

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF MARCH 23, 2012
9:00 AM**



Mission Statement: "To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service."

**THE BOARD MEETING AGENDA PACKET CAN BE FOUND ONLINE AT
WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S
ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CA**

***Director Lynn Robinson, City of Santa Cruz – Chair
Director Daniel Dodge, City of Watsonville – Vice Chair
Director Margarita Alejo, City of Watsonville
Director Hilary Bryant, City of Santa Cruz
Director Dene Bustichi, City of Scotts Valley
Director Ron Graves, City of Capitola
Director Michelle Hinkle, County of Santa Cruz
Director Deborah Lane, County of Santa Cruz
Director John Leopold, County of Santa Cruz
Director Ellen Pirie, County of Santa Cruz
Director Mark Stone, County of Santa Cruz
Ex-Officio Director Donna Blitzer, UC Santa Cruz***


***Leslie R. White, General Manager / Secretary of the Board
Margaret Gallagher, District Counsel***

**SANTA CRUZ CITY COUNCIL CHAMBERS
809 CENTER STREET
SANTA CRUZ, CALIFORNIA**

INTERPRETATION SERVICES / SERVICIOS DE TRADUCCIÓN

Spanish language translation is available on an as needed basis. Please make advance arrangements with Tony Tapiz, Administrative Services Coordinator at 831-426-6080. Traducción al español está disponible de forma según sea necesario. Por favor, hacer arreglos por adelantado con Tony Tapiz, Coordinador de Servicios Administrativos al numero 831-426-6080.

AMERICANS WITH DISABILITIES ACT

 *The City Council Chambers are located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet, should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.*

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF MARCH 23, 2012
PAGE 2 OF 4**

**SANTA CRUZ CITY
COUNCIL CHAMBERS
809 CENTER STREET
SANTA CRUZ, CA**

9:00 A.M.

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION

1. CALL TO ORDER & ROLL CALL

2. ORAL ANNOUNCEMENT

Amy Weiss will be available for Spanish language interpretation during "Oral Communications" and for any other agenda item for which these services are needed. Today's meeting is being broadcast by Community Television of Santa Cruz County.

3. ORAL AND WRITTEN COMMUNICATIONS

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Oral and Written Communications on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation, unless the Board Chair, at his or her discretion, permits further remarks to be made. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

**a. CORRESPONDENCE REGARDING REINSTATEMENT OF METRO BUS SERVICE TO THE
FREDERICK STREET/GAULT STREET/LA POSADA NEIGHBORHOOD**

John Daugherty, Chair, Elderly and Disabled Transportation Advisory Committee

**b. CORRESPONDENCE REGARDING SOUTH COUNTY ACCESS TO PUBLIC
TRANSPORTATION TO THE BEACH**

Graciela Vega-Carbajal

4. LABOR ORGANIZATION COMMUNICATIONS

5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

**6-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF
JANUARY 2012**

Submitted by Angela Aitken, Finance Manager

AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF MARCH 23, 2012
PAGE 3 OF 4

- 6-2. MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF JANUARY 31, 2012**
Submitted by Angela Aitken, Finance Manager
- 6-3. NOTICE OF ACTIONS TAKEN IN CLOSED SESSION**
Submitted by Margaret Gallagher, District Counsel
- 6-4. CONSIDERATION OF DECLARING NINE (9) 1984 GILLIG BUSES AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION**
Submitted by Angela Aitken, Finance Manager
- 6-5. ACCEPT AND FILE SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR JANUARY 2012**
Submitted by Les White, General Manager
- 6-6. ACCEPT AND FILE MINUTES FROM BOARD OF DIRECTORS MEETINGS OF JANUARY 13 AND JANUARY 27, 2012**
Submitted by Tony Tapiz, Administrative Services Coordinator
- 6-7. ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR MARCH 2012**
Submitted by Leslie R. White, General Manager
- 6-8. ACCEPT AND FILE ACCESSIBLE SERVICES REPORT FOR JANUARY 2012**
Submitted by John A. Daugherty, Accessible Services Coordinator
- 6-9. CONSIDERATION OF PROVISION OF A BUS AND OPERATOR TO SUPPORT THE UNITED TRANSPORTATION UNION LOCAL 23 SENIOR DINNER SCHEDULED TO BE HELD MAY 26, 2012**
Submitted by Leslie R. White, General Manager
- 6-10. CONSIDERATION OF APPROVAL OF MODIFICATION TO THE MINIMUM REQUIREMENTS FOR THE PURCHASING AGENT CLASS SPECIFICATION**
Submitted by Robyn Slater, Human Resources Manager
- 6-11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO SIGN A CONTRACT AMENDMENT WITH COATS CONSTRUCTION FOR A CHANGE ORDER IN THE AMOUNT OF \$3,146 AND TO APPROVE FUTURE CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED \$5,000**
Submitted by Erron Alvey, Purchasing Agent

AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF MARCH 23, 2012
PAGE 4 OF 4

REGULAR AGENDA

- 7. APPROVAL OF FY13 AND FY14 PRELIMINARY LINE ITEM OPERATING AND CAPITAL BUDGETS FOR REVIEW AND TDA/STA CLAIMS PURPOSES**
Presented by Angela Aitken, Finance Manager
- 8. CONSIDERATION OF IMPLEMENTATION OF A MOBILE MUSE (POETRY ON THE BUSES) PROGRAM ON THE INSIDE OF SANTA CRUZ METRO'S BUSES**
Presented by Margaret Gallagher, District Counsel
- 9. ORAL ANNOUNCEMENT**
The next regularly scheduled Board meeting will be held Friday, April 13, 2012 at 8:30 a.m. at the Santa Cruz METRO Administrative offices located at 110 Vernon Street, in Santa Cruz
- 10. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION:** District Counsel
- 11. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

SECTION II: CLOSED SESSION

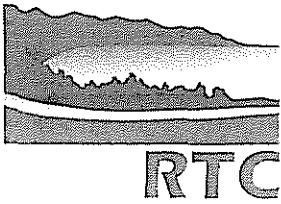
- 1. CONFERENCE WITH LABOR NEGOTIATOR**
(Pursuant to Government Code Section 54957.6)
 - a. Agency Negotiators: Les White, General Manager, Robyn Slater, Human Resources Manager and Ciro Aguirre, Operations Manager.
 1. Employee Organization: United Transportation Union (UTU), Local 23 Fixed Route
 2. Employee Organization: United Transportation Union (UTU), Local 23 Paracruz
 3. Employee Organization: Service Employees International Union (SEIU), Local 521

SECTION III: RECONVENE TO OPEN SESSION

- 12. REPORT OF CLOSED SESSION**
- 13. ADJOURNMENT**
Adjourn to the next regularly scheduled Board Meeting on Friday, April 13, 2012 at 8:30 a.m. at the Santa Cruz METRO Administrative offices located at 110 Vernon Street, in Santa Cruz.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.



SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

1523 Pacific Ave . Santa Cruz, CA 95060-3911 • (831) 460-3200 FAX (831) 460-3215 EMAIL info@sccrtc.org

2012 FEB 16 PM 7 33

February 14, 2012

Lynn Robinson, Chair
Board of Directors
Santa Cruz Metropolitan Transit District
110 Vernon St.
Santa Cruz, CA 95060

ADMIN DEPARTMENT

**RE: Reinstatement of Metro Bus Service to the Frederick Street/Gault/
La Posada Neighborhood**

Dear Board of Directors and Chair Robinson:

The Elderly & Disabled Transportation Advisory Committee (E&D TAC) advises the Santa Cruz County Regional Transportation Commission (RTC), the Santa Cruz Metropolitan Transit District (Metro), and other service providers on transportation needs for people with disabilities, seniors and persons with limited means.

At their February 14 meeting, the E&D TAC approved the following motion:

Send a letter to the Metro requesting that bus transit service be reinstated to the La Posada, Dominican Rehabilitation, Gault Street Senior Housing, and the public library. Service to this neighborhood would connect these and many origins and destinations for seniors and people with disabilities with downtown destinations.

The E&D TAC has made previous requests and 75 people at La Posada signed a petition requesting that this service be reinstated. Metro staff indicated that reestablishing service would be considered as funds became available. The E&D TAC requests that Metro staff attend a future meeting to discuss the issue. The next meeting is April 10.

Sincerely,

A. John Daugherty, Chair

Elderly and Disabled Transportation Advisory Committee

cc: Les White, General Manager
Ciro Aguirre, Metro Operations Manager
April Warnock, Metro ParaCruz Manager
Frank Bauer, Metro Safety and Training Coordinator

I:\E&DTAC\OUTREACH\2012\MetroPosition-LaPosada-Feb2012.docx

Graciela Vega-Carbajal
510 Cirvelo Street
Watsonville, CA 95076
(831) 539-9734

RECEIVED
12 MAR 8 PM 1 29

March 6, 2012

Dear City Council, Public Transportation Board, and Coastal Commission,

Why does Watsonville and the southern residents not have access to public transportation to the beach. The City of Watsonville residents who do not have cars are cut off from having access to Palm Beach. Only folks with driver's license, with cars and insurance and their families have access to the beach. Folks who don't have driver's license or a family member with a car will not have access to Palm Beach and Sunset Beach because public transportation does not pass through here. Hence a chain of events occurs as a result of not having access to the beach. The other folks who have access to the public beach are the residents of Pajaro Dunes or the few tourists who are able to afford the rentals or the homes there. The average worker will not be able to rent a home or purchase a home at Pajaro Dunes.

Why do residents north of Watsonville have access to the beach through public transportation? The residents of Davenport, Santa Cruz, Capitola, Aptos and La Selva Beach have access to the beach but south of La Selva Beach there is no access through public transportation. Separate accessibility does not mean equal.

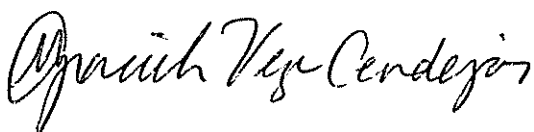
For the last thirty years Beach road has been a road for cars and bicycles but not for pedestrians. It is unsafe for a pedestrian to walk along Beach Road from Watsonville to Palm Beach or to walk from Watsonville to La Selva Beach. Only bicyclists and cars are made welcome along Beach Road. A pedestrian might consider walking along Beach Road but do the owners of the land feel comfortable giving access to pedestrians to have their land be used as a thoroughfare. Probably not especially when the pesticides are sprayed in the field, the owners and cultivators of the fields might not want pedestrians walking over the land. The levy is also an out of the way solution for folks to walk along the levy to the beach because it entails trespassing on private land. Once again this becomes a point of inaccessibility.

Watsonville is a beautiful place, mountains, valley, agriculture, beautiful downtown, sloughs filled with flora and fauna. We could be tapping into tourist dollars. We are losing revenue that could be used to pay for our police officers, fire fighters, parks and recs, and internal city business. Why should Santa Cruz and Capitola be the only cities where tourist dollars are entering? We should let the Santa Clara county residents, Los Baños residents, San Benito residents and beyond know they are welcome to our beautiful beach community. Even local residents deserve to have more access to the beach with a life guard program. The Watsonville has young bilingual residents who could potentially become bilingual life guards for our growing coast.

Couldn't a grant be written to evolve the culture here in Watsonville. I envision a my children being life guards or my friends children becoming life guards for the city of Watsonville and for its beaches.

I want more access to the beach with supervision and with access through public transportation. I know all of you can envision this. For the last thirty years, there has not been access, hopefully in the next five to ten years we can change the culture so that folks here in Watsonville have more access to our beautiful beach. I envision eco-tourism here on the coast, one that is conscious of our mother earth and shows the tourists how we are caring for our earth.

Sincerely,



Graciela Vega-Cendejas
(831) 539-9734

3b.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/12 THRU 01/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
41317	01/09/12	250.67 002861	AMERICAN MESSAGING SVCS, LLC			43857	JAN PAGERS	250.67	
41318	01/09/12	103,660.00 002964	APEX SOLAR		7	43856	SOLAR LIGHTS	103,660.00	
41319	01/09/12	4,159.20 001D	AT&T			43859	11/19-12/18 PHONES	4,159.20	
41320	01/09/12	8,416.67 001348	ATHENS INSURANCE SERVICE, INC.			43858	JAN 12 WORK COMP FEE	8,416.67	
41321	01/09/12	345.55 002689	B & B SMALL ENGINE			43860	TRIMMER	345.55	
41322	01/09/12	3,904.70 059	BATTERIES USA, INC.			43861	REV VEH PARTS/FL	3,904.70	
41323	01/09/12	13,549.00 694	CALIFORNIA TRANSIT ASSOC.			43862	2012 ANNUAL MEMBER	13,549.00	
41324	01/09/12	96.00 002034	CARLON'S FIRE EXTINGUISHER			43864	SVCE/VERNON ST.	96.00	
41325	01/09/12	4,785.45 909	CLASSIC GRAPHICS			43865	OUT RPR #2238	4,785.45	
41326	01/09/12	8,089.90 001124	CLEAN ENERGY			43866	LNG 12/12/11	8,089.90	
41327	01/09/12	710.00 002931	CaIACt			43863	2012 MEMBER DUES	710.00	
41328	01/09/12	500.00 003002	DAVE LANDER'S RENT-A-FENCE		7	43867	FENCE/SOQUEL PARK	500.00	
41329	01/09/12	225.00 001322	DEPARTMENT OF INDUSTRIAL			43868	ELEVATOR PERM/METRO	225.00	
41330	01/09/12	2,848.96 002952	FLYERS ENERGY LLC			43870	PROPANE/FLT	22.54	
						43871	12/1-12/15 FUEL/FLT	2,826.42	
41331	01/09/12	8.22 E395	GARCIA, SAMUEL			43872	MEAL RECEPT/FL	8.22	
41332	01/09/12	354.15 001189	GARY KENVILLE LOCKSMITH		7	43873	DOOR REKEY/METRO	270.47	
						43874	DOOR RPR/OPS	83.68	
41333	01/09/12	1,377.96 039	KINKO'S INC.			43869	REPRINT POSTERS	1,377.96	
41334	01/09/12	562.40 652	LEPORE, GREGORY		7	43875	PART SETTLEMENT/RISK	562.40	
41335	01/09/12	990.00 002986	LUNA, SUZANNE		7	43876	TEMP/FIN W/E 12/23	990.00	
41336	01/09/12	250.93 001342	MCW ASSOCIATES, INC.			43877	OCT/NOV 11 OT RPR/PT	250.93	
41337	01/09/12	444.39 002721	NEXTEL COMMUNICATIONS/SPRINT			43878	DIRECTCONNECT	359.85	
						43879	TVM WIRELESS	84.54	
41338	01/09/12	15,209.36 009	PACIFIC GAS & ELECTRIC			43883	11/24-12/23 1200 RVR	1,235.65	
						43884	11/24-12/23 MMF	6,963.57	
						43885	11/24-12/23 1122 RVR	204.36	
						43886	11/24-12/23 VERNON	5,282.76	
						43887	11/24-12/23 1217 RVR	72.34	
						43888	11/24-12/23 1122 RVR	1,450.68	
41339	01/09/12	157.23 001125	PD BACKFLOW SERVICES			43882	BACKFLOW/WTC	157.23	
41340	01/09/12	29.81 E660	PRESTON, NATHANIEL			43880	MEAL RECEPT/FLT	9.41	
						43881	MEAL RECEPT/FLT	20.40	
41341	01/09/12	396.95 001153	REPUBLIC ELEVATOR COMPANY			43889	DEC MAINT	396.95	
41342	01/09/12	48,965.77 002917	SANTA CRUZ METRO TRANSIT DIST			43900	12/17-12/31 WC FUND	48,965.77	
41343	01/09/12	7,311.93 079	SANTA CRUZ MUNICIPAL UTILITIES			43891	11/11-12/12 1200B RV	1,012.03	
						43892	BUS STOP BINS	502.56	
						43893	11/11-12/12 MMF	52.99	
						43894	11/11-12/12 VERNON	48.53	
						43895	11/11-12/12 VERNON	505.51	
						43896	11/11-12/12 1200A RV	1,911.48	
						43897	11/11-12/12 PACIFIC	1,960.63	
						43898	11/11-12/12 PACIFIC	99.17	
						43899	11/11-12/12 MMF	1,219.03	
41344	01/09/12	732.77 002459	SCOTT'S VALLEY WATER DISTRICT			43890	10/10-12/16 SVTC	732.77	
41345	01/09/12	337.66 002998	ST. CLAIR TECHNOLOGIES, INC.			43901	REV VEH PARTS/FL	337.66	
41346	01/09/12	119.77 007	UNITED PARCEL SERVICE			43902	FRT OUT/FLT	35.70	
						43903	FRT OUT/FLT	84.07	
41347	01/09/12	54.50 434B	VERIZON CALIFORNIA			43905	MT. BIEWLASKI	54.50	
41348	01/09/12	90.02 434	VERIZON WIRELESS		0	43906	PC CARDS/ADM	90.02	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/12 THRU 01/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
41349	01/09/12	1,595.00 001353	VISION COMMUNICATIONS	43904	DEC MAINT/SVCE	1,595.00			
41350	01/16/12	800.00 002941	AA SAFE & LOCK CO	44008	DRIVERS DOOR/WTC	800.00			
41351	01/16/12	22,270.50 002978	AAA FENCE COMPANY	44067	CHAIN LNK FNC 138 GC	22,270.50			
41352	01/16/12	863.68 382	AIRTEC SERVICE	44009	HEATER RPR/HR	863.68			
41353	01/16/12	50.00 B030	ALEJO, MARGARITA	43907	12/16 BOD MTG	50.00			
41354	01/16/12	730.00 001016	ALLARD'S SEPTIC SERVICE	44006	GREASE REMOVE/METRO	365.00			
41355	01/16/12	3,668.14 002607	ALS TRIBOLOGY	44010	OUT RPR REV VEH/FL	3,668.14			
41356	01/16/12	3,193.41 854	AMERICAN SEATING COMPANY	43917	REV VEH PARTS/FL	650.17			
41357	01/16/12	21,855.63 001264	ANDREWS INTERNATIONAL INC	43918	REV VEH PARTS/FL	2,543.24			
41358	01/16/12	334.77 294	ANDY'S AUTO SUPPLY	43919	11/28-12/25 SECURITY	21,855.63			
41359	01/16/12	375.00 478	BEE CLENE	44011	REV VEH PARTS/FL	69.53			
41360	01/16/12	35.00 E219	BOOTON, EMMA	44012	REV VEH PARTS/FL	265.24			
41361	01/16/12	5,000.00 001365	BORTNICK, ROBERT S. & ASSOC.	44014	CARPET CLEAN/METRO	375.00			
41362	01/16/12	2,719.57 001356	BRENCO OPERATING-TEXAS, LP	43921	DMV/VTI FEES/OPS	35.00			
41363	01/16/12	50.00 B028	BRYANT, HILARY	44013	10/11-12/11 ADA CS	5,000.00			
41364	01/16/12	50.00 B018	BUSTICHI, DENE	43920	REV VEH PARTS/FL	2,719.57			
41365	01/16/12	5,000.00 001324	CAPITALEGE ADVOCACY, LLC	43908	12/16 BOD MTG	50.00			
41366	01/16/12	1,102.09 001346	CITY OF SANTA CRUZ	43909	12/16 BOD MTG	50.00			
41367	01/16/12	25,552.71 001124	CLEAN ENERGY	43930	JAN 12 FED LEG SVCS	5,000.00			
41368	01/16/12	300.00 002448	CLEAR VIEW, LLC	44016	PARK/BLDG IMP FEES	541.94			
41369	01/16/12	10,558.00 002958	COATS CONSTRUCTION COMPANY	44017	PARK DEF FEES	510.00			
41370	01/16/12	3,991.23 504	CUMMINS WEST, INC.	44040	BSIP LNDFL/DEC LNDFL	50.15			
41371	01/16/12	2,998.76 001329	DOC AUTO LLC	43924	LNG 12/15/11	9,282.78			
41372	01/16/12	50.00 B029	DODGE, DANIEL	43925	LNG 12/18/11	8,180.03			
41373	01/16/12	101.50 002388	DOGHERRA'S	43926	LNG 12/21/11	8,089.90			
41374	01/16/12	8,090.14 001156	EDGEWAVE	43927	WINDOWS/WTC	300.00			
41375	01/16/12	66.00 E661	EUSSE-PATINO, BLANCA	43928	OPS COUNTER/DISP	9,800.00			
41376	01/16/12	21,105.00 432	EXPRESS EMPLOYMENT PROS	43929	MAINT SHOP DRILL COR	758.00			
				43922	REV VEH PARTS/FL	2,007.12			
				44015	OUT RPR #2805	1,124.59			
				44020	SMOG #503	859.52			
				44021	OUT RPR REV VEH/PT	861.96			
				44022	OUT RPR REV VEH/PT	2,096.85			
				43910	12/16 BOD MTG	50.00			
				44018	OUT RPR REV VEH/PT	56.50			
				44019	OUT RPR REV VEH/PT	45.00			
				44068	MAINT THRU 12/31/15	3,207.63			
				44070	35H iPRISM APPLIANCE	4,882.51			
				43931	DMV/VTI FEES/OPS	66.00			
				44023	TEMP/CS W/E 12/4	1,488.00			
				44024	TEMP/CS W/E 12/11	1,920.00			
				44025	TEMP/CS W/E 12/18	1,902.00			
				44026	TEMP/CS W/E 12/25	1,920.00			
				44027	TEMP/FAC W/E 12/4	696.00			
				44028	TEMP/FAC W/E 12/4	1,080.00			
				44029	TEMP/FAC W/E 12/4	900.00			
				44030	TEMP/FAC W/E 12/11	1,080.00			
				44031	TEMP/FAC W/E 12/11	900.00			

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/12 THRU 01/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
41377	01/16/12		73.32	FERGUSON ENTERPRISES INC.		44032	TEMP/FAC W/E 12/18	864.00	
41378	01/16/12		2,236.34	FLYERS ENERGY LLC		44033	TEMP/FAC W/E 12/18	900.00	
41379	01/16/12		6,393.17	FRICKE PARKS PRESS INC		44034	TEMP/FAC W/E 12/25	1,080.00	
41380	01/16/12		215.00	GARDA CL WEST, INC.		44035	TEMP/FAC W/E 12/25	675.00	
41381	01/16/12		637.18	GILLIG LLC		44036	TEMP/OPS W/E 12/4	1,500.00	
41382	01/16/12		32,168.80	GIRO, INC.		44037	TEMP/OPS W/E 12/11	1,200.00	
41383	01/16/12		56.68	GRAINGER		44038	TEMP/OPS W/E 12/18	1,500.00	
41384	01/16/12		929.94	GRANITEROCK COMPANY		44039	TEMP/OPS W/E 12/25	1,500.00	
41385	01/16/12		50.00	GRAVES, RON	7	44041	RPRS & MAINT/FAC	73.32	
41386	01/16/12		940.83	GREENWASTE RECOVERY, INC.	7	44042	12/16-12/31 FUEL/FL	2,236.34	
						44043	WINTER 2011 HEADWAYS	6,393.17	
						44044	JAN ARMORED CAR SVC	212.00	
						44045	DEC LIABILITY	3.00	
						44046	REV VEH PARTS/FL	154.07	
						44047	REV VEH PARTS/FL	3.91	
						44048	REV VEH PARTS/FL	479.20	
						44049	HSTS SLF SVE EPM 20%	32,168.80	
						44050	RPRS & MAINT/FAC	50.30	
						44051	RPRS & MAINT/FAC	6.38	
						44052	RPRS & MAINT/FAC	423.67	
						44053	RPRS & MAINT/FAC	506.27	
						44054	12/16 BOD MTG	50.00	
						44055	JAN-MAR/LOMOND	54.75	
						44056	JAN-MAR/SOQUEL	54.75	
						44057	JAN-MAR/BIG BASIN	54.75	
						44058	JAN-MAR/GRN VALLEY	54.75	
						44059	JAN-MAR/SOQUEL	54.75	
						44060	JAN-MAR/FREEDOM	54.75	
						44061	JAN-MAR/MT. HERMON	53.82	
						44062	JAN-MAR/HWY 17	164.25	
						44063	JAN-MAR/AIRPORT	109.50	
						44064	DEC GARB/SVTC	230.01	
						44065	JAN 12 LIFE & AD&D	50.00	
						44066	JAN 12 LTD	3,161.26	
						44067	12/16 BOD MTG	9,832.26	
						44068	LUBE/OIL/FLT	50.00	
						44069	LUBE/OIL/FLT	2,989.50	
						44070	12/18-1/17 LEASE/OPS	7,820.68	
						44071	12/18-1/17 MNT/OPS	260.00	
						44072	11/19-12/18 ADD'L/AD	152.30	
						44073	10/1-12/31 DS MNT/AD	224.52	
						44074	TEMP/PA W/E 12/11	88.33	
						44075	TEMP/PA W/E 12/18	843.20	
						44076	OPS DISPATCH	1,054.00	
						44077	REV VEH PARTS/FL	185.81	
						44078	CR REV VEH PARTS/FL	98.09	
						44079	CR REV VEH PARTS/FL	-15.45	
						44080	REV VEH PARTS/FL	-82.64	
						44081	REV VEH PARTS/FL	195.34	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/12 THRU 01/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
41396	01/16/12	12.15 001233	12.15	KIMBALL MIDWEST		44076	REV VEH PARTS/FL	183.49	
41397	01/16/12	50.00 B026	50.00	LEOPOLD, JOHN	7	44077	PARTS & SUPPLY/FL	12.15	
41398	01/16/12	131.12 001240	131.12	MEAN GREEN LBC		43914	12/16 BOD MTG	50.00	
41399	01/16/12	3,604.72 001052	2,528.83	MID VALLEY SUPPLY		44107	CLEAN SUPPLY/FL	131.12	
						44081	CLEAN SUPPLY/FAC	2,528.83	
						44082	CLEAN SUPPLY/FAC	402.10	
						44083	CLEAN SUPPLY/FAC	673.79	
41400	01/16/12	1,056.56 041	59.25	MISSION UNIFORM		44084	UNIF & LAUNDRY/FL	59.25	
						44085	UNIF & LAUNDRY/FL	55.00	
						44086	UNIF & LAUNDRY/FL	22.00	
						44087	UNIF & LAUNDRY/FL	19.66	
						44088	UNIF & LAUNDRY/FL	164.34	
						44089	UNIF & LAUNDRY/FL	24.03	
						44090	UNIF & LAUNDRY/FL	102.55	
						44091	UNIF & LAUNDRY/FL	24.18	
						44092	UNIF & LAUNDRY/FL	168.05	
						44093	UNIF & LAUNDRY/FL	59.25	
						44094	UNIF & LAUNDRY/FL	59.25	
						44095	UNIF & LAUNDRY/FL	180.08	
						44096	UNIF & LAUNDRY/FAC	44.09	
						44097	UNIF & LAUNDRY/FAC	30.00	
						44098	UNIF & LAUNDRY/FAC	4.18	
						44099	UNIF & LAUNDRY/FAC	40.65	
41401	01/16/12	158.19 001711	158.19	MOHAWK MFG. & SUPPLY CO.		44080	REV VEH PARTS/FL	158.19	
41402	01/16/12	965.97 001454	401.22	MONTEREY BAY SYSTEMS		43939	10/1-12/31 CPY MT/FL	401.22	
41403	01/16/12	1,117.25 001178	564.75	N/S CORPORATION		43940	1/1-3/31/OVR/ADM	564.75	
41404	01/16/12	4,234.56 001063	1,117.25	NEW FLYER INDUSTRIES LIMITED		44100	RPRS & MAINT/FAC	1,117.25	
						44101	REV VEH PARTS/FL	235.27	
						44102	SMALL TOOLS/FL	374.82	
						44103	REV VEH PARTS/FL	300.52	
						44104	REV VEH PARTS/FL	300.52	
						44105	REV VEH PARTS/FL	3,001.08	
						44106	REV VEH PARTS/FL	22.35	
41405	01/16/12	14,842.00 001176	14,842.00	NORTHSTAR, INC.		43941	DEC MAINT	14,842.00	
41406	01/16/12	2,223.61 009	2,223.61	PACIFIC GAS & ELECTRIC		44062	12/1-12/29 PACIFIC	2,223.61	
41407	01/16/12	794.81 043	132.13	PALACE ART & OFFICE SUPPLY		43942	OFFICE SUPPLY/ADM	132.13	
						43943	OFFICE SUPPLY/CS	30.65	
						43944	OFFICE SUPPLY/CS	47.30	
						43945	OFFICE SUPPLY/LEGAL	92.53	
						43946	OFFICE SUPPLY/PT	159.42	
						43947	OFFICE SUPPLY/PT	162.65	
						43948	OFFICE SUPPLY/PT	158.75	
						43949	OFFICE SUPPLY/FAC	11.38	
41408	01/16/12	241.00 481	241.00	PIED PIPER EXTERMINATORS, INC.		44108	DEC PEST CTRL	241.00	
41409	01/16/12	50.00 B024	50.00	PIRIE, ELLEN	7	44109	12/16 BOD MTG	50.00	
41410	01/16/12	43,325.32 002939	43,325.32	PREFERRED BENEFIT		44063	JAN 12 DENTAL	43,325.32	
41412	01/16/12	1,125.05 107A	78.11	PROBUILD		43950	RPRS & MAINT/FAC	78.11	
						43951	RPRS & MAINT/FAC	83.94	
						43952	RPRS & MAINT/FAC	17.35	
						43953	RPRS & MAINT/FAC	4.77	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/12 THRU 01/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
						43954	RPRS & MAINT/FAC	11.48	
						43955	RPRS & MAINT/FAC	42.56	
						43956	RPRS & MAINT/FAC	58.63	
						43957	RPRS & MAINT/FAC	24.99	
						43958	RPRS & MAINT/FAC	10.20	
						43959	RPRS & MAINT/FAC	28.26	
						43960	RPRS & MAINT/FAC	2.14	
						43961	RPRS & MAINT/FAC	21.25	
						43962	RPRS & MAINT/FAC	58.58	
						43963	RPRS & MAINT/FAC	8.16	
						43964	RPRS & MAINT/FAC	17.24	
						43965	RPRS & MAINT/FAC	58.58	
						43966	RPRS & MAINT/FAC	29.16	
						43967	RPRS & MAINT/FAC	25.46	
						43968	RPRS & MAINT/FAC	55.66	
						43969	RPRS & MAINT/FAC	17.44	
						43970	RPRS & MAINT/FAC	26.33	
						43971	REV VEH PARTS/FL	7.77	
						43972	REV VEH PARTS/FL	5.83	
						43973	WTC PHASE 2	22.22	
						43974	OPS DISPATCH	40.11	
						43975	OPS DISPATCH	26.05	
						43976	OPS DISPATCH	40.21	
						43977	OPS DISPATCH	9.45	
						43978	OPS DISPATCH	5.06	
						43979	OPS DISPATCH	17.06	
						43980	OPS DISPATCH	10.48	
						43981	OPS DISPATCH	20.48	
						43982	OPS DISPATCH	5.34	
						43983	OPS DISPATCH	188.21	
						43984	OPS DISPATCH	46.49	
						43985	PHONE LINES/DISPATCH	632.48	
41413	01/16/12	REDDIG COMMUNICATIONS	842.48		7		FAX LINE/PARTS	210.00	
41414	01/16/12	ROBINSON, LYNN MARIE	50.00		7		12/16 BOD MTG	50.00	
41415	01/16/12	SANTA CRUZ AUTO PARTS, INC.	165.50				REV VEH PARTS/FL	17.26	
							SMALL TOOLS/FL	148.24	
41416	01/16/12	SANTA CRUZ ELECTRONICS, INC.	13.93				SATA/MODULE/IT	13.93	
41417	01/16/12	SHAW / YODER / ANTWIH, INC.	2,500.00				JAN 12 LEG SVCS	2,500.00	
41418	01/16/12	SPECIALIZED AUTO AND	835.98				OUT RPR REV VEH/PT	44.33	
							OUT RPR REV VEH/PT	44.33	
							OUT RPR REV VEH/PT	44.33	
							OUT RPR REV VEH/PT	44.33	
							OUT RPR REV VEH/PT	44.33	
							OUT RPR REV VEH/PT	44.33	
							OUT RPR REV VEH/PT	44.33	
							OUT RPR REV VEH/PT	44.33	
							OUT RPR REV VEH/PT	45.18	
							OUT RPR REV VEH/PT	162.01	
							OUT RPR REV VEH/PT	136.56	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/12 THRU 01/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
41419	01/16/12	002245	389.27	STAPLES ADVANTAGE		44000	OUT RPR REV VEH/PT	93.26	
						44110	OFFICE SUPPLY/CS	75.29	
						44111	OFFICE SUPPLY/ADM	216.95	
41420	01/16/12	001165	617.16	THANH N. VU MD	7	44112	OFFICE SUPPLY/ADM	97.03	
						44115	EMPLOY EXAM/OPS	75.00	
						44116	EMPLOY EXAM/OPS	75.00	
						44117	EMPLOY EXAM/OPS	75.00	
						44118	EMPLOY EXAM/OPS	75.00	
						44119	EMPLOY EXAM/OPS	75.00	
						44120	EMPLOY EXAM/PT	75.00	
						44121	EMPLOY EXAM/PT	75.00	
						44122	EMPLOY EXAM/HR	92.16	
41421	01/16/12	002954	3,823.87	TIRE DISTRIBUTION SYSTEMS, LLC	7	44123	DEC TIRES & TUBES/PT	308.99	
						44124	DEC TIRES & TUBES/FL	102.26	
						44125	DEC TIRES & TUBES/FL	206.72	
						44126	DEC TIRES & TUBES/FL	12.00	
						44127	DEC TIRES & TUBES/FL	342.08	
						44128	DEC TIRES & TUBES/FL	410.20	
						44129	DEC TIRES & TUBES/FL	402.84	
						44130	DEC TIRES & TUBES/FL	1,112.62	
						44131	DEC TIRES & TUBES/FL	784.29	
						44132	DEC TIRES & TUBES/FL	141.87	
41422	01/16/12	170	279.88	TOWNSEND'S AUTO PARTS		44001	REV VEH PARTS/FL	279.88	
41423	01/16/12	057	4,546.42	U.S. BANK		44064	424604455645971	1,343.47	
						44065	424604455645971	3,202.95	
41424	01/16/12	002829	3,084.91	VALLEY POWER SYSTEMS, INC.		44133	REV VEH PARTS/FL	39.52	
						44134	REV VEH PARTS/FL	724.55	
						44135	REV VEH PARTS/FL	2.10	
						44136	REV VEH PARTS/FL	281.30	
						44137	REV VEH PARTS/FL	963.26	
						44138	REV VEH PARTS/FL	632.19	
						44139	REV VEH PARTS/FL	171.32	
						44140	REV VEH PARTS/FL	270.67	
41425	01/16/12	221	1,191.96	VEHICLE MAINTENANCE PROGRAM		44003	REV VEH PARTS/FL	288.00	
						44004	REV VEH PARTS/FL	903.96	
41426	01/16/12	001353	4,598.02	VISION COMMUNICATIONS		44005	OPS DISPATCH/CABLING	4,598.02	
41427	01/16/12	001043	10,835.00	VISION SERVICE PLAN		44066	JAN 12 VISION	10,835.00	
41428	01/16/12	682	70.00	WEISS, AMY L.		44002	12/16 BOD MTG	70.00	
41429	01/16/12	436	323.19	WEST PAYMENT CENTER	7	44141	DEC INFO CHARGES	323.19	
41430	01/23/12	002069	1,208.25	A TOOL SHED, INC.		44180	BOOM LIFT RNTL	805.50	
						44181	BOOM RNTL/WTC PROJECT	402.75	
41431	01/23/12	001093	479.75	ALERE TOXICOLOGY SERVICES, INC		44177	PROF SVCS/HR	479.75	
41432	01/23/12	001G	409.13	AT&T		44178	REPEATERS/OPS	305.76	
						44179	OPS PHONE	103.37	
41433	01/23/12	001112	26.70	BRINKS AWARDS & SIGNS	7	44182	NAME/TITLE PLT SURVR	26.70	
41434	01/23/12	001844	6,273.48	BRINKS INCORPORATED		44144	DEC 1200B SERVICE	2,511.48	
						44145	DEC 1200B SERVICE	3,762.00	
41435	01/23/12	616	5,600.00	BROWN ARMSTRONG		44143	FY11 AUDIT	5,600.00	
41436	01/23/12	002189	112.75	BUS & EQUIPMENT		44142	REV VEH PARTS/PT	112.75	
41437	01/23/12	502	585,564.66	CA PUBLIC EMPLOYEES'		44183	FEB 12 MEDICAL	585,564.66	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/12 THRU 01/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
41438	01/23/12	966.29 001272		CITY OF SANTA CRUZ - PLANNING		44184	LANE 4 PROJECT	18.48	VOIDED
41439	01/23/12	2,470.76 909		CLASSIC GRAPHICS		44185	METRO CENTER FENCING	947.81	
41440	01/23/12	26,328.39 001124		CLEAN ENERGY		44146	OUT RPR #9828	2,470.76	
41441	01/23/12	27.88 002063		COSTCO		44147	LNG 12/24/11	9,080.26	
41442	01/23/12	90.00 001492		EVERGREEN OIL INC.		44148	LNG 12/28/11	8,162.81	
41443	01/23/12	29,023.00 002123		GIRO, INC.		44149	LNG 12/31/11	9,085.32	
41444	01/23/12	78.12 510A		HASLER, INC.		44150	1/13 BOD MTG	27.88	
41445	01/23/12	3,470.85 002117		IULIANO	7	44151	HAZ WASTE DISP	90.00	
41446	01/23/12	2,974.89 110		JESSICA GROCERY STORE, INC.		44186	1/1-12/31/12 MAINT	29,023.00	
41447	01/23/12	1,054.00 878		KELLY SERVICES, INC.		44187	2/1-2/29 RENT/ADM	78.12	
41448	01/23/12	777.09 039		KINKO'S INC.		44152	115 DUBOIS RENT	3,470.85	
41449	01/23/12	1,406.42 852		LAW OFFICES OF MARIE F. SANG	7	44188	CUSTODIAL SERVICES	2,974.89	
41450	01/23/12	50.00 880		LEXISNEXIS		44206	TEMP/PA W/E 12/25	1,054.00	
41451	01/23/12	1,087.50 002986		LUNA, SUZANNE	7	44154	WINTER HEADWAYS	777.09	
41452	01/23/12	1,710.38 001119		MACERICH PARTNERSHIP LP	7	44155	WORK COMP FEE/PT	368.00	
41453	01/23/12	49.00 E376		MALPHRUS, BRENDA		44156	WORK COMP FEE/OPS	288.00	
41454	01/23/12	1,241.30 794		MCBRIDE & ASSOCIATES		44157	WORK COMP FEE/OPS	750.42	
41455	01/23/12	217.36 041		MISSION UNIFORM		44158	DEC 11 ACCESS CHG	50.00	
41456	01/23/12	7,694.79 002951		MOORE & ASSOCIATES, INC.		44159	TEMP/FIN W/E 1/13	1,087.50	
41457	01/23/12	34,000.00 002995		NATION WIDE BIRD CONTROL, INC.		44160	CAPITOLA MALL RENT	1,710.38	
41458	01/23/12	1,168.41 009		PACIFIC GAS & ELECTRIC		44191	DMV/VTT FEES/OPS	49.00	
41459	01/23/12	838.00 002947		PEDALERS EXPRESS		44158	TRANSCRIPTS/RISK	126.80	
41460	01/23/12	333.00 481		PIED PIPER EXTERMINATORS, INC.		44159	TRANSCRIPTS/RISK	174.25	
41461	01/23/12	21,690.00 442		RAYMUNDO ENGINEERING CO. INC.		44160	TRANSCRIPTS/RISK	387.50	
41462	01/23/12	87.40 019		RAYNE OF SANTA CRUZ, INC.		44161	TRANSCRIPTS/RISK	278.75	
41463	01/23/12	2,460.58 018		SALINAS VALLEY FORD SALES		44162	TRANSCRIPTS/RISK	274.00	
41464	01/23/12	3.08 848		SANTA CRUZ ELECTRONICS, INC.		44192	UNIF & LAUNDRY/FL	144.81	
41465	01/23/12	19,480.42 002917		SANTA CRUZ METRO TRANSIT DIST		44194	UNIF & LAUNDRY/FL	4.18	
41466	01/23/12	180.00 001292		SANTA CRUZ RECORDS MNGMT INC		44190	UNIF & LAUNDRY/FL	4.18	
41467	01/23/12	13,586.65 977		SANTA CRUZ TRANSPORTATION, LLC		44190	WATS TRANSIT PLAN ST	7,694.79	
41468	01/23/12	210.00 001121		SILENT PARTNER SECURITY SYS.		44164	BIRD ABATEMENT 80%	27,200.00	
41469	01/23/12	758.21 E239		SLATER, ROBYN		44207	BIRD ABATEMENT 20%	6,800.00	
41470	01/23/12	12,474.97 001075		SOQUEL III ASSOCIATES	7	44200	12/6-1/5/12 SVTC	15.41	
						44201	1122 RIVER ST	1,153.00	
						44199	NOV 11 MALL P/U	838.00	
						44195	DEC PEST CTRL	48.50	
						44196	DEC PEST CTRL	183.00	
						44197	DEC PEST CTRL	48.50	
						44198	DEC PEST CTRL	53.00	
						44202	SCND LNG TANK 75%	21,690.00	
						44165	SALT SERVICE	87.40	
						44167	REV VEH PARTS/FL	1,699.42	
						44168	REV VEH PARTS/FL	761.16	
						44204	OFFICE SUPPLY/IT	3.08	
						44203	1/2-1/15/12 WC FUND	19,480.42	
						44170	SHRED SERVICE	180.00	
						44174	DEC 11 PT SVCS	13,586.65	
						44171	1/1-3/31 ALARMS/VERN	210.00	
						44166	CONFLCT MNG/LABOR NE	758.21	
						44169	RESEARCH PARK RENT	12,474.97	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/12 THRU 01/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
41471	01/23/12	080A	383.74	STATE BOARD OF EQUALIZATION		44208	OCT-DEC FUEL TAX	383.74	
41472	01/23/12	001857	2,718.00	SWRCB FEES		44172	1/1-12/31/12 138 GC	1,359.00	
						44173	1/1-12/31/12 1200 RV	1,359.00	
41473	01/23/12	001038	1,485.52	TWINVISION NA INC.		44175	REV VEH PARTS/FL	1,485.52	
41474	01/23/12	946	96.70	UNITED SITE SERVICES		44205	FENCE RENT/PACIFIC	96.70	
41475	01/23/12	001083	10,240.92	WATSONVILLE TRANSPORTATION, INC		44176	DEC 11 PT SVCS	10,240.92	
41476	01/30/12	020	449.82	ADT SECURITY SERVICES INC.		44248	FEB ALARMS	47.53	
						44249	FEB ALARMS	107.57	
						44250	FEB ALARMS	98.36	
						44251	FEB ALARMS	51.94	
						44252	FEB ALARMS	72.68	
						44253	FEB ALARMS	71.74	
41477	01/30/12	294	163.27	ANDY'S AUTO SUPPLY	0	44309	REV VEH PARTS/FL	49.97	
						44310	REV VEH PARTS/FL	113.30	
41478	01/30/12	001G	84.95	AT&T		44254	REPEATER/OPS	84.95	
41479	01/30/12	001348	8,416.67	ATHENS INSURANCE SERVICE, INC.	0	44247	FEB 12 WORK COMP FEE	8,416.67	
41480	01/30/12	M033	142.22	BAILEY, NEIL	0	44209	JAN 12 RET SUPP	71.11	
						44228	FEB 12 RET SUPP	71.11	
41481	01/30/12	002363	322.10	BATTERIES PLUS		44311	REV VEH PARTS/FL	28.43	
						44312	RPRS & MAINT/EAC	293.67	
41482	01/30/12	M022	142.22	CAPELLA, KATHLEEN	0	44240	JAN 12 RET SUPP	71.11	
41483	01/30/12	001159	1,288.11	CATTO'S GRAPHICS, INC.		44255	VINYL BUS STICKERS	1,288.11	
41484	01/30/12	130	1,171.71	CITY OF WATSONVILLE UTILITIES		44316	CONTAINER/WTC	841.60	
						44317	11/25-12/29 WTC	21.81	
						44318	11/25-12/29 WTC	36.46	
						44319	11/25-12/29 WTC	226.95	
						44320	12/1-12/29 WTC	44.89	
41485	01/30/12	001124	7,920.35	CLEAN ENERGY		44315	LNG 1/4/12	7,920.35	
41486	01/30/12	367	184.00	COMMUNITY TELEVISION OF		44321	12/16 BOD MTG	184.00	
41487	01/30/12	504	6,297.30	CUMMINS WEST, INC.		44256	REV VEH PARTS/FL	1,084.67	
						44257	REV VEH PARTS/FL	976.25	
						44258	REV VEH PARTS/FL	59.82	
						44259	REV VEH PARTS/FL	16.84	
						44260	REV VEH PARTS/FL	22.77	
						44261	OUT RPR #2811	1,761.69	
						44313	REV VEH PARTS/FL	2,315.44	
						44314	REV VEH PARTS/FL	59.82	
41488	01/30/12	M039	71.10	DAVILA, ANA MARIA	0	44210	JAN 12 RET SUPP	35.55	
						44229	FEB 12 RET SUPP	35.55	
41489	01/30/12	002567	352.00	DEPARTMENT OF JUSTICE		44263	DEC 11 FINGERPRINTS	352.00	
41490	01/30/12	480	1,470.18	DIESEL MARINE ELECTRIC, INC.		44262	REV VEH PARTS/FL	1,470.18	
41491	01/30/12	916	585.00	DOCTORS ON DUTY MEDICAL CLINIC		44264	EMPLOY EXAM	35.00	
						44265	EMPLOY EXAM	30.00	
						44266	EMPLOY EXAM	30.00	
						44267	EMPLOY EXAM	30.00	
						44268	EMPLOY EXAM	20.00	
						44269	EMPLOY EXAM	30.00	
						44270	EMPLOY EXAM	30.00	
						44271	EMPLOY EXAM	30.00	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/12 THRU 01/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
41492	01/30/12	EXPRESS EMPLOYMENT PROS	9,186.00			44272	EMPLOY EXAM	30.00	
						44273	EMPLOY EXAM	30.00	
						44274	EMPLOY EXAM	35.00	
						44275	EMPLOY EXAM	35.00	
						44276	EMPLOY EXAM	30.00	
						44277	EMPLOY EXAM	30.00	
						44278	EMPLOY EXAM	20.00	
						44279	EMPLOY EXAM	30.00	
						44280	EMPLOY EXAM	20.00	
						44281	EMPLOY EXAM	30.00	
						44282	EMPLOY EXAM	30.00	
						44283	EMPLOY EXAM	30.00	
						44284	TEMP/FAC W/E 1/1	900.00	
						44285	TEMP/FAC W/E 1/8	900.00	
						44286	TEMP/FAC W/E 1/8	864.00	
						44287	TEMP/OPS W/E 1/1	1,500.00	
						44288	TEMP/OPS W/E 1/8	1,500.00	
						44289	TEMP/CS W/E 1/1	1,800.00	
						44290	TEMP/CS W/E 1/8	1,722.00	
						44291	DEC 11 MERCHANT FEES	562.25	
41493	01/30/12	FIS	562.25		0	44291	DEC 11 MERCHANT FEES	562.25	
41494	01/30/12	GARCIA, HELEN	71.10		0	44211	JAN 12 RET SUPP	35.55	
41495	01/30/12	GOUVEIA, ROBERT	142.22		0	44230	FEB 12 RET SUPP	35.55	
41496	01/30/12	GRAINGER	666.67			44212	JAN 12 RET SUPP	71.11	
						44231	FEB 12 RET SUPP	71.11	
						44323	RPRS & MAINT/FAC	320.06	
						44324	RPRS & MAINT/FAC	35.87	
						44325	RPRS & MAINT/FAC	310.74	
41497	01/30/12	HALL, JAMES	116.58		0	44213	JAN 12 RET SUPP	58.29	
41498	01/30/12	IKON OFFICE SOLUTIONS	373.45			44232	FEB 12 RET SUPP	58.29	
41499	01/30/12	JAVA BOBS, INC.	1,703.28			44292	12/26-1/25 METRO	265.82	
41500	01/30/12	KAMEDA, TERRY	653.96		0	44326	12/19-1/18 ADD'L/ADM	107.63	
						44372	SETTLEMENT/RISK	1,703.28	
						44222	JAN 12 RET SUPP	326.98	
						44241	FEB 12 RET SUPP	326.98	
41501	01/30/12	LAW OFFICES OF MARIE F. SANG	2,259.90		7	44294	WORK COMP FEE/PT	176.00	
						44295	WORK COMP FEE/OPS	64.00	
						44296	WORK COMP FEE/OPS	48.00	
						44297	WORK COMP FEE/OPS	176.00	
						44298	WORK COMP FEE/OPS	192.00	
						44299	WORK COMP FEE/FAC	173.40	
						44300	WORK COMP FEE/OPS	352.00	
						44301	WORK COMP FEE/OPS	336.00	
						44302	WORK COMP FEE/PT	304.00	
						44303	WORK COMP FEE/PT	438.50	
41502	01/30/12	LUNA, SUZANNE	892.50		7	44293	TEMP/FIN W/E 1/20	892.50	
41503	01/30/12	MCMMASTER-CARR SUPPLY CO	30.06			44327	RPRS & MAINT/FAC	15.03	
41504	01/30/12	MOHAWK MFG. & SUPPLY CO.	233.32			44328	RPRS & MAINT/FAC	15.03	
						44329	REV VEH PARTS/FL	299.98	
41505	01/30/12	MOREAU, DAVID	160.00			44330	CR REV VEH PARTS/FL	-66.66	
						44404	NATIONAL TRANSIT INS	160.00	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/12 THRU 01/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
41506	01/30/12	001063	4,545.65	NEW FLYER INDUSTRIES LIMITED		44331	REV VEH PARTS/FL	3,585.43	
						44332	REV VEH PARTS/FL	419.02	
						44333	REV VEH PARTS/FL	348.94	
						44334	REV VEH PARTS/FL	54.26	
41507	01/30/12	M050	71.10	O'MARA, KATHLEEN	0	44335	REV VEH PARTS/FL	138.00	
41508	01/30/12	009	2,046.41	PACIFIC GAS & ELECTRIC		44214	JAN 12 RET SUPP	35.55	
						44233	FEB 12 RET SUPP	35.55	
						44337	12/1-12/22 WTC	20.57	
41509	01/30/12	043	139.60	PALACE ART & OFFICE SUPPLY		44338	11/23-1/5 SVTC	2,025.84	
						44339	OFFICE SUPPLY/FL	9.74	
						44340	OFFICE SUPPLY/FL	98.84	
						44341	OFFICE SUPPLY/FL	10.63	
						44342	OFFICE SUPPLY/FL	20.39	
41510	01/30/12	M057	707.36	PARHAM, WALLACE	0	44223	JAN 12 RET SUPP	353.68	
41511	01/30/12	M109	71.10	PEREZ, CHERYL		44242	FEB 12 RET SUPP	353.68	
41512	01/30/12	M064	535.42	PETERS, TERRIE	0	44234	FEB 12 RET SUPP	35.55	
41513	01/30/12	M058	707.36	POTEETE, BEVERLY	0	44224	JAN 12 RET SUPP	267.71	
						44225	JAN 12 RET SUPP	353.68	
						44244	FEB 12 RET SUPP	353.68	
41514	01/30/12	E660	13.01	PRESTON, NATHANIEL		44336	MEAL RECP/FLT	13.01	
41515	01/30/12	882	78.12	PRINT SHOP SANTA CRUZ	7	44304	BUSINESS CARDS/PA	78.12	
41516	01/30/12	M085	142.22	ROSSI, DENISE	0	44216	JAN 12 RET SUPP	71.11	
41517	01/30/12	M030	71.10	ROWE, RUBY		44235	FEB 12 RET SUPP	71.11	
						44217	JAN 12 RET SUPP	35.55	
						44236	FEB 12 RET SUPP	35.55	
41518	01/30/12	966	25,608.34	S.C. FUELS	0	44387	DIESEL 1/5/12	25,608.34	
41519	01/30/12	002713	371.74	SANTA CRUZ AUTO TECH, INC.		44373	OUT RPR #714	371.74	
41520	01/30/12	135	130.19	SANTA CRUZ AUTO PARTS, INC.		44376	REV VEH PARTS/FL	109.00	
						44377	REV VEH PARTS/FL	21.19	
41521	01/30/12	002700	1,151.00	SANTA CRUZ COUNTY		44375	HEALTH PERMIT/MMF	1,151.00	
41522	01/30/12	079	7,068.50	SANTA CRUZ MUNICIPAL UTILITIES		44378	12/13-1/11 1200B RVR	826.66	
						44379	12/13-1/11 MMF	48.53	
						44380	BUS STOP BINS	502.56	
						44381	12/13-1/11 MMF	502.56	
41523	01/30/12	788	412.56	SCMTD PETTY CASH - FINANCE		44306	PETTY CASH/FIN	412.56	
41524	01/30/12	M010	508.08	SHORT, SLOAN	0	44226	JAN 12 RET SUPP	254.04	
41525	01/30/12	M054	71.10	SLOAN, SUZANNE	0	44245	FEB 12 RET SUPP	254.04	
						44218	JAN 12 RET SUPP	35.55	
41526	01/30/12	002245	301.96	STAPLES ADVANTAGE		44237	FEB 12 RET SUPP	35.55	
						44305	OFFICE SUPPLY/FIN	215.17	
41527	01/30/12	080	1,701.00	STATE BOARD OF EQUALIZATION		44388	OFFICE SUPPLY/ADM	86.79	
41528	01/30/12	104	371.87	STATE STEEL COMPANY	0	44374	REV VEH PARTS/FL	371.87	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/12 THRU 01/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
41529	01/30/12	75.00 989	75.00	STUCKER, NANCY K.	7	44343	BILINGUAL TESTING	75.00	
41530	01/30/12	225.00 001165	225.00	THANH N. VU MD	7	44389	EMPLOY EXAM/OPS	75.00	
						44390	EMPLOY EXAM/OPS	75.00	
						44391	EMPLOY EXAM/OPS	75.00	
41531	01/30/12	1,158.30 002954	1,158.30	TIRE DISTRIBUTION SYSTEMS, LLC	7	44392	JAN TIRES & TUBES/FL	392.14	
						44393	JAN TIRES & TUBES/FL	766.16	
41532	01/30/12	71.10 M086	71.10	TOLINE, DONALD	0	44219	JAN 12 RET SUPP	35.55	
						44238	FEB 12 RET SUPP	35.55	
41533	01/30/12	4,171.15 057	4,171.15	U.S. BANK		44344	4246044555645971	37.50	
						44345	4246044555645971	20.05	
						44346	4246044555645971	71.94	
						44347	4246044555645971	78.30	
						44348	4246044555645971	150.84	
						44349	4246044555645971	85.64	
						44350	4246044555645971	28.94	
						44351	4246044555645971	150.15	
						44352	4246044555645971	56.00	
						44353	4246044555645971	114.49	
						44354	4246044555645971	215.65	
						44355	4246044555645971	95.00	
						44356	4246044555645971	217.38	
						44357	4246044555645971	217.38	
						44358	4246044555645971	235.01	
						44359	4246044555645971	91.08	
						44360	4246044555645971	-85.64	
						44361	4246044555645971	26.57	
						44362	4246044555645971	58.32	
						44363	4246044555645971	153.25	
						44364	4246044555645971	83.55	
						44365	4246044555645971	109.78	
						44366	4246044555645971	87.49	
						44367	4246044555645971	1,067.00	
						44368	4246044555645971	116.60	
						44369	4246044555645971	14.56	
						44370	4246044555645971	28.01	
						44371	4246044555645971	646.31	
41534	01/30/12	68.79 007	68.79	UNITED PARCEL SERVICE		44307	FRT OUT/FLT	28.56	
						44394	FRT OUT/FLT	40.23	
41535	01/30/12	10.86 946	10.86	UNITED SITE SERVICES		44395	1/4-1/31/ RENTAL/OPS	10.86	
41536	01/30/12	90.04 434	90.04	VERIZON WIRELESS	0	44396	PC CARDS/ADM	90.04	
41537	01/30/12	1,594.97 001353	1,594.97	VISION COMMUNICATIONS		44397	REV VEH PARTS/FL	1,594.97	
41538	01/30/12	653.96 M076	653.96	VONWAL, YVETTE	0	44227	JAN 12 RET SUPP	326.98	
						44246	FEB 12 RET SUPP	326.98	
41539	01/30/12	2,109.20 001506	2,109.20	WESTERN STATES OIL CO., INC.		44398	LUBE/OIL/FLT	2,109.20	
41540	01/30/12	218.49 186	218.49	WILSON, GEORGE H., INC.	0	44308	RPRS & MAINT/FAC	218.49	VOIDED
41541	01/30/12	71.10 M088	71.10	YAGI, RANDY		44220	JAN 12 RET SUPP	35.55	
						44239	FEB 12 RET SUPP	35.55	
41542	01/30/12	302.79 147	302.79	ZEE MEDICAL SERVICE CO.		44399	SAFETY SUPPLY/FAC	226.77	
						44400	SAFETY SUPPLY/FAC	44.60	
						44401	SAFETY SUPPLY/FAC	11.75	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/12 THRU 01/31/12

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
					44402	SAFETY SUPPLY/FAC	19.67	
TOTAL		1,456,679.05	ACCOUNTS PAYABLE			TOTAL CHECKS	225	1,456,679.05

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 23, 2012
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
**SUBJECT: MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF
JANUARY 31, 2012**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the monthly budget status reports year to date as of January 31, 2012

II. SUMMARY OF ISSUES

- **Operating Revenues** year to date as of January 31, 2012 were \$211K or 1 % under the amount of revenue expected for the same period year to date.
- **Consolidated Operating Expenses** year to date as of January 31, 2012 were \$1,958K or 8 % under budget.
- **Capital Budget** spending year to date through January 2012 was \$1,314K or 5 % of the Capital budget.

III. DISCUSSION

An analysis of Santa Cruz METRO's budget status is prepared monthly in order to apprise the Board of Directors of Santa Cruz METRO's actual revenues, expenses and capital in relation to the adopted operating and capital budgets for the fiscal year. The attached revenue, expense and capital reports represent the status of Santa Cruz METRO's FY12 operating and capital budgets versus actual expenditures year to date.

The fiscal year has elapsed **58%**.

A. Operating Revenue

Operating Revenues year to date as of January 31, 2012 were \$211K or 1 % under the amount budgeted. Revenue variances are due to lower than anticipated Passenger Fares and Other Op Assistance/Funding and higher than anticipated Other Revenue (primarily Advertising Income) and Sales Tax Revenue.

- **Passenger Fares** are under budget due to a decrease in ridership and increased sales of Discount Senior and Youth passes.
- **Other Revenue** is over budget primarily due to more advertising than expected year to date as of January 31, 2012.
- **Sales Tax Revenue** is slightly over budget due to higher than anticipated receipts year to date through January 31, 2012. The 5 % growth in Sales Tax year over year, as of January 31, 2012 reflects continuing improvement in consumer spending.
- **Other Op Assistance/Funding** is under budget due to grants funds that will be received later in the year.

B. Consolidated Operating Expenses

Consolidated Operating Expenses year to date as of January 31, 2012 were \$1,958K or 8 % under budget. Labor and Fringe Benefits, Services, Mobile Materials & Supplies, Casualty & Liability, and Miscellaneous Expenses all contributed to the variance.

- **Labor and Fringe Benefits** are below budget due to vacant funded positions and extended leaves.
- The majority of the variance in **Services** is due to **Prof & Tech Fees, Repair – Equipment, and Repair – Rev Vehicle** costs.
 - Prof & Tech Fees are under budget due to straight lining of the budget throughout the fiscal year and actual activity, primarily labor negotiations and recruitments, which will happen later in the year.
 - Repair – Equipment and Repair – Rev Vehicle are under budget due to inability to anticipate when repair costs will be incurred and straight lining of the budget.
- **Mobile Materials & Supplies** are under budget due to lower than anticipated prices of fuel, inability to anticipate when vehicle parts will be needed and the cyclical nature of tire and tube replacements, while the budget is straight lined.
- **Casualty & Liability** is under budget due to less than anticipated settlement costs year to date.

- **Miscellaneous** expenses are under budget due to less than anticipated training and travel expenses year to date, as well as cost cutting measures in all departments.

C. Capital Budget

Capital Budget spending year to date through January 2012 was \$1,314K or 5 % of the Capital budget. Of this, \$474K or 8 % has been spent on the State of Good Repair project, \$519K or 100 % has been spent on the Transit Management Information Technology project, \$121K or 24 % has been spent on the Bus Stop Improvements project, \$79K or 40 % has been spent on the MetroBase project and \$74K or 64 % has been spent on the Replacement of Fleet & Facilities Maintenance Software.

IV. FINANCIAL CONSIDERATIONS.

Funds from Carryover from Previous Years, STIC, STA, and Operating Reserves will be used in the listed order to bridge the budget gap at the end of the fiscal year, when the amount of the operating income/loss for the year is determined. In the meantime, the amount of operating income/loss year to date is reported in the monthly budget status reports.

Attachment A: FY12 Operating Revenue & Expenses Year to Date as of 01/31/12

Attachment B: FY12 Capital Budget Reports for the month ending – 01/31/12

Prepared by: Kristina Mihaylova, Financial Analyst

Date Prepared: March 14, 2012

Attachment A



FY12

Operating Revenue & Expenses Year to Date as of January 31, 2012

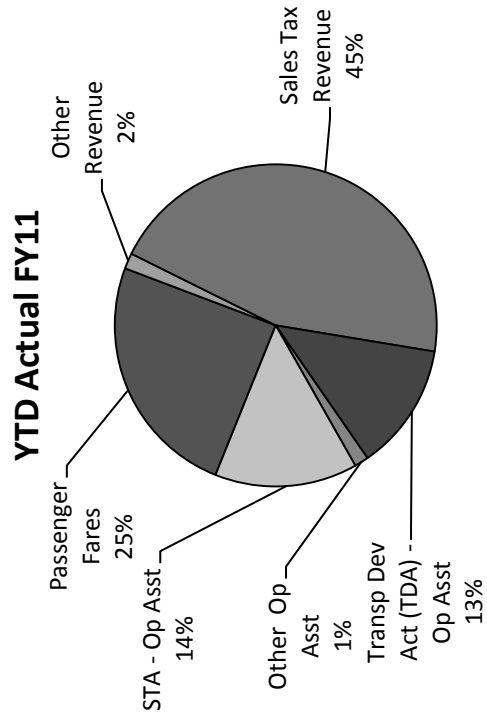
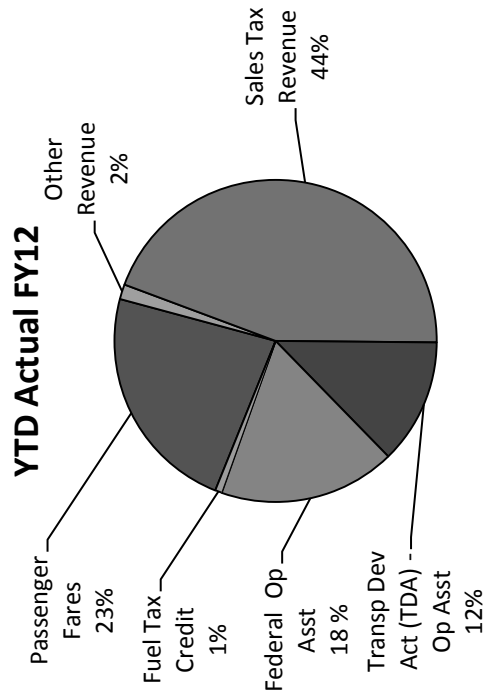
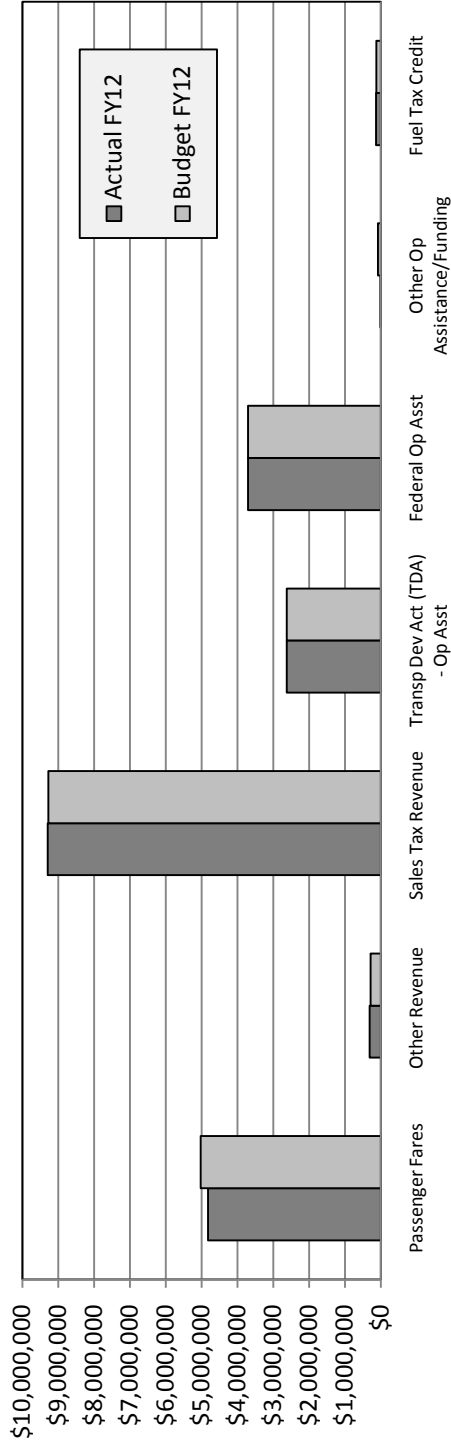
Revenue:	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual FY11	\$ Var	% Var
Passenger Fares	\$ 4,825,469	\$ 5,025,656	-4%	\$ 4,817,890	\$ 7,579	0%
Other Revenue	\$ 314,011	\$ 285,658	10%	\$ 304,747	\$ 9,264	3%
Sales Tax Revenue	\$ 9,298,519	\$ 9,274,352	0%	\$ 8,849,330	\$ 449,189	5%
Transp Dev Act (TDA) - Op Asst	\$ 2,622,482	\$ -	0%	\$ 2,496,326	\$ 126,156	5%
Federal Op Assistance	\$ 3,707,070	\$ 3,707,070	0%	\$ -	\$ 3,707,070	100%
Other Op Assistance/Funding	\$ 11,702	\$ 83,033	-86%	\$ 276,465	\$ (264,763)	-96%
STA - Op Assistance	\$ -	\$ -	0%	\$ 2,801,550	\$ (2,801,550)	-100%
STIC - Op Assistance	\$ -	\$ -	0%	\$ -	\$ -	0%
Fuel Tax Credit	\$ 133,096	\$ 125,000	6%	\$ -	\$ 133,096	100%
Transfers (to)/ from Reserves	\$ -	\$ -	0%	\$ -	\$ -	0%
Total Revenue	\$ 20,912,349	\$ 21,123,250	-1%	\$ 19,546,307	\$ 1,366,042	7%
Expenses:						
Labor	\$ 8,841,226	\$ 9,343,691	-5%	\$ 9,137,984	\$ (296,758)	-3%
Fringe Benefits	\$ 8,464,211	\$ 9,006,111	-6%	\$ 7,571,161	\$ 893,050	12%
Services	\$ 1,232,262	\$ 1,537,956	-20%	\$ 1,269,943	\$ (37,681)	-3%
Mobile Materials & Supplies	\$ 1,567,902	\$ 1,872,500	-16%	\$ 1,614,530	\$ (46,628)	-3%
Other Materials & Supplies	\$ 157,149	\$ 174,198	-10%	\$ 133,984	\$ 23,165	17%
Utilities	\$ 273,991	\$ 315,700	-13%	\$ 268,660	\$ 5,331	2%
Casualty & Liability	\$ 490,816	\$ 639,675	-23%	\$ 323,260	\$ 167,556	52%
Taxes	\$ 26,845	\$ 30,858	-13%	\$ 27,347	\$ (502)	-2%
Purchased Transportation	\$ 156,796	\$ 145,833	8%	\$ 99,148	\$ 57,648	58%
Miscellaneous	\$ 75,028	\$ 172,078	-56%	\$ 81,426	\$ (6,398)	-8%
Leases & Rentals	\$ 136,554	\$ 142,310	-4%	\$ 203,013	\$ (66,459)	-33%
Total Expenses	\$ 21,422,780	\$ 23,380,910	-8%	\$ 20,730,457	\$ 692,323	3%
Operating Income (Loss)	\$ (510,431)			\$ (1,184,150)		

6-2.a1

Attachment A

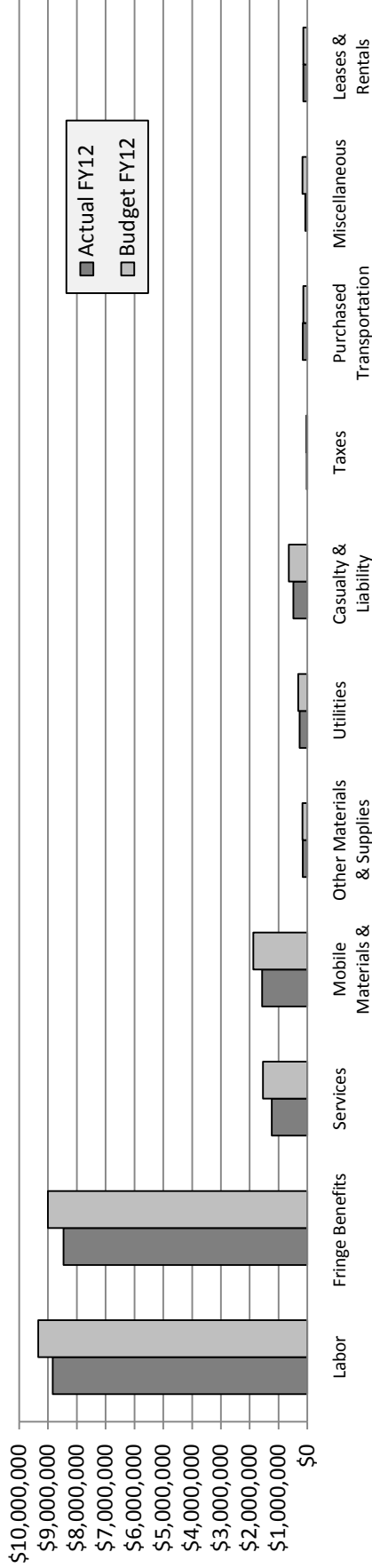


Total Revenue Year to Date as of January 31, 2012

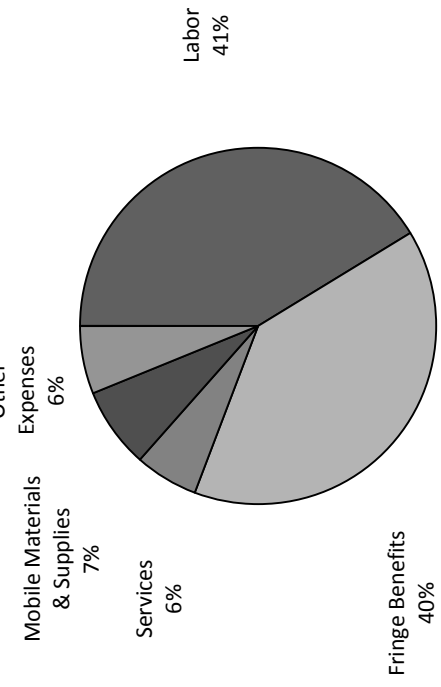


Attachment A

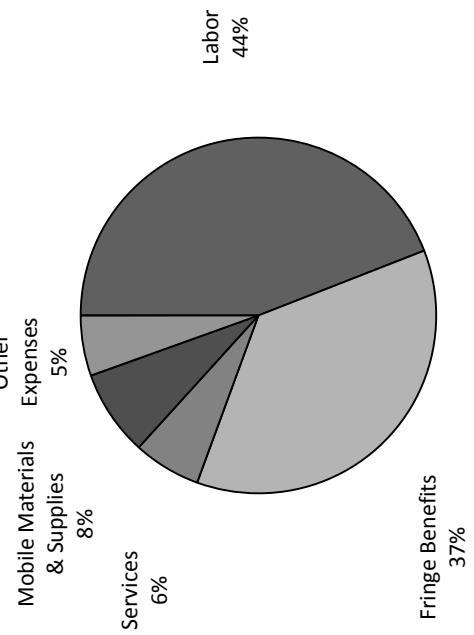
Total Expenses Year to Date as of January 31, 2012



YTD Actual FY12



YTD Actual FY11





FY12
Operating Revenue
Year to Date as of January 31, 2012

Percent of Year Elapsed - 58%

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual FY11	\$ Var	% Var
Passenger Fares						
Passenger Fares	\$ 2,132,498	\$ 2,252,092	-5%	\$ 2,054,231	\$ 78,267	4%
Paratransit Fares	\$ 173,118	\$ 151,760	14%	\$ 137,213	\$ 35,905	26%
Special Transit Fares - Contract	\$ 1,523,505	\$ 1,620,008	-6%	\$ 1,773,241	\$ (249,736)	-14%
Highway 17 Fares	\$ 842,065	\$ 700,731	20%	\$ 584,574	\$ 257,491	44%
Highway 17 Payments	\$ 154,282	\$ 301,065	-49%	\$ 268,630	\$ (114,348)	-43%
Subtotal Passenger Revenue	\$ 4,825,469	\$ 5,025,656	-4%	\$ 4,817,890	\$ 7,579	0%

Other Revenue						
	Actual	Budget	% Var	Actual FY11	\$ Var	% Var
Commissions	\$ 1,913	\$ 3,267	-41%	\$ 3,282	\$ (1,369)	-42%
Advertising Income	\$ 145,177	\$ 116,667	24%	\$ 130,553	\$ 14,624	11%
Rent Income - SC Pacific Station	\$ 63,018	\$ 61,833	2%	\$ 49,391	\$ 13,627	28%
Rent Income - Watsonville TC	\$ 26,170	\$ 23,333	12%	\$ 23,585	\$ 2,586	11%
Interest Income	\$ 69,507	\$ 70,000	-1%	\$ 84,641	\$ (15,134)	-18%
Other Non-Transp Revenue	\$ 8,226	\$ 10,558	-22%	\$ 13,296	\$ (5,070)	-38%
Subtotal Other Revenue	\$ 314,011	\$ 285,658	10%	\$ 304,747	\$ 9,264	3%

Sales Tax Revenue	\$ 9,298,519	\$ 9,274,352	0%	\$ 8,849,330	\$ 449,190	5%
--------------------------	--------------	--------------	----	--------------	------------	----

Transp Dev Act (TDA) - Op Asst	\$ 2,622,482	\$ 2,622,482	0%	\$ 2,496,326	\$ 126,157	5%
---------------------------------------	--------------	--------------	----	--------------	------------	----

Federal Op Assistance						
	Actual	Budget	% Var	Actual FY11	\$ Var	% Var
FTA Sec 5307 - Op Asst	\$ 3,707,070	\$ 3,707,070	0%	\$ -	\$ 3,707,070	100%
FTA Sec 5311 - Rural Op Asst	\$ -	\$ -	0%	\$ -	\$ -	0%
Subtotal Federal Op Assistance	\$ 3,707,070	\$ 3,707,070	0%	\$ -	\$ 3,707,070	100%

Other Op Assistance/Funding						
	Actual	Budget	% Var	Actual FY11	\$ Var	% Var
AMBAG Funding	\$ -	\$ -	0%	\$ 6,465	\$ (6,465)	-100%
Other Op Assistance/Funding	\$ 11,702	\$ 83,033	-86%	\$ -	\$ 11,702	100%
FTA Sec 5309 - ARRA Op Asst	\$ -	\$ -	0%	\$ 270,000	\$ (270,000)	-100%
Subtotal Other Op Assistance/Funding	\$ 11,702	\$ 83,033	-86%	\$ 276,465	\$ (264,763)	-96%



SANTA CRUZ METRO

Percent of Year Elapsed - 58%

FY12
Operating Revenue
Year to Date as of January 31, 2012

	Year to Date			YTD Year Over Year Comparison			
	Actual	Budget	\$ Var	% Var	Actual FY11	\$ Var	% Var
STA - Op Assistance	\$ -	\$ -	\$ -	0%	\$ 2,801,550	\$ (2,801,550)	-100%
STIC - Op Assistance	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
Fuel Tax Credit	\$ 133,096	\$ 125,000	\$ 8,096	6%	\$ -	\$ 133,096	100%
Transfers (to)/ from Reserves	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
Total Revenue	<u>\$ 20,912,349</u>	<u>\$ 21,123,250</u>	<u>\$ (210,901)</u>	<u>-1%</u>	<u>\$ 19,546,307</u>	<u>\$ 1,366,042</u>	<u>7%</u>
Total Operating Expenses	<u>\$ 21,422,780</u>				<u>\$ 20,730,457</u>		
Variance	<u>\$ (510,431)</u>				<u>\$ (1,184,150)</u>		



FY12
Consolidated Operating Expenses
Year to Date as of January 31, 2012

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual FY11	\$ Var	% Var
501011 Bus Operator Pay	\$ 4,064,589	\$ 4,515,881	-10%	\$ 4,305,208	\$ (240,620)	-6%
501013 Bus Operator Overtime	\$ 935,295	\$ 895,761	4%	\$ 916,125	\$ 19,170	2%
501021 Other Salaries	\$ 3,564,103	\$ 3,728,070	-4%	\$ 3,741,908	\$ (177,805)	-5%
501023 Other Overtime	\$ 277,239	\$ 203,978	36%	\$ 174,742	\$ 102,497	59%
Total Labor -	\$ 8,841,226	\$ 9,343,691	-5%	\$ 9,137,984	\$ (296,758)	-3%

Fringe Benefits						
	Actual	Budget	% Var	Actual FY11	\$ Var	% Var
502011 Medicare/Soc. Sec.	\$ 131,798	\$ 162,762	-19%	\$ 135,067	\$ (3,269)	-2%
502021 Retirement	\$ 1,536,013	\$ 1,737,230	-12%	\$ 1,272,638	\$ 263,375	21%
502031 Medical Insurance	\$ 3,652,638	\$ 3,951,604	-8%	\$ 3,238,618	\$ 414,020	13%
502041 Dental Insurance	\$ 263,220	\$ 295,082	-11%	\$ 248,351	\$ 14,869	6%
502045 Vision Insurance	\$ 72,874	\$ 76,286	-4%	\$ 77,245	\$ (4,371)	-6%
502051 Life Insurance	\$ 23,288	\$ 26,439	-12%	\$ 24,443	\$ (1,155)	-5%
502060 State Disability	\$ 111,596	\$ 120,250	-7%	\$ 114,296	\$ (2,700)	-2%
502061 Disability Insurance	\$ 68,356	\$ 132,334	-48%	\$ 115,900	\$ (47,544)	-41%
502071 State Unemp. Ins	\$ 67,459	\$ 48,444	39%	\$ 67,992	\$ (533)	-1%
502081 Worker's Comp Ins	\$ 783,434	\$ 524,999	49%	\$ 524,605	\$ 258,829	49%
502083 Worker's Comp IBNR	\$ -	\$ -	0%	\$ -	\$ -	0%
502101 Holiday Pay	\$ 231,358	\$ 260,320	-11%	\$ 248,460	\$ (17,102)	-7%
502103 Floating Holiday	\$ 20,848	\$ 45,743	-54%	\$ 12,434	\$ 8,414	68%
502109 Sick Leave	\$ 323,994	\$ 517,389	-37%	\$ 319,648	\$ 4,346	1%
502111 Annual Leave	\$ 1,040,888	\$ 985,930	6%	\$ 1,036,408	\$ 4,480	0%
502121 Other Paid Absence	\$ 90,570	\$ 71,896	26%	\$ 85,218	\$ 5,352	6%
502251 Physical Exams	\$ 5,171	\$ 8,231	-37%	\$ 2,925	\$ 2,246	77%
502253 Driver Lic Renewal	\$ 1,316	\$ 2,723	-52%	\$ 1,226	\$ 90	7%
502999 Other Fringe Benefits	\$ 39,390	\$ 38,449	2%	\$ 45,687	\$ (6,297)	-14%
Total Fringe Benefits -	\$ 8,464,211	\$ 9,006,111	-6%	\$ 7,571,161	\$ 893,050	12%

Total Personnel Expenses -	\$ 17,305,438	\$ 18,349,802	\$(1,044,363)	-6%	\$ 16,709,145	\$ 596,292	4%
-----------------------------------	----------------------	----------------------	----------------------	------------	----------------------	-------------------	-----------



FY12
Consolidated Operating Expenses
Year to Date as of January 31, 2012

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual FY11	\$ Var	% Var
Services						
503011 Acctg & Audit Fees	\$ 37,473	\$ 45,000	-17%	\$ 34,807	\$ 2,666	8%
503012 Admin & Bank Fees	\$ 151,089	\$ 156,429	-3%	\$ 106,601	\$ 44,488	42%
503031 Prof & Tech Fees	\$ 64,112	\$ 142,527	-55%	\$ 84,960	\$ (20,848)	-25%
503032 Legislative Services	\$ 52,500	\$ 52,500	0%	\$ 52,500	\$ -	0%
503033 Legal Services	\$ -	\$ 32,083	-100%	\$ 863	\$ (863)	-100%
503034 Pre-Employ Exams	\$ 3,326	\$ 4,386	-24%	\$ 1,204	\$ 2,122	176%
503041 Temp Help	\$ 185,213	\$ 91,700	102%	\$ 89,702	\$ 95,511	106%
503161 Custodial Services	\$ 38,034	\$ 42,408	-10%	\$ 39,984	\$ (1,949)	-5%
503162 Uniform & Laundry	\$ 10,456	\$ 13,000	-20%	\$ 11,382	\$ (925)	-8%
503171 Security Services	\$ 188,651	\$ 232,750	-19%	\$ 221,007	\$ (32,356)	-15%
503221 Classified/Legal Ads	\$ 5,944	\$ 13,033	-54%	\$ 3,978	\$ 1,966	49%
503222 Legal Advertising	\$ -	\$ -	0%	\$ -	\$ -	0%
503225 Graphic Services	\$ -	\$ 992	-100%	\$ -	\$ -	0%
503351 Repair - Bldg & Impr	\$ 25,150	\$ 58,333	-57%	\$ 46,494	\$ (21,344)	-46%
503352 Repair - Equipment	\$ 232,636	\$ 361,848	-36%	\$ 306,073	\$ (73,437)	-24%
503353 Repair - Rev Vehicle	\$ 199,150	\$ 247,217	-19%	\$ 237,163	\$ (38,013)	-16%
503354 Repair - Non Rev Vehicle	\$ 17,539	\$ 14,583	20%	\$ 8,340	\$ 9,199	110%
503363 Haz Mat Disposal	\$ 20,989	\$ 29,167	-28%	\$ 24,887	\$ (3,898)	-16%
Total Services -	\$ 1,232,262	\$ 1,537,956	-20%	\$ 1,269,943	\$ (37,681)	-3%

Mobile Materials & Supplies						
504011 Fuels & Lube Non Rev ¹	\$ 37,145	\$ 40,833	-9%	\$ 34,042	\$ 3,103	9%
504012 Fuels & Lube Rev Veh	\$ 1,137,721	\$ 1,315,417	-14%	\$ 1,141,457	\$ (3,737)	0%
504021 Tires & Tubes	\$ 80,110	\$ 145,833	-45%	\$ 111,048	\$ (30,938)	-28%
504161 Other Mobile Supplies	\$ -	\$ -	0%	\$ 38	\$ (38)	-100%
504191 Rev Vehicle Parts	\$ 312,927	\$ 370,417	-16%	\$ 327,946	\$ (15,019)	-5%
Total Mobile Materials & Supplies -	\$ 1,567,902	\$ 1,872,500	-16%	\$ 1,614,530	\$ (46,628)	-3%



FY12
Consolidated Operating Expenses
Year to Date as of January 31, 2012

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual FY11	\$ Var	% Var
Other Materials & Supplies						
504205 Freight Out	\$ 1,227	\$ 1,458	(231) -16%	\$ 1,438	\$ (210)	-15%
504211 Postage & Mailing	\$ 6,535	\$ 10,736	(4,201) -39%	\$ 5,941	\$ 595	10%
504214 Promotional Items	\$ -	\$ -	0%	\$ -	\$ -	0%
504215 Printing	\$ 41,342	\$ 41,012	331 1%	\$ 28,892	\$ 12,450	43%
504217 Photo Supply/Processin	\$ 3	\$ 2,275	(2,272) -100%	\$ 171	\$ (168)	-98%
504311 Office Supplies	\$ 35,483	\$ 39,325	(3,842) -10%	\$ 36,883	\$ (1,399)	-4%
504315 Safety Supplies	\$ 7,111	\$ 11,842	(4,731) -40%	\$ 10,430	\$ (3,319)	-32%
504317 Cleaning Supplies	\$ 23,360	\$ 26,308	(2,948) -11%	\$ 20,554	\$ 2,806	14%
504409 Repair/Maint Supplies	\$ 33,483	\$ 23,333	10,150 43%	\$ 19,179	\$ 14,304	75%
504421 Non-Inventory Parts	\$ 3,612	\$ 11,083	(7,471) -67%	\$ 7,907	\$ (4,295)	-54%
504511 Small Tools	\$ 4,521	\$ 5,075	(554) -11%	\$ 2,201	\$ 2,321	105%
504515 Employee Tool Rplcmt	\$ 470	\$ 1,750	(1,280) -73%	\$ 390	\$ 80	21%
Total Other Materials & Supplies -	\$ 157,149	\$ 174,198	(17,050) -10%	\$ 133,984	\$ 23,164	17%
Utilities						
505011 Gas & Electric	\$ 147,221	\$ 136,500	10,721 8%	\$ 135,829	\$ 11,392	8%
505021 Water & Garbage	\$ 69,520	\$ 87,500	(17,980) -21%	\$ 73,221	\$ (3,701)	-5%
505031 Telecommunications	\$ 57,250	\$ 91,700	(34,450) -38%	\$ 59,610	\$ (2,360)	-4%
Total Utilities -	\$ 273,991	\$ 315,700	(41,709) -13%	\$ 268,660	\$ 5,331	2%
Casualty & Liability						
506011 Insurance - Property	\$ 64,265	\$ 67,083	(2,818) -4%	\$ 53,293	\$ 10,972	21%
506015 Insurance - PL & PD	\$ 277,367	\$ 306,425	(29,058) -9%	\$ 255,715	\$ 21,652	8%
506021 Insurance - Other	\$ 711	\$ 750	(39) -5%	\$ 711	\$ -	0%
506123 Settlement Costs	\$ 166,455	\$ 265,417	(98,961) -37%	\$ 88,485	\$ 77,971	88%
506127 Repairs - Dist Prop	\$ (17,982)	\$ -	(17,982) 100%	\$ (74,943)	\$ 56,961	-76%
Total Casualty & Liability -	\$ 490,816	\$ 639,675	(148,859) -23%	\$ 323,260	\$ 167,556	52%
Taxes						
507051 Fuel Tax	\$ 7,683	\$ 8,167	(484) -6%	\$ 7,837	\$ (154)	-2%
507201 Licenses & permits	\$ 8,097	\$ 11,025	(2,928) -27%	\$ 7,267	\$ 831	11%
507999 Other Taxes	\$ 11,065	\$ 11,667	(602) -5%	\$ 12,243	\$ (1,179)	-10%
Total Taxes -	\$ 26,845	\$ 30,858	(4,013) -13%	\$ 27,347	\$ (502)	-2%



FY12
Consolidated Operating Expenses
Year to Date as of January 31, 2012

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual FY11	\$ Var	% Var
Purchased Transportation						
503406 Contr/Paratrans	\$ 156,796	\$ 145,833	8%	\$ 99,148	\$ 57,648	58%
Total Purchased Transportation -	\$ 156,796	\$ 145,833	8%	\$ 99,148	\$ 57,648	58%
Miscellaneous						
509011 Dues & Subscriptions	\$ 37,988	\$ 41,333	-8%	\$ 38,577	\$ (589)	-2%
509085 Advertising - Rev Produ	-	-	0%	-	-	0%
509101 Emp Incentive Prog	-	\$ 20,728	-100%	\$ 4,401	\$ (4,401)	-100%
509121 Employee Training	\$ 21,449	\$ 44,921	-52%	\$ 11,656	\$ 9,794	84%
509123 Travel	\$ 9,365	\$ 54,508	-83%	\$ 21,052	\$ (11,687)	-56%
509125 Local Meeting Exp	\$ 2,187	\$ 3,092	-29%	\$ 1,853	\$ 334	18%
509127 Board Director Fees	\$ 3,500	\$ 7,350	-52%	\$ 3,550	\$ (50)	-1%
509150 Contributions	-	\$ 146	-100%	-	-	0%
509197 Sales Tax Expense	-	-	0%	-	-	0%
509198 Cash Over/Short	\$ 539	-	100%	\$ 339	\$ 200	59%
Total Misc -	\$ 75,028	\$ 172,078	-56%	\$ 81,426	\$ (6,398)	-8%
Leases & Rentals						
512011 Facility Rentals	\$ 124,010	\$ 130,375	-5%	\$ 195,792	\$ (71,782)	-37%
512061 Equipment Rentals	\$ 12,544	\$ 11,935	5%	\$ 7,221	\$ 5,324	74%
Total Leases & Rentals -	\$ 136,554	\$ 142,310	-4%	\$ 203,013	\$ (66,459)	-33%
Total Non-Personnel Expenses -	\$ 4,117,343	\$ 5,031,109	-18%	\$ 4,021,312	\$ 96,031	2%
TOTAL OPERATING EXPENSE -	\$ 21,422,780	\$ 23,380,910	-8%	\$ 20,730,457	\$ 692,323	3%

** does not include depreciation

6-2.a9



SANTA CRUZ

METRO

FY12
CAPITAL BUDGET
For the month ending - January 31, 2012

Attachment B

	<u>YTD Actual</u>	<u>FY12 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>Grant-Funded Projects</u>				
MetroBase Project- Operations Building (PTMISEA)	\$ -	\$ 11,010,047	\$ 11,010,047	0%
State of Good Repair (FTA, RES. RET. EARN.)	\$ 473,831	\$ 5,820,000	\$ 5,346,169	8%
MetroBase Project - FY10 Allocation (PTMISEA)	\$ 16,737	\$ 2,491,923	\$ 2,475,186	1%
2nd CNG Tank (STIC, MBUAPCD, RES. RET. EARN.)	\$ 61	\$ 1,561,070	\$ 1,561,009	0%
MetroBase Project - FY09 Allocation (PTMISEA)	\$ 79,263	\$ 200,000	\$ 120,737	40%
Transit Mgmt. Info. Technology (FTA-ARRA)	\$ 519,198	\$ 520,000	\$ 802	100%
Bus Stop Improvements (STIP)	\$ 120,558	\$ 500,000	\$ 379,442	24%
425 Front Street Purchase (FTA, STA)	\$ 4,194	\$ 40,000	\$ 35,806	10%
Land Mobile Radio Project - (LMR) (STATE-1B)	\$ -	\$ 790,000	\$ 790,000	0%
Non-Revenue Vehicle Replacement (MBUAPCD, FTA)	\$ -	\$ 192,105	\$ 192,105	0%
Video Surveillance Project - (CCTV) (STATE-1B)	\$ -	\$ 80,000	\$ 80,000	0%
Emergency Generator Relocation (OHS-1B)	\$ -	\$ 20,000	\$ 20,000	0%
Subtotal Grant Funded Projects	\$ 1,213,842	\$ 23,225,145	\$ 22,011,303	5%
<u>IT Projects</u>				
HR Software Upgrade (STA)	\$ 555	\$ 125,000	\$ 124,445	0%
Replace Fleet & Facilities Maintenance Software (STA)	\$ 73,644	\$ 115,000	\$ 41,356	64%
Automated Purchasing System Software (STA)	\$ -	\$ 40,000	\$ 40,000	0%
Subtotal IT Projects	\$ 74,199	\$ 280,000	\$ 205,801	26%
<u>Facilities Repair & Improvements</u>				
Operations Bldg. Repairs (RES. RET. EARN.)	\$ 17,151	\$ 150,000	\$ 132,849	11%
MetroCenter Repairs (RES. RET. EARN.)	\$ -	\$ 200,000	\$ 200,000	0%
MTC Lane Four Shelter Replacement (STA)	\$ 972	\$ 40,000	\$ 39,028	2%
WTC Renovations & Repairs (STA)	\$ 8,221	\$ 85,000	\$ 76,779	10%
Repair, Reseal, Restripe (Sinkholes) - Ops (STA)	\$ -	\$ 10,000	\$ 10,000	0%
Subtotal Facilities Repairs & Improvements Projects	\$ 26,344	\$ 485,000	\$ 458,656	5%

6-2.b1



SANTA CRUZ **METRO**

FY12 CAPITAL BUDGET For the month ending - January 31, 2012

<u>Revenue Vehicle Replacement</u>	<u>YTD Actual</u>	<u>FY12 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
Replace WiFi on Highway 17 buses	\$ - \$	60,000 \$	60,000	0%
Subtotal Revenue Vehicle Replacements	\$ - \$	60,000 \$	60,000	0%
<u>Non-Revenue Vehicle Replacement</u>				
See above	\$ - \$	- \$	-	0%
Subtotal Non-Revenue Vehicle Replacements	\$ - \$	- \$	-	0%
<u>Office Equipment</u>				
Fire Safe Filing Cabinets (STA)	\$ - \$	8,000 \$	8,000	0%
Subtotal Office Equipment	\$ - \$	8,000 \$	8,000	0%
<u>Misc</u>				
Use of Reserves to balance Operating Budget	\$ - \$	- \$	-	0%
Subtotal Misc.	\$ - \$	- \$	-	0%
TOTAL CAPITAL PROJECTS	\$ 1,314,385 \$	24,058,145 \$	22,743,760	5%



FY12
CAPITAL BUDGET
For the month ending - January 31, 2012

	<u>YTD Actual</u>	<u>FY12 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>CAPITAL FUNDING</u>				
Federal Capital Grants	\$ 997,223	\$ 6,514,162	\$ 5,516,939	15%
Other Fed - Sakata / Lawsuit proceeds	\$ -	\$ -	\$ -	-
State - PTMISEA (1B)	\$ 96,000	\$ 13,701,970	\$ 13,605,970	1%
State - Security Bond Funds (1B)	\$ -	\$ 890,000	\$ 890,000	0%
State Transit Assistance (STA) Carryover-Prior Yrs	\$ 83,392	\$ 488,000	\$ 404,608	17%
State - MBUAPCD	\$ 61	\$ 360,000	\$ 359,939	0%
State - STIP	\$ 120,558	\$ 500,000	\$ 379,442	24%
Local - Reserved Retained Earnings	\$ 17,151	\$ 1,457,873	\$ 1,440,722	1%
Local Operating Match	\$ -	\$ 146,140	\$ 146,140	0%
TOTAL CAPITAL FUNDING	\$ 1,314,385	\$ 24,058,145	\$ 22,743,760	5%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: March 23, 2012

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification Of Actions Taken In Closed Session Regarding The Following:
Conference with Real Property Negotiators

1. Negotiation for Price and Terms of Payment for Lease Agreement with Greyhound and FirstGroup America.

On December 16, 2011, in closed session you authorized a negotiated rental amount of \$1,750.00/month for the first year of a 2-year lease term with a CPI adjustment at the commencement of the second year for space leased from Santa Cruz METRO by Greyhound at Pacific Station. The following directors authorized the settlement: Directors Bryant, Bustichi, Dodge, Graves, Hagen, Hinkle, Leopold, Neighbors, Pirie and Robinson. Director Stone was absent. Pursuant to this direction, METRO negotiated and executed a Lease Agreement with Greyhound on March 8, 2012.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 23, 2012
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
SUBJECT: CONSIDERATION OF DECLARING NINE (9) 1984 GILLIG BUSES AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION

I. RECOMMENDED ACTION

That the Board of Directors declares nine (9) 1984 Gillig buses as excess for purposes of disposal or auction and direct staff to use appropriate action for disposal.

II. SUMMARY OF ISSUES

- In accordance with Santa Cruz METRO's policy on disposal of fixed assets and inventoriable items, at least once per year the Finance Manager shall recommend to the Board of Directors a list of items to be declared excess with appropriate action for disposal.
- Nine (9) 1984 Gillig buses have exceeded their useful life and are no longer required by Santa Cruz METRO.
- Staff recommends that the Board of Directors declare the above items as excess and direct staff to use appropriate action for disposal.

III. DISCUSSION

In accordance with Santa Cruz METRO's policy on disposal of fixed assets and inventoriable items, at least once per year the Finance Manager shall recommend to the Board of Directors a list of items to be declared excess with appropriate action for disposal.

Nine (9) 1984 Gillig Flyer buses have exceeded their useful life and are no longer required by Santa Cruz METRO.

Staff recommends that the Board of Directors declare the items on **Attachment A** as excess and direct staff to use appropriate action for disposal.

The current gross market value of the buses is approximately \$4,000 each and they are in fair condition.

IV. FINANCIAL CONSIDERATIONS

The current book value on the vehicles is \$0. Any revenue generated from the sale of these items will be recorded as income in the current operating budget.

V. ATTACHMENTS

Attachment A: Excess Asset Listing – as of March 23, 2012

Prepared by: Debbie Kinslow, Assistant Finance Manager

Date Prepared: March 12, 2012

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT								
EXCESS VEHICLE LISTING AS OF 3/23/12								
Vehicle #	Manufacturer	LTD Miles	Year	VIN	License #	Model	Residual Value	Condition
9831	GILLIG	516,307	1984	15GCD081XE1080814	E-445937	40'	\$4,000.00	FAIR
9832	GILLIG	529,408	1984	15GCD0814E1080787	E-445941	40'	\$4,000.00	FAIR
9833	GILLIG	538,897	1984	15GCD0813E1080790	E-445975	40'	\$4,000.00	FAIR
9834	GILLIG	523,496	1984	15GCD0817E1080792	E-445977	40'	\$4,000.00	FAIR
9835	GILLIG	480,652	1984	15GCD081DE1080800	E-445984	40'	\$4,000.00	FAIR
9836	GILLIG	471,788	1984	15GCD0816E1080803	E-445987	40'	\$4,000.00	FAIR
9837	GILLIG	474,493	1984	15GCD081XE1080805	E-445993	40'	\$4,000.00	FAIR
9838	GILLIG	486,085	1984	15GCD0816E1080807	E-445991	40'	\$4,000.00	FAIR
9839	GILLIG	505,558	1984	15GCD0814E1080811	E-445940	40'	\$4,000.00	FAIR

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 23, 2012
TO: Board of Directors
FROM: Erich Friedrich, Jr. Transportation Planner
SUBJECT: SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR JANUARY 2012

I. RECOMMENDED ACTION

This report is for informational purposes only. No action is required

II. SUMMARY OF ISSUES

- Total ridership for the month of January 2012 was 451,779, which is a decrease of 63,010 riders or 12.24% versus January 2011. System Daily Averages for January include:
 - 17,205 riders per Weekday, a loss of 15.82% (3,233 riders)
 - 9,883 riders per Saturday, a gain of 10.74% (958 riders)
 - 6,747 riders per Sunday, a loss of 17.67 % (1,448 riders)
- Highway 17 Express ridership for the month of January 2012 was 25,415, which is a increase of 3,132 riders, or 14.06%, from January 2011. Daily averages include:
 - 923 riders per Weekday, a gain of 10.67% (89 riders)
 - 628 riders per Saturday, a gain of 48.19% (204 riders)
 - 522 riders per Sunday, a loss of 1.95% (10 riders)
- UCSC students and staff/faculty generated 241,334 rides in January 2012, a loss of 15.04%. Revenue generated from UCSC was \$306,028.43, a 15.91% decrease from January 2011.
- Overall, system wide ridership experienced a YTD decrease of 5.12% in part due to a service reduction that was implemented on September 15, 2011 which resulted in 8.2% less service than in the prior year.

III. DISCUSSION

In the twenty-two (22) weekdays, four (4) Saturdays, and five (5) Sundays of January 2012, Santa Cruz METRO's total ridership was 451,779 riders. This was a loss from the previous year, decreasing by 63,010 riders or 12.24%. The month over month loss in ridership was expected considering that transit service available to the public is 8.2% less than in January 2011 and there were four (4) less UCSC School Term days in January 2012. FY12 YTD ridership is under FY11 by 5.12%.

Attachment A shows that during January 2012, Santa Cruz METRO averaged 17,205 riders per Weekday. This was a loss from the previous January of 15.82% which is most likely due to recently implemented service reductions. Saturdays experienced a gain of 10.74% and Sundays experienced a loss of 17.67%, as winter holidays altered weekend travel.

Attachment A also shows Highway 17 Express total ridership at 25,415 riders, a new all time record for the month of January. This was a gain from the previous year, increasing by 3,132 riders or simply 14.06%.

FY12 average weekday ridership on the Highway 17 Express was 923 riders per weekday, a 10.67% increase per weekday. Simultaneously Highway 17 Express has seen a mixture of ridership gains and losses of 48.19% and 1.95% on Saturdays and Sundays. These variations in ridership could possibly be due to sustained higher gas prices leading to changing commute patterns, and weekend travel demands from UCSC students and holiday travel.

Attachment B shows UCSC ridership decrease over January 2011, mainly due to less transit service available to the university as well as four (4) less School Term days of service. In January 2012, UCSC generated 241,334 rides between students and staff/faculty. This accounts for 53.4% of Santa Cruz METRO's total ridership count. On School Term Days, ridership increased 1.75%, while Weekdays and Weekends also saw losses of 19.64% and 0.52% in ridership respectively. Total revenue derived from UCSC in January 2012 was \$306,028.43, a 15.91% decrease from January 2011.

Attachment C depicts Weekday, Saturday, and Sunday ridership by route. Many of Santa Cruz METRO's main-lines routes are well ridden while overall ridership is experiencing a loss over the previous year. Overall, system wide ridership YTD decreased 5.12% in part due to a service reduction that was implemented on September 15, 2011 which resulted in 8.2% less service than in the prior year and a lower number of UCSC School Term days.

IV. FINANCIAL CONSIDERATIONS.

Revenue derived from passenger fares and passes is reflected in the FY12 Revenue.

V. ATTACHMENTS

Attachment A: Monthly Ridership Summary

Attachment B: UCSC Ridership Summary

Attachment C: Ridership by Route

Date Prepared: March 19, 2012

Monthly Ridership Summary

JANUARY 01, 2012 - JANUARY 31, 2012

Calendar Operating Days

	This Year	Last Year
Weekdays	22	21
Saturdays	4	5
Sundays	5	5

Bikes and Mobility Devices

	This Year	Last Year
Bikes	14,095	16,869
Mobility Dev.	1,506	1,525

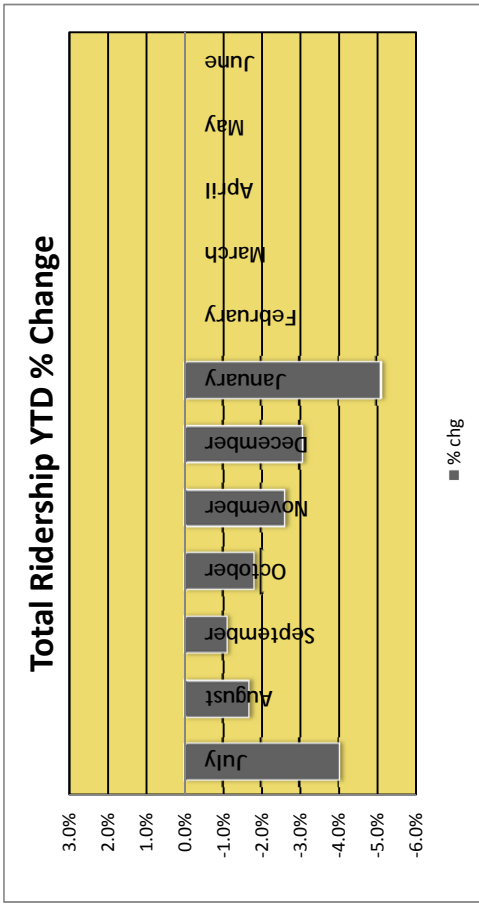
Monthly System Totals

	Monthly Totals			
	This Year	Last Year	Difference	% Change
Local Fixed Route	426,364	492,506	-66,142	-13.43%
AMTRAK/Highway 17 Express	25,415	22,283	3,132	14.06%
System Total	451,779	514,789	-63,010	-12.24%

System Daily Averages

	Weekdays			Saturday			Sunday					
	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change
Local Fixed Route	16,283	19,604	-3,322	-16.94%	754	8,501	-7,747	-91.0%	6,226	7,663	-1,438	-18.76%
AMTRAK/Highway 17 Express	923	834	89	10.67%	204	424	-220	-52.1%	522	532	-10	-1.95%
System Total	17,205	20,438	-3,233	-15.82%	958	8,925	-7,967	-89.3%	6,747	8,195	-1,448	-17.67%

6-5.a1



UCSC Ridership Summary

JANUARY 01, 2012 -JANUARY 31, 2012

Calendar Operating Days

	This Year	Last Year
School Term Days	16	20
Weekdays	22	21
Weekend Days	9	10

UCSC Revenue

	This Year	Last Year	\$ Difference	% Change
Student Billing	\$291,918.08	\$335,186.54	-\$43,268.46	-12.91%
Staff Billing	\$13,610.77	\$14,786.46	-\$1,175.69	-7.95%
Night Owl Service	\$0.00	\$9,854.91	-\$9,854.91	-100.00%
Route 20D Service	\$499.58	\$4,091.98	-\$3,592.40	-87.79%
Total	\$306,028.43	\$363,919.89	-\$57,891.46	-15.91%

UCSC Monthly System Totals

	Monthly Totals			
	This Year	Last Year	Difference	% Change
Students	230,583	272,067	-41,484	-15.25%
Staff & Faculty	10,751	12,002	-1,251	-10.42%
Total	241,334	284,069	-42,735	-15.04%

Year to Date Totals

	This Year	Last Year	Difference	% Change
Students	1,107,819	897,678	210,141	23.41%
Staff & Faculty	85,028	73,257	11,771	16.07%
Total	1,192,847	970,935	221,912	22.86%

UCSC Service

	METRO	UCSC	Proportion
Service Hours	16,482	3,913	23.7%
Ridership	451,779	241,334	53.4%

UCSC System Daily Averages

	School Term Days				Weekdays			
	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change
Students	11,662	11,414	247	2.17%	8,852	11,052	-2,200	-19.91%
Staff & Faculty	498	537	-39	-7.25%	446	519	-73	-14.02%
Total	12,159	11,951	209	1.75%	9,298	11,571	-2,273	-19.64%

	Weekend Days		
	This Year	Last Year	Difference
Students	3,982	3,997	-15
Staff & Faculty	103	110	-6
Total	4,086	4,107	-21

Ridership by Route

JANUARY 01, 2012 - JANUARY 31, 2012								
Route	Corridor	Weekday Ridership	Weekday Average	Saturday Ridership	Saturday Average	Sunday Ridership	Sunday Average	Monthly Ridership
10	UCSC via High St.	24,716	1,123	2,296	574	1,957	391	28,969
15	UCSC via Laurel West	41,955	1,907					41,955
16	UCSC via Laurel East	75,949	3,452	9,718	2,430	7,967	1,593	93,634
19	UCSC via Lower Bay	31,157	1,416	5,040	1,260	4,461	892	40,658
3	Mission/Beach	2,584	117					2,584
4	Harvey West/Emeline	4,452	202	102	26	116	23	4,670
8	Emeline	135	6					135
12A	UCSC East Side District	1,251	57					1,251
20	UCSC via West Side	19,066	867	3,226	807	2,425	485	24,717
20D	UCSC via West Side Supp.	9,730	442					9,730
30	Graham Hill/Scotts Valley	763	35					763
33	Lompico SLV/Felton Faire	228	10					228
34	South Felton	52	2					52
35/35A	Santa Cruz/Scotts Valley/SLV	27,163	1,235	3,434	859	2,821	564	33,418
40	Davenport/North Coast	1,062	48	30	8	32	6	1,124
41	Bonny Doon	1,595	73	65	16	40	8	1,700
42	Davenport/Bonny Doon	197	9	47	12	48	10	292
54	Capitola/Aptos/La Selva Beach	102	5	73	18	61	12	236
55	Rio Del Mar	2,059	94					2,059
56	La Selva Beach	281	13					281
66	Live Oak via 17th	11,493	522	1,963	491	1,650	330	15,106
68	Like Oak via Broadway/Portola	7,573	344	549	137	444	89	8,566
69A	Cap. Road/Cabrillo/Watsonville	17,098	777	1,467	367	1,234	247	19,799
69W	Capitola Road/Watsonville	18,533	842	1,885	471	1,545	309	21,963
71	Santa Cruz to Watsonville	47,499	2,159	6,458	1,615	5,699	1,140	59,656
72	Corralitos	1,691	77					1,691
74	Ohlone Parkway/Rolling Hills	980	45					980
75	Green Valley Road	4,196	191	668	167	628	126	5,492
79	East Lake	1,677	76					1,677
91x	Santa Cruz/Watsonville Express	2,978	135					2,978
Hwy 17	AMTRAK/Hwy 17 Express	20,296	923	2,511	628	2,608	522	25,415
Monthly Total		378,511	17,205	39,532	9,883	33,736	6,747	451,779
Previous Year		429,189	20,438	44,624	8,925	40,976	8,195	514,789
% Change		-11.81%	-15.82%	-11.41%	10.74%	-17.67%	-17.67%	-12.24%



A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, January 13, 2012 at the District's Administrative Office located at 110 Vernon Street in Santa Cruz, California.

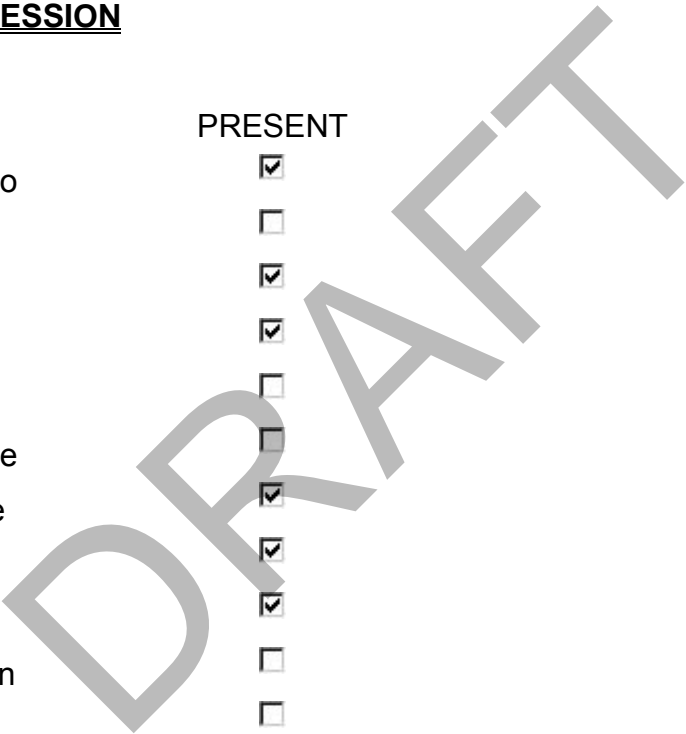
Chair Pirie called the meeting to order at 8:38 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

PRESENT

- Director Margarita Alejo
- Director Hilary Bryant
- Director Dene Bustichi
- Director Daniel Dodge
- Director Ron Graves
- Director Michelle Hinkle
- Director Deborah Lane
- Director John Leopold
- Director Ellen Pirie
- Director Lynn Robinson
- Director Mark Stone
- Ex-Officio Director Donna Blitzer



STAFF PRESENT

Ciro Aguirre, Operations Manager
 Angela Aitken, Acting AGM/Finance Mgr.
 Lorraine Bayer, Accountant II
 Bob Cotter, Maintenance Manager
 Sherri Escobedo, Administrative Assistant
 Mary Ferrick, Fixed Route Superintendent
 Margaret Gallagher, District Counsel

Debbie Kinslow, Asst Finance Manager
 Dave Moreau, Asst Paratransit Superintendent
 Robyn Slater, Human Resources Manager
 Anthony Tapiz, Administrative Svcs Coordinator
 April Warnock, Paratransit Superintendent
 Leslie R. White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

None.

2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

WRITTEN:

- a. **CORRESPONDENCE REGARDING APPRECIATION FOR PARACRUZ SERVICE**
Received from: Satellite Dialysis of Santa Cruz
- b. **CORRESPONDENCE REGARDING SERVICE TO BIG BASIN**
Received from: Denise Morgan

ORAL:

Former Director Donald “Norm” Hagen thanked the Board for their support over the years.

3. LABOR ORGANIZATION COMMUNICATIONS

Will Regan, VMU, and John Daugherty, SEA, both welcomed Director Lane. Eduardo Montesino, UTU, welcomed Director Lane and announced that UTU membership, working with District Staff and Management, had agreed to run regular service on Martin Luther King, Jr. Day.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

- 5-1. **ACCEPT AND FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF OCTOBER 31, 2011 AND APPROVAL OF BUDGET TRANSFERS FOR OCTOBER 2011**
Submitted by: Angela Aitken, Acting Assistant General Manager & Finance Manager
- 5-2. **CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF RUDOLPH GARCIA, CLAIM #11-0031**
Submitted by: Margaret Gallagher, District Counsel
- 5-3. **APPROVE MINUTES OF PREVIOUS BOARD MEETINGS**
Submitted by: Tony Tapiz, Administrative Services Coordinator
- 5-4. **CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT A GRANT APPLICATION AND SIGN NECESSARY AGREEMENTS TO OBTAIN PROPOSITION 1B FUNDING FROM THE FY12 CALIFORNIA TRANSIT SECURITY GRANT PROGRAM**
Submitted by: Tom Hiltner, Grants/Legislative Analyst
- 5-5. **ACCEPT AND FILE REPORT ON SAVINGS ACHIEVED FROM OUTSOURCING THE REVENUE ROOM IN CALENDAR YEAR 2011**
Submitted by: Angela Aitken, Acting Assistant General Manager & Finance Manager
- 5-6. **CONSIDERATION OF ADOPTING A RESOLUTION AMENDING THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT RECORDS RETENTION SCHEDULE**
Submitted by: Margaret Gallagher, District Counsel

5-7. CONSIDERATION OF CONTRACT DATE EXTENSION WITH RNL DESIGN FOR ARCHITECT AND ENGINEERING SERVICES FOR THE METROBASE PROJECT
Submitted by: Frank Cheng, IT Manager and MetroBase Project Manager

Leslie R. White said that item 5-7 had been deleted.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ALEJO

Approve Consent Agenda as amended.

Motion passed unanimously with Directors Bryant, Graves, Hinkle, Robinson and Stone being absent.

REGULAR AGENDA

5. CONSIDERATION OF RESOLUTION APPROVING THE FY12 REVISED BUDGET AS OF JANUARY 2012; DESIGNATION OF EXCESS REVENUES FROM THE FY11 BUDGET IN THE AMOUNT OF \$2,354,770 FOR CARRYOVER INTO THE FY12 OPERATING BUDGET; AND ADOPTION OF THE SCHEDULE OF RESERVE ACCOUNT BALANCES

Angela Aitken, Acting Assistant General Manager and Finance Manager, presented the staff report on the FY12 Revised Budget. There was a discussion about discounted tickets and fare recovery.

DIRECTOR GRAVES ARRIVED

There was a discussion about a temporary provisional worker for the Bus Stop Improvement Program. There was a discussion about restoring cut service. There was a discussion about the \$11 million dollars awarded by the State of California to METRO for construction of the Operations Building. Director Dodge asked about the Bus Stop Improvement Program (BSIP) funds. Leslie R. White said that staff would present and status update on the BSIP on January 27.

John Daugherty, SEA, suggested that there were other alternatives to hiring provisional employees, and asked that additional staff be considered for Customer Service.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR DODGE

Approve and pass resolution approving the FY12 Revised Budget as of January 2012; approve designation of excess revenues from the FY11 Budget in the amount of \$2,354,770 for carryover into the FY12 Operating Budget; and approve adoption of the Schedule of Reserve Account Balances.

Motion passed unanimously with Directors Bryant, Hinkle, Robinson and Stone being absent.

6. CONSIDERATION OF THE APPOINTMENT OF DONALD “NORM” HAGEN TO THE METRO ADVISORY COMMITTEE (MAC) FOR A TERM OF OFFICE ENDING DECEMBER 31, 2013.

Leslie R. White stated that Director Stone had nominated Donald “Norm” Hagen to the METRO Advisory Committee.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR DODGE

Appoint Donald “Norm” Hagen to the METRO Advisory Committee for a term of office ending December 31, 2013.

Motion passed unanimously with Directors Bryant, Hinkle, Robinson and Stone being absent.

7. CONSIDERATION OF:

A. NOMINATION OF DIRECTORS TO SERVE AS BOARD OFFICERS

Director Bustichi nominated Lynn Robinson for Chair and Daniel Dodge for Vice Chair

B. NOMINATIONS FOR APPOINTMENTS TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

Chair Pirie nominated Dene Bustichi, Ron Graves and Lynn Robinson as METRO commissioners to the RTC, and Daniel Dodge, Hilary Bryant and Margarita Alejo as alternate commissioners to the RTC.

Director Leopold nominated Daniel Dodge, Michelle Hinkle and Deborah Lane as alternate commissioners to the RTC.

C. ELIMINATION OF THE NOMINATION FOR A REPRESENTATIVE AND ALTERNATE TO THE HIGHWAY 1 CONSTRUCTION AUTHORITY

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR DODGE

Eliminate the nomination for a representative and alternate to the Highway 1 Construction Authority.

Motion passed unanimously with Directors Bryant, Hinkle, Robinson and Stone being absent.

8. CONSIDERATION OF MODIFICATION TO SANTA CRUZ METROPOLITAN TRANSIT DISTRICT’S BYLAWS TO ALLOW TELECONFERENCING FOR DIRECTORS WHO ARE OUT OF TOWN AND/OR UNABLE TO PERSONALLY ATTEND BOARD MEETINGS

Margaret Gallagher presented the staff report. There was a discussion about teleconferencing.

MOTION FAILED.

6-6.4

NO ACTION TAKEN.

9. **ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, JANUARY 27, 2012 AT 9:00 A.M. AT THE SANTA CRUZ CITY COUNCIL CHAMBERS, 809 CENTER STREET, SANTA CRUZ**
Presented by: Ellen Pirie, Chair
10. **REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**
11. **ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

SECTION II: CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
(Pursuant to Government Code Section 54956.9)

Tort Claim of the Heirs of Salvador Chipres for Wrongful Death and by the Estate of Salvador Chipres.
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
(Pursuant to Government Code Section 54956.9(c))

Number of Potential Cases: Two

SECTION III: RECONVENE TO OPEN SESSION

12. **REPORT OF CLOSED SESSION**
13. **ADJOURNMENT**
ADJOURN TO THE NEXT REGULARLY SCHEDULED BOARD MEETING ON FRIDAY, January 27, 2012 AT 9:00 A.M.

ADJOURN

There being no further business, Chair Robinson adjourned the meeting at 9:42 a.m.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator



Minutes- Board of Directors

January 27, 2012

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, January 27, 2012 at the Santa Cruz City Council Chambers, located at 809 Center Street in Santa Cruz, California.

Vice Chair Robinson called the meeting to order at 9:04 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

PRESENT

- Director Margarita Alejo
- Director Hilary Bryant
- Director Dene Bustichi
- Director Daniel Dodge
- Director Ron Graves
- Director Michelle Hinkle
- Director Deborah Lane
- Director John Leopold
- Director Ellen Pirie
- Director Lynn Robinson
- Director Mark Stone
- Ex-Officio Director Donna Blitzer

STAFF PRESENT

Frank Cheng, IT & MB Project Manager
 Bob Cotter, Maintenance Manager
 Margaret Gallagher, District Counsel
 Angela Aitken, Finance Mgr.
 Ciro Aguirre, Operations Manager
 Liseth Guizar, Claims Investigator I

Leslie R. White, General Manager
 Anthony Tapiz, Administrative Svcs Coordinator
 Sherri Escobedo, Administrative Assistant
 Erich Friedrich, Junior Transit Planner

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

None.

2. ORAL ANNOUNCEMENT: SPANISH LANGUAGE INTERPRETATION

6-6.6

Amy Weiss announced that she was available for Spanish language interpretation.

**3. CONSIDERATION OF:
A. ELECTION OF DIRECTORS TO SERVE AS BOARD OFFICERS
B. APPOINTMENTS TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION
COMMISSION FOR 2012**

Vice Chair Robinson announced that hers was the only name received in nomination for Board Chair. Ms. Robinson closed the nominations for Board Chair.

ACTION: MOTION: DIRECTOR ROBINSON

Elect Lynn Robinson as Chair of the Santa Cruz METRO Board of Directors for 2012.

Motion passed unanimously with Director Pirie being absent.

Vice Chair Robinson announced that Daniel Dodge was the only name received in nomination for Board Vice Chair. Ms. Robinson closed the nominations for Board Vice Chair.

ACTION: MOTION: DIRECTOR ROBINSON

Elect Daniel Dodge as Vice Chair of the Santa Cruz METRO Board of Directors for 2012.

Motion passed unanimously with Director Pirie being absent.

Vice Chair Robinson announced that Dene Bustichi, Ron Graves and Lynn Robinson were nominated as METRO representatives to the Santa Cruz County Regional Transportation Commission for 2012. Ms. Robinson closed the nominations for representatives to the Santa Cruz County Regional Transportation Commission.

ACTION: MOTION: DIRECTOR ROBINSON

Appoint Dene Bustichi, Ron Graves and Lynn Robinson as METRO representatives to the Santa Cruz County Regional Transportation Commission for 2012.

Motion passed unanimously with Director Pirie being absent.

Vice Chair Robinson announced that Dene Bustichi, Ron Graves and Lynn Robinson were nominated as METRO representatives to the Santa Cruz County Regional Transportation Commission for 2012. Ms. Robinson closed the nominations for representatives to the Santa Cruz County Regional Transportation Commission.

ACTION: MOTION: DIRECTOR ROBINSON

Appoint Dene Bustichi, Ron Graves and Lynn Robinson as METRO representatives to the Santa Cruz County Regional Transportation Commission for 2012.

Motion passed unanimously with Director Pirie being absent.

6-6.7

Vice Chair Robinson announced that Daniel Dodge, Hilary Bryant, and Margarita Alejo were nominated by Director Pirie, and that Daniel Dodge, Michelle Hinkle and Deborah Lane were nominated by Director Leopold as METRO alternates to the Santa Cruz County Regional Transportation Commission for 2012. Ms. Robinson closed the nominations for alternates to the Santa Cruz County Regional Transportation Commission.

ACTION: MOTION: DIRECTOR ROBINSON

Appoint Daniel Dodge, Hilary Bryant, and Margarita Alejo as METRO alternates to the Santa Cruz County Regional Transportation Commission for 2012.

Motion passed with Director Leopold voting no and Director Pirie being absent.

Director Leopold said that a representative to the Highway Construction Authority (HCA) could be appointed as it becomes relevant. Leslie R. White said that there should be a dissolution clause for the HCA Joint Powers Authority.

4. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

WRITTEN:

- a.) **CORRESPONDENCE REGARDING PARACRUZ WILL-CALL RETURNS**
Received from: Martha Preciado-Stoddard
- b.) **CORRESPONDENCE REGARDING GENDER-NEUTRAL RESTROOMS**
Received from: Luke Hatfield and Arthur Shemitz
- c.) **CORRESPONDENCE REGARDING POETRY ON THE BUS**
Received from: Michelle Williams
- d.) **CORRESPONDENCE REGARDING APPRECIATION FOR WHEELCHAIR RESTRAINT DEVICE DEMONSTRATION**
Received from: John Daugherty, E&D TAC

ORAL:

None.

5. LABOR ORGANIZATION COMMUNICATIONS

Eduardo Montesino, UTU, announced that he was the new local president.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

6-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF OCTOBER 2011

Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager

- 6-2. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF RAYMOND EMME, CLAIM #12-0002**
Submitted by: Margaret Gallagher, District Counsel
- 6-3. ACCEPT & FILE RIDERSHIP AND PERFORMANCE REPORT FOR NOVEMBER 2011**
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-4. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF NOVEMBER 2011**
Submitted by: April Warnock, Paratransit Superintendent
- 6-5. ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR DECEMBER 2011**
Submitted by: Leslie R. White, General Manager
- 6-6. ACCEPT AND FILE STATUS REPORTS OF PROPOSED FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES**
Submitted by: Leslie R. White, General Manager
- 6-7. ACCEPT AND FILE ACCESSIBLE SERVICES REPORT FOR NOVEMBER 2011**
Submitted by: John A. Daugherty, Accessible Services Coordinator
- 6-8. ACCEPT AND FILE MINUTES OF NOVEMBER 2011 METRO ADVISORY COMMITTEE (MAC) MEETING AND MAC AGENDA FOR FEBRUARY 2012**
Submitted by: Sherri Escobedo, Administrative Assistant
- 6-9. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS**
Submitted by: Sherri Escobedo, Administrative Assistant

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR LEOPOLD

Approve Consent Agenda as presented.

Motion passed unanimously with Director Pirie being absent.

REGULAR AGENDA

7. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

Chair Robinson presented Certificates of Appreciation and Service Pins for ten years of service to: Harlan I. Glatt, Sr. Database Administrator, Delvis F. Seda, Bus Operator, Mario Arellano, Bus Operator, Jon Bartholomew, Bus Operator, Rhonda Carter, Bus Operator, Michael Cotroneo, Bus Operator, Richard Cowell, Bus Operator, Brian McHale, Bus Operator, and Justina O'Hagin, Bus Operator.

- 8. CONSIDERATION OF RESOLUTIONS OF APPRECIATION FOR THE SERVICES OF TERRY A. GALE AS IT MANAGER AND ROBERTO OJEDA AS MECHANIC III FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

6-6.9

Chair Robinson read the resolutions of appreciation. Roberto Ojeda thanked the Board and staff.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR GRAVES

Approve Resolution of Appreciation for the services of Terry A. Gale as Information Technology Manager, and approve Resolution of Appreciation for the services of Roberto Ojeda as Mechanic III for the Santa Cruz Metropolitan Transit District.

Motion passed unanimously with Director Pirie being absent.

9. ACCEPT AND FILE UPDATE OF THE CONSTRUCTION, IMPROVEMENT AND REPAIR OF PROPOSED COUNTY-WIDE BUS STOPS USING \$500,000 IN STATE TRANSIT IMPROVEMENT PROGRAM FUNDS VIA THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC)

Robert Cotter, Facilities and Fleet Maintenance Manager, presented the construction update. There was a discussion about bus stop improvements.

NO ACTION TAKEN.

10. CONSIDERATION OF PROPOSED SERVICE ENHANCEMENT PLAN FOR SPRING 2012

Erich Friedrich presented the staff report on the Proposed Service Enhancements for Spring 2012. There was a discussion about restoring service. Manny Martinez, PSA, said that more public outreach needed to be performed to notify the ridership of the enhancements.

ACTION: MOTION: DIRECTOR DODGE SECOND: DIRECTOR LEOPOLD

Adopt the Proposed Service Enhancements for Spring 2012.

Motion passed unanimously with Director Pirie being absent.

11. CONSIDERATION OF WATSONVILLE TRANSIT CENTER LOBBY IMPROVEMENTS AND RECOGNITION OF WORK OF METRO FACILITIES MAINTENANCE STAFF

Leslie R. White presented the Watsonville Transit Center lobby improvements. There was a discussion about the good work done by METRO staff. Manny Martinez, PSA, said the quality of the work was a good argument for expanding the Maintenance Department.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR DODGE

Accept and file staff report on Watsonville Transit Center lobby improvements, including renovations of the terminal restaurant space; recognize the work accomplished by Santa Cruz METRO's Facilities Maintenance Workers; and direct that the personnel files of the Facilities Maintenance workers reflect the appreciation of the Board of Directors.

Motion passed unanimously with Director Pirie being absent.

12. CONSIDERATION OF THE TITLE VI COMPLIANCE REVIEW FINAL REPORT RECEIVED FROM THE FEDERAL TRANSIT ADMINISTRATION (FTA) OFFICE OF CIVIL RIGHTS

Margaret Gallagher presented the staff report on the Title VI Compliance Review Final Report. Ms. Gallagher said that METRO had one deficiency out of eight. Ms. Gallagher said that the METRO Limited English Proficiency program would need Board approval before being submitted to FTA.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR STONE

Accept and file the Title VI Compliance Review Final Report; and Direct METRO Staff to complete the Limited English Proficiency (LEP) Four-Factor Analysis and Language Assistance Plan for public and METRO Board Review

Motion passed unanimously with Director Pirie being absent.

13. CONSIDERATION OF IMPLEMENTATION OF THE “POETRY IN MOTION” PROGRAM AND ITS COMPATIBILITY WITH METRO’S ADVERTISING POLICY

Director Leopold said that METRO had previously allowed poetry on the buses under the county Mobile Muse Program in 1999. There was a discussion about poetry on the buses.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR STONE

Direct District Counsel and Poetry in Motion supporters to meet and develop Poetry in Motion program.

Motion passed unanimously with Director Pirie being absent.

14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH OJO TECHNOLOGY TO INSTALL SECURITY SURVEILLANCE SYSTEMS AT REMAINING SANTA CRUZ METRO FACILITIES WITH A TOTAL NOT TO EXCEED \$700,000 AND EXTEND THE TERM OF THE CONTRACT

Ciro Aguirre presented the staff report for a contract amendment with Ojo Technology. John Daugherty, SEA, said he looked forward to meeting and discussing deployment of the new equipment. Director Dodge asked if the Scotts Valley (Bart Cavallaro) Transit Center would also be upgraded. Mr. Aguirre said that was a possibility if there were still funds remaining.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR BRYANT

Authorize the General Manager to execute a contract amendment with Ojo Technology to install security surveillance systems at Santa Cruz METRO facilities with a total not to exceed \$700,000 and extend the term of the contract by two years.

Motion passed unanimously with Director Pirie being absent.

15. ORAL ANNOUNCEMENT

Chair Lynn Robinson announced that the next regularly scheduled board meeting will be held Friday, February 10, 2012 at 8:30 a.m. at the Administrative Offices of Santa Cruz METRO, 110 Vernon Street, Santa Cruz.

16. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Margaret Gallagher stated that the Board of Directors would have a conference with Labor Negotiators Leslie R. White, Robyn Slater, and Ciro Aguirre. Ms. Gallagher said that the Employee Organizations are the United Transportation Union (UTU), Local 23 (Fixed Route and Paratransit), and Service Employees International Union (SEIU), Local 521.

17. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

SECTION II: CLOSED SESSION

Chair Robinson adjourned to Closed Session at 11:15 a.m. and reconvened to Open Session at 11:45 a.m.

SECTION III: RECONVENE TO OPEN SESSION

18. REPORT OF CLOSED SESSION

Margaret Gallagher stated that there were no reportable actions taken in Closed Session.

19. ADJOURNMENT

There being no further business, Chair Robinson adjourned the meeting at 11:45 a.m.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 23, 2012

TO: Board of Directors

FROM: Tove Beatty, Grants/Legislative Analyst
Thomas Hiltner, Grants/Legislative Analyst

SUBJECT: STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR MARCH 2012

I. RECOMMENDED ACTION

This report is for informational purposes only. Active grants and grant proposals are current as of March 16, 2012. No action is required.

II. SUMMARY OF ISSUES

- Santa Cruz METRO relies upon grant funding from other agencies for more than 25% of its FY12 operating revenue and nearly 80% of its FY12 capital funding.
- A list of Santa Cruz METRO's active grants (Attachment A) and a list of grant proposals for new funds (Attachment B) are provided monthly in order to apprise the Board of the status of grants funding.
- Santa Cruz METRO has active grant awards totaling \$55,482,923.
- Items in **bold** on Attachments A and B depict changes from last month's report.
- Santa Cruz METRO staff is developing new applications totaling \$5,327,322 for operating and capital projects.

III. DISCUSSION

Santa Cruz METRO relies upon grants from a number of other entities throughout the year for more than 25% of its FY12 operating revenue and over 80% of its FY12 capital funding. Programs such as the Transportation Development Act (TDA) and the Federal Transit Administration (FTA) urbanized area program annually allocate funds by formula while others such as the Monterey Bay Unified Air Pollution Control District's AB2766 Motor Vehicle Emissions Reduction Program and the California Department of Transportation (Caltrans) discretionary planning grants are competitively awarded based on merit. Santa Cruz METRO relies on both formula and discretionary grant revenue to support its operating and capital budgets.

This staff report is to apprise the Board of Directors of active grants funding current projects and proposed grants for new projects and ongoing operating costs. **Attachment A** lists all of Santa Cruz METRO's active grants with the award amount, the remaining balance and the status of the

projects funded by the grant. **Attachment B** lists Santa Cruz METRO's open grant applications with a brief description, source and status of proposed funds. Items in **bold** on Attachments A and B depict changes from last month's report.

IV. FINANCIAL CONSIDERATIONS

Active grant awards for operating and capital projects total \$55,482,923 with an unspent balance of \$29,452,930. The total amount of active grant awards and the unspent balance of grant funds did not change from last month. New grants have not yet been awarded from previously submitted applications, and no new vendor invoices have been submitted for payment.

Current grant applications request \$5,327,322 in new funds. Santa Cruz METRO staff will complete and submit two new applications next week, one requesting \$4,000,000 in FTA Section 5309 State of Good Repair funds to purchase Automatic Vehicle Locator (AVL) and Automatic Passenger Counting (APC) systems, and another requesting \$290,000 in Caltrans planning funds for the Santa Cruz County Short Range Transit Plan, which will incorporate service and capital needs for all public transit services in the County as suggested in the Triennial Audit from 2010.

V. ATTACHMENTS

Attachment A: Santa Cruz METRO Active Grants Status Report as of March 16, 2012

Attachment B: Santa Cruz METRO Grant Applications as of March 16, 2012

Attachment A

Santa Cruz METRO Active Grants as of March 16, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
1	Smartcard Farebox; ParaCruz Vans; IT Upgrades; Operating Assistance	Upgrade dispatch, scheduling and customer information software; purchase 27 replacement paratransit vans; purchase new fareboxes with magnetic card readers; operating assistance.	\$ 4,909,939	\$ 229,644	Federal Transit Administration (FTA) 5307 American Recovery and Reinvestment Act (ARRA) funds	Project funding from ARRA through FTA urbanized area formula program. Santa Cruz METRO has received and installed fareboxes and ticket vending machines; has accepted paratransit vans and expects to complete the Giro/Hastus roll-out by early 2012. Grant to be closed by 3/31/12.
2	Bus Stop Improvements	Improve bus stops in Santa Cruz METRO service area	\$ 500,000	\$ 337,332	Caltrans from State Transportation Improvement Program (STIP)	Construction projects started 5/27/11. This project is on schedule. Progress invoice to be submitted by 1/31/12.
3	CT Transit Planning - Watsonville	18-month transit planning study of Watsonville service as subrecipient of MPO (AMBAG).	\$ 100,000	\$ 31,876	Caltrans (FTA 5304)	Staff reviewed administrative draft report on 2/9/12 with two board members for input to the final draft. This project is on task and on scheduled for delivery by 3/31/12 and presentation to the BOD, AMBAG and MST.
4	County of Santa Cruz Prop 84 Challenge Grant	Discretionary grant proposals for planning/zoning of unincorporated areas (Live Oak, Soquel Dr. corridor) w/ County of Santa Cruz; and sustainable growth communities grant w/ AMBAG. All need METRO as a partner.	\$ 10,000	\$ 10,000	Funding from Proposition 84 Planning Grants from the State of California Strategic Growth Council.	County received \$500K for Prop. 84 Sustainable Communities Planning Grant Program for a project entitled "The Santa Cruz County Sustainable Community and Transit Corridors Plan" on December 6, 2010. Notification of award 6/3/11. Discussion of an RFP for a consultant will begin in November and the selection process complete by December 2012.

6-7.a1

Attachment A

Santa Cruz METRO Active Grants as of March 16, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
5	AMBAG Sustainable Communities Planning Grant	Discretionary grant sub-award.	\$ 10,000	\$ 10,000	AMBAG sub-award.	Participating in development of Sustainable Communities Strategies, awaiting letter of award from AMBAG at 10/14/11, expect MOU in early 2012 per AMBAG.
6	SCCRTC Caltrans Small Urban Transit Planning Grant	Discretionary grant.	\$ 8,204	\$ 3,742	State of California	MOU ws approved on 12/16/11 by the BOD. The RFP for the consultant is being prepared and reviewed. Consultant to be selected in February 2012. Invoiced 2/13/12. On 3/9/12 BOD to approve increase in match of \$4,162 per revised MOU.
7	FFY10 5309 Bus/Facilities SGR Program	Purchase 11 new CNG replacement buses from FTA discretionary grant program.	\$ 4,830,600	\$ 4,830,600	FTA 5309 Bus & Bus Facilities/State of Good Repair Program	11 New Flyer CNG Buses entered production 11/30/11. Grant Balance as of 2/3/12. Buses are being delivered weeks of 2/6 and 2/13.
8	FFY11 5309 Bus/Facilities SGR Program	Discretionary, competitive grant program.	\$ 2,814,538	\$ 2,814,538	FTA Section 5309	New grant to finance capital projects: ~42 mobile data terminals for ParaCruz and approximately 4-5 new CNG buses. Programmed into MTIP on January 2012.
9	MBUAPCD AB2766 FY 12 Grant	Discretionary Grant	\$ 160,000	\$ 160,000	MBUAPCD (Air District)	Conversion of non-revenue vehicles (staff/supervisor vehicles) to alternative fuel path. Award notification in August 2011 for \$160K.
10	Proposition 1B - State and Local Partnership Program	Proposition 1B Formula Funds	\$ 427,400	\$ 427,400	CTC/Caltrans	Match for FTA State of Good Repair Grant #1

6-7.a2

Attachment A

Santa Cruz METRO Active Grants as of March 16, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
11	FY09 Comprehensive Security & Surveillance (LMR)	Continue LMR upgrade.	\$ 440,505	\$ 26,374	FY09 CTSGP funds from Cal EMA	Day Wireless work on \$530,000 contract halted pending FCC license approval. Two of four license requests approved locally. Extension approved through 9/30/12. \$ Grant Balance as of 1/18/12.
12	FY10 Comprehensive Security & Surveillance:	Continue video surveillance, LMR upgrade and install emergency generator.	\$ 440,505	\$ 423,093	FY10 CTSGP funds from Cal EMA	Generator relocation Complete. \$ Grant Balance as of 1/18/12. Expires 3/31/13.
13	FY11 FTA Operating Assistance	Operating Assistance 7/1/10 - 6/30/11	\$ 4,727,487	-	FTA FY11 5307 urbanized area formula funds + STIC	METRO drew payment from FTA on 1/23/12. Grant to close 3/31/12. \$ Grant balance as of 2/2/12.
14	FY11 Rural Operating Assistance	Operating assistance for public transit service in rural areas of Santa Cruz County.	\$ 156,312	\$ 156,312	Caltrans (FTA 5311)	Grant contract executed 7/27/11. \$ Grant balance as of 2/14/12.
15	FY12 TDA Operating Assistance	FY12 Transportation Development Act (TDA) revenue for public transit operations.	\$ 5,244,963	\$ 2,622,482	SCCRTC	RTC paid the second quarter's amount on 3/6/12.
16	FY12 STA Funds	FY12 State Transit Assistance (STA) operating revenue for public transit.	\$ 2,851,031	\$ 1,484,214	SCCRTC	The RTC pays STA to METRO quarterly. The second quarter's STA payment of \$800,058 on 2/3/11 was \$58,699 below the anticipated amount. Payments will vary henceforth depending on tax revenue from diesel fuel sales. \$ Grant Balance as of 2/3/12.

6-7.a3

Attachment A

Santa Cruz METRO Active Grants as of March 16, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
17	FY09 Operating & MetroBase	Urban operating assistance and MetroBase construction funding.	\$ 4,753,504	\$ 1,108,062	FTA 5307 urbanized area formula funds and Small Transit Intensive Cities (STIC) funds, both now for operating assistance.	FY09 transit operations are complete. Remaining funds for the Operations Building construction. No expiration. \$ Grant Balance 2/3/12.
18	FY11 AB2766	MetroBase construction of second L/CNG storage tank.	\$ 200,000	\$ 200,000	AB2766 Monterey Bay Unified Air Pollution Control District (Air District) AB 2766 Motor Vehicle Emissions Reduction Program	BOD authorized contract w/United Industries for \$311,731. Grant expires 2/11/13 . \$ Grant Balance as of 3/2/12.
19	FY08,09,10,11 PTMISEA funds	MetroBase development.	20558729.68	13678141.34	FY08, FY09, FY10, FY11 Prop. 1B Public Transportation Modernization and Service Enhancement Account (PTMISEA) through Caltrans	BOD authorized contract 2/24/12 w/United Industries for \$311,731 for 2nd LNG tank. BOD authorized contract extension w/RNL and solicitation of bids for construction management and construction of Ops Building. Expires 6/30/15. \$ Grant Balance as of 3/2/12.
20	Pacific Station Land	Purchase Greyhound property for Pacific Station (Metro Center) renovation	\$ 1,457,667	\$ 13,120	FY05 FTA 5309 Bus and Bus Facilities program - legislative earmark.	METRO to self-permit AAA Fencing installation due to delay at City of Santa Cruz for permit. Completion anticipated by 6/30/12. \$ Grant balance as of 3/2/12.

6-7.a4

Attachment A

Santa Cruz METRO
Active Grants as of March 16, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
21	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 396,000	\$ 396,000	FY06 FTA 5309 Bus and Bus Facilities program - legislative earmark.	The FTA will begin monitoring progress on Metro Center Design/Engineering in 2012 since the first grant (2006) has aged more than 5 years without implementation. No expiration.
22	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 490,000	\$ 490,000	FY08 FTA 5309 Bus and Bus Facilities program - legislative earmark.	The FTA will begin monitoring progress on Metro Center Design/Engineering in 2012 since the first grant (2006) has aged more than 5 years without implementation. No expiration.
Total			\$ 55,487,385	\$ 29,452,930		

6-7.a5

Attachment B

Santa Cruz METRO Grant Applications as of March 16, 2012

#	Application Date	Grant	Description	\$ Grant	Funding Source	Status of Award
1	4/2/2012	Caltrans/FTA Sections 5303-5305	Caltrans Planning Grants	\$ 290,000	Caltrans/SCCRTC (partner)	Short Range Transit Plan
2	3/22/2012	FTA FY12 Section 5309 State of Good Repair Program	FTA	\$ 4,000,000	FTA	State of Good Repair FY12 proposal for Automatic Vehicle Locating Software/Hardware system for fixed-route buses.
3	12/15/2011	FY12 Rural Operating Assistance	Operating assistance for public transit service in rural areas of Santa Cruz County.	\$ 156,312	Caltrans (FTA 5311)	Application submitted. US DOT approved project programming 3/8/12. Caltrans award anticipated 8/2012.
4	3/21/2012	FY12 Transit Security Projects	Video Surveillance and Lighting at remaining METRO Facilities	\$ 440,505	FY12 CTSGP funds from Cal EMA	Video Surveillance and Lighting projects to continue with \$440,505 for FY12. Final Application parts submitted 3/13/12 to complete application.
5	3/15/2011	FY11 Transit Security Project	Santa Cruz METRO video surveillance projects	\$ 440,505	FY11 CTSGP funds from Cal EMA	Cal-EMA approved LONP for FY11 project to proceed prior to advance payment anticipated in Spring 2012. Expiration 3/31/14.
Total				\$ 5,327,322		

6-7.b1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 23, 2012
TO: Board of Directors
FROM: John Daugherty, METRO Accessible Services Coordinator
SUBJECT: ACCESSIBLE SERVICES REPORT FOR JANUARY 2012

I. RECOMMENDED ACTION

This report is informational only. No action required.

II. SUMMARY OF ISSUES

- After a demonstration project, the Accessible Services Coordinator (ASC) position became a full time position to organize and provide METRO services to the senior/older adult and disability communities.
- Services include the METRO Mobility Training program and ongoing public outreach promoting METRO's accessibility. The ASC also participates in METRO's staff training and policy review regarding accessibility.
- Two persons have served in the ASC position from 1988 to today. In 2002 the ASC position was moved into the newly created Paratransit Department. On May 27, 2011 the Board approved the staff recommendation to receive monthly reports on the activity of the ASC.

III. DISCUSSION

The creation of the Accessible Services Coordinator (ASC) position was the result of a successful demonstration project funded through the Santa Cruz County Regional Transportation Commission. Two persons have served in the ASC position from 1988 to today. Both hiring panels for the ASC included public agency representatives serving older adults and persons with disabilities.

The first ASC, Dr. Pat Cavataio, served from April 1988 through December 1998. The second ASC, John Daugherty, began serving in December 1998.

Under direction, the Accessible Services Coordinator: 1) Organizes, supervises, coordinates and provides METRO services to the older adult and disability communities; 2) Organizes, directs and coordinates the activities and operation of METRO's Mobility Training function; 3) Promotes and provides Mobility Training and outreach services; 4) Acts as information source to staff, Management, funding sources, clients, community agencies and organizations, and the general public

regarding Mobility Training and accessibility; 5) Works with Department Managers to ensure compliance with METRO's accessibility program and policies.

During 2002 the ASC position was moved from Customer Service to the newly created Paratransit Department. Mr. Daugherty was the first employee. His placement was followed by hiring of the first Paratransit Superintendent, Steve Paulson and the current Eligibility Coordinator, Eileen Wagley.

On May 27, 2011 the Board approved the following recommendation: "Staff recommends that this position be reinstated in FY 12 budget with the requirement that this position be evaluated during FY12 to make sure the service items that are being requested by the Community are being carried out by this position. Additionally, staff recommends that this position be required to provide a monthly activity report to the Board of Directors during FY12."

IV. FINANCIAL CONSIDERATIONS

None

V. ATTACHMENTS

Attachment A: Accessible Services Coordinator (ASC) Activity Tracking Report for January 2012

Prepared by: John Daugherty, METRO Accessible Services Coordinator
Date Prepared: March 15, 2012

Attachment A

Accessible Services Coordinator (ASC) Activity Tracking Report for January 2012

What is Mobility Training?

Mobility Training is customized support to allow access to METRO services. It can include:

- **An Assessment:** The ASC meets the trainee to assess the trainee's capabilities to use METRO services. They discuss the trainee's experience using public transit and set goals for training sessions.
- **Trip Planning:** Practice to use bus route schedules, maps, online resources and other tools to plan ahead for trips on METRO fixed route and METRO ParaCruz services. All Mobility Training includes some trip planning.
- **Boarding/Disembarking Training:** Practice to board, be secured, and then disembark (get off) METRO buses. This training has been requested by persons using walkers, wheelchairs, scooters and service animals. The training session includes work with an operator and out of service bus and lasts three to five hours.
- **Route Training:** Practice using METRO buses to travel to destinations chosen by trainees. The training session includes practice on handling fares, bus riding rules and emergency situations. One training session can take two to eight hours. One or two sessions to learn one destination is typical. The number of training sessions varies with each trainee.

Training Overview for 2011

Compiled statistics on 2011 trainings completed:

- 12 Route or Boarding/Deboarding trainings completed with 12 trainees.
- Six trainees used wheelchairs, scooters or walkers.
- Two trainees are seniors (at least 62 years old).

Compiled statistics on 2011 trainings in progress:

- Training progressed with 62 persons.
- 43 persons were referred and/or assessed for training
- 19 persons received orientation to ride the bus: One classroom discussion followed by field trip with escorted bus rides and set up to get Discount Fare ID cards.
- 12 persons used wheelchairs, scooters or walkers.
- Seven persons are seniors.

Attachment A

During January 2012 there was progress with 18 trainees:

- Three persons were new referrals: One person was referred by a school counselor; The ASC left messages to set up an Assessment. Another person was referred by the Eligibility Coordinator; The ASC set up a first meeting. The third person was referred by the Paratransit Superintendent; the ASC gave the person route training assistance on January 27.
- Training with four persons progressed: The ASC set up February training with one person. The ASC emailed another person to set up Assessment. The ASC opened or updated the files for two persons.
- Training with 11 persons is almost complete: January activity included checking on whether further training is needed and preparation to close their files or complete their referral sheets.

Training Overview for January 2012:

- Amount of time dedicated to training sessions and follow up activity: At least 32 hours
- Tracking of scheduled appointments vs. cancelled:
Three appointments scheduled, no appointments cancelled

Highlights of Other Activity – Outreach/orientation performed in the community:

- January 11 Pedestrian Safety Work Group meeting
- January 12 Commission on Disabilities meeting

Meetings are usually scheduled for two hours. Total ASC time spent includes preparation for the meeting, the meeting itself and follow up activity. ASC activity for each meeting can take four to nine hours.

The total audience for January outreach/orientation was at least 15 persons. Information was provided during meetings and follow up phone calls and emails.

Attachment A

Requests from the community and METRO staff:

- There were at least 14 individual contacts in person and/or over the phone. Most contacts regarded setting up training and outreach. The ASC also received trip planning requests and set up one presentation at Oak Tree Villa during March.
- On January 3 the ASC was part of the follow up meeting to discuss changing ADA regulations. Other participants included the General Manager, District Counsel and UTU representatives. The Board created this sub committee last year.
- On January 4 the ASC trained the class of eight new bus operators on ADA requirements. This training was enhanced by public participation from MAC member Dennis Papadopulo and E&D TAC Vice Chair Veronica Elsea.
- On January 17 the ASC joined the Paratransit Superintendent, the Assistant Paratransit Superintendent and the Eligibility Coordinator on a fact finding field trip to the Mobility Management Center operated by Monterey Salinas Transit. We looked for practices that could benefit METRO and our bus and METRO ParaCruz passengers.
- On January 26 the new bus operators practiced boarding and securing the ASC and Mr. Papadopulo and their wheelchairs. The ASC checked operators' knowledge of securement. This securement testing on METRO buses is a mandatory part of operator training.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 23, 2012

TO: Board of Directors

FROM: Leslie R. White, General Manager

SUBJECT: CONSIDERATION OF PROVISION OF A BUS AND OPERATOR TO SUPPORT THE UNITED TRANSPORTATION UNION LOCAL 23 SENIOR DINNER SCHEDULED TO BE HELD MAY 26, 2012.

I. RECOMMENDED ACTION

That the Board of Directors approve becoming a Sponsor of the United Transportation Union Senior Dinner scheduled to be held on May 26, 2012 by providing a bus and operator for the event.

II. SUMMARY OF ISSUES

- For many years the United Transportation Union Local 23 (UTU 23) sponsored a Dinner for Senior Citizens in Santa Cruz County.
- Eduardo Montesino, Chair, UTU 23 has informed METRO that the UTU 23 will sponsor the Senior Dinner this year and has scheduled the event to be held on May 26, 2012. The location for the event is the Santa Cruz Senior Center on Market Street which does not lend itself to convenient access by users of public transit. Therefore, UTU 23 has requested that METRO become a Senior Dinner Sponsor by providing a bus and driver to assist riders in attending the event.
- In prior years METRO has been a Sponsor of the Senior Dinner and has provided a bus and operator to provide transportation services for senior citizens who would like to attend the senior dinner, but do not have transportation services available.
- By becoming a Sponsor of the UTU Senior Dinner METRO improves the relations with the senior riders of the system and provides a valuable benefit to citizens who rely on public transit.
- METRO staff recommends that the Board of Directors approve the provision of a bus and operator to assist UTU 23 in the provision of the Senior Dinner.

III. DISCUSSION

For many years the United Transportation Union Local 23 (UTU 23) has sponsored a Dinner for Senior Citizens in Santa Cruz County.

Eduardo Montesino, Chair, UTU 23 has informed METRO that the UTU 23 will sponsor the Senior Dinner this year and has scheduled the event to be held on May 26, 2012. The location for

the event is the Santa Cruz Senior Center on Market Street which does not lend itself to convenient access by users of public transit. In prior years METRO has provided a bus and operator to provide transportation services for senior citizens who would like to attend the senior dinner, but do not have transportation services available.

By becoming a Sponsor of the UTU Senior Dinner METRO improves the relations with the senior riders of the system and provides a valuable benefit to citizens who rely on public transit services.

METRO staff recommends that the Board of Directors approve METRO becoming a Sponsor of the UTU Senior Dinner.

IV. FINANCIAL CONSIDERATIONS

The provision of a bus and operator to support the UTU 23 Senior Dinner would cost approximately \$600.00. Funds to support this event are available in the FY 2012 METRO Operating Budget.

V. ATTACHMENTS

Attachment A: March 10, 2012 Letter from UTU 23 Chair Eduardo Montesino



Eduardo Montesino
UTU Chair
1200 River st
Santa Cruz, CA95060

Cell: (831)-247-9699

Business: 831-423-0319

E-mail: montesino@att.net

March 10, 2012

Leslie White, General Manager
Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA95060

Dear Mr. White,

The United Transportation Union, Local 23 will be holding its annual Senior Dinner this year on May 26, 2012.

In the past the Union honored our senior riders in the community by sponsoring a free dinner with entertainment. The Transit District has participated as a supporter by allowing us the use of a bus, with specific routing.

The United Transportation Union Local 23 would like to request the same level of service as in previous years. The Union will highlight the Districts participation both on our flyers and in the Newspaper ads.

We would like to thank you in advance for your consideration of this request in honoring the senior riders of our community.

Thank you,

Eduardo
Montesino



6-9.a1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 23, 2012

TO: Board of Directors

FROM: Robyn D. Slater, Human Resources Manager

SUBJECT: CONSIDER APPROVAL OF MODIFICATION TO THE MINIMUM REQUIREMENTS FOR THE PURCHASING AGENT CLASS SPECIFICATION

I. RECOMMENDED ACTION

It is recommended that the Board of Directors approve a change in the minimum qualifications of the Purchasing Agent to increase the opportunity for upward mobility of incumbents in the Purchasing Assistant class specification

II. SUMMARY OF ISSUES

- The Memorandum of Understanding between the District and SEIU Local 521 allows an employee to request a review of the classification of his/her position. The Purchasing Agent position was reclassified in January 2006.
- When the class specification was re-written the minimum qualifications for the job changed.
- Changes to the minimum qualifications for the Purchasing Agent position made it more difficult for the Purchasing Assistant to qualify for the possible promotion.
- Since 2006 the incumbent in the Purchasing Agent position has retired and it has been made clear that the knowledge gained in the Purchasing Assistant position at Santa Cruz METRO was not valued to the level it should have been in the original reclassification
- SEIU Local 521 was consulted and agrees with the suggested additions to the Training and Experience section of the class specification of Purchasing Agent.
- It is recommended that language be added to include knowledge learned at the Purchasing Assistant level in determining minimum qualifications for the Purchasing Agent position.

III. DISCUSSION

In 2006 an old class specifications was changed to the current class specification of Purchasing Agent. When the class specification was changed the minimum qualifications were modified.

The new class specifications require a Bachelor's degree from an accredited college and "three years professional experience in performing centralized purchasing functions, including preparation of proposals and bids and review and analysis of bids."

No consideration was listed for performing the functions of a Purchasing Assistant who may participate in many of the aspects of purchasing but under the direction of the Purchasing Agent.

Someone who may have worked as a Purchasing Agent at another organization would need to learn all of the policies and procedures of Santa Cruz METRO to be successful. Experience working at Santa Cruz METRO and familiarity with Santa Cruz METRO policies and procedures are extremely important to the success of a Purchasing Agent.

Adding the suggested language to the class specification Training and Experience section of the class specification that would allow experience as the Purchasing Assistant to be included when determining minimum qualifications for the Purchasing Agent position.

Human Resources obtained concurrence of the revised class specification from SEIU Local 521.

It is recommended that language be added to include knowledge learned at the Purchasing Assistant level in determining minimum qualifications for the Purchasing Agent position.

IV. FINANCIAL CONSIDERATIONS

The recommended action has no monetary affect.

V. ATTACHMENTS

Attachment A: Purchasing Agent class specification



ATTACHMENT A

PURCHASING AGENT

DEFINITION

Under direction, purchases materials, supplies, equipment, and services; prepares and issues requests for proposals and invitations for bids; maintains Disadvantaged Business Enterprise (DBE) records; supervise assigned personnel; and performs related duties as assigned.

EXAMPLES OF DUTIES

Prepares contracts and other documents for purchase of supplies, services, and equipment for review by District counsel, and execution by General Manager; prepares notification of award and distributes contracts.

Consults with departments regarding bid and proposal specifications; prepares, and issues requests for proposals and invitations for bids for procurements of equipment, service, and construction projects; writes advertisements to invite bids and proposals; prepares vendor list and distributes bid/proposal packages; coordinates and schedules pre-bid and pre-proposal packages; coordinates and schedules pre-bid and pre-proposals packages; coordinates and schedules pre-bid and pre-proposal conferences; conducts bid opening; participates in bid evaluation; and writes recommendations to the Board for vendor selection.

Reviews purchase requisitions for completeness and conformance with district policies, State and/or Federal Law; issues purchase orders for services, materials, supplies and equipment; negotiates term with vendors and performs vendor reviews to assure receipt of proper quality and quantity of materials.

Meets and corresponds with prospective vendors, manufacturers, service suppliers, and sales representatives for product information; may investigate and resolve problems involving damaged goods, incorrect merchandise or invoicing errors, and unsatisfactory service performance.

Meets and corresponds with other transit agency procurement officers to develop cooperative procurement contracts for equipment, materials and supplies used by transit agencies.

Ensures District purchasing activities conform to applicable laws, regulations (including U.S. Department of Transportation regulations), and District policies; assists in the development of District policies and procedures for requisitioning, bidding, warehousing and distributing supplies, materials and equipment.

Evaluates vendor performance and maintains vendor history records; conducts price and cost analysis, prepares, processes and maintains records correspondence, documents and reports related to the purchasing function; assists in the development and maintenance of a computerized purchasing system.

Drafts reports for the Board of Directors relating to the procurement of professional services, construction, vehicles and equipment as required by the District.

Provides supervision, evaluation, and training to assigned personnel.

Coordinates the notice, sale, and disposal of surplus vehicles and equipment.

Maintains record keeping for purchasing statistics related to DBE vendors and contractors; gathers data; assists in the preparation of DBE periodic reports.

EMPLOYMENT STANDARDS

Knowledge of:

- The principles and practices of centralized purchasing including contract development and negotiations, and competitive bidding.
- The laws, regulations, and procedures applicable to purchasing including federal rules for third party contracting.
- Pricing, products, and services related to the transportation industry and sources of supply.
- The principles and techniques of supervision.
- Methods of conducting product and vendor research.
- Record keeping practices and procedures related to a purchasing function.
- Principles and practices of sound business communication.
- Major computer software (i.e. Microsoft office) systems.

Ability to:

- Review requisitions and prepare product specifications, bids, and agreements.
- Evaluate quotations and bids and make awards consistent with District purchasing policies and requirements.
- Operate standard_office equipment.
- Perform mathematical calculations including percentages and averages.
- Develop and revise work procedures and record keeping systems; plan and schedule buying activities efficiently.
- Establish and maintain cooperative working relationships with the public, District employees, and others.
- Communicate effectively orally and in writing as required for this position.
- Maintain accurate records and reports.
- Supervise, train, and evaluate personnel.
- Analyze technical purchasing problem areas and recommend solutions.

Training and Experience

Any combination of training and experience equivalent to:

Bachelor's degree from an accredited college in economics, business administration, accounting, marketing, or a related field (experience which demonstrates substantial knowledge and abilities pertinent to specific job functions may be substituted for the required education on a year-for-year basis)

AND

three years professional experience in performing centralized purchasing functions, including preparation of proposals and bids and review and analysis of bids. **Work experience of three years in good standing as the Santa Cruz METRO Purchasing Assistant can be used as qualifying experience.**

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 23, 2012

TO: Board of Directors

FROM: Erron Alvey, Purchasing Agent

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO SIGN A CONTRACT AMENDMENT WITH COATS CONSTRUCTION FOR A CHANGE ORDER IN THE AMOUNT OF \$3, 146 AND TO APPROVE FUTURE CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED \$5,000

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute an amendment to the contract with Coats Construction to approve an existing change order, and to approve future change orders for the Contract Administrator in an amount not to exceed \$5,000.

II. SUMMARY OF ISSUES

- Santa Cruz METRO entered into a contract with Coats Construction for purchase and installation of Infrared Sensor Natural Gas Sensors on October 28, 2011.
- Changes in the work environment due to the installation of Bird Abatement Netting in the Maintenance Facility have caused the Contractor to change the approach to installing the sensors.
- This project is in process and time is of the essence. Staff recommends amending the contract to allow this change order and authorize the General Manager to approve any future change orders for the Contract Administrator in a total amount not to exceed \$5,000.

III. DISCUSSION

Santa Cruz METRO entered into a contract with Coats Construction for purchase and installation of Infrared Sensor Natural Gas Sensors on October 28, 2011. At the time this project went out to bid, the Bird Abatement Netting had not been installed and was therefore not viewed by the Contractor. Robert Cotter, the Maintenance Manager, had anticipated this, and the netting was installed with zipper access in the areas where the sensors were expected to be installed. As the project began, it was discovered that the zippers were not all in the correct areas and that modifications to the netting, as well as rental of a different type of lift, would be required. The proposal for this change order is in the amount of \$3,146.

Additionally, if the General Manager was authorized to approve small dollar figure change orders presented by the Contract Administrator, then change orders presented during time

sensitive projects would not delay the entire project. Currently any change orders must be approved by the Board of Directors which can cause a delay of weeks and be a burden on the contractor.

Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Coats Construction for purchase and installation of Infrared Sensor Natural Gas Sensors to allow this change order and authorize the General Manager to approve change orders presented by the Contract Administrator in a total amount not to exceed \$5,000.

IV. FINANCIAL CONSIDERATIONS

Funding to support this contract is included in the PTMISEA funds. Frank Cheng, Project Manager & IT Manager, has reviewed and approved the additional funding requested for this portion of the project.

V. ATTACHMENTS

Attachment A: First Amendment to the Contract with Coats Construction

Attachment A

CONTRACT FOR THE PURCHASE AND INSTALLTION OF INFRARED I.S. NATURAL GAS SENSORS AND LEL REMOTE CALIBRATION ADAPTOR KITS No. 12-12

THIS CONTRACT is made effective on March 23, 2012 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("Santa Cruz METRO"), and COATS CONSTRUCTION COMPANY ("Contractor").

I. RECITALS

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for the Purchase and Installation of Infrared (I.S.) Natural Gas Sensors and LEL Remote Calibration Adaptor Kits ("Contract") on October 28, 2011.
- 1.2 During the installation phase of the project, it was determined that additional labor and equipment rental was required to access the areas behind the Bird Abatement Netting where the Natural Gas Sensors are being installed.
- 1.3 Contractor proposed a change order dated March 5, 2012, in the amount of \$3,146 (Exhibit A to the 1st Amendment). These funds are in addition to the original \$64,750.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

II. COMPENSATION

- 2.1 Article 5.01 is amended to include the following language:

Upon written acceptance, Santa Cruz METRO agrees to pay Contractor \$67,896 as identified in the Bid Form, Exhibit B, for satisfactory completion of all work, including all costs for labor, materials, tools, equipment, services, freight, insurance, overhead, profit and all other costs incidental to the performance of the services specified under this contract, under the terms and provisions of this Contract within forty-five (45) days thereof. Contractor understands and agrees that if he/she exceeds the \$67,896 maximum amount payable under this contract, that it does so at its own risk.

III. REMAINING TERMS AND CONDITIONS

- 3.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

IV. AUTHORITY

4.1 Each party has full power to enter into and perform this First Amendment to the Contract, and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR – COATS CONSTRUCTION COMPANY

By _____
Jim Coats
Owner

Approved as to Form:

Margaret R. Gallagher
District Counsel

Exhibit A to First Amendment



CHANGE ORDER

Robert Cotter
Maintenance Manager
Santa Cruz Metro Transit District
Santa Cruz, Ca 95060

Date: March 5, 2012

Change Order # 1

Job Number 500.53

Project: Remove Bird Netting

Original Contract Price			\$64,750.00
Sum of all Change Order thru #	0	\$0.00	
Revised Contract Price thru #	0		\$64,750.00
1.00 Provide labor and materials to remove hog rings and fold back netting for access and when complete we shall re-install the bird netting,			3146

Total This Change Order	\$3,146.00	
Revised Contract Total		\$67,896.00

Due to Loss of Productivity, Add 0 Days to the projected completion date per contract agreement.

COATS CONSTRUCTION COMPANY

Signature

Jim Coats, President

Date

3/12/12

ACCEPTED BY

OWNER

Signature

Printed Name, Title

Date

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 23, 2012

TO: Board of Directors

FROM: Angela Aitken, Finance Manager

SUBJECT: APPROVAL OF FY13 AND FY14 PRELIMINARY LINE ITEM OPERATING AND CAPITAL BUDGETS FOR REVIEW AND TDA/STA CLAIMS PURPOSES

I. RECOMMENDED ACTION

That the Board of Directors adopt the attached preliminary line item Operating and Capital Budget for FY13 and FY14, for review and TDA/STA claims purposes.

II. SUMMARY OF ISSUES

- The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline.
- The proposed two-year FY13 and FY14 preliminary line item **Operating Budgets – Attachment A** total \$42,911,056 and \$44,313,822, respectively. This is a “first-cut” budget. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding revenues and expenses.
- Major **Operating Revenue** assumptions in the preliminary FY13 budget over the FY12 Revised as of January 2012 budget and in the preliminary FY14 budget over the FY13 budget include:
 - 3 % increase in Fare Revenue accounts (Passenger Fares, Special Transit Fares, Paratransit Fares, and Highway 17 Fares and Payments) in both FY13 and FY14.
 - 3 % increase in Advertising Income in both FY13 and FY14.
 - 3 % increase in Sales Tax in both FY13 and FY14.
 - 3.2 % increase in TDA in FY13, and a 3 % increase in FY14.
 - 93.5 % decrease in AMBAG/CTC/Misc. Grants Funding in FY13 with no increase in FY14.
 - 196.8 % increase in the use of prior and current year Small Transit Intensive Cities (STIC) funds in FY13, and a 32.2% decrease in FY14. Only current year funds (FY14) are used in FY14.

- 100 % increase in the use of STA funds in FY13 (none were used in FY12) and a significantly larger increase in FY14 (2050.4%) (all FY14 STA is budgeted for use in FY14).
- 100 % decrease in the use of Carryover from Previous Years with no increase in FY14. All Carryover funds are projected to be used in FY12.
- Significant increase in the transfers from Operating Reserves in FY13 (5154.6 %), and a 32.2 % decrease in FY14.
- Major **Operating Expenses** assumption in the preliminary FY13 budget over the FY12 Revised as of January 2012 budget and in the preliminary FY14 budget over the FY13 budget include:
 - 7.3 % increase in Personnel Expenses (Labor and Fringe Benefits) in FY13 and a 4.3 % increase in FY14.
 - 5.5 % increase in Non-Personnel in FY13 and a slight decrease of 0.5 % in FY14.
- The preliminary FY13 **Capital Budget – Attachment B** totals \$ 24,295,019.
- Over the next few months, staff will continue to refine revenue and expense projections, as updated information becomes available, and an updated proposed two-year budget will be presented to the Board of Directors in May.
- Budget Workshop with the Unions will be scheduled for early May to answer questions regarding staff's recommended budget and to obtain input from the employee organizations.

III. DISCUSSION

The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline. This is a "first-cut" budget. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding projected revenues and expenses.

A. Operating Revenues

Operating Revenues total \$ 42,911,056 in FY13 and \$ 44,313,822 in FY14.

The increase of 3 % in all Fare Revenue accounts in FY13 and FY14 has been projected based on actual ridership and revenue data for the first six months of FY12, as well as the anticipation of service enhancements later in FY13. As more information becomes available in the next few months the percentage increase will be adjusted accordingly.

The projected 3 % increase in Advertising Income in FY13 and FY14 is due to the continuing trend of collecting higher than anticipated Advertising Income year to date, as of December 2011, coupled with the expectation of service enhancements later in the year.

Sales Tax Revenue is projected to increase 3 % in FY13 and FY14 due to the continuing improvement in consumer spending and economic growth, further reflected in the actual sales tax receipts for the first eight (8) months of FY12 exceeding last year actuals for the same period by 5 %.

TDA funding in FY13 is budgeted to increase 3.2 % over the FY12 published budget allocation amount from the SCCRTC. The increase is based on Auditor Controller fund estimates and was presented and proposed at the Regional Transportation Commission meeting held on March 1, 2012. The FY14 TDA is budgeted at a 3 % increase over FY13.

AMBAG/CTC/Misc. Grant Funding is projected to decrease significantly in FY13 (93.5%) as information regarding future awarded grants is not yet available. There is no projected increase in FY14. When information regarding grant awards becomes available budget projections in both FY13 and FY14 will be revised accordingly.

The increase of 196.8 % in the use of STIC is due to the need to bridge the budget gap in FY13. In the absence of Carryover from Previous Years, funds from STIC, STA, and Operating Reserves, when available, will be used to balance the operating budget, as per prior Staff recommendation, approved by the Board in January 2012. The amount of STIC funds used in FY13 reflects current (FY13) and available prior year allocations. In FY14, STIC allocation from the current year (FY14) is used alone, which explains the 32.2 % decrease.

The projected 100 % increase in the use of STA in FY13 is due to the need to balance the FY13 operating budget. Funds from STA, when available, are used after Carryover from Previous Years and STIC. A small portion of STA funds from the current (FY13) and prior years will be available in FY13 to balance the FY13 budget. The majority of FY13 STA funds are being used in the MetroBase capital construction budget for the new Operations Building, as presented to the Board in February 2012. The entire STA allocation for FY14 will be used to balance the FY14 operating budget, explaining the significant percentage increase in FY14 (2050.4%).

Due to the anticipated use of all funds in Carryover from Previous Years to balance FY12, no carryover funds will be available in FY13 and FY14. Achieved budget savings and revenues outpacing budget projections, however, would reduce or eliminate the amount of budget deficit in FY12. Additional information regarding the potential availability and use of funds from Carryover from Previous years will be available in the next few months, as more data regarding actual revenues and expenditures in FY12 allows more accurate forecasting of the budget's bottom line.

Funds from Operating Reserves are used after Carryover from Previous Years, STIC, and STA to bridge the budget gap. The limited availability of funds from the above three sources in FY13 results in the increased use of Operating Reserves in FY13 (5154.6%).

As additional STA funds become available in FY14, the need of operating reserves decreases by 32.2%.

B. Operating Expenses

Operating Expenses total \$ 42,911,056 in FY13 and \$ 44,313,822 in FY14.

The 7.3 % and 4.3 % increase in **Personnel Expenses (Labor and Fringe Benefits)** in FY13 and FY14 respectively is primarily due to the following:

- Increased staffing in the second half of FY12, funded for a full fiscal year in FY13;
- Anticipated contractual items are allotted for in FY13 and FY14 budget.
- New Positions added in FY13 – 6 Full Time Equivalentents (FTEs):
 - Senior Information Technology Technician: 1 FTE in the Information Technology Department due to the anticipation of additional systems and database support as a result of implementation of various systems in prior and future years.
 - Administrative Specialist: 1 FTE in the Information Technology Department. The position will assist the Project Manager of the MetroBase Operations Project construction in record keeping and contractor monitoring for the next three years.
 - Fleet Maintenance Supervisor: 1 FTE in the Fleet Maintenance Department due to the anticipation of future service enhancements and bus deployments.
 - Provisional Scheduling Analyst: 1 FTE in the Operations Department. The position will provide analytical support during the continued implementation of Hastus and other systems.
 - Transit Supervisor: 1 FTE in the Operations Department due to the anticipation of future public transportation service enhancements.
 - Sr. Transportation Planner: 1 FTE in the Administration Department due to increased service modifications, as well as anticipation of a Automated Vehicle Locator and Automated Passenger Count Project in future years.
- Per the October 2011 CalPERS Annual Valuation Report, the retirement employer contribution rates in FY13 and FY14 will be 17.697 % and 18.0 %, respectively. This increases the budget by 9.1 % in FY13 and 4.8 % in FY14.
- An anticipated 8 % increase in Medical insurance premiums and a 3 % increase in other insurance premiums, such as Dental, Vision, Life, State and Long Term

Disability, effective in January of each year, will increase the FY13 and FY14 budget. The increase in insurance premiums is only an estimate and is based on historical trends, as well as current market conditions.

The 5.5 % increase in **Non-Personnel Expenses** in FY13 and the slight decrease of 0.5 % in FY14 are primarily due to increases in Services, Mobile Materials and Supplies, Other Material and Supplies, and Misc. Expenses in FY13 and a decrease in both Services and Casualty & Liability insurance accounts in FY14.

- **Services** increased by 5.6 % in FY13 and decreased by 4.8 % in FY14. The Increase in Services is primarily due to the following:
 - 16.7 % increase in Legislative Services due to the anticipation of additional expenses related to the contracts for Federal and State Assistance to be incurred in FY13 and FY14.
 - 39.3 % increase in Pre-Employment Exams due to increased staffing in FY13.
 - 26.5 % increase in Custodial Services due to increased cleaning service that will begin in FY13.
 - 17.6 % increase in Security Services due to providing additional hours of security on weekends in FY13. Additional increase is also due to anticipated new contract.
 - 4.8 % increase in Repair-Equipment is due to anticipated CNG station repairs in FY13.

The 4.8 % decrease in Services in FY14 is primarily due to the completion of the Bus Stop Improvement project in FY13 and the resulting 100 % decrease in Temp help needed for the project.

- The increases in **Mobile Materials & Supplies**, 9.8 % in FY13 and 10 % in FY14, are due to the anticipation of service enhancements later in the year, as well as some increase in fuel prices in FY13 and FY14.
- **Other Materials & Supplies** increased by 13.3 % in FY13 and by 0.8 % in FY14. The significant increase in FY13 is primarily due to the following:
 - 47.7 % increase in Printing due to the printing of all labor contracts in FY13, as well as additional printing of outreach and marketing materials to complement enhancements in service.
 - 51.3 % increase in Photo Supplies and Processing due to outreach programs in Customer Service that will increase information regarding Santa Cruz METRO services such as Large Print Headways, Smart Card

Information brochures, and others, therefore increasing expenditures for digital processing and supplies.

- 15 % increase in Office Supplies due to increased paper usage to meet outreach demands for various programs and scheduled hardware replacements.
- 8.2 % increase in Cleaning Supplies due to increased cleaning services starting in FY13 and increased use of custodial cleaning supplies.
- The decreases in **Casualty & Liability**, 6.0 % in FY13 and 27.2 % in FY14, are due to lower Insurance – Property and Insurance - PL/PD in FY13 and a 67.0 % decrease in Settlement Costs in FY14, following the significantly increased budgets in prior years due to settlement of major cases.
- **Misc Expenses** increased by 10.5 % in FY13 and by 0.3 % in FY14 primarily due to increased Training and Travel in FY13.

Significant departmental changes in FY13 over the FY12 revised budget as of January include:

- 55.5 % increase in **Administration** is primarily due to positions moved from Finance (Grants Analysts, Transportation Planner and Transit Surveyor), a new position added in FY13 (Sr. Transportation Planner), as well as anticipated increased Legislative Services, Travel and Training.
- 22.0 % decrease in **Finance** is primarily due to positions moved to Administration, as mentioned above, and positions moved to a new department – Purchasing (Purchasing Agent and Purchasing Assistant).
- 12.6 % increase in **Customer Service** is primarily due to significant increases in Services and Other Materials & Supplies.
- 12.5 % increase in **Information Technology** is primarily due to increased staffing: 2 FTEs: Senior Information Technology Technician and Administrative Specialist positions.
- 100 % increase in **Purchasing** – Purchasing is a new department added in FY13. Positions were moved from Finance, as mentioned above.
- 13.6 % increase in **Operations** is primarily due to increased staffing: 2 FTEs: Provisional Scheduling Analyst and Transit Supervisor positions.

Significant departmental changes in FY14 over FY13 include:

- 55.0 % decrease in **Risk Management** due to 67.0 % decrease in Settlement Costs.

C. Capital Budget

The preliminary FY13 Capital Budget as shown in Attachment B totals \$ 24,295,019. The **Preliminary Unfunded Capital Needs** list is presented in **Attachment C** and totals \$ 13,575,000 in FY13 and \$ 20,352,000 in FY14.

IV. FINANCIAL CONSIDERATIONS.

The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline. This is a "first-cut" budget. A two-year budget proposal will be presented to the Board of Directors in May, which will reflect the latest data regarding projected revenues and expenses.

- Attachment A:** FY13 and FY14 Preliminary Operating Budget
Attachment B: FY13 Preliminary Capital Budget
Attachment C: FY13 & FY14 Preliminary Unfunded Capital Needs List

Prepared by: Kristina Mihaylova, Financial Analyst
Date Prepared: March 14, 2012

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET REVENUE SOURCES

REVENUE SOURCE	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
Passenger Fares	3,775,729	3,889,001	3.0%	4,005,671	3.0%
Special Transit Fares	3,139,201	3,233,377	3.0%	3,330,378	3.0%
Paratransit Fares	269,381	277,462	3.0%	285,786	3.0%
Highway 17 Fares	1,287,715	1,326,346	3.0%	1,366,137	3.0%
Highway 17 Payments	415,849	428,324	3.0%	441,174	3.0%
Commissions	5,600	5,600	0.0%	5,600	0.0%
Advertising Income	200,000	206,000	3.0%	212,180	3.0%
Rent Income	146,000	147,460	1.0%	148,935	1.0%
Interest Income	120,000	120,000	0.0%	120,000	0.0%
Other Non-Transp Revenue	18,100	18,000	-0.6%	18,000	0.0%
Sales Tax (1/2 cent)	15,940,280	16,418,488	3.0%	16,911,043	3.0%
Transp Dev Act (TDA) Funds	5,244,963	5,413,319	3.2%	5,575,719	3.0%
FTA Sec 5307 - Op Assistance	3,707,070	3,695,976	-0.3%	3,695,976	0.0%
Prop 84 - TOD	10,000	-	-100.0%	-	0.0%
FTA Sec 5311 - Rural Op Asst	156,312	156,312	0.0%	156,312	0.0%
AMBAG/CTC/Misc. Grant Funding	154,400	10,000	-93.5%	10,000	0.0%
STIC	521,425	1,547,529	196.8%	1,048,537	-32.2%
STA	-	130,206	100.0%	2,800,000	2050.4%
Fuel Tax Credit	500,000	500,000	0.0%	500,000	0.0%
Carryover from Previous Years	4,344,632	-	-100.0%	-	0.0%
Transfer (to)/from Capital Reserves	75,631	77,295	2.2%	80,077	3.6%
Transfer (to)/from Operating Reserves	101,062	5,310,359	5154.6%	3,602,297	-32.2%
TOTAL REVENUE	40,133,350	42,911,056	6.9%	44,313,822	3.3%

*

7.a1

* FTA funding is used solely to fund labor expense

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Consolidated Expenses

ACCOUNT	REVISED	PRELIMINARY	% CHANGE	PRELIMINARY	% CHANGE	PRELIMINARY	% CHANGE
	BUDGET - JAN. 2012 FY12	BUDGET FY13	REV BUDG FY12 BUDG FY13	BUDGET FY14	REV BUDG FY12 BUDG FY13	BUDGET FY14	BUDG FY13 BUDG FY14
LABOR							
501011 Bus Operator Pay	7,741,510	8,105,192	4.7%	8,355,130	4.7%	8,355,130	3.1%
501013 Bus Operator OT	1,535,591	1,607,772	4.7%	1,657,372	4.7%	1,657,372	3.1%
501021 Other Salaries	6,448,835	7,054,200	9.4%	7,251,553	9.4%	7,251,553	2.8%
501023 Other OT	349,676	380,353	8.8%	390,490	8.8%	390,490	2.7%
Totals	16,075,613	17,147,518	6.7%	17,654,545	6.7%	17,654,545	3.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	279,020	296,085	6.1%	304,768	6.1%	304,768	2.9%
502021 Retirement	2,978,108	3,249,143	9.1%	3,405,170	9.1%	3,405,170	4.8%
502031 Medical Ins	6,774,177	7,471,958	10.3%	8,067,907	10.3%	8,067,907	8.0%
502041 Dental Ins	505,854	565,186	11.7%	582,141	11.7%	582,141	3.0%
502045 Vision Ins	130,776	137,999	5.5%	141,964	5.5%	141,964	2.9%
502051 Life Ins/AD&D	45,322	47,796	5.5%	49,230	5.5%	49,230	3.0%
502060 State Disability Ins (SDI)	206,145	225,491	9.4%	238,491	9.4%	238,491	5.8%
502061 Long Term Disability Ins	226,859	242,648	7.0%	258,191	7.0%	258,191	6.4%
502071 State Unemployment Ins (SUI)	83,047	88,915	7.1%	94,400	7.1%	94,400	6.2%
502081 Worker's Comp Ins	900,000	927,000	3.0%	954,810	3.0%	954,810	3.0%
502101 Holiday Pay	388,393	409,542	5.4%	421,906	5.4%	421,906	3.0%
502103 Floating Holiday	78,415	75,201	-4.1%	77,236	-4.1%	77,236	2.7%
502109 Sick Leave	886,952	891,331	0.5%	917,359	0.5%	917,359	2.9%
502111 Annual Leave	1,690,166	1,764,458	4.4%	1,811,926	4.4%	1,811,926	2.7%
502121 Other Paid Absence	123,249	131,621	6.8%	135,501	6.8%	135,501	2.9%
502251 Phys. Exams	14,110	14,110	0.0%	14,110	0.0%	14,110	0.0%
502253 Driver Lic Renewal	4,668	4,656	-0.3%	4,656	-0.3%	4,656	0.0%
502999 Other Fringe Benefits	65,915	70,023	6.2%	72,316	6.2%	72,316	3.3%
Totals	15,381,177	16,613,165	8.0%	17,552,084	8.0%	17,552,084	5.7%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Consolidated Expenses

ACCOUNT	REVISED	PRELIMINARY	% CHANGE	PRELIMINARY	% CHANGE	PRELIMINARY	% CHANGE
	BUDGET - JAN. 2012 FY12	BUDGET FY13	REV BUDG FY12 BUDG FY13	BUDGET FY14	REV BUDG FY12 BUDG FY14	BUDGET FY14	BUDG FY13 BUDG FY14
SERVICES							
503011 Acting/Audit Fees	95,250	95,250	0.0%	95,250	0.0%	95,250	0.0%
503012 Admin/Bank Fees	294,050	302,050	2.7%	312,050	3.3%	312,050	3.3%
503031 Prof/Technical Fees	248,614	238,957	-3.9%	230,104	-3.7%	230,104	-3.7%
503032 Legislative Services	90,000	105,000	16.7%	105,000	0.0%	105,000	0.0%
503033 Legal Services	55,000	55,000	0.0%	55,000	0.0%	55,000	0.0%
503034 Pre-Employment Exams	7,519	10,475	39.3%	10,475	0.0%	10,475	0.0%
503041 Temp Help	157,200	157,200	0.0%	-	-100.0%	-	-100.0%
503161 Custodial Services	72,700	92,000	26.5%	92,000	0.0%	92,000	0.0%
503162 Uniforms/Laundry	22,285	23,000	3.2%	22,200	-3.5%	22,200	-3.5%
503171 Security Services	399,000	469,135	17.6%	469,272	0.0%	469,272	0.0%
503221 Classified/Legal Ads	22,343	22,500	0.7%	21,500	-4.4%	21,500	-4.4%
503222 Legal Ads	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	1,700	5,000	194.1%	5,000	0.0%	5,000	0.0%
503351 Repair - Bldg & Impr	100,000	101,000	1.0%	102,000	1.0%	102,000	1.0%
503352 Repair - Equipment	620,310	649,918	4.8%	664,717	2.3%	664,717	2.3%
503353 Repair - Rev Vehicle	423,800	432,000	1.9%	437,000	1.2%	437,000	1.2%
503354 Repair - Non Rev Vehicle	25,000	25,750	3.0%	26,525	3.0%	26,525	3.0%
503363 Haz Mat Disposal	50,000	50,500	1.0%	51,000	1.0%	51,000	1.0%
Totals	2,684,771	2,834,735	5.6%	2,699,093	-4.8%	2,699,093	-4.8%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	70,000	81,000	15.7%	88,100	8.8%	88,100	8.8%
504012 Fuels & Lubricants - Rev Veh	2,255,000	2,533,250	12.3%	2,853,237	12.6%	2,853,237	12.6%
504021 Tires & Tubes	250,000	256,750	2.7%	263,702	2.7%	263,702	2.7%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	635,000	652,250	2.7%	670,017	2.7%	670,017	2.7%
Totals	3,210,000	3,523,250	9.8%	3,875,056	10.0%	3,875,056	10.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Consolidated Expenses

ACCOUNT	REVISED	PRELIMINARY	% CHANGE	PRELIMINARY	% CHANGE	PRELIMINARY	% CHANGE
	BUDGET - JAN. 2012 FY12	BUDGET FY13	REV BUDG FY12 BUDG FY13	BUDGET FY14	BUDG FY13 BUDG FY14	BUDGET FY14	BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	2,500	2,550	2.0%	2,601	2.0%	2,601	2.0%
504211 Postage & Mailing	18,830	18,500	-1.8%	18,500	0.0%	18,500	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	75,167	111,000	47.7%	107,000	-3.6%	107,000	-3.6%
504217 Photo Supp/Process	3,900	5,900	51.3%	5,900	0.0%	5,900	0.0%
504311 Office Supplies	67,415	77,555	15.0%	77,814	0.3%	77,814	0.3%
504315 Safety Supplies	20,300	20,500	1.0%	20,700	1.0%	20,700	1.0%
504317 Cleaning Supplies	45,100	48,800	8.2%	52,870	8.3%	52,870	8.3%
504409 Repair/Maint Supplies	40,000	42,000	5.0%	44,100	5.0%	44,100	5.0%
504421 Non-Inventory Parts	19,000	5,540	-70.8%	5,580	0.7%	5,580	0.7%
504511 Small Tools	8,700	8,900	2.3%	9,000	1.1%	9,000	1.1%
504515 Employee Tool Replacement	3,000	3,000	0.0%	3,000	0.0%	3,000	0.0%
Totals	303,912	344,245	13.3%	347,065	0.8%	347,065	0.8%
UTILITIES							
505011 Gas & Electric	234,000	245,000	4.7%	256,550	4.7%	256,550	4.7%
505021 Water & Garbage	150,000	150,000	0.0%	150,000	0.0%	150,000	0.0%
505031 Telecommunications	157,200	143,809	-8.5%	145,545	1.2%	145,545	1.2%
Totals	541,200	538,809	-0.4%	552,095	2.5%	552,095	2.5%
CASUALTY & LIABILITY							
506011 Insurance - Property	115,000	95,000	-17.4%	100,000	5.3%	100,000	5.3%
506015 Insurance - PL/PD	525,300	480,000	-8.6%	500,000	4.2%	500,000	4.2%
506021 Insurance - Other	750	750	0.0%	750	0.0%	750	0.0%
506123 Settlement Costs	455,000	455,000	0.0%	150,000	-67.0%	150,000	-67.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%	-	0.0%
Totals	1,096,050	1,030,750	-6.0%	750,750	-27.2%	750,750	-27.2%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Consolidated Expenses

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	14,000	14,000	0.0%	14,000	0.0%
507201 Licenses & Permits	19,300	18,500	-4.1%	18,500	0.0%
507999 Other Taxes	20,000	17,000	-15.0%	18,000	5.9%
Totals	53,300	49,500	-7.1%	50,500	2.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	250,000	250,000	0.0%	250,000	0.0%
Totals	250,000	250,000	0.0%	250,000	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	70,147	68,075	-3.0%	68,975	1.3%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	35,533	35,500	-0.1%	35,500	0.0%
509121 Employee Training	77,007	105,100	36.5%	105,100	0.0%
509123 Travel	93,443	98,359	5.3%	98,359	0.0%
509125 Local Meeting Expense	5,300	5,400	1.9%	5,400	0.0%
509127 Board Director Fees	12,600	12,600	0.0%	12,600	0.0%
509150 Contributions	250	250	0.0%	250	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	294,280	325,284	10.5%	326,184	0.3%
LEASES & RENTALS					
512011 Facility Lease	223,500	228,000	2.0%	230,400	1.1%
512061 Equipment Rental	19,547	25,800	32.0%	26,050	1.0%
Totals	243,047	253,800	4.4%	256,450	1.0%
PERSONNEL TOTAL	31,456,790	33,760,683	7.3%	35,206,629	4.3%
NON-PERSONNEL TOTAL	8,676,560	9,150,373	5.5%	9,107,193	-0.5%
TOTAL OPERATING EXPENSES	40,133,350	42,911,056	6.9%	44,313,822	3.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Departmental Expenses

DEPARTMENT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
1100 Administration	925,871	1,439,388	55.5%	1,482,684	3.0%
1200 Finance	2,434,022	1,898,389	-22.0%	1,972,357	3.9%
1300 Customer Service	611,733	689,076	12.6%	711,793	3.3%
1400 Human Resources	627,922	674,944	7.5%	675,532	0.1%
1500 Information Technology	871,889	981,275	12.5%	1,016,076	3.5%
1700 District Counsel	554,115	577,634	4.2%	592,921	2.6%
1800 Risk Management	555,000	555,000	0.0%	250,000	-55.0%
1900 Purchasing	-	206,318	100.0%	216,228	4.8%
2200 Facilities Maintenance	2,461,904	2,580,379	4.8%	2,501,219	-3.1%
3100 Paratransit Program	5,099,006	5,360,658	5.1%	5,559,338	3.7%
3200 Operations	2,527,709	2,872,315	13.6%	2,955,776	2.9%
3300 Bus Operators	14,131,786	14,911,022	5.5%	15,498,800	3.9%
4100 Fleet Maintenance	6,895,141	7,570,548	9.8%	8,087,437	6.8%
9001 Cobra Benefits	-	-	0.0%	-	0.0%
9005 Retired Employee Benefits	2,436,950	2,593,810	6.4%	2,793,360	7.7%
700 SCCIC/COPS	300	300	0.0%	300	0.0%
TOTAL OPERATING EXPENSES	40,133,350	42,911,056	6.9%	44,313,822	3.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Administration - 1100

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	260,596	536,904	106.0%	556,505	3.7%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	260,596	536,904	106.0%	556,505	3.7%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	5,420	10,221	88.6%	10,578	3.5%
502021 Retirement	55,208	115,251	108.8%	121,779	5.7%
502031 Medical Ins	50,235	115,505	129.9%	124,745	8.0%
502041 Dental Ins	4,406	10,385	135.7%	10,696	3.0%
502045 Vision Ins	990	2,719	174.7%	2,801	3.0%
502051 Life Ins/AD&D	444	1,060	138.7%	1,092	3.0%
502060 State Disability Ins (SDI)	2,393	6,191	158.7%	6,621	6.9%
502061 Long Term Disability Ins	3,450	6,695	94.1%	7,943	18.6%
502071 State Unemployment Ins (SUI)	819	2,317	182.9%	2,460	6.2%
502081 Worker's Comp Ins	8,970	9,239	3.0%	9,516	3.0%
502101 Holiday Pay	3,686	7,740	110.0%	8,017	3.6%
502103 Floating Holiday	8,364	8,532	2.0%	8,702	2.0%
502109 Sick Leave	43,255	59,061	36.5%	60,730	2.8%
502111 Annual Leave	55,585	87,989	58.3%	90,740	3.1%
502121 Other Paid Absence	2,304	4,684	103.3%	4,854	3.6%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,045	2,212	8.1%	2,220	0.4%
Totals	247,572	449,800	81.7%	473,494	5.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Administration - 1100

ACCOUNT	REVISED	PRELIMINARY	% CHANGE	PRELIMINARY	% CHANGE	PRELIMINARY	% CHANGE
	BUDGET - JAN. 2012 FY12	BUDGET FY13	REV BUDG BUDG FY13	BUDGET FY14	REV BUDG BUDG FY14	BUDGET FY13	BUDG FY14
SERVICES							
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%	0.0%
503031 Prof/Technical Fees	21,500	18,700	-13.0%	18,700	18,700	0.0%	0.0%
503032 Legislative Services	90,000	105,000	16.7%	105,000	105,000	0.0%	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%	0.0%
503221 Classified/Legal Ads	8,343	8,500	1.9%	8,500	8,500	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%	0.0%
503352 Repair - Equipment	7,000	7,000	0.0%	7,000	7,000	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%	0.0%
Totals	126,843	139,200	9.7%	139,200	139,200	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	0.0%	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Administration - 1100

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	7,000	7,000	0.0%	7,000	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	2,000	1,000	-50.0%	1,000	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	14,545	15,000	3.1%	15,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	23,545	23,000	-2.3%	23,000	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Administration - 1100

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	56,084	52,425	-6.5%	52,425	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	32,033	32,000	-0.1%	32,000	0.0%
509121 Employee Training	69,227	91,100	31.6%	91,100	0.0%
509123 Travel	91,443	96,359	5.4%	96,359	0.0%
509125 Local Meeting Expense	5,000	5,000	0.0%	5,000	0.0%
509127 Board Director Fees	12,600	12,600	0.0%	12,600	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	266,387	289,484	8.7%	289,484	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	927	1,000	7.9%	1,000	0.0%
Totals	927	1,000	7.9%	1,000	0.0%
PERSONNEL TOTAL	508,169	986,704	94.2%	1,030,000	4.4%
NON-PERSONNEL TOTAL	417,702	452,684	8.4%	452,684	0.0%
DEPARTMENT TOTALS	925,871	1,439,388	55.5%	1,482,684	3.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Finance - 1200

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	792,629	516,974	-34.8%	534,738	3.4%
501023 Other OT	634	414	-34.8%	428	3.4%
Totals	793,263	517,388	-34.8%	535,166	3.4%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	13,798	8,802	-36.2%	9,106	3.5%
502021 Retirement	163,657	107,246	-34.5%	112,964	5.3%
502031 Medical Ins	173,424	121,759	-29.8%	131,499	8.0%
502041 Dental Ins	14,707	10,219	-30.5%	10,526	3.0%
502045 Vision Ins	4,180	2,379	-43.1%	2,451	3.0%
502051 Life Ins/AD&D	1,668	1,035	-37.9%	1,066	3.0%
502060 State Disability Ins (SDI)	9,775	6,108	-37.5%	6,454	5.7%
502061 Long Term Disability Ins	9,633	6,401	-33.6%	6,818	6.5%
502071 State Unemployment Ins (SUI)	3,822	2,317	-39.4%	2,460	6.2%
502081 Worker's Comp Ins	35,880	30,797	-14.2%	31,721	3.0%
502101 Holiday Pay	10,880	6,640	-39.0%	6,881	3.6%
502103 Floating Holiday	10,646	11,099	4.3%	11,579	4.3%
502109 Sick Leave	41,851	26,558	-36.5%	27,525	3.6%
502111 Annual Leave	88,394	41,211	-53.4%	42,553	3.3%
502121 Other Paid Absence	6,539	4,150	-36.5%	4,301	3.6%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,303	4,129	-4.0%	4,136	0.2%
Totals	593,159	390,851	-34.1%	412,042	5.4%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Finance - 1200

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Acting/Audit Fees	95,000	95,000	0.0%	95,000	0.0%
503012 Admin/Bank Fees	294,000	302,000	2.7%	312,000	3.3%
503031 Prof/Technical Fees	7,900	12,000	51.9%	12,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	6,000	2,000	-66.7%	2,000	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	402,900	411,000	2.0%	421,000	2.4%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Finance - 1200

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	400	500	25.0%	500	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	2,000	2,000	0.0%	2,000	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	2,400	2,500	4.2%	2,500	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	115,000	95,000	-17.4%	100,000	5.3%
506015 Insurance - PL/PD	525,300	480,000	-8.6%	500,000	4.2%
506021 Insurance - Other	750	750	0.0%	750	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	641,050	575,750	-10.2%	600,750	4.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Finance - 1200

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	1,250	900	-28.0%	900	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	1,250	900	-28.0%	900	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	1,386,422	908,239	-34.5%	947,207	4.3%
NON-PERSONNEL TOTAL	1,047,600	990,150	-5.5%	1,025,150	3.5%
DEPARTMENT TOTALS	2,434,022	1,898,389	-22.0%	1,972,357	3.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Customer Service - 1300

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	279,804	285,343	2.0%	290,984	2.0%
501023 Other OT	9,704	9,896	2.0%	10,091	2.0%
Totals	289,508	295,239	2.0%	301,075	2.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	5,101	5,202	2.0%	5,305	2.0%
502021 Retirement	58,871	61,678	4.8%	64,045	3.8%
502031 Medical Ins	80,740	83,758	3.7%	90,459	8.0%
502041 Dental Ins	9,147	9,866	7.9%	10,162	3.0%
502045 Vision Ins	1,980	2,039	3.0%	2,101	3.0%
502051 Life Ins/AD&D	702	723	3.0%	745	3.0%
502060 State Disability Ins (SDI)	3,870	4,065	5.0%	4,259	4.8%
502061 Long Term Disability Ins	3,623	3,807	5.1%	3,992	4.9%
502071 State Unemployment Ins (SUI)	1,638	1,738	6.1%	1,845	6.2%
502081 Worker's Comp Ins	17,940	18,478	3.0%	19,033	3.0%
502101 Holiday Pay	3,870	3,949	2.0%	4,029	2.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	15,481	15,795	2.0%	16,115	2.0%
502111 Annual Leave	40,502	41,324	2.0%	42,160	2.0%
502121 Other Paid Absence	2,419	2,468	2.0%	2,518	2.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,391	1,397	0.4%	1,402	0.4%
Totals	247,275	256,287	3.6%	268,168	4.6%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Customer Service - 1300

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Acting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	3,500	24,000	585.7%	24,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	1,700	5,000	194.1%	5,000	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	3,500	3,500	0.0%	3,500	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	8,700	32,500	273.6%	32,500	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Customer Service - 1300

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	4,100	3,500	-14.6%	3,500	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	50,000	83,000	66.0%	88,000	6.0%
504217 Photo Supp/Process	3,000	5,000	66.7%	5,000	0.0%
504311 Office Supplies	4,000	6,000	50.0%	6,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	61,100	97,500	59.6%	102,500	5.1%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Customer Service - 1300

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	2,800	3,000	7.1%	3,000	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	2,800	3,000	7.1%	3,000	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	300	300	0.0%	300	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	250	250	0.0%	250	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	550	550	0.0%	550	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	1,800	4,000	122.2%	4,000	0.0%
Totals	1,800	4,000	122.2%	4,000	0.0%
PERSONNEL TOTAL	536,783	551,526	2.7%	569,243	3.2%
NON-PERSONNEL TOTAL	74,950	137,550	83.5%	142,550	3.6%
DEPARTMENT TOTALS	611,733	689,076	12.6%	711,793	3.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Human Resources - 1400

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	PRELIMINARY BUDGET FY14	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	289,858	323,687	331,475	11.7%	331,475	2.4%
501023 Other OT	899	1,003	1,028	11.7%	1,028	2.4%
Totals	290,757	324,690	332,502	11.7%	332,502	2.4%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	5,112	5,665	5,801	10.8%	5,801	2.4%
502021 Retirement	60,524	68,890	71,822	13.8%	71,822	4.3%
502031 Medical Ins	61,855	76,659	82,792	23.9%	82,792	8.0%
502041 Dental Ins	5,637	7,118	7,331	26.3%	7,331	3.0%
502045 Vision Ins	1,485	1,700	1,750	14.4%	1,750	3.0%
502051 Life Ins/AD&D	713	794	818	11.5%	818	3.0%
502060 State Disability Ins (SDI)	3,433	3,955	4,184	15.2%	4,184	5.8%
502061 Long Term Disability Ins	3,811	4,555	4,805	19.5%	4,805	5.5%
502071 State Unemployment Ins (SUI)	1,365	1,448	1,537	6.1%	1,537	6.2%
502081 Worker's Comp Ins	14,950	15,399	15,861	3.0%	15,861	3.0%
502101 Holiday Pay	4,391	4,496	4,604	2.4%	4,604	2.4%
502103 Floating Holiday	9,771	9,967	10,167	2.0%	10,167	2.0%
502109 Sick Leave	16,231	17,985	18,416	10.8%	18,416	2.4%
502111 Annual Leave	28,890	30,727	31,472	6.4%	31,472	2.4%
502121 Other Paid Absence	2,536	2,810	2,877	10.8%	2,877	2.4%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,043	4,064	4,069	0.5%	4,069	0.1%
Totals	224,748	256,230	268,305	14.0%	268,305	4.7%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Human Resources - 1400

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	89,200	65,000	-27.1%	55,000	-15.4%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	7,519	10,475	39.3%	10,475	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	8,000	8,000	0.0%	7,000	-12.5%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	104,719	83,475	-20.3%	72,475	-13.2%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Human Resources - 1400

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	1,030	500	-51.5%	500	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	5,356	9,000	68.0%	-	-100.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	6,386	9,500	48.8%	500	-94.7%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Human Resources - 1400

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	1,313	950	-27.6%	1,650	73.7%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	100	100.0%	100	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	1,313	1,050	-20.0%	1,750	66.7%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	515,505	580,920	12.7%	600,808	3.4%
NON-PERSONNEL TOTAL	112,418	94,025	-16.4%	74,725	-20.5%
DEPARTMENT TOTALS	627,922	674,944	7.5%	675,532	0.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Information Technology - 1500

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	PRELIMINARY BUDGET FY14	% CHANGE REV BUDG BUDG FY13	% CHANGE BUDG BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	0.0%	0.0%
501021 Other Salaries	325,303	422,583	436,006	29.9%	3.2%
501023 Other OT	1,431	1,859	1,918	29.9%	3.2%
Totals	326,734	424,442	437,925	29.9%	3.2%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	6,778	7,459	7,693	10.0%	3.1%
502021 Retirement	80,205	90,614	95,158	13.0%	5.0%
502031 Medical Ins	66,262	105,996	114,417	60.0%	7.9%
502041 Dental Ins	6,583	10,817	11,142	64.3%	3.0%
502045 Vision Ins	1,513	2,039	1,926	34.8%	-5.6%
502051 Life Ins/AD&D	870	1,010	1,041	16.2%	3.0%
502060 State Disability Ins (SDI)	4,650	5,343	5,701	14.9%	6.7%
502061 Long Term Disability Ins	5,606	5,702	6,044	1.7%	6.0%
502071 State Unemployment Ins (SUI)	1,365	1,738	1,845	27.3%	6.2%
502081 Worker's Comp Ins	14,950	15,399	15,861	3.0%	3.0%
502101 Holiday Pay	5,013	5,914	6,100	18.0%	3.1%
502103 Floating Holiday	19,201	14,108	14,392	-26.5%	2.0%
502109 Sick Leave	68,771	23,656	24,399	-65.6%	3.1%
502111 Annual Leave	44,925	42,596	43,943	-5.2%	3.2%
502121 Other Paid Absence	2,828	3,696	3,812	30.7%	3.1%
502251 Phys. Exams	-	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	0.0%
502999 Other Fringe Benefits	7,046	6,047	6,052	-14.2%	0.1%
Totals	336,565	342,135	359,525	1.7%	5.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Information Technology - 1500

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	13,410	14,410	7.5%	14,910	3.5%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	172,310	172,418	0.1%	175,847	2.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	185,720	186,828	0.6%	190,757	2.1%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Information Technology - 1500

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp./Process	-	-	0.0%	-	0.0%
504311 Office Supplies	22,870	27,870	21.9%	27,870	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	22,870	27,870	21.9%	27,870	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Information Technology - 1500

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	663,299	766,577	15.6%	797,449	4.0%
NON-PERSONNEL TOTAL	208,590	214,698	2.9%	218,627	1.8%
DEPARTMENT TOTALS	871,889	981,275	12.5%	1,016,076	3.5%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

District Counsel - 1700

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	PRELIMINARY BUDGET FY14	% CHANGE REV BUDG BUDG FY13	% CHANGE BUDG BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	0.0%	0.0%
501021 Other Salaries	313,290	319,564	325,955	2.0%	2.0%
501023 Other OT	-	-	-	0.0%	0.0%
Totals	313,290	319,564	325,955	2.0%	2.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	5,583	5,695	5,809	2.0%	2.0%
502021 Retirement	66,267	69,437	72,113	4.8%	3.9%
502031 Medical Ins	43,413	47,095	50,740	8.5%	7.7%
502041 Dental Ins	3,169	3,418	3,521	7.9%	3.0%
502045 Vision Ins	1,320	1,360	1,400	3.0%	3.0%
502051 Life Ins/AD&D	561	578	595	3.0%	3.0%
502060 State Disability Ins (SDI)	3,201	3,374	3,547	5.4%	5.1%
502061 Long Term Disability Ins	4,142	4,352	4,563	5.1%	4.8%
502071 State Unemployment Ins (SUI)	1,092	1,159	1,230	6.1%	6.2%
502081 Worker's Comp Ins	11,960	12,319	12,689	3.0%	3.0%
502101 Holiday Pay	4,425	4,514	4,605	2.0%	2.0%
502103 Floating Holiday	7,974	8,134	8,297	2.0%	2.0%
502109 Sick Leave	17,700	18,056	18,419	2.0%	2.0%
502111 Annual Leave	38,896	39,678	40,476	2.0%	2.0%
502121 Other Paid Absence	2,766	2,821	2,878	2.0%	2.0%
502251 Phys. Exams	-	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	0.0%
502999 Other Fringe Benefits	2,077	2,081	2,085	0.2%	0.2%
Totals	214,544	224,070	232,966	4.4%	4.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

District Counsel - 1700

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	5,000	5,000	0.0%	5,000	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	5,000	5,000	0.0%	5,000	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

District Counsel - 1700

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	1,000	1,000	0.0%	1,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	1,000	1,000	0.0%	1,000	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

District Counsel - 1700

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	10,500	12,000	14.3%	12,000	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	7,780	14,000	79.9%	14,000	0.0%
509123 Travel	2,000	2,000	0.0%	2,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	20,280	28,000	38.1%	28,000	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	527,835	543,634	3.0%	558,921	2.8%
NON-PERSONNEL TOTAL	26,280	34,000	29.4%	34,000	0.0%
DEPARTMENT TOTALS	554,115	577,634	4.2%	592,921	2.6%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Risk Management - 1800

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Risk Management - 1800

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	50,000	50,000	0.0%	50,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	50,000	50,000	0.0%	50,000	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	100,000	100,000	0.0%	100,000	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Risk Management - 1800

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	455,000	455,000	0.0%	150,000	-67.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	455,000	455,000	0.0%	150,000	-67.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Risk Management - 1800

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	555,000	555,000	0.0%	250,000	-55.0%
DEPARTMENT TOTALS					
	555,000	555,000	0.0%	250,000	-55.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Purchasing - 1900

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	PRELIMINARY BUDGET FY14	% CHANGE REV BUDG BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	110,332	114,925	100.0%	114,925	4.2%
501023 Other OT	-	88	92	100.0%	92	4.2%
Totals	-	110,421	115,017	100.0%	115,017	4.2%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	1,918	1,997	100.0%	1,997	4.1%
502021 Retirement	-	23,369	24,774	100.0%	24,774	6.0%
502031 Medical Ins	-	30,351	32,779	100.0%	32,779	8.0%
502041 Dental Ins	-	2,914	3,001	100.0%	3,001	3.0%
502045 Vision Ins	-	680	700	100.0%	700	3.0%
502051 Life Ins/AD&D	-	241	248	100.0%	248	3.0%
502060 State Disability Ins (SDI)	-	1,499	1,603	100.0%	1,603	7.0%
502061 Long Term Disability Ins	-	1,470	1,574	100.0%	1,574	7.0%
502071 State Unemployment Ins (SUI)	-	579	615	100.0%	615	6.2%
502081 Worker's Comp Ins	-	6,159	6,344	100.0%	6,344	3.0%
502101 Holiday Pay	-	1,525	1,588	100.0%	1,588	4.1%
502103 Floating Holiday	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	6,101	6,352	100.0%	6,352	4.1%
502111 Annual Leave	-	13,272	13,776	100.0%	13,776	3.8%
502121 Other Paid Absence	-	953	993	100.0%	993	4.1%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	66	67	100.0%	67	3.0%
Totals	-	91,097	96,411	100.0%	96,411	5.8%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Purchasing - 1900

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	4,000	100.0%	4,000	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	-	4,000	100.0%	4,000	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET Purchasing - 1900

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	500	100.0%	500	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	300	100.0%	300	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	800	100.0%	800	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Purchasing - 1900

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	201,518	100.0%	211,428	4.9%
NON-PERSONNEL TOTAL					
	-	4,800	100.0%	4,800	0.0%
DEPARTMENT TOTALS					
	-	206,318	100.0%	216,228	4.8%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	PRELIMINARY BUDGET FY14	% CHANGE REV BUDG BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	524,002	541,046	554,047	3.3%	554,047	2.4%
501023 Other OT	51,090	52,752	54,020	3.3%	54,020	2.4%
Totals	575,092	593,798	608,067	3.3%	608,067	2.4%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	9,996	10,319	10,565	3.2%	10,565	2.4%
502021 Retirement	109,846	116,484	121,433	6.0%	121,433	4.2%
502031 Medical Ins	208,755	222,610	240,339	6.6%	240,339	8.0%
502041 Dental Ins	19,671	21,218	21,854	7.9%	21,854	3.0%
502045 Vision Ins	3,960	4,079	4,201	3.0%	4,201	3.0%
502051 Life Ins/AD&D	1,404	1,446	1,490	3.0%	1,490	3.0%
502060 State Disability Ins (SDI)	7,583	8,063	8,481	6.3%	8,481	5.2%
502061 Long Term Disability Ins	6,893	7,329	7,713	6.3%	7,713	5.2%
502071 State Unemployment Ins (SUI)	3,276	3,476	3,690	6.1%	3,690	6.2%
502081 Worker's Comp Ins	35,880	36,957	38,066	3.0%	38,066	3.0%
502101 Holiday Pay	7,365	7,602	7,784	3.2%	7,784	2.4%
502103 Floating Holiday	-	-	-	0.0%	-	0.0%
502109 Sick Leave	29,459	30,410	31,137	3.2%	31,137	2.4%
502111 Annual Leave	72,841	75,072	76,794	3.1%	76,794	2.3%
502121 Other Paid Absence	4,603	4,752	4,865	3.2%	4,865	2.4%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	382	393	405	3.0%	405	3.0%
Totals	521,913	550,209	578,816	5.4%	578,816	5.2%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	14,700	14,847	1.0%	14,994	1.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	157,200	157,200	0.0%	-	-100.0%
503161 Custodial Services	60,700	80,000	31.8%	80,000	0.0%
503162 Uniforms/Laundry	3,500	3,000	-14.3%	3,200	6.7%
503171 Security Services	9,000	9,135	1.5%	9,272	1.5%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	100,000	101,000	1.0%	102,000	1.0%
503352 Repair - Equipment	350,000	379,000	8.3%	390,370	3.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	50,000	50,500	1.0%	51,000	1.0%
Totals	745,100	794,682	6.7%	650,836	-18.1%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	PRELIMINARY BUDGET FY14	% CHANGE REV BUDG BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	0.0%
504311 Office Supplies	1,500	1,750	1,850	16.7%	1,850	5.7%
504315 Safety Supplies	8,000	8,200	8,400	2.5%	8,400	2.4%
504317 Cleaning Supplies	37,000	40,700	44,770	10.0%	44,770	10.0%
504409 Repair/Maint Supplies	40,000	42,000	44,100	5.0%	44,100	5.0%
504421 Non-Inventory Parts	4,000	4,040	4,080	1.0%	4,080	1.0%
504511 Small Tools	2,000	2,200	2,300	10.0%	2,300	4.5%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	92,500	98,890	105,500	6.9%	105,500	6.7%
UTILITIES						
505011 Gas & Electric	220,000	231,000	242,550	5.0%	242,550	5.0%
505021 Water & Garbage	143,800	143,800	143,800	0.0%	143,800	0.0%
505031 Telecommunications	80,000	80,000	80,000	0.0%	80,000	0.0%
Totals	443,800	454,800	466,350	2.5%	466,350	2.5%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	16,000	15,000	-6.3%	15,000	0.0%
507999 Other Taxes	20,000	17,000	-15.0%	18,000	5.9%
Totals	36,000	32,000	-11.1%	33,000	3.1%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	43,500	48,000	10.3%	50,400	5.0%
512061 Equipment Rental	4,000	8,000	100.0%	8,250	3.1%
Totals	47,500	56,000	17.9%	58,650	4.7%
PERSONNEL TOTAL					
	1,097,004	1,144,007	4.3%	1,186,883	3.7%
NON-PERSONNEL TOTAL					
	1,364,900	1,436,372	5.2%	1,314,336	-8.5%
DEPARTMENT TOTALS					
	2,461,904	2,580,379	4.8%	2,501,219	-3.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Paratransit - 3100

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	1,051,506	1,122,589	6.8%	1,168,591	4.1%
501013 Bus Operator OT	210,301	224,518	6.8%	233,718	4.1%
501021 Other Salaries	729,607	760,427	4.2%	782,135	2.9%
501023 Other OT	70,188	73,153	4.2%	75,241	2.9%
Totals	2,061,603	2,180,687	5.8%	2,259,685	3.6%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	34,939	36,944	5.7%	38,273	3.6%
502021 Retirement	366,412	397,814	8.6%	419,500	5.5%
502031 Medical Ins	825,603	897,270	8.7%	969,052	8.0%
502041 Dental Ins	64,462	71,376	10.7%	73,517	3.0%
502045 Vision Ins	17,256	18,015	4.4%	18,555	3.0%
502051 Life Ins/AD&D	6,304	6,579	4.4%	6,776	3.0%
502060 State Disability Ins (SDI)	26,440	28,763	8.8%	30,626	6.5%
502061 Long Term Disability Ins	22,491	24,764	10.1%	26,371	6.5%
502071 State Unemployment Ins (SUI)	14,469	15,350	6.1%	16,297	6.2%
502081 Worker's Comp Ins	158,472	163,226	3.0%	168,123	3.0%
502101 Holiday Pay	59,021	62,330	5.6%	64,678	3.8%
502103 Floating Holiday	7,635	7,988	4.6%	8,148	2.0%
502109 Sick Leave	100,608	106,411	5.8%	110,262	3.6%
502111 Annual Leave	165,505	174,407	5.4%	180,110	3.3%
502121 Other Paid Absence	15,181	16,054	5.8%	16,634	3.6%
502251 Phys. Exams	3,183	3,183	0.0%	3,183	0.0%
502253 Driver Lic Renewal	1,061	1,061	0.0%	1,061	0.0%
502999 Other Fringe Benefits	5,563	5,636	1.3%	5,688	0.9%
Totals	1,894,603	2,037,170	7.5%	2,156,852	5.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Paratransit - 3100

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	8,000	8,000	0.0%	8,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	12,000	12,000	0.0%	12,000	0.0%
503162 Uniforms/Laundry	2,000	2,000	0.0%	2,000	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	5,000	5,000	0.0%	5,000	0.0%
503353 Repair - Rev Vehicle	150,000	150,000	0.0%	150,000	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	177,000	177,000	0.0%	177,000	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	400,000	400,000	0.0%	400,000	0.0%
504021 Tires & Tubes	25,000	25,000	0.0%	25,000	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	60,000	60,000	0.0%	60,000	0.0%
Totals	485,000	485,000	0.0%	485,000	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Paratransit - 3100

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	5,500	5,500	0.0%	5,500	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	7,000	7,000	0.0%	7,000	0.0%
504217 Photo Supp/Process	300	300	0.0%	300	0.0%
504311 Office Supplies	9,000	9,000	0.0%	9,000	0.0%
504315 Safety Supplies	2,300	2,300	0.0%	2,300	0.0%
504317 Cleaning Supplies	1,100	1,100	0.0%	1,100	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	1,700	1,700	0.0%	1,700	0.0%
504515 Employee Tool Replacement	1,000	1,000	0.0%	1,000	0.0%
Totals	27,900	27,900	0.0%	27,900	0.0%
UTILITIES					
505011 Gas & Electric	14,000	14,000	0.0%	14,000	0.0%
505021 Water & Garbage	6,200	6,200	0.0%	6,200	0.0%
505031 Telecommunications	19,000	19,000	0.0%	19,000	0.0%
Totals	39,200	39,200	0.0%	39,200	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Paratransit - 3100

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	500	500	0.0%	500	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	500	500	0.0%	500	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	250,000	250,000	0.0%	250,000	0.0%
Totals	250,000	250,000	0.0%	250,000	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	158,000	158,000	0.0%	158,000	0.0%
512061 Equipment Rental	5,200	5,200	0.0%	5,200	0.0%
Totals	163,200	163,200	0.0%	163,200	0.0%
PERSONNEL TOTAL	3,956,206	4,217,858	6.6%	4,416,538	4.7%
NON-PERSONNEL TOTAL	1,142,800	1,142,800	0.0%	1,142,800	0.0%
DEPARTMENT TOTALS	5,099,006	5,360,658	5.1%	5,559,338	3.7%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Operations - 3200

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	PRELIMINARY BUDGET FY14	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	1,035,057	1,173,721	1,205,117	13.4%	1,205,117	2.7%
501023 Other OT	142,631	161,739	166,065	13.4%	166,065	2.7%
Totals	1,177,688	1,335,459	1,371,182	13.4%	1,371,182	2.7%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	20,559	23,219	23,834	12.9%	23,834	2.7%
502021 Retirement	219,467	254,498	265,981	16.0%	265,981	4.5%
502031 Medical Ins	242,705	300,006	324,006	23.6%	324,006	8.0%
502041 Dental Ins	20,606	26,654	27,454	29.3%	27,454	3.0%
502045 Vision Ins	5,280	6,118	6,302	15.9%	6,302	3.0%
502051 Life Ins/AD&D	2,058	2,361	2,432	14.7%	2,432	3.0%
502060 State Disability Ins (SDI)	14,799	17,336	18,309	17.1%	18,309	5.6%
502061 Long Term Disability Ins	13,729	15,969	16,849	16.3%	16,849	5.5%
502071 State Unemployment Ins (SUI)	4,368	5,213	5,535	19.4%	5,535	6.2%
502081 Worker's Comp Ins	53,821	55,435	57,098	3.0%	57,098	3.0%
502101 Holiday Pay	14,668	16,564	17,004	12.9%	17,004	2.7%
502103 Floating Holiday	9,908	10,107	10,309	2.0%	10,309	2.0%
502109 Sick Leave	58,672	66,256	68,016	12.9%	68,016	2.7%
502111 Annual Leave	147,754	162,547	166,600	10.0%	166,600	2.5%
502121 Other Paid Absence	9,168	10,353	10,628	12.9%	10,628	2.7%
502251 Phys. Exams	530	530	530	0.0%	530	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,409	4,490	4,507	1.8%	4,507	0.4%
Totals	842,501	977,656	1,025,394	16.0%	1,025,394	4.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Operations - 3200

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	32,404	26,000	-19.8%	26,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	285	500	75.4%	500	0.0%
503171 Security Services	390,000	460,000	17.9%	460,000	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	2,500	3,000	20.0%	3,000	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	425,189	489,500	15.1%	489,500	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Operations - 3200

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	300	500	66.7%	500	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	8,811	9,000	2.1%	9,000	0.0%
504217 Photo Supp/Process	600	600	0.0%	600	0.0%
504311 Office Supplies	10,000	12,000	20.0%	12,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	19,711	22,100	12.1%	22,100	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	35,000	20,000	-42.9%	20,000	0.0%
Totals	35,000	20,000	-42.9%	20,000	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Operations - 3200

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	22,000	22,000	0.0%	22,000	0.0%
512061 Equipment Rental	5,620	5,600	-0.4%	5,600	0.0%
Totals	27,620	27,600	-0.1%	27,600	0.0%
PERSONNEL TOTAL	2,020,189	2,313,115	14.5%	2,396,576	3.6%
NON-PERSONNEL TOTAL	507,520	559,200	10.2%	559,200	0.0%
DEPARTMENT TOTALS	2,527,709	2,872,315	13.6%	2,955,776	2.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	6,690,005	6,982,603	4.4%	7,186,539	2.9%
501013 Bus Operator OT	1,325,290	1,383,254	4.4%	1,423,653	2.9%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	8,015,294	8,365,857	4.4%	8,610,193	2.9%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	137,101	143,079	4.4%	147,232	2.9%
502021 Retirement	1,399,161	1,499,936	7.2%	1,571,450	4.8%
502031 Medical Ins	2,148,407	2,356,099	9.7%	2,543,397	7.9%
502041 Dental Ins	193,283	214,491	11.0%	220,925	3.0%
502045 Vision Ins	47,383	49,286	4.0%	50,764	3.0%
502051 Life Ins/AD&D	16,799	17,474	4.0%	17,998	3.0%
502060 State Disability Ins (SDI)	104,007	111,799	7.5%	118,182	5.7%
502061 Long Term Disability Ins	128,860	133,670	3.7%	142,039	6.3%
502071 State Unemployment Ins (SUI)	40,186	41,996	4.5%	44,587	6.2%
502081 Worker's Comp Ins	436,545	449,641	3.0%	463,130	3.0%
502101 Holiday Pay	248,356	259,295	4.4%	266,864	2.9%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	388,057	405,148	4.4%	416,975	2.9%
502111 Annual Leave	745,303	776,460	4.2%	797,356	2.7%
502121 Other Paid Absence	58,209	60,772	4.4%	62,546	2.9%
502251 Phys. Exams	8,487	8,487	0.0%	8,487	0.0%
502253 Driver Lic Renewal	3,183	3,183	0.0%	3,183	0.0%
502999 Other Fringe Benefits	8,166	8,349	2.2%	8,492	1.7%
Totals	6,111,492	6,539,165	7.0%	6,883,607	5.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	1,500	2,500	66.7%	1,500	-40.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	1,500	2,500	66.7%	1,500	-40.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	3,500	3,500	0.0%	3,500	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	3,500	3,500	0.0%	3,500	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	14,126,786	14,905,022	5.5%	15,493,800	4.0%
NON-PERSONNEL TOTAL	5,000	6,000	20.0%	5,000	-16.7%
DEPARTMENT TOTALS	14,131,786	14,911,022	5.5%	15,498,800	3.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	PRELIMINARY BUDGET FY14	% CHANGE REV BUDG BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	1,898,687	2,063,620	2,119,666	8.7%	2,119,666	2.7%
501023 Other OT	73,099	79,449	81,607	8.7%	81,607	2.7%
Totals	1,971,787	2,143,069	2,201,273	8.7%	2,201,273	2.7%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	34,634	37,562	38,573	8.5%	38,573	2.7%
502021 Retirement	398,490	443,926	464,151	11.4%	464,151	4.6%
502031 Medical Ins	613,648	705,049	761,097	14.9%	761,097	7.9%
502041 Dental Ins	52,008	61,170	63,005	17.6%	63,005	3.0%
502045 Vision Ins	12,430	13,596	14,004	9.4%	14,004	3.0%
502051 Life Ins/AD&D	4,500	4,916	5,064	9.2%	5,064	3.0%
502060 State Disability Ins (SDI)	25,993	28,996	30,526	11.6%	30,526	5.3%
502061 Long Term Disability Ins	24,621	27,933	29,481	13.5%	29,481	5.5%
502071 State Unemployment Ins (SUI)	10,647	11,585	12,300	8.8%	12,300	6.2%
502081 Worker's Comp Ins	110,631	113,950	117,369	3.0%	117,369	3.0%
502101 Holiday Pay	26,717	28,974	29,753	8.4%	29,753	2.7%
502103 Floating Holiday	4,917	5,267	5,642	7.1%	5,642	7.1%
502109 Sick Leave	106,867	115,894	119,013	8.4%	119,013	2.7%
502111 Annual Leave	261,571	279,176	285,948	6.7%	285,948	2.4%
502121 Other Paid Absence	16,698	18,108	18,596	8.4%	18,596	2.7%
502251 Phys. Exams	1,910	1,910	1,910	0.0%	1,910	0.0%
502253 Driver Lic Renewal	424	412	412	-2.8%	412	0.0%
502999 Other Fringe Benefits	3,148	6,260	6,299	98.9%	6,299	0.6%
Totals	1,709,855	1,904,684	2,003,143	11.4%	2,003,143	5.2%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	8,000	6,000	-25.0%	6,500	8.3%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	15,000	15,000	0.0%	15,000	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	80,000	80,000	0.0%	80,000	0.0%
503353 Repair - Rev Vehicle	273,800	282,000	3.0%	287,000	1.8%
503354 Repair - Non Rev Vehicle	25,000	25,750	3.0%	26,525	3.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	401,800	408,750	1.7%	415,025	1.5%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	70,000	81,000	15.7%	88,100	8.8%
504012 Fuels & Lubricants - Rev Veh	1,855,000	2,133,250	15.0%	2,453,237	15.0%
504021 Tires & Tubes	225,000	231,750	3.0%	238,702	3.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	575,000	592,250	3.0%	610,017	3.0%
Totals	2,725,000	3,038,250	11.5%	3,390,056	11.6%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	2,500	2,550	2.0%	2,601	2.0%
504211 Postage & Mailing	500	500	0.0%	500	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	4,500	4,635	3.0%	4,794	3.4%
504315 Safety Supplies	10,000	10,000	0.0%	10,000	0.0%
504317 Cleaning Supplies	7,000	7,000	0.0%	7,000	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	15,000	1,500	-90.0%	1,500	0.0%
504511 Small Tools	5,000	5,000	0.0%	5,000	0.0%
504515 Employee Tool Replacement	2,000	2,000	0.0%	2,000	0.0%
Totals	46,500	33,185	-28.6%	33,395	0.6%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	23,200	24,809	6.9%	26,545	7.0%
Totals	23,200	24,809	6.9%	26,545	7.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	14,000	14,000	0.0%	14,000	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	14,000	14,000	0.0%	14,000	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	1,000	1,800	80.0%	2,000	11.1%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	1,000	1,800	80.0%	2,000	11.1%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	2,000	2,000	0.0%	2,000	0.0%
Totals	2,000	2,000	0.0%	2,000	0.0%
PERSONNEL TOTAL	3,681,641	4,047,754	9.9%	4,204,416	3.9%
NON-PERSONNEL TOTAL	3,213,500	3,522,794	9.6%	3,883,021	10.2%
DEPARTMENT TOTALS	6,895,141	7,570,548	9.8%	8,087,437	6.8%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS					
	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	2,259,132	2,409,801	6.7%	2,602,585	8.0%
502041 Dental Ins	112,175	115,540	3.0%	119,006	3.0%
502045 Vision Ins	33,000	33,990	3.0%	35,010	3.0%
502051 Life Ins/AD&D	9,300	9,579	3.0%	9,866	3.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	23,343	24,900	6.7%	26,892	8.0%
Totals	2,436,950	2,593,810	6.4%	2,793,360	7.7%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	2,436,950	2,593,810	6.4%	2,793,360	7.7%
NON-PERSONNEL TOTAL	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	2,436,950	2,593,810	6.4%	2,793,360	7.7%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES					
503011 Accting/Audit Fees	250	250	0.0%	250	0.0%
503012 Admin/Bank Fees	50	50	0.0%	50	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	300	300	0.0%	300	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 PRELIMINARY OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	REVISED BUDGET - JAN. 2012 FY12	PRELIMINARY BUDGET FY13	% CHANGE REV BUDG FY12 BUDG FY13	PRELIMINARY BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	300	300	0.0%	300	0.0%
DEPARTMENT TOTALS					
	300	300	0.0%	300	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 PRELIMINARY CAPITAL BUDGET

PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	FUTURE (Estimated) - STA (1)	RESTRICTED - STATE SECURITY BOND FUNDS (1B) (2)	RESTRICTED - FY09-11 PTMISEA (1B)	LOCAL OPERATING MATCH - SALARIES	TOTAL
Estimated Beginning Balance @ July 1, 2012:	\$ 12,600,000	\$ 1,333,382	\$ 800,000	\$ 5,600,000	\$ 870,000	\$ 12,523,009	\$ 11,605	\$ 33,737,996
Grant-Funded Projects								
MetroBase Project - Operations Bldg. (STIC, SAKATA, STA, PTMISEA)	\$ 1,108,062	\$ 1,333,382	\$ -	\$ 5,600,000	\$ -	\$ 12,010,047	\$ -	\$ 20,051,491
2nd LNG Tank (MBUAPCD, PTMISEA)	\$ 200,000					\$ 1,082,961		\$ 1,282,961
MetroBase Project - FY10 Allocation (PTMISEA)						\$ 391,962		\$ 391,962
MetroBase Project - FY09 Allocation (PTMISEA)						\$ 121,000		\$ 121,000
Land Mobile Radio Project - LMR (STATE-1B)					\$ 790,000			\$ 790,000
Bus Stop Improvements (STIP)	\$ 355,000							\$ 355,000
Non-Revenue Vehicle Replacement (MBUAPCD, STA)	\$ 160,000		\$ 20,500				\$ 11,605	\$ 192,105
Video Surveillance Project - CCTV (STATE-1B)					\$ 80,000			\$ 80,000
Pacific Station/MetroCenter - Conceptual Design (FTA, STA)	\$ 48,000		\$ 12,000					\$ 60,000
Watsonville Transit Center - Conceptual Design (STA)	\$ 9,000		\$ 30,000					\$ 30,000
425 Front Street Purchase (FTA, STA)	\$ 1,880,062	\$ 1,333,382	\$ 79,500	\$ 5,600,000	\$ 870,000	\$ 13,605,970	\$ 11,605	\$ 23,380,519
Subtotal								
IT Projects								
HR Software Upgrade - iVantage (STA)			\$ 125,000					\$ 125,000
Fleet & Facilities Maintenance Software - Maintstar (STA)			\$ 10,000					\$ 10,000
Automated Purchasing System Software - Puridium (STA)			\$ 40,000					\$ 40,000
Subtotal	\$ -	\$ -	\$ 175,000			\$ -	\$ -	\$ 175,000
Facilities Repair & Improvements								
MetroCenter Repairs (RES. RET. EARN.)	\$ 185,000							\$ 185,000
Bus Stop Repairs/Improvements (RES. RET. EARN.)	\$ 175,000							\$ 175,000
WTC Renovations & Repairs (STA)			\$ 45,000					\$ 45,000
Repair SVT (STA)			\$ 45,000					\$ 45,000
MTC Lane Four Shelter Replacement (STA)			\$ 40,000					\$ 40,000
Fueling Station Awning (STA)			\$ 30,000					\$ 30,000
Replace Portable Steam & Sidewalk Cleaner WTC (STA)			\$ 25,000					\$ 25,000
Interactive White Board - ParaCruz (STA)			\$ 3,500					\$ 3,500
Subtotal	\$ 360,000	\$ -	\$ 188,500		\$ -	\$ -	\$ -	\$ 548,500

7.b1

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 PRELIMINARY CAPITAL BUDGET

PROJECT/ACTIVITY	NON-RESTRICTED-RESERVED EARNINGS	RESTRICTED-SAKATA/LAW SUIT	RESTRICTED-STA	FUTURE (Estimated) - STA (1)	RESTRICTED-STATE SECURITY BOND FUNDS (1B) (2)	RESTRICTED-FY09-11 PTMISEA (1B)	LOCAL OPERATING MATCH - SALARIES	TOTAL
Revenue Vehicle Replacement								
Replace WiFi on Highway 17 buses (STA)			\$ 60,000					\$ 60,000
Subtotal	\$ -	\$ -	\$ 60,000		\$ -	\$ -	\$ -	\$ 60,000
Non-Revenue Vehicle Replacement								
See above-Grant Funded Projects								
Subtotal	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Fleet & Maint Equipment								
Small Vehicle Lift (for non-revenue vehicle repairs)			\$ 25,000					\$ 25,000
Vehicle Diagnostic Code Scanner Program & PC - ParaCruz			\$ 3,500					\$ 3,500
Industrial Auto Upholstery Cleaning Machine			\$ 2,500					\$ 2,500
Subtotal	\$ -	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Office Equipment								
None								\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc.								
Ticket Vending Machines (2)			\$ 100,000					\$ 100,000
Subtotal	\$ -	\$ -	\$ 100,000		\$ -	\$ -	\$ -	\$ 100,000
TOTAL CAPITAL PROJECTS	\$ 2,240,062	\$ 1,333,382	\$ 634,000	\$ 5,600,000	\$ 870,000	\$ 13,605,970	\$ 11,605	\$ 24,295,019
Estimated Ending Balance @ June 30, 2012:	\$ 10,359,938	\$ -	\$ 166,000	\$ -	\$ -	\$ 10,204,478 (b)	\$ -	\$ 20,730,416

7.b2

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 PRELIMINARY CAPITAL BUDGET

PROJECT/ACTIVITY	NON-RESTRICTED-RESERVED RETAINED EARNINGS	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	FUTURE (Estimated) - STA (1)	RESTRICTED - STATE SECURITY BOND FUNDS (1B) (2)	RESTRICTED - FY09-11 PTMISEA (1B)	LOCAL OPERATING MATCH - SALARIES	TOTAL
CAPITAL PROGRAM FUNDING								
PTMISEA (1B)						\$ 13,605,970		\$ 13,605,970
State Transit Assistance (STA)			\$ 634,000	\$ 5,600,000				\$ 6,234,000
Sakata / Lawsuit Proceeds		\$ 1,333,382						\$ 1,333,382
State Security Bond Funds (1B)					\$ 870,000			\$ 870,000
Federal Grants (FTA)	\$ 1,165,062 (4)							\$ 1,165,062
Statewide Transportation Improvement Program (STIP)	\$ 355,000 (4)							\$ 355,000
Monterey Bay Unified Air Pollution Control Dist (MBUAPCD)	\$ 360,000 (4)							\$ 360,000
Reserved Retained Earnings	\$ 360,000						\$ 11,605	\$ 360,000
Local Operating Match								\$ 11,605
TOTAL CAPITAL FUNDING	\$ 2,240,062	\$ 1,333,382	\$ 634,000	\$ 5,600,000	\$ 870,000	\$ 13,605,970	\$ 11,605	\$ 24,295,019
Non-Restricted Funds	\$ 2,240,062							\$ 2,240,062
Restricted Funds		\$ 1,333,382	\$ 634,000	\$ 5,600,000	\$ 870,000	\$ 13,605,970		\$ 22,043,352
Local Operating Match - provided by Salaries							\$ 11,605	\$ 11,605
TOTAL CAPITAL FUNDING	\$ 2,240,062	\$ 1,333,382	\$ 634,000	\$ 5,600,000	\$ 870,000	\$ 13,605,970	\$ 11,605	\$ 24,295,019
(1) Estimate is based on State Controller's STA Allocation Preliminary Estimate. Funds will be received in future years								
(2) Original PTMISEA (1B) Program Allocation Request:								
FY08 PTMISEA Allocation Received						\$ 26,262,877		
FY09 PTMISEA Allocation Received						\$ 4,404,019		
FY10 PTMISEA Allocation Received						\$ 2,480,910		
FY11 PTMISEA Allocation Received						\$ 2,491,923		
Subtotal PTMISEA Receipts thru 2/10/12						\$ 11,070,047		
Unpaid balance of remaining PTMISEA funds requested						\$ 20,386,899		
						\$ 5,875,978		
(3) Not all PTMISEA funds budgeted will be spent in FY13 due to construction in progress payments due on the Operations facility; only 25% of the funds budgeted are projected to be spent by June 30, 2013								
(4) Funds to be reimbursed at a later date								
	\$ 1,880,062							

7b3

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT			
FY13 & FY14 PRELIMINARY UNFUNDED CAPITAL NEEDS LIST			
	2013	2014	TOTAL
PROJECT/ACTIVITY			
Revenue Vehicles			
Replace (20) Diesel Buses	\$ 5,000,000	\$ 5,000,000	\$ 10,000,000
Signal Priority/Pre-emption for Buses		\$ 2,000,000	\$ 2,000,000
Replace (5) 1989 New Flyer Highway 17 Buses	\$ 2,375,000		\$ 2,375,000
Automated Vehicle Locator (AVL) /Automated Passenger Count (APC)	\$ 4,500,000		\$ 4,500,000
Replace (6) Paratransit Vans-(5 2003 Goshens/1 2006 Aerotech)	\$ 300,000	\$ 60,000	\$ 360,000
Subtotal	\$ 12,175,000	\$ 7,060,000	\$ 19,235,000
Facilities			
Pacific Station Renovation		\$ 12,000,000	\$ 12,000,000
Subtotal	\$ -	\$ 12,000,000	\$ 12,000,000
Facilities Repair & Improvements , etc.			
MetroCenter Skylight Remodel	\$ 250,000		\$ 250,000
Repairs & Improvements-Routine Replacements	\$ 150,000	\$ 150,000	\$ 300,000
MetroCenter Public Restroom Remodel	\$ 150,000		\$ 150,000
METRO Transit Center, Clock Refurbishment - to Digital		\$ 120,000	\$ 120,000
Computer Kiosks - MC		\$ 110,000	\$ 110,000
Electronic LED Message Boards (3) - MC		\$ 85,000	\$ 85,000
MetroCenter Sidewalk Repair	\$ 75,000		\$ 75,000
Repair Sidewalks, Bus Lanes, Slurry Parking Lots, etc.	\$ 25,000	\$ 25,000	\$ 50,000
ParaCruz Office Furniture Replacement		\$ 12,000	\$ 12,000
Replace Lounge Furniture - various METRO Locations		\$ 2,000	\$ 2,000
Subtotal	\$ 650,000	\$ 504,000	\$ 1,154,000

7.c1

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT			
FY13 & FY14 PRELIMINARY UNFUNDED CAPITAL NEEDS LIST			
	2013	2014	TOTAL
PROJECT/ACTIVITY			
<u>Non-Revenue Vehicle Replacement</u>			
Replace (15) Staff Cars - w/ Honda CNG	\$ 240,000	\$ 210,000	\$ 450,000
Replace (4) Pickups	\$ 150,000	\$ 150,000	\$ 300,000
Replace (6) Vans	\$ 96,000	\$ 96,000	\$ 192,000
Replace (4) Ford Explorers	\$ 64,000	\$ 64,000	\$ 128,000
Replace (1) Facility F250 Service Body Trucks	\$ -	\$ 40,000	\$ 40,000
Replace (1) F350 Flat Bed	\$ 37,000	\$ -	\$ 37,000
Replace (1) Escape Hybrid	\$ -	\$ 28,000	\$ 28,000
Subtotal	\$ 587,000	\$ 588,000	\$ 1,175,000
<u>Fleet Equipment</u>			
Routine Replacements	\$ 50,000	\$ 50,000	\$ 100,000
Tooling & Toolboxes (Road Response) - PC	\$ 10,000		\$ 10,000
Subtotal	\$ 60,000	\$ 50,000	\$ 110,000
<u>IT</u>			
Replace Accounting Software	\$ -	\$ 100,000	\$ 100,000
Routine Hardware Replacements (Servers, Printers, Laptops, Monitors, etc.	\$ 50,000	\$ 50,000	\$ 100,000
Upgrade Databases - IT	\$ 30,000	\$ -	\$ 30,000
Server Virtualization Project - IT	\$ 23,000		\$ 23,000
Subtotal	\$ 103,000	\$ 150,000	\$ 253,000
<u>MISC</u>			
None	\$ -		\$ -
	\$ -	\$ -	\$ -
TOTAL FY13 & FY14 UNFUNDED CAPITAL NEEDS LIST	\$ 13,575,000	\$ 20,352,000	\$ 33,927,000

7.0

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 23, 2012

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF IMPLEMENTATION OF A MOBILE MUSE (POETRY ON THE BUSES) PROGRAM ON THE INSIDE OF SANTA CRUZ METRO'S BUSES

I. RECOMMENDED ACTION

Consideration of Implementation of a Mobile Muse Program (Poetry on the Buses) on Santa Cruz METRO's Buses

II. SUMMARY OF ISSUES

- On January 4, 2011, Santa Cruz METRO received a request from Peggy and Gary Young to implement a *Poetry on the Bus* Program on METRO's Buses in order to promote poetry throughout the County of Santa Cruz. Gary Young had been named the first Poet Laureate of Santa Cruz County by the Cultural Council of Santa Cruz County. The job of the Poet Laureate is to advance and enliven the art of poetry in Santa Cruz County.
- The Youngs inquired as to whether Santa Cruz METRO would approve placing poetry on METRO buses in English and Spanish.
- On May 13, 2011, the Santa Cruz METRO Board of Directors considered whether to implement a *Poetry on the Bus* Program. Peggy and Gary Young were present and participated in the discussion with the Board of Directors. They indicated that the program would operate on the local level and that there would be no costs to Santa Cruz METRO. The Board of Directors did not take action at that time.
- At the January 27, 2012, meeting, the Santa Cruz METRO Board of Directors again considered the issue and directed District Counsel to meet with Poetry on the Buses' supporters and develop a Program.

III. DISCUSSION

On February 3, 2012, Santa Cruz METRO staff met with Gary and Peggy Young and Kathy De Wild, Santa Cruz Parks and Recreation Representative, to discuss the Poetry on the Buses Program. Kathy De Wild advised that she had helped to facilitate the Mobile Muse Program with Santa Cruz METRO's Operations Manager in the late 1990s. She indicated that at that time she would provide completed posters of poetry and/or art to the Operations Manager and Santa Cruz METRO staff would place the posters on the interior of the buses. According to Kathy De Wild the program was in place for approximately 4 years before funding ran out.

In 2002, Santa Cruz METRO implemented a bus advertising program. The regulation that was approved by Santa Cruz METRO's Board of Directors requires that the advertising on the buses be "strictly commercial in nature and purpose." According to the regulation, the display of commercial advertising on METRO buses is for the sole purpose of raising additional revenues for Santa Cruz METRO's operational expenses. The regulation makes clear that it is not Santa Cruz METRO's intent to open its advertising spaces up to provide a general public forum for purposes of communication but rather that the use of the spaces is limited to commercial purposes only to generate income. The regulation makes clear that Santa Cruz METRO wants to maintain a position of neutrality on political, religious, environmental and other public matters and issues in order to promote its commercial enterprise and not detract from its mission. Santa Cruz METRO's Advertising Policy and Regulations AR-1006 are set forth in *Attachment A*.

In order to implement the Mobile Muse Program, Santa Cruz METRO's Advertising Policy and Regulation AR-1006 must be modified in order to allow noncommercial posters to be displayed inside the buses at no cost to Santa Cruz METRO. The required modifications may jeopardize Santa Cruz METRO's ability to retain its advertisement space as a limited public forum for commercial purposes only. The concern is that if it is determined that the Mobile Muse Program creates a public forum then Santa Cruz METRO's ability to limit the content of the poems is put at risk. *Attachment B* sets forth Santa Cruz METRO staff's proposed modifications to the Advertising Policy to authorize implementation of the Mobile Muse Program.

The following issues remain outstanding:

1. In order to facilitate the program, an organization/group/individual may need to be identified as the one responsible for the program. This individual/group would be responsible for selection of the poems (through the selection panel), obtaining permission from the poets to display their work, all costs associated with the posters and preparing the posters for display and transporting them to Santa Cruz METRO. (At this juncton, Santa Cruz METRO staff have inserted the "Santa Cruz Arts Commission" into the regulation implementing the Mobile Muse Program (See Attachment B) for this purpose but Santa Cruz METRO staff has not received authorization from the Commission that it would be willing to take on this Project.
2. At the February 3, 2012 meeting, it was suggested that the panel who selects the poems for display include the following individuals:
 - a. Santa Cruz County Poet Laureate;
 - b. County of Santa Cruz Arts Commissioner;
 - c. Santa Cruz METRO staff person; and
 - d. Two Community Members (one selected by the Arts Commission and the other, a bus rider, selected by Santa Cruz METRO).

This individual (Poet Laureate) and the Arts Commission need to be contacted to determine whether they wish to participate in this endeavor.

3. A permission certificate needs to be prepared in which the poets, upon execution, will grant permission without costs to display their poems inside Santa Cruz METRO's buses.

IV. FINANCIAL CONSIDERATIONS

Santa Cruz METRO staff time will be expended in accepting the posters, confirming the paperwork has been properly submitted and the posting and taking down of the posters.

V. ATTACHMENTS

Attachment A: METRO's Advertising Policy and Regulations AR-1006


Attachment B: METRO's Advertising Policy and Regulations AR-1006 modified to allow for the Mobile Muse Program (Redline)

ATTACHMENT A
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Regulation Number: AR-1006
Computer Title: Advertising
Effective Date: September 27, 2002
Pages: 5

TITLE: ADVERTISING POLICY AND REGULATIONS

Procedure History

NEW POLICY	SUMMARY OF POLICY	APPROVED
9/27/02	To Create a policy regarding advertising on buses	S. A.
9/26/03	Policy amended to allow METRO bus advertisements	E.R.
3/24/06	Policy amended to remove restriction on advertising from competing forms of transportation	M.R.
2/26/10	Policy amended to include advertising on METRO's website.	

I. POLICY

- 1.01 Santa Cruz Metro sells space inside and upon its buses, and on its website, for the display of commercial advertising. The purpose is to raise revenues, supplementary to those from fares and from tax proceeds, to be used to finance Santa Cruz Metro's operations. The display of advertising is solely for this purpose. It is not intended to provide a general public forum for purposes of communication, but rather to make use of property held in a proprietary capacity in order to generate revenue.
- 1.02 In order to realize the maximum benefit from the sale of advertising space, the program must be managed in a manner that will procure as much revenue as practicable, while ensuring that the advertising does not discourage the use of Santa Cruz Metro's transit system or web pages, does not diminish Santa Cruz Metro's reputation in the community it serves or the good will of its patrons, and is consistent with Santa Cruz Metro's principal purpose of providing safe, comfortable, efficient and affordable public transportation. To attain these

ATTACHMENT A

Advertising Policy and Regulations

Page 2

objectives, Santa Cruz Metro's Board of Directors has established these regulations for the advertising displayed in and upon its buses and on its website.

- 1.03 In addition to the foregoing, noncommercial speech is excluded from advertising inside and upon the buses and on its website for the following reasons:
- a. Santa Cruz Metro wishes to maintain a position of neutrality on political, religious, environmental, or other public matters and issues in order to promote its commercial enterprise;
 - b. If advertisement inside and upon the buses is not restricted, the buses and passengers could be subject to violence;
 - c. Preventing a reduction in income earned from selling advertising space because commercial advertisers may be dissuaded from using the forum commonly used by those wishing to communicate political or religious ideas or beliefs.

II. APPLICABILITY

- 2.01 This procedure is applicable to all District employees and all independent contractors who contract with Santa Cruz Metro, for the placement of advertisement in and upon Santa Cruz Metro's buses and on its website.

III. DEFINITIONS

- 3.01 Commercial advertising:
- a. Advertising the sole purpose for which is to sell or rent real estate or personal property for profit, or to sell services for profit.
 - b. Shall not include any advertising that both offers to sell property or services and also conveys information about matters of general interest, political issues, religious, moral, or environmental matters or issues, or other public matters or issues, or expresses or advocates opinions or positions upon any of the foregoing.
 - c. Does not convey whether expressly or implied, intentionally or unintentionally, by inference or innuendo, the religious, social, political, legal or moral view of any person or entity as such views are generally understood in Santa Cruz County community.

ATTACHMENT A

Advertising Policy and Regulations

Page 3

- d. Does not cause the vehicles, if posted individually or in combination with other advertisements, to become a public forum for the dissemination, debate, and/or discussion of public issues.

3.02 Political Advertising:

- a. Any advertising that supports or opposes the election of any candidate or group of candidates for election to any federal, State, or local government office;
- b. Any advertising that supports or opposes any referendum conducted by the federal or State government, or by any local government, such as referenda on constitutional amendments, on bond issues, or on local legislation; or
- c. Any advertising that features any person whose prominence is based wholly or in part upon his or her past or present activity in political affairs, or that represents or implies any such person's approval or endorsement of the subject matter of the advertising.

IV. ADVERTISING STANDARDS

4.01 All advertising displayed in or upon the Santa Cruz Metro's buses or on its website shall be strictly commercial in nature and purpose.

4.02 Santa Cruz Metro's transit system and its website, in order to serve the purpose for which it has been established, must of necessity accommodate all persons without distinction of age. It is therefore necessary to exclude advertising unsuitable for exposure to children or persons with immature judgment. The following kinds of advertising therefore will not be displayed in or upon Santa Cruz Metro's buses and/or on its web pages:

1. Advertising for cigars, cigarettes, pipe tobacco, chewing tobacco, and other tobacco products.
2. Advertising for alcoholic beverages, including beer, wine, and distilled spirits.
3. Advertising for products or services related to human reproduction or sexuality, including but not limited to contraceptive products or services, other products or services related to sexual hygiene, and counseling with regard to pregnancy, abortion, or other sexual matter.
4. Advertising for products, services, or entertainment directed to sexual stimulation.

ATTACHMENT A

Advertising Policy and Regulations

Page 4

- 4.03 No advertising shall be permitted that in any way denigrates Santa Cruz Metro's organization, or its operation, or its officers, agents, or employees. This prohibition includes advertising copy and illustrations that state or imply or could reasonably be expected to cause an inference, that Santa Cruz Metro's service or operations are anything but safe, efficient, affordable and convenient.
- 4.04 Santa Cruz Metro expects all advertising copy to be truthful. Advertising copy and illustrations should not be exaggerated, distorted, false, misleading or deceptive.
- 4.05 Medical products or treatments are to be treated in a restrained and inoffensive manner.
- 4.06 Testimonials are expected to be authentic, and advertisers using them will be required to indemnify Santa Cruz Metro against any action brought in connection with them. Advertising that promotes contests or giveaways is expected to comply with all applicable laws and regulations.
- 4.07 No advertising in or upon Santa Cruz Metro's buses or on its website shall include language, pictures, or other graphic representations that are unsuitable for exposure to persons of young age and immature judgment, or shall be derogatory or defamatory of any person or group because of race, color, national origin, ethnic background, religion, gender or sexual preference.
- 4.08 No advertising shall be displayed in or upon Santa Cruz Metro's buses or on its website if the display thereof would violate any federal or State law or regulation, or any law, regulation, or ordinance of any county or municipality in or through which Santa Cruz Metro buses are or may be operated.
- 4.09 No advertising that is obscene, as defined by federal or California law, shall be displayed in or upon Santa Cruz Metro's buses or on its website.
- 4.10 Proposed advertisements shall not be accepted if the use, or possession of the property proposed to be advertised, includes a product that is specifically prohibited from use or possession on Santa Cruz Metro's facilities including its buses and vehicles. These products include firearms, tobacco products, alcohol and weapons.
- 4.11 No advertising will be accepted if it advocates imminent lawlessness or violence.
- 4.12 Political advertising will not be accepted.
- 4.13 Advertising will not be accepted if it promotes or encourages unlawful activity.

ATTACHMENT A

Advertising Policy and Regulations

Page 5

- 4.14 Advertising will not be accepted if it supports or opposes an issue or cause and/or which advocates or opposes a religion or belief.
- 4.15 Notwithstanding any other provision in this policy, advertising for METRO's transit buses, paratransit services, and METRO's website shall be allowed. METRO also retains the right to communicate with its passengers and the public on transit issues, to seek input and participation from its passengers and to provide its passengers with notifications of meetings, hearings and other transit-related issues.

V. USE OF SANTA CRUZ METRO'S NAME

- 5.01 Use of Santa Cruz Metro's name, logo, slogans, or other graphic representations is subject to advance approval by Santa Cruz Metro. Santa Cruz Metro does not endorse or imply endorsement of any product or service.

VI. ADMINISTRATION OF ADVERTISING REGULATION

- 6.01 If advertising space on Santa Cruz Metro's buses or METRO's website is sold through an independent Contractor, the Contractor shall comply with the foregoing policies, and review all advertising with reference to them. They shall refer all such advertising that falls or may fall into any of the categories defined above to Santa Cruz Metro's designated representative responsible for administering the advertising program, who shall determine whether the proposed advertising will be accepted. If the proposed advertising is rejected, the party or parties proposing it may request that this decision be reconsidered. Upon such request, Santa Cruz Metro's representative shall consult with Santa Cruz Metro's District Counsel and with its General Manager or the officer designated by him/her for this purpose. The General Manager or his/her designee, on the basis of such consultation, shall determine whether the proposed advertising will be accepted or rejected.
- 6.02 Santa Cruz Metro will cooperate with the party or parties proposing the advertising, and with the independent contractor (if applicable) through whom it has been proposed, in a reasonable effort to revise it in order to produce advertising that can be accepted and displayed consistently with the foregoing policies.

ATTACHMENT B
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Regulation Number: AR-1006
Computer Title: Advertising
Effective Date: September 27, 2002

Pages: 57

TITLE: ADVERTISING POLICY AND REGULATIONS

Procedure History

NEW POLICY	SUMMARY OF POLICY	APPROVED
9/27/02	To Create a policy regarding advertising on buses	S. A.
9/26/03	Policy amended to allow METRO bus advertisements	E.R.
3/24/06	Policy amended to remove restriction on advertising from competing forms of transportation	M.R.
2/26/10	Policy amended to include advertising on METRO's website.	E.P.
3/23/12	<u>Policy amended to include Mobile Muse Program.</u>	

I. POLICY

1.01 Santa Cruz Metro sells space ~~inside and upon~~ on the outside of its buses, and on its website, for the display of commercial advertising. The purpose is to raise revenues, supplementary to those from fares and from tax proceeds, to be used to finance Santa Cruz Metro's operations. The display of advertising is solely for this purpose. It is not intended to provide a general public forum for purposes of communication, but rather to make use of property held in a proprietary capacity in order to generate revenue.

1.02 The inside advertising spaces of Santa Cruz METRO's buses shall be primarily used for communication by Santa Cruz METRO to its passengers. With the remaining spaces Santa Cruz METRO authorizes the Mobile Muse Program to be implemented as more particularly described in Section VI.

ATTACHMENT B

Advertising Policy and Regulations

Page 2

~~1.02~~1.03 _____ In order to realize the maximum benefit from the sale of advertising space, the program must be managed in a manner that will procure as much revenue as practicable, while ensuring that the advertising does not discourage the use of Santa Cruz Metro's transit system or web pages, does not diminish Santa Cruz Metro's reputation in the community it serves or the good will of its patrons, and is consistent with Santa Cruz Metro's principal purpose of providing safe, comfortable, efficient and affordable public transportation. To attain these objectives, Santa Cruz Metro's Board of Directors has established these regulations for the advertising displayed in and upon its buses and on its website.

~~1.03~~1.04 _____ In addition to the foregoing, noncommercial speech is excluded from advertising ~~inside and upon on the outside of~~ the buses and on its website for the following reasons:

- a. Santa Cruz Metro wishes to maintain a position of neutrality on political, religious, environmental, or other public matters and issues in order to promote its commercial enterprise;
- b. If advertisement inside and upon the buses is not restricted, the buses and passengers could be subject to violence;
- c. Preventing a reduction in income earned from selling advertising space because commercial advertisers may be dissuaded from using the forum commonly used by those wishing to communicate political or religious ideas or beliefs.

II. APPLICABILITY

2.01 This procedure is applicable to all District employees and all independent contractors who contract with Santa Cruz Metro, for the placement of advertisement ~~in and upon on the outside of~~ Santa Cruz Metro's buses and on its website.

III. DEFINITIONS

3.01 Commercial advertising:

- a. Advertising the sole purpose for which is to sell or rent real estate or personal property for profit, or to sell services for profit.
- b. Shall not include any advertising that both offers to sell property or services and also conveys information about matters of general interest, political issues, religious, moral, or environmental matters or issues, or other public matters or issues, or expresses or advocates opinions or positions upon any of the foregoing.

ATTACHMENT B

Advertising Policy and Regulations

Page 3

- c. Does not convey whether expressly or implied, intentionally or unintentionally, by inference or innuendo, the religious, social, political, legal or moral view of any person or entity as such views are generally understood in Santa Cruz County community.
- d. Does not cause the vehicles, if posted individually or in combination with other advertisements, to become a public forum for the dissemination, debate, and/or discussion of public issues.

3.02 Political Advertising:

- a. Any advertising that supports or opposes the election of any candidate or group of candidates for election to any federal, State, or local government office;
- b. Any advertising that supports or opposes any referendum conducted by the federal or State government, or by any local government, such as referenda on constitutional amendments, on bond issues, or on local legislation; or
- c. Any advertising that features any person whose prominence is based wholly or in part upon his or her past or present activity in political affairs, or that represents or implies any such person's approval or endorsement of the subject matter of the advertising.

IV. ADVERTISING STANDARDS

4.01 All advertising displayed in or upon the Santa Cruz Metro's buses or on its website shall be strictly commercial in nature and purpose.

4.02 Santa Cruz Metro's transit system and its website, in order to serve the purpose for which it has been established, must of necessity accommodate all persons without distinction of age. It is therefore necessary to exclude advertising unsuitable for exposure to children or persons with immature judgment. The following kinds of advertising therefore will not be displayed ~~in or upon on the~~ outside of Santa Cruz Metro's buses and/or on its web pages:

1. Advertising for cigars, cigarettes, pipe tobacco, chewing tobacco, and other tobacco products.
2. Advertising for alcoholic beverages, including beer, wine, and distilled spirits.
3. Advertising for products or services related to human reproduction or sexuality, including but not limited to contraceptive products or services,

ATTACHMENT B

Advertising Policy and Regulations

Page 4

other products or services related to sexual hygiene, and counseling with regard to pregnancy, abortion, or other sexual matter.

4. Advertising for products, services, or entertainment directed to sexual stimulation.
- 4.03 No advertising shall be permitted that in any way denigrates Santa Cruz Metro's organization, or its operation, or its officers, agents, or employees. This prohibition includes advertising copy and illustrations that state or imply or could reasonably be expected to cause an inference, that Santa Cruz Metro's service or operations are anything but safe, efficient, affordable and convenient.
- 4.04 Santa Cruz Metro expects all advertising copy to be truthful. Advertising copy and illustrations should not be exaggerated, distorted, false, misleading or deceptive.
- 4.05 Medical products or treatments are to be treated in a restrained and inoffensive manner.
- 4.06 Testimonials are expected to be authentic, and advertisers using them will be required to indemnify Santa Cruz Metro against any action brought in connection with them. Advertising that promotes contests or giveaways is expected to comply with all applicable laws and regulations.
- 4.07 No advertising ~~in or upon~~ on the outside of Santa Cruz Metro's buses or on its website shall include language, pictures, or other graphic representations that are unsuitable for exposure to persons of young age and immature judgment, or shall be derogatory or defamatory of any person or group because of race, color, national origin, ethnic background, religion, gender or sexual preference.
- 4.08 No advertising shall be displayed ~~in or upon~~ on the outside of Santa Cruz Metro's buses or on its website if the display thereof would violate any federal or State law or regulation, or any law, regulation, or ordinance of any county or municipality in or through which Santa Cruz Metro buses are or may be operated.
- 4.09 No advertising that is obscene, as defined by federal or California law, shall be displayed ~~in or upon~~ on the outside of Santa Cruz Metro's buses or on its website.
- 4.10 Proposed advertisements shall not be accepted if the use, or possession of the property proposed to be advertised, includes a product that is specifically prohibited from use or possession on Santa Cruz Metro's facilities including its buses and vehicles. These products include firearms, tobacco products, alcohol and weapons.
- 4.11 No advertising will be accepted if it advocates imminent lawlessness or violence.

ATTACHMENT B

Advertising Policy and Regulations

Page 5

- 4.12 Political advertising will not be accepted.
- 4.13 Advertising will not be accepted if it promotes or encourages unlawful activity.
- 4.14 Advertising will not be accepted if it supports or opposes an issue or cause and/or which advocates or opposes a religion or belief.
- 4.15 Notwithstanding any other provision in this policy, advertising for METRO's transit buses, paratransit services, and METRO's website shall be allowed. METRO also retains the right to communicate with its passengers and the public on transit issues, to seek input and participation from its passengers and to provide its passengers with notifications of meetings, hearings and other transit-related issues.

V. USE OF SANTA CRUZ METRO'S NAME

- 5.01 Use of Santa Cruz Metro's name, logo, slogans, or other graphic representations is subject to advance approval by Santa Cruz Metro. Santa Cruz Metro does not endorse or imply endorsement of any product or service.

VI. MOBILE MUSE PROGRAM

6.01 Santa Cruz METRO has determined that the Mobile Muse Program, as described herein, will enhance its transit passengers' riding enjoyment and as a result will increase ridership. The Mobile Muse Program will consist of poems being selected by the Selection Panel described below for display inside Santa Cruz METRO buses. Selected poems must comply with the advertising criteria set for Santa Cruz METRO's commercial advertisements.

6.02 The County of Santa Cruz Arts Commission is responsible to facilitate the Santa Cruz METRO Mobile Muse Program. The Arts Commission will perform the following tasks:

- a. Establish a Panel that will select poems for display inside Santa Cruz METRO buses based on Santa Cruz METRO criteria;
- b. Ensure that the Selection Panel consists of the Santa Cruz County Poet Laureate, a Santa Cruz County Arts Commissioner, a public community member selected by the Arts Commission, a Santa Cruz METRO representative selected by the Santa Cruz METRO Board of Directors and a community member who is also a bus rider selected by the Santa Cruz METRO Board of Directors;
- c. Ensure that the Selection Panel meets once a quarter to select poems based on Santa Cruz METRO criteria;

ATTACHMENT B

Advertising Policy and Regulations

Page 6

- d. Ensure that 50% of the poems selected for display are in Spanish;
- e. Obtain funding for the display of the selected poetry on laminated 50 pound card stock;
- f. Obtain written permission from the poets whose poems are being displayed inside Santa Cruz METRO's buses on a permission certificate approved by Santa Cruz METRO;
- g. Provide Santa Cruz METRO's Administrative Services Coordinator, located at Santa Cruz METRO's Administrative Offices, 110 Vernon Street, Santa Cruz, CA 95060, with the executed permission certificates and the corresponding completed posters for display;
- h. Ensure that each poster contains a removal date located in the lower right hand corner that can be seen by Santa Cruz METRO staff; and
- i. Pick up used posters when called by Santa Cruz METRO's Administrative Services Coordinator.

6.03 Santa Cruz METRO's Administrative Services Coordinator will accept poetry posters for display on the inside of Santa Cruz METRO's buses along with the corresponding executed permission certificates. If the permission certificates are in order and the posters are on laminated 50 pound card stock with the removal dates properly displayed, the Administrative Services Coordinator will arrange for the transfer of the posters to the Santa Cruz METRO Maintenance staff who will, within 21 days of receipt, display the posters on vacant spaces inside the buses. The poetry posters will be removed by the Santa Cruz Maintenance staff upon the removal date or if they become torn or disfigured for display purposes. After removal, the Santa Cruz Maintenance staff will return the posters to the Administrative Services Coordinator who will contact the Arts Commission for pick-up. Santa Cruz METRO will not be responsible for any out of pocket expenses for the implementation of this Program.

6.04 To implement the Mobile Muse Program, the County of Santa Cruz Arts Commission will agree to all the terms set forth in section 6.02 herein and to indemnify, defend and hold harmless the Santa Cruz METRO and its directors, officers and employees for any and all liability, loss, damages, penalties, costs or expenses arising out of, or in connection with any third-party claim of infringement arising out of use and/or display of the poems on Santa Cruz METRO buses.

VII. ADMINISTRATION OF ADVERTISING REGULATION

76.01 If advertising space on Santa Cruz Metro's buses or METRO's website is sold through an independent Contractor, the Contractor shall comply with the foregoing policies, and review all advertising with reference to them. They shall refer all such advertising that falls or may fall into any of the categories defined

ATTACHMENT B

Advertising Policy and Regulations

Page 7

above to Santa Cruz Metro's designated representative responsible for administering the advertising program, who shall determine whether the proposed advertising will be accepted. If the proposed advertising is rejected, the party or parties proposing it may request that this decision be reconsidered. Upon such request, Santa Cruz Metro's representative shall consult with Santa Cruz Metro's District Counsel and with its General Manager or the officer designated by him/her for this purpose. The General Manager or his/her designee, on the basis of such consultation, shall determine whether the proposed advertising will be accepted or rejected.

- | 76.02 Santa Cruz Metro will cooperate with the party or parties proposing the advertising, and with the independent contractor (if applicable) through whom it has been proposed, in a reasonable effort to revise it in order to produce advertising that can be accepted and displayed consistently with the foregoing policies.