes from last month's report.

IV. FINANCIAL CONSIDERATIONS

Active grant awards for operating and capital projects total \$37,026,287. This is unchanged from April as no new grants have been awarded. The unspent balance of active grants is \$25,166,567, also unchanged from last month. While METRO continues to implement many grant-funded projects, new vendor invoices have not been submitted in the last month.

Current grant applications request \$9,751,987 in new funds, which is unchanged from last month. The FTA published its full-year FY13 operating assistance apportionment this week, and staff will create a new application during the coming weeks for approximately \$5.5 million in FY13 operating assistance. Having initiated the Pacific Station renovation project, staff will research sources of construction grants funds in the coming months.

V. ATTACHMENTS

Attachment A: Santa Cruz METRO Active Grants Status Report as of May 15, 2013

Attachment B: Santa Cruz METRO Grant Applications as of May 15, 2013

Attachment A

Santa Cruz METRO Active Grants as of May 15, 2013

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
1	FFY11 5309 Bus/Facilities SGR Program	Discretionary, competitive grant program.	\$ 2,814,538	\$ 2,814,538	FTA 5309 SGR	4/8/13: Going ahead with MDC bid; bus order proceeding once full match funds are identified and budgeted.
2	Bus Stop Improvements	Improve bus stops in Santa Cruz METRO service area	\$ 500,000	\$ 243,998	Caltrans from State Transportation Improvement Program	4/8/13: American Asphalt working on stops, end date of project is 6/30/13.
3	MBUAPCD AB2766 FY12 Grant	Discretionary Grant	\$ 160,000	\$ 110,473	MBUAPCD (Air District)	4/8/13: Piggybacking on a possible state contract for CNG trucks is still being researched by Procurement; need to complete before application for new cycle.
4	County of Santa Cruz Prop 84 Challenge Grant	Discretionary grant proposals for planning/zoning of unincorporated areas (Live Oak, Soquel Dr. corridor) w/ County of Santa Cruz; and sustainable growth communities grant w/ AMBAG. All need METRO as a partner.	\$ 10,000	\$ 10,000	Funding from Proposition 84 Planning Grants from the State of California Strategic Growth Council.	4/8/13: County received \$500K for Prop. 84 Sustainable Communities Planning Grant Program for a project entitled "The Santa Cruz County Sustainable Community and Transit Corridors Plan" on December 6, 2010. Notification of award 6/3/11. Planning has been participating. Billing to be completed by 6/30/13.
5	AMBAG Sustainable Communities Planning Grant	Discretionary grant sub-award.	\$ 10,000	\$ 10,000	AMBAG sub-award.	4/8/13: Planning has been participating in development of Sustainable Communities Strategies.

Attachment A

Santa Cruz METRO Active Grants as of May 15, 2013

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
6	FY 11/12 Proposition 1B - State and Local Partnership Program	CTC	\$ 5,812,000	\$ 5,812,000	CTC - SLPP	4/8/13: \$5,812,000 allocation approved at 8/22/12 CTC meeting; Program Supplement Contract from CT issued and signed. Now must sign additional Program Supplement for third-party contractor for project. Still underway. Contract administrator has been out of the office at Caltrans.
7	FY10 Transit Security Project	Comprehensive Security & Surveillance: CCTV; LMR; EG	\$ 440,505	\$ 0	FY10 CTSGP funds from Cal EMA	This grant has been closed. \$ Grant Balance as of 5/15/13.
8	FY11 Transit Security Project	Comprehensive Security & Surveillance: CCTV; LMR	\$ 440,505	\$ 329,505	FY11 CTSGP funds from Cal EMA	Ojo contract amended on 12/7/12 to add \$810,198 for more video storage and cameras. Expires 3/31/14. \$ Grant Balance as of 5/15/13.
9	FY12 Transit Security Projects	Video Surveillance and Lighting at remaining METRO Facilities	\$ 440,505	\$ 440,505	FY12 CTSGP funds from Cal EMA	Ojo contract amended on 12/7/12 to add \$810,198 for more video storage and cameras. Expires 3/31/15. \$ Grant Balance as of 5/15/13.
10	FY09 Operating & MetroBase	Urban operating assistance and MetroBase construction funding. CA-90-Y751	\$ 4,753,504	\$ 997,773	FTA 5307. The Small Transit Intensive Cities (STIC) funding component are in the MetroBase Operations Building project.	FY09 transit operations are complete. Operations Building construction contracted 12/11/12. First STIC funds drawn 4/9/13. No expiration. \$ Grant Balance 5/15/13.

Attachment A

Santa Cruz METRO Active Grants as of May 15, 2013

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
11	FY11 AB2766	MetroBase construction of second L/CNG storage tank.	\$ 200,000	\$ 3,325	AB2766 Monterey Bay Unified Air Pollution Control District (Air District) AB 2766 Motor Vehicle Emissions Reduction Program	Extension approved through 5/11/13 to invoice grant balance. \$ Grant Balance as of 5/15/13.
12	FY08,09,10,11 PTMISEA funds	MetroBase development.	\$ 20,558,730	\$ 13,510,430	FY08, FY09, FY10, FY11 Prop. 1B Public Transportation Modernization and Service Enhancement Account (PTMISEA) through Caltrans	TRC Solutions construction manager on 9/14/12 for \$1,495,440; Lewis C. Nelson & Sons construction contractor on 12/11/12 for \$13,572,000 . Ops moved to Encinal and Contractor on-site 3/9/13. \$ Grant Balance as of 5/15/13.
13	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 396,000	\$ 394,020	CA-03-0730-03 FY06 FTA 5309 Bus and Bus Facilities program - legislative earmark.	Ranked consultant proposals for negotiation with top bidder in the week of May 20. Contract Award anticipated 6/24/13. \$ Grant Balance as of 5/15/13. No expiration.
14	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 490,000	\$ 490,000	FY08 FTA 5309 Bus and Bus Facilities program - legislative earmark.	Ranked consultant proposals for negotiation with top bidder in the week of May 20. Contract Award anticipated 6/24/13. \$ Grant Balance as of 5/15/13. No expiration.
		Total	\$ 37,026,287	\$ 25,166,567		

Attachment B

Santa Cruz METRO Grant Applications as of May 15, 2013

#	Application Date	Grant	Description	\$ Grant	Funding Source	Status of Award
1	2/15/2013	Caltrans Planning Grants FY13-14	Caltrans	\$ 40,108	AMBAG/SCMTD	4/8/13: Submitted 4/2/13; total project cost with match \$45,500
2	6/28/2013	FY14 MBYAPCD (AB 2766 Grant Cycle	MBUAPCD	\$ 200,000	MBUAPCD	4/8/13: Proposal development meeting scheduled for next week. Due 6/28/13.
3	1/15/2013	FY13 Transit Security Projects	Video Surveillance and Lighting at remaining METRO Facilities	\$ 440,505	FY13 CTSGP funds from Cal EMA	FY13 Application submitted 1/14/13. Received Letter of No Prejudice on 4/15/13.
4	4/15/2013	FY13 Rural Operating Assistance	Operating assistance for public transit service in rural areas of Santa Cruz County.	\$ 207,574	Caltrans (FTA 5311)	Expedited application and certifications submitted application to Caltrans.
5	3/29/2013	FY14 Operating Assistance	LTF Operating assistance from 1/4c sales tax.	\$ 6,104,531	TDA	Claim in progress. SCCRTC schedule for adoption is 6/6/13.
6	3/29/2013	FY14 Operating Assistance	Local Diesel Sales Tax Revenue	\$ 2,759,269	STA	Claim in progress. SCCRTC schedule for adoption is 6/6/13.
			Total	\$ 9,751,987		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 24, 2013
TO: Board of Directors
FROM: Erich Friedrich, Sr. Transportation Planner
SUBJECT: SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR APRIL 2013

I. RECOMMENDED ACTION

This report is for informational purposes only. No action is required

II. SUMMARY OF ISSUES

- Total ridership for the month of April 2013 was 575,506 which is a increase of 42,304 riders or 7.93% versus April 2012. System Daily Averages for April include:
 - 22,068 riders per Weekday, a gain of 4.25%
 - 12,293 riders per Saturday, a gain of 9.19%
 - 10,209 riders per Sunday, a gain of 16.96%
- Highway 17 Express ridership for the month of April 2013 was 33,215, which is a increase of 2,689riders, or 8.81%, from April 2012. Daily averages include:
 - 1,217 riders per Weekday, a gain of 8.49%
 - 777 riders per Saturday, a gain of 3.71%
 - 833 riders per Sunday, a gain of 4.85%
- UCSC students and staff/faculty generated 305,652 rides in April 2013, a gain of 9.65%.
- Overall, system wide ridership experienced a increase of 3.23% from FY 2012 to FY 2013 in part due to restored service and increase weekend demand at UCSC.

III. DISCUSSION

In the twenty-two (22) weekdays, four (4) Saturdays, and four (4) Sundays of April 2013, Santa Cruz METRO's total ridership was 575,506 riders. This was a gain from the previous year, increasing by 42,304 riders or 7.93%. This is the seventh consecutive month of increased ridership.

Attachment A shows that during April 2013, Santa Cruz METRO averaged 22,068 riders per Weekday. This was a gain from the previous April of 4.25% which is most likely due to restored service and increased enrollment at UCSC. Saturdays experienced a gain of 9.19% while Sundays experienced a large gain of 16.96%.

Attachment A also shows Highway 17 Express total ridership at 33,215 riders, this was a gain from the previous year, increasing by 2,689 riders or simply 8.81%.

FY13 average weekday ridership on the Highway 17 Express was 1,217 riders per weekday, a 8.49% increase per weekday. Simultaneously Highway 17 Express has seen steady ridership increases of 3.71% on Saturdays and 4.85% on Sundays. These variations in ridership could possibly be due to increased service and better transit connections with Caltrain, AMTRAK, and other regional transit services.

Attachment B shows UCSC ridership increase over April 2012. In April 2013, UCSC generated 305,506 rides between students and staff/faculty. This accounts for over 53% of Santa Cruz METRO's total ridership count. On school term service days, UCSC ridership increased 5.9% while Weekdays experienced gains of 5.9% and Weekends experienced a 15.17% increase in ridership.

Attachment C depicts Weekday, Saturday, and Sunday ridership by route. Many of Santa Cruz METRO's main-lines routes including the Route 91X Santa Cruz/Watsonville Express, Route 35/35A Scotts Valley/San Lorenzo Valley, and the Route 16 UCSC via Laurel East are well ridden as overall ridership is experiencing steady growth from the previous year. Overall, system wide ridership YTD increased by 3.23% mainly due to restored service and a balanced amount of UCSC school term service days. Additionally, with the recent enhancements in service, ridership levels on expanded/restored routes have attracted new riders. There is optimism in demand for transit service as April was the seventh consecutive month with increased ridership.

IV. FINANCIAL CONSIDERATIONS.

Revenue derived from passenger fares and passes is reflected in the FY13 Revenue.

V. ATTACHMENTS

Attachment A: Monthly Ridership Summary

Attachment B: UCSC Ridership Summary

Attachment C: Ridership by Route

Date Prepared: May 16, 2013

Monthly Ridership Summary

APRIL 01, 2013 - APRIL 30, 2013

Calendar Operating Days

	This Year	Last Year
Weekdays	22	21
Saturdays	4	4
Sundays	4	5

Bikes and Mobility Devices

	This Year	Last Year
Bikes	20,452	17,529
Mobility Dev.	1,962	1,682

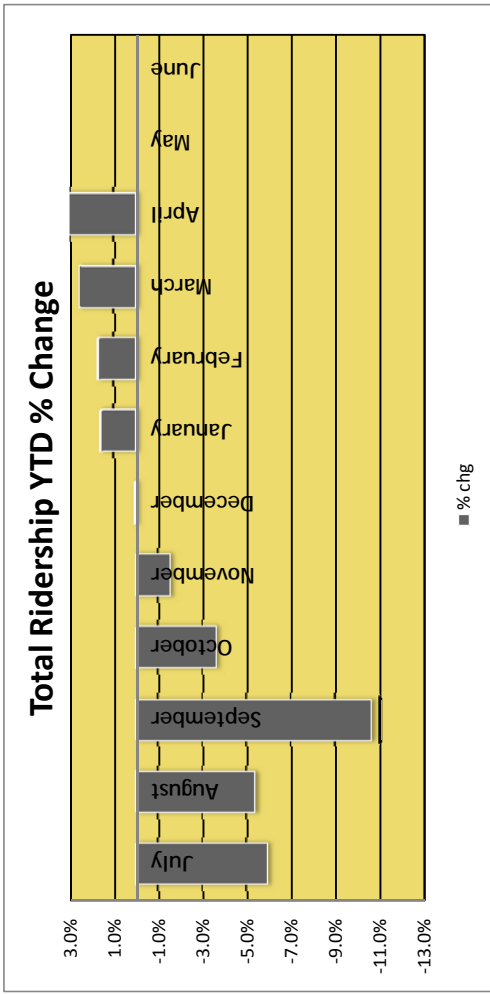
Monthly System Totals

	Monthly Totals		
	This Year	Last Year	% Change
Local Fixed Route	542,291	502,676	7.88%
AMTRAK/Highway 17 Express	33,215	30,526	8.81%
System Total	575,506	533,202	7.93%

	Year to Date Totals		
	This Year	Last Year	% Change
Local Fixed Route	4,297,204	4,163,958	3.20%
AMTRAK/Highway 17 Express	291,340	280,915	3.71%
System Total	4,588,544	4,444,873	3.23%

System Daily Averages

	Weekdays			Saturday			Sunday		
	This Year	Last Year	% Change	This Year	Last Year	% Change	This Year	Last Year	% Change
Local Fixed Route	20,851	20,046	4.02%	1,517	1,007	9.58%	9,376	1,442	18.17%
AMTRAK/Highway 17 Express	1,217	1,122	8.49%	777	28	3.71%	833	39	4.85%
System Total	22,068	21,168	4.25%	12,293	1,034	9.19%	10,209	1,481	16.96%



UCSC Ridership Summary

APRIL 01, 2013 - APRIL 30, 2013

Calendar Operating Days

	This Year	Last Year
School Term Days	22	21
Weekdays	22	21
Weekend Days	8	9

UCSC Revenue

	This Year	Last Year	\$ Difference	% Change
Student Billing	N/A	N/A	N/A	N/A
Staff Billing	N/A	N/A	N/A	N/A
Route 20D Service	N/A	N/A	N/A	N/A
Total	N/A	N/A	N/A	N/A

UCSC Monthly System Totals

	Monthly Totals		
	This Year	Last Year	% Change
Students	291,975	266,574	9.53%
Staff & Faculty	13,677	12,173	12.36%
Total	305,652	278,747	9.65%

Year to Date Totals

	This Year	Last Year	Difference	% Change
Students	1,917,127	1,805,469	111,658	6.18%
Staff & Faculty	128,576	121,019	7,557	6.24%
Total	2,045,703	1,926,488	119,215	6.19%

UCSC Service

	METRO	UCSC	Proportion
Service Hours	16,121	3,643	22.6%
Ridership	575,506	305,652	53.1%

UCSC System Daily Averages

	School Term Days		
	This Year	Last Year	% Change
Students	11,378	10,744	5.90%
Staff & Faculty	561	530	5.93%
Total	11,939	11,274	5.90%

Weekdays

	This Year	Last Year	Difference	% Change
Students	11,378	10,744	634	5.90%
Staff & Faculty	561	530	31	5.93%
Total	11,939	11,274	665	5.90%

Weekend Days

	This Year	Last Year	Difference	% Change
Students	5,207	4,549	658	14.46%
Staff & Faculty	167	117	51	42.82%
Total	5,374	4,666	708	15.17%

7-2.b1

Ridership by Route

APRIL 01, 2013 - APRIL 30, 2013

Route	Corridor	Weekday Ridership	Weekday Average	Saturday Ridership	Saturday Average	Sunday Ridership	Sunday Average	Monthly Ridership
10	UCSC via High St.	34,350	1,561	2,240	560	2,173	543	38,763
15	UCSC via Laurel West	54,907	2,496					54,907
16	UCSC via Laurel East	96,901	4,405	10,902	2,726	8,137	2,034	115,940
19	UCSC via Lower Bay	35,918	1,633	6,365	1,591	5,217	1,304	47,500
3	Mission/Beach	3,711	169	252	63	172	43	4,135
4	Harvey West/Emeline	4,652	211	117	29	242	61	5,011
8	Emeline	260	12					260
12A	UCSC East Side District	1,174	53					1,174
20	UCSC via West Side	20,599	936	4,221	1,055	3,135	784	27,955
20D	UCSC via West Side Supp.	17,174	781					17,174
30	Graham Hill/Scotts Valley	757	34					757
33	Lompico SLV/Felton Faire	215	10					215
34	South Felton	78	4					78
35/35A	Santa Cruz/Scotts Valley/SLV	32,863	1,494	3,932	983	3,126	782	39,921
40	Davenport/North Coast	1,299	59	35	9	40	10	1,374
41	Bonny Doon	1,524	69	56	14	46	12	1,626
42	Davenport/Bonny Doon	249	11	56	14	72	18	377
54	Capitola/Aptos/La Selva Beach	164	7	56	14	49	12	269
55	Rio Del Mar	3,357	153					3,357
56	La Selva Beach	335	15					335
66	Live Oak via 17th	12,291	559	2,001	500	1,731	433	16,023
68	Like Oak via Broadway/Portola	8,338	379	1,170	293	1,027	257	10,535
69A	Capitola Road/Watsonville	18,789	854	2,911	728	2,248	562	23,948
69W	Cap. Road/Cabrillo/Watsonville	23,227	1,056	3,360	840	2,540	635	29,127
71	Santa Cruz to Watsonville	55,677	2,531	7,225	1,806	6,437	1,609	69,339
72	Corralitos	3,109	141					3,109
74	Ohlone Parkway/Rolling Hills	1,565	71	145	36	101	25	1,811
75	Green Valley Road	4,969	226	830	208	880	220	6,679
77	Civic Plaza / Pajaro	342	16					342
79	East Lake	1,886	86	193	48	130	33	2,209
91x	Santa Cruz/Watsonville Express	18,041	820					18,041
Hwy 17	AMTRAK/Hwy 17 Express	26,778	1,217	3,106	777	3,331	833	33,215
Monthly Total		485,499	22,068	49,173	12,293	40,834	10,209	575,506
Previous Year		444,526	21,168	45,036	11,259	43,640	8,728	533,202
% Change		9.22%	4.25%	9.19%	9.19%	-6.43%	16.96%	7.93%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 24, 2013
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
SUBJECT: MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF MARCH 31, 2013

I. RECOMMENDED ACTION

That the Board of Directors accept and file the monthly budget status reports year to date as of March 31, 2013

II. SUMMARY OF ISSUES

- **Operating Revenues** year to date as of March 31, 2013 were \$287K or 1 % over the amount of revenue expected for the same period year to date.
- **Consolidated Operating Expenses** year to date as of March 31, 2013 were \$625K or 2 % under budget.
- **Capital Budget** spending year to date through March 31, 2013 was \$2,103K or 6 % of the Capital budget.

III. DISCUSSION

An analysis of Santa Cruz METRO's budget status is prepared monthly in order to apprise the Board of Directors of Santa Cruz METRO's actual revenues, expenses and capital in relation to the adopted operating and capital budgets for the fiscal year. The attached revenue, expense and capital reports represent the status of Santa Cruz METRO's FY13 operating and capital budgets versus actual expenditures year to date.

The fiscal year has elapsed **75%**.

A. Operating Revenue

Operating Revenues year to date as of March 31, 2013 were \$287K or 1 % over the amount budgeted. Revenue variances are primarily due to higher-than-anticipated Passenger Fares (Contract – Public Agency), Sales Tax Revenue, and Fuel Tax Credit.

- **Passenger Fares** are over budget due to higher-than-anticipated ridership on UCSC routes resulting in higher Fares-Contract revenue.
- **Sales Tax Revenue** is over budget due to higher-than-anticipated receipts year to date as of March 31, 2013.
- **Fuel Tax Credit** is over budget due to higher-than-anticipated receipt of retroactive tax credits for alternative fuel usage in calendar year 2012 (the last two quarters of FY12 and the first two quarters of FY13).

B. Consolidated Operating Expenses

Consolidated Operating Expenses year to date as of March 31, 2013 were \$625K or 2 % under budget. Personnel Expenses, Casualty & Liability, Purchased Transportation and Miscellaneous Expenses all contributed to the variance.

- **Total Personnel Expenses** are under budget due to vacant funded positions and extended leaves.
- **Casualty & Liability** is under budget primarily due to fewer settlement costs than originally anticipated.
- **Purchased Transportation** is under budget due to newly hired Paratransit operators, which has lowered the need for outside services to meet Paratransit demand.
- **Miscellaneous Expenses** are under budget primarily due to **Employee Training**. Training expenses will be incurred later in the year, while the budget is straight-lined.

C. Capital Budget

Capital Budget spending year to date through March 2013 was \$2,103K or 6 % of the total Capital Budget. Of this, \$764K has been spent on the Video Surveillance Project – CCTV (State-1B) and \$346K has been spent on the Land Mobile Radio Project (State-1B).

The MetroBase Project spending consists of : \$433K spent on the MetroBase Project – FY11 Allocation Operations Bldg, \$183K spent on FY10 Allocation, and \$98K spent on the 2nd LNG Tank.

IV. FINANCIAL CONSIDERATIONS

Small Transit Intensive Cities (STIC) Funds, Funds from Carryover from Previous Years, State Operating Assistance (STA), and Operating Reserves will be used in the listed order to bridge the budget gap at the end of the fiscal year, when the amount of the operating income/loss for the year is determined. In the meantime, the amount of operating income/loss year to date is reported in the monthly budget status reports.

Attachment A: FY13 Operating Revenue & Expenses Year to Date as of 3/31/13

Attachment B: FY13 Capital Budget Report for the month ending – 3/31/13

Prepared by: Lorraine Bayer, Accountant II

Date Prepared: May 15, 2013

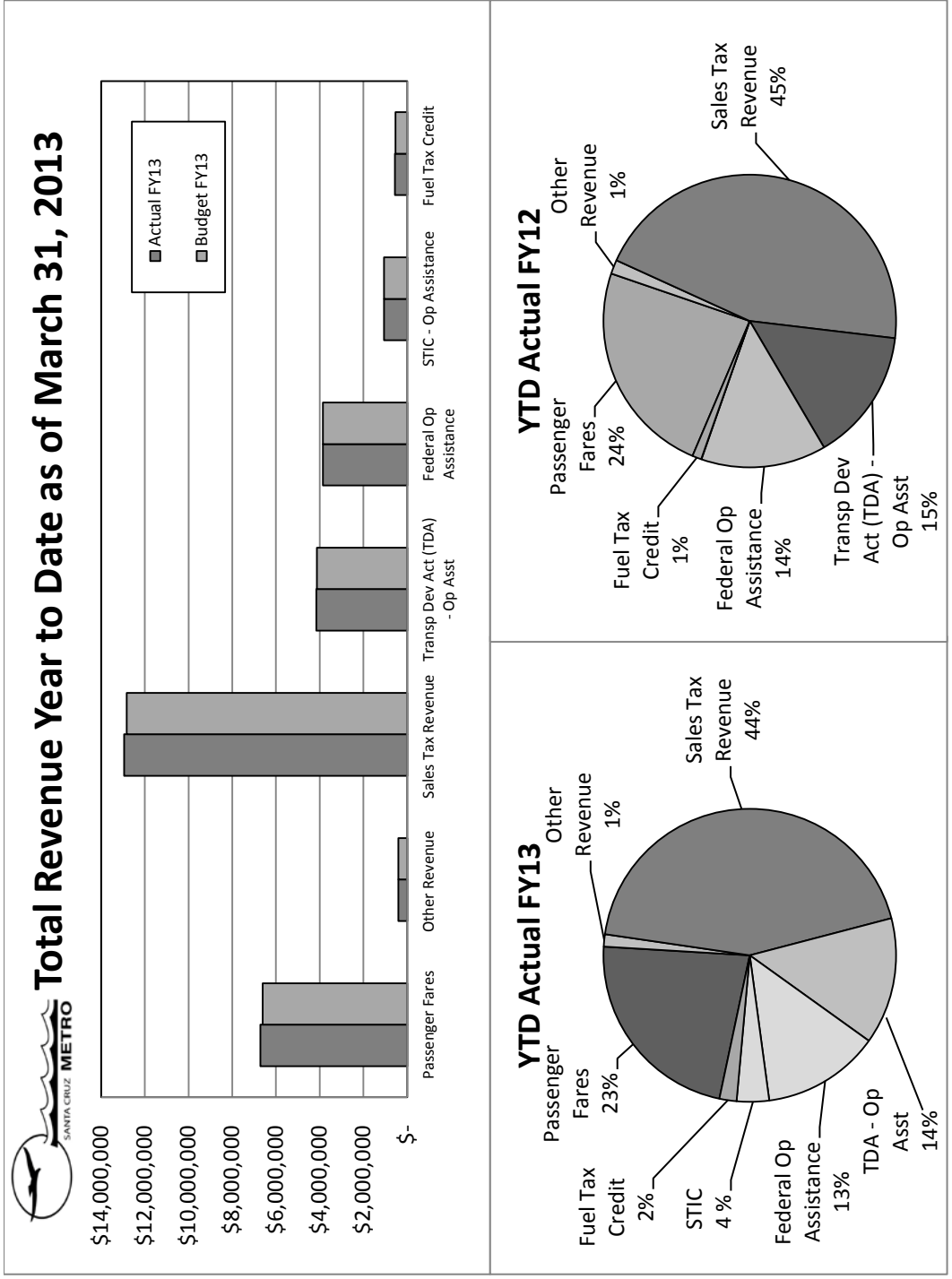
Attachment A



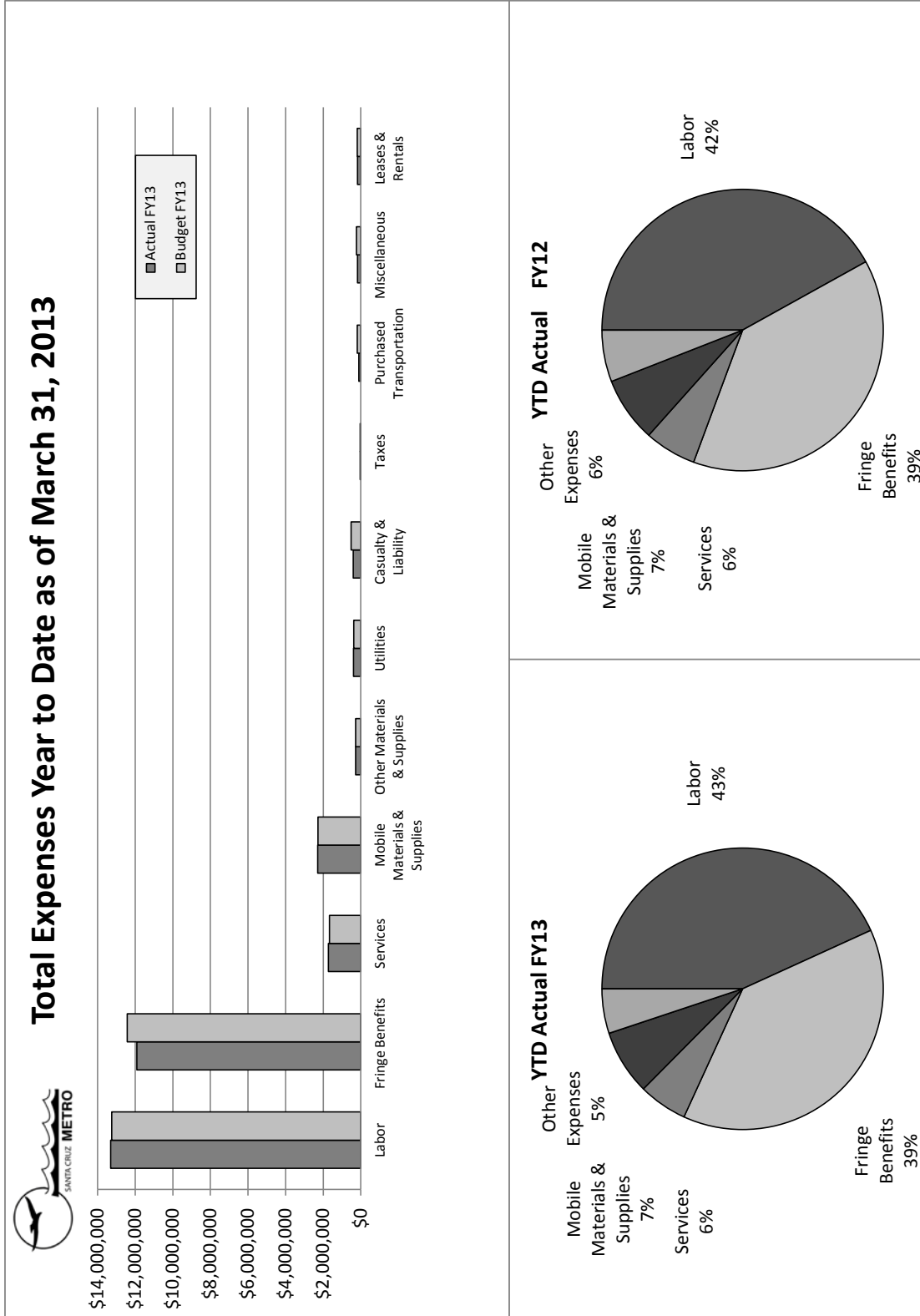
FY13
Operating Revenue & Expenses
Year to Date as of March 31, 2013

	Year to Date		YTD Year Over Year Comparison				
	Actual	Budget	\$ Var	% Var	Actual FY12	\$ Var	% Var
Revenue:							
Passenger Fares	\$ 6,716,593	\$ 6,602,710	\$ 113,883	2%	\$ 6,406,732	\$ 309,861	5%
Other Revenue	\$ 402,518	\$ 396,421	\$ 6,097	2%	\$ 415,100	\$ (12,582)	-3%
Sales Tax Revenue	\$ 12,949,405	\$ 12,828,600	\$ 120,805	1%	\$ 12,102,453	\$ 846,952	7%
Transp Dev Act (TDA) - Op Asst	\$ 4,153,708	\$ 4,130,279	\$ 23,430	1%	\$ 3,933,722	\$ 219,986	6%
Federal Op Assistance	\$ 3,852,288	\$ 3,852,288	\$ -	0%	\$ 3,707,070	\$ 145,218	4%
Other Op Assistance/Funding	\$ 572	\$ 7,499	\$ (6,927)	-92%	\$ 11,702	\$ (11,130)	-95%
STA - Op Assistance	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
STIC - Op Assistance	\$ 1,057,097	\$ 1,057,097	\$ -	0%	\$ -	\$ 1,057,097	100%
Fuel Tax Credit	\$ 563,250	\$ 533,333	\$ 29,917	6%	\$ 269,092	\$ 294,158	109%
Transfers (to)/ from Reserves	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
Total Revenue	\$ 29,695,432	\$ 29,408,228	\$ 287,204	1%	\$ 26,845,871	\$ 2,849,561	11%
Expenses:							
Labor	\$ 13,311,753	\$ 13,243,656	\$ 68,097	1%	\$ 11,502,202	\$ 1,809,551	16%
Fringe Benefits	\$ 11,914,096	\$ 12,429,828	\$ (515,732)	-4%	\$ 10,611,228	\$ 1,302,868	12%
Services	\$ 1,725,925	\$ 1,671,937	\$ 53,988	3%	\$ 1,629,295	\$ 96,631	6%
Mobile Materials & Supplies	\$ 2,294,116	\$ 2,283,437	\$ 10,678	0%	\$ 2,048,153	\$ 245,963	12%
Other Materials & Supplies	\$ 276,541	\$ 276,603	\$ (63)	0%	\$ 213,923	\$ 62,617	29%
Utilities	\$ 392,327	\$ 379,650	\$ 12,677	3%	\$ 353,129	\$ 39,197	11%
Casualty & Liability	\$ 400,886	\$ 524,250	\$ (123,364)	-24%	\$ 546,910	\$ (146,023)	-27%
Taxes	\$ 34,006	\$ 35,400	\$ (1,394)	-4%	\$ 30,563	\$ 3,443	11%
Purchased Transportation	\$ 112,470	\$ 187,500	\$ (75,029)	-40%	\$ 196,440	\$ (83,969)	-43%
Miscellaneous	\$ 176,676	\$ 227,313	\$ (50,637)	-22%	\$ 109,445	\$ 67,231	61%
Leases & Rentals	\$ 183,949	\$ 187,959	\$ (4,010)	-2%	\$ 174,992	\$ 8,957	5%
Total Expenses	\$ 30,822,745	\$ 31,447,536	\$ (624,791)	-2%	\$ 27,416,280	\$ 3,406,464	12%
Operating Income (Loss)	\$ (1,127,313)						

Attachment A



Attachment A





FY13 Operating Revenue Year to Date as of March 31, 2013

Percent of Year Elapsed - 75%

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY12	\$ Var	% Var
Passenger Fares						
Passenger Fares	\$ 2,886,811	\$ 2,930,713	-1%	\$ 2,791,156	\$ 95,656	3%
Paratransit Fares	\$ 224,826	\$ 207,533	8%	\$ 221,657	\$ 3,169	1%
Special Transit Fares - Contract	\$ 2,288,817	\$ 2,127,754	8%	\$ 2,106,688	\$ 182,129	9%
Highway 17 Fares	\$ 1,112,383	\$ 1,155,353	-4%	\$ 1,094,597	\$ 17,786	2%
Highway 17 Payments	\$ 203,757	\$ 181,357	12%	\$ 192,635	\$ 11,122	6%
Subtotal Passenger Revenue	\$ 6,716,593	\$ 6,602,710	2%	\$ 6,406,732	\$ 309,861	5%

Other Revenue						
Commissions	\$ 2,077	\$ 4,200	-51%	\$ 2,794	\$ (717)	-26%
Advertising Income	\$ 209,987	\$ 193,125	9%	\$ 197,665	\$ 12,322	6%
Rent Income - SC Pacific Station	\$ 76,475	\$ 80,295	-5%	\$ 81,081	\$ (4,606)	-6%
Rent Income - Watsonville TC	\$ 31,425	\$ 30,300	4%	\$ 33,108	\$ (1,683)	-5%
Interest Income	\$ 66,607	\$ 75,000	-11%	\$ 89,279	\$ (22,672)	-25%
Other Non-Transp Revenue	\$ 15,948	\$ 13,500	18%	\$ 11,173	\$ 4,775	43%
Subtotal Other Revenue	\$ 402,518	\$ 396,421	2%	\$ 415,100	\$ (12,582)	-3%

Sales Tax Revenue	\$ 12,949,405	\$ 12,828,600	1%	\$ 12,102,453	\$ 846,952	7%
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Transp Dev Act (TDA) - Op Asst	\$ 4,153,708	\$ 4,130,279	1%	\$ 3,933,722	\$ 219,986	6%
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Federal Op Assistance						
FTA Sec 5307 - Op Asst	\$ 3,695,976	\$ 3,695,976	0%	\$ 3,707,070	\$ (11,094)	0%
FTA Sec 5311 - Rural Op Asst	\$ 156,312	\$ 156,312	0%	\$ -	\$ 156,312	100%
Subtotal Federal Op Assistance	\$ 3,852,288	\$ 3,852,288	0%	\$ 3,707,070	\$ 145,218	4%

Other Op Assistance/Funding						
AMBAG Funding	\$ -	\$ -	0%	\$ -	\$ -	0%
Other Op Assistance/Funding	\$ 572	\$ 7,499	-92%	\$ 11,702	\$ (11,130)	-95%
FTA Sec 5309 - ARRA Op Asst	\$ -	\$ -	0%	\$ -	\$ -	0%
Subtotal Other Op Assistance/Funding	\$ 572	\$ 7,499	-92%	\$ 11,702	\$ (11,130)	-95%

Attachment A



FY13
Operating Revenue
Year to Date as of March 31, 2013

Percent of Year Elapsed - 75%

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY12	\$ Var	% Var
STA - Op Assistance	\$ -	\$ -	0%	\$ -	\$ -	0%
STIC - Op Assistance	\$ 1,057,097	\$ 1,057,097	0%	\$ -	\$ 1,057,097	100%
Fuel Tax Credit	\$ 563,250	\$ 533,333	6%	\$ 269,092	\$ 294,158	109%
Transfers (to)/ from Reserves	\$ -	\$ -	0%	\$ -	\$ -	0%
Total Revenue	\$ 29,695,432	\$ 29,408,228	1.0%	\$ 26,845,871	\$ 2,849,561	11%
Total Operating Expenses	\$ 30,822,745			\$ 27,416,280		
Variance	\$ (1,127,313)			\$ (570,409)		



FY13
Consolidated Operating Expenses
Year to Date as of March 31, 2013

	Year to Date		YTD Year Over Year Comparison				
	Actual	Budget	\$ Var	% Var	FY12	\$ Var	% Var
501011 Bus Operator Pay	\$ 6,130,099	\$ 6,231,078	\$ (100,979)	-2%	\$ 5,301,972	\$ 828,127	16%
501013 Bus Operator Overtime	\$ 1,411,942	\$ 1,345,324	\$ 66,618	5%	\$ 1,155,790	\$ 256,152	22%
501021 Other Salaries	\$ 5,308,384	\$ 5,377,195	\$ (68,811)	-1%	\$ 4,691,589	\$ 616,795	13%
501023 Other Overtime	\$ 461,328	\$ 290,060	\$ 171,269	59%	\$ 352,851	\$ 108,477	31%
Total Labor -	\$ 13,311,753	\$ 13,243,656	\$ 68,097	1%	\$ 11,502,202	\$ 1,809,551	16%

Fringe Benefits							
502011 Medicare/Soc. Sec.	\$ 200,065	\$ 230,175	\$ (30,111)	-13%	\$ 169,503	\$ 30,562	18%
502021 Retirement	\$ 2,294,787	\$ 2,472,009	\$ (177,221)	-7%	\$ 1,986,610	\$ 308,177	16%
502031 Medical Insurance	\$ 5,208,879	\$ 5,471,229	\$ (262,350)	-5%	\$ 4,757,674	\$ 451,205	9%
502041 Dental Insurance	\$ 386,333	\$ 398,084	\$ (11,752)	-3%	\$ 343,814	\$ 42,519	12%
502045 Vision Insurance	\$ 93,781	\$ 98,534	\$ (4,752)	-5%	\$ 93,783	\$ (2)	0%
502051 Life Insurance	\$ 35,615	\$ 34,718	\$ 898	3%	\$ 29,630	\$ 5,985	20%
502060 State Disability	\$ 146,110	\$ 152,503	\$ (6,393)	-4%	\$ 141,567	\$ 4,544	3%
502061 Disability Insurance	\$ 90,114	\$ 99,445	\$ (9,331)	-9%	\$ 88,160	\$ 1,954	2%
502071 State Unemp. Ins	\$ 86,732	\$ 65,077	\$ 21,656	33%	\$ 77,643	\$ 9,090	12%
502081 Worker's Comp Ins	\$ 852,935	\$ 695,250	\$ 157,685	23%	\$ 825,035	\$ 27,900	3%
502083 Worker's Comp IBNR	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
502101 Holiday Pay	\$ 309,684	\$ 396,250	\$ (86,565)	-22%	\$ 235,076	\$ 74,609	32%
502103 Floating Holiday	\$ 30,480	\$ 58,703	\$ (28,223)	-48%	\$ 28,778	\$ 1,701	6%
502109 Sick Leave	\$ 471,578	\$ 680,370	\$ (208,792)	-31%	\$ 414,612	\$ 56,967	14%
502111 Annual Leave	\$ 1,521,738	\$ 1,404,359	\$ 117,379	8%	\$ 1,246,344	\$ 275,394	22%
502121 Other Paid Absence	\$ 126,768	\$ 104,482	\$ 22,286	21%	\$ 114,278	\$ 12,490	11%
502251 Physical Exams	\$ 4,125	\$ 10,583	\$ (6,458)	-61%	\$ 6,606	\$ (2,481)	-38%
502253 Driver Lic Renewal	\$ 2,235	\$ 3,492	\$ (1,257)	-36%	\$ 1,507	\$ 728	48%
502999 Other Fringe Benefits	\$ 52,135	\$ 54,566	\$ (2,432)	-4%	\$ 50,608	\$ 1,526	3%
Total Fringe Benefits -	\$ 11,914,096	\$ 12,429,828	\$ (515,732)	-4%	\$ 10,611,228	\$ 1,302,868	12%
Total Personnel Expenses -	\$ 25,225,849	\$ 25,673,484	\$ (447,635)	-2%	\$ 22,113,430	\$ 3,112,419	14%



FY13
Consolidated Operating Expenses
Year to Date as of March 31, 2013

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY12	\$ Var	% Var
Services						
503011 Acctg & Audit Fees	\$ 36,241	\$ 39,000	-7%	\$ 74,860	\$ (38,619)	-52%
503012 Admin & Bank Fees	\$ 213,644	\$ 210,003	2%	\$ 213,446	\$ 198	0%
503031 Prof & Tech Fees	\$ 95,029	\$ 143,218	-34%	\$ 77,780	\$ 17,248	22%
503032 Legislative Services	\$ 67,500	\$ 78,750	-14%	\$ 67,500	\$ -	0%
503033 Legal Services	\$ 158	\$ 41,250	-100%	\$ -	\$ 158	100%
503034 Pre-Employ Exams	\$ 7,830	\$ 7,856	0%	\$ 4,896	\$ 2,934	60%
503041 Temp Help	\$ 134,584	\$ 19,500	590%	\$ 243,226	\$ (108,642)	-45%
503161 Custodial Services	\$ 60,918	\$ 55,875	9%	\$ 49,398	\$ 11,519	23%
503162 Uniform & Laundry	\$ 14,378	\$ 16,500	-13%	\$ 15,964	\$ (1,586)	-10%
503171 Security Services	\$ 333,346	\$ 329,351	1%	\$ 239,086	\$ 94,260	39%
503221 Classified/Legal Ads	\$ 9,507	\$ 12,825	-26%	\$ 7,898	\$ 1,609	20%
503222 Legal Advertising	\$ -	\$ -	0%	\$ -	\$ -	0%
503225 Graphic Services	\$ -	\$ 3,750	-100%	\$ -	\$ -	0%
503351 Repair - Bldg & Impr	\$ 68,886	\$ 51,000	35%	\$ 36,299	\$ 32,587	90%
503352 Repair - Equipment	\$ 312,845	\$ 346,809	-10%	\$ 290,824	\$ 22,022	8%
503353 Repair - Rev Vehicle	\$ 327,452	\$ 275,000	19%	\$ 252,791	\$ 74,660	30%
503354 Repair - Non Rev Vehic	\$ 6,604	\$ 11,250	-41%	\$ 21,117	\$ (14,512)	-69%
503363 Haz Mat Disposal	\$ 37,004	\$ 30,000	23%	\$ 34,209	\$ 2,795	8%
Total Services -	\$ 1,725,925	\$ 1,671,937	3%	\$ 1,629,295	\$ 96,631	6%

Mobile Materials & Supplies						
	Actual	Budget	% Var	FY12	\$ Var	% Var
504011 Fuels & Lube Non Rev ^	\$ 56,732	\$ 60,750	-7%	\$ 51,598	\$ 5,134	10%
504012 Fuels & Lube Rev Veh	\$ 1,601,349	\$ 1,600,000	0%	\$ 1,482,647	\$ 118,702	8%
504021 Tires & Tubes	\$ 164,077	\$ 149,250	10%	\$ 99,751	\$ 64,326	64%
504161 Other Mobile Supplies	\$ -	\$ -	0%	\$ -	\$ -	0%
504191 Rev Vehicle Parts	\$ 471,958	\$ 473,438	0%	\$ 414,157	\$ 57,801	14%
Total Mobile Materials & Supplies -	\$ 2,294,116	\$ 2,283,437	0%	\$ 2,048,153	\$ 245,963	12%



FY13
Consolidated Operating Expenses
Year to Date as of March 31, 2013

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY12	\$ Var	% Var
Other Materials & Supplies						
504205 Freight Out	\$ 1,565	\$ 1,912	(347) -18%	\$ 1,606	\$ (41)	-3%
504211 Postage & Mailing	\$ 5,865	\$ 9,713	(3,848) -40%	\$ 7,345	\$ (1,480)	-20%
504214 Promotional Items	\$ 1,249	\$ 750	499 67%	\$ -	\$ 1,249	100%
504215 Printing	\$ 36,341	\$ 77,736	(41,395) -53%	\$ 46,159	\$ (9,817)	-21%
504217 Photo Supply/Processing	\$ 886	\$ 2,325	(1,439) -62%	\$ 70	\$ 816	1167%
504311 Office Supplies	\$ 58,365	\$ 51,739	6,627 13%	\$ 51,740	\$ 6,626	13%
504315 Safety Supplies	\$ 22,767	\$ 14,400	8,367 58%	\$ 10,392	\$ 12,375	119%
504317 Cleaning Supplies	\$ 42,065	\$ 36,150	5,915 16%	\$ 31,974	\$ 10,092	32%
504409 Repair/Maint Supplies	\$ 89,565	\$ 65,250	24,315 37%	\$ 53,989	\$ 35,577	66%
504421 Non-Inventory Parts	\$ 9,296	\$ 7,575	1,721 23%	\$ 5,574	\$ 3,723	67%
504511 Small Tools	\$ 6,937	\$ 6,675	262 4%	\$ 4,581	\$ 2,356	51%
504515 Employee Tool Rplcmt	\$ 1,638	\$ 2,379	(741) -31%	\$ 494	\$ 1,143	231%
Total Other Materials & Supplies -	\$ 276,541	\$ 276,603	(63) 0%	\$ 213,923	\$ 62,617	29%
Utilities						
505011 Gas & Electric	\$ 217,109	\$ 213,750	\$ 3,359 2%	\$ 190,784	\$ 26,325	14%
505021 Water & Garbage	\$ 97,234	\$ 90,900	\$ 6,334 7%	\$ 85,642	\$ 11,592	14%
505031 Telecommunications	\$ 77,984	\$ 75,000	\$ 2,984 4%	\$ 76,703	\$ 1,281	2%
Total Utilities -	\$ 392,327	\$ 379,650	\$ 12,677 3%	\$ 353,129	\$ 39,197	11%
Casualty & Liability						
506011 Insurance - Property	\$ 74,011	\$ 73,500	\$ 511 1%	\$ 77,732	\$ (3,721)	-5%
506015 Insurance - PL & PD	\$ 318,014	\$ 337,500	(19,486) -6%	\$ 356,651	\$ (38,636)	-11%
506021 Insurance - Other	\$ 711	\$ 750	(39) -5%	\$ 711	\$ -	0%
506123 Settlement Costs	\$ 27,072	\$ 112,500	(85,428) -76%	\$ 130,021	\$ (102,949)	-79%
506127 Repairs - Dist Prop	\$ (18,922)	\$ -	(18,922) 100%	\$ (18,204)	\$ (718)	4%
Total Casualty & Liability -	\$ 400,886	\$ 524,250	(123,364) -24%	\$ 546,910	(146,023)	-27%
Taxes						
507051 Fuel Tax	\$ 11,208	\$ 10,499	\$ 709 7%	\$ 10,171	\$ 1,037	10%
507201 Licenses & permits	\$ 10,845	\$ 12,150	(1,306) -11%	\$ 9,876	\$ 969	10%
507999 Other Taxes	\$ 11,953	\$ 12,750	(798) -6%	\$ 10,516	\$ 1,437	14%
Total Taxes -	\$ 34,006	\$ 35,400	(1,394) -4%	\$ 30,563	\$ 3,443	11%



FY13
Consolidated Operating Expenses
Year to Date as of March 31, 2013

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY12	\$ Var	% Var
Purchased Transportation						
503406 Contr/Paratrans	\$ 112,470	\$ 187,500	-40%	\$ 196,440	\$ (83,969)	-43%
Total Purchased Transportation -	\$ 112,470	\$ 187,500	-40%	\$ 196,440	\$ (83,969)	-43%
Miscellaneous						
509011 Dues & Subscriptions	\$ 48,362	\$ 50,571	-4%	\$ 47,839	\$ 523	1%
509081 Advertising - Dist Promc	\$ 1,136	\$ 748	52%	\$ -	\$ 1,136	100%
509101 Emp Incentive Prog	\$ 5,324	\$ 10,125	-47%	\$ 226	\$ 5,098	2253%
509121 Employee Training	\$ 38,426	\$ 78,825	-51%	\$ 31,331	\$ 7,096	23%
509123 Travel	\$ 72,439	\$ 73,770	-2%	\$ 21,218	\$ 51,220	241%
509125 Local Meeting Exp	\$ 3,721	\$ 3,825	-3%	\$ 3,084	\$ 638	21%
509127 Board Director Fees	\$ 6,100	\$ 9,450	-35%	\$ 5,000	\$ 1,100	22%
509150 Contributions	\$ -	\$ -	0%	\$ -	\$ -	0%
509197 Sales Tax Expense	\$ -	\$ -	0%	\$ -	\$ -	0%
509198 Cash Over/Short	\$ 1,168	\$ -	100%	\$ 748	\$ 420	56%
Total Misc -	\$ 176,676	\$ 227,313	-22%	\$ 109,445	\$ 67,231	61%

Leases & Rentals						
512011 Facility Rentals	\$ 168,243	\$ 171,000	-2%	\$ 159,739	\$ 8,504	5%
512061 Equipment Rentals	\$ 15,706	\$ 16,959	-7%	\$ 15,253	\$ 453	3%
Total Leases & Rentals -	\$ 183,949	\$ 187,959	-2%	\$ 174,992	\$ 8,957	5%

Total Non-Personnel Expenses -	\$ 5,596,897	\$ 5,774,050	-3%	\$ 5,302,850	\$ 294,047	6%
TOTAL OPERATING EXPENSE -	\$ 30,822,745	\$ 31,447,536	-2%	\$ 27,416,280	\$ 3,406,464	12%

** does not include Depreciation, W/C IBNR adjustments, and GASB OPEB Liability expense



**FY13
CAPITAL BUDGET**
For the month ending - March 31, 2013

	<u>YTD Actual</u>	<u>FY13 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>Grant-Funded Projects</u>				
MetroBase Project - FY11 Allocation Operations Bldg. (STIC, SAKATA, STA, PTMISEA)	\$ 433,174	\$ 19,051,491	\$ 18,618,317	2%
MetroBase Project - Operations Bldg. / Other (SLPP)	\$ -	\$ 5,800,000	\$ 5,800,000	0%
MetroBase Project - FY10 Allocation (PTMISEA)	\$ 183,421	\$ 1,206,992	\$ 1,023,571	15%
State of Good Repair #2 - 4 Buses, 42 MDCs (FTA, RES. RET. EARN.)	\$ -	\$ 3,391,010	\$ 3,391,010	0%
2nd LNG Tank (MBUAPCD, PTMISEA)	\$ 97,655	\$ 1,183,961	\$ 1,086,306	8%
Video Surveillance Project - CCTV (STATE-1B)	\$ 763,638	\$ 980,000	\$ 216,362	78%
Land Mobile Radio Project - LMR (STATE-1B)	\$ 345,766	\$ 788,500	\$ 442,734	44%
Bus Stop Improvements (STIP)	\$ -	\$ 355,000	\$ 355,000	0%
Non-Revenue Vehicle Replacement (MBUAPCD, STA)	\$ 59,283	\$ 192,105	\$ 132,822	31%
Pacific Station/MetroCenter - Conceptual Design (FTA, STA)	\$ 1,980	\$ 60,000	\$ 58,020	3%
State of Good Repair #1 - 11 Buses (FTA, RES. RET. EARN.)	\$ 58,626	\$ 58,626	\$ -	100%
Watsonville Transit Center - Conceptual Design (STA)	\$ -	\$ 30,000	\$ 30,000	0%
Subtotal Grant Funded Projects	\$ 1,943,543	\$ 33,097,685	\$ 31,154,142	6%
<u>IT Projects</u>				
Automated Purchasing System Software - Puridiom (STA)	\$ -	\$ 40,000	\$ 40,000	0%
HR Software Upgrade - iVantage (STA)	\$ 9,491	\$ 20,000	\$ 10,509	47%
Replace "Plant" - Informix Database - Bus Stop Tracking System (STA)	\$ -	\$ 10,000	\$ 10,000	0%
Subtotal IT Projects	\$ 9,491	\$ 70,000	\$ 60,509	14%
<u>Facilities Repair & Improvements</u>				
MetroCenter Repairs (RES. RET. EARN., STA)	\$ 38,608	\$ 225,000	\$ 186,392	17%
Bus Stop Repairs / Improvements (RES. RET. EARN.)	\$ 11,216	\$ 175,000	\$ 163,784	6%
WTC Renovations & Repairs (STA)	\$ -	\$ 45,000	\$ 45,000	0%
Repaint SVT (STA)	\$ -	\$ 45,000	\$ 45,000	0%
Replace Portable Steam & Sidewalk Cleaner WTC (STA)	\$ 24,980	\$ 25,000	\$ 20	100%
Heaters for Maintenance Facility (3) (STA)	\$ 7,620	\$ 10,000	\$ 2,380	76%
Heaters for Customer Service Booth - Pac Station (STA)	\$ -	\$ 7,500	\$ 7,500	0%
Interactive White Board - ParaCruz (STA)	\$ -	\$ 3,500	\$ 3,500	0%
Subtotal Facilities Repairs & Improvements Projects	\$ 82,424	\$ 536,000	\$ 453,576	15%



FY13
CAPITAL BUDGET
For the month ending - March 31, 2013

	<u>YTD Actual</u>	<u>FY13 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>Revenue Vehicle Replacement</u>				
Replace WiFi on Highway 17 buses (STA)	\$ -	\$ 165,000	\$ 165,000	0%
Replace Supervisor Vehicle-SUV (STA)	\$ -	\$ 40,000	\$ 40,000	0%
Subtotal Revenue Vehicle Replacements	\$ -	\$ 205,000	\$ 205,000	0%
<u>Non-Revenue Vehicle Replacement</u>				
See above	\$ -	\$ -	\$ -	0%
Subtotal Non-Revenue Vehicle Replacements	\$ -	\$ -	\$ -	0%
<u>Fleet & Maintenance Equipment</u>				
Small Vehicle Lift - Fleet (STA)	\$ -	\$ 25,000	\$ 25,000	0%
Vehicle Diagnostic Code Scanner Program & PC - PC (STA)	\$ -	\$ 3,500	\$ 3,500	0%
Replace Plumber Snake (STA)	\$ 2,229	\$ 2,500	\$ 271	89%
Industrial Auto Upholstery Cleaning Machine - Fleet (STA)	\$ 2,027	\$ 2,500	\$ 473	81%
Subtotal Fleet & Maintenance Equipment	\$ 4,256	\$ 33,500	\$ 29,244	13%
<u>Office Equipment</u>				
None	\$ -	\$ -	\$ -	0%
Subtotal Office Equipment	\$ -	\$ -	\$ -	0%
<u>Misc</u>				
Ticket Vending Machine (1) (STA)	\$ 63,751	\$ 100,000	\$ 36,249	64%
Subtotal Misc.	\$ 63,751	\$ 100,000	\$ 36,249	64%
TOTAL CAPITAL PROJECTS	\$ 2,103,465	\$ 34,042,185	\$ 31,938,720	6%



**FY13
CAPITAL BUDGET
For the month ending - March 31, 2013**

	<u>YTD Actual</u>	<u>FY13 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>CAPITAL FUNDING</u>				
Federal Capital Grants	\$ 58,626	\$ 4,029,226	\$ 3,970,600	1%
Other Fed - Sakata / Lawsuit proceeds	\$ -	\$ 1,333,382	\$ 1,333,382	0%
State - PTMISEA (1B)	\$ 616,595	\$ 13,300,000	\$ 12,683,405	5%
State - Security Bond Funds (1B)	\$ 1,109,404	\$ 1,768,500	\$ 659,096	63%
State Transit Assistance (STA)	\$ 125,686	\$ 6,247,000	\$ 6,121,314	2%
State - MBUAPCD	\$ 156,938	\$ 261,000	\$ 104,062	60%
State - STIP	\$ -	\$ 355,000	\$ 355,000	0%
State - SLPP	\$ -	\$ 5,800,000	\$ 5,800,000	0%
Local - Reserved Retained Earnings	\$ 36,216	\$ 936,472	\$ 900,256	4%
Local Operating Match	\$ -	\$ 11,605	\$ 11,605	0%
TOTAL CAPITAL FUNDING	\$ 2,103,465	\$ 34,042,185	\$ 31,938,720	6%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 24, 2013

TO: Board of Directors

FROM: Erron Alvey, Purchasing Agent

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH VISION COMMUNICATIONS COMPANY, INC. FOR RADIO MAINTENANCE AND REPAIR SERVICES IN AN AMOUNT NOT TO EXCEED \$30,000

I. RECOMMENDED ACTION

Authorize the General Manager to execute a contract renewal for a one-year contract extension with Vision Communications Company, Inc. for radio maintenance and repair services in an amount not to exceed \$30,000.

II. SUMMARY OF ISSUES

- Santa Cruz METRO requires skilled radio technicians to provide maintenance, repairs, and programming services for its radio communications system.
- Santa Cruz METRO has a contract with Vision Communications Company, Inc. for radio maintenance and repair services.
- This contract was established on June 1, 2010 for a three-year period with two optional one-year extensions.
- The current contract approved by the Board of Directors will expire on May 31, 2013.
- Vision Communications Company, Inc. has requested an increase of 10% to the monthly maintenance fee to include the new communication equipment installed at ParaCruz for the new contract period.
- Vision Communications Company, Inc. has performed its duties very well under this contract and therefore, a one-year contract extension with a 10% increase to the monthly fee is recommended.

III. DISCUSSION

Santa Cruz METRO has a contract with Vision Communications Company, Inc. for scheduled preventive maintenance, repairs, replacement of failed equipment, and programming services for its radio communications equipment that is due to expire on May 31, 2013. Per Robert Cotter, Maintenance Manager, over the past year, the quality of service provided by Vision Communications Company, Inc. has been excellent. Vision Communications Company, Inc. has

reviewed the contract and requested a 10% increase to the monthly maintenance fee, to include the new communication equipment installed at ParaCruz as part of the Land Mobile Radio project. This site was not previously serviced.

Staff recommends that Santa Cruz METRO exercise the option for a one-year contract extension with Vision Communications Company, Inc. for an amount not to exceed \$30,000. Staff further recommends that the Board of Directors authorize the General Manager to sign a one-year contract extension on behalf of Santa Cruz METRO. Robert Cotter will continue to serve as the Contract Administrator and will ensure contract compliance.

IV. FINANCIAL CONSIDERATIONS

The monthly maintenance fee for the original three-year term of the contract is \$1,595. The new fee after a 10% increase would be \$1,754.50. This contract has a total not to exceed of \$60,000, which includes funds for replacing failed equipment and other repairs not covered in the monthly maintenance fee. Additional funds in an amount of \$30,000 are requested for approval at this time. The new contract total not to exceed would be \$90,000.

Funds to support this contract are included in the Fleet Maintenance FY14 Out Repair and Revenue Vehicle Parts budgets.

V. ATTACHMENTS

Attachment A: Renewal letter from Vision Communications Company, Inc.

Attachment B: Contract Amendment with Vision Communications Company, Inc.

Attachment A



Vision Communications Co.

Rentals • Sales • Service

Leasing & FCC licensing

May 10, 2013

Re: Radio System Maintenance Contract 300862L

Vision Communications Co. would like to extend the contract from 6-1-2013 thru 5-31-2014 with the provision of adding 10% to cover the additional location for the ParaCruz division. Monthly total would become \$1754.50 per month.

Best Regards,

Sharon Asbe
Operations Supervisor
Northern California

1770 Neptune Drive
San Leandro, California 94577
Phone 510-346-0300 FAX 510-346-8474

7-4.a1

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FIRST AMENDMENT TO CONTRACT NO. 10-21 FOR RADIO SYSTEM MAINTENANCE AND REPAIR SERVICES

This First Amendment to Contract No. 10-21 for Radio System Maintenance and Repair Services is made effective June 1, 2013 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California (“Santa Cruz METRO”), and Vision Communications Company, Inc. (“Contractor”).

I. RECITALS

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for Radio System Maintenance and Repair Services (“Contract”) on June 1, 2010.
- 1.2 The Contract allows for the extension upon mutual written consent.
- 1.3 Santa Cruz METRO and Contractor desire to amend the Contract to increase the compensation amount allowable for payment to Contractor.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

II. TERM

- 2.1 Article 4.01 is replaced in its entirety by the following:

The term of this Contract shall be from June 1, 2010 to May 31, 2014.

At the option of Santa Cruz METRO, this Contract may be renewed for one (1) additional one-year term upon mutual written consent.

III. COMPENSATION

- 3.1 Article 5.01 is amended to include the following language:

Santa Cruz METRO shall compensate Contractor in an amount not to exceed \$30,000 under the terms of this First Amendment. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO’s written approval of Contractor’s written invoice for said work. Santa Cruz METRO and Contractor agree that the total amount payable pursuant to this First Amendment shall not exceed \$30,000.

The new Contract total not to exceed amount is \$90,000. Contractor understands and agrees that if he/she exceeds the \$90,000 maximum amount payable under this Contract, that it does so at its own risk.

IV. REMAINING TERMS AND CONDITIONS

4.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

5.1 Article 7 is amended to include the following language:

Each party has full power to enter into and perform this First Amendment to the Contract and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on _____

Santa Cruz METRO – SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

Contractor – VISION COMMUNICATIONS COMPANY, INC.

By _____
Sharon Asbe
Operations Supervisor

Approved as to Form:

Leslyn Syren
Santa Cruz METRO Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 17, 2013

TO: Board of Directors

FROM: Angela Aitken, Finance Manager and Acting Assistant General Manager

**SUBJECT: CONSIDERATION OF ADOPTING A RESOLUTION
AUTHORIZING THE GENERAL MANAGER TO SUBMIT
GRANT APPLICATIONS AND SIGN NECESSARY
AGREEMENTS FOR FUNDING FROM THE MONTEREY BAY
UNIFIED AIR POLLUTION CONTROL DISTRICT'S FY14
AB2766 MOTOR VEHICLE EMISSION REDUCTION GRANTS
PROGRAM**

I. RECOMMENDED ACTION

That the Board of Directors consider adopting a Resolution authorizing the General Manager to submit grant applications and sign necessary agreements for funding from the Monterey Bay Unified Air Pollution Control District's FY14 AB2766 Motor Vehicle Emission Reduction Grants Program.

II. SUMMARY OF ISSUES

- The California Clean Air Act of 1988 (AB2766), funded by \$4 of DMV fees per registered vehicle, endows a portion of this revenue to designated Air Pollution Control Districts (APCD) in California who select projects which reduce greenhouse-gas (GHG) emissions, among other criteria.
- The Monterey Bay Area Unified Air Pollution Control District (MBUAPCD) administers the local AB2766 Motor Vehicle Emissions Reduction Grants Program. The maximum award is between \$200,000 - \$400,000 per qualified project, depending on the project and with a project timeframe of two years.
- AB2766 provides funding for projects with a focus on cost-effectiveness, leveraging, greenhouse-gas (GHG) and vehicle-miles-traveled (VMT) reduction, and getting diesel vehicles off the road. Santa Cruz METRO was awarded \$200,000 in FY11 to help install a second CNG storage tank and \$160,000 in FY12 to purchase CNG-fueled non-revenue staff vehicles and a work truck.
- Santa Cruz METRO Grants staff is continuing to work with Operations and Maintenance staff to apply for assistance in the conversion of non-revenue fleet vehicles to natural gas fuel.
- Authorizing the attached Resolution will allow the General Manager to apply for and execute contracts with the MBUAPCD for FY14 AB2766 funds.

III. DISCUSSION

Passed as AB2766, The California Clean Air Act of 1988 is funded by \$4 of DMV fees per vehicle. It is then subvented to Air Pollution Control Districts (APCD) throughout the state, and each local APCD is vested with authority to administer these locally generated funds. This allows Santa Cruz METRO to leverage state and federal funds in place to complete AB2766 projects. For example, for the FY11 MetroBase Second Tank Expansion Project—which includes \$200K in AB2766 funds—was augmented with these funds. The FY12 award of \$160,000 was used to purchase CNG-fueled non-revenue staff vehicles and a work truck.

MBUAPCD's FY12 AB2766 Grant Program awards a maximum of between \$200K - \$400K, depending on the fixed cost of a given project. Eligible projects must emphasize the reduction of motor vehicle emissions (GHGs), vehicle miles traveled (VMT) and meet other criteria such as cost-effectiveness and leveraging of resources. For the FY14 AB2766 grant proposal, Santa Cruz METRO Grants' staff is working with Operations and Maintenance staff to continue to replace non-revenue gasoline-powered cars with CNG-fueled non-revenue fleet vehicles such as road supervisors' vehicles, staff cars and work trucks.

In addition to the above requirements regarding GHG and VMT reductions, ten percent (10%) is awarded to the scoring category of Transportation Control Measure (TCM) status. Santa Cruz METRO's project is eligible in the TCM Fueling Infrastructure category as well as meeting the Direct Motor Vehicle Emissions Reduction project category eligibility. The final submission is due on June 28, 2013 and the grant period is two years. Scheduled notification of grant recipients is in September 2013, with awards being presented at the September MBUACPD public hearing.

Staff recommends that the Board of Directors authorize the General Manager to submit applications to and execute contracts in regard to the MBUAPCD's FY14 AB2766 Motor Vehicle Emissions Reduction Grants Program.

IV. FINANCIAL CONSIDERATIONS

The MBUAPCD's FY12 AB2766 Motor Vehicle Emissions Reduction Grants Program will potentially provide between \$200,000 - \$400,000 in funding towards the conversion of non-revenue fleet vehicles to natural gas.

V. ATTACHMENTS

Attachment A: Resolution Authorizing the General Manager to apply for and Execute Contracts Related to the MBUAPCD's FY14 AB2766 Motor Vehicle Emissions Reduction Grants Program funds.

ATTACHMENT A

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING AN APPLICATION AND THE EXECUTION OF CONTRACTS FOR FY14 MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT AB2766 MOTOR VEHICLE EMISSIONS REDUCTION GRANTS PROGRAM FUNDS

WHEREAS, Assembly Bill 2766 authorizes air pollution control districts to impose a motor vehicle registration surcharge fee to be used to reduce air pollution from motor vehicles to implement the California Clean Air Act of 1988; and

WHEREAS, the Monterey Bay Unified Air Pollution Control District is responsible for the administration of the surcharge fee collected on vehicles registered in Monterey, Santa Cruz and San Benito Counties; and

WHEREAS, the Monterey Bay Unified Air Pollution Control District administers the FY14 Motor Vehicle Emissions Reduction Program (AB2766) and is authorized to make grants up to between \$200,000 - \$400,000, depending on project criteria; and

WHEREAS, it is in the interest of the Santa Cruz Metropolitan Transit District to submit an application of up to the maximum amount of \$400,000 to the Monterey Bay Unified Air Pollution Control District to purchase CNG-fueled supervisors' and staff cars and a maintenance work truck, thereby facilitating faster full district conversion to CNG;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager is authorized to submit an application and execute a contract with the Monterey Bay Unified Air Pollution Control District on behalf of the Santa Cruz Metropolitan Transit District for FY14 AB2766 Motor Vehicle Emissions Reduction Grants Program funds.

PASSED AND ADOPTED this 24th day of May 2013, by the following vote:

ATTACHMENT A

Resolution No. _____

Page 2

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____
DANIEL DODGE
Board Chair

ATTEST _____
LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

LESLYN SYREN
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 24, 2013
TO: Board of Directors
FROM: John Daugherty, METRO Accessible Services Coordinator
SUBJECT: ACCESSIBLE SERVICES REPORT FOR MARCH 2013

I. RECOMMENDED ACTION

This report is informational only. No action required.

II. SUMMARY OF ISSUES

- After a demonstration project, the Accessible Services Coordinator (ASC) position became a full time position to organize and provide METRO services to the senior/older adult and disability communities.
- Services include the METRO Mobility Training program and ongoing public outreach promoting METRO's accessibility. The ASC also participates in METRO's staff training and policy review regarding accessibility.
- Two persons have served in the ASC position from 1988 to today. In 2002 the ASC position was moved into the newly created Paratransit Department. On May 27, 2011 the Board approved the staff recommendation to receive monthly reports on the activity of the ASC.

III. DISCUSSION

The creation of the Accessible Services Coordinator (ASC) position was the result of a successful demonstration project funded through the Santa Cruz County Regional Transportation Commission. Two persons have served in the ASC position from 1988 to today. Both hiring panels for the ASC included public agency representatives serving older adults and persons with disabilities.

The first ASC, Dr. Pat Cavataio, served from April 1988 through December 1998. The second ASC, John Daugherty, began serving in December 1998.

Under direction, the Accessible Services Coordinator: 1) Organizes, supervises, coordinates and provides METRO services to the older adult and disability communities; 2) Organizes, directs and coordinates the activities and operation of METRO's Mobility Training function; 3) Promotes and provides Mobility Training and outreach services; 4) Acts as information source to staff, Management, funding sources, clients, community agencies and organizations, and the general public

regarding Mobility Training and accessibility; 5) Works with Department Managers to ensure compliance with METRO's accessibility program and policies.

During 2002 the ASC position was moved from Customer Service to the newly created Paratransit Department. Mr. Daugherty was the first employee. His placement was followed by hiring of the first Paratransit Superintendent, Steve Paulson and the current Eligibility Coordinator, Eileen Wagley.

On May 27, 2011 the Board approved the following recommendation: "Staff recommends that this position be reinstated in FY 12 budget with the requirement that this position be evaluated during FY12 to make sure the service items that are being requested by the Community are being carried out by this position. Additionally, staff recommends that this position be required to provide a monthly activity report to the Board of Directors during FY12."

IV. FINANCIAL CONSIDERATIONS

None

V. ATTACHMENTS

Attachment A.1: Accessible Services Coordinator (ASC) Activity Tracking Report for March 2013

Prepared by: John Daugherty, METRO Accessible Services Coordinator
Date Prepared: May 16, 2013

Attachment A

Accessible Services Coordinator (ASC) Activity Tracking Report for March 2013

What is Mobility Training?

Mobility Training is customized support to allow access to METRO services. It can include:

- **An Assessment:** The ASC meets the trainee to assess the trainee's capabilities to use METRO services. They discuss the trainee's experience using public transit and set goals for training sessions.
- **Trip Planning:** Practice to use bus route schedules, maps, online resources and other tools to plan ahead for trips on METRO fixed route and METRO ParaCruz services. All Mobility Training includes some trip planning.
- **Boarding/Disembarking Training:** Practice to board, be secured, and then disembark (get off) METRO buses. This training has been requested by persons using walkers, wheelchairs, scooters and service animals. The training session includes work with an operator and out of service bus and lasts three to five hours.
- **Route Training:** Practice using METRO buses to travel to destinations chosen by trainees. The training session includes practice on handling fares, bus riding rules and emergency situations. One training session can take two to eight hours. One or two sessions to learn one destination is typical. The number of training sessions varies with each trainee.

During March 2013 there was progress with 21 trainees:

- Three persons successfully their completed Boarding/Disembarking Training: Two persons were new referrals from their school counselor. One person reopened his file
- Two other persons were new referrals: One person was referred by the Eligibility Coordinator and assessed by the ASC. Another person was referred by his school counselor. Set up of the Assessment is pending.
- Ongoing training for six persons progressed: Two persons were assessed by the ASC. One person assisted the successful training of three persons noted above. Three persons had their files updated after discussion with the ASC and phone messages.

Attachment A

- Training with 10 persons is almost complete: March activity included checking on whether further training is needed and preparation to close their files or complete their referral sheets.

Training Overview for March 2013:

- Amount of time dedicated to training sessions and follow up activity: At least 62 hours
- Tracking of scheduled appointments vs. cancelled:
Eight appointments scheduled, no appointments cancelled

Highlights of Other Activity – Outreach/orientation performed in the community:

- March 1 Orientation at Pajaro Valley High School, Watsonville
- March 13 Presentation at Paloma Del Mar, Freedom
- March 14 Commission on Disabilities meeting
- March 15 Presentation at Bay Avenue Senior Apartments, Capitola
- March 28 Orientation Follow Up- Boarding/Disembarking Training for students at Pajaro Valley High School, Watsonville
- March 29 Pedestrian Safety Work Group meeting

Meetings are usually scheduled for two hours. Total ASC time spent includes preparation for the meeting, the meeting itself and follow up activity. ASC activity for each meeting can take four to nine hours.

The total audience for March outreach/orientation was at least 39 persons. Information was provided during meetings and follow up phone calls and emails.

Requests from the community and METRO staff:

- There were at least 22 individual contacts in person and/or over the phone. Most contacts regarded setting up training, confirming presentations and answering questions on METRO service.
- The ASC participated in Securement Testing for 16 new bus operators on March 8 and March 11. The ASC coordinated the participation of MAC Chair Norm Hagen and community member Lesley Wright in the Securement Testing.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes - METRO Advisory Committee (MAC)

March 20, 2013

The METRO Advisory Committee (MAC) met on Wednesday, March 20, 2013 in the Pacific Station Conference Room located at 920 Pacific Avenue in Santa Cruz, California.

1. CALL TO ORDER

Norm Hagen called the meeting to order at 6:01 p.m.

ROLL CALL

MEMBERS PRESENT

Donald "Norm" Hagen, Chair
Steve Johnson, Vice-Chair
Roseann Marquez
Charlotte Walker
Rocky Barrera
Dennis "Pops" Papadopulo

MEMBERS ABSENT

Naomi Gunther
James Anastas
Dave Williams

VISITORS PRESENT

Veronica Elsea, E&D Tac

STAFF PRESENT

Ciro Aguirre, Operations Manager
Bob Cotter, Maintenance Manager
April Warnock, Paratransit Superintendent
Maria Granados-Boyce, Customer Service Supervisor
Sherri Escobedo, Administrative Assistant/ MAC Secretary

2. AGENDA ADDITIONS/DELETION

None.

Charlotte Walker made a comment about the new bike rack facing Pacific Avenue. Ciro Aguirre stated that the City of Santa Cruz just installed the new rack.

3. ORAL/WRITTEN COMMUNICATION

Ciro Aguirre stated that are newest edition of Bus Operators are out, 8 will start this weekend (March 23rd & 24th) and the other 8 will start next Thursday, March 28th. He is very pleased with their training. He was hoping to have them out with the new bid that started March 14th, but the timing was just a little off.

Norm Hagen also stated that he has not yet accomplished getting the letter for Pass-by's to the Board of Directors, but will be working to get it done by the next meeting.

Steve Johnson stated that he had completed looking at the active bus stop binder, and was very appreciative of that information, and will be passing that on to the next MAC Member that would like to see it.

4. APPROVE MINUTES OF MAC MEETING OF FEBRUARY 20, 2013

ACTION: MOTION: STEVE JOHNSON SECOND: CHARLOTTE WALKER

Motion passed unanimously with Naomi Gunther, James Anastas, and Dave Williams being absent.

5. ACCEPT AND FILE SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR DECEMBER 2012

Steve Johnson noticed that we are not doing as many bikes or mobility devices as we were in the previous months. Ciro Aguirre stated that this is probably due to the season and weather. April Warnock also stated that there have been a lot of bike thefts recently in Santa Cruz, and that this may also attribute to that. She herself had her bike stolen recently.

ACTION: MOTION: STEVE JOHNSON SECOND: CHARLOTTE WALKER

Motion passed unanimously with Naomi Gunther, James Anastas, and Dave Williams being absent.

6. CONSIDERATION OF RE-APPOINTMENT OF ROSEANN MARQUEZ TO THE METRO ADVISORY COMMITTEE (MAC) BY DIRECTOR DEBORAH LANE

Charlotte Walker was confused about why this was on our agenda, she had not seen this before on our agendas, and didn't understand if they were re-appointing or the Board was. There was some discussion then about how MAC Members are appointed and Sherri Escobedo explained the scenario of when your MAC term expires, the Board then has the option to re-appoint the MAC Member or choose another. When there are vacancies on the committee we advertise on our website for applications to the Metro Advisory Committee, we also post notices at our Facilities and Transit Centers. The Board Members are then made aware of the applications and are able to choose from their district or from the applications that we have received. Sherri was simply letting the committee know that Roseann Marquez's appointment had ended and she was re-appointed by Director Lane to serve another two years. We currently have two vacancies on the Committee, and have notified the appropriate Board Member to make a selection.

**10. METRO CUSTOMER SERVICE/MARKETING PRESENTATION
Presented by Maria Granados-Boyce**

Maria Granados-Boyce introduced herself to the committee. She has worked for Metro for 32 years, she started out as a Bus Operator, then was promoted to Transit Supervisor, and has been the Customer Service Supervisor for about 4 years now. She was recently asked to also take on the task of Marketing for Metro. Maria then gave a presentation of the recent events that Metro has participated in, such as the Santa Cruz County Fair, the 4th of July Parade in Watsonville and had many pictures and brochures available for the committee to look at. She stated that these participations is one way that we are getting information out to the community, to show what we do, and what is available, and what we provide. Maria stated that this is a really big job, in the past 4 years we have had many changes, New Fareboxes, New TVM's, New Smartcards, and Service Changes. This is also the first year in a very long time that we have had promotional items, which people really like, and there were samples available for the committee as well to take home. She also stated that we are a very small district, so some things will take time. The challenges we face are how to reach everyone as there are many different ways to reach people through technology, but funding is an issue. However, we are doing the best we can with what we have to work with. There was a brief discussion regarding Texting Bus Stops and Times and how that works. Maria stated that doing things in the community is really helpful. The SC County Fair was a huge success this year, we had Buses and Paracruz Vehicles there that people really responded to, as well as personnel from these departments. There were also drawings and games for the children. We gave out a lot of information and promotional items. Our Human Resouces Dept. was also there recruiting. Charlotte Walker stated that there needs to be better advertising for the Fair, as the information that was available this year was not very good. Maria stated that next year will be much

better, we literally decided to do the fair this last year at the very last minute and didn't really have enough time to prepare.

Norm Hagen also commented on the 4th of July Parade: that he was there with the Sons of Italy, but also saw the bus and really appreciated the participation of Metro.

Veronica Elsea brought up public relations with the Sentinel, through Ramona Turner, to get information out about Metro. Maria thought this was a very good suggestion, and she will try to connect with her. She will also try and work with Radio and Community TV as well to get information out.

There was a brief discussion about MST and the new route to Monterey from Santa Cruz, and where that information could be found. Maria brought a flyer to distribute to the group. Ciro Aguirre explained how the route works and the transfer process from MST to SCMTD, and vice-versa. There was a brief discussion about how Customer Service works and how to fill out a complaint online, or on the phone. Maria re-iterated that she will respond if they left her a message, and gave out her phone number and email address. Norm Hagen asked if it was required to have the badge number of the driver for a complaint and Maria responded that all she needs is the bus route and the date and/or time that the incident happened.

The committee then thanked Maria for her time and all the information. Charlotte asked if Maria could come back in June to give them updated information regarding the Fair.

11. DISCUSSION OF BUS STOPS

Presented by Bob Cotter, Maintenance Manager

Bob Cotter stated that he had not had time to look at Norm's list of bus stops, but he has not forgotten it. This was due to the Bus Stop Improvement Project being back in full swing. They will be replacing the stucco bus shelter on Lane 4, closest to Pacific Ave., and also the stucco bus shelter on Lane 1, closest to Front Street at the Metro Center with a new 31/2 sided Glass (flexan) panel shelter. This is for better surveillance capacity. The life-expectancy of these shelters is approximately 20 years. This should be happening in the next few months. We will be putting standard shelters in all other areas. These shelters will be lit with led lighting. Bob stated that we will also start replacing shelters that have been taken out previously, example, Soquel & 41st Ave. inbound. This shelter will include a beacon light. Veronica Elsea mentioned that the buttons for the beacon lights are harder to find for vision-impaired passengers, because they resemble the pedestrian buttons for crossing streets. Maria Granados-Boyce suggested she could put a braille label on the buttons, and work with Veronica to see if that helps.

Bob also stated the delivery of the Steam Clean Trailer has been made, and they will be out cleaning bus stops, shelters and benches. We should be able to clean about 7 stops a day roughly, cleaning each bus stop about twice a year. Stops that are heavily used will be cleaned more often. Charlotte Walker had a question regarding graffiti, and Bob stated that offensive graffiti is usually removed with 24 hours, other graffiti we try to get to as soon as we can. He stated that most of his maintenance workers carry a can of paint with them on their trucks, so that if they see graffiti while they're out and about they will take care of right away. Maria Granados-Boyce stated that there is a graffiti hot-line that you can call when you see graffiti as well. Roseann Marquez stated that you can also let the bus drivers know when you see it, and then they can report it as well. She has noticed all of the bus schedules on East Lake Drive, in Watsonville, are all gang-tagged and unreadable. Bob said that he would have one of the maintenance workers look at it. Norm Hagen also had a question regarding Paracruz Maintenance, he was recently on a ride, and the driver was unable to get the seat down. The lever had grease on it, and she had a real problem with it. April Warnock stated that she would look into it and get the Van into the Maintenance Garage.

12. COMMUNICATIONS TO THE METRO GENERAL MANAGER

None.

13. COMMUNICATIONS TO THE METRO BOARD OF DIRECTORS

None.

14. DISTRIBUTION OF VOUCHERS

15. ITEMS FOR NEXT MEETING AGENDA

16. ADJOURNMENT

There being no further business, Norm Hagen adjourned the meeting at 7:46 p.m.

Respectfully submitted,

Sherri Escobedo
Administrative Assistant

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes - METRO Advisory Committee (MAC)

April 17, 2013

The METRO Advisory Committee (MAC) met on Wednesday, April 17, 2013 in the Pacific Station Conference Room located at 920 Pacific Avenue in Santa Cruz, California.

1. CALL TO ORDER

Norm Hagen called the meeting to order at 6:03 p.m.

ROLL CALL

MEMBERS PRESENT

Donald "Norm" Hagen, Chair
Steve Johnson, Vice-Chair
Roseann Marquez
Rocky Barrera

MEMBERS ABSENT

Naomi Gunther
James Anastas
Charlotte Walker
Dennis "Pops" Papadopulo

VISITORS PRESENT

STAFF PRESENT

Ciro Aguirre, Operations Manager
Bob Cotter, Maintenance Manager
April Warnock, Paratransit Superintendent
Erich Friedrich, Customer Service Supervisor
Sherri Escobedo, Administrative Assistant/ MAC Secretary

The committee observed a moment of silence for Dave Williams. April also mentioned that Metro will be honoring Dave Williams with a Resolution of Appreciation at the next Board Meeting on 4/26/13.

2. AGENDA ADDITIONS/DELETION

None.

3. ORAL/WRITTEN COMMUNICATION

Norm asked the committee to take a look at the secondary buses, or rather transfer times and/or late times for connections. He rides the 79 quite a bit and has noticed the lag times between buses for waiting. He stated that he would like the MAC members to take notes on buses they ride that are late or don't have the correct transfer times. Erich Friedrich stated that Metro is currently working on a Short-Range Transit Plan that will be evaluating arrival times and "on-time" performance of the buses, and that this will be addressed later this year. Norm volunteered to be part of the outreach program if there is one. Erich stated that definitely someone will be speaking to the MAC Committee members for their response to on-time service performance sometime later this summer.

Erich also stated that he had one announcement. The Board of Directors just approved the summer service changes. Metro doesn't usually make too many changes in the summer, but there are two changes that Erich felt the committee should be aware of. The first is the restoration of service to Big Basin and that will start June 8th, and will run weekends all summer long. The other change is consolidating Route 71. Route 71 typically runs in 4 different directions, Clifford, Crestview, Arthur

and Pennsylvania. The change will be that all the Pennsylvania's will now be Crestviews, and all the Arthur's will be Cliffords. So there will only be Crestview's and Clifford's. Norm had a question about service to the SC County Fair, and Erich stated that this hasn't been brought up yet, but Erich is sure they will be discussing that in the May to June timeframe, and doesn't foresee any controversy. Norm just had one more concern and that this would be that the service to the fair should be county-wide, and include the entire service route. Erich stated that as a suggestion the Committee may want to send a communication to the Board and/or to Les stating their concerns. Roseann asked if there was a chance that the 79 will be set back to hourly instead of the ½ hour on weekends, and hour during the week, and Erich confirmed that this will also be addressed.

4. APPROVE MINUTES OF MAC MEETING OF MARCH 20, 2013

ACTION: MOTION: STEVE JOHNSON SECOND: ROSEANN MARQUEZ

Motion passed unanimously with Naomi Gunther, James Anastas, Charlotte Walker, and Dennis "Pops" Papadopulo being absent.

5. ACCEPT & FILE STATUS REPORT OF ACTIVE GRANTS & SUBMITTED GRANT PROPOSALS FOR MARCH 2013

Submitted by METRO Planning Department

Steve Johnson had a question regarding page 6.7 "Rural Operator Assistance" and what that is. Erich Friedrich stated that Metro receives Operational Assistance from two different Federal Programs, 5307, which is Urban, higher density populations, and Rural, which is everything else. When the Census is completed there is a Map that is drawn that shows where the line is drawn, Erich can get the committee a copy of the Map if they would like to see it, or you can see it on the US Census website. Since Metro operates in both Urban and Rural areas, we can apply those miles to an application for additional funding. This is a re-occurring grant that we apply for every year.

ACTION: MOTION: ROSEANN MARQUEZ SECOND: STEVE JOHNSON

Motion passed unanimously with Naomi Gunther, James Anastas, Charlotte Walker, and Dennis "Pops" Papadopulo being absent.

6. ACCEPT & FILE METRO PARACRUZ OPERATIONS STATUS REPORT FOR DECEMBER 2012 AND JANUARY 2013

Submitted by METRO Admin Department

ACTION: MOTION: STEVE JOHNSON SECOND: ROSEANN MARQUEZ

Motion passed unanimously with Naomi Gunther, James Anastas, Charlotte Walker, and Dennis "Pops" Papadopulo being absent.

7. DISCUSSION OF BUS STOPS

Presented by Bob Cotter, Maintenance Manager

Bob Cotter stated that he didn't have a lot to report on for bus stops, however he did look at the list that Norm gave him for the Freedom Stops, and he said that some may be upgraded, but for some

there's not much they can do. Norm stated that his concern on this was for the upkeep of the stops from Freedom Blvd. between Soquel that are out in the woodsy areas. He saw a few people waiting out there in the rain, and his concern is just for safety. Bob stated that he does understand and he will be going out there with the Maintenance Supervisor to see what they can do, as time permits. Steve asked about the bench washing machine, and Bob stated they did receive it, and they are waiting to get more personnel to start using it. They hired one person and are testing more to be able to hire more. Roseann asked about a bench that she saw out by the Rio Del Mar Shopping Center that had hinges on the front of the bench, like someone just took an old door and turned it into a bus bench. Bob stated that No, the bench has hinges on it to prevent skateboarders from grinding on the bench with their skateboards, so they are there for a reason. Steve Johnson then asked about a bus stop at State Drive & where the Chevron is, and then there's another one in front of the library, and he wondered why there are two stops so close together, when the same bus stops at both of them, and why do we have two. Ciro stated that this is a logistical concern because there are two buses that use them, the 71 and the 91, and it's just a convenience for them because it's a transfer bus stop.

12. COMMUNICATIONS TO THE METRO GENERAL MANAGER

Ciro had two announcements to make, one is to thank the committee for their support of the Q-Strait, Q-Pod system. This system was approved by the Board so all of our new bus builds will have this going forward. Also, he wanted to mention that Metro would be doing a Resolution of Appreciation for Dave Williams and this will be presented to the family by the Board of Director's at their next meeting.

13. COMMUNICATIONS TO THE METRO BOARD OF DIRECTORS

None.

April had an announcement that the Board of Director's just gave approval for Les White and/or Leslyn Syren, District Counsel to be able to file claims in small claims court for individuals who do damage to our bus stops. Prior to this the Board had to approve any claims being made, so this is really useful for Metro.

14. DISTRIBUTION OF VOUCHERS

15. ITEMS FOR NEXT MEETING AGENDA

16. ADJOURNMENT

There being no further business, Norm Hagen adjourned the meeting at 6:45 p.m.

Respectfully submitted,

Sherri Escobedo
Administrative Assistant



**Santa Cruz County Regional
Transportation Commission**

MINUTES

**Thursday, February 7, 2013
9:00 a.m.**

**Santa Cruz City Council Chambers
809 Center Street
Santa Cruz, CA**

1. Roll call

The meeting was called to order at 9:01 a.m.

Members present:

Brandy Rider (ex-officio)
Don Lane
Eduardo Montesino
Neal Coonerty
Dave Reid (alternate)
Daniel Dodge (alternate)
Lynn Robinson

Dennis Norton
Randy Johnson
Greg Caput
Zach Friend
Bruce McPherson
Ron Graves

Staff present:

George Dondero
Kim Shultz
Karena Pushnik
Tegan Speiser
Yesenia Parra

Luis Mendez
Cory Caletti
Rachel Moriconi
Daniel Nikuna
Jason Laning

2. Oral communications

Michael Becker, Santa Cruz resident, expressed concerned about maintenance and cleanup of the rail line. He said there is criminal activity and environmental damage along the rail line and would like to see the RTC take responsibility to clean, clear, and patrol the area.

Ron Perrigo thanked the RTC for clearing brush and debris along the rail right of way.

3. Additions or deletions to consent and regular agendas

Executive Director George Dondero said that there were handouts for Items 19, 21, 22, and 23 and that the staff report for Item 23 was previously emailed separately to Commissioners.

Commissioner Johnson asked to pull Item 10 from the consent agenda. Commission Chair Coonerty moved the item to the end of the regular agenda (Item 23.1).

CONSENT AGENDA
(Graves, Montesino) Unanimous

MINUTES

4. Approved draft minutes of the January 24, 2013 Regional Transportation Commission meeting
5. Accepted draft minutes of the January 14, 2013 Bicycle Committee meeting
6. Accepted draft minutes of the January 15, 2013 Elderly and Disabled Transportation Advisory Committee (E&D TAC) meeting
7. Accepted draft minutes of the January 17, 2013 Interagency Technical Advisory Committee (ITAC) meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

No consent items

BUDGET AND EXPENDITURES ITEMS

8. Accepted status report on Transportation Development Act (TDA) revenues
9. Accepted FY2011-12 Fiscal Audit of the RTC (enclosed separately for Commissioners)

ADMINISTRATION ITEMS

10. Approve Memoranda of Understanding extensions - Moved to regular agenda

INFORMATION/OTHER ITEMS

11. Accepted monthly meeting schedule

12. Accepted correspondence log
13. Accepted letters from RTC committees and staff to other agencies
 - a. Letter to Santa Cruz Association of Realtors regarding placement of realtor signs
14. Accepted miscellaneous written comments from the public on RTC projects and transportation issues
15. Accepted information items - *none*

REGULAR AGENDA

16. Commissioner reports – oral reports

None

- 16.1 Ratify appointments to the Budget and Administration Personnel Committee

Executive Director George Dondero said that Commissioners McPherson and Friend have asked to be appointed to the Budget and Administration Personnel Committee. Commissioner Montesino moved and Commissioner Lane seconded to approve the appointments. The motion passed unanimously.

17. Director's report – oral report

Executive Director George Dondero said that he, Commissioners Montesino, and McPherson will join with partner agencies in the Central Coast Coalition to travel to Sacramento on March 20th to meet with state legislators and members of the California Transportation Commission in order to support proposed legislation that would lower the voter threshold to 55% for new transportation-related tax initiatives. Mr. Dondero said that last week he and Senior Transportation Planner Karena Pushnik met with the editorial board of the Santa Cruz Sentinel at their invitation. He said he recently joined the Community Affairs Committee of the Santa Cruz Area Chamber of Commerce, and would attend their meeting later that afternoon to discuss Iowa Pacific's future vision for the rail line. He said that the cover of the 2013 Orchard Supply calendar features a painting of a vintage train at the Santa Cruz Boardwalk.

18. Presentation of Certificate of Appreciation to Fiscal Officer Daniel Nikuna for 20 years of outstanding service to the RTC-oral report

Executive Director George Dondero presented a certificate of appreciation to Fiscal Officer Daniel Nikuna for 20 years of service to the RTC. Mr. Nikuna accepted the certificate and thanked the Commission.

Commission Alternate Dodge arrived.

19. Caltrans report and consider action items

Brandy Rider of Caltrans said new signage will be placed in the construction area for the Highway 1 Salinas Road Interchange project, and southbound onramps will continue to be closed until planting and irrigation is done. She said the Santa Cruz Highway 1 Median Barrier project was completed on February 1st. She announced that the California State Rail Plan is now available for public review, that workshops and webinars are scheduled in anticipation of the call for projects this spring for the Cycle 6 Local Highway Safety Improvement Program, and that the deadline for applications for FY 2013-2014 Caltrans Transportation Planning Grants is April 2nd.

In response to a question from Commissioner Caput, Ms. Rider said that Safe Routes to School grants will be included in a different grant application cycle, which will be announced at a future date.

20. Highway 1 Soquel/Morrissey Auxiliary Lane project update

Senior Transportation Planner Kim Shultz said that construction of the northbound retaining wall is now complete and work has begun on back-filling the slope behind the wall and preparing the lane pavement sections on both sides of the highway. He said that the required wetlands mitigation work for the Auxiliary Lanes Project was completed late last year as part of the Watsonville Slough Restoration Project, Phase 2. He said that the RTC was the beneficiary of early mitigation planning completed by the Resource Conservation District (RCD) of Santa Cruz County and the City of Watsonville, which allowed the restoration of critical natural habitat and prevented delay to the start of the Auxiliary Lanes Project.

Tom Sharp, City of Watsonville, gave a slide presentation on the Watsonville Slough Restoration Project, explaining the location, process and timeline of the project.

Karen Christenson, Resource Conservation District of Santa Cruz County, and Jim Robins, Integrated Watershed Restoration Program Coordinator, gave a slide presentation on the Integrated Watershed Restoration program, describing recent projects and current mitigation challenges.

Commissioner McPherson congratulated Ms. Christenson for recently receiving a grant award from the Irvine Foundation. Commissioners and Executive Director George Dondero thanked Ms. Christenson and Mr. Robins for their presentation.

21. Project Alternatives for the Monterey Bay Sanctuary Scenic Trail Network Draft Environmental Impact Report

Senior Transportation Planner Cory Caletti summarized the recent activities for the Monterey Bay Sanctuary Scenic Trail (MBSST) Network project and said that the California Environmental Quality Act (CEQA) requires the Draft Environmental Impact Report (DEIR) to consider a range of reasonable alternatives to the project.

Megan Jones, Senior Planner with Rincon Consultants, said the objective is to find alternatives that still fulfill project goals while lowering environmental impact. She said staff proposes the consideration of three project alternatives in the DEIR: (1) a no project alternative scenario, which assumes that no Trail Network would be constructed; (2) an on-road alternative scenario, which would eliminate use of the rail right-of-way and would instead construct on-street bicycle improvements and pedestrian (sidewalk) improvements; and (3) a reduced project alternative scenario, which would include a concentrated trail system that would serve the more urbanized and densely populated areas of the county. She said that staff recommends against considering a no-rail alternative.

Dave Wright of Friends of the Rail and Trail, Amelia Conlen of People Power, Paul Schoellhamer of Friends of the Rail and Trail, Piet Canin of Ecology Action, Batya Kagan of Transition Santa Cruz, Peter Scott of Campaign for Sensible Transportation, and Tawn Kennedy of Greenways to School all expressed support for staff's recommendation not to consider a no-rail alternative. Deborah Lane of Santa Cruz Metro expressed support for the trail project and asked that a close eye be kept on accessibility issues. Paul Elerick of Aptos expressed support for public train transportation.

Commissioner Lane moved and Commissioner Norton seconded to approve staff's proposed project alternatives for study as part of the Draft Environmental Impact Report for the Monterey Bay Sanctuary Scenic Trail Network.

Commissioner Johnson recommended that other light rail systems from nearby areas be studied. Executive Director George Dondero said the DEIR won't study rail operation, but assumes that the trail will be built in conjunction with rail operation. He said that comparative cost studies have not yet been undertaken for passenger rail operation because it was problematic to do so during negotiations for the purchase of the rail line.

The motion passed unanimously.

22. **10:00 A.M. PUBLIC HEARING:** Adoption 2013 Regional Surface Transportation Program (RSTP)

Senior Transportation Planner Rachel Moriconi said that there are over \$5 million in FY12 and FY13 Regional Surface Transportation Program (RSTP) funds currently available for programming in Santa Cruz County, and that RSTP funds are some of the most flexible funds available. She described the RSTP process and said that 19 applications were received and that staff recommends allocating funding for 17 of the projects.

Commissioners discussed the possibility of funding another school in the Boltage program, staff costs involved, and the criteria for picking schools; the costs, purpose, number of riders served, consulting fees, program alternatives, and whether there are matching funds for the Ride On Folding Bike program; the costs, purpose, and secured matching funds for the Open Streets project; the purpose and description of the Rideshare program; the timeline for the RSTP process; and the precedence for the Commission changing grant applications.

A public hearing was held to receive comments on proposed projects for Regional Surface Transportation Program (RSTP) funds.

Deborah Lane of Santa Cruz Metro expressed support for the Ride on Folding Bike program. Piet Canin of Ecology Action expressed support for the Boltage program. Vicky Taylor expressed support for the Ride on Folding Bike program. Jeanne LePage of Ecology Action expressed support for the Boltage program. Boone White, a local parent and volunteer for the Boltage program, expressed support for the Boltage program. An unidentified female expressed support for the Boltage, Ride on Folding Bike, and Open Streets programs. Monaris Zarde and Jose Vasquez of Jóvenes SANOS expressed support for the Open Streets program and Freedom Boulevard reconstruction. Amelia Conlen of People Power, and Tawn Kennedy of Greenways to School, expressed support for the Branciforte Bike and Pedestrian Bridge, Boltage, Open Streets, Rideshare, and Ride on Folding Bike programs.

Commissioner Montesino moved to approve staff's recommendation to program approximately \$5 million in Regional Surface Transportation Program (RSTP) funds, with an amendment that the Ride on Folding Bike program not be funded and instead an extra \$25,000 be allocated for the Boltage program to add a South County school and an extra \$25,000 be allocated for the Open Streets programs to include events in both Capitola and Watsonville. Commissioner Norton seconded the motion.

A roll call vote was taken, and the motion (Resolution 14-13) passed as amended, with Commissioners Norton, Lane, Montesino, Caput, Coonerty, Friend, Reid, McPherson, and Dodge voting "aye" and Commissioners Johnson, Graves and Robinson voting "no."

23. Construction Management Services for Railroad Bridge Rehabilitation

Deputy Director Luis Mendez said that six qualified proposals were received, and four firms interviewed, for construction management services for bridge rehabilitation and other improvements to the Santa Cruz Branch Rail Line. He said that after considering all of the proposals, interviews and reference checks, the review team and staff recommend the firm Hatch Mott MacDonald.

Responding to a question from Commissioner Norton, Mr. Mendez said that previous funding of slightly over \$600,000 was allocated to engineering. Commissioner Friend asked that the historical qualities of the rail structures be preserved as much as possible.

Commissioner Friend moved and Commissioner Robinson seconded to authorize the Executive Director to negotiate and enter into an agreement with Hatch Mott MacDonald for construction management services for rehabilitation of bridges and other improvements to the Santa Cruz Branch Rail Line. The motion (Resolution 15-13) passed unanimously.

23.1 Approve Memoranda of Understanding extensions

Commissioners discussed the proposed labor agreement extension. Commissioner Johnson moved to defer a labor agreement extension for at least one year. The motion died because there was no second.

Commissioner Lane moved and Commissioner Montesino seconded to:

1. Adopt the side letters with the bargaining units, Community of RTC Employees (CORE) and the RTC Association of Middle Managers (RAMM), to extend the corresponding Memoranda of Understanding (MOU); and
2. Authorize the Executive Director to take all necessary administrative actions including signing the appropriate documents to implement the provisions of the side letters.

Commissioner Caput proposed an amendment to the motion to remove from the RAMM agreement the item increasing vacation payout hours to 120 hours per fiscal year. The amendment died because there was no second.

The motion passed with Commissioners Norton, Lane, Montesino, Coonerty, Friend, Reid, McPherson, Dodge, Graves, and Robinson voting "aye" and Commissioners Caput and Johnson voting "no."

24. Adjourn to special meeting of the Service Authority for Freeway Emergencies

No agenda items this month

25. The meeting was adjourned at 12:00 p.m. Next meetings

The next RTC meeting is scheduled for Thursday, March 7, 2013 at 9:00 a.m. at the Santa Cruz County Board of Supervisors Chambers, 701 Ocean Street, 5th Floor, Santa Cruz, CA.

The next Transportation Policy Workshop meeting is scheduled for Thursday, February 21 at 9:00 a.m. at the RTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

Jason Laning, Staff

Attendees:

Ronald L. Perrigo, Jr.	
David Wright	Friends of the Rail and Trail
John Presleigh	Santa Cruz County Department of Public Works
Megan Jones	Rincon Consultants
Scott Wood	California Highway Patrol
Matt Olson	California Highway Patrol
Piet Canin	Ecology Action
Batya Kagan	Transition Santa Cruz
Michael Becker	Santa Cruz Resident
Paul Schoellhamer	Friends of the Rail and Trail
Virginia Johnson	Supervisor McPherson's Office
Mary Odegaard	
Tawn Kennedy	Greenways to School
Saskia Lucas	Santa Cruz Open Streets
Tom Sharp	City of Watsonville
Karen Christenson	Resource Conservation District of Santa Cruz County
Amelia Conlen	People Power
Peter Scott	Campaign for Sensible Transportation
Deborah Lane	Santa Cruz Metro
Paul Elerick	Aptos Resident
Vicky Taylor	
Jeanne LePage	Ecology Action
Boone White	
Kimberly Lacrosse	United Way of Santa Cruz County
Monaris Zarde	Jóvenes SANOS
Jose Vasquez	Jóvenes SANOS



**Santa Cruz County Regional
Transportation Commission
SPECIAL MEETING**

MINUTES

Thursday, March 21, 2013

**Santa Cruz City Council Chambers
809 Center Street
Santa Cruz, CA**

1. Roll call

The meeting was called to order at 9:02 a.m.

Brandy Rider (ex-officio)	Dennis Norton
Don Lane	Randy Johnson
Eduardo Montesino	Greg Caput
Andy Schiffrin (alternate)	Zach Friend
John Leopold	Bruce McPherson
Virginia Johnson (alternate)	Ron Graves
Lynn Robinson	

Staff present:	
George Dondero	Rachel Moriconi
Ginger Dykaar	Grace Blakeslee
Karena Pushnik	Amy Naranjo
Yesenia Parra	Jason Laning
David Pape	

2. Oral communications

Terry Rein, an attorney with Bosso Williams and representing the Sorrento Oaks Homeowners Association, said she recently wrote a letter to Deputy Director Luis Mendez regarding a title discrepancy issue at Sorrento Oaks, and asked that the Commission review her letter carefully.

Jack Nelson, Santa Cruz resident, said he is concerned about the possible consequences of greenhouse gas emissions and discussed an article from the January 2013 issue of Scientific American titled, "The Coming Megafloods."

3. Additions or deletions to consent and regular agendas

Executive Director George Dondero said that there were add-on pages for Item 9 and one replacement page for Item 14. He said that staff recommends pulling

Item 28 from the Regular Agenda which will be put on the April Budget and Administration Personnel Committee agenda. Commissioner Norton moved and Commissioner Lane seconded to remove Item 28 from the Regular Agenda. The motion passed unanimously.

**CONSENT AGENDA
(Lane, Leopold) Unanimous**

MINUTES

4. Approved draft minutes of the February 7, 2013 Regional Transportation Commission meeting
5. Accepted draft minutes of the February 12, 2013 Elderly and Disabled Transportation Advisory Committee meeting
6. Accepted draft minutes of the February 14, 2013 Budget and Administration/Personnel Committee meeting

POLICY ITEMS

7. Accepted information item on abstaining from voting on RTC actions

PROJECTS and PLANNING ITEMS

8. Approved amendments to the Regional Transportation Improvement Program (RTIP) (Resolution 16-13)
9. Approved Rail Transit Planning Grant submittal (Resolution 17-13)

BUDGET AND EXPENDITURES ITEMS

10. Accepted status report on Transportation Development Act (TDA) revenues
11. Approved amendments to the FY 2012-13 Budget & Work Program (Resolution 18-13)

ADMINISTRATION ITEMS

12. Approved consultant selection for 2013 Triennial Performance Audit (Resolution 19-13)
13. Approved out of state travel for Executive Director
14. Approved rejection of claim from Sandpiper Home Owners Association (HOA)

INFORMATION/OTHER ITEMS

15. Accepted monthly meeting schedule
16. Accepted correspondence log
17. Accepted letters from RTC committees and staff to other agencies - *none*
18. Accepted miscellaneous written comments from the public on RTC projects and transportation issues
19. Accepted information items
 - a. Anna Chen, "Share the road, it's the law," posted to metro.net's blog "The Source" on March 4, 2013
 - b. Curtis Tate, "Amtrak ridership, up 55 percent nationwide, triples in Sacramento," Sacramento Bee, March 1, 2013

REGULAR AGENDA

Commissioner Randy Johnson arrived to the meeting.

20. Commissioner reports – oral reports

None

21. Director's report – oral report

Executive Director George Dondero said that he joined Commissioners Montesino, McPherson, and members of the Central Coast Coalition in Sacramento on March 20th to discuss with legislators the need for transportation funding.

Commissioners discussed the legislative and transportation funding issues related to the visit.

Mr. Dondero also reported that RTC staff played a key role in disseminating traffic information to the public in connection with the March 7th procession from Santa Cruz to San Jose for the two fallen Santa Cruz Police Department officers. He said that this information is the type of information that would be disseminated through a 511 system.

22. Caltrans report and consider action items

Brandy Rider, Caltrans District 5, said that new signage will be installed statewide to inform motorists to move over or slow down through construction work areas, for emergency personnel, and when amber lights are flashing. She also reported that Caltrans will host a statewide litter removal day on April 25th.

Commissioners discussed the timeline for a study of Highway 17 access points, the need for press materials regarding the April 25th litter removal day, the completion of the Salinas Road Interchange project, and the restrictions of adding more traffic lanes on Highway 1 near the Moss Landing area.

23. Appointment of Commissioners to the Budget and Administration Personnel Committee – oral report

Commission Alternate Schiffrin reported that Commission Chair Coonerty appointed Commissioners Montesino, Caput, Coonerty, Friend, Leopold and McPherson to the Budget and Administration Personnel Committee.

24. Highway 1 Soquel/Morrissey Auxiliary Lane project update

RTC Resident Engineer Bruce Shewchuk reported that work is focusing on construction of the base of the new auxiliary lanes. He said that after both the northbound and southbound lanes are paved, the barriers will be shifted to divert traffic to the new lanes to create work space around the existing center column. He said two traffic lanes will be maintained in both directions through the construction area during peak periods; however, the La Fonda Bridge work will require partial closure of the highway on select nights for demolition of the center column and to set up the super structure for the horizontal portion of the new bridge. He said that the local community will be alerted about temporary closures and night work via e-news updates from RTC staff.

Commissioners discussed concerns from local residents regarding the timeline for re-opening the La Fonda Bridge, public expectations regarding the timeline for completion of the entire auxiliary lane project, the effect of weather-related delays on the construction schedule, the possibility for further unforeseen construction delays, and whether there is an adequate sense of urgency for completing the project.

25. Project List for 2014 Transportation Plans

Transportation Planner Ginger Dykaar reported that staff is developing the project list or 'Action Element' of the 2014 Regional Transportation Plan (RTP) and related Metropolitan Transportation Plan (MTP), which includes a list of transportation needs in the region through 2035. She said the preliminary draft list is comprised of projects identified by project sponsors, RTC committees, and members of the public. She asked that Commissioners identify any additional projects for the list and said a public workshop will be held in May of this year to solicit additional public input.

Commissioners discussed the importance of coordinating with the Santa Cruz County Planning Department, the appropriate uses of STIP funds, the scenario planning process, criteria for prioritization of projects, expectations for public participation, the timeline for determining which projects belong on either the "constrained" or "unconstrained" lists, and the appropriate category listing for

the Coolidge Drive project. Commissioners directed staff to include a history of completed RTP projects.

Jack Nelson, Santa Cruz resident, asked that the issues of sustainability and greenhouse gasses remain central to the project prioritization process.

Brian Peoples, Aptos resident, asked that system requirements be the basis for plan scenarios.

Amelia Conlen of People Power requested that a fund for general bike projects be added.

Commissioner Norton asked that the Santa Cruz METRO consider allocating additional funding for express bus service to a variety of locations, like Capitola.

Commissioner Leopold moved to approve the preliminary draft project list for the 2014 Regional Transportation Plan and the 2014 Metropolitan Transportation Plan with the addition of a \$400,000 fund for county bike projects. Commissioner Lane seconded the motion.

Commissioner McPherson left the meeting and was replaced by his alternate, Virginia Johnson.

The motion passed unanimously.

26. Mobility Needs and Bus Use Survey of Aging and Disabled Adults

Planning Intern David Pape summarized a report titled "Mobility Needs and Bus Use Survey of Aging and Disabled Adults Living in Santa Cruz County," which was funded by a Caltrans Planning Grant. He said the report analyzed national trends and local travel patterns to determine how local seniors and disabled adults are currently traveling and what it would take to encourage greater transit use.

Transportation Planner Grace Blakeslee said the full report is available on the RTC website, and that the report's key findings will inform the RTC's update to its regional transportation plan and the metropolitan transportation plan.

Commissioners discussed whether carpooling was included in the survey, whether data on the use of Liftline shuttles was collected, and asked that a copy be made available to the board members of the Santa Cruz METRO.

Commissioner Robinson moved and Commissioner Lane seconded to accept the report titled "Mobility Needs and Bus Use Survey of Aging and Disabled Adults Living in Santa Cruz County."

The motion passed unanimously.

27. Rail Motorcar Excursion on Santa Cruz Branch Rail Line

Executive Director George Dondero presented a video about the North American Railcar Operators Association (NARCOA), a non-profit organization that requested permission for a rail motorcar excursion on the Santa Cruz Branch Rail Line that will take place on May 4 and 5, 2013. Mr. Dondero said the event would entail one round trip from Davenport to Watsonville each day, and that approximately 20 to 50 individual motorcars were expected to participate.

Commissioners discussed possible conflicts with local events during the proposed weekend, the protocol for stopping at road crossings, Santa Cruz & Monterey Bay Railway's support for the event, responsibility for maintenance of vehicles during the excursion, appropriate parking locations for participant's vehicles, and liability insurance issues.

Commissioner Randy Johnson moved and Commissioner Leopold seconded to:

1. Approve a rail motorcar excursion on the Santa Cruz Branch Rail Line for May 4 and 5, 2013 organized by the North American Railcar Operators Association (NARCOA) with the Santa Cruz & Monterey Bay (SC&MB) Railway;
2. Require that the RTC be fully indemnified by NARCOA and SC&MB Railway for the NARCOA excursion on the Santa Cruz Branch Rail Line; and
3. Require that NARCOA add the RTC on its liability policy as additional insured for the NARCOA excursion on the Santa Cruz Branch Rail Line.

The motion passed unanimously.

28. Fiscal Year (FY) 2013-14 Proposed Budget – *removed from the agenda*

29. Adjourned to special meeting of the Service Authority for Freeway Emergencies at 11:25 a.m.

30. Reconvened to regular RTC meeting at 11:32 a.m.

31. Review of items to be discussed in closed session

Commissioner Montesino said that anticipated litigation issues would be discussed in closed session.

32. Oral and written communications regarding closed session

Executive Director George Dondero said that the comments made at the

beginning of the meeting by Terry Rein, an attorney with Bosso Williams, were relevant to the closed session discussion. Commissioners adjourned to closed session at 11:35 a.m.

CLOSED SESSION

33. Conference with legal counsel for anticipated litigation- significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 for one case

OPEN SESSION

34. Report on closed session

Commissioners returned to open session at 11:54 a.m. and there was no closed session report.

35. Meeting adjourned at 11:54 a.m. Next meetings

The next RTC meeting is scheduled for Thursday, April 4, 2013 at 9:00 a.m. at the Santa Cruz County Board of Supervisors Chambers, 701 Ocean Street, 5th Floor, Santa Cruz, CA.

The next Transportation Policy Workshop meeting is scheduled for Thursday, April 18, 2013 at 9:00 a.m. at the RTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

Jason Laning, Staff

Attendees:

Bruce Shewchuk	Parsons Brinckerhoff
Jack Nelson	Resident
Anais Schenk	AMBAG
Amelia Conlen	People Power
Mark McCumsey	Caltrans
Brian Peoples	Resident
Terry Rein	Bosso Williams
Chris Schneiter	Santa Cruz Department of Public Works
Dave McClain	NARCOA
Doug Stivers	NARCOA

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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32860M03/20/13		M040	-28.03	GARBEZ, LINDA	0	27281	MED PYMT SUPP	-28.03	**VOID
45197	03/04/13	E437	2,781.96	MED PYMT SUPP AITKEN, ANGELA		51621	TUITION REIMBURSEMENT	2,335.00	
45198	03/04/13	B030	50.00	ALEJO, MARGARITA	7	51647	TRAVEL REIMBURSEMENT	446.96	
45199	03/04/13	E642	317.72	BEATTY, TOVE		51656	BOD MEETING 2/8	50.00	
45200	03/04/13		21.70	BRINKS AWARDS & SIGNS	7	51574	TRAVEL ADVANCE	120.00	
45201	03/04/13	B028	100.00	BRYANT, HILARY		51648	TRAVEL REIMBURSEMENT	197.72	
45202	03/04/13	B018	50.00	BUSTICHI, DENE	7	51612	OFFICE SUPPLIES	21.70	
45203	03/04/13	E312	160.00	CHENG, FRANK		51657	BOD MEETING 2/8 2/22	100.00	
45203	03/04/13	E312	-160.00	CHENG, FRANK		51658	BOD MEETING 2/8	50.00	
45204	03/04/13	130	1,217.88	CITY OF WATSONVILLE UTILITIES		51653	TRAVEL ADVANCE	160.00	VOIDED
45205	03/04/13	909	3,090.39	CLASSIC GRAPHICS		51616	2/1-2/11 WTC	45.82	
45206	03/04/13	001329	1,795.23	DOC AUTO LLC		51629	1/21-2/18 WTC	213.98	
45207	03/04/13	916	235.00	DOCTORS ON DUTY MEDICAL CLINIC	7	51630	CONTAINER WTC	892.10	
45208	03/04/13	B029	300.00	DODGE, DANIEL		51631	1/21-2/18 WTC	25.77	
45209	03/04/13	298	123.00	ERGOMETRICS		51632	1/21-2/18 WTC	40.21	
45210	03/04/13	B032	50.00	FRIEND, ZACHARIAH		51581	OUT RPR REV VEH	97.38	
45211	03/04/13	E665	53.83	GARCIA, JUAN JOSE		51582	OUT RPR REV VEH	97.38	
45212	03/04/13	E272	10.00	GARCIA-SUMANO, ELEUTERIO		51609	OUT RPR REV VEH	632.17	
45213	03/04/13	647	554.00	GENFARE A DIV OF SPX CORP		51635	DOT DRUG TESTS	235.00	
45214	03/04/13	282	2,318.24	GRAINGER		51573	TRAVEL ADVANCE	200.00	
45215	03/04/13	B023	100.00	GRAVES, RON		51659	BOD MEETING 2/8 2/22	100.00	
45216	03/04/13	003079	6,300.00	HIRSCH & ASSOCIATES	7	51596	BUS OP TESTING SVCS	36.00	
45217	03/04/13	166	99.30	HOSE SHOP, THE		51597	BUS OP TESTING SVC	87.00	
45218	03/04/13	852	304.00	LAW OFFICES OF MARIE F. SANG	7	51663	BOD MEETING 2/8	50.00	
45219	03/04/13	B026	50.00	LEOPOLD, JOHN		51624	TRAVEL REIMBURSEMENT	53.83	
45220	03/04/13	E182	12.74	LOGIUDICE, JASON		51641	DMV REIMBURSEMENT	10.00	
45221	03/04/13	003059	415.78	MAILFINANCE INC		51590	SMALL TOOLS	554.00	
45222	03/04/13	001145	682.89	MANAGED HEALTH NETWORK		51580	SAFETY SUPPLIES	198.63	
45223	03/04/13	B031	50.00	MCPHERSON, BRUCE		51587	CREDIT NOTE	-39.15	
45224	03/04/13	001052	83.84	MID VALLEY SUPPLY		51599	SAFETY SUPPLIES	47.42	
						51604	RPR & MAINT	555.55	
						51610	REV VEH PARTS/SAFETY	1,514.09	
						51611	RPR & MAINT SUPPLY	41.70	
						51661	BOD MEETING 2/8 2/22	100.00	
						51655	135DUBOIS COMMISSION	6,300.00	
						51633	REV VEH PARTS	31.26	
						51634	REV VEH PARTS	68.04	
						51627	9210149,9218396,2083	304.00	
						51662	BOD MEETING 2/8	50.00	
						51570	TRAVEL REIMBURSEMENT	7.64	
						51571	TRAVEL REIMBURSEMENT	5.10	
						51636	12/7-3/6 LEASE	207.69	
						51637	3/7-6/6 LEASE	208.09	
						51640	MAR 13 EAP PREMIUM	682.89	
						51660	BOD MEETING 2/8	50.00	
						51601	CLEANING SUPPLIES	83.84	

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45225	03/04/13	041	307.77	MISSION UNIFORM		51602	UNIF & LAUNDRY	185.02	
						51603	UNIF & LAUNDRY	59.25	
						51605	UNIF & LAUNDRY	30.09	
						51608	UNIF & LAUNDRY	33.41	
45226	03/04/13	001063	3,523.60	NEW FLYER IND. CANADA ULC DBA		51584	REV VEH PARTS	110.80	
						51613	REV VEH PARTS	199.62	
						51617	REV VEH PARTS	64.71	
						51618	REV VEH PARTS	166.71	
						51619	REV VEH PARTS	485.85	
						51620	REV VEH PARTS	2,495.91	
						51623	TRAVEL REIMBURSEMENT	7.00	
45227	03/04/13	E671	7.00	NOLEN, GREG		51622	TUITION REIMBURSEMENT	2,220.00	
45228	03/04/13	E645	2,220.00	OLANDER, JOY		51606	OFFICE SUPPLIES	204.20	
45229	03/04/13	043	232.80	PALACE ART & OFFICE SUPPLY		51646	OFFICE SUPPLIES	28.60	
45230	03/04/13	481	171.50	PIED PIPER EXTERMINATORS, INC.		51628	FEB13 WTC PEST CNTRL	70.00	
						51642	FEB 13 PEST CONTROL	48.50	
						51643	FEB 13 PEST CONTROL	53.00	
						51614	RPR & MAINT	8.11	
45231	03/04/13	107A	8.11	PROBUILD		51664	BOD MEETING 2/8 2/22	100.00	
45232	03/04/13	B022	100.00	ROBINSON, LYNN MARIE	7	51638	SC 10-12-02	2,450.65	
45233	03/04/13	R262	2,450.65	SAFECO INSURANCE		51607	REV VEH PARTS	143.29	
45234	03/04/13	135	143.29	SANTA CRUZ AUTO PARTS, INC.		51598	FINGERPRINTING FEE	30.00	
45235	03/04/13	345	30.00	SANTA CRUZ COUNTY OFFICE OF		51592	2/1-2/15 W/C RESERV	18,283.74	
45236	03/04/13	002917	24,025.94	SANTA CRUZ METRO TRANSIT W/C		51593	DEC 12 FEES	2,084.43	
						51594	JAN 13 FEES	3,657.77	
45237	03/04/13	149	561.68	SANTA CRUZ SENTINEL	0	51650	13-23 LEGAL AD	178.16	
						51651	13-13 LEGAL AD	178.16	
						51652	13-18 LEGAL AD	205.36	
45238	03/04/13	E920	240.00	STRUDLEY, ALEX		51572	TRAVEL ADVANCE	240.00	
45239	03/04/13	002199	29.35	TACONY CORPORATION		51575	VEH CLEANING SUPPLY	29.35	
45240	03/04/13	E917	48.27	THORN, MIKE		51649	TRAVEL REIMBURSEMENT	48.27	
45241	03/04/13	002954	5,744.79	TIRE DISTRIBUTION SYSTEMS, LLC	7	51576	TIRES & TUBES	557.53	
						51577	TIRES & TUBES	478.60	
						51578	TIRES & TUBES	1,878.15	
						51579	TIRES & TUBES	2,830.51	
45242	03/04/13	007	55.72	UNITED PARCEL SERVICE		51589	FREIGHT	55.72	
45243	03/04/13	002829	8,002.35	VALLEY POWER SYSTEMS, INC.		51600	RPR REV VEH	8,002.35	
45244	03/04/13	434B	55.00	VERIZON CALIFORNIA		51645	2/16-3/15 MT BIEWLAS	55.00	
45245	03/04/13	434	76.02	VERIZON WIRELESS	0	51644	1/13-2/12 PC CARDS	76.02	
45246	03/04/13	001043	10,826.10	VISION SERVICE PLAN		51639	MAR 13 VSP	10,826.10	
45247	03/04/13	001165	225.00	VU, THANH DR. MD	7	51585	DMV EXAM	75.00	
						51586	DMV EXAM	75.00	
						51588	DMV EXAM	75.00	
45248	03/04/13	915	480.00	WORKIN.COM, INC.		51595	JOB PLACEMENT AD	240.00	
						51626	JOB PLACEMENT AD	240.00	
45249	03/04/13	147	38.44	ZEE MEDICAL SERVICE CO.		51615	SAFETY SUPPLIES	38.44	
45250	03/04/13	148	699.30	ZEP MANUFACTURING COMPANY		51591	REV VEH PARTS	699.30	
45251	03/11/13	382	8,590.95	AIRTEC SERVICE		51671	EQUIP REPAIR OUT	8,590.95	
45252	03/11/13	192	190.85	ALWAYS UNDER PRESSURE		51682	RPR & MAINT	190.85	
45253	03/11/13	002861	29.01	AMERICAN MESSAGING SVCS, LLC		51757	MARCH 13 SVCS	29.01	

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45254	03/11/13	8,583.00 001348	ATHENS INSURANCE SERVICE, INC.	51680			MARCH 13 TPA FEES	8,583.00	
45255	03/11/13	228.52 002944	AVTECH SOFTWARE, INC.	51761			SVR TEMP MONITOR SYS	228.52	
45256	03/11/13	194.21 174	BARNEY & BARNEY LLC	51760			9/12-9/13 165DUBOIS	194.21	
45257	03/11/13	5,038.74 059	BATTERIES USA, INC.	51677			REV VEH PARTS	5,038.74	
45258	03/11/13	2,440.88 002035	BOWMAN & WILLIAMS	51696			FEB 13 SVCS	2,440.88	
45259	03/11/13	10,000.00 001324	CAPITALEADGE ADVOCACY, INC.	51726			FEB 13 SVCS	5,000.00	
			CLEAN ENERGY	51727			MAR 13 SVCS	5,000.00	
45260	03/11/13	44,436.15 001124		51699			CNG 2/11/13	6,781.84	
				51700			CNG 2/9/13	10,663.64	
				51712			CNG 2/6/13	7,965.99	
				51713			CNG 2/4/13	10,179.22	
				51714			CNG 2/1/13	8,845.46	
45261	03/11/13	18,054.68 504	CUMMINS WEST, INC.	51683			OUT RPR # 2204	16,582.08	
				51716			OUT RPR # 2804	1,472.60	
45262	03/11/13	798.86 900	DEPARTMENT OF TOXIC SUBSTANCE	51678			10/12-12/12 425FRONT	798.86	
45263	03/11/13	280.00 E420	DERWING, CAROLYN	51665			TRAVEL ADVANCE	280.00	
45264	03/11/13	42.46 372	FEDERAL EXPRESS	51679			FREIGHT	42.46	
45265	03/11/13	24.67 001172	FERGUSON ENTERPRISES INC. #795	51742			RPR & MAINT	24.67	
45266	03/11/13	228.96 001302	GARDA CL WEST, INC.	51728			MAR 13 SVCS	228.96	
45267	03/11/13	1,062.62 117	GILLIG LLC	51689			REV VEH PARTS	1,062.62	
45268	03/11/13	1,858.27 282	GRAINGER	51691			RPR & MAINT	306.80	
				51693			RPR & MAINT	261.82	
				51707			SAFETY SUPPLIES	818.34	
				51717			CREDIT NOTE	-491.91	
				51743			RPR & MAINT	354.70	
				51744			RPR & MAINT	354.70	
				51762			SURFACE MOUNT BOX	253.82	
45269	03/11/13	157.10 981	HANDI-MAN MARINE	51676			REV VEH PARTS	157.10	
45270	03/11/13	2,512.00 878	KELLY SERVICES, INC.	51668			TEMP W/E 2/10	565.20	
				51670			TEMP W/E 2/17	942.00	
				51677			FEB 13 PARKING/DEPOS	1,004.80	
45271	03/11/13	9,485.00 003066	KIM FAMILY ENTERPRISES LLC	51686			MAR 13 RENT NNN PARK	600.00	
45272	03/11/13	1,806.62 001233	KIMBALL MIDWEST	51687			REV VEH PARTS	8,885.00	
45273	03/11/13	921.97 039	KINKO'S INC.	51690			HEADWAYS 3/14-6/5	1,806.62	
45274	03/11/13	65.00 002990	KISMET	51755			CPR FIRST AID TRAIN	921.97	
45275	03/11/13	246.47 041	MISSION UNIFORM	51708	7		UNIF & LAUNDRY	65.00	
				51709			UNIF & LAUNDRY	187.22	
45276	03/11/13	1,382.53 288	MUNCIE TRANSIT SUPPLY	51694			RPR & MAINT	59.25	
45277	03/11/13	590.20 001178	N/S CORPORATION	51681			RPR & MAINT	1,382.53	
45278	03/11/13	2,156.34 001063	NEW FLYER IND. CANADA ULC DBA	51672			REV VEH PARTS	590.20	
				51673			REV VEH PARTS	274.05	
				51674			REV VEH PARTS	1,021.45	
				51675			REV VEH PARTS	274.05	
				51692			REV VEH PARTS	553.86	
45279	03/11/13	94.12 E629	NJAA, SHELDON	51733			TRAVEL REIMBURSEMENT	32.93	
45280	03/11/13	404.03 004	NORTH BAY FORD LINC-MERCURY	51705			REV VEH PARTS	94.12	
45281	03/11/13	600.14 364	OVERHEAD DOOR CO. OF SALINAS	51695			OUT RPR BLDG IMP	404.03	
45282	03/11/13	13,286.15 009	PACIFIC GAS & ELECTRIC	51745			1/25-2/25 121TRIVER	600.14	
				51746			1/25-2/25 VERNON	220.85	
								4,569.83	

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45283	03/11/13	043	236.08	PALACE ART & OFFICE SUPPLY		51747	1/25-2/25 1200RIVER	1,282.52	
						51748	1/25-2/25 GOLFCLUBDR	5,416.88	
						51749	1/25-2/25 1122RIVER	1,528.22	
						51750	1/25-2/25 1122 RIVER	267.85	
						51701	OFFICE SUPPLY	63.19	
						51711	OFFICE SUPPLIES	33.90	
						51715	OFFICE SUPPLIES	138.99	
45284	03/11/13	002947	948.00	PEDALERS EXPRESS	7	51725	FEB 13 SVCS	948.00	
45285	03/11/13	002939	44,221.85	PREFERRED BENEFIT		51754	MARCH 13 DENTAL	44,221.85	
45286	03/11/13	107A	316.38	PROBUILD		51718	RPR & MAINT	34.40	
						51719	RPR & MAINT	18.39	
						51720	RPR & MAINT	38.11	
						51721	RPR & MAINT	43.66	
						51722	RPR & MAINT	11.35	
						51723	RPR & MAINT	4.77	
						51724	RPR & MAINT	14.48	
						51734	RPR & MAINT	54.77	
						51735	RPR & MAINT	20.53	
						51736	RPR & MAINT	4.88	
						51737	RPR & MAINT	4.30	
						51738	RPR & MAINT	29.99	
						51739	RPR & MAINT	21.52	
						51740	RPR & MAINT	6.54	
						51741	RPR & MAINT	8.69	
45287	03/11/13	003024	273.76	RICOH USA, INC		51753	1/19-2/18 IMAGES	273.76	
45288	03/11/13	215	1,095.43	RICOH USA, INC.		51756	2/18-3/17 RENTAL SVC	388.62	
						51758	11/13-2/16 RENT/IMAG	706.81	
45289	03/11/13	E334	40.00	ROCHA, LUIS		51732	DMV REIMBURSEMENT	40.00	
45290	03/11/13	001286	103.34	SAFE-CARD ID SERVICES, INC		51731	OFFICE SUPPLIES	103.34	
45291	03/11/13	001379	2,490.25	SAFETY-KLEEN		51685	WATER TANK SVCS	2,490.25	
45292	03/11/13	018	260.91	SALINAS VALLEY FORD SALES		51703	REV VEH PARTS	147.23	
						51704	REV VEH PARTS	113.68	
45293	03/11/13	135	228.22	SANTA CRUZ AUTO PARTS, INC.		51698	REV VEH PARTS	72.60	
						51706	REV VEH PARTS	70.08	
						51710	REV VEH PARTS	85.54	
45294	03/11/13	848	1.46	SANTA CRUZ ELECTRONICS, INC.		51684	RPR & MAINT	1.46	
45295	03/11/13	002917	8,541.25	SANTA CRUZ METRO TRANSIT W/C		51763	2/16-2/28 W/C RESERV	8,541.25	
45296	03/11/13	002459	192.66	SCOTT'S VALLEY WATER DISTRICT		51751	12/4-2/5 SVTC	192.66	
45297	03/11/13	001232	387.27	SPECIALIZED AUTO AND		51702	OUT RPR REV VEH	387.27	
45298	03/11/13	E919	123.03	SYREN, LESLYN		51759	TRAVEL REIMBURSEMENT	123.03	
45299	03/11/13	007	80.14	UNITED PARCEL SERVICE		51667	FREIGHT	80.14	
45300	03/11/13	002829	177.78	VALLEY POWER SYSTEMS, INC.		51629	REV VEH PARTS	177.78	
45301	03/11/13	001223	58.65	WATSONVILLE CADILLAC, BUICK,		51697	REV VEH PARTS	58.65	
45302	03/11/13	003074	3,500.00	WAVE CREST DEVELOPMENT INC.		51688	MARCH 13 RENT	3,500.00	
45303	03/11/13	E495A	30.47	WHITE, LES		49796	TRAVEL REIMBURSEMENT	30.47	VOIDED
45304	03/11/13	E328	10.00	WHITNEY, LUCERE		51666	DMV REIMBURSEMENT	10.00	**VOID
45305	03/11/13	E495A	30.47	WHITE, LES		49796	TRAVEL REIMBURSEMENT	30.47	
45306	03/18/13	002941	86.29	AA SAFE & SECURITY CO		51889	RPR & MAINT	86.29	
45307	03/18/13	001088	70.00	ADVANCED MECHANICAL SERVICES	7	51822	BACKFLOW PARA & SVT	70.00	

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45308	03/18/13	001128	525.00	ALWAYS TOWING & RECOVERY, INC		51813	TOWING #9812	525.00	
45309	03/18/13	001124	4,224.88	AT&T		51810	1/19-2/18 PHONES	4,224.88	
45310	03/18/13	001D	1,303.63	AUTOMATIC DOOR SYSTEMS, INC.	0	51890	OUT RPR BLDG IMP	1,303.63	
45311	03/18/13	247	399.00	BEE CLENE	7	51831	FEB 13 CARPET CLEAN	399.00	
45312	03/18/13	478	774.00	BEWLEYS CLEANING		51787	FEB 13 CUSTODIAL SVC	774.00	
45313	03/18/13	011	2,927.35	BRENCO OPERATING-TEXAS, LP		51814	REV VEH PARTS	2,927.35	
45314	03/18/13	001356	12,661.50	BRINKS INCORPORATED		51892	REV VEH PARTS	9,734.15	
45315	03/18/13	001844	6,717.01	BROWN ARMSTRONG		51804	FEB 1200B SERVICE	6,717.01	
45316	03/18/13	616	250.00	BUS & EQUIPMENT		51809	SCCIC TAX RETURN	250.00	
45317	03/18/13	002189	1,027.42	CAFE AMIGO		51896	REV VEH PARTS	1,027.42	
45318	03/18/13	003022	1,000.00	CAIG LABORATORIES INC.		51909	MAR 13 CUSTODIAL SVC	1,000.00	
45319	03/18/13	542	230.04	CALOLYMPIC GLOVE & SAFETY CO		51844	REV VEH PARTS	230.04	
45320	03/18/13	914	63.82	CALTRONICS BUSINESS SYSTEMS		51812	SAFETY SUPPLIES	63.82	
45321	03/18/13	001159	387.54	CATTO'S GRAPHICS, INC.		51774	OFFICE SUPPLIES	387.54	
45322	03/18/13	002627	1,179.02	CEB CONTINUING EDUCATION OF		51833	STICKERS SPRING BID	1,179.02	
45323	03/18/13	002898	37.95	CDW GOVERNMENT, INC.		51771	WALLMOUNT PANEL	37.95	
45324	03/18/13	003000	136.21	CENTRAL EQUIPMENT SERVICE CO.		51765	CONT ED TORT GUIDE	136.21	
45325	03/18/13	003000	277.00	CHEVROLET OF WATSONVILLE	7	51819	EQUIP OUT RPR	277.00	
45326	03/18/13	909	76.00	CLASSIC GRAPHICS		51884	REV VEH PARTS	76.00	
			4,534.22			49080	OUT RPR # 2237	1,806.70	
45327	03/18/13	001124	48,608.62	CLEAN ENERGY		51834	RPR REV VEH #2202	1,609.76	
						51835	RPR REV VEH #1116	1,117.76	
45328	03/18/13	002063	1,597.80	COSTCO		51776	LNG 2/26/13	7,074.66	
						51777	LNG 2/24/13	10,645.34	
45329	03/18/13	003021	50.00	CSMFO-CITY OF SANTA CRUZ	7	51854	LNG 2/16/13	10,704.55	
45330	03/18/13	002972	220.92	CUBE SOLUTIONS		51855	LNG 02/19/13	9,760.48	
45331	03/18/13	504	4,070.40	CUMMINS WEST, INC.		51897	LNG 2/14/13	10,423.59	
						51802	LAPTOP	733.80	
						51803	LAPTOP	864.00	
45332	03/18/13	001000	297.96	DAIMLER BUSES N. AMERICA INC.		51838	3/28/13 MEETING	50.00	
45333	03/18/13	001322	450.00	DEPARTMENT OF INDUSTRIAL		51786	OFFICE SUPPLIES	220.92	
						51785	REV VEH PARTS	827.14	
						51823	REV VEH PARTS	134.51	
45334	03/18/13	001329	2,489.01	DOC AUTO LLC		51836	REV VEH PARTS	3,059.64	
						51876	REV VEH PARTS	49.11	
45335	03/18/13	001492	1,673.75	EVERGREEN OIL INC.		51879	REV VEH PARTS	297.96	
45336	03/18/13	001172	2,288.50	FERGUSON ENTERPRISES INC. #795		51820	ELEV PERMIT GOLF DR	225.00	
						51821	ELEV PERMIT VERNON	225.00	
						51859	OUT RPR REV VEH	301.38	
						51860	OUT RPR REV VEH	892.83	
45337	03/18/13	002295	36,089.02	FIRST ALARM		51862	OUT RPR REV VEH	1,294.80	
45338	03/18/13	001189	2,097.43	GARY KENVILLE LOCKSMITH	7	51830	HAZ MAT WASTE 2/25	1,415.00	
45339	03/18/13	003014	81.25	GOODEX SERVICES, INC.		51907	HAZ WASTE	258.75	
45340	03/18/13	00282	1,275.60	GRAINGER		51798	PLUMBER SNAKE	2,219.11	
						51837	RPR & MAINT	19.85	
						51900	RPR & MAINT	49.54	
						51901	FEB 13 SECURITY SVC	36,089.02	
						51825	OUT RPR BLDG	2,097.43	
						51790	FEB 13 SHREDDING SVC	81.25	
						51827	SMALL TOOLS	252.73	

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45341	03/18/13			192.62	GRANITEROCK COMPANY		51828	NON INV PARTS	135.19	
45342	03/18/13			87.84	GUIZAR, LISETH		51848	SMALL TOOLS	392.73	
45343	03/18/13			15,091.35	HARTFORD LIFE AND ACCIDENT INS		51849	RPR & MAINT	493.82	
45344	03/18/13			84.55	HILTNER, THOMAS		51871	CREDIT NOTE	-490.78	
45345	03/18/13			51.65	HOSE SHOP, THE		51878	RPR & MAINT SUPPLIES	491.91	
45346	03/18/13			3,052.23	JESSICA GROCERY STORE, INC.		51880	RPR & MAINT SUPPLY	192.62	
45347	03/18/13			50.00	LEXISNEXIS		51764	EMP REIMBURSEMENT	87.84	
45348	03/18/13			112.50	MAILFINANCE INC		51874	MAR 13 LIFE AD&D	4,732.28	
45349	03/18/13			56,150.50	MANSFIELD OIL CO OF GAINSVILLE		51875	MAR 13 LTD	10,359.07	
45350	03/18/13			3,137.88	MID VALLEY SUPPLY		51843	BID WALK PAC STATION	84.55	
45351	03/18/13			311.38	MISSION UNIFORM		51789	RPR & MAINT	51.65	
45352	03/18/13			590.20	N/S CORPORATION		51908	MAR 13 CUSTODIAL SVC	3,052.23	
45353	03/18/13			17.91	NEOFUNDS BY NEOPOST DBA		51766	FEB 13 SVCS	50.00	
45354	03/18/13			5,289.85	NEW FLYER IND. CANADA ULC DBA		51883	MAR 13 METER RENTAL	112.50	
45355	03/18/13			527.77	NEXTEL COMMUNICATIONS/SPRINT		51877	DIESEL 2/7/13	27,615.20	
45356	03/18/13			195.00	NORTH BAY FORD LINC-MERCURY		51778	CLEANING SUPPLIES	1,945.03	
45357	03/18/13			85.46	NORTHERN SAFETY CO., INC.		51779	CLEANING SUPPLIES	1,192.85	
45358	03/18/13			14,842.00	NORTHSTAR, INC.		51863	UNIF & LAUNDRY	36.41	
45359	03/18/13			73,169.51	OJO TECHNOLOGY, INC.		51870	UNIF & LAUNDRY	28.50	
45360	03/18/13			5,311.69	PACIFIC GAS & ELECTRIC		51898	UNIF & LAUNDRY	187.22	
45361	03/18/13			1,332.19	PALACE ART & OFFICE SUPPLY		51899	UNIF & LAUNDRY	59.25	
45362	03/18/13			48.50	PIED PIPER EXTERMINATORS, INC.		51799	RPR & MAINT	590.20	
45363	03/18/13			272.58	PROBUILD		51840	7900-0440-7096-1598	17.91	
45364	03/18/13			250.50	QUEST DIAGNOSTIC		51801	REV VEH PARTS	246.54	
45365	03/18/13			266.44	RICOH USA, INC.		51841	REV VEH PARTS	87.15	
45366	03/18/13			939.56	RIVERSIDE LIGHTING & ELECTRIC		51882	REV VEH PARTS	126.88	
45367	03/18/13			1,191.39	SALINAS VALLEY FORD SALES		51788	1/26-2/25 DIR CONNEC	443.29	
							51805	1/26-2/25 TVM WIRELE	84.48	
							51826	OUT RPR REV VEH	195.00	
							51893	SAFETY SUPPLIES	85.46	
							51784	FEB 13 MAINT	14,842.00	
							51886	VERNON FINAL PAYMENT	73,169.51	
							51793	1/30-2/28 PACIFIC	3,008.32	
							51887	1/8-3/6 PAUL SWEET	2,303.37	
							51775	OFFICE SUPPLIES	104.40	
							51839	OFFICE SUPPLIES	-68.80	
							51850	OFFICE SUPPLIES	10.70	
							51851	OFFICE SUPPLIES	143.14	
							51867	OFFICE SUPPLIES	1,142.75	
							51902	FEB 13 CAFE LENA	48.50	
							51768	CHALK & REEL PRIMER	198.57	
							51769	CEMENT	3.41	
							51770	COPPER PIPE, FLUX	63.18	
							51895	RPR & MAINT	7.42	
							51868	DOT DRUG PANEL	250.50	
							51792	2/26-3/25 LEASE	266.44	
							51791	RPR & MAINT	939.56	
							51872	REV VEH PARTS	175.89	

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45368	03/18/13	705.42 135		SANTA CRUZ AUTO PARTS, INC.		51815	REV VEH PARTS	1,015.50	
						51816	REV VEH PARTS	35.12	
						51817	REV VEH PARTS	70.39	
						51818	REV VEH PARTS	49.62	
						51852	NON INVENTORY PARTS	109.46	
						51853	REV VEH PARTS	48.88	
						51864	REV VEH PARTS	283.64	
						51865	REV VEH PARTS	105.16	
						51866	REV VEH PARTS	3.15	
						51767	EMP TOOL REPLACEMENT	4.76	
45369	03/18/13	4.76 848		SANTA CRUZ ELECTRONICS, INC.		51861	OUT RPR REV VEH	127.00	
45370	03/18/13	127.00 115		SNAP-ON INDUSTRIAL		51829	REV VEH PARTS	136.70	
45371	03/18/13	136.70 001232		SPECIALIZED AUTO AND		51856	EQUIP REPAIR	570.00	
45372	03/18/13	570.00 001976		SPORTWORKS NORTHWEST, INC.		51881	BILLINGUAL TESTING	10,400.00	
45373	03/18/13	10,400.00 002871		STATE ELECTRIC GENERATOR	7	51842	FEB 13 SVCS	262.50	
45374	03/18/13	262.50 989		STUCKER, NANCY K.		51782	TIRES & TUBES	384.56	
45375	03/18/13	384.56 002675		THOMSON REUTERS BARCLAYS		51783	TIRES & TUBES	1,939.98	
45376	03/18/13	6,837.74 002954		TIRE DISTRIBUTION SYSTEMS, LLC	7	51832	TIRES & TUBES	1,672.57	
						51845	TIRES & TUBES	552.67	
						51846	TIRES & TUBES	734.96	
						51847	TIRES & TUBES	1,115.06	
						51903	PC TO MAINT SHOP	656.50	
45377	03/18/13	29,639.70 057		U.S. BANK		51904	4246-0400-1870-4249	166.00	
						51905	4246-0441-0112-5056	665.43	
45378	03/18/13	54.41 007		UNITED PARCEL SERVICE		51906	4246-0400-1371-4946	5,170.89	
45379	03/18/13	555.28 946		UNITED SITE SERVICES		51797	FREIGHT OUT	23,803.38	
						51808	2/27-3/26 FENCE RENT	54.41	
45380	03/18/13	1,183.22 002829		VALLEY POWER SYSTEMS, INC.		51824	2/26-8/12/13 FENCE	10.88	
						51780	REV VEH PARTS	544.40	
						51811	REV VEH PARTS	951.69	
45381	03/18/13	3,265.00 001353		VISION COMMUNICATIONS		51891	REV VEH PARTS	167.86	
						51794	FEB 13 MAINT	63.67	
45382	03/18/13	426.48 001165		VU, THANH DR. MD	7	51858	2/8-3/7 DVR RENTAL	1,595.00	
						51888	MAR 13 MAINT	75.00	
						51772	DMV EXAM	1,595.00	
						51773	DMV EXAMS	92.16	
						51806	DMV EXAM	75.00	
						51807	DMV EXAM	75.00	
						51857	DMV EXAM	92.16	
45383	03/18/13	18.47 001223		WATSONVILLE CADILLAC, BUICK,		51885	REV VEH PARTS	18.47	
45384	03/18/13	315.00 915		WORKIN.COM, INC.		51869	JOB PLACEMENT ADS	315.00	
45385	03/25/13	25.27 002941		AA SAFE & SECURITY CO		51998	RPR & MAINT	25.27	
45386	03/25/13	35.00 001088		ADVANCED MECHANICAL SERVICES	7	51932	BACKFLOW TEST	35.00	
45387	03/25/13	255.00 382		AIRTEC SERVICE		51933	RPR & MAINT HVAC	255.00	
45388	03/25/13	100.00 B030		ALEJO, MARGARITA	7	51912	BOD MEET 1/11-1/25	100.00	
45389	03/25/13	21.76 003019		AMERICAN REPROGRAPHICS CO LLC		52008	OPS PLOT DRAWING	10.88	
						52009	OPS DIGITAL PRINT	10.88	
45390	03/25/13	870.51 001G		AT&T		51926	3/5-4/4 OPS PHONE	476.31	
						51927	REPEATERS	308.50	

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45391	03/25/13	B028	100.00	BRYANT, HILARY	7	51986	3/4-4/6/13 REPEATERS	85.70	
45392	03/25/13	B018	100.00	BUSTICHI, DENE	7	51913	BOD MEET 1/11-1/25	100.00	
45393	03/25/13	003081	1,795.25	CAPITOLA MALL LLC	7	51914	BOD MEET 1/11-1/25	100.00	
45394	03/25/13	002898	314.23	CEB CONTINUING EDUCATION OF		51982	APR 13 RENT	1,795.25	
45395	03/25/13	130	45.82	CITY OF WATSONVILLE UTILITIES		51911	CONT ED ADV EMP 13P	314.23	
45396	03/25/13	001124	8,295.39	CLEAN ENERGY		51985	2/11-3/11 WTC	45.82	
45397	03/25/13	003034	2,890.00	COASTAL LANDSCAPING INC.		51971	LNG 2/21/13	8,295.39	
45398	03/25/13	367	200.00	COMMUNITY TELEVISION OF		51962	BOD MEETING 2/22/13	200.00	
45399	03/25/13	001501	1,337.40	D & G SANITATION		51967	EQUIP RENTAL	1,337.40	
45400	03/25/13	B029	100.00	DODGE, DANIEL	7	51915	BOD MEET 1/11-1/25	100.00	
45401	03/25/13	001172	587.58	FERGUSON ENTERPRISES INC. #795		51997	RPR & MAINT	587.58	
45402	03/25/13	002295	90.00	FIRST ALARM		51938	FEB 13 DISPATCH SVCS	90.00	
45403	03/25/13	002962	893.14	FIS		51910	FEB 13 MERCHANT FEES	893.14	
45404	03/25/13	002952	14,940.08	FLYERS ENERGY LLC		51947	2/15-2/28/13 FUEL	3,216.10	
						51947	2/15-2/28 FUEL	11,723.98	
45405	03/25/13	117	333.91	GILLIG LLC		51959	SAFETY SUPPLIES	333.91	
45406	03/25/13	003033	91,862.59	GP STRATEGIES CORPORATION		51999	LNG TANK PMT #2	91,862.59	
45407	03/25/13	282	209.34	GRAINGER		51946	RPR & MAINT	209.34	
45408	03/25/13	B023	100.00	GRAVES, RON	7	51916	BOD MEET 1/11-1/25	100.00	
45409	03/25/13	001097	459.18	GREENWASTE RECOVERY, INC.		51935	FEB 13 GARB PARACRUZ	224.40	
						51958	2/1-2/28 SVTC	234.78	
45410	03/25/13	002117	3,682.23	IULIANO #2 LLC	7	51984	APR 13 RENT	3,682.23	
45411	03/25/13	878	3,830.80	KELLY SERVICES, INC.		51928	TEMP W/E 3/3/13	1,884.00	
						51929	TEMP W/E 2/24/13	1,946.80	
45412	03/25/13	039	26.23	KINKO'S INC.	7	52000	LATE FEE	26.23	
45413	03/25/13	852	3,113.25	LAW OFFICES OF MARIE F. SANG		51976	CL# 2007180907	416.00	
						51977	CL# 1999103213	256.00	
						51978	CL# 7171384 12000693	505.25	
						51979	CL#05105939 07164812	1,936.00	
45414	03/25/13	B026	50.00	LEOPOLD, JOHN	7	51917	BOD MEET 1/11	50.00	
45415	03/25/13	002893	325.00	LETTER PUBLICATIONS		51920	TRANSIT ACCESS RPT	325.00	
45416	03/25/13	003058	74,186.45	LEWIS C NELSON AND SONS INC		52028	CONST MB TO 1/25/13	74,186.45	
45417	03/25/13	E410	75.00	LONA, SERGIO GONZALEZ		52019	DMV EXAM	75.00	
45418	03/25/13	E909	10.00	MARTINEZ, MICHELLE		51960	DMV REIMBURSEMENT	10.00	
45419	03/25/13	001936	5.72	MCI		52021	FEB 13 LONG DISTANCE	5.72	
45420	03/25/13	001342	432.00	MCW ASSOCIATES, INC.		51965	FEB 13 SVCS	432.00	
45421	03/25/13	E467	59.33	MESECK, MARGARITA		51980	COBRA REIMBURSEMENT	59.33	
45422	03/25/13	041	289.03	MISSION UNIFORM		51934	UNIF & LAUNDRY	33.41	
						51941	UNIF & LAUNDRY	59.25	
						51943	UNIF & LAUNDRY	196.37	
45423	03/25/13	288	1,382.53	MUNCIE TRANSIT SUPPLY		51922	RPR & MAINT	1,382.53	
45424	03/25/13	001063	5,715.84	NEW FLYER IND. CANADA ULC DBA		51951	REV VEH PARTS	156.85	
						51952	REV VEH PARTS	136.24	
						51953	REV VEH PARTS	30.79	
						51954	REV VEH PARTS	4,904.87	
						51961	REV VEH PARTS	387.94	
						51968	REV VEH PARTS	41.75	
						52020	REV VEH PARTS	57.40	
45425	03/25/13	002721	1,549.80	NEXTEL COMMUNICATIONS/SPRINT		51937	FEB 13 TELECOMM SVCS	1,549.80	

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45426	03/25/13	362.86 009		PACIFIC GAS & ELECTRIC		51925	2/26-3/6 1200 RIVER	362.86	
45427	03/25/13	3,686.32 043		PALACE ART & OFFICE SUPPLY		51948	OFFICE SUPPLIES	334.29	
						51970	OFFICE SUPPLIES	68.80	
						51972	OFFICE SUPPLIES	137.59	
						51973	OFFICE SUPPLIES	51.29	
						51974	OFFICE SUPPLIES	30.74	
						52006	METROBASE OFFICE SUP	1,683.45	
						52007	OPS RELOCATE OFFSUPP	994.77	
						52013	METROBASE OFFICE SUP	385.39	
						51963	4/1-6/30 POST RENTAL	146.82	
45428	03/25/13	146.82 050		PITNEY BOWES INC.		52022	REV VEH PARTS	554.63	
45429	03/25/13	554.63 002927		PRAXAIR DISTRIBUTION, INC.137		51955	RPR & MAINT	11.91	
45430	03/25/13	698.12 107A		PROBUILD		51956	RPR & MAINT	7.71	
						52002	GEO PRIV LOCKSET	39.13	
						52003	METROBASE RPR & MAIN	47.88	
						52004	METROBASE RPR & MAIN	314.75	
						52005	METROBASE RPR & MAIN	133.36	
						52014	METROBASE SM TOOLS	28.17	
						52015	METROBASE MAINT PART	99.08	
						52016	METROBASE MAINT PART	5.37	
						52017	METROBASE MAINT PART	10.76	
45431	03/25/13	413.62 001153		REPUBLIC ELEVATOR COMPANY		51969	MAR 13 ELEV MAINT SV	413.62	
45432	03/25/13	100.00 B022		ROBINSON, LYNN MARIE	7	51918	BOD MEET 1/11-1/25	100.00	
45433	03/25/13	55.90 E533		RODRIGUEZ, SENALDA		51950	EMPLOYEE REIMBURSE	55.90	
45434	03/25/13	260.06 001286		SAFE-CARD ID SERVICES, INC		51936	PHOTO SUPPLY/PROCESS	260.06	
45435	03/25/13	113.34 135		SANTA CRUZ AUTO PARTS, INC.		51942	REV VEH PARTS	84.43	
						51966	SAFETY SUPPLIES	28.91	
45436	03/25/13	420.88 848		SANTA CRUZ ELECTRONICS, INC.		51944	OFFICE SUPPLIES	27.01	
						52010	METROBASE OFFICE SUP	130.87	
						52011	METROBASE OFFICE SUP	5.36	
						52012	METROBASE OFFICE SUP	257.64	
45437	03/25/13	9,085.00 079		SANTA CRUZ MUNICIPAL UTILITIES		51939	2/12-3/8/13 1217RIVE	170.87	
						51987	2/12-3/8/13 VERNON	451.19	
						51988	2/12-3/8/13 VERNON	182.33	
						51989	2/12-3/8/13 CED&WALN	647.75	
						51990	2/12-3/8/13 GOLF IRR	48.53	
						51991	2/12-3/8 GOLF CLUB	1,219.98	
						51992	2/12-3/8 PACIFIC	2,617.15	
						51993	2/12-3/8 PACIFIC	116.93	
						51994	2/12-3/8 1200RIVER B	1,523.37	
						51995	3/6-3/8/13 DUBOIS	108.12	
						51996	2/12-3/8 1200RIVER A	1,998.78	
45438	03/25/13	14,505.79 977		SANTA CRUZ TRANSPORTATION, LLC		51964	FEB 13 TRANSP PARA	14,505.79	
45439	03/25/13	1,344.09 003085		SCMTD WFB CD		52029	2013INFLATION FACTOR	1,344.09	
45440	03/25/13	2,500.00 002267		SHAW / YODER / ANTWIH, INC.		51919	MAR 13 LEGISLATE SVC	2,500.00	
45441	03/25/13	370.40 115		SNAP-ON INDUSTRIAL		51945	SMALL TOOLS	370.40	
45442	03/25/13	12,708.73 001075		SOQUEL III ASSOCIATES	7	51983	APR 13 RENT	12,708.73	
45443	03/25/13	2,975.03 001232		SPECIALIZED AUTO AND		51975	OUT REV VEH RPR	2,975.03	
45444	03/25/13	1,758.89 002871		STATE ELECTRIC GENERATOR		51923	OUT RPR EQUIP #2871	1,758.89	
						51949	TVM #5 INSTALL	540.00	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 03/01/13 THRU 03/31/13

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
45445	03/25/13	1,324.07	002954	TIRE DISTRIBUTION SYSTEMS, LLC	7	51930	TIRES & TUBES	990.70	
45446	03/25/13	30,400.00	003044	TRC ENGINEERS, INC.		51931	TIRES & TUBES	333.37	
45447	03/25/13	401.19	003037	TYCO INTEGRATED SECURITY LLC		52001	1/26-2/22 OPS ENG SV	30,400.00	
						52023	APR 13 ALARM WTC	57.81	
						52024	APR 13 ALARM PACIFIC	75.69	
						52025	APR 13 ALARM SVTC	52.91	
						52026	APR 13 ALARM GOLF	103.77	
						52027	APR 13 ALARM GOLF	111.01	
45448	03/25/13	61.12	007	UNITED PARCEL SERVICE		51924	FREIGHT OUT	61.12	
45449	03/25/13	190.31	002829	VALLEY POWER SYSTEMS, INC.		51957	11/12-1/13 JOHNDEERE	190.31	
45450	03/25/13	75.00	001353	VISION COMMUNICATIONS		52018	3/8-4/7 DVR RENAL	75.00	
45451	03/25/13	92.16	001165	VU, THANH DR. MD	7	51981	DMV EXAM	92.16	
45452	03/25/13	28.03	M040	GARBEZ, LINDA	0	27281	MED PYMT SUPP	28.03	
45453M03/26/13		173,299.75	002940	OJO TECHNOLOGY, INC.		52167	FY10-FY11 CCTV & INT	173,299.75	MANUAL
45653M03/13/13		954.69	E642	FY10-FY11 CCTV & INT					
				BEATTY, TOVE					
				APTA TRAVEL REIMBURS					
				APTA TRAVEL REIMBURS		52485	APTA TRAVEL REIMBURS	954.69	MANUAL
TOTAL		1,134,921.12		ACCOUNTS PAYABLE			TOTAL CHECKS	261	1,134,921.12

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 28, 2013

TO: Board of Directors

FROM: Robyn Slater, Human Resources Manager

SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.

II. SUMMARY OF ISSUES

- None.

III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

IV. FINANCIAL CONSIDERATIONS

None.

V. ATTACHMENTS

Attachment A: Employee Recognition List

Prepared by: Sherri Escobedo, Administrative Assistant
Date Prepared: June 28, 2013

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT



EMPLOYEE LONGEVITY AWARDS

CERTIFICATE OF APPRECIATION – 35 YEARS

The Board of Directors proudly presents this Certificate of Appreciation for the completion of 35 years of service between 1978 and 2013 to:

Lucere Whitney

Bus Operator

**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. _____
On the Motion of Director: _____
Duly Seconded by Director: _____
The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF
MARY C. FERRICK
AS FIXED ROUTE SUPERINTENDENT
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

WHEREAS, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Mary C. Ferrick to serve in the position of Bus Operator, subsequently promoting her to the position of Transit Supervisor, subsequently promoting her to Schedule Analyst, and subsequently promoting her to Fixed Route Superintendent, and

WHEREAS, Mary C. Ferrick served as a member of the Operations Department of the Santa Cruz Metropolitan Transit District for the time period of December 3, 1979 to April 24, 2013, and

WHEREAS, Mary C. Ferrick provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

WHEREAS, Mary C. Ferrick served the Santa Cruz Metropolitan Transit District with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Mary C. Ferrick resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Mary C. Ferrick's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to the challenges of the Loma Prieta Earthquake, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Mary C. Ferrick.

NOW, THEREFORE, BE IT RESOLVED, that upon her retirement as Fixed Route Superintendent, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend Mary C. Ferrick for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution will be presented to Mary C. Ferrick, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 24th day of May 2013 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

DANIEL DODGE
Board Chair

ATTEST _____

LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

LESLYN SYREN
District Counsel

**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF
KRISTAAN M. FELDER
AS PARATRANSIT VAN OPERATOR
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

WHEREAS, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Kristaan M. Felder to serve in the position of Van Operator, and

WHEREAS, Kristaan M. Felder served as a member of the Paratransit Department of the Santa Cruz Metropolitan Transit District for the time period of October 9, 2004 to April 24, 2013, and

WHEREAS, Kristaan M. Felder provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

WHEREAS, Kristaan M. Felder served the Santa Cruz Metropolitan Transit District with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Kristaan M. Felder resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Kristaan M. Felder's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Kristaan M. Felder.

NOW, THEREFORE, BE IT RESOLVED, that upon her retirement as Van Operator, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend Kristaan M. Felder for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution will be presented to Kristaan M. Felder, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 24th day of May 2013 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

DANIEL DODGE
Board Chair

ATTEST _____

LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

LESLYN SYREN
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: "O c{ '46, 2013

TO: Board of Directors

FROM: Leslie R. White, General Manager

SUBJECT: CONSIDERATION OF APPOINTMENT OF NGP'DWTPU TO THE METRO ADVISORY COMMITTEE (MAC) FOR A TERM OF OFFICE ENDING O C['45, 2017.

I. RECOMMENDED ACTION

That the Board approve the appointment of Ngp'Dwtpu to the Metro Advisory Committee (MAC) as the appointment of Director O cti ctkc'Crqlq.

II. SUMMARY OF ISSUES

- There is currently a vacancy on the Metro Advisory Committee (MAC) for an appointment by Director O cti ctkc'Crqlq.
- Director Crqlq is nominating'Ngp'Dwtpu for appointment to the MAC.
- Pursuant to Section 3.2 of the MAC Bylaws the appointment of Ngp'Dwtpu would be eligible for a term that would commence immediately and end O c{ '45, 2017.

III. DISCUSSION

On December 19, 2003, after a significant amount of discussion and multiple meetings, the Board approved the creation of a new Metro Advisory Committee (MAC) that replaced the METRO Users Group (MUG), and the Board approved the structure of the new committee. Application Forms were used to solicit interested persons to participate on MAC.

The Board of Directors appointed the individuals that they wanted to serve as members of the MAC. Each member of the Board provided the name of the individual that they wanted to nominate and the Board of Directors then confirmed the individuals. In the past few years there have been vacancies on the MAC that have resulted from the resignations of some Members. A committee such as the MAC is most effective when it is comprised of a full compliment of Members. One of the current vacancies is the position responsible to Director O cti ctkc'Crqlq.

Director Crqlq has indicated that he would like the Board of Directors to consider the nomination of Ngp'Dwtpu to serve as a Member of the MAC. The application of Ngp'Dwtpu is attached to this report.

If approved by the Board of Directors, the term for Ngp'Dwtpu would commence immediately and conclude on O c{ '45, 20170

IV. FINANCIAL CONSIDERATIONS

Funds to support the membership of Ngp'Dwt pu on the MAC are provided for in the FY 2013 METRO Operating Budget.

V. ATTACHMENTS

Attachment A: MAC Application of Ngp'Dwt pu

Attachment B: MAC Bylaws

Prepared by: Tony Tapiz, Administrative Services Coordinator
Date Prepared: Oc{ '46. 2013

LEN BURNS

From: [Santa Cruz METRO Customer Service](#)
To: [Tony Tapiz](#)
Subject: [MAC-0000000008] MAC Application
Date: Wednesday, October 03, 2012 8:45:41 AM

METRO Staff: Please do not reply to this email.

This is a new report from Len Burns.

To view and/or reply again to your reports, [click here to sign in to the website](#), with the user name and password above, then follow the link to Customer Service Reports, and choose either "Reports" or "My Reports" tab.

Contact Name: Len Burns

Street Address:

Street Address:

City:

State:

Zip Code:

Day Phone:

Do you ride METRO fixed route or Paracruz Service: METRO fixed route

How often do you use METRO/Paracruz Service: Daily

What are your particular transit interests?: Accessibility of information and services to persons with disabilities; Strategizing to provide the most service to persons in greatest need during economically challenging times; Training of staff in provision of services to persons with disabilities

What do you think are the biggest challenges for METRO?: Providing the maximum level of service on an ever shrinking budget, moving the system forward with technology in ways that are inclusive of all users

What do you believe that you will contribute to MAC & METRO if appointed?: I am a resident of Santa Cruz County who has utilized Metro services for over 30 years. I am a blind professional with many years of experience in designing services and technology that is useful to a wide range of persons at time of roll out. This skill set increases customer satisfaction, reduces law suits, and can save metro a great deal of money over time. I combine many years as a user of the system with excellent written and oral communication skills and a well tested ability to problem solve. I would enjoy serving my community by helping Metro maintain a high quality of service.

Len Burns:

Drafted for 9/26/03
Revised for 10/24/03
Revised for 12/19/03
Amended/Adopted 12/19/03
Amended/ Adopted 7/23/04
Amended/Adopted 6/23/06
Amended/Adopted 4/27/07
Amended/Adopted 5/25/07
Amended/Adopted 12/16/11

BYLAWS FOR THE METRO ADVISORY COMMITTEE

Article I **GENERAL PROVISIONS**

§1.1 Purpose

These Bylaws govern the proceedings of the METRO Advisory Committee (MAC), an advisory committee established by the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO).

§1.2 Construction of Bylaws

As used in these Bylaws, “Committee” means the METRO Advisory Committee. These Bylaws shall govern the Committee’s proceedings to the extent they are not inconsistent with METRO Regulations or California or United States Statutes. These Bylaws become effective upon approval by the METRO Board of Directors

§1.3 Definitions

- a. As used in these Bylaws, “chair” means the Chair of the Committee.
- b. As used in these Bylaws, “vice chair” means the Vice Chair of the Committee.
- c. As used in these Bylaws “staff” means staff members that are assigned to support the Committee by the METRO Secretary/General Manager.

Article II
DUTIES AND AUTHORITY

§2.1 Duties

It shall be the duty of the Committee to provide advice to the Board of Directors on matters of METRO policy and operations referred to the Committee by the Board or Secretary/General Manager and to perform such additional duties as assigned by the Board. The Committee may also address issues which members or the public raise with respect to the quantity and quality of services provided by METRO.

§2.2 Limitations on Authority

The sole jurisdiction and authority of the Committee is to serve in an advisory capacity to the Board of Directors. It shall not have any authority to take actions that bind METRO or the Board of Directors with the exception that the Committee may design informational signs to be placed on the inside of buses and that the Committee may design and distribute an informational brochure to increase the public's knowledge of the operation and existence of the Committee. Communications by the Committee shall be to and through the Board of Directors. No individual member of the Committee shall be entitled to compensation from METRO, with the exception that Members of the Committee shall receive three (3) system-wide day passes for each monthly meeting that they attend, and any reimbursement for travel or other expenses shall receive specific prior authorization by the Board of Directors.

Article III
MEMBERSHIP

§3.1 Membership

The Committee shall be composed of 11 members appointed by the Board of Directors as follows:

Each member of the METRO Board of Directors shall nominate 1 individual to serve as members of the METRO Advisory Committee. Appointments to the METRO Advisory Committee shall be made by the METRO Board of Directors.

All members shall be residents of the County of Santa Cruz. When making its appointments, the Board shall strive to balance the membership to reflect the ethnic, gender, and geographic diversity of the County. At least 4 of the individuals appointed to

the Committee shall be persons with disabilities as evidenced by possession of a METRO Discount Photo Identification Card. No member of the Board of Directors or other elected public official shall be appointed to the Committee. No employee of METRO or any agency that provides funding to, or contracts with, METRO shall be appointed to the Committee. However, individuals that have been selected to participate on the ADA Appeals Panel, to participate in the Bus Operator Sensitivity Training, or who are employed by the University of California, Santa Cruz in departments other than the Transportation and Parking Services (TAPS), or in the offices that directly supervise TAPS, shall be exempt from the financial/contracting prohibition for Committee members outlined in this section.

§3.2 Members' Terms

The term of membership of each Committee member shall be two years, commencing with the date of appointment by the METRO Board. Members may be re-appointed for additional terms as approved by the METRO Board of Directors.

§3.3 Absences

If a member accumulates total absences from Committee Meetings of four, without excuse, and two, with excuse, in any twelve-month period, the position shall automatically be declared vacant. In the event of a known absence to an upcoming MAC Meeting it is expected of the MAC Member(s) that they will contact the Santa Cruz Metropolitan Transit District Front Office Administration Staff by telephone as soon as the occurring absence is known and no later than 12:00PM (noon) on the day of the meeting and that failure to make said contact will constitute an unexcused absence unless circumstances restrict such contact. The member of the Board of Directors that nominated such Committee member shall be notified of the vacancy so that they can nominate a successor to be appointed to fill the remainder of that Committee member's term.

§3.4 Vacancies

The member of the Board of Directors who nominated the original member shall nominate a replacement candidate to fill a position on the Committee that is declared vacant. The appointment of the replacement member shall be made by the Board of Directors.

Article IV OFFICERS

§4.1 Chair and Vice Chair

The Committee shall elect from its membership a Chair and a Vice Chair at its first meeting of the calendar year, to serve for a one-year term. The chair shall preside at all meetings of the Committee and represent the Committee before the Board of Directors. The Vice Chair shall perform the duties of the Chair when the Chair is absent. In the event of a vacancy in the chair's position, the vice chair shall succeed as chair for the balance of the Chair's term and the Committee shall elect a successor to fill the vacancy in the Vice Chair's position as provided below. In the event of a vacancy in the Vice Chair's position, the Committee shall elect a successor from its membership to fill the Vice Chair's position for the remainder of the vice chair's term.

§4.2 Staff Support

The Secretary/General Manager of METRO shall make arrangements to furnish clerical services to prepare and distribute the Committee's agendas, notices, minutes, correspondence and other materials. The METRO staff assigned to support the committee shall maintain a record of all proceedings of the Committee as required by law and shall perform other support duties to the committee as assigned by the Secretary/General Manager. The minutes of each meeting, when approved by the Committee, shall be transmitted to the METRO Board of Directors.

Article V MEETINGS

§5.1 Regular Meetings

Regular meetings of the Committee shall be held not less than once each calendar quarter, on the third Wednesday of the month that is selected for the meeting. Whenever a regular meeting falls on a holiday observed by METRO, the meeting shall be held on another day or canceled at the direction of the Committee. A rescheduled regular meeting shall be designated a regular meeting.

§5.2 Special Meetings

The Chair may call a special meeting. The meeting shall be called and noticed as provided in Section 5.3 below.

§5.3 Calling and Noticing of Meetings

All meetings shall be called, noticed and conducted in accordance with the applicable provisions of the Ralph M. Brown Act (commencing with Section 54950 of the Government Code). The Secretary/General Manager and METRO Counsel shall be given notice of all meetings.

§5.4 Quorum; Vote

The presence of 6 members shall constitute a quorum for the transaction of business. However, when there are vacancies on the Committee the quorum shall be reduced to a majority of the number of Members appointed to the Committee, with the provision that a quorum shall never be less than four (4) Members. All official acts of the Committee shall require the affirmative vote of the majority of members present, providing that a quorum is maintained at all times.

§5.5 Thirty Minute Rule

If a quorum has not been established within thirty minutes of the noticed starting time for the meeting the meeting shall be cancelled.

§5.6 Matters Not Listed On the Agenda Requiring Committee Action

Except as provided below, a matter requiring Committee action shall be listed on the posted agenda before the Committee may act upon it. The Committee may take action on items not appearing on the posted agenda under any of the following conditions:

- a. Upon a determination by an affirmative vote of the Committee that an emergency exists, as defined in Section 54956.5 of the Government Code.
- b. Upon a determination by a two-thirds vote of the Committee, or if less than two-thirds of the members are present, a unanimous vote of those members present, there is a need to take immediate action and the need to take action came to the attention of the Committee subsequent to the agenda being posted.

§5.7 Time Limits for Speakers

Each member of the public appearing at a Committee meeting shall be limited to three minutes in his or her presentation, unless the Chair, at his or her discretion, permits

further remarks to be made. Any person addressing the Committee may submit written statements, petitions or other documents to complement his or her presentation. Public presentations that have been scheduled prior to the meeting with the Committee Chair shall not be subject to the time limits contained in this section.

§5.8 Impertinence; Disturbance of Meeting

Any person making personal, impertinent or indecorous remarks while addressing the Committee may be barred by the chairperson from further appearance before the Committee at that meeting, unless permission to continue is granted by an affirmative vote of the Committee. The Chair may order any person removed from the Committee meeting who causes a disturbance or interferes with the conduct of the meeting, and the Chair may direct the meeting room cleared when deemed necessary to maintain order.

§5.9 Access to Public Records Distributed at Meeting

Writings which are public records and which are distributed during a Committee meeting shall be made available for public inspection at the meeting if prepared by the METRO staff or a member of the Committee, or after the meeting if prepared by some other person.

Article VI AGENDAS AND MEETING NOTICES

§6.1 Agenda Format

The agenda shall specify the starting time and location of the meeting and shall contain a brief general description of each item of business to be transacted or discussed at the meeting. The description shall be reasonably calculated to adequately inform the public of the subject matter of each agenda item. The agenda may include recommendations for Committee action as appropriate.

§6.2 Public Communications

Each agenda for a regular meeting shall provide an opportunity for members of the public to address the Committee on matters of interest to the public either before or during the Committee's consideration of the item, if it is listed on the agenda, or, if it is not listed on the agenda but is within the jurisdiction of the Committee, under the agenda item heading "Oral/Written Communications". The Committee shall not act upon an item that is not listed on the agenda except as provided under Section 5.8. Each notice for a

special meeting shall provide an opportunity for members of the public to directly address the Committee concerning any item that has been described in the notice for the meeting before or during consideration of that item.

§6.3 Agenda Preparation

The METRO Staff assigned to the Committee shall prepare the agenda for each meeting in consultation with the Chair. Material intended for placement on the agenda shall be delivered to the secretary on or before 12:00 Noon on the date established as the agenda deadline for the forthcoming meeting. The METRO Staff, in consultation with the chair, may withhold placement on the agenda of any matter that is not timely received, lacks sufficient information or is in need of staff review and report prior to Committee consideration.

§6.4 Agenda Posting and Delivery

The written agenda for each regular meeting and each meeting continued for more than five calendar days shall be posted by the METRO Staff at least 72 hours before the meeting is scheduled to begin. The written agenda for every special meeting shall be posted by the METRO Staff at least 24 hours before the special meeting is scheduled to begin. The agenda shall be posted in a location that is freely accessible to members of the public. The agenda together with supporting documents shall be transmitted to each Committee member, the Secretary/General Manager and the METRO Counsel at least five days before each regular meeting and at least 24 hours before each special meeting.

§6.5 Meeting Notices

The METRO Staff shall transmit notices of every regular meeting at least one week prior to the date set for the meeting to each person who has filed a written request with METRO for such notice as provided in Section 54954.1 of the Government Code. The notice shall be mailed at least one week prior to the date set for the meeting. Notice of special meetings called less than seven days prior to the date set for the meeting shall be given as soon as is practical.

Article VII MISCELLANEOUS

§7.1 Adoption and Amendment of Bylaws

These Bylaws shall be effective upon approval by the METRO Board of Directors.

§7.2 Committee Process

The intent of the Committee shall be to provide consensus based advice and recommendations to the METRO Board of Directors.

Approved by Board of Directors: December 16, 2011

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 24, 2013

TO: Board of Directors

FROM: Leslyn Syren, District Counsel

SUBJECT: CONSIDERATION OF ADOPTION OF A RESOLUTION ESTABLISHING THE MEETING TIMES OF THE BOARD OF DIRECTORS FOR THE PERIOD OF JUNE 14, 2013 THROUGH DECEMBER 20, 2013

I. RECOMMENDED ACTION

That the Board of Directors adopt a Resolution establishing the meeting times and locations for the Board for the period of June 14, 2013 through December 20, 2013.

II. SUMMARY OF ISSUES

- On January 11, 2013 the Santa Cruz METRO Board of Directors adopted Resolution No. 69-2-1 amending the Bylaws to allow the Board to establish the times and locations where it would meet by Resolution rather than amending the Bylaws each time that there was a change.
- On February 8, 2013, the Santa Cruz METRO Board of Directors adopted Resolution No. 13-02-01 which modified the meeting times and locations for the Board meetings scheduled from February 22, 2013 through May 24, 2013.
- Attached to this Staff Report please find a proposed Resolution that would modify the meeting times in accordance with the direction provided by the Board of Directors for the meetings between June 14, 2013 and December 20, 2013.
- Staff recommends that the Board of Directors adopt the Resolution regarding meeting times and locations attached to this Staff Report.

III. DISCUSSION

There was a request in January 2013 from some of the Members of the Board of Directors to discuss the issue of the meeting times of the Board and potential conflicts. At that time the meeting times of the Board were contained in the Bylaws of the Board and thus a formal Bylaws Amendment was required each time that the meeting times were altered.

On January 11, 2013, the Board of Directors modified the Bylaws to provide the Board the authority to modify the meeting times by Resolution. The Board adopted a Resolution at its February 8, 2013 meeting that established the meeting time of 8:00 am for the Board for the period of February 22, 2013 through May 24, 2013.

It is now necessary for the Board of Directors to adopt a Resolution establishing meeting times for the meetings beginning in June 2013 through December 2013 (June 14, 2013 through December 20, 2013)

Staff recommends adoption of the Resolution attached to the Staff Report.

IV. FINANCIAL CONSIDERATIONS

NONE.

V. ATTACHMENTS

Attachment A: Resolution Establishing the Time of Meetings of the Board

ATTACHMENT A

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

RESOLUTION NO. _____
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

A RESOLUTION OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT BOARD OF DIRECTORS ESTABLISHING THE TIME OF MEETINGS OF THE BOARD

WHEREAS, on or about January 11, 2013, the Santa Cruz Metropolitan Transit District (METRO) adopted Resolution No. 69-2-1, amending the Bylaws of the Santa Cruz METRO Board of Directors; and

WHEREAS, on January 25, 2013, the Santa Cruz METRO Board of Directors directed the General Manager to prepare for adoption a Resolution, pursuant to Paragraph 1.01 (a) of the Bylaws, establishing the time of the Board meetings for its meetings from February 22, 2013 to May 24, 2013; and

WHEREAS, the Santa Cruz METRO Board of Directors may establish its meeting dates and times by Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, that the following schedule for its meetings shall be as follows:

June 14, 2013	8:30 a.m.	METRO Administrative Offices
June 28, 2013	9:00 a.m.	Santa Cruz City Council Chambers
NO MEETINGS IN JULY		
August 9, 2013	8:30 a.m.	METRO Administrative Offices
August 23, 2013	9:00 a.m.	Scotts Valley City Council Chambers
September 13, 2013	8:30 a.m.	METRO Administrative Offices
September 27, 2013	9:00 a.m.	Watsonville City Council Chambers
October 11, 2013	8:30 a.m.	METRO Administrative Offices
October 25, 2013	9:00 a.m.	Santa Cruz City Council Chambers
November 8, 2013	8:30 a.m.	METRO Administrative Offices
November 15, 2013	9:00 a.m.	Watsonville City Council Chambers
December 13, 2013	8:30 a.m.	METRO Administrative Offices
December 20, 2013	9:00 a.m.	Santa Cruz City Council Chambers

ATTACHMENT A

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan

Transit District on May 24, 2013, by the following vote:

AYES: DIRECTORS -

NOES: DIRECTORS -

ABSENT: DIRECTORS -

DANIEL DODGE
Chairperson

ATTEST:

LESLIE WHITE
General Manager

APPROVED AS TO FORM:

LESLYN SYREN
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 24, 2013

TO: Board of Directors

FROM: Angela Aitken, Finance Manager

SUBJECT: CONSIDERATION OF PROPOSED FY14 FINAL BUDGET

I. RECOMMENDED ACTION

That the Board of Directors consider the proposed FY14 Final Budget, as presented in Attachments A – B.

II. SUMMARY OF ISSUES

- The proposed **FY14 Final Budget** is a revised budget. The Board of Directors adopted the previous FY13 & FY14 Revised two-year budget in March of 2013.
- The Board of Directors must adopt a **FY14 Final Budget** by June of 2013.
- The proposed **FY14 Final Operating Budget – Attachment A** totals \$ 44,567,268.
- Major **Operating Revenue** assumptions in the proposed FY14 Final Operating Budget over the FY13 Revised Operating Budget as of March 2013 include:
 - 2 % increase in Passenger Fares
 - 1 % increase in Special Transit Fares
 - 3 % increase in Highway 17 Fares and Highway 17 Payments
 - 6 % increase in Sales Tax
 - 10.8 % increase in Transportation Development Act (TDA) Funds
 - 10.1 % increase in FTA Sec 5307 – Operating Assistance
 - 36.6 % increase in Small Transit Intensive Cities (STIC) Funds
 - 32.5 % decrease in Fuel Tax Credit
 - 100 % decrease in use of Carryover from Previous Years
 - 100 % increase in Transfer (to)/from Operating Reserves
- Major **Operating Expenses** assumptions in the proposed FY14 Final Operating Budget over the FY13 Revised Operating Budget as of March 2013 include:

- 10.4 % or \$ 3,567,501 increase in Personnel Expenses (Labor and Fringe Benefits)
 - 5.1 % or \$ 391,169 increase in Non-Personnel Expenses
- The proposed **FY14 Final Capital Budget – Attachment B** totals \$ 30,892,834.

III. DISCUSSION

The proposed FY14 Final Budget is a revised budget. The Board of Directors adopted the previous FY13 & FY14 Revised two-year budget in March of 2013, and must adopt a FY14 Final Budget by June of 2013.

A. Operating Revenues

Operating Revenues total \$ 44,567,268.

The anticipated increases in most Fare Revenue accounts (2 % or \$ 78,320 in Passenger Fares; 1 % or \$ 30,442 in Special Transit Fares; 3 % or \$ 8,324 in Paratransit Fares; 3 % or \$ 54,020 in Highway 17 Fares and Payments) in FY14 have been projected based on actual revenue data year to date, as of February 28, 2013, as well as the anticipation of continuing increase in collected fares due to the service enhancements implemented in FY13.

Sales Tax Revenue is projected to increase 6 % or \$ 1,021,702 in FY14 due to improvement in consumer spending and economic growth, further reflected in the actual sales tax receipts for the first eight (8) months of FY13, exceeding last year actuals for the same period by 6 %. The projected increase is also consistent with the estimate provided by the State Board of Equalization in August 2012.

TDA funding is budgeted to increase 10.8 % or \$ 597,493 in FY14. The increase is based on Auditor Controller fund estimates as of January 2013 and was presented and proposed at the Regional Transportation Commission meeting held February 14, 2013.

FTA Sec 5307 – Operating Assistance and STIC are budgeted to increase 10.1 % or \$ 372,248 and 36.6 % or \$ 386,588, respectively. The budgeted amounts are consistent with the most recent information posted by FTA.

Fuel Tax Credit is projected to decrease by 32.5 % or \$(260,000) in FY14 after the receipt of retroactive payments for all of 2012 in FY13.

Higher than anticipated funds from Carryover from Previous Years will be used in FY13, resulting in no funds available in FY14 and a decrease of 100 % or \$(2,661,905).

Transfer (to)/from Operating Reserves is projected to increase by 100 % or \$ 4,308,977 due to recurring expenses exceeding recurring revenues and the need to bridge the budget gap in FY14.

B. Operating Expenses - Consolidated

Operating Expenses total \$ 44,567,268.

The 10.4 % or \$ 3,567,501 increase in **Personnel Expenses (Labor and Fringe Benefits)** in FY14 is primarily due to the following:

- Contractual items, such as:
 - Contractual wage adjustment for all employees: \$ 533,765
 - Longevity adjustment for UTU Fixed Route and Paracruz employees with ten (10) and fifteen (15) year of continuous METRO service: \$ 27,082
 - Wage progression changes in the pay schedules for UTU Paracruz and SEIU VMU: \$ 9,050.
 - Supplemental cash payments for SEIU employees: \$ 280,510.
 - Incorporated anticipated pay rate increases due to step advancements and promotions: \$ 402,893.
- New Positions added in FY14: \$ 332,739:
 - Assistant General Manager in the Administration Department: \$ 207,859.
 - Administrative Assistant in the Purchasing Department: \$ 77,527.
 - Additional funds for possible Purchasing Manager in the Purchasing Department: \$ 47,353.
- Fully funding all positions, including positions that were vacant, added later in FY13, and positions where employees were absent due to extended leaves.
- Increased Overtime Pay, \$ 343,502, due to consistent increases in overtime costs in the past five years.
- Increases in Retirement Employer Contribution Rates: \$ 523,825. The employer contribution rates for retirement are projected to increase from 17.679 % in FY13 to 19.268 % in FY14, as per CalPERS Annual Valuation Reports from October 2011 and October 2012.
- Average increase of 8 % in Medical Insurance Premiums: \$ 741,136, effective January 2014. The anticipated increase in medical insurance premiums in FY14 is only an estimate and is based on historical trends, as well as current market conditions.

- Anticipated Increase in Worker's Comp Insurance costs: \$ 373,000, which is consistent with the trend of higher worker's comp related expenses from the past few years.

The increase in **Non-Personnel Expenses**, 5.1 % or \$ 391,169 in FY14, is primarily due to increases in Services, Utilities, and Misc. Expenses.

- **Services** are projected to increase by 12.7 % or \$ 284,684. The Increase in Services is primarily due to the following:
 - 108.0 % or \$ 206,147 increase in Prof/Technical Fees is due to projected increase in Prof/Tech services in departments Administration (funding for the Short Range Transit Plan (SRTP)), and Finance (funding for payroll process evaluation and consulting services for creation of a new financial system request for proposal (RFP)).
 - 6.9 % or \$ 30,137 increase in Security Services due to providing additional hours of security in FY14.
 - 14.3 % or \$ 66,200 increase in Repair-Equipment is due to anticipated costs for new copiers/scanners and replacements in department Information Technology.
- **Utilities** are projected to increase 6.4 % or \$ 31,550 due to Telecommunications in department Operations (added funds for leasing two repeater sites).
- **Misc Expenses** are projected to increase by 10.3 % or \$ 31,200 primarily due to increased Advertising-District Promotions and Employee Training in the Finance and District Counsel departments, respectively.

Significant departmental changes in proposed FY14 Final Budget over the FY13 Revised Budget as of March 2013 include:

- 23.7 % increase in **Administration** is primarily due to new position added in FY14 (Assistant General Manager), as well as anticipated increase in Prof/Technical Fees.
- 20.1 % increase in **Information Technology** is primarily due to anticipated increase in Repair-Equipment.
- 30.8 % increase in **Purchasing** is due to a new position, Administrative Assistant, added in FY14, as well as additional funds for possible Purchasing Manager, budgeted in account Other Fringe benefits.
- 14.2 % increase in **Bus Operators** is due to increased staffing, effective December 2012, and contractual and longevity wage adjustments.

- 8.4 % increase in **Fleet Maintenance** is primarily due to increased staffing: 1 FM Mechanic I (moved from Paratransit in February 2013), as well as increased non-personnel expenses (moved from Paratransit in March 2013).

C. Capital Budget

The proposed **FY14 Final Capital Budget – Attachment B** totals \$ 30,892,834, which is a decrease of 9.3 % or \$ 3,149,351 from the FY13 Revised Capital Budget as of March 2013.

IV. FINANCIAL CONSIDERATIONS

The proposed **FY14 Final Operating Budget (Attachment A)** totals \$ 44,567,268. The FY14 Final Operating Budget includes anticipated savings from Labor and Fringe Benefits of \$1,250,000. The anticipated savings are only an estimate. The savings are the result of budgeting all funded positions, and subsequent savings due to vacant positions, and extended unpaid leaves of absence during the year.

The proposed FY14 Final Operating Budget is a balanced budget with the use of funds from Operating Reserves. However, the proposed FY14 Final Operating Budget is not a structurally balanced budget. This means that recurring expenses exceed recurring revenues. For a variety of reasons, true structural balance may not be possible at a given time. In such a case, using reserves to balance the budget may be considered but only in the context of a plan to return to structural balance, replenish fund balances, and ultimately remediate the negative impacts of any other short-term balancing actions that may be taken.

The Government Finance Officers Association (GFOA) recommends adopting policies aimed at achieving and maintaining a structurally balanced budget. The policies should include parameters for achieving and maintaining structural balance where recurring revenues are equal to recurring expenditures in adopted budgets. Further, the plan should be clear about the time period over which returning to structural balance, replenishing reserves, and remediating the negative impacts of balancing action are to occur. Finance is working on draft policies for the Board to consider at a later date.

Additionally, Board adopted minimum reserve account balances are not being maintained at their desired levels, which is another indication that the organization is not maintaining a structurally balanced budget. It should be noted that reserve levels are not a perfect measure of structural balance, but are a good and readily available measure.

The proposed **FY14 Final Capital Budget (Attachment B)** totals \$ 30,892,834, which is a decrease of 9.3 % or \$ 3,149,351 from the FY13 Revised Capital Budget as of March 2013.

V. ATTACHMENTS

Attachment A: FY14 Final Operating Budget

Attachment B: FY14 Final Capital Budget

Prepared by: Kristina Mihaylova, Sr. Financial Analyst

Date Prepared: May 17, 2013

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET REVENUE SOURCES

REVENUE SOURCE	REVISED	PROPOSED	% CHANGE		FINAL	% CHANGE		\$ CHANGE
	BUDGET FY13	ACTUAL FY13	REV BUDG FY13	PROPOSED ACTUAL FY13	BUDGET FY14	BUDG FY13	BUDG FY14	BUDG FY13
1 Passenger Fares	3,915,984	3,872,346	-1.1%	-1.1%	3,994,304	2.0%	2.0%	78,320
2 Special Transit Fares	3,044,222	3,196,433	5.0%	5.0%	3,074,664	1.0%	1.0%	30,442
3 Paratransit Fares	277,462	299,659	8.0%	8.0%	285,786	3.0%	3.0%	8,324
4 Highway 17 Fares	1,565,089	1,502,486	-4.0%	-4.0%	1,612,042	3.0%	3.0%	46,953
5 Highway 17 Payments	235,579	256,781	9.0%	9.0%	242,646	3.0%	3.0%	7,067
6 Commissions	5,600	3,116	-44.4%	-44.4%	5,600	0.0%	0.0%	-
7 Advertising Income	257,500	295,217	14.6%	14.6%	265,225	3.0%	3.0%	7,725
8 Rent Income	147,460	143,097	-3.0%	-3.0%	160,935	9.1%	9.1%	13,475
9 Interest Income	100,000	89,639	-10.4%	-10.4%	100,000	0.0%	0.0%	-
10 Other Non-Transp Revenue	18,000	21,387	18.8%	18.8%	18,000	0.0%	0.0%	-
11 Sales Tax (1/2 cent)	17,028,373	17,044,304	0.1%	0.1%	18,050,076	6.0%	6.0%	1,021,702
12 SLPP Backfill for Metro Base	(2,800,000)	-	-100.0%	-100.0%	(2,800,000)	0.0%	0.0%	-
13 Transp Dev Act (TDA) Funds	5,507,038	5,507,038	0.0%	0.0%	6,104,531	10.8%	10.8%	597,493
14* FTA Sec 5307 - Op Assistance	3,695,976	3,695,976	0.0%	0.0%	4,068,224	10.1%	10.1%	372,248
15 Prop 84 - TOD	-	-	0.0%	0.0%	-	0.0%	0.0%	-
16 FTA Sec 5311 - Rural Op Asst	156,312	156,312	0.0%	0.0%	207,574	32.8%	32.8%	51,262
17 AMBAG/CTC/Misc. Grant Funding	10,000	858	-91.4%	-91.4%	10,000	0.0%	0.0%	-
18 STIC	1,057,097	1,057,097	0.0%	0.0%	1,443,685	36.6%	36.6%	386,588
19 STA	2,800,000	-	-100.0%	-100.0%	2,800,000	0.0%	0.0%	-
20 Fuel Tax Credit	800,000	858,778	7.3%	7.3%	540,000	-32.5%	-32.5%	(260,000)
21 Carryover from Previous Years	2,661,905	2,718,580	2.1%	2.1%	-	-100.0%	-100.0%	(2,661,905)
22 Medicare Subsidy	75,000	75,000	0.0%	0.0%	75,000	0.0%	0.0%	-
23 Transfer (to)/from Operating Reserves	-	447,333	100.0%	100.0%	4,308,977	100.0%	100.0%	4,308,977
TOTAL REVENUE	40,558,597	41,241,434	1.7%	1.7%	44,567,268	9.9%	9.9%	4,008,670

* FTA funding is used solely to fund labor expense

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Consolidated Expenses

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13	% CHANGE BUDG FY14	\$ CHANGE BUDG FY13	\$ CHANGE BUDG FY14
LABOR									
501011 Bus Operator Pay	8,308,104	8,284,895		-0.3%	9,162,389	10.3%	10.3%	854,285	854,285
501013 Bus Operator OT	1,793,765	2,031,041		13.2%	2,073,689	15.6%	15.6%	279,924	279,924
501021 Other Salaries	7,169,593	6,894,387		-3.8%	7,463,468	4.1%	4.1%	293,875	293,875
501023 Other OT	386,745	655,785		69.6%	450,323	16.4%	16.4%	63,578	63,578
Totals	17,658,207	17,866,107		1.2%	19,149,869	8.4%	8.4%	1,491,662	1,491,662
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	306,900	268,538		-12.5%	331,664	8.1%	8.1%	24,764	24,764
502021 Retirement	3,296,014	3,048,909		-7.5%	3,857,415	17.0%	17.0%	561,401	561,401
502031 Medical Ins	7,294,972	7,081,478		-2.9%	8,077,459	10.7%	10.7%	782,488	782,488
502041 Dental Ins	530,779	514,840		-3.0%	559,420	5.4%	5.4%	28,642	28,642
502045 Vision Ins	131,377	124,489		-5.2%	139,963	6.5%	6.5%	8,587	8,587
502051 Life Ins./AD&D	46,289	47,063		1.7%	49,384	6.7%	6.7%	3,096	3,096
502060 State Disability Ins (SDI)	203,335	197,898		-2.7%	227,933	12.1%	12.1%	24,598	24,598
502061 Long Term Disability Ins	132,593	121,493		-8.4%	147,374	11.1%	11.1%	14,781	14,781
502071 State Unemployment Ins (SUI)	86,768	89,404		3.0%	95,721	10.3%	10.3%	8,954	8,954
502081 Worker's Comp Ins	927,000	1,187,931		28.1%	1,300,000	40.2%	40.2%	373,000	373,000
502101 Holiday Pay	528,334	319,662		-39.5%	613,351	16.1%	16.1%	85,017	85,017
502103 Floating Holiday	78,271	82,375		5.2%	77,766	-0.6%	-0.6%	(505)	(505)
502109 Sick Leave	907,161	637,773		-29.7%	970,519	7.0%	7.0%	63,358	63,358
502111 Annual Leave	1,872,480	2,081,907		11.2%	1,918,210	2.4%	2.4%	45,729	45,729
502121 Other Paid Absence	139,310	183,316		31.6%	143,597	3.1%	3.1%	4,288	4,288
502251 Phys. Exams	14,110	5,738		-59.3%	14,110	0.0%	0.0%	-	-
502253 Driver Lic Renewal	4,656	3,293		-29.3%	4,656	0.0%	0.0%	-	-
502999 Other Fringe Benefits	72,750	61,479		-15.5%	120,392	65.5%	65.5%	47,642	47,642
Totals	16,573,097	16,057,585		-3.1%	18,648,937	12.5%	12.5%	2,075,840	2,075,840

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Consolidated Expenses

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13	% CHANGE BUDG FY14	\$ CHANGE BUDG FY13	\$ CHANGE BUDG FY14
SERVICES									
503011 Accting/Audit Fees	80,250	53,950		-32.8%	80,250	0.0%	0.0%	-	-
503012 Admin/Bank Fees	280,050	248,403		-11.3%	280,050	0.0%	0.0%	-	-
503031 Prof/Technical Fees	190,957	129,797		-32.0%	397,104	108.0%	108.0%	206,147	206,147
503032 Legislative Services	105,000	90,000		-14.3%	105,000	0.0%	0.0%	-	-
503033 Legal Services	55,000	237		-99.6%	55,000	0.0%	0.0%	-	-
503034 Pre-Employment Exams	10,475	11,407		8.9%	10,475	0.0%	0.0%	-	-
503041 Temp Help	21,000	185,694		784.3%	-	-100.0%	-100.0%	(21,000)	(21,000)
503161 Custodial Services	74,500	81,738		9.7%	76,500	2.7%	2.7%	2,000	2,000
503162 Uniforms/Laundry	22,000	19,827		-9.9%	21,200	-3.6%	-3.6%	(800)	(800)
503171 Security Services	439,135	440,399		0.3%	469,272	6.9%	6.9%	30,137	30,137
503221 Classified/Legal Ads	17,100	12,421		-27.4%	16,100	-5.8%	-5.8%	(1,000)	(1,000)
503222 Legal Ads	-	-		0.0%	-	0.0%	0.0%	-	-
503225 Graphic Services	5,000	-		-100.0%	5,000	0.0%	0.0%	-	-
503351 Repair - Bldg & Impr	68,000	82,601		21.5%	68,000	0.0%	0.0%	-	-
503352 Repair - Equipment	461,745	408,107		-11.6%	527,945	14.3%	14.3%	66,200	66,200
503353 Repair - Rev Vehicle	350,000	422,860		20.8%	350,000	0.0%	0.0%	-	-
503354 Repair - Non Rev Vehicle	15,000	7,024		-53.2%	17,000	13.3%	13.3%	2,000	2,000
503363 Haz Mat Disposal	40,000	54,411		36.0%	41,000	2.5%	2.5%	1,000	1,000
Totals	2,235,212	2,248,876		0.6%	2,519,896	12.7%	12.7%	284,684	284,684
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	81,000	73,117		-9.7%	88,100	8.8%	8.8%	7,100	7,100
504012 Fuels & Lubricants - Rev Veh	2,075,000	2,122,458		2.3%	2,080,000	0.2%	0.2%	5,000	5,000
504021 Tires & Tubes	195,000	222,063		13.9%	205,000	5.1%	5.1%	10,000	10,000
504161 Other Mobile Supplies	-	-		0.0%	-	0.0%	0.0%	-	-
504191 Rev Vehicle Parts	626,250	600,891		-4.0%	644,017	2.8%	2.8%	17,767	17,767
Totals	2,977,250	3,018,529		1.4%	3,017,117	1.3%	1.3%	39,867	39,867

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET

Consolidated Expenses

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13	% CHANGE BUDG FY14	\$ CHANGE BUDG FY13	\$ CHANGE BUDG FY14
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	2,550	1,983		-22.2%	2,601	2.0%	2.0%	51	51
504211 Postage & Mailing	12,950	7,563		-41.6%	13,250	2.3%	2.3%	300	300
504214 Promotional Items	1,000	1,874		87.4%	-	-100.0%	-100.0%	(1,000)	(1,000)
504215 Printing	103,650	32,694		-68.5%	96,150	-7.2%	-7.2%	(7,500)	(7,500)
504217 Photo Supp/Process	3,100	1,329		-57.1%	3,100	0.0%	0.0%	-	-
504311 Office Supplies	68,985	80,927		17.3%	67,444	-2.2%	-2.2%	(1,541)	(1,541)
504315 Safety Supplies	19,200	29,396		53.1%	19,400	1.0%	1.0%	200	200
504317 Cleaning Supplies	48,200	52,016		7.9%	52,270	8.4%	8.4%	4,070	4,070
504409 Repair/Maint Supplies	87,000	109,886		26.3%	87,000	0.0%	0.0%	-	-
504421 Non-Inventory Parts	10,100	7,536		-25.4%	10,100	0.0%	0.0%	-	-
504511 Small Tools	8,900	10,100		13.5%	9,000	1.1%	1.1%	100	100
504515 Employee Tool Replacement	3,000	2,425		-19.2%	3,000	0.0%	0.0%	-	-
Totals	368,635	337,729		-8.4%	363,315	-1.4%	-1.4%	(5,320)	(5,320)
UTILITIES									
505011 Gas & Electric	275,000	299,728		9.0%	256,550	-6.7%	-6.7%	(18,450)	(18,450)
505021 Water & Garbage	121,200	129,180		6.6%	121,200	0.0%	0.0%	-	-
505031 Telecommunications	100,000	104,412		4.4%	150,000	50.0%	50.0%	50,000	50,000
Totals	496,200	533,320		7.5%	527,750	6.4%	6.4%	31,550	31,550
CASUALTY & LIABILITY									
506011 Insurance - Property	98,000	98,691		0.7%	100,000	2.0%	2.0%	2,000	2,000
506015 Insurance - PL/PD	450,000	424,019		-5.8%	450,000	0.0%	0.0%	-	-
506021 Insurance - Other	750	1,067		42.2%	750	0.0%	0.0%	-	-
506123 Settlement Costs	150,000	38,994		-74.0%	150,000	0.0%	0.0%	-	-
506127 Repairs - District Prop	-	(26,695)		100.0%	-	0.0%	0.0%	-	-
Totals	698,750	536,076		-23.3%	700,750	0.3%	0.3%	2,000	2,000

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET

Consolidated Expenses

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14	\$ CHANGE BUDG FY13 BUDG FY14
TAXES						
507051 Fuel Tax	14,000	14,389	2.8%	14,000	0.0%	-
507201 Licenses & Permits	16,550	16,267	-1.7%	16,550	0.0%	-
507999 Other Taxes	17,000	17,929	5.5%	18,000	5.9%	1,000
Totals	47,550	48,586	2.2%	48,550	2.1%	1,000
PURCHASED TRANS.						
503406 Contract/Paratransit	250,000	136,887	-45.2%	250,000	0.0%	-
Totals	250,000	136,887	-45.2%	250,000	0.0%	-
MISC EXPENSE						
509011 Dues/Subscriptions	67,425	64,528	-4.3%	67,625	0.3%	200
509081 Advertising - District Promo	1,000	1,703	70.3%	10,000	900.0%	9,000
509101 Employee Incentive Program	13,500	7,693	-43.0%	13,500	0.0%	-
509121 Employee Training	105,100	56,220	-46.5%	125,100	19.0%	20,000
509123 Travel	98,359	68,102	-30.8%	100,359	2.0%	2,000
509125 Local Meeting Expense	5,100	4,904	-3.9%	5,100	0.0%	-
509127 Board Director Fees	12,600	8,625	-31.5%	12,600	0.0%	-
509150 Contributions	-	-	0.0%	-	0.0%	-
509198 Cash Over/Short	-	1,524	100.0%	-	0.0%	-
Totals	303,084	213,299	-29.6%	334,284	10.3%	31,200
LEASES & RENTALS						
512011 Facility Lease	228,000	225,085	-1.3%	230,400	1.1%	2,400
512061 Equipment Rental	22,612	19,354	-14.4%	26,400	16.8%	3,788
Totals	250,612	244,439	-2.5%	256,800	2.5%	6,188
PERSONNEL TOTAL						
	34,231,304	33,923,692	-0.9%	37,798,806	10.4%	3,567,501
<i>Savings from Labor and Fringe Benefits</i>	(1,300,000)			(1,250,000)		50,000
NON-PERSONNEL TOTAL	7,627,293	7,317,742	-4.1%	8,018,462	5.1%	391,169
TOTAL OPERATING EXPENSES	40,558,597	41,241,434	1.7%	44,567,268	9.9%	4,008,670

5/16/2013

Consolidated

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET

Departmental Expenses

DEPARTMENT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14	\$ CHANGE BUDG FY13 BUDG FY14
1100 Administration	1,441,161	1,228,031	-14.8%	1,782,198	23.7%	341,037
1200 Finance	1,800,358	1,690,313	-6.1%	1,908,984	6.0%	108,626
1300 Customer Service	648,848	712,240	9.8%	676,982	4.3%	28,134
1400 Human Resources	638,223	668,056	4.7%	719,836	12.8%	81,612
1500 Information Technology	702,599	710,999	1.2%	843,579	20.1%	140,980
1700 District Counsel	669,995	646,233	-3.5%	576,880	-13.9%	(93,116)
1800 Risk Management	250,000	58,112	-76.8%	250,000	0.0%	-
1900 Purchasing	250,746	246,784	-1.6%	328,033	30.8%	77,287
2200 Facilities Maintenance	2,530,788	2,497,645	-1.3%	2,608,210	3.1%	77,422
3100 Paratransit Program	5,037,097	5,176,492	2.8%	5,109,442	1.4%	72,345
3200 Operations	2,861,253	2,771,034	-3.2%	3,082,244	7.7%	220,991
3300 Bus Operators	15,314,356	15,220,844	-0.6%	17,485,317	14.2%	2,170,961
4100 Fleet Maintenance	7,332,221	7,253,178	-1.1%	7,946,855	8.4%	614,635
5100 Capital Funded Labor	-	-	0.0%	-	0.0%	-
9001 Cobra Benefits	-	7,555	100.0%	-	0.0%	-
9005 Retired Employee Benefits	2,380,649	2,353,617	-1.1%	2,498,407	4.9%	117,758
700 SCCIC/COPS	300	300	0.0%	300	0.0%	-
<i>Savings from Labor and Fringe Benefits</i>	<i>(1,300,000)</i>	<i>-</i>	<i>-100.0%</i>	<i>(1,250,000)</i>	<i>-</i>	<i>50,000</i>
TOTAL OPERATING EXPENSES	40,558,597	41,241,434	1.7%	44,567,268	9.9%	4,008,670

5/16/2013

DepartExpenses

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Administration - 1100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	535,893	509,404	671,182	-4.9%	671,182	25.2%
501023 Other OT	424	5,767	1,835	1261.7%	1,835	333.2%
Totals	536,316	515,171	673,016	-3.9%	673,016	25.5%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	10,325	9,193	12,762	-11.0%	12,762	23.6%
502021 Retirement	115,291	105,322	155,933	-8.6%	155,933	35.3%
502031 Medical Ins	102,274	98,222	136,571	-4.0%	136,571	33.5%
502041 Dental Ins	8,754	8,017	11,098	-8.4%	11,098	26.8%
502045 Vision Ins	2,640	2,097	3,059	-20.6%	3,059	15.9%
502051 Life Ins/AD&D	1,029	719	1,180	-30.1%	1,180	14.7%
502060 State Disability Ins (SDI)	5,506	5,133	6,895	-6.8%	6,895	25.2%
502061 Long Term Disability Ins	4,058	2,868	5,144	-29.3%	5,144	26.8%
502071 State Unemployment Ins (SUJ)	2,184	1,911	2,607	-12.5%	2,607	19.4%
502081 Worker's Comp Ins	24,237	8,822	33,990	-63.6%	33,990	40.2%
502101 Holiday Pay	15,480	9,148	25,492	-40.9%	25,492	64.7%
502103 Floating Holiday	8,532	8,510	14,714	-0.2%	14,714	72.5%
502109 Sick Leave	59,061	23,543	66,248	-60.1%	66,248	12.2%
502111 Annual Leave	87,989	70,018	94,829	-20.4%	94,829	7.8%
502121 Other Paid Absence	4,684	8,096	5,818	72.8%	5,818	24.2%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,204	2,181	2,245	-1.1%	2,245	1.8%
Totals	454,248	363,800	578,585	-19.9%	578,585	27.4%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Administration - 1100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Acting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	38,700	21,085	118,700	-45.5%	118,700	206.7%
503032 Legislative Services	105,000	90,000	105,000	-14.3%	105,000	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	8,186	-	100.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	5,000	1,624	5,000	-67.5%	5,000	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	7,145	8,888	7,145	24.4%	7,145	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	155,845	129,783	235,845	-16.7%	235,845	51.3%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Administration - 1100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	6,000	5,334	-	-11.1%	6,000	0.0%
504214 Promotional Items	1,000	1,874	-	87.4%	-	-100.0%
504215 Printing	1,000	864	1,000	-13.6%	1,000	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	0.0%
504311 Office Supplies	17,000	21,589	17,000	27.0%	17,000	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	25,000	29,661	24,000	18.6%	24,000	-4.0%
UTILITIES						
505011 Gas & Electric	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Administration - 1100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals			0.0%		0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals			0.0%		0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	52,425	51,630	-1.5%	52,425	0.0%
509081 Advertising - District Promo	1,000	1,703	70.3%	-	-100.0%
509101 Employee Incentive Program	10,000	7,693	-23.1%	10,000	0.0%
509121 Employee Training	91,100	47,222	-48.2%	91,100	0.0%
509123 Travel	96,359	66,771	-30.7%	98,359	2.1%
509125 Local Meeting Expense	5,000	4,730	-5.4%	5,000	0.0%
509127 Board Director Fees	12,600	8,625	-31.5%	12,600	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	268,484	188,373	-29.8%	269,484	0.4%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	1,268	1,243	-2.0%	1,268	0.0%
Totals	1,268	1,243	-2.0%	1,268	0.0%
PERSONNEL TOTAL	990,564	878,971	-11.3%	1,251,602	26.4%
NON-PERSONNEL TOTAL	450,597	349,060	-22.5%	530,597	17.8%
DEPARTMENT TOTALS	1,441,161	1,228,031	-14.8%	1,782,198	23.7%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Finance - 1200

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	484,608	473,790	-2.2%	485,469	0.2%
501023 Other OT	2,172	214	-90.2%	332	-84.7%
Totals	486,780	474,004	-2.6%	485,802	-0.2%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	8,511	8,195	-3.7%	8,612	1.2%
502021 Retirement	99,405	93,448	-6.0%	112,351	13.0%
502031 Medical Ins	132,297	124,229	-6.1%	139,930	5.8%
502041 Dental Ins	11,532	10,631	-7.8%	11,705	1.5%
502045 Vision Ins	2,310	2,134	-7.6%	2,379	3.0%
502051 Life Ins/AD&D	1,005	867	-13.7%	1,035	3.0%
502060 State Disability Ins (SDI)	5,156	4,770	-7.5%	5,525	7.2%
502061 Long Term Disability Ins	3,949	2,856	-27.7%	4,119	4.3%
502071 State Unemployment Ins (SUI)	1,911	2,157	12.9%	2,027	6.1%
502081 Worker's Comp Ins	19,960	6,378	-68.0%	27,991	40.2%
502101 Holiday Pay	12,762	10,571	-17.2%	17,651	38.3%
502103 Floating Holiday	10,173	10,173	0.0%	10,377	2.0%
502109 Sick Leave	25,524	15,316	-40.0%	26,477	3.7%
502111 Annual Leave	47,722	48,093	0.8%	49,486	3.7%
502121 Other Paid Absence	3,988	7,893	97.9%	4,137	3.7%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,123	4,080	-1.0%	4,129	0.2%
Totals	390,328	351,792	-9.9%	427,932	9.6%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Finance - 1200

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED REV BUDG FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Acting/Audit Fees	80,000	53,700		-32.9%	80,000	0.0%
503012 Admin/Bank Fees	280,000	248,353		-11.3%	280,000	0.0%
503031 Prof/Technical Fees	12,000	8,006		-33.3%	72,000	500.0%
503032 Legislative Services	-	-		0.0%	-	0.0%
503033 Legal Services	-	-		0.0%	-	0.0%
503034 Pre-Employment Exams	-	-		0.0%	-	0.0%
503041 Temp Help	-	28,408		100.0%	-	0.0%
503161 Custodial Services	-	-		0.0%	-	0.0%
503162 Uniforms/Laundry	-	-		0.0%	-	0.0%
503171 Security Services	-	-		0.0%	-	0.0%
503221 Classified/Legal Ads	100	-		-100.0%	100	0.0%
503222 Legal Ads	-	-		0.0%	-	0.0%
503225 Graphic Services	-	-		0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-		0.0%	-	0.0%
503352 Repair - Equipment	-	-		0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-		0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-		0.0%	-	0.0%
503363 Haz Mat Disposal	-	-		0.0%	-	0.0%
Totals	372,100	338,467		-9.0%	432,100	16.1%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-		0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-		0.0%	-	0.0%
504021 Tires & Tubes	-	-		0.0%	-	0.0%
504161 Other Mobile Supplies	-	-		0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-		0.0%	-	0.0%
Totals	-	-		0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Finance - 1200

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	500	-	-100.0%	500	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	1,000	-	-100.0%	1,000	0.0%
504217 Photo Supp./Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	1,500	-	-100.0%	1,500	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	98,000	98,691	0.7%	100,000	2.0%
506015 Insurance - PL/PD	450,000	424,019	-5.8%	450,000	0.0%
506021 Insurance - Other	750	1,067	42.2%	750	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	548,750	523,776	-4.6%	550,750	0.4%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Finance - 1200

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	900	750	-16.7%	900	0.0%
509081 Advertising - District Promo	-	-	0.0%	10,000	100.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	1,524	100.0%	-	0.0%
Totals	900	2,274	152.7%	10,900	1111.1%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	877,108	825,795	-5.9%	913,734	4.2%
NON-PERSONNEL TOTAL	-	864,517	-6.4%	995,250	7.8%
DEPARTMENT TOTALS	1,800,358	1,690,313	-6.1%	1,908,984	6.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Customer Service - 1300

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	305,038	291,808	-4.3%	308,797	1.2%
501023 Other OT	8,702	11,176	28.4%	9,500	9.2%
Totals	313,741	302,984	-3.4%	318,297	1.5%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	5,442	3,892	-28.5%	5,652	3.9%
502021 Retirement	61,880	59,342	-4.1%	68,749	11.1%
502031 Medical Ins	86,901	87,642	0.9%	92,057	5.9%
502041 Dental Ins	9,720	9,458	-2.7%	9,866	1.5%
502045 Vision Ins	1,980	1,899	-4.1%	2,039	3.0%
502051 Life Ins/AD&D	702	637	-9.2%	723	3.0%
502060 State Disability Ins (SDI)	3,587	3,565	-0.6%	3,773	5.2%
502061 Long Term Disability Ins	2,523	2,482	-1.6%	2,641	4.7%
502071 State Unemployment Ins (SUI)	1,638	1,788	9.2%	1,738	6.1%
502081 Worker's Comp Ins	17,109	92,789	442.3%	23,993	40.2%
502101 Holiday Pay	7,897	5,361	-32.1%	10,739	36.0%
502103 Floating Holiday	-	3,006	100.0%	-	0.0%
502109 Sick Leave	15,795	12,709	-19.5%	16,108	2.0%
502111 Annual Leave	41,324	44,098	6.7%	42,143	2.0%
502121 Other Paid Absence	2,468	3,227	30.8%	2,517	2.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,391	1,720	23.6%	1,397	0.4%
Totals	260,358	333,616	28.1%	284,134	9.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Customer Service - 1300

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Acting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	12,000	12,884	12,884	7.4%	12,000	0.0%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	19,251	19,251	100.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	5,000	-	-	-100.0%	5,000	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	1,000	571	571	-42.9%	1,000	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	18,000	32,706	32,706	81.7%	18,000	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	4,000	2,453	2,453	-38.7%	4,000	0.0%
Totals	4,000	2,453	2,453	-38.7%	4,000	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Customer Service - 1300

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED REV BUDG FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	2,500	-	-	-100.0%	2,500	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%
504215 Printing	40,000	31,320	-	-21.7%	40,000	0.0%
504217 Photo Supp./Process	1,500	-	-	-100.0%	1,500	0.0%
504311 Office Supplies	3,300	2,622	-	-20.6%	3,500	6.1%
504315 Safety Supplies	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	47,300	33,942	-	-28.2%	47,500	0.4%
UTILITIES						
505011 Gas & Electric	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Customer Service - 1300

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	1,050	3,150	200.0%	1,050	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	1,050	3,150	200.0%	1,050	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	4,400	3,389	-23.0%	4,000	-9.1%
Totals	4,400	3,389	-23.0%	4,000	-9.1%
PERSONNEL TOTAL	574,098	636,600	10.9%	602,432	4.9%
NON-PERSONNEL TOTAL	74,750	75,640	1.2%	74,550	-0.3%
DEPARTMENT TOTALS	648,848	712,240	9.8%	676,982	4.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Human Resources - 1400

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	343,019	360,572	5.1%	344,683	0.5%
501023 Other OT	2,463	2,346	-4.7%	1,618	-34.3%
Totals	345,482	362,919	5.0%	346,301	0.2%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	6,148	6,615	7.6%	6,235	1.4%
502021 Retirement	72,662	72,203	-0.6%	81,093	11.6%
502031 Medical Ins	63,805	64,264	0.7%	70,016	9.7%
502041 Dental Ins	5,535	5,573	0.7%	5,618	1.5%
502045 Vision Ins	1,650	1,583	-4.1%	1,700	3.0%
502051 Life Ins/AD&D	771	717	-7.0%	794	3.0%
502060 State Disability Ins (SDI)	3,759	3,545	-5.7%	3,974	5.7%
502061 Long Term Disability Ins	3,007	1,872	-37.7%	3,140	4.4%
502071 State Unemployment Ins (SUI)	1,365	1,426	4.5%	1,448	6.1%
502081 Worker's Comp Ins	13,117	14,362	9.5%	18,394	40.2%
502101 Holiday Pay	9,468	6,708	-29.1%	12,950	36.8%
502103 Floating Holiday	9,967	10,176	2.1%	10,167	2.0%
502109 Sick Leave	18,935	14,077	-25.7%	19,425	2.6%
502111 Annual Leave	37,162	58,846	58.3%	38,108	2.5%
502121 Other Paid Absence	2,959	955	-67.7%	3,035	2.6%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,059	4,043	-0.4%	4,064	0.1%
Totals	254,368	266,965	5.0%	280,160	10.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Human Resources - 1400

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Accting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	10,000	13,849	13,849	38.5%	75,000	650.0%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	10,475	11,407	11,407	8.9%	10,475	0.0%
503041 Temp Help	-	6,002	6,002	100.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	8,000	6,035	6,035	-24.6%	7,000	-12.5%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	28,475	37,292	37,292	31.0%	92,475	224.8%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Human Resources - 1400

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	500	177	-	-64.5%	500	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%
504215 Printing	9,000	259	-	-97.1%	-	-100.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	9,500	436	-	-95.4%	500	-94.7%
UTILITIES						
505011 Gas & Electric	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Human Resources - 1400

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	300	270	-10.0%	300	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	100	174	73.5%	100	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	400	444	10.9%	400	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	599,849	629,884	5.0%	626,462	4.4%
NON-PERSONNEL TOTAL	-	38,172	-0.5%	93,375	143.3%
DEPARTMENT TOTALS	638,223	668,056	4.7%	719,836	12.8%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Information Technology - 1500

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	310,901	329,166	5.9%	341,242	9.8%
501023 Other OT	1,304	1,028	-21.1%	1,423	9.1%
Totals	312,205	330,194	5.8%	342,665	9.8%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	5,655	6,068	7.3%	6,239	10.3%
502021 Retirement	67,347	67,659	0.5%	82,151	22.0%
502031 Medical Ins	62,534	61,912	-1.0%	74,032	18.4%
502041 Dental Ins	6,295	5,363	-14.8%	6,747	7.2%
502045 Vision Ins	1,320	1,232	-6.7%	1,360	3.0%
502051 Life Ins/AD&D	701	643	-8.2%	782	11.6%
502060 State Disability Ins (SDI)	3,623	3,218	-11.2%	4,159	14.8%
502061 Long Term Disability Ins	2,950	1,872	-36.5%	3,599	22.0%
502071 State Unemployment Ins (SUI)	1,229	1,387	12.9%	1,303	6.1%
502081 Worker's Comp Ins	14,257	3,778	-73.5%	19,994	40.2%
502101 Holiday Pay	9,406	7,989	-15.1%	13,119	39.5%
502103 Floating Holiday	12,113	12,420	2.5%	12,688	4.7%
502109 Sick Leave	17,549	8,754	-50.1%	19,678	12.1%
502111 Annual Leave	35,065	52,134	48.7%	39,057	11.4%
502121 Other Paid Absence	2,939	1,508	-48.7%	3,075	4.6%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	5,002	5,904	18.0%	5,022	0.4%
Totals	247,985	241,840	-2.5%	293,004	18.2%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Information Technology - 1500

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Accting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	14,410	11,100	11,100	-23.0%	14,910	3.5%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	110,000	105,091	105,091	-4.5%	175,000	59.1%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	124,410	116,191	116,191	-6.6%	189,910	52.6%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Information Technology - 1500

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	0.0%
504311 Office Supplies	18,000	22,774	22,774	26.5%	18,000	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	18,000	22,774	22,774	26.5%	18,000	0.0%
UTILITIES						
505011 Gas & Electric	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Information Technology - 1500

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	560,189	572,034	2.1%	635,669	13.5%
NON-PERSONNEL TOTAL	142,410	138,965	-2.4%	207,910	46.0%
DEPARTMENT TOTALS	702,599	710,999	1.2%	843,579	20.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET District Counsel - 1700

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	328,897	332,758	303,301	1.2%	303,301	-7.8%
501023 Other OT	96	590	118	514.8%	118	23.2%
Totals	328,993	333,348	303,419	1.3%	303,419	-7.8%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	6,936	7,069	5,416	1.9%	5,416	-21.9%
502021 Retirement	82,924	68,223	70,404	-17.7%	70,404	-15.1%
502031 Medical Ins	42,517	47,457	43,295	11.6%	43,295	1.8%
502041 Dental Ins	3,368	3,805	3,418	13.0%	3,418	1.5%
502045 Vision Ins	1,320	1,293	1,360	-2.1%	1,360	3.0%
502051 Life Ins/AD&D	561	518	578	-7.7%	578	3.0%
502060 State Disability Ins (SDI)	3,054	2,992	3,252	-2.0%	3,252	6.5%
502061 Long Term Disability Ins	2,340	1,673	2,410	-28.5%	2,410	3.0%
502071 State Unemployment Ins (SUI)	1,092	1,432	1,159	31.2%	1,159	6.1%
502081 Worker's Comp Ins	11,406	3,161	15,995	-72.3%	15,995	40.2%
502101 Holiday Pay	7,994	7,370	11,182	-7.8%	11,182	39.9%
502103 Floating Holiday	11,401	3,267	6,500	-71.3%	6,500	-43.0%
502109 Sick Leave	24,947	9,153	16,773	-63.3%	16,773	-32.8%
502111 Annual Leave	101,194	130,812	33,017	29.3%	33,017	-67.4%
502121 Other Paid Absence	3,881	1,418	2,621	-63.5%	2,621	-32.5%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,077	2,291	2,081	10.3%	2,081	0.2%
Totals	307,002	291,934	219,460	-4.9%	219,460	-28.5%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET

District Counsel - 1700

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	5,000	237	-95.3%	5,000	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	5,000	237	-95.3%	5,000	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET District Counsel - 1700

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	0.0%	-	0.0%
504217 Photo Supp./Process	-	-	-	0.0%	-	0.0%
504311 Office Supplies	1,000	1,277	1,277	27.7%	1,000	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	1,000	1,277	1,277	27.7%	1,000	0.0%
UTILITIES						
505011 Gas & Electric	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET District Counsel - 1700

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	12,000	9,107	-24.1%	12,000	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	14,000	8,998	-35.7%	34,000	142.9%
509123 Travel	2,000	1,332	-33.4%	2,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	28,000	19,437	-30.6%	48,000	71.4%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	635,995	625,281	-1.7%	522,880	-17.8%
NON-PERSONNEL TOTAL	34,000	20,951	-38.4%	54,000	58.8%
DEPARTMENT TOTALS	669,995	646,233	-3.5%	576,880	-13.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Risk Management - 1800

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Risk Management - 1800

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Accting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	50,000	19,119	19,119	-61.8%	50,000	0.0%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	50,000	-	-	-100.0%	50,000	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	100,000	19,119	19,119	-80.9%	100,000	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Risk Management - 1800

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	0.0%	-	0.0%
504217 Photo Supp./Process	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	150,000	38,994	38,994	-74.0%	150,000	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%
Totals	150,000	38,994	38,994	-74.0%	150,000	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Risk Management - 1800

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	250,000	58,112	-76.8%	250,000	0.0%
DEPARTMENT TOTALS					
	250,000	58,112	-76.8%	250,000	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Purchasing - 1900

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	136,964	122,564	-10.5%	148,585	8.5%
501023 Other OT	554	850	53.4%	994	79.3%
Totals	137,518	123,415	-10.3%	149,580	8.8%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	2,150	2,081	-3.2%	2,626	22.2%
502021 Retirement	25,321	24,422	-3.6%	33,845	33.7%
502031 Medical Ins	24,259	23,107	-4.7%	33,141	36.6%
502041 Dental Ins	2,036	2,025	-0.5%	2,704	32.9%
502045 Vision Ins	825	764	-7.4%	1,020	23.6%
502051 Life Ins/AD&D	293	257	-12.3%	362	23.6%
502060 State Disability Ins (SDI)	1,438	982	-31.7%	1,819	26.5%
502061 Long Term Disability Ins	874	468	-46.4%	1,318	50.8%
502071 State Unemployment Ins (SUI)	683	976	43.1%	869	27.3%
502081 Worker's Comp Ins	8,554	1,489	-82.6%	11,996	40.2%
502101 Holiday Pay	3,786	2,113	-44.2%	5,405	42.7%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	6,530	3,242	-50.4%	8,107	24.1%
502111 Annual Leave	13,773	8,472	-38.5%	16,792	21.9%
502121 Other Paid Absence	1,183	6,249	428.1%	1,267	7.1%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	80	68	-13.8%	47,451	59586.8%
Totals	91,784	76,716	-16.4%	168,722	83.8%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Purchasing - 1900

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Accting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	15,000	40,174	40,174	167.8%	-	-100.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	4,000	4,763	4,763	19.1%	4,000	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	600	-	-	-100.0%	1,800	200.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	19,600	44,937	44,937	129.3%	5,800	-70.4%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Purchasing - 1900

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	500	463	-7.5%	500	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	300	1,254	318.0%	300	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	800	1,717	114.6%	800	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Purchasing - 1900

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	1,044	-	-100.0%	3,132	200.0%
Totals	1,044	-	-100.0%	3,132	200.0%
PERSONNEL TOTAL	229,302	200,131	-12.7%	318,301	38.8%
NON-PERSONNEL TOTAL	21,444	46,653	117.6%	9,732	-54.6%
DEPARTMENT TOTALS	250,746	246,784	-1.6%	328,033	30.8%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	632,078	590,180	649,793	-6.6%	649,793	2.8%
501023 Other OT	40,533	44,393	43,176	9.5%	43,176	6.5%
Totals	672,611	634,573	692,969	-5.7%	692,969	3.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	11,732	9,945	12,186	-15.2%	12,186	3.9%
502021 Retirement	129,508	119,684	146,587	-7.6%	146,587	13.2%
502031 Medical Ins	272,435	253,270	296,277	-7.0%	296,277	8.8%
502041 Dental Ins	24,357	21,853	24,722	-10.3%	24,722	1.5%
502045 Vision Ins	4,620	4,115	4,759	-10.9%	4,759	3.0%
502051 Life Ins/AD&D	1,638	1,381	1,687	-15.7%	1,687	3.0%
502060 State Disability Ins (SDI)	7,731	7,248	8,281	-6.2%	8,281	7.1%
502061 Long Term Disability Ins	5,559	4,347	5,922	-21.8%	5,922	6.5%
502071 State Unemployment Ins (SUI)	3,822	3,549	4,055	-7.1%	4,055	6.1%
502081 Worker's Comp Ins	39,920	91,956	55,983	130.4%	55,983	40.2%
502101 Holiday Pay	16,905	11,334	23,409	-33.0%	23,409	38.5%
502103 Floating Holiday	-	-	-	0.0%	-	0.0%
502109 Sick Leave	33,810	19,222	35,113	-43.1%	35,113	3.9%
502111 Annual Leave	80,479	70,636	83,480	-12.2%	83,480	3.7%
502121 Other Paid Absence	5,283	17,877	5,486	238.4%	5,486	3.9%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	445	371	459	-16.7%	459	3.0%
Totals	638,245	636,788	708,405	-0.2%	708,405	11.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Accting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	16,847	18,857	18,857	11.9%	16,994	0.9%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	6,000	6,413	6,413	6.9%	-	-100.0%
503161 Custodial Services	65,000	71,618	71,618	10.2%	67,000	3.1%
503162 Uniforms/Laundry	3,000	1,121	1,121	-62.6%	3,200	6.7%
503171 Security Services	9,135	8,244	8,244	-9.8%	9,272	1.5%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	68,000	79,556	79,556	17.0%	68,000	0.0%
503352 Repair - Equipment	300,000	247,772	247,772	-17.4%	300,000	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	40,000	54,411	54,411	36.0%	41,000	2.5%
Totals	507,982	487,992	487,992	-3.9%	505,466	-0.5%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%
504215 Printing	45,000	-	-	-100.0%	45,000	0.0%
504217 Photo Supp/Process	-	8	-	100.0%	-	0.0%
504311 Office Supplies	1,750	963	-	-44.9%	1,850	5.7%
504315 Safety Supplies	8,200	10,452	-	27.5%	8,400	2.4%
504317 Cleaning Supplies	40,700	49,564	-	21.8%	44,770	10.0%
504409 Repair/Maint Supplies	87,000	109,886	-	26.3%	87,000	0.0%
504421 Non-Inventory Parts	100	-	-	-100.0%	100	0.0%
504511 Small Tools	2,200	1,855	-	-15.7%	2,300	4.5%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	184,950	172,729	189,420	-6.6%	189,420	2.4%
UTILITIES						
505011 Gas & Electric	261,000	286,219	-	9.7%	242,550	-7.1%
505021 Water & Garbage	115,000	124,069	-	7.9%	115,000	0.0%
505031 Telecommunications	65,000	64,066	-	-1.4%	65,000	0.0%
Totals	441,000	474,354	422,550	7.6%	422,550	-4.2%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	15,000	12,720	-15.2%	15,000	0.0%
507999 Other Taxes	17,000	17,929	5.5%	18,000	5.9%
Totals	32,000	30,649	-4.2%	33,000	3.1%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	48,000	52,804	10.0%	50,400	5.0%
512061 Equipment Rental	6,000	7,756	29.3%	6,000	0.0%
Totals	54,000	60,560	12.1%	56,400	4.4%
PERSONNEL TOTAL					
	1,310,856	1,271,361	-3.0%	1,401,374	6.9%
NON-PERSONNEL TOTAL					
	-	1,226,284	0.5%	1,206,836	-1.1%
DEPARTMENT TOTALS					
	2,530,788	2,497,645	-1.3%	2,608,210	3.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Paratransit - 3100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
LABOR					
501011 Bus Operator Pay	1,164,340	1,027,799	-11.7%	1,215,200	4.4%
501013 Bus Operator OT	233,567	215,030	-7.9%	245,835	5.3%
501021 Other Salaries	782,954	740,752	-5.4%	818,748	4.6%
501023 Other OT	77,014	110,951	44.1%	89,049	15.6%
Totals	2,257,874	2,094,532	-7.2%	2,368,831	4.9%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	38,378	35,722	-6.9%	40,166	4.7%
502021 Retirement	411,152	362,004	-12.0%	467,860	13.8%
502031 Medical Ins	884,979	828,090	-6.4%	961,176	8.6%
502041 Dental Ins	68,690	63,779	-7.1%	69,270	0.8%
502045 Vision Ins	17,958	16,060	-10.6%	18,695	4.1%
502051 Life Ins/AD&D	6,553	5,626	-14.1%	6,820	4.1%
502060 State Disability Ins (SDI)	26,310	24,210	-8.0%	28,352	7.8%
502061 Long Term Disability Ins	15,591	16,450	5.5%	17,040	9.3%
502071 State Unemployment Ins (SUI)	14,857	13,682	-7.9%	15,929	7.2%
502081 Worker's Comp Ins	151,126	580,807	284.3%	211,935	40.2%
502101 Holiday Pay	69,968	39,574	-43.4%	73,974	5.7%
502103 Floating Holiday	10,711	7,164	-33.1%	7,373	-31.2%
502109 Sick Leave	109,904	74,402	-32.3%	114,990	4.6%
502111 Annual Leave	181,221	237,284	30.9%	187,550	3.5%
502121 Other Paid Absence	17,052	20,340	19.3%	17,338	1.7%
502251 Phys. Exams	3,183	1,350	-57.6%	3,183	0.0%
502253 Driver Lic Renewal	1,061	513	-51.6%	1,061	0.0%
502999 Other Fringe Benefits	5,630	4,873	-13.5%	5,701	1.3%
Totals	2,034,323	2,331,930	14.6%	2,248,411	10.5%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Paratransit - 3100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	8,000	4,310	-46.1%	8,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	3,674	100.0%	-	0.0%
503161 Custodial Services	9,500	10,120	6.5%	9,500	0.0%
503162 Uniforms/Laundry	1,000	869	-13.1%	1,000	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	3,045	100.0%	-	0.0%
503352 Repair - Equipment	2,000	2,695	34.8%	2,000	0.0%
503353 Repair - Rev Vehicle	50,000	82,892	65.8%	-	-100.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	70,500	107,605	52.6%	20,500	-70.9%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	175,000	261,270	49.3%	-	-100.0%
504021 Tires & Tubes	12,000	17,799	48.3%	-	-100.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	15,000	22,638	50.9%	-	-100.0%
Totals	202,000	301,708	49.4%	-	-100.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Paratransit - 3100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	2,500	1,315	-47.4%	2,800	12.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	3,000	-	-100.0%	4,500	50.0%
504217 Photo Supp./Process	1,000	1,320	32.0%	1,000	0.0%
504311 Office Supplies	11,000	8,153	-25.9%	9,000	-18.2%
504315 Safety Supplies	1,000	94	-90.6%	1,000	0.0%
504317 Cleaning Supplies	500	232	-53.6%	500	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	500	750	50.0%	-	-100.0%
Totals	19,500	11,865	-39.2%	18,800	-3.6%
UTILITIES					
505011 Gas & Electric	14,000	13,509	-3.5%	14,000	0.0%
505021 Water & Garbage	6,200	5,111	-17.6%	6,200	0.0%
505031 Telecommunications	19,000	19,328	1.7%	19,000	0.0%
Totals	39,200	37,948	-3.2%	39,200	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Paratransit - 3100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	500	398	-20.5%	500	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	500	398	-20.5%	500	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	250,000	136,887	-45.2%	250,000	0.0%
Totals	250,000	136,887	-45.2%	250,000	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	158,000	151,017	-4.4%	158,000	0.0%
512061 Equipment Rental	5,200	2,603	-49.9%	5,200	0.0%
Totals	163,200	153,621	-5.9%	163,200	0.0%
PERSONNEL TOTAL	4,292,197	4,426,461	3.1%	4,617,242	7.6%
NON-PERSONNEL TOTAL	744,900	750,031	0.7%	492,200	-33.9%
DEPARTMENT TOTALS	5,037,097	5,176,492	2.8%	5,109,442	1.4%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Operations - 3200

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	1,200,943	1,006,629	-16.2%	1,211,766	0.9%
501023 Other OT	173,342	322,506	86.1%	207,223	19.5%
Totals	1,374,285	1,329,136	-3.3%	1,418,989	3.3%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	24,009	15,159	-36.9%	24,880	3.6%
502021 Retirement	252,442	207,552	-17.8%	280,763	11.2%
502031 Medical Ins	305,900	258,271	-15.6%	331,023	8.2%
502041 Dental Ins	26,260	20,838	-20.6%	26,654	1.5%
502045 Vision Ins	5,940	4,698	-20.9%	6,118	3.0%
502051 Life Ins/AD&D	2,292	1,786	-22.1%	2,361	3.0%
502060 State Disability Ins (SDI)	15,337	13,897	-9.4%	16,417	7.0%
502061 Long Term Disability Ins	9,225	6,922	-25.0%	9,549	3.5%
502071 State Unemployment Ins (SUI)	4,914	3,312	-32.6%	5,213	6.1%
502081 Worker's Comp Ins	51,326	26,054	-49.2%	71,978	40.2%
502101 Holiday Pay	32,810	23,573	-28.2%	44,691	36.2%
502103 Floating Holiday	10,107	11,804	16.8%	10,307	2.0%
502109 Sick Leave	65,621	64,768	-1.3%	67,037	2.2%
502111 Annual Leave	161,230	227,356	41.0%	164,369	1.9%
502121 Other Paid Absence	10,253	20,387	98.8%	10,475	2.2%
502251 Phys. Exams	530	338	-36.4%	530	0.0%
502253 Driver Lic Renewal	-	89	100.0%	-	0.0%
502999 Other Fringe Benefits	4,472	4,387	-1.9%	4,490	0.4%
Totals	982,668	911,190	-7.3%	1,076,855	9.6%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Operations - 3200

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Accting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	23,000	17,138	17,138	-25.5%	23,000	0.0%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	29,933	29,933	100.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	500	581	581	16.1%	500	0.0%
503171 Security Services	430,000	432,155	432,155	0.5%	460,000	7.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	3,000	4,154	4,154	38.5%	3,000	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	456,500	483,959	483,959	6.0%	486,500	6.6%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Operations - 3200

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	200	213	213	6.3%	200	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%
504215 Printing	4,500	96	96	-97.9%	4,500	0.0%
504217 Photo Supp/Process	600	-	-	-100.0%	600	0.0%
504311 Office Supplies	12,000	16,273	16,273	35.6%	12,000	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	17,300	16,582	16,582	-4.2%	17,300	0.0%
UTILITIES						
505011 Gas & Electric	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	0.0%
505031 Telecommunications	5,000	6,661	6,661	33.2%	55,000	1000.0%
Totals	5,000	6,661	6,661	33.2%	55,000	1000.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Operations - 3200

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	22,000	21,264	-3.3%	22,000	0.0%
512061 Equipment Rental	3,500	2,242	-35.9%	5,600	60.0%
Totals	25,500	23,506	-7.8%	27,600	8.2%
PERSONNEL TOTAL					
	2,356,953	2,240,326	-4.9%	2,495,844	5.9%
NON-PERSONNEL TOTAL					
	504,300	530,708	5.2%	586,400	16.3%
DEPARTMENT TOTALS					
	<u>2,861,253</u>	<u>2,771,034</u>	<u>-3.2%</u>	<u>3,082,244</u>	<u>7.7%</u>

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Bus Operators - 3300

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
LABOR						
501011 Bus Operator Pay	7,143,764	7,257,096		1.6%	7,947,190	11.2%
501013 Bus Operator OT	1,560,198	1,816,010		16.4%	1,827,854	17.2%
501021 Other Salaries	-	-		0.0%	-	0.0%
501023 Other OT	-	-		0.0%	-	0.0%
Totals	8,703,963	9,073,106		4.2%	9,775,043	12.3%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	148,922	130,761		-12.2%	166,477	11.8%
502021 Retirement	1,539,892	1,455,461		-5.5%	1,859,998	20.8%
502031 Medical Ins	2,378,333	2,378,377		0.0%	2,760,263	16.1%
502041 Dental Ins	210,943	206,109		-2.3%	229,077	8.6%
502045 Vision Ins	50,490	46,929		-7.1%	55,744	10.4%
502051 Life Ins/AD&D	17,901	21,584		20.6%	19,764	10.4%
502060 State Disability Ins (SDI)	102,526	103,086		0.5%	118,256	15.3%
502061 Long Term Disability Ins	64,751	65,283		0.8%	73,643	13.7%
502071 State Unemployment Ins (SUI)	42,042	46,429		10.4%	47,499	13.0%
502081 Worker's Comp Ins	461,932	281,585		-39.0%	647,801	40.2%
502101 Holiday Pay	284,304	160,296		-43.6%	295,265	3.9%
502103 Floating Holiday	-	-		0.0%	-	0.0%
502109 Sick Leave	415,665	300,976		-27.6%	461,351	11.0%
502111 Annual Leave	799,923	850,258		6.3%	880,293	10.0%
502121 Other Paid Absence	66,634	83,276		25.0%	69,203	3.9%
502251 Phys. Exams	8,487	3,038		-64.2%	8,487	0.0%
502253 Driver Lic Renewal	3,183	2,532		-20.5%	3,183	0.0%
502999 Other Fringe Benefits	8,465	9,176		8.4%	8,972	6.0%
Totals	6,604,394	6,145,155		-7.0%	7,705,274	16.7%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Bus Operators - 3300

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Accting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	2,500	2,584	2,584	3.4%	1,500	-40.0%
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	2,500	2,584	2,584	3.4%	1,500	-40.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Bus Operators - 3300

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	0.0%	-	0.0%
504217 Photo Supp./Process	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Bus Operators - 3300

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	3,500	-	-100.0%	3,500	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	3,500	-	-100.0%	3,500	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	15,308,356	15,218,261	-0.6%	17,480,317	14.2%
NON-PERSONNEL TOTAL	6,000	2,584	-56.9%	5,000	-16.7%
DEPARTMENT TOTALS	15,314,356	15,220,844	-0.6%	17,485,317	14.2%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	2,108,298	2,136,763	2,179,901	1.4%	2,179,901	3.4%
501023 Other OT	80,142	155,964	95,054	94.6%	95,054	18.6%
Totals	2,188,440	2,292,727	2,274,956	4.8%	2,274,956	4.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	38,692	33,838	40,412	-12.5%	40,412	4.4%
502021 Retirement	438,188	413,590	497,682	-5.6%	497,682	13.6%
502031 Medical Ins	714,102	657,257	800,632	-8.0%	800,632	12.1%
502041 Dental Ins	60,851	54,497	63,329	-10.4%	63,329	4.1%
502045 Vision Ins	13,338	10,642	13,936	-20.2%	13,936	4.5%
502051 Life Ins/AD&D	4,822	3,686	5,037	-23.5%	5,037	4.5%
502060 State Disability Ins (SDI)	25,311	25,253	27,230	-0.2%	27,230	7.6%
502061 Long Term Disability Ins	17,766	14,400	18,849	-18.9%	18,849	6.1%
502071 State Unemployment Ins (SUI)	11,032	11,352	11,875	2.9%	11,875	7.6%
502081 Worker's Comp Ins	114,056	76,750	159,950	-32.7%	159,950	40.2%
502101 Holiday Pay	57,553	35,624	79,475	-38.1%	79,475	38.1%
502103 Floating Holiday	5,267	15,855	5,640	201.0%	5,640	7.1%
502109 Sick Leave	113,819	91,611	119,213	-19.5%	119,213	4.7%
502111 Annual Leave	285,407	283,899	289,088	-0.5%	289,088	1.3%
502121 Other Paid Absence	17,985	12,090	18,627	-32.8%	18,627	3.6%
502251 Phys. Exams	1,910	1,013	1,910	-47.0%	1,910	0.0%
502253 Driver Lic Renewal	412	159	412	-61.4%	412	0.0%
502999 Other Fringe Benefits	6,235	3,170	6,293	-49.2%	6,293	0.9%
Totals	1,926,746	1,744,687	2,159,587	-9.4%	2,159,587	12.1%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
SERVICES						
503011 Accting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	6,000	3,450	3,450	-42.5%	6,500	8.3%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	43,654	43,654	100.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	15,000	14,673	14,673	-2.2%	15,000	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	38,000	38,936	38,936	2.5%	38,000	0.0%
503353 Repair - Rev Vehicle	300,000	339,968	339,968	13.3%	350,000	16.7%
503354 Repair - Non Rev Vehicle	15,000	7,024	7,024	-53.2%	17,000	13.3%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	374,000	447,705	447,705	19.7%	426,500	14.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	81,000	73,117	73,117	-9.7%	88,100	8.8%
504012 Fuels & Lubricants - Rev Veh	1,900,000	1,861,188	1,861,188	-2.0%	2,080,000	9.5%
504021 Tires & Tubes	183,000	204,264	204,264	11.6%	205,000	12.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	607,250	575,799	575,799	-5.2%	640,017	5.4%
Totals	2,771,250	2,714,368	2,714,368	-2.1%	3,013,117	8.7%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	2,550	1,983		-22.2%	2,601	2.0%
504211 Postage & Mailing	250	62		-75.3%	250	0.0%
504214 Promotional Items	-	-		0.0%	-	0.0%
504215 Printing	150	155		3.1%	150	0.0%
504217 Photo Supp/Process	-	-		0.0%	-	0.0%
504311 Office Supplies	4,635	6,023		29.9%	4,794	3.4%
504315 Safety Supplies	10,000	18,850		88.5%	10,000	0.0%
504317 Cleaning Supplies	7,000	2,219		-68.3%	7,000	0.0%
504409 Repair/Maint Supplies	-	-		0.0%	-	0.0%
504421 Non-Inventory Parts	10,000	7,536		-24.6%	10,000	0.0%
504511 Small Tools	6,700	8,245		23.1%	6,700	0.0%
504515 Employee Tool Replacement	2,500	1,675		-33.0%	3,000	20.0%
Totals	43,785	46,748		6.8%	44,495	1.6%
UTILITIES						
505011 Gas & Electric	-	-		0.0%	-	0.0%
505021 Water & Garbage	-	-		0.0%	-	0.0%
505031 Telecommunications	11,000	14,358		30.5%	11,000	0.0%
Totals	11,000	14,358		30.5%	11,000	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-		0.0%	-	0.0%
506015 Insurance - PL/PD	-	-		0.0%	-	0.0%
506021 Insurance - Other	-	-		0.0%	-	0.0%
506123 Settlement Costs	-	-		0.0%	-	0.0%
506127 Repairs - District Prop	-	(26,695)		100.0%	-	0.0%
Totals	-	(26,695)		100.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13
TAXES						
507051 Fuel Tax	14,000	14,389	14,000	2.8%	14,000	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	0.0%
Totals	14,000	14,389	14,000	2.8%	14,000	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	1,800	2,771	2,000	54.0%	2,000	11.1%
509081 Advertising - District Promo	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	0.0%
Totals	1,800	2,771	2,000	54.0%	2,000	11.1%
LEASES & RENTALS						
512011 Facility Lease	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	1,200	2,120	1,200	76.6%	1,200	0.0%
Totals	1,200	2,120	1,200	76.6%	1,200	0.0%
PERSONNEL TOTAL	4,115,186	4,037,414	4,434,543	-1.9%	4,434,543	7.8%
NON-PERSONNEL TOTAL	3,217,035	3,215,764	3,512,312	0.0%	3,512,312	9.2%
DEPARTMENT TOTALS	7,332,221	7,253,178	7,946,855	-1.1%	7,946,855	8.4%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Capital Funded Labor - 5100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Capital Funded Labor - 5100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Accting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Capital Funded Labor - 5100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	0.0%	-	0.0%
504217 Photo Supp./Process	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Capital Funded Labor - 5100

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS					
	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	-	0.0%	-	0.0%
502041 Dental Ins	-	5,472	-	100.0%	-	0.0%
502045 Vision Ins	-	2,083	-	100.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	0.0%	-	0.0%
Totals	-	7,555	7,555	100.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Accting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp./Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	-	7,555	100.0%	-	0.0%
NON-PERSONNEL TOTAL	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	-	7,555	100.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Retired Employee Benefits - 9005

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	0.0%	-	0.0%
502031 Medical Ins	2,224,636	2,199,380	2,339,047	-1.1%	2,339,047	5.1%
502041 Dental Ins	92,438	97,420	95,211	5.4%	95,211	3.0%
502045 Vision Ins	26,987	28,960	27,796	7.3%	27,796	3.0%
502051 Life Ins/AD&D	8,022	8,641	8,263	7.7%	8,263	3.0%
502060 State Disability Ins (SDI)	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	28,566	19,216	28,089	-32.7%	28,089	-1.7%
Totals	2,380,649	2,353,617	2,498,407	-1.1%	2,498,407	4.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Retired Employee Benefits - 9005

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Retired Employee Benefits - 9005

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Retired Employee Benefits - 9005

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	2,380,649	2,353,617	-1.1%	2,498,407	4.9%
NON-PERSONNEL TOTAL	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	2,380,649	2,353,617	-1.1%	2,498,407	4.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES						
503011 Accting/Audit Fees	250	250	250	0.0%	250	0.0%
503012 Admin/Bank Fees	50	50	50	0.0%	50	0.0%
503031 Prof/Technical Fees	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	300	300	300	0.0%	300	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	0.0%	-	0.0%
504217 Photo Supp./Process	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	REVISED BUDGET FY13	PROPOSED ACTUAL FY13	% CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13	FINAL BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	300	300	0.0%	300	0.0%
DEPARTMENT TOTALS					
	300	300	0.0%	300	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 CAPITAL BUDGET 05/24/13

PROJECT/ACTIVITY	NON-RESERVED EARNINGS	PLEGGED - STA - SLPP BACKFILL (1)	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	RESTRICTED - STATE BOND FUNDS (1B) (2)	RESTRICTED - FY09-11 PTMISEA (1B)	LOCAL OPERATING IN KIND MATCH - SALARIES	TOTAL
Estimated Beginning Balance @ May 1, 2013:	\$ 10,000,000	\$ 4,218,539	\$ 1,335,000	\$ 725,000	\$ 665,841	\$ 12,840,000	\$ 10,000	\$ 29,794,380
Grant-Funded Projects								
MetroBase Project - FY11 Allocation Operations Bldg. (STIC, SAKATA, STA, PTMISEA)	\$ 1,108,062	\$ 4,218,539	\$ 1,335,000	\$ -	\$ -	\$ 11,010,047	\$ -	\$ 17,671,648
MetroBase Project - Operations Bldg. / Other (SLPP)	\$ 5,800,000							\$ 5,800,000
MetroBase Project - FY10 Allocation (PTMISEA)						\$ 863,917		\$ 863,917
State of Good Repair #2 - 4 Buses, 42 MDC's (FTA, RES. RET. EARN.)	\$ 3,391,010							\$ 3,391,010
2nd LNG Tank (MBUAPCD, PTMISEA)	\$ 3,345					\$ 966,036		\$ 969,381
Video Surveillance Project - CCTV (STATE-1B)			\$ 225,336					\$ 225,336
Land Mobile Radio Project - LMR (STATE-1B)			\$ 440,505					\$ 440,505
Bus Stop Improvements (STIP)	\$ 257,300			\$ 20,500			\$ 10,000	\$ 257,300
Non-Revenue Vehicle Replacement (MBUAPCD, STA)	\$ 100,717			\$ 11,604				\$ 58,020
Pacific Station/MetroCenter - Conceptual Design (FTA, STA)	\$ 46,416			\$ 30,000				\$ 30,000
Watsonville Transit Center - Conceptual Design (STA)	\$ 10,706,850	\$ 4,218,539	\$ 1,335,000	\$ 62,104	\$ 665,841	\$ 12,840,000	\$ 10,000	\$ 29,838,334
Subtotal								
IT Projects								
Automated Purchasing System Software - Puridium (STA)				\$ 40,000				\$ 40,000
HR Software Upgrade - Vantage (STA)				\$ 10,000				\$ 10,000
Subtotal	\$ -		\$ -	\$ 50,000		\$ -	\$ -	\$ 50,000
Facilities Repair & Improvements								
MetroCenter Repairs (RES. RET. EARN., STA)	\$ 260,000			\$ 40,000				\$ 300,000
Bus Stop Repairs / Improvements (RES. RET. EARN.)	\$ 163,000							\$ 163,000
WTC Renovations & Repairs (STA)				\$ 45,000				\$ 45,000
Repaint SVT (STA)				\$ 45,000				\$ 45,000
Heater(s) for Customer Service Booth - Pac Station (STA)				\$ 7,500				\$ 7,500
Interactive White Board - ParaCruz (STA)				\$ 3,500				\$ 3,500
Subtotal	\$ 423,000		\$ -	\$ 141,000		\$ -	\$ -	\$ 564,000

13.b1

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 CAPITAL BUDGET 05/24/13

PROJECT/ACTIVITY	NON-RESERVED RETAINED EARNINGS	PLEGGED - STA - SLPP BACKFILL (1)	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	RESTRICTED - STATE BOND FUNDS (1B) (2)	RESTRICTED - FY09-11 PTMISEA (1B)	LOCAL OPERATING IN KIND MATCH - SALARIES	TOTAL
Revenue Vehicle Replacement								
Replace WiFi on Highway 17 buses (STA)				\$ 165,000				\$ 165,000
Subtotal	\$ -	\$ -	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ 165,000
Non-Revenue Vehicle Replacement								
N Replace 3 Relief Vehicles (STA)				\$ 66,000				\$ 66,000
N Replace Supervisor Vehicle-SUV (STA)				\$ 50,000				\$ 50,000
Replace Supervisor Vehicle-SUV (STA)				\$ 40,000				\$ 40,000
Subtotal	\$ -	\$ -	\$ -	\$ 156,000	\$ -	\$ -	\$ -	\$ 156,000
Fleet & Maint Equipment								
Small Vehicle Lift - Fleet (STA)				\$ 25,000				\$ 25,000
Vehicle Diagnostic Code Scanner Program & PC - PC (STA)				\$ 3,500				\$ 3,500
N Torque Wrench Calibration Tool (STA)				\$ 3,000				\$ 3,000
Subtotal	\$ -	\$ -	\$ -	\$ 31,500	\$ -	\$ -	\$ -	\$ 31,500
Office Equipment								
N Replace two (2) Photocopier / Scanners (STA)				\$ 52,000				\$ 52,000
Subtotal	\$ -	\$ -	\$ -	\$ 52,000	\$ -	\$ -	\$ -	\$ 52,000
Misc.								
Ticket Vending Machine (1) (STA)				\$ 36,000				\$ 36,000
Subtotal	\$ -	\$ -	\$ -	\$ 36,000	\$ -	\$ -	\$ -	\$ 36,000
TOTAL CAPITAL PROJECTS	\$ 11,129,850	\$ 4,218,539	\$ 1,335,000	\$ 693,604	\$ 665,841	\$ 12,840,000	\$ 10,000	\$ 30,892,834
Estimated Ending Balance @ June 30, 2014:	\$ (1,129,850)	\$ 1,476,489 (3)	\$ -	\$ 31,396	\$ -	\$ 4,494,000 (3)	\$ -	\$ 4,872,034
N = New project for FY14								

13.b2

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 CAPITAL BUDGET 05/24/13

PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	PLEGED - STA - SLP BACKFILL (1)	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	RESTRICTED - STATE BOND FUNDS (1B) (2)	RESTRICTED - FY09-11 PTMISEA (1B)	LOCAL OPERATING IN KIND MATCH - SALARIES	TOTAL
CAPITAL PROGRAM FUNDING								
PTMISEA (1B)						\$ 12,840,000		\$ 12,840,000
State Transit Assistance (STA)		\$ 4,218,539		\$ 693,604				\$ 4,912,143
Sakata / Lawsuit Proceeds			\$ 1,335,000					\$ 1,335,000
State Security Bond Funds (1B)					\$ 665,841			\$ 665,841
State-Local Partnership program (SLPP)	\$ 5,800,000 (4)							\$ 5,800,000
Federal Grants (FTA)	\$ 3,969,016 (4)							\$ 3,969,016
Statewide Transportation Improvement Program (STIP)	\$ 257,300 (4)							\$ 257,300
Monterey Bay Unified Air Pollution Control Dist (MBUAPCD)	\$ 104,062 (4)							\$ 104,062
Reserved Retained Earnings	\$ 999,472							\$ 999,472
Local Operating Match							\$ 10,000	\$ 10,000
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 11,129,850	\$ 4,218,539	\$ 1,335,000	\$ 693,604	\$ 665,841	\$ 12,840,000	\$ 10,000	\$ 30,892,834
Non-Restricted Funds	\$ 999,472							\$ 999,472
Restricted Funds	\$ 10,130,378 (4)	\$ 4,218,539	\$ 1,335,000	\$ 693,604	\$ 665,841	\$ 12,840,000		\$ 29,883,362
Local Operating Match - provided by Salaries							\$ 10,000	\$ 10,000
TOTAL CAPITAL FUNDING	\$ 11,129,850	\$ 4,218,539	\$ 1,335,000	\$ 693,604	\$ 665,841	\$ 12,840,000	\$ 10,000	\$ 30,892,834
<p>(1) Actual amount of STA funds received through 5/1/13</p> <p>(2) Original PTMISEA (1B) Program Allocation Request:</p> <p>FY08 PTMISEA Allocation Received \$ 4,404,019</p> <p>FY09 PTMISEA Allocation Received \$ 2,480,910</p> <p>FY10 PTMISEA Allocation Received \$ 2,491,923</p> <p>FY11 PTMISEA Allocation Received \$ 11,010,047</p> <p>Subtotal PTMISEA Cash Receipts thru 2/10/12 \$ 20,386,899</p> <p>Unpaid balance of remaining PTMISEA funds requested \$ 5,875,978</p>								
<p>(3) Not all Metrobase Project PTMISEA and STA funds shown will be spent in FY14 due to construction in progress payments due on the Operations facility; 65% of the funds budgeted are projected to be spent by 6/30/2014</p>								
<p>(4) Funds to be reimbursed at a later date</p>								
	\$ 10,130,378							

13.b3