

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA
AUGUST 25, 2006 (Fourth Friday of Each Month)
CITY HALL COUNCIL CHAMBERS
809 CENTER STREET
SANTA CRUZ, CALIFORNIA
9:00 a.m. – Noon

THE BOARD AGENDA PACKET CAN BE FOUND ONLINE AT WWW.SCMTD.COM

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION - 9:00 a.m.

1. ROLL CALL
2. ORAL AND WRITTEN COMMUNICATION
 - a. Mark Stone, Co. Board of Supervisors Re: Public Transit Resources
 - b. **Beverly A. Poteete, Retiree** Re: **Retiree Medical Premiums**
3. LABOR ORGANIZATION COMMUNICATIONS
4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 5-1. APPROVE REGULAR BOARD MEETING MINUTES OF JUNE 9 & 23 AND JULY 14 & 28, 2006
Minutes: **JULY MINUTES ARE INCLUDED IN THE AUGUST 25, 2006 BOARD PACKET**
- 5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JULY 2006
Report: Attached
- 5-3. ACCEPT AND FILE JULY 2006 RIDERSHIP REPORT
Report: Attached
PAGES 1 & 4 OF THE RIDERSHIP REPORT ARE INCLUDED IN THE AUGUST 25, 2006 BOARD PACKET
- 5-4. CONSIDERATION OF TORT CLAIMS: **DENY THE CLAIM OF CHRIS MERRILL, CLAIM #06-0019**

- 5-5. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR AUGUST 16, 2006 AND MINUTES OF JUNE 21, 2006
Agenda/Minutes: Attached
- 5-6. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR APRIL 2006 AND APPROVAL OF BUDGET TRANSFERS
Staff Report: Attached
- 5-7. **DELETED: WILL BE INCLUDED IN THE SEPTEMBER 2006 BOARD PACKET**
(ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR MAY 2006 AND APPROVAL OF BUDGET TRANSFERS)
- 5-8. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MAY 2006
Report: **IS INCLUDED IN THE AUGUST 25, 2006 BOARD PACKET**
- 5-9. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF MAY 2006
Staff Report: Attached
- 5-10. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF JUNE 2006
Staff Report: **IS INCLUDED IN THE AUGUST 25, 2006 BOARD PACKET**
- 5-11. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE JUNE 2006 MEETING(S)
Staff report: Attached
- 5-12. ACCEPT AND FILE METROBASE STATUS REPORT
Staff Report: **IS INCLUDED IN THE AUGUST 25, 2006 BOARD PACKET**
- 5-13. ACCEPT AND FILE INFORMATION REGARDING HIGHWAY 152 CORRIDOR BUS STOPS
Staff Report: Attached
- 5-14. **AUTHORIZE THE GENERAL MANAGER TO EXECUTE A 1-YEAR EXTENSION TO THE CONTRACT WITH MONTE FOUNDATION TO PROVIDE TRANSIT SERVICE TO THE 2006 FIREWORKS FESTIVAL**
Staff Report: **IS INCLUDED IN THE AUGUST 25, 2006 BOARD PACKET**
- 5-15. **CONSIDERATION OF APPROVAL OF REVISED BOARD MEMBER TRAVEL FOR FY 06-07**
Staff Report: **IS INCLUDED IN THE AUGUST 25, 2006 BOARD PACKET**

5-16. CONSIDERATION OF AUTHORIZING FREE RIDES FOR ATTENDEES OF THE APTA ANNUAL MEETING IN SAN JOSE OCTOBER 7th TO 13th

Staff Report: **IS INCLUDED IN THE AUGUST 25, 2006 BOARD PACKET**

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

Presented by: Chair Rotkin

Staff Report: Attached

7. **DELETED: ACTION TAKEN AT THE AUGUST 11, 2006 BOARD MEETING**

(CONSIDERATION OF ADOPTION OF RESOLUTION OF APPRECIATION FOR THE LEADERSHIP OF CONGRESSMAN SAM FARR IN OBTAINING THE INCLUSION OF FUNDS FOR THE PACIFIC STATION REDEVELOPMENT PROJECT IN THE FY 2007 HOUSE TRANSPORTATION APPROPRIATIONS LEGISLATION FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT)

8. **DELETED: NO CLOSED SESSION ITEMS ON THIS AGENDA**

(REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION)

9. **DELETED: NO CLOSED SESSION ITEMS ON THIS AGENDA**

(ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION)

10. **DELETED: NO CLOSED SESSION ITEMS ON THIS AGENDA**

(REPORT OF CLOSED SESSION)

11. **DELETED: ACTION TAKEN AT THE AUGUST 11, 2006 BOARD MEETING**

(CONSIDERATION OF APPROVAL OF A THREE-YEAR MEMORANDUM OF UNDERSTANDING BETWEEN UTU, LOCAL 23, PARACRUZ DIVISION AND SANTA CRUZ METRO)

12. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH CABRILLO COLLEGE FOR TRANSIT SERVICE**

Presented By: Mark Dorfman, Assistant General Manager

Staff Report: **IS INCLUDED IN THE AUGUST 25, 2006 BOARD PACKET**

13. **CONSIDERATION OF APPROVAL OF RETIREE SUPPLEMENTAL MEDICAL INSURANCE PAYMENT PROGRAM**

Presented By: Les White, General Manager

Staff Report: **IS INCLUDED IN THE AUGUST 25, 2006 BOARD PACKET**

14. **CONSIDERATION OF APPROVAL OF 2006 – 2008 MANAGEMENT COMPENSATION PLAN**

Presented By: Les White, General Manager

Staff Report: **IS INCLUDED IN THE AUGUST 25, 2006 BOARD PACKET**

15. **CONSIDERATION OF A RESOLUTION AUTHORIZING THE SALE OF THE PROPERTY LOCATED AT 25 SAKATA LANE IN WATSONVILLE, CALIFORNIA TO DON HOIPT, CARMEL, CALIFORNIA FOR \$3,100,000 AND AUTHORIZING THE GENERAL MANAGER TO SIGN THE NECESSARY DOCUMENTS TO COMPLETE THE SALE**

Presented By: Les White, General Manager

Staff Report: **WILL BE DISTRIBUTED AT THE AUGUST 25, 2006 BOARD MEETING**

ADJOURN

NOTICE TO PUBLIC

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #2 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors' deliberation on the topic to be addressed. Presentations will be limited in time in accordance with District Resolution 69-2-1.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The City Council Chambers is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, please contact Cindi Thomas at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the Board meeting. A Spanish Language Interpreter will be available during "Oral Communications" and for any other agenda item for which these services are needed. This meeting will be broadcast live by Community Television of Santa Cruz on Channel 26.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 25, 2006

TO: Board of Directors

FROM: Les White, General Manager

SUBJECT: MATERIAL FOR THE AUGUST 25, 2006 BOARD MEETING AGENDA

SECTION I:

OPEN SESSION:

ADD TO ITEM #2

ORAL AND WRITTEN COMMUNICATION
(Insert new Written Communication)

CONSENT AGENDA:

ADD TO ITEM #5-1

APPROVE REGULAR BOARD MEETING MINUTES OF JUNE 9 & 23
AND JULY 14 & 28, 2006
(Insert July Minutes)

ADD TO ITEM #5-3

ACCEPT AND FILE JULY 2006 RIDERSHIP REPORT
(Insert Pages 1 and 4)

INSERT ITEM #5-4

CONSIDERATION OF TORT CLAIMS
(Insert Claim #06-0019)

DELETE ITEM #5-7

ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR MAY
2006 AND APPROVAL OF BUDGET TRANSFERS
(Will be included in the September 2006 Board Packet)

INSERT ITEM #5-8

ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MAY 2006
(Insert Report)

INSERT ITEM #5-10

ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ
SERVICE UPDATE FOR MONTH OF JUNE 2006
(Insert Staff Report)

INSERT ITEM #5-12

ACCEPT AND FILE METROBASE STATUS REPORT
(Insert Staff Report)

ADD ITEM #5-14

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A 1-YEAR
EXTENSION TO THE CONTRACT WITH MONTE FOUNDATION TO
PROVIDE TRANSIT SERVICE TO THE 2006 FIREWORKS FESTIVAL
(Insert Staff Report)

ADD ITEM #5-15

CONSIDERATION OF APPROVAL OF REVISED BOARD MEMBER
TRAVEL FOR FY 06-07
(Insert Staff Report)

- ADD ITEM #5-16** **CONSIDERATION OF AUTHORIZING FREE RIDES FOR ATTENDEES OF THE APTA ANNUAL MEETING IN SAN JOSE OCTOBER 7th TO 13th**
(Insert Staff Report)
- REGULAR AGENDA:**
DELETE ITEM #7 CONSIDERATION OF ADOPTION OF RESOLUTION OF APPRECIATION FOR THE LEADERSHIP OF CONGRESSMAN SAM FARR IN OBTAINING THE INCLUSION OF FUNDS FOR THE PACIFIC STATION REDEVELOPMENT PROJECT IN THE FY 2007 HOUSE TRANSPORTATION APPROPRIATIONS LEGISLATION FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
(Deleted: Action taken at the August 11, 2006 Board Meeting)
- DELETE ITEM #8** REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(No Closed Session Items on this Agenda)
- DELETE ITEM #9** ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION
(No Closed Session Items on this Agenda)
- DELETE ITEM #10** REPORT OF CLOSED SESSION
(No Closed Session Items on this Agenda)
- DELETE ITEM #11** CONSIDERATION OF APPROVAL OF A THREE-YEAR MEMORANDUM OF UNDERSTANDING BETWEEN UTU, LOCAL 23, PARACRUZ DIVISION AND SANTA CRUZ METRO
(Deleted: Action taken at the August 11, 2006 Board Meeting)
- ADD ITEM #12** **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH CABRILLO COLLEGE FOR TRANSIT SERVICE**
(Insert Staff Report)
- ADD ITEM #13** **CONSIDERATION OF APPROVAL OF RETIREE SUPPLEMENTAL MEDICAL INSURANCE PAYMENT PROGRAM**
(Insert Staff Report)
- ADD ITEM #14** **CONSIDERATION OF APPROVAL OF 2006 – 2008 MANAGEMENT COMPENSATION PLAN**
(Insert Staff Report)
- ADD ITEM #15** **CONSIDERATION OF A RESOLUTION AUTHORIZING THE SALE OF THE PROPERTY LOCATED AT 25 SAKATA LANE IN WATSONVILLE, CALIFORNIA TO DON HOUP, CARMEL, CALIFORNIA FOR \$3,100,000 AND AUTHORIZING THE GENERAL MANAGER TO SIGN THE NECESSARY DOCUMENTS TO COMPLETE THE SALE**



County of Santa Cruz

BOARD OF SUPERVISORS

701 OCEAN STREET, SUITE 500, SANTA CRUZ, CA 95060-4069

(831) 454-2200 FAX: (831) 454-3262 TDD: (831) 454-2123

JANET K. BEAUTZ
FIRST DISTRICT

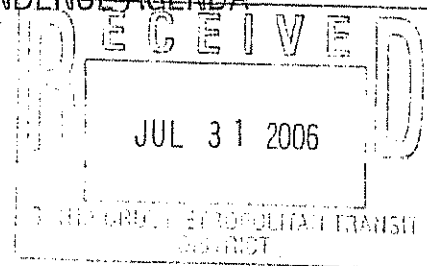
ELLEN PIRIE
SECOND DISTRICT

MARDI WORMHOUDT
THIRD DISTRICT

TONY CAMPOS
FOURTH DISTRICT

MARK W. STONE
FIFTH DISTRICT

WRITTEN CORRESPONDENCE AGENDA
July 26, 2006 88



Virginia Johnson, Chair
Energy Commission
701 Ocean Street
Santa Cruz, CA 95060

Dear Ms. Johnson:

Thank you for your letter dated July 5, 2006, on behalf of the Energy Commission, supporting methods to reduce the rate at which energy is consumed in our community. A copy of your letter will be provided to each member of the Board.

I appreciate your recommendation that the Santa Cruz County Regional Transportation Commission (SCCRTC) prioritize the enhancement of public transit resources, particularly bus service provided by the Santa Cruz Metropolitan Transit District, as well as carpool services and facilities. Clearly, enhancing measures to reduce fuel consumption is critically important.

As you may be aware, all members of the Board serve on the SCCRTC, and Supervisor Beautz and I represent the County on the Metro Board of Directors. Therefore, Board members are in the position to weigh in on the value of public transit resources in a variety of ways. However, I have also referred copies of your letter to both the SCCRTC and the Transit District so that they can have the benefit of the Commission's comments.

Again, thank you for promoting these methods to reduce energy consumption in our community.

Sincerely,

MARK W. STONE, Chair
Board of Supervisors

MWS:ted

cc: Clerk of the Board
Santa Cruz County Regional Transportation Commission
✓ Santa Cruz Metropolitan Transit District

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2-a.1



County of Santa Cruz

ENERGY COMMISSION

701 OCEAN STREET, ROOM 330, SANTA CRUZ, CA 95060-4073

(831) 454-2210 FAX: (831) 454-2710 TDD: (831) 454-2123

July 5, 2006

Santa Cruz County Board of Supervisors
701 Ocean St
Santa Cruz, CA 95060

Dear Members of the Board,

The Santa Cruz County Energy Commission advises the Board of Supervisors on energy policy, with the intent to of reducing the rate of increase of energy consumption in Santa Cruz County while maintaining or enhancing quality of life for residents. Though the Commission focuses on the analysis of relevant legislation, we also advise the Board on specific areas of cooperation with public and private agencies and organizations to plan and implement effective energy policy within the county.

We write to recommend that the SCCRTC prioritize the enhancement of public transit resources, particularly Metro bus services. In the short term, we strongly recommend restoring the runs and two routes that were cut in 2003. In the course of securing funding for and implementing projects noted by the Transportation Funding Task Force for Santa Cruz County, we recommend an emphasis on public transit as well as carpool services and facilities, to limit the impact on the community and local economy of expected future energy cost increases.

The Energy Commission reviews energy related activities in the County and relevant state legislation; in the process, we study trends in the availability, cost, and impacts of energy use. Based on the data reviewed by the Commission and the expanding demand for petroleum in the developing world, it is our opinion that the cost of petroleum will remain elevated for the foreseeable future, and probably will increase substantially in coming years. Fluctuations in the cost of fuel are to be expected, but we believe decreases will be the exception and the expectation of a return to recent average price per gallon is unwarranted.

We understand that fuel costs directly impact the Santa Cruz Metro budget, and have offset this fiscal year's revenue increase from sales taxes and cost savings from strikes. However, the value of public transit resources to the community also increases as fuel costs increase. Periods of high fuel costs are opportunities to reinvest and draw increased ridership, especially in offering alternatives to single occupied automobile travel. We believe that the safe, affordable, and convenient transit options provided by Metro are one of the highest-value government services to help this community prepare for the changes that expected long-term petroleum costs will impose on our community.

2-a.2

Page 2/Board of Supervisors

Thank you in advance for your attention to this matter. Please feel free to contact me if you need further information.

Sincerely,



Virginia Johnson, Chair
Energy Commission

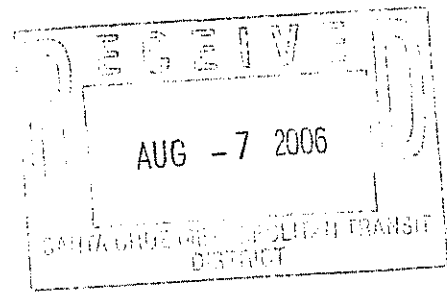
VJ/BH:ng

cc: Energy Commissioners



2-a.3

August 4, 2006



To the SCMTD Board,

On June 23, 2006 I addressed this Board regarding the change of my retirement check from Pers. As of March I have lost over \$1800. By taking an early retirement, my monthly check was not much. As I stated the Medical promise meant a great deal.

I have not had any response from the Board as to how and when they will handle this request.

My attorney advises me to have this settled before Sept 2006 or I should take appropriate legal action. It was also suggested that Metro consider the serious issues of "Detrimental Reliance" when I retired.

I would also suggest Detrimental Reliance be called to CalPERS attention.

A handwritten signature in cursive script, appearing to read "Beverly A. Poteete".

Beverly A. Poteete
10215 Timberland Drive
Grass Valley, CA 95949

2-b.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

June 9, 2006

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, June 9, 2006 at the District's Administrative Office, 370 Encinal Street, Santa Cruz, CA.

Vice Chair Tavantzis called the meeting to order at 9:02 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz (arrived after roll call)
Michelle Hinkle
Kirby Nicol
Emily Reilly (arrived after roll call)
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone
Marcela Tavantzis

DIRECTORS ABSENT

Dene Bustichi
Mike Keogh
Ex-Officio Wes Scott

STAFF PRESENT

Ciro Agguire, Operations Manager
Mark Dorfman, Assistant General Manager
Margaret Gallagher, District Counsel
Steve Paulson, Paratransit Administrator

Elisabeth Ross, Finance Manager
Robyn Slater, Human Resources Manager
Tom Stickel, Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Mark Anderson, Capitola Resident
Carolyn Derwing, UTU
George Dondero, SCCRTC
Sandra Lipperd, UTU
Paul Marcelin-Sampson, MAC

Emery Ross, Mgmt Retiree
Paul Schraeder, Mgmt Retiree
Gloria Sushereba, ParaCruz User
Bob Yount, MAC

5-1.1

2. ORAL AND WRITTEN COMMUNICATION

Written:

- | | | |
|----|--------------|---------------------|
| a. | Ken Holstein | Re: Aptos Bus Stop |
| b. | Jane Simpson | Re: Soquel Bus Stop |

Oral:

Vice Chair Tavantzis reported that Item #5-16 and Item #14 were identified for action today.

Les White reported that Staff would bring a recommendation to the Board at a later date for the removal of the bus stop referred to in Item #2-a because it is 821 feet from one fully-accessible stop and 862 feet from another fully-accessible stop in front of the Aptos Library.

Mr. White introduced Ciro Aguirre as METRO's new Operations Manager.

Tom Stickel reported that METRO Staff had contacted the County regarding the bus stop referred to in Item #2-b, and learned that sidewalks are part of the Ocean Chevrolet development.

DIRECTOR REILLY ARRIVED

Emery Ross, Management Retiree, stated that he and Paul Schraeder, also a Management Retiree, would be attending every Board meeting until the retiree medical benefit issue was resolved. Mr. Ross said they are willing to work with Staff, but want to see action and requested to meet with Staff prior to the next Board meeting.

Paul Schraeder, Management Retiree, stated that none of his concerns have been directly addressed that he presented to the Board on April 28, 2006 regarding the changes to the retiree medical benefits. Mr. Schraeder offered the following three ideas: 1) The District should continue to provide supplemental payments to retirees to offset medical premiums, as authorized by the Board on October 27, 2000, and continue to issue 1099's each year to the retirees who receive the supplement payments. 2) The District may be in violation of the Brown Act for discussing this non-unionized management issue in direct association with union labor negotiations in Closed Session. 3) Mr. Schraeder requested that the Board treat the retiree's concerns with a higher level of urgency on this issue.

Paul Marcelin-Sampson reported he had attended the last TFTF meeting on Wednesday, which was held in Santa Cruz and had approximately 80 attendees, and that there was nothing new to report.

Mark Anderson, resident of 702 Rosedale Avenue in Capitola, along with a co-owner of the property, requested that a bus stop bench located on their property at the corner of Rosedale and Bay be relocated. They reported that METRO had initially told them the bench would be removed, but then they were told it could not be removed because it would impact the paratransit service area. They questioned who had the authority to install it on private property and what could be done to ameliorate the situation.

5-1.2

Les White and Tom Stickel distributed to the Board a route map and photographs of the stop, which are attached to the file copy of these Minutes. Mr. White said that Staff would return to the Board with a recommendation.

Gloria Shushereba, ParaCruz User, said she knew of three bus stops, which she did not specify, that she feels should be looked at for safety reasons. Ms. Sushereba then read a letter she wrote to Steve Paulson, which is attached to the file copy of these Minutes, in response to his letter of May 4, 2006.

DIRECTOR BEAUTZ ARRIVED

Ms. Sushereba's main concern is that she believes ParaCruz has some illogical rules written in stone and that she feels she should be able to change her mobility device according to the weather.

3. LABOR ORGANIZATION COMMUNICATIONS

None.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

A Staff Report for Item #14 was distributed at today's meeting.

CONSENT AGENDA

5-1. APPROVE REGULAR BOARD MEETING MINUTES APRIL 14 & 28 AND MAY 12 & 26, 2006

Minutes will be included in the June 23, 2006 Board Packet.
No questions or comments.

5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF MAY 2006

Discussion:

Director Nicol questioned the amount of check #18660 to Dillingham Ticket Co. Mark Dorfman replied that it was for the serialized supply of day passes for each bus and that the cost was competitive. Director Nicol also questioned the amount of check #18750 to Harris & Associates and check #18830 to RNL Design. Mark Dorfman responded that these are the MetroBase Construction Management Firm and the Architectural Firm, respectively. Elisabeth Ross offered to pull these invoices for Director Nicol to review.

5-3. ACCEPT AND FILE MAY 2006 RIDERSHIP REPORT

Pages 1 & 4 of the Ridership Report will be included in the June 23, 2006 Board Packet.
No questions or comments.

5-1.3

5-4. CONSIDERATION OF TORT CLAIMS: None

5-5. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR JUNE 21, 2006

Discussion:

Vice Chair Tavantzis asked why METRO's Smoking Policy continued to appear on the MAC Agendas. Bob Yount, MAC Chair, responded that MAC would spend quite awhile talking about it.

5-6. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR MARCH 2006 AND APPROVAL OF BUDGET TRANSFERS

Will be included in the June 23, 2006 Board Packet.
No questions or comments.

5-7. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MARCH 2006

Will be included in the June 23, 2006 Board Packet.
No questions or comments.

5-8. ACCEPT AND FILE PARAGRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF MARCH 2006

Discussion:

Vice Chair Tavantzis commented on the increase in ridership. Steve Paulson explained that it is directly related to the Cabrillo College Stroke Center being in session.

5-9. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF APRIL 2006

Will be included in the June 23, 2006 Board Packet.
No questions or comments.

5-10. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE MAY 2006 MEETING

Vice Chair Tavantzis apologized for being unable to attend this meeting.

5-11. ACCEPT AND FILE METROBASE STATUS REPORT

Chair Rotkin stated that he had not received a single call regarding the pile driving phase.

5-1.4

5-12. ACCEPT AND FILE PROGRESS REPORT ON THE STATUS OF METRO'S WORKERS' COMPENSATION PROGRAM ONE YEAR AFTER METRO'S TRANSITION TO ITS CURRENT THIRD PARTY ADMINISTRATOR

Will be included in the June 23, 2006 Board Packet.
No questions or comments.

5-13. CONSIDERATION OF RENEWAL OF PROPERTY INSURANCE COVERAGE FOR FY 06-07

No questions or comments

5-14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A RENEWAL OF CONTRACT WITH CECY INSURANCE SERVICES REPRESENTING STANDARD INSURANCE COMPANY FOR EMPLOYEE LIFE & ACCIDENTAL DISMEMBERMENT INSURANCE

No questions or comments.

5-15. CONSIDERATION OF CONFIRMING A CONSTRUCTION CHANGE ORDER FOR ARNTZ BUILDERS IN THE AMOUNT OF \$821.69

Director Nicol pointed out a typo in the dollar amount on page #5-15.2, which should be \$821.69 rather than \$891.69.

5-16. CONSIDERATION OF APPOINTMENT OF NAOMI GUNTHER TO THE METRO ADVISORY COMMITTEE (MAC) BY DIRECTOR ROTKIN TO FILL VACANCY OF JEFF LE BLANC

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR SKILLICORN

Approve appointment of Naomi Gunther to the METRO Advisory Committee (MAC) as the appointment of Chair Rotkin

Motion passed unanimously with Directors Bustichi and Keogh being absent.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

This presentation will take place at the June 23, 2006 Board meeting.

7. CONSIDERATION OF RESOLUTION APPROVING FY 06-07 AND FY 07-08 FINAL BUDGET

5-1.5

Summary:

Elisabeth Ross reported that, as she has stated previously would be the case, the final budget has been updated to reflect year-to-date trends and that expense adjustments have been made after being reviewed as a result of the input received at the public hearing and the budget workshop with the union representatives which were both held in May.

Discussion:

Carolyn Derwing, UTU, requested another meeting with Ms. Ross, who agreed, to review and discuss this final budget because of the many changes from the budget that the union reviewed at the workshop on May 22nd.

George Dondero, SCCRTC, asked how METRO arrived at the Supplemental TDA Allocation figure on page #7.b2. Ms. Ross explained that it is an estimate based on prior years' experiences. Mr. Dondero stated that the RTC has discretion in this area. Les White agreed, but indicated that the TDA surplus issue has a lot of history. Mr. Dondero stated that he understood, but was clarifying the options of the RTC.

8. CONSIDERATION OF RESPONSIVE COMMENTS TO DEPARTMENT OF TRANSPORTATION'S (DOT) NOTICE OF PROPOSED RULEMAKING DATED FEBRUARY 27, 2006 RE REQUEST FOR COMMENTS ON OTHER ISSUES

Summary:

Margaret Gallagher reported that on February 27, 2006, the Department of Transportation (DOT), issued a Notice of Proposed Rulemaking (NPRM) regarding reasonable modification and other issues and is seeking comments regarding its proposal. In April 2006, the METRO Board adopted a letter of comment regarding the "reasonable modification" section of the NPRM. METRO Staff recommends that the Board and the public provide input on the remaining issues section of the NPRM.

Staff gave a PowerPoint presentation and recommended responding to a minimum of two of the eight issues, as several do not directly apply to METRO. Specifically, Staff recommends that for Item #6 METRO urge the DOT to retain the current "common wheelchair" definition regarding the size and weight and require that this definition be passed on to wheelchair users; and for Item #8 that METRO request that a study be performed on the issue of how missed or denied trips should be counted.

Discussion:

The Board concurred with Staff recommendations and after discussing the issues that do not directly apply to METRO, the Board agreed that METRO should issue a general statement at the beginning, without responding to each item individually, indicating that as a public transit provider METRO supports all forms of public transportation to be fully accessible.

5-1.6

9. **CONSIDERATION OF RESPONSE TO RECOMMENDATIONS OF THE PARATRANSIT COORDINATION TASK FORCE**

Will be included in the June 23, 2006 Board Packet.
No questions or comments.

10. **CONSIDERATION OF MODIFICATIONS TO THE PARACRUZ CUSTOMER GUIDE**

Will be included in the June 23, 2006 Board Packet.
No questions or comments.

11. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR SCHEDULE OPTIMIZATION AND TRAINING IN HASTUS 2006**

Will be included in the June 23, 2006 Board Packet.
No questions or comments.

12. **CONSIDERATION OF ADOPTION OF AN OPERATING BUDGET FRAMEWORK FOR FY 2007 – FY 2011**

Will be included in the June 23, 2006 Board Packet.
No questions or comments.

13. **CONSIDERATION OF ADOPTION OF A MAJOR CAPITAL PROJECTS PLAN FOR FY 2007 – FY 2011**

Will be included in the June 23, 2006 Board Packet.
No questions or comments.

14. **CONSIDERATION OF DETOUR OPTIONS FOR HIGH STREET CLOSURE DUE TO CONSTRUCTION**

Summary:

Mark Dorfman gave a PowerPoint presentation and reported that High Street is scheduled to be closed from June 19 through October 27, 2006. This project necessitates the need to reduce High Street to one-way traffic westbound only from June 19 through September 15, 2006, with UCSC going back into session the following week.

Staff has determined that the best detour option is to operate a one-way loop up to UCSC, returning on Bay Street to Mission Street inbound with some modification if there is heavy congestion at Bay and Mission in the afternoon.

Staff also requested that the Board authorize letters to be sent to every Public Works department of the cities and county, as well as to Cabrillo and UCSC, requesting that METRO be involved

5-1.7

earlier in the construction planning process going forward so that METRO can fully evaluate options for routing detours.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR STONE

Approve the detour plan necessitated by the westbound High Street closure; Authorize letters be sent to every Public Works department of the cities and county, as well as to Cabrillo and UCSC, requesting that METRO be involved earlier in the construction planning process going forward so that METRO can fully evaluate options for routing detours

Motion passed unanimously with Directors Bustichi and Keogh being absent.

15. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher reported that that the Board would have a conference with its Labor Negotiators regarding SEIU, Local 415, and UTU, Local 23, ParaCruz Division; that Item #2 on today's Closed Session Agenda had been deleted; and that the Board would be conducting a Public Employee Performance Evaluation of the District Counsel.

16. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

SECTION II: CLOSED SESSION

Vice Chair Tavantzis adjourned to Closed Session at 10:28 a.m. and reconvened to Open Session at 11:06 a.m.

SECTION III: RECONVENE TO OPEN SESSION

17. REPORT OF CLOSED SESSION

Chair Rotkin reported that the Board took no reportable action in Closed Session.

ADJOURN

There being no further business, Vice Chair Tavantzis adjourned the meeting at 11:06 a.m.

Respectfully submitted,



CINDI THOMAS
Administrative Services Coordinator

5-1.8

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

June 23, 2006

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, June 23, 2006 at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, CA.

Chair Rotkin called the meeting to order at 9:03 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz (arrived after roll call)
Dene Bustichi
Michelle Hinkle
Mike Keogh
Kirby Nicol
Emily Reilly
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone
Marcela Tavantzis

DIRECTORS ABSENT

Ex-Officio Wes Scott

STAFF PRESENT

Ciro Agguire, Operations Manager
Mark Dorfman, Assistant General Manager
Mary Ferrick, Base Superintendent
Margaret Gallagher, District Counsel
Steve Paulson, Paratransit Administrator

Elisabeth Ross, Finance Manager
Robyn Slater, Human Resources Manager
Tom Stickel, Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Scott Galloway, Mgmt Retirees
Ian McFadden, SEA
Paul Marcelin-Sampson, MAC
Thomas Phillips, Bus Operator
Bev Poteete, UTU Retiree
Will Regan, VMU

Emery Ross, Mgmt Retiree
Paul Schraeder, Mgmt Retiree
Katherine Stockton, UCSC Student
April Warnock, ParaCruz
Amy Weiss, Spanish Interpreter

5-1.9

2. ORAL AND WRITTEN COMMUNICATION

Written:

- | | | | |
|----|-------------------------|-----|---|
| a. | Ken Holstein | Re: | Aptos Bus Stop |
| b. | Jane Simpson | Re: | Soquel Bus Stop |
| c. | <u>Betty Vierra</u> | Re: | <u>Transportation Funding Task Force Comments</u> |
| d. | <u>Doug Center</u> | Re: | <u>Retiree Medical Premiums</u> |
| e. | <u>Ed van der Zande</u> | Re: | <u>Retiree Medical Premiums</u> |

Oral:

Katherine Stockton, UCSC Student, reported that she and four other students of the Environmental Studies Program did a study for their senior project on whether low-income communities in Watsonville find METRO's bus services adequate and accessible. Ms. Stockton distributed the report to the Board, which is attached to the file copy of these minutes. The study found that Watsonville is not equitably served by METRO compared to Santa Cruz and also gave recommendations. Ms. Stockton also offered to email to METRO a 60-page document of the study findings.

DIRECTOR BEAUTZ ARRIVED

Director Nicol gave a follow-up report on the Bay & Rosedale bus stop issue that was brought up at the last Board Meeting. Director Nicol reported that Tom Stjckel had suggested that the stop be relocated to the corner of Bay and Monterey, which the Capitola City Council has approved.

Bev Poteete, UTU Retiree, expressed concern over the retiree medical rate increase and feels it is a breach of contract. Ms. Poteete urged the Board to reinstate retiree medical coverage at the level retired under.

Emery Ross, Management Retiree, expressed concern over the retiree medical issue and suggested that retirees meet every six months in order to receive a stipend that would offset the medical premiums. Mr. Ross said he looks forward to meeting with management on this and said he would be available today on the informational picket line on Encinal Street.

Scott Galloway, Management Retiree, read a letter to the Board, which is attached to the file copy of these minutes, expressing his concern over the retiree medical issue. Mr. Galloway urged the Board to treat retirees with respect and renew its commitment to provide for their medical insurance.

Paul Schraeder, Management Retiree, read a letter to the Board, which is attached to the file copy of these minutes, expressing his concern over the retiree medical issue. Mr. Schraeder urged the Board to take a proactive position of protecting METRO's retired employees by continuing to pay for their medical benefits.

3. LABOR ORGANIZATION COMMUNICATIONS

Bonnie Morr, UTU, reiterated the retirees' comments. Ms. Morr said she was very concerned about this issue and that it impacts active employees as well.

5-1.10

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Page #5-3.1 and a supplemental Staff Report for Item #8 were distributed at today's meeting.

SECTION I:

OPEN SESSION:
ADD TO ITEM #2

ORAL AND WRITTEN COMMUNICATION
(Insert new Written Communication)

CONSENT AGENDA:
ADD TO ITEM #5-1

APPROVE REGULAR BOARD MEETING MINUTES OF APRIL 14 &
28 AND MAY 12 & 26, 2006
(Insert Minutes)

ADD TO ITEM #5-3

ACCEPT AND FILE MAY 2006 RIDERSHIP REPORT
(Insert Page 4. Page 1 will be distributed at the meeting)

INSERT ITEM #5-6

ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR
MARCH 2006 AND APPROVAL OF BUDGET TRANSFERS
(Insert Staff Report)

INSERT ITEM #5-7

ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MARCH
2006
(Insert Report)

INSERT ITEM #5-9

ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ
SERVICE UPDATE FOR MONTH OF APRIL 2006
(Insert Report)

INSERT ITEM #5-12

ACCEPT AND FILE PROGRESS REPORT ON THE STATUS OF
METRO'S WORKERS' COMPENSATION PROGRAM ONE YEAR
AFTER METRO'S TRANSITION TO ITS CURRENT THIRD PARTY
ADMINISTRATOR
(Insert Staff Report)

DELETE ITEM #5-16

CONSIDERATION OF APPOINTMENT OF NAOMI GUNTHER TO
THE METRO ADVISORY COMMITTEE (MAC) BY DIRECTOR
ROTKIN TO FILL VACANCY OF JEFF LE BLANC
(Deleted: Action taken at the June 9, 2006 Board Meeting)

ADD ITEM #5-17

CONSIDERATION OF APPROVAL OF MODIFICATIONS TO THE
PARATRANSIT OPERATOR CLASS SPECIFICATION
(Insert Staff Report)

REGULAR AGENDA:
ADD TO ITEM #7

CONSIDERATION OF RESOLUTION APPROVING FY 06-07 AND FY
07-08 FINAL BUDGET
(Insert Supplemental information)

INSERT ITEM #9

CONSIDERATION OF RESPONSE TO RECOMMENDATIONS OF
THE PARATRANSIT COORDINATION TASK FORCE
(Insert Staff Report)

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- INSERT ITEM #10** CONSIDERATION OF MODIFICATIONS TO THE **PARATRANSIT PLAN REFERRED TO AS THE PARACRUZ CUSTOMER GUIDE**
(Insert Staff Report)
- DELETE ITEM #11** CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR SCHEDULE OPTIMIZATION AND TRAINING IN HASTUS 2006
(Deleted: Will be included on a future Board Agenda)
- DELETE ITEM #12** CONSIDERATION OF ADOPTION OF AN OPERATING BUDGET FRAMEWORK FOR FY 2007 – FY 2011
(Combined with Item #13)
- INSERT ITEM #13** CONSIDERATION OF **ADOPTION OF AN OPERATING BUDGET FRAMEWORK AND A MAJOR CAPITAL PROJECTS PLAN** FOR FY 2007 – FY 2011
(Insert Staff Report)
- DELETE ITEM #14** CONSIDERATION OF DETOUR OPTIONS FOR HIGH STREET CLOSURE DUE TO CONSTRUCTION
(Deleted: Action taken at the June 9, 2006 Board Meeting)
- ADD ITEM #15** CONSIDERATION OF **APPROVAL OF MODIFICATIONS TO THE BYLAWS OF THE METRO ADVISORY COMMITTEE TO PROVIDE FOR STAGGERED TERMS FOR MEMBERS AND TO CLARIFY CONDITIONS FOR MEMBERSHIP CONDITIONS**
(Insert Staff Report)
- ADD ITEM #16** ACCEPT REPORT REGARDING **SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION'S TRANSPORTATION FUNDING TASK FORCE**
(Insert Written Material)

CONSENT AGENDA

- 5-1. APPROVE REGULAR BOARD MEETING MINUTES APRIL 14 & 28 AND MAY 12 & 26, 2006
- 5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF MAY 2006
- 5-3. ACCEPT AND FILE MAY 2006 RIDERSHIP REPORT
- 5-4. CONSIDERATION OF TORT CLAIMS: None
- 5-5. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR JUNE 21, 2006
- 5-6. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR MARCH 2006 AND APPROVAL OF BUDGET TRANSFERS
- 5-7. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MARCH 2006
- 5-8. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF MARCH 2006
- 5-9. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF APRIL 2006

5-1.12

- 5-10. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE MAY 2006 MEETING
- 5-11. ACCEPT AND FILE METROBASE STATUS REPORT
- 5-12. ACCEPT AND FILE PROGRESS REPORT ON THE STATUS OF METRO'S WORKERS' COMPENSATION PROGRAM ONE YEAR AFTER METRO'S TRANSITION TO ITS CURRENT THIRD PARTY ADMINISTRATOR
- 5-13. CONSIDERATION OF RENEWAL OF PROPERTY INSURANCE COVERAGE FOR FY 06-07
- 5-14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A RENEWAL OF CONTRACT WITH CECY INSURANCE SERVICES REPRESENTING STANDARD INSURANCE COMPANY FOR EMPLOYEE LIFE & ACCIDENTAL DISMEMBERMENT INSURANCE
- 5-15. CONSIDERATION OF CONFIRMING A CONSTRUCTION CHANGE ORDER FOR ARNTZ BUILDERS IN THE AMOUNT OF \$821.69
- 5-16. DELETED: ACTION TAKEN AT THE JUNE 9, 2006 BOARD MEETING
(CONSIDERATION OF APPOINTMENT OF NAOMI GUNTHER TO THE METRO ADVISORY COMMITTEE (MAC) BY DIRECTOR ROTKIN TO FILL VACANCY OF JEFF LE BLANC)
- 5-17. CONSIDERATION OF APPROVAL OF MODIFICATIONS TO THE PARATRANSIT OPERATOR CLASS SPECIFICATION

Director Beautz requested that the Dropped Service Report on page #5-3.4 be formatted differently going forward to make it easier to understand. Les White directed Ian McFadden to meet with Director Beautz on this.

Regarding Item #5-15, Director Keogh asked if the \$821.69 change order would be charged to RNL Design, the architectural firm. Les White replied that it is a valid expense that should be paid to Arntz Builders, but the question is whether RNL is responsible for it.

Chair Rotkin stated that the motion would include approving the Change Order and authorizing Staff to recover the Change Order amount from RNL if it is determined that RNL is responsible, with Staff to report back to the Board on this.

Regarding Item #5-13, Director Nicol asked if the insurance brokerage was questioned about the 5% increase over last year's premium. Elisabeth Ross replied that 3 different quotes were received and that the property coverage value was increased, which would account for the rate increase.

ACTION: MOTION: DIRECTOR NICOL SECOND: DIRECTOR REILLY

Approve the Consent Agenda; Approve the \$821.69 Change Order in Item #5-15 and authorize Staff to recover this amount from RNL if it is determined that RNL is responsible, with Staff to report back to the Board on this issue

Motion passed unanimously with all Directors present.

5-1.13

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

The following employees were awarded longevity certificates for their years of service:

TEN YEARS

Thomas Phillips, Bus Operator
Robert Allen, Bus Operator
Peter Lewis, Bus Operator
Manuel Ramirez, Bus Operator

Les White announced that Mary Ferrick had recently been appointed as METRO's new Base Superintendent, replacing Judy Souza who retired after over 32 years of service.

7. CONSIDERATION OF RESOLUTION APPROVING FY 06-07 AND FY 07-08 FINAL BUDGET

Summary:

Elisabeth Ross reported that today's Board Packet contains an updated recommendation and supplemental report. Ms. Ross pointed out a typo on page #7.d3 where \$2,221.00 is omitted from the top line labeled District Service Awards for FY 07-08. Although this number is omitted on the attachment, it is included in the budget.

Discussion:

Les White clarified for Vice Chair Tavantzis that METRO would maintain the hourly rate of any shuttle agreements already in place.

ACTION: MOTION: DIRECTOR STONE SECOND: DIRECTOR REILLY

Adopt Resolution approving the Final Budget for FY 06-07 and FY 07-08 as presented by Staff in Attachment B; Authorize Board member travel in FY 06-07 as described in Attachment C; Approve the Employee Incentive Program as presented in Attachment D; Authorize staffing levels as listed in Attachment E; and Authorize the shuttle billing rate for FY 06-07 at \$68.00 per hour

Director Nicol stated that he would not be voting for this item because he believes the Board has a responsibility to direct Staff to prepare a balanced budget without carrying over a deficit and borrowing from reserves each year.

Chair Rotkin explained that the choice is to either make cuts at the beginning of each year only to be added back in mid-year when anticipated funds are actually received, or to trust Staff's projections. Director Keogh stated that he does not remember ever not having a balanced budget at year-end. Les White added that due to the carry-over each year, METRO has not had to

5-1.14

borrow from reserves the last two years and that Staff's five-year budget plan balances the budget in the third year.

Motioned passed by roll call vote with Directors Beautz, Bustichi, Hinkle, Keogh, Reilly, Rotkin, Skillicorn, Spence, Stone, and Tavantzis voting yes and with Director Nicol voting no.

8. CONSIDERATION OF RESPONSIVE COMMENTS TO DEPARTMENT OF TRANSPORTATION'S (DOT) NOTICE OF PROPOSED RULEMAKING DATED FEBRUARY 27, 2006 RE REQUEST FOR COMMENTS ON OTHER ISSUES

Summary:

Margaret Gallagher reported that the supplemental report distributed today incorporates input from the Board, MAC and the public regarding comments requested by the Department Of Transportation in its Notice of Proposed Rulemaking (NPRM) dated February 27, 2006. Final responses are being prepared for consideration by the Board at its first meeting in July to meet the response deadline of July 28, 2006. No action is required today.

Discussion:

Director Keogh stated that he feels MAC has done an extraordinary job in providing feedback to the Board and asked Ms. Gallagher for clarification on denied trips. Ms. Gallagher replied that the agency might not have a vehicle available for the first segment of a customer's trip, although it is able to provide service for the remaining segments later in the same day. Les White added that there currently is an unbalanced standard regarding counting missed and denied trips, which is why METRO is suggesting that a study be performed on this issue. If four trip segments are scheduled and the agency denies the first segment, it is counted as four denied trips. If the customer misses all four segments, it is counted as one missed trip.

9. CONSIDERATION OF RESPONSE TO RECOMMENDATIONS OF THE PARATRANSIT COORDINATION TASK FORCE

Summary:

Steve Paulson reported that during the Spring of 2004 the RTC established the Paratransit Coordination Task Force (PCTF) to address issues regarding the network of specialized transportation services in Santa Cruz County. At the conclusion of the meetings, recommendations that were identified by the PCTF as METRO's responsibility were forwarded to METRO for comment. MAC reviewed these recommendations and presented their recommended responses to the Board in March 2006. Staff recommends forwarding the responses from both MAC and Staff, as presented in the Staff Report.

Mr. Paulson reported that there were two areas that would benefit from further review: 1) how METRO promotes and provides mobility training, and 2) how customer service information is provided.

5-1.15

Several of the PCTF recommendations, especially those related to eligibility determination, program oversight, and service integration could have very dramatic economic consequences for METRO.

Discussion:

Paul Marcelin-Sampson stated that he was present to answer any questions about the MAC recommendations in the absence of Bob Yount, MAC Chair and Norm Hagen, MAC Vice Chair.

Chair Rotkin stated that he feels it is critical that METRO take a sharper position and send a clear, strong message of opposition regarding the more controversial or problematic recommendations.

Director Nicol asked if the main concern was funding availability. Les White replied that part of it is funding availability and part of it is the level of the outside control and direction that would come with the funding.

Director Beautz commented that it is good to include MAC's responses showing METRO has its own advisory body and does not need another one.

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR REILLY

Authorize Staff to forward responses to the recommendations of the Paratransit Coordination Task Force to the Regional Transportation Commission. Direct Staff to bring back additional comments to the Board with clearer and stronger language of METRO's opposition regarding the more controversial or problematic recommendations

Director Stone stated that the response letter could say that the responses are not necessarily the Board's position and that the Board would be submitting its own comments.

Director Reilly agreed with Director Stone and stated that the RTC is expecting a strong response from METRO.

Motion was withdrawn and item was continued to next month by consensus with Staff to bring back a report next month with refined responses and a draft letter.

10. **CONSIDERATION OF MODIFICATIONS TO THE PARATRANSIT PLAN REFERRED TO AS THE PARACRUZ CUSTOMER GUIDE**

Summary:

Steve Paulson reported that the existing ParaCruz Customer Guide was adopted in 2002, after which time the policies and procedures to run the service were developed. Modifications to the original content are intended to provide customers and the community with a more clear understanding of the service provided by METRO ParaCruz including changes to the No Show Policy, more information on eligibility renewal, increased mention of the connection between fixed route and Paratransit, clarification of what a Paratransit driver will and will not do, clarification of "will call returns", clarification of the service provided to a personal care attendant (PCA),

5-1-16

expectations of service animal behavior, and added language regarding customer conduct or courtesy.

Les White reported that that MAC and E & D TAC will have an opportunity to review the proposed modifications and provide input before it comes back to the Board for adoption.

Discussion:

Paul Marcelin-Sampson stated that he was impressed with the changes and revisions and that they provide clarity. Mr. Marcelin-Sampson urged that the Board emphasize that there has been a good-faith effort on the part of the District to improve this document.

Bonnie Morr, UTU, stated that there have been no formal meetings with the union about how some of the changes would affect working conditions. Chair Rotkin suggested that she contact Staff to request a meeting. Les White asked Ms. Morr to list her concerns to be addressed.

Director Reilly stated that she believes that that no show policy should be very clear.

Margaret Gallagher added that no action is requested today and that a revised report will come back to the Board which will include input from MAC, E&D TAC and the union.

13. CONSIDERATION OF ADOPTION OF AN OPERATING BUDGET FRAMEWORK AND A MAJOR CAPITAL PROJECTS PLAN FOR FY 2007 – FY 2011

Summary:

Les White reported that the adoption of the proposed Operating and Capital Financial Framework will provide direction to METRO Staff with regard to guidelines for the development of future operating budgets and planning for capital projects. As conditions and circumstances change, it is anticipated that the Board of Directors would modify the Operating and Capital Financial Framework to reflect the changes.

Discussion:

Bonnie Morr, UTU, commented that this document does not address increased service, which she feels is important. Ms. Morr said that she feels METRO should be making a major marketing effort and pushing forward to promote alternative transportation.

Paul Marcelin-Sampson stated that he supports the plan and encouraged current and future Board members not so succumb to the temptation of starving the Capital Budget.

Director Stone stated that it is good to see this type of plan and suggested some type of tracking system regarding the Board's financial decisions, external funding changes, and their outcomes.

Les White suggested that an annual report on Board financial actions and funding could be included in the budget process.

5-1.17

Director Nicol stated that he felt the Board should adopt a policy of not approving an unbalanced operating budget in the future.

Chair Rotkin stated that he feels it is important that the RTC reinstate a policy to distribute 85% of supplemental TDA funds to METRO.

ACTION: MOTION: DIRECTOR TAVANTZIS SECOND: DIRECTOR REILLY

Adopt the framework plan for the METRO Capital and Operating Budgets for the period 2007 - 2011

Motion passed unanimously with all Directors present.

15. CONSIDERATION OF APPROVAL OF MODIFICATIONS TO THE BYLAWS OF THE METRO ADVISORY COMMITTEE TO PROVIDE FOR STAGGERED TERMS FOR MEMBERS AND TO CLARIFY CONDITIONS FOR MEMBERSHIP CONDITIONS

Summary:

Les White reported that this report proposes amending the MAC Bylaws to change the term of office for MAC members to two years from the date of appointment which would result in staggered terms, remove the term limit restriction, and exempt individuals who work for UCSC, but are not employed by TAPS, from the Article 3.1 employment restriction.

ACTION: MOTION: DIRECTOR TAVANTZIS SECOND: DIRECTOR BEAUTZ

Approve modifications to the Bylaws of the METRO Advisory Committee (MAC) to change the term of office for MAC members to two years from the date of appointment which would result in staggered terms, remove the term limit restriction, and exempt individuals who work for UCSC, but are not employed by TAPS, from the Article 3.1 employment restriction

Director Spence requested that Staff send a letter to each Mac member and their appointing Director when their term is about to expire.

Motion passed unanimously with all Directors present.

16. ACCEPT REPORT REGARDING SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION'S TRANSPORTATION FUNDING TASK FORCE

Summary:

Director Spence gave a report on the TTF and reported that there is a possibility of adding three more meetings to explain transit funding mechanisms and traffic flow. On Director Spence's recommendation, Chair Rotkin presented Paul Marcelin-Sampson with a Certificate of Appreciation on behalf of the Board for his participation and attendance as the Board's consumer appointee to the TTF.

5-1.18

17. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher reported that that the Board would have a conference with its Labor Negotiators regarding SEIU, Local 415, and UTU, Local 23, ParaCruz Division; and that Item #2 on today's Closed Session Agenda had been deleted.

18. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

April Warnock, ParaCruz Scheduling and Reservations Supervisor, asked the Board to keep in mind, while considering the progress of labor negotiations, that ParaCruz is a dedicated hard working group that realized that their current wage structure was inherited and ask that the Board consider wage parity with other employee groups at METRO. Ms. Warnock informed the Board that long-time ParaCruz employees are making less than entry level wages of other METRO employees.

SECTION II: CLOSED SESSION

Chair Rotkin adjourned to Closed Session at 11:49 a.m. and reconvened to Open Session at 12:59 p.m.

SECTION III: RECONVENE TO OPEN SESSION

19. REPORT OF CLOSED SESSION

Chair Rotkin reported that the Board took no reportable action in Closed Session.

ADJOURN

There being no further business, Chair Rotkin adjourned the meeting at 1:00 p.m.

Respectfully submitted,



CINDI THOMAS
Administrative Services Coordinator

5-1.19

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

July 14, 2006

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, July 14, 2006 at the District's Administrative Office, 370 Encinal Street, Santa Cruz, CA.

Chair Rotkin called the meeting to order at 9:03 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz (arrived after roll call)
Dene Bustichi (arrived after roll call)
Mike Keogh
Kirby Nicol
Emily Reilly
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone

DIRECTORS ABSENT

Michelle Hinkle
Marcela Tavantzis
Ex-Officio Wes Scott

STAFF PRESENT

Ciro Agguire, Operations Manager
Frank Cheng, MetroBase Project Manager
Mark Dorfman, Assistant General Manager
Mary Ferrick, Base Superintendent
Margaret Gallagher, District Counsel

Steve Paulson, Paratransit Administrator
Robyn Slater, Human Resources Manager
Tom Stickel, Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Carolyn Derwing, UTU
Ian McFadden, Transit Planner
Paul Marcelin-Sampson, MAC
Manny Martinez, PSA
Rachel Moriconi, SCCRTC
Bonnie Morr, UTU

Gerry Pole, ParaCruz User
Will Regan, VMU
Pat Rodriguez, First Alarm Security
April Warnock, ParaCruz
Bob Yount, MAC

5-1.20

DIRECTORS BEAUTZ AND BUSTICHI ARRIVED

2. ORAL AND WRITTEN COMMUNICATION

Written:

None.

Oral:

Bob Yount, MAC, reported that he had attended the Capitola City Council meeting last night to ask that they ban smoking in Capitola. Mr. Yount stated that the Surgeon General has released a report determining that there is no risk-free level of exposure to second hand smoke and that MAC will be continuing to discuss METRO's smoking policy.

Gerry Pole, ParaCruz User, stated that if you join an organization for an hour, a day, a week, or indefinitely, they should know who you are, where you came from and where you might go with them. Mr. Pole asked the Board to castigate its villains and said he was here to try to make an evolution out of this organization. Mr. Pole recalled an altercation with a ParaCruz dispatcher when he had left his wallet on a ParaCruz van twice and the Dispatcher subsequently called Mr. Pole to say they had the wallet and for him to come and get it. Mr. Pole expected that ParaCruz would use two of his ParaCruz tickets to deliver the wallet to his home, but he was told he had to come and get it.

Mr. Pole reported that he had also experienced four instances that ParaCruz drivers had not waited for him because of their strict schedules, and that he was left one time by a driver because he had too many shopping bags, but subsequently picked up by another driver who combined his bags so they all fit into two, which is the maximum allowed by ParaCruz.

Mr. Pole offered himself as an advisor to teach METRO's troops better communication skills. Mr. Pole stated that he would like to make constructive remarks at the next Board meeting, told the Board of some of his life experiences and asked if the Board would like to hear the story of his life.

Chair Rotkin advised Mr. Pole that his time was up today and that there would be a time limit of three minutes for his comments at the next Board meeting. Chair Rotkin explained to Mr. Pole that he should file formal complaints with METRO Customer Service regarding any bad experiences he has with METRO service rather than addressing the Board as his first step. Mr. Pole stated that he can't complain because April Warnock had written him a "stinking" letter. Mr. Pole continued to speak repeatedly while Chair Rotkin repeatedly thanked him for his comments and told him his time was up.

Paul Marcelin-Sampson reported that the Sentinel had run an article on Bob Yount's smoking issue and stated that METRO is lucky to have him working on this.

Chair Rotkin clarified that he owes UC an apology for a letter he recently sent regarding METRO's opposition to UC raising their bus pass rates because he has since learned that UCSC has charged Staff and Faculty for bus passes for the past twenty years.

5-1.21

3. **LABOR ORGANIZATION COMMUNICATIONS**

None.

4. **ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

A Revised page #5-5.1 and Staff Reports for Items #17 and #21 were distributed at today's meeting.

CONSENT AGENDA

5-1. **APPROVE REGULAR BOARD MEETING MINUTES MAY 12 & 26 AND JUNE 9 & 23, 2006**

June Minutes will be included in the July 28, 2006 Board Packet.
No questions or comments.

5-2. **ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JUNE 2006**

No questions or comments.

5-3. **ACCEPT AND FILE JUNE 2006 RIDERSHIP REPORT**

Pages 1 & 4 of the Ridership Report will be included in the July 28, 2006 Board Packet.
No questions or comments.

5-4. **CONSIDERATION OF TORT CLAIMS: DENY THE CLAIM OF JASON SOUZA, CLAIM #06-0015**

No questions or comments.

5-5. **ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR JULY 19, 2006 AND MINUTES OF MAY 17, 2006**

Discussion:

Director Spence asked if Matthew Melzer was no longer a MAC member. Les White replied affirmatively, which is why he is listed as a visitor in the May MAC Minutes.

5-6. **ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR APRIL 2006 AND APPROVAL OF BUDGET TRANSFERS**

Will be included in the July 28, 2006 Board Packet.

5-1.22

Director Beautz asked why the Board did not have this report yet. Les White replied that it has taken longer than usual due to vacancies and Staff turnover.

5-7. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR APRIL 2006

No questions or comments.

5-8. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF APRIL 2006

No questions or comments.

5-9. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF MAYL 2006

Will be included in the July 28, 2006 Board Packet.
No questions or comments.

5-10. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE JUNE 2006 MEETING(S)

Will be included in the August Board Packet.
No questions or comments.

5-11. ACCEPT AND FILE METROBASE STATUS REPORT

No questions or comments.

5-12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A RENEWAL OF CONTRACT WITH DEVCO OIL FOR DIESEL AND GASOLINE FUELS

No questions or comments.

5-13. ACCEPT AND FILE CALL STOP AUDIT REPORT FOR THE PERIOD OF APRIL, MAY & JUNE 2006

Director Spence asked if there was some way to designate if a call was missed due to a mechanical issue. Margaret Gallagher replied that could be included in future reports.

5-14. CONSIDERATION OF RENEWAL OF LIABILITY AND PHYSICAL DAMAGE INSURANCE COVERAGE WITH CALTIP FOR FY 06-07

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR NICOL

5-1.23

Authorize payment to the California Transit Insurance Pool (CalTIP) in the amount of \$505,295.00 for participation in the FY 06-07 liability and physical damage insurance coverage program

Motion passed unanimously with Directors Hinkle and Tavantzis being absent.

5-15. CONSIDERATION OF RESOLUTION RATIFYING ACTIONS OF THE GENERAL MANAGER IN REQUESTING THE SCCRTC AND THE CALIFORNIA TRANSPORTATION COMMISSION TO PROGRAM AND ALLOCATE FUNDS TO METRO CAPITAL PROJECTS FOR BUS CONVERSIONS, BUS REPLACEMENT, AND METROBASE FUNDING IN THE 2006 – 2008 STIP

Summary:

Les White reported that METRO has requested the SCCRTC and the CTC to program \$12,000,000 in surplus Public Transit Account (PTA) eligible STIP funds for METRO's diesel engine conversion project and two bus replacement projects and to reprogram \$1,137,000 for the MetroBase project in Regional Surface Transportation Program funds with PTA eligible STIP funds for FY 2006 – 2008. These projects are included in the Capital Priority List previously adopted by the Board and the CTC will be considering the request at its July 19th meeting.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

This presentation will take place at the July 28, 2006 Board meeting.

7. CONSIDERATION OF SERVICE REVISIONS FOR FALL 2006

Summary:

Ian McFadden gave a brief synopsis of the proposed changes to routes 3, 7N/68N, 16, 19, Hwy 17, 53, 54, 66, 68, 69, 71 and 91. The estimated cost for this proposal is \$1,950.00 annually.

Discussion:

There was a discussion about the time between the effective date of service changes and when bus stop decals and *Headways* are updated. Ian McFadden stated that notification fliers are used in buses and changes are listed inside the cover of *Headways*. Chair Rotkin suggested asking that the *Sentinel* publish the changes ahead of time, maybe in the "Street Smarts" section.

Bonnie Morr, UTU, pointed out that there should be a statement made that times are approximate and that there may be delays due to construction.

Paul Marcelin-Sampson spoke about better connections on Hwy 17.

5-1.24

8. **CONSIDERATION OF ADOPTING AN ANNUAL DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION RATE FOR FEDERALLY-FUNDED PROCUREMENTS IN 2007**

Discussion:

Chair Rotkin asked why METRO's DBE participation rate had been much higher in the past. Mark Dorfman reported that the formula for calculating the annual DBE goal is determined at the Federal and State level and that there are not many DBE firms to draw from in the Santa Cruz market area. Another major impact is that a decision to have a "race-neutral" program was made by Caltrans in May 2006 based on the Ninth Circuit of Appeals ruling in April 2006, which eliminates incentives for DBEs in contracts.

Chair Rotkin asked if METRO publishes anything regarding if its goals are met or not. Mark Dorfman replied that the DBE Program Goals are published and reports are made quarterly to the FTA and the State, which can be included in future Board Packets.

ACTION: MOTION: DIRECTOR KEOGH SECOND: DIRECTOR ROTKIN

Move this Item to the Consent Agenda

Motion passed unanimously with Directors Hinkle and Tavantzis being absent

9. **CONSIDERATION OF RESPONSIVE COMMENTS TO DEPARTMENT OF TRANSPORTATION'S (DOT) NOTICE OF PROPOSED RULEMAKING DATED FEBRUARY 27, 2006 RE REQUEST FOR COMMENTS ON OTHER ISSUES**

Will be included in the July 28, 2006 Board Packet.
No questions or comments.

10. **CONSIDERATION OF RESPONSE TO RECOMMENDATIONS OF THE PARATRANSIT COORDINATION TASK FORCE**

Will be included in the July 28, 2006 Board Packet.
No questions or comments.

11. **CONSIDERATION OF THE CREATION OF THE POSITION OF FINANCE MANAGER DESIGNATE FOR THE PERIOD OF SEPTEMBER 1, 2006 THROUGH DECEMBER 31, 2006**

ACTION: MOTION: DIRECTOR NICOL SECOND: DIRECTOR KEOGH

Move this Item to the Consent Agenda

5-1.25

Discussion:

There was a discussion about the difficulty of recruiting for this type of a position and the necessity to look outside of the transit industry.

Motion passed unanimously with Directors Hinkle and Tavantzis being absent.

12. CONSIDERATION OF APPROVAL OF INCREASED RATES FOR ADVERTISEMENTS ON METRO BUSES

Summary:

Mark Dorfman reported that the existing advertising rates have been in effect for close to two years and that Staff is recommending increasing the King size by 15%, increasing the Tails by 10%, and no increase in the Queens with the ability to trade Queen size bus advertising space with other media outlets that would advertise METRO's services, notices, etc.

Discussion:

There was a discussion about different types of advertising METRO could do in the media to promote its services and notify the public of upcoming changes.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR ROTKIN

Approve the increased Bus Advertising Rates as shown in Attachment "B" and authorize Staff to establish an advertising trade-out program for Queen Size Display Ads on a space available basis

Motion passed unanimously with Directors Hinkle and Tavantzis being absent.

13. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR EMPLOYER PAID FAMILY VISION INSURANCE COVERAGE

Summary:

Tom Stickel reported that the current contract expires this month. Four proposals were received and reviewed by an evaluation committee comprised of District Staff and representatives from both unions. The committee recommends that the Board award the contract to Vision Service Plan, which is the current vendor who has provided very good service.

ACTION: MOTION: DIRECTOR KEOGH SECOND: DIRECTOR REILLY

Authorize the General Manager to execute a contract for employer paid family vision insurance coverage with Vision Service Plan

Motion passed unanimously with Directors Hinkle and Tavantzis being absent.

5-1.26

14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR REPLACEMENT VEHICLE FOR TRANSIT SUPERVISORS

Summary:

Tom Stickel reported that the vehicle to be replaced has 210,000 miles on it.

Discussion:

Director Reilly asked if a hybrid replacement vehicle was considered. Mr. Stickel replied not in this case, based on pricing and that a hybrid vehicle would be too small.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR BEAUTZ

Authorize the General Manager to execute a contract for the purchase of one each sport utility vehicle with North Bay Ford

Motion passed unanimously with Directors Hinkle and Tavantzis being absent.

15. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR SERVICE TRUCK FOR FLEET MAINTENANCE

Summary:

Tom Stickel reported that vehicle to be replaced is a 1985 diesel powered shop truck, which is too old to retrofit with a new engine and the rest of the vehicle is worn out as well.

ACTION: MOTION: DIRECTOR SKILLICORN SECOND: DIRECTOR REILLY

Move this Item to the Consent Agenda

Motion passed unanimously with Directors Hinkle and Tavantzis being absent.

16. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR HEAVY DUTY BRAKE DRUMS

Summary:

Tom Stickel reported that this is a volume purchase agreement through the Regional Transit Coordinating Council (RTCC) which combines annual quantities from several participating transit agencies in order to obtain the best prices.

ACTION: MOTION: DIRECTOR KEOGH SECOND: DIRECTOR SKILLICORN

Move this Item to the Consent Agenda

Motion passed unanimously with Directors Hinkle and Tavantzis being absent.

5-1.27

17. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A TWO-MONTH CONTRACT EXTENSION WITH CABRILLO COLLEGE FOR TRANSIT SERVICE**

Summary:

Mark Dorfman reported that this is an extension through August 31, 2006 in order to provide additional time to negotiate a new contract with Cabrillo to bring it into parity with the UCSC service contract.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR STONE

Authorize the General Manager to execute a contract extension through August 31, 2006 with Cabrillo College for Transit Service

Motion passed unanimously with Directors Hinkle and Tavantzis being absent.

18. **REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel**

Margaret Gallagher reported that that the Board would have a conference with its Labor Negotiators regarding SEIU, Local 415, and UTU, Local 23, ParaCruz Division; and that the Board would have a conference with its Real Property Negotiators regarding the price and terms of payment of property located at 25 Sakata Lane in Watsonville.

19. **ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

None.

SECTION II: CLOSED SESSION

Chair Rotkin adjourned to Closed Session at 10:25 a.m. and reconvened to Open Session at 11:45 a.m.

SECTION III: RECONVENE TO OPEN SESSION

20. **REPORT OF CLOSED SESSION**

Margaret Gallagher reported that the Board took no reportable action in Closed Session.

21. **CONSIDERATION OF APPROVAL OF A THREE-YEAR MEMORANDUM OF UNDERSTANDING BETWEEN SEIU, LOCAL 415 AND SANTA CRUZ METRO**

Summary:

Robyn Slater reported that METRO and SEIU, Local 415 met and negotiated regarding certain items of their MOU and based on those negotiations, were able to reach tentative agreement

5-1.28

including 2% salary increase each of the three years of the agreement, an agreement that the employees will pay the 8% employee contribution rate to CalPERS Retirement while METRO is agreeing to pay the uncapped Employer's contribution rate. Additionally, METRO will contribute 95% towards HMO medical premium costs. Staff is recommending the Board approve the three-year tentative agreement.

Margaret Gallagher added that the SEIU membership has voted on and ratified this tentative agreement.

Discussion:

Ian McFadden, Manny Martinez and Will Regan of the SEIU negotiating team thanked the Board and the METRO negotiating team and stated that the negotiations were conducted in a professional, constructive manner.

ACTION: MOTION: DIRECTOR KEOGH SECOND: DIRECTOR ROTKIN

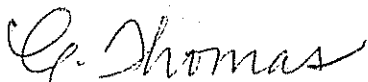
Approve the three-year Memorandum of Understanding (MOU) between the Service Employees' International Union, Local 415 (SEIU) and the Santa Cruz METRO

Motion passed unanimously with Directors Hinkle and Tavantzis being absent.

ADJOURN

There being no further business, Chair Rotkin adjourned the meeting at 11:47 a.m.

Respectfully submitted,



CINDI THOMAS
Administrative Services Coordinator

5-1.29

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

July 28, 2006

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, July 28, 2006 at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, CA.

Chair Rotkin called the meeting to order at 9:03 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz (arrived after roll call)
Dene Bustichi
Michelle Hinkle
Mike Keogh
Kirby Nicol
Emily Reilly
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone
Marcela Tavantzis
Ex-Officio Wes Scott

DIRECTORS ABSENT

None

STAFF PRESENT

Ciro Agguire, Operations Manager
Frank Cheng, MetroBase Project Manager
Mark Dorfman, Assistant General Manager
Mary Ferrick, Base Superintendent
Margaret Gallagher, District Counsel

Elisabeth Ross, Finance Manager
Steve Paulson, Paratransit Administrator
Robyn Slater, Human Resources Manager
Tom Stickel, Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

George Dondero, SCCRTC
Alicia Hernandez, ParaCruz
Louise Keller, ParaCruz
Gary Klemz, SEIU Field Representative
Sandra Lipperd, UTU
Ian McFadden, Transit Planner
Robert Maldonado, ParaCruz

Gerry Pole, ParaCruz User
Will Regan, VMU
Pat Rodriguez, First Alarm Security
Mike Tomassee, "King of Marijuana"
April Warnock, ParaCruz
Amy Weiss, Spanish Interpreter
Bonnie Wilson, Admin Secty/Supervisor

5-1.30

Paul Marcelin-Sampson, MAC
Bonnie Morr, UTU
Wally Parham

Bob Yount, MAC
Art Zamudio, ParaCruz/UTU Rep

2. ORAL AND WRITTEN COMMUNICATION

Written:

None.

Oral:

Chair Rotkin advised that there would be a three-minute limit on today's oral communications.

Gerry Pole, ParaCruz User, stated that he had been on the Tonight Show 31 times and requested more time to speak because what he has to say could not possibly be done in three minutes. Chair Rotkin offered to meet with Mr. Pole after today's Board meeting to hear his concerns.

Mr. Pole showed a photograph of Princess Diana and explained that she had been his closest female friend in the world, and that he was the Royal Photographer. Mr. Pole began to cry and said Princess Diana was mishandled so badly by everybody and he began to pull out another photograph.

DIRECTOR BEAUTZ ARRIVED

Chair Rotkin advised Mr. Pole that his time was up today.

3. LABOR ORGANIZATION COMMUNICATIONS

None.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

A Revised Attachment "B" for Item #7 and a Revised Attachment "A" for Item #9 were distributed at today's meeting. Chair Rotkin pulled Item #5-17 from the Consent Agenda and moved it to the Regular Agenda as Item #17.1.

SECTION I:

OPEN SESSION:

CONSENT AGENDA:

REVISE ITEM #5-1

APPROVE REGULAR BOARD MEETING MINUTES OF MAY 12 & 26
AND JUNE 9 & 23, 2006

(June Minutes will be included in the August Board Packet)

ADD TO ITEM #5-3

ACCEPT AND FILE JUNE 2006 RIDERSHIP REPORT

(Insert Pages 1 and 4)

5-1.31

- DELETE ITEM #5-6** ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR APRIL 2006 AND APPROVAL OF BUDGET TRANSFERS
(Will be included in the August Board Packet)
- INSERT ITEM #5-9** ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF MAY 2006
(Insert Report)
- DELETE ITEM #5-14** CONSIDERATION OF RENEWAL OF LIABILITY AND PHYSICAL DAMAGE INSURANCE COVERAGE WITH CALTIP FOR FY 06-07
(Deleted: Action taken at the July 14, 2006 Board Meeting)
- ADD ITEM #5-16** CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO USE THE STATE OF CALIFORNIA, DEPARTMENT OF GENERAL SERVICES CONTRACT FOR THE PURCHASE OF THREE EACH COMPACT SEDANS
(Insert Staff Report)
- ADD ITEM #5-17** CONSIDERATION OF FEDERAL TRANSIT ADMINISTRATION'S GRANT-FUNDED PROJECT OPPORTUNITIES FOR METRO IN THE FTA'S NEW FREEDOM PROGRAM
(Insert Staff Report)
- REGULAR AGENDA:**
- ADD TO ITEM #7** CONSIDERATION OF SERVICE REVISIONS FOR FALL 2006
(Insert REVISED Page #7.3 and Remaining Attachments)
- INSERT ITEM #9** CONSIDERATION OF RESPONSIVE COMMENTS TO DEPARTMENT OF TRANSPORTATION'S (DOT) NOTICE OF PROPOSED RULEMAKING DATED FEBRUARY 27, 2006 RE REQUEST FOR COMMENTS ON OTHER ISSUES
(Insert Staff Report)
- INSERT ITEM #10** CONSIDERATION OF RESPONSE TO RECOMMENDATIONS OF THE PARATRANSIT COORDINATION TASK FORCE
(Insert Staff Report)
- DELETE ITEM #12** CONSIDERATION OF APPROVAL OF INCREASED RATES FOR ADVERTISEMENTS ON METRO BUSES
(Deleted: Action taken at the July 14, 2006 Board Meeting)
- DELETE ITEM #13** CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR EMPLOYER PAID FAMILY VISION INSURANCE COVERAGE
(Deleted: Action taken at the July 14, 2006 Board Meeting)
- DELETE ITEM #14** CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR REPLACEMENT VEHICLE FOR TRANSIT SUPERVISORS
(Deleted: Action taken at the July 14, 2006 Board Meeting)
- DELETE ITEM #17** CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A TWO-MONTH CONTRACT EXTENSION WITH CABRILLO COLLEGE FOR TRANSIT SERVICE
(Deleted: Action taken at the July 14, 2006 Board Meeting)

5-1.32

DELETE ITEM #21 CONSIDERATION OF APPROVAL OF A THREE-YEAR
MEMORANDUM OF UNDERSTANDING BETWEEN SEIU, LOCAL
415 AND SANTA CRUZ METRO
(Deleted: Action taken at the July 14, 2006 Board Meeting)

CONSENT AGENDA

- 5-1. APPROVE REGULAR BOARD MEETING MINUTES MAY 12 & 26 AND JUNE 9 & 23, 2006 (June Minutes will be included in the August 2006 Board Packet)
- 5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JUNE 2006
- 5-3. ACCEPT AND FILE JUNE 2006 RIDERSHIP REPORT
- 5-4. CONSIDERATION OF TORT CLAIMS: DENY THE CLAIM OF JASON SOUZA, CLAIM #06-0015
- 5-5. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR JULY 19, 2006 AND MINUTES OF MAY 17, 2006
- 5-6. DELETED: WILL BE INCLUDED IN THE AUGUST 2006 BOARD PACKET
(ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR APRIL 2006 AND APPROVAL OF BUDGET TRANSFERS)
- 5-7. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR APRIL 2006
- 5-8. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF APRIL 2006
- 5-9. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF MAY 2006
- 5-10. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE JUNE 2006 MEETING(S) (Will be included in the August Board Packet)
- 5-11. ACCEPT AND FILE METROBASE STATUS REPORT
- 5-12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A RENEWAL OF CONTRACT WITH DEVCO OIL FOR DIESEL AND GASOLINE FUELS
- 5-13. ACCEPT AND FILE CALL STOP AUDIT REPORT FOR THE PERIOD OF APRIL, MAY & JUNE 2006
- 5-14. DELETED: ACTION TAKEN AT THE JULY 14, 2006 BOARD MEETING
(CONSIDERATION OF RENEWAL OF LIABILITY AND PHYSICAL DAMAGE INSURANCE COVERAGE WITH CALTIP FOR FY 06-07)
- 5-15. CONSIDERATION OF RESOLUTION RATIFYING ACTIONS OF THE GENERAL MANAGER IN REQUESTING THE SCCRTC AND THE CALIFORNIA TRANSPORTATION COMMISSION TO PROGRAM AND ALLOCATE FUNDS TO METRO CAPITAL PROJECTS FOR BUS CONVERSIONS, BUS REPLACEMENT, AND METROBASE FUNDING IN THE 2006 -- 2008 STIP
- 5-16. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO USE THE STATE OF CALIFORNIA, DEPARTMENT OF GENERAL SERVICES CONTRACT FOR THE PURCHASE OF THREE EACH COMPACT SEDANS

5-1.33

5-18. CONSIDERATION OF ADOPTING AN ANNUAL DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION RATE FOR FEDERALLY-FUNDED PROCUREMENTS IN 2007

(Moved to Consent Agenda at the July 14, 2006 Board Meeting. Retained original numbering as Item #8)

5-19. CONSIDERATION OF THE CREATION OF THE POSITION OF FINANCE MANAGER DESIGNATE FOR THE PERIOD OF SEPTEMBER 1, 2006 THROUGH DECEMBER 31, 2006

(Moved to Consent Agenda at the July 14, 2006 Board Meeting. Retained original numbering as Item #11)

5-20. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR SERVICE TRUCK FOR FLEET MAINTENANCE

(Moved to Consent Agenda at the July 14, 2006 Board Meeting. Retained original numbering as Item #15)

5-21. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR HEAVY DUTY BRAKE DRUMS

(Moved to Consent Agenda at the July 14, 2006 Board Meeting. Retained original numbering as Item #16)

Director Spence requested that the following change be made to the motion at the top of page 8 of the May 12, 2006 Board Minutes: "...two (2) 40 foot compressed natural gas buses in the for an additional amount of \$54,147.00.¹

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR NICOL

Approve the remainder of the Consent Agenda with requested change to the May 12, 2006 Board Minutes

Motion passed unanimously with all Directors present.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

The following employee was awarded a longevity certificate for her years of service:

FIFTEEN YEARS

Bonnie J. Wilson, Admin Secretary Supervisor

7. CONSIDERATION OF SERVICE REVISIONS FOR FALL 2006

Summary:

Ian McFadden gave a presentation on the proposed changes to the Highway 17 service that were discussed yesterday at a JPA meeting. The suggested changes came from METRO Staff, Amtrak,

¹ This change has been made to the file copy of the May 12, 2006 Minutes.

5-1.34

and Paul Marcelin-Sampson. Nearly all of the modifications will improve connections with Amtrak and CalTrain schedules.

Mr. McFadden offered to answer any questions on the proposed changes to routes 3, 7N/68N, 16, 19, Hwy 17, 53, 54, 66, 68, 69, 71 and 91 that were presented at the last Board meeting. The estimated cost to METRO for this proposal is \$1,950.00 annually.

These changes will go into effect on September 7, 2006. The press will be notified, there will be handouts in the buses and the information will be posted on METRO's website at www.scmtd.com.

Les White complimented Ian McFadden, Harlan Glatt and Mark Dorfman for all the work they have done on this proposal, and also complimented Paul Marcelin-Sampson for his extensive research. Mr. White added that there are some lingering issues that will need to be addressed including continuous requests for a Highway 17 connection to the airport, continuous requests for a stop in Los Gatos, continuing to encourage Capitol Corridor partner agencies to provide METRO with advanced warning of their service changes to maintain connectivity between service providers, requests to eliminate the stop at Ocean and Water, and changing how the service is billed to accurately reflect the ridership.

Discussion:

Paul Marcelin-Sampson encouraged people to visit his website iridethebus.org for information on trip planning using public transit. Mr. Marcelin-Sampson thanked METRO Staff for all their hard work on this and for being receptive to and implementing several of his suggestions.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR SKILLICORN

Approve the proposed service adjustments for Fall 2006

Motion passed unanimously with all Directors present.

9. CONSIDERATION OF RESPONSIVE COMMENTS TO DEPARTMENT OF TRANSPORTATION'S (DOT) NOTICE OF PROPOSED RULEMAKING DATED FEBRUARY 27, 2006 RE REQUEST FOR COMMENTS ON OTHER ISSUES

Summary:

Margaret Gallagher reported that Staff is asking for authorization to submit the letter of comment that was distributed today as Revised Attachment "A". Ms. Gallagher stated that the two main issues are: 1) urging the DOT to retain the common wheelchair weight and dimension definition with the requirement that the definition and the significance of it be provided to mobility device users/purchasers, manufacturers, distributors and sellers, and 2) that a study should be conducted regarding how to count missed/denied trips.

5-1.35

Discussion:

Chair Rotkin suggested putting the common wheelchair definition disclosure requirement on John Laird and/or Joe Simitian's agenda because the legislature should require that the definition be disclosed.

Ex-Officio Director Scott suggested that the common wheelchair definition be available on METRO's website.

Gerry Pole suggested having two definitions of the common wheelchair, one for standard wheelchairs and one for motorized buggies or mobility devices.

Paul Marcelin-Sampson wished to recognized Staff for the tremendous effort in drafting this letter and he urged the Board to recognize MAC for recommending required disclosure of the common wheelchair definition.

ACTION: MOTION: DIRECTOR NICOL SECOND: DIRECTOR REILLY

Authorize METRO Staff to submit comments regarding DOT proposed rulemaking re other issues

Regarding Issue #7 on page #9.a5, Director Spence asked if a comment could be made here or that there be a policy requirement that bus operators ask people occupying the priority seating if they could move to a different seat to accommodate someone in a mobility device.

Chair Rotkin directed Staff to bring a policy on priority seating back to the Board on a future Agenda.

In response to Director Spence's comment, Bonnie Morr, UTU, stated that there is a policy in dealing with when the priority seating areas are filled and someone with a mobility device needs to board. Dispatch is always called to arrange for a ride for anyone with a mobility device so they are not stranded or left behind.

Motion passed unanimously with all Directors present.

10. CONSIDERATION OF RESPONSE TO RECOMMENDATIONS OF THE PARATRANSIT COORDINATION TASK FORCE

Summary:

Steve Paulson reported that last month, the Board requested Staff to provide more definitive and in-depth responses to the more controversial recommendations of the PCTF. Mr. Paulson went through each of the responses included in the Staff Report and explained METRO's opposition to them.

5-1.36

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR TAVANTZIS

Authorize Staff to forward responses to the recommendations of the Paratransit Coordination Task Force to the Regional Transportation Commission

Motion passed unanimously with all Directors present.

17.1 CONSIDERATION OF FEDERAL TRANSIT ADMINISTRATION'S GRANT-FUNDED PROJECT OPPORTUNITIES FOR METRO IN THE FTA'S NEW FREEDOM PROGRAM

Summary:

Mark Dorfman reported that SAFETEA-LU appropriated funds for the New Freedom Program to provide transportation alternatives to people with disabilities beyond those required by the ADA. Approximately \$9 million will go to the State of California. Informal estimates indicate that approximately \$255,000 will be available in the AMBAG region, which will be competitively awarded.

METRO Staff is proposing to fund the District's Accessible Services Coordinator position, among other possible projects.

Discussion:

Paul Marcelin-Sampson clarified that the New Freedom Program funds services for the elderly and disabled that are either new or above and beyond ADA requirements. Mr. Marcelin-Sampson suggested that all areas that METRO is providing service above and beyond the ADA be listed and included in the plan.

Director Spence suggested submitting a proposal to fund an internship to shadow new riders through the accessible services process and also to market mobility training more. Mark Dorfman explained that other possibilities could be looked at in the future but the objective right now is to meet the August 15th deadline to submit projects that would relieve pressure on the operating budget today.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR TAVANTZIS

Authorize the General Manager to assess project opportunities at METRO, submit applications to AMBAG, and execute grant agreements if funded

Motion passed unanimously with all Directors present.

18. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher reported that that the Board would have a conference with its Labor Negotiators regarding UTU, Local 23, ParaCruz Division; that the Board would have a conference with its Real Property Negotiators regarding the price and terms of payment of property located at

5-1.37

25 Sakata Lane in Watsonville; and that the Board would have a conference with its Legal Counsel regarding one case of existing litigation.

19. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

Bonnie Morr, UTU, reminded the Board how well ParaCruz is doing and of the process of bringing the service in-house. Ms. Morr said the workers came to METRO from Community Bridges in good faith and hit the ground running and that their wages are still lower than any other METRO employee's starting wage. UTU is looking for a fair resolution to wages.

Robert Maldonado, ParaCruz, asked the Board for fair pay and said he deserves it because his job is not easy and includes a lot of stress, physical labor, verbal abuse, some threats, and biohazards.

Louise Keller, ParaCruz, said all ParaCruz employees work hard and deserve fair pay.

April Warnock, ParaCruz, reported that ParaCruz acts as a back-up when fixed-route cannot accommodate passengers. ParaCruz works as a team; everybody puts forth effort and deserves to be rewarded with fair pay for a stressful job.

Alicia Hernandez, ParaCruz, said she enjoys her job and thanked the Board.

Art Zamudio, Paracruz and UTU Representative, stated that Paracruz employees came to METRO for job security and he urged the Board to accept UTU's wage proposal.

Sandra Lipperd, UTU, reported that ParaCruz has been in negotiations for close to 4 months now and that the Union has made numerous concessions with wages being the only remaining issue. UTU has submitted their bottom line wage proposal, which they feel is fair and equitable because the ParaCruz employees are paid significantly less than any other District employee. Ms. Lipperd urged the Board to settle today.

Mike Tomassee, "King of Marijuana", urged the Board to give ParaCruz employees what they need at any cost or he supports a strike.

SECTION II: CLOSED SESSION

Chair Rotkin adjourned to Closed Session at 10:30 a.m. and reconvened to Open Session at 12:01 p.m.

SECTION III: RECONVENE TO OPEN SESSION

20. REPORT OF CLOSED SESSION

Chair Rotkin reported that the Board gave instructions to its Legal Counsel regarding existing litigation, instructions to its Property Negotiators, and instructions to its Labor Negotiators.

5-1.38

ADJOURN

There being no further business, Chair Rotkin adjourned the meeting at 12:03 p.m.

Respectfully submitted,



CINDI THOMAS
Administrative Services Coordinator

5-1.39

SANTA CRUZ METROPOLITAN VISIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 07/01/06 THRU 07/31/06

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	TRANS. TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
19059M07/02/06		331,905.57	502	CA PUBLIC EMPLOYEES'		8818	JULY MEDICAL	331,905.57	MANUAL
19060	07/07/06	86.52	001	SBC		8730	JUNE PHONES OPS	86.52	
19061	07/07/06	42,987.50	001035	HARRIS & ASSOCIATES		8731	MB MAY 06 PROF. SVC	42,987.50	
19062	07/07/06	3,719.58	001036	STANDARD INSURANCE COMPANY		8732	JULY LIFE/AD&D INS	3,719.58	
19063	07/07/06	11,859.98	001043	VISION SERVICE PLAN		8733	JULY VISION INS	11,859.98	
19064	07/07/06	1,459.07	001063	NEW FLYER INDUSTRIES LIMITED		8690	REV VEH PARTS 818	817.61	
						8691	REV VEH PARTS 454	453.80	
						8692	REV VEH PARTS 100	99.78	
						8693	REV VEH PARTS 42	42.12	
						8694	REV VEH PARTS 4	3.64	
						8695	PARTS & SUPPLIES 42	42.12	
19065	07/07/06	7,917.82	001203	GREYHOUND LINES, INC.		8734	JULY 06-JUNE 07 RENT	7,917.82	
19066	07/07/06	951.18	001315	WASTE MANAGEMENT		8735	JUNE KINGS VILLAGE	154.56	
						8736	JUNE MT HERMON/KINGS	44.10	
						8737	JUNE RESEARCH PARK	170.56	
						8738	JULY-SEPT BIG BASIN	50.53	
						8739	JULY-AUG AIRPORT/FDM	480.90	
						8740	JULY\AUG LOMOND/HW	50.53	
19067	07/07/06	79,774.24	001316	DEVCO OIL		8696	JUN 16-30 FUEL	79,774.24	
19068	07/07/06	2,484.98	001346	CITY OF SANTA CRUZ		8741	PARKING DEF FEES	1,211.10	
						8742	COOP RETAIL MGMT	1,273.88	
19069	07/07/06	5,000.00	001365	BORTNICK, ROBERT S. & ASSOC.	7	8726	CALL STOP SURVEY	5,000.00	
19070	07/07/06	889.20	001379	SAFETY-KLEEN SYSTEMS, INC.		8743	HAZ WASTE DISPOSAL	889.20	
19071	07/07/06	344.97	001454	MONTEREY BAY OFFICE PRODUCTS		8744	3/1-5/31 COPIER/ADM	344.97	
19072	07/07/06	12,235.31	001648	STEVE'S UNION SERVICE		8745	JUNE FUEL / PT	12,235.31	
19073	07/07/06	10.92	001711	MOHAWK MFG. & SUPPLY CO.		8697	REV VEH PARTS	10.92	
19074	07/07/06	480.49	001976	SPORTWORKS NORTHWEST, INC.		8698	REV VEH PARTS	480.49	
19075	07/07/06	3,784.27	001A	SBC/MCI		8746	JUNE PHONES / PT	496.99	
						8747	JUNE PHONES / PT	46.27	
						8748	JUNE PHONES	1,754.04	
						8749	JUNE PHONES / IT	1,486.97	
19076	07/07/06	228.81	002063	COSTCO		8699	PHOTO PROC. OPS	19.12	
						8700	PHOTO PROC. OPS	28.85	
						8750	OFFICE SUPPLIES/ FIN	18.63	
						8751	OFFICE SUPPLIES/ FIN	162.21	
19077	07/07/06	2,397.74	002106	AMERICAN SUPPLY COMPANY		8752	CLEANING SUPPLIES	2,397.74	
19078	07/07/06	205.36	002161	APPLIED INDUSTRIAL TECH		8753	REPAIRS/MAINTENANCE	205.36	
19079	07/07/06	2,500.00	002267	SHAW & YODER, INC.		8754	MAY LEGISLATIVE SVCS	2,500.00	
19080	07/07/06	1,650.00	002287	CALIFORNIA SERVICE EMPLOYEES		8755	JULY MEDICAL	1,650.00	
19081	07/07/06	2,964.50	002313	HARTSELL & OLIVIERI	7	8756	TRANSCRIPTS / HRD	2,964.50	
19082	07/07/06	123.00	002388	DOGHERRA'S	7	8701	TOW #196	123.00	
19083	07/07/06	396.82	002459	SCOTTS VALLEY WATER DISTRICT		8757	04/06-06/06 KINGS	396.82	
19084	07/07/06	77,047.52	002569	COMERICA BANK		8758	WORK COMP FUND	77,047.52	
19085	07/07/06	6,055.64	002823	PAT PIRAS CONSULTING	7	8759	PROF SVCS THRU 6/30	6,055.64	
19086	07/07/06	5,450.02	002829	VALLEY POWER SYSTEMS, INC.		8702	REV VEH PARTS	482.83	
						8703	REV VEH PARTS	704.06	
						8704	REV VEH PARTS	363.56	
						8705	REV VEH APRTS	3,899.57	
19087	07/07/06	3,188.12	002854	ROSSI'S BODY SHOP & TOWING		8706	OUT RPR/#116	3,188.12	

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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19088	07/07/06	5,422.67	009	PACIFIC GAS & ELECTRIC		8760	5/16-6/14 RESEARCH	976.74	
						8761	6/3-6/29 370 ENCINAL	2,586.19	
						8762	6/1-6/30 1200 RIVER	1,841.76	
						8763	6/1-6/30 110 VERNON	17.98	
						8708	REV VEH PARTS	90.56	
19089	07/07/06	90.56	013	MCI SERVICE PARTS, INC.		8764	JULY ALARMS	418.61	
19090	07/07/06	418.61	020	ADT SECURITY SERVICES INC.		8765	JUNE PRINTING /METRO	791.83	
19091	07/07/06	1,042.97	039	KINKO'S INC.		8766	JUNE PRINTING /METRO	251.14	
						8767	OUT REPAIR/FIRE EXT	48.05	
19092	07/07/06	48.05	051	SANTA CRUZ FIRE EQUIPMENT	7	8709	CLASS ADV./FLT	382.62	
19093	07/07/06	382.62	061A	REGISTER PAJARONIAN		8768	OUT RPR-BLD/GROUNDS	191.00	
19094	07/07/06	191.00	067	ROTO-ROOTER		8769	JUNE LOCKS / KEYS	159.05	
19095	07/07/06	159.05	074	KENVILLE LOCKSMITHS	7	8770	CLEANING SUPPLIES	1,722.58	
19096	07/07/06	1,722.58	075	COAST PAPER & SUPPLY INC.		8771	5/31-6/27 920 PACIF	107.32	
19097	07/07/06	5,993.53	079	SANTA CRUZ MUNICIPAL UTILITIES		8772	5/31-6/27 920 PACIF	2,233.41	
						8773	5/25-6/23 ENCINAL	809.44	
						8774	5/25-6/23 ENCINAL	107.23	
						8775	5/25-6/23 1200 RIVER	1,947.80	
						8776	5/25-6/26 138 GOLF	788.33	
						8711	PARTS & SUPPLIES	47.84	
19098	07/07/06	47.84	104	STATE STEEL COMPANY		8712	REV VEH PARTS	532.17	
19099	07/07/06	1,884.64	117	GILLIG CORPORATION		8713	REV VEH PARTS	1,352.47	
						8729	PETTY CASH/OPS	183.70	
19100	07/07/06	183.70	122	SCMTD PETTY CASH - OPS		8714	CLEANING SUPPLIES	1,454.24	
19101	07/07/06	1,454.24	148	ZEP MANUFACTURING COMPANY		8777	PRINTING / METRO	3,285.66	
19102	07/07/06	3,285.66	156	PRINT GALLERY, THE		8778	PRINTING / PT	1,087.91	
19103	07/07/06	1,087.91	163	COMMUNITY PRINTERS, INC.		8715	PARTS & SUPPLIES	77.29	
19104	07/07/06	77.29	172	CENTRAL WELDER'S SUPPLY, INC.		8716	COPIER MAINT/OPS	528.67	
19105	07/07/06	528.67	215	IKON OFFICE SOLUTIONS		8779	PRINT BUS PASSES	900.68	
19106	07/07/06	900.68	225	MISSION PRINTERS	7	8780	OUT RPR /DISPLAY CAB	130.21	
19107	07/07/06	130.21	260	SANTA CRUZ GLASS CO., INC.		8781	DOOR SVC / PACIFIC	270.00	
19108	07/07/06	270.00	291	STANLEY ACCESS TECHNOLOGIES		8782	BACKFLOW TESTS	180.00	
19109	07/07/06	180.00	347	HAMM, SCOTT		8783	POWR-ELITE VACUUMS	534.47	
19110	07/07/06	534.47	358	POWR-FLITE		8784	MAY/JUNE MAIL / ADM	81.89	
19111	07/07/06	81.89	372	FEDERAL EXPRESS		8717	MAR-MAY CNG/FLT	31.08	
19112	07/07/06	31.08	418	COUNTY OF SANTA CRUZ		8785	PHOTO SUPPLY / METRO	409.70	
19113	07/07/06	409.70	422	IMAGE SALES INC.		8786	TEMP W/E 6/11 ADMIN	930.00	
19114	07/07/06	1,842.56	432	EXPRESS PERSONNEL SERVICES		8787	TEMP W/E 6/18 ADMIN	912.56	
						8727	EQUIP RENTAL	31.80	
19115	07/07/06	164.42	434	VERIZON WIRELESS-PAGERS		8788	JULY PAGERS / FAC	132.62	
						8718	MT. BIEWLASKI	53.84	
19116	07/07/06	53.84	434B	VERIZON CALIFORNIA		8789	CLEANING SUPPLIES	337.74	
19117	07/07/06	600.83	448	UNISOURCE		8790	COPY PAPER / PT	263.09	
						8710	REV VEH PARTS	6,050.09	
19118	07/07/06	6,050.09	480	DIESEL MARINE ELECTRIC, INC.		8719	REV VEH PARTS	2,430.33	
19119	07/07/06	2,573.61	504	CUMMINS WEST, INC.		8720	REV VEH PARTS	143.28	
						8791	STMT NONPROFIT CORP	20.00	
19120	07/07/06	20.00	562	SECRETARY OF STATE		8792	OUT REPAIR/BUILDING	192.00	
19121	07/07/06	192.00	592	R & S ERECTION OF		8793	REPAIRS/MAINTENANCE	250.32	
19122	07/07/06	250.32	637	FOSTER BROTHERS		8721	FUEL & LUBE/FLT	2,057.79	
19123	07/07/06	2,057.79	664	BAY COUNTIES PITCOCK PETROLEUM					

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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19124	07/07/06	70.00	682	WEISS, AMY L.	7	8794	JUNE INTERPRETER	70.00	
19125	07/07/06	1,078.70	733	CLAREMONT BEHAVIORAL SERVICES		8795	JULY EAP PREMIUM	1,078.70	
19126	07/07/06	40.94	760	SCMTD PETTY CASH - PARACRUZ		8796	PETTY CASH/PARACRUZ	40.94	
19127	07/07/06	150.00	788	SCMTD PETTY CASH - FINANCE		8800	PETTY CASH/ FINANCE	150.00	
19128	07/07/06	37,725.25	875	PACIFICARE DENTAL					VOIDED
	07/20/06	-37,725.25				8797	JULY DENTAL	0.00	
19129	07/07/06	1,920.00	878	KELLY SERVICES, INC.		8798	TEMP/ADMIN W/E 6/11	960.00	
						8799	TEMP/FIN W/E 6/18	960.00	
19130	07/07/06	1,683.29	882	PRINT SHOP SANTA CRUZ		8722	PRINTING-OPS	1,596.69	
						8801	PRINTING / RISK	86.60	
19131	07/07/06	2,759.81	909	CLASSIC GRAPHICS		8723	OUT RPR REV VEH	2,759.81	
19132	07/07/06	12.02	932	A.L. LEASE COMPANY, INC.		8802	REPAIRS/MAINTENANCE	12.02	
19133	07/07/06	14,816.32	941	ASSURANT EMPLOYEE BENEFITS		8803	JULY LTD INSURANCE	14,816.32	
19134	07/07/06	423,906.30	948	ARNTZ BUILDERS, INC.		8804	CONST.TO 5/31 MB	423,906.30	
19135	07/07/06	47,100.70	948A	WESTAMERICA BANK TRUST DEPT		8805	MAY RETAINAGE	47,100.70	
19136	07/07/06	16,097.33	977	SANTA CRUZ TRANSPORTATION, LLC		8806	MAY 06 PT SVC	16,097.33	
19137	07/07/06	100.00	B003	BEAUTZ, JAN	7	8809	JUNE BOARD MEETING	100.00	
19138	07/07/06	50.00	B007	KEOGH, MICHAEL	7	8811	JUNE BOARD MEETINGS	50.00	
19139	07/07/06	100.00	B011	REILLY, EMILY	7	8813	JUNE BOARD MEETINGS	100.00	
19140	07/07/06	100.00	B012	SPENCE, PAT	7	8815	JUNE BOARD MEETINGS	100.00	
19141	07/07/06	100.00	B014	CITY OF WATSONVILLE		8817	JUNE BOARD MEETINGS	100.00	
19142	07/07/06	100.00	B015	ROTKIN, MIKE	7	8814	JUNE BOARD MEETINGS	100.00	
19143	07/07/06	100.00	B017	STONE, MARK	7	8816	JUNE BOARD MEETINGS	100.00	
19144	07/07/06	50.00	B018	BUSTICHI, DENE	7	8810	JUNE BOARD MEETINGS	50.00	
19145	07/07/06	100.00	B020	NICOL, KIRBY		8812	JUNE BOARD MEETINGS	100.00	
19146	07/07/06	49.60	E069	TAYLOR, JAMES		8725	IWC PENALTY	49.60	
19147	07/07/06	65.00	E202	BARRAGAN, ALBERTO		8724	DMV MEDICAL	65.00	
19148	07/07/06	64.00	E327	YEPEZ, RICARDO		8807	DRIVERS LICENSE	64.00	
19149	07/07/06	10.00	E383	VALENZUELA, DONNA		8728	VTT FEES	10.00	
19150	07/07/06	64.00	E550	WILLIAMS, VELVET		8808	DRIVERS LICENSE	64.00	
19151M07/07/06		37,725.25	800	DELTA DENTAL PLAN		8954	JULY DENTAL	37,725.25	MANUAL
				JULY DENTAL					
19152M07/11/06		250.00	963	4 LESS TERMITE		8955	INSPECTION FEE	250.00	MANUAL
				INSPECTION FEES					
19153	07/21/06	1,093.18	001048	CRUZ CAR WASH		8878	VEH WASH SVCS/PT	1,093.18	
19154	07/21/06	1,893.59	001052	MID VALLEY SUPPLY		8879	CLEANING SUPPLIES	94.13	
						8880	CLEANING SUPPLIES	1,799.46	
19155	07/21/06	125.00	001062	ALLTERRA ENVIRONMENTAL INC.		8881	MAY 06 PROF SVCS	125.00	
19156	07/21/06	3,868.03	001063	NEW FLYER INDUSTRIES LIMITED		8822	REV VEH PARTS 382	381.50	
						8823	REV VEH PARTS 878	878.06	
						8824	REV VEH PARTS 390	390.32	
						8825	REV VEH PARTS 286	286.24	
						8826	REV VEH PARTS 673	673.38	
						8827	REV VEH PARTS 1178	1,178.29	
						8828	REV VEH PARTS 80	80.24	
19157	07/21/06	11,128.50	001075	SOQUEL III ASSOCIATES	7	9000554	RESEARCH PARK RENT	11,128.50	
19158	07/21/06	7,590.00	001076	BROUGHTON LAND, LLC		9000555	110 VERNON ST RENT	7,590.00	
19159	07/21/06	392.00	001093	KROLL LABORATORY SPECIALISTS		8882	JUNE DRUG TESTING	392.00	
19160	07/21/06	1,407.05	001119	MACERICH PARTNERSHIP LP	7	9000556	CAPITOLA MALL RENT	1,407.05	
19161	07/21/06	6,530.08	001230	CAPITOL CLUTCH & BRAKE, INC.		8829	REV VEH PARTS	4,193.37	

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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						8830	REV VEH PARTS	1,760.93	
						8831	REV VEH PARTS	575.78	
						8832	OUT RPR REV VEH	1,012.78	
19162	07/21/06	1,012.78	001263	ABBOTT STREET RADIATOR, INC.					
19163	07/21/06	156.98	001296	LEXISNEXIS MATTHEW BENDER					
19164	07/21/06	73,496.14	001316	DEVCO OIL					
19165	07/21/06	820.65	001492	EVERGREEN OIL INC.					
19166	07/21/06	138.46	001555	MAC TOOLS INC					
19167	07/21/06	46.66	001648	STEVE'S UNION SERVICE					
19168	07/21/06	337.52	001733	STOODLEY'S SMALL ENGINE SERVIC	7				
19169	07/21/06	1,271.73	001800	THERMO KING OF SALINAS, INC					
19170	07/21/06	120.47	001856	BAY COMMUNICATIONS	7				
19171	07/21/06	3,155.50	002035	BOWMAN & WILLIAMS					
19172	07/21/06	172.58	002063	COSTCO					
						8833	7/1-7/16 FUEL FLT	73,496.14	
						8883	HAZ WASTE DISPOSAL	820.65	
						8834	PARTS/SUPP/SM TOOL	138.46	
						8835	JUNE FUEL/FLT	46.66	
						8884	REPAIRS/MAINTENANCE	337.52	
						8836	REV VEH PARTS	1,271.73	
						8885	OUT REPAIR PHONES	120.47	
						8953	TOPO OF BUS TRNARND	3,155.50	
						8837	PHOTO PROC OPS	15.27	
						8838	PHOTO PROC OPS	55.64	
						8839	PHOTO PROC OPS	10.55	
						8886	PHOTO PROCESS/ RISK	28.59	
						8887	OFFICE SUPPLIES/RISK	28.95	
						8888	LOCAL MEETING EXP.	11.65	
						8889	PHOTO PROCESS/ LEGAL	21.93	
19173	07/21/06	26,500.00	002116	HINSHAW, EDWARD & BARBARA	7	9000557	370 ENCINAL RENT	26,500.00	
19174	07/21/06	14,214.64	002117	IULIANO	7	9000558	111 DUBOIS RENT	11,214.64	
						9000559	115 DUBOIS RENT	3,000.00	
19175	07/21/06	27,688.65	002295	FIRST ALARM		8877	SECURITY SERV/JUNE	27,688.65	
19176	07/21/06	1,021.50	002313	HARTSELL & OLIVIERI	7	8948	TRANSCRIPTS/ HRD	1,021.50	
19177	07/21/06	5,774.66	002346	CHANEY, CAROLYN & ASSOC., INC.		8890	JAN-JUNE LEGISLATIVE	774.66	
						8891	JULY LEGISLATIVE SVC	5,000.00	
19178	07/21/06	1,000.00	002352	U.S. POSTAL SERVICE(AMS-TMS)		8892	POSTAGE FOR METER/PT	1,000.00	
19179	07/21/06	575.00	002415	SOLARI RANCH	7	8893	MOF WEED ABATEMENT	575.00	
19180	07/21/06	235.00	002448	CLEAR VIEW, LLC	0	8894	WTC WINDOW CLEANING	235.00	
19181	07/21/06	248.00	002495	CURIALE DELLAVERSON HIRSCHFELD	7	8895	LEGAL SVCS	248.00	
19182	07/21/06	73.97	002504	TIFCO INDUSTRIES		8840	PARTS & SUPPLIES	27.44	
						8841	PARTS & SUPPLIES	46.53	
						8896	JUNE FINGERPRINTS	96.00	
19183	07/21/06	96.00	002567	DEPARTMENT OF JUSTICE		8842	OUT RPR REV VEH	1,924.50	
19184	07/21/06	1,924.50	002607	STAVELEY SERVICES FLUIDS		8897	REPAIRS/MAINTENANCE	295.70	
19185	07/21/06	295.70	002689	B & B SMALL ENGINE		8898	OUT RPR REV VEH/ PT	1,114.18	
19186	07/21/06	1,114.18	002713	SANTA CRUZ AUTO TECH, INC.		8899	6/04-7/03 PHONES/ PT	965.96	
19187	07/21/06	965.96	002721	NEXTEL COMMUNICATIONS		8843	REV VEH PARTS	1,214.13	
19188	07/21/06	1,214.13	002802	BATTERY SYSTEMS		8844	JULY MAINT & REPAIRS	2,436.66	
19189	07/21/06	2,471.46	002805	TELEPATH CORPORATION		8845	OUT RPR EQUIP	34.80	
						8900	MB PLANS / ADM	70.52	
19190	07/21/06	70.52	002817	WATSONVILLE BLUEPRINT		8846	OUT RPR OTHER VEH	114.54	
19191	07/21/06	114.54	002826	HOLIDAY MUFFLER SERVICE		8847	REV VEH PTS/SM TOOL	775.64	
19192	07/21/06	9,731.59	002829	VALLEY POWER SYSTEMS, INC.		8848	OUT RPR REV VEH	8,525.04	
						8849	SMALL TOOLS	430.91	
19193	07/21/06	67.55	004	NORTH BAY FORD LINC-MERCURY		8901	REV VEH PARTS/ PT	67.55	
19194	07/21/06	205.65	007	UNITED PARCEL SERVICE		8850	MAY/JUNE FREIGHT OUT	205.65	
19195	07/21/06	16,590.61	009	PACIFIC GAS & ELECTRIC		8851	5/31-6/30/06 CNG	7,005.20	
						8902	5/13-7/12 KINGS VLG	2,230.29	
						8903	6/6-7/6 920 PACIFIC	2,057.57	

5-2.4

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 07/01/06 THRU 07/31/06

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
19196	07/21/06	12,329.31	018		8904	5/27-6/30 111 DUB	5,297.55	
					8852	REV VEH PARTS	4,745.62	
					8853	REV VEH PARTS	7,583.69	
19197	07/21/06	124.65	036		8905	REPAIRS/ MAINTENANCE	124.65	
19198	07/21/06	27.94	039		8947	MAY/JUN PRINTING/RIS	27.94	
19199	07/21/06	2,801.74	041		8854	JUNE UNIF/ LAUND FLT	2,206.27	
					8906	JUNE UNIF/LAUNDRY FA	91.60	
					8907	JUNE UNIF/LAUNDRY FA	425.27	
					8908	JUNE UNIF/LAUNDRY PT	78.60	
					8909	REPAIRS/MAINTENANCE	353.52	
19200	07/21/06	353.52	042		8910	OFFICE SUPPLIES	1,933.45	
19201	07/21/06	1,933.45	043		8911	ADVERTISING HRD	226.08	
19202	07/21/06	226.08	061		8855	CLEANING SUPPLIES	77.94	
19203	07/21/06	77.94	075		8912	JUNE LANDFILL	5.76	
19204	07/21/06	5.76	079		8856	JUNE TIRES/TUBES FLT	19,210.25	
19205	07/21/06	19,210.25	085		8857	PARTS & SUPPLIES	8.64	
19206	07/21/06	72.90	107		8913	REPAIRS/MAINTENANCE	64.26	
					9000560	CUSTODIAL SERVICES	2,519.58	
19207	07/21/06	2,519.58	110		8858	REV VEH PARTS	5,178.68	
19208	07/21/06	5,178.68	117		8914	5/23-7/1 RODRIGUEZ	9.70	
19209	07/21/06	99.91	130		8915	5/23-7/1 SAKATA LN	13.73	
					8916	6/1-7/3 SAKATA LN	76.48	
19210	07/21/06	2,739.18	135		8859	REV VEH PTS/SUP/TOOL	1,945.66	
					8917	REV VEH PARTS/SUPPLY	793.52	
19211	07/21/06	251.74	147		8918	SAFETY SUPPLIES	251.74	
19212	07/21/06	707.25	149		8860	JUNE ADV/FLT	535.90	
					8919	MAY ADVERTISING/ ADM	171.35	
19213	07/21/06	1,226.73	161		8920	REV VEH PARTS/ PT	1,226.73	
19214	07/21/06	339.14	166		8861	REV VEH PARTS & SUPP	24.20	
					8862	REV VEH PTS/SUPP	219.28	
					8921	REPAIRS/MAINTENANCE	95.66	
19215	07/21/06	519.22	170		8863	REV VEH PTS/SUPP	519.22	
19216	07/21/06	113.67	172		8864	PARTS & SUPPLIES	113.67	
19217	07/21/06	34,512.00	174		8922	06/07 PROPERTY INS.	34,512.00	
19218	07/21/06	179.70	215		8923	COPIER MAINT/ PT	179.70	
19219	07/21/06	402.19	282		8924	REPAIRS/MAINTENANCE	402.19	
19220	07/21/06	530.50	294		8865	REV VEH PTS/SUP/TOOL	530.50	
19221	07/21/06	100.00	307		8925	DUES 8/06-8/07	100.00	
19222	07/21/06	234.00	367		8926	TV COVERAGE 06/23/06	234.00	
19223	07/21/06	333.74	395		8927	LETTERHEAD - ADMIN	333.74	
19224	07/21/06	60.43	434		8928	WIRELESS PC CARD	60.43	
19225	07/21/06	3,429.09	480		8866	REV VEH PARTS	3,429.09	
19226	07/21/06	31,654.00	497		8929	7/1/06 6/30/07 DUES	31,654.00	
19227	07/21/06	339,241.59	502		8930	AUG MEDICAL INS	339,241.59	
19228	07/21/06	245.61	504		8867	REV VEH PARTS	245.61	
19229	07/21/06	63.33	546		8931	REPAIRS/MAINTENANCE	63.33	
19230	07/21/06	434,823.00	588		8933	06/07 LIABILITY INS	434,823.00	
19231	07/21/06	70,472.00	588A		8932	06/07 PHYS DAMAGE	70,472.00	
19232	07/21/06	1,209.13	647		8868	REV VEH PARTS	591.40	
					8869	REV VEH PARTS	617.73	

5-2-5

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 07/01/06 THRU 07/31/06

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
19233	07/21/06	6,179.60	664	BAY COUNTIES PITCOCK PETROLEUM		8870	FUELS & LUBRICANTS	6,179.60	
19234	07/21/06	529.13	711	GLASS DOCTOR	7	8871	OUT RPR REV VEH	529.13	
19235	07/21/06	3,912.00	728	TRITON CONSTRUCTION		8934	CONTAINMENT TESTING	3,912.00	
19236	07/21/06	6,101.58	851	I.M.P.A.C. GOVERNMENT SERVICES		8944	4055019201230622	6,101.58	
19237	07/21/06	2,010.50	852	LAW OFFICES OF MARIE F. SANG	7	8935	WORKERS COMP CLAIMS	2,010.50	
19238	07/21/06	80,901.00	858	CSAC EXCESS INSURANCE AUTHORITY		8936	7/1-6/30 WORKER COMP	80,901.00	
19239	07/21/06	1,920.00	878	KELLY SERVICES, INC.		8937	TEMP/FIN W/E 6/25	960.00	
						8938	TEMP/FIN W/E 7/02	960.00	
19240	07/21/06	6.95	880	SEISINT, INC.		8945	PROF/TECH SVC/RISK	6.95	
19241	07/21/06	37.00	886	ALL PURE WATER		8872	JUNE WATER	37.00	
19242	07/21/06	21,751.60	904	RNL DESIGN		8951	PROF SVCS THRU 5/21	21,751.60	
19243	07/21/06	3,625.45	909	CLASSIC GRAPHICS		8873	OUT RPR REV VEH	3,625.45	
19244	07/21/06	872.00	914	CALTRONICS BUSINESS SYSTEMS		8874	7/06-6/07 COPY MAINT	872.00	
19245	07/21/06	545.00	916	DOCTORS ON DUTY		8939	6/4-6/23 DRUG TESTS	545.00	
19246	07/21/06	956.00	943	CLEAN BUILDING MAINTENANCE		8940	JUNE JANITORIAL SVCS	956.00	
19247	07/21/06	21.65	946	ACME AND SONS		8875	FENCE RENT/DUBOIS	21.65	
19248	07/21/06	236,040.30	948	ARNTZ BUILDERS, INC.		8949	CONST SVC MB TO 6/30	236,040.30	
19249	07/21/06	26,226.70	948A	WESTAMERICA BANK TRUST DEPT		8950	JUNE RETAINAGE	26,226.70	
19250	07/21/06	35.00	960	SANTA CRUZ COUNTY EAC		8941	EMPLOYEE TRAINING	35.00	
19251	07/21/06	100.00	B016	SKILLICORN, DALE	7	8952	JULY BOARD MTG	100.00	
19252	07/21/06	35.00	E600	CALLEN, LOLITA		8943	DRIVERS LICENSE	35.00	
19253	07/21/06	64.00	E880	GRACE, THEODORE		8876	DMV FEES	64.00	
19254	07/21/06	1,863.48	R449	WILLIAMSON, GAVIN		8942	SETTLEMENT/ RISK	1,863.48	
TOTAL		2,786,161.07		COAST COMMERCIAL BANK			TOTAL CHECKS 196	2,786,161.07	

5-2.6

**Santa Cruz METRO
July 2006 Ridership Report**

FAREBOX REVENUE AND RIDERSHIP SUMMARY BY ROUTE

ROUTE	REVENUE	RIDERSHIP	UC Student	UC Staff Faculty	Day Pass	S/D Riders	W/C	S/D Day Pass	Cabrillo	Bike	Passes/ Free Rides
10	\$ 3,375.43	15,287	7,289	3,843	37	90	24	11	79	722	1,965
13	\$ -	-	-	-	-	-	-	-	-	-	-
15	\$ -	-	-	-	-	-	-	-	-	-	-
16	\$ 7,048.33	27,032	12,705	5,926	42	240	32	20	139	1,373	3,725
19	\$ 2,140.01	7,965	3,516	1,713	9	81	11	22	34	389	1,327
3B	\$ 1,308.95	2,880	164	146	17	107	7	24	49	156	1,594
4	\$ 1,293.67	5,489	71	112	18	202	78	36	42	90	3,541
7	\$ 426.30	2,003	17	26	5	39	13	12	11	15	1,662
7N	\$ 1,822.61	2,350	73	124	5	46	9	4	40	118	919
9	\$ 180.55	173	9	10	3	11	1	-	-	1	71
12A	\$ -	-	-	-	-	-	-	-	-	-	-
20	\$ 2,745.20	9,326	4,140	1,400	34	76	6	3	58	446	1,946
31	\$ 1,012.62	1,393	15	39	12	18	26	3	12	93	675
32	\$ 111.50	203	3	6	1	1	3	-	1	17	118
33	\$ -	-	-	-	-	-	-	-	-	-	-
34	\$ -	-	-	-	-	-	-	-	-	-	-
35	\$ 29,339.34	34,637	321	327	328	942	146	171	367	1,706	14,964
40	\$ 1,071.66	1,246	7	31	24	83	-	15	14	107	565
41	\$ 960.15	1,099	48	100	13	61	2	5	34	148	307
42	\$ 1,110.40	1,260	50	26	4	90	2	6	19	175	407
53	\$ 396.78	911	11	16	3	91	32	10	36	14	564
54	\$ 444.75	776	4	3	3	28	14	1	37	37	451
55	\$ 1,364.11	2,800	21	23	24	155	45	23	492	61	1,321
56	\$ 412.73	1,066	1	9	3	28	18	4	160	52	626
66	\$ 10,746.72	14,836	385	381	132	637	153	63	292	518	6,693
68	\$ 5,939.69	9,640	195	266	66	233	103	32	203	286	5,142
69	\$ 6,963.40	10,710	400	509	101	347	94	37	212	397	5,120
69A	\$ 19,316.65	23,105	403	546	144	995	238	129	316	803	8,880
69N	\$ 1,583.72	2,527	86	87	3	68	21	1	115	117	1,185
69W	\$ 18,399.03	24,196	596	498	206	867	175	108	1,558	886	9,495
70	\$ -	-	-	-	-	-	-	-	-	-	-
71	\$ 56,746.96	70,540	819	1,400	373	3,036	329	338	4,202	2,650	26,062
72	\$ 3,888.56	3,929	4	58	33	289	20	20	82	98	1,213
74	\$ 2,355.09	2,352	1	19	27	146	20	18	24	23	758
75	\$ 9,809.72	9,418	37	63	90	781	44	68	249	162	2,613
76	\$ 1,047.97	1,070	11	10	22	88	3	27	2	13	378
79	\$ 1,534.89	1,669	16	13	29	193	67	41	60	11	633
88	\$ -	-	-	-	-	-	-	-	-	-	-
91	\$ 4,192.75	5,270	35	129	119	79	6	20	711	224	1,710
Unknown	\$ 99.01	637	-	295	10	-	3	12	20	14	15
TOTAL	\$199,189.25	297,815	31,453	18,154	1,940	10,148	1,745	1,284	9,670	11,922	106,645

ROUTE	REVENUE	RIDERSHIP	VTA/SC Day Pass	CalTrain	17 Day Pass	S/D Riders	W/C	METRO Pass	ECO Pass	Bike	Monthly Pass
17	\$ 34,629.92	17,050	11	54	94	1,138	42	4,936	100	1,272	8,239

RIDERSHIP	
Night Owl	-
UC Shuttle	-
TOTAL	-

July Ridership	314,865
July Revenue	\$233,819.17

5-3.1

BUS OPERATOR LIFT TEST *PULL-OUT*

VEHICLE CATEGORY	TOTAL BUSES	AVG # DEAD IN GARAGE	AVG # AVAIL. FOR SERVICE	AVG # IN SERVICE	AVG # SPARE BUSES	AVG # LIFTS OPERATING	% LIFTS WORKING ON PULL-OUT BUSES
FLYER/HIGHWAY 17 - 40'	7	0	7	1	6	1	100%
FLYER/LOW FLOOR - 40'	12	1	11	4	7	4	100%
FLYER/LOW FLOOR - 35'	18	3	15	11	4	11	100%
FLYER/HIGH FLOOR - 35'	15	3	12	0	12	0	100%
GILLIG/SAM TRANS - 40'	10	1	9	0	9	0	100%
DIESEL CONVERSION - 35'	15	2	13	12	1	12	100%
DIESEL CONVERSION - 40'	14	4	10	8	2	8	100%
ORION/HIGHWAY 17 - 40'	11	2	9	7	2	7	100%
GOSHEN	3	1	2	0	2	0	100%
TROLLEY	1	0	1	0	1	0	100%
CNG NEW FLYER - 40'	8	1	7	6	1	6	100%

5-3.2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

PASSENGER LIFT PROBLEMS

MONTH OF JULY 2006

BUS #	DATE	DAY	REASON
9811LF	8-Jul	Saturday	Has problems when deploying & stowing
2204CG	30-Jul	Sunday	Kneel delay when raising
2215CN	30-Jul	Sunday	Sometimes deploys & stows and sometimes have to hand pull out & put in.
2216CN	29-Jul	Saturday	Coach does not lower before tilting

F ew Flyer
 G Gillig
 C hampion
 LF oor Flyer
 GM GMC
 CG CNG
 CN SR855 & SR854
 OR Orion/Hwy 17

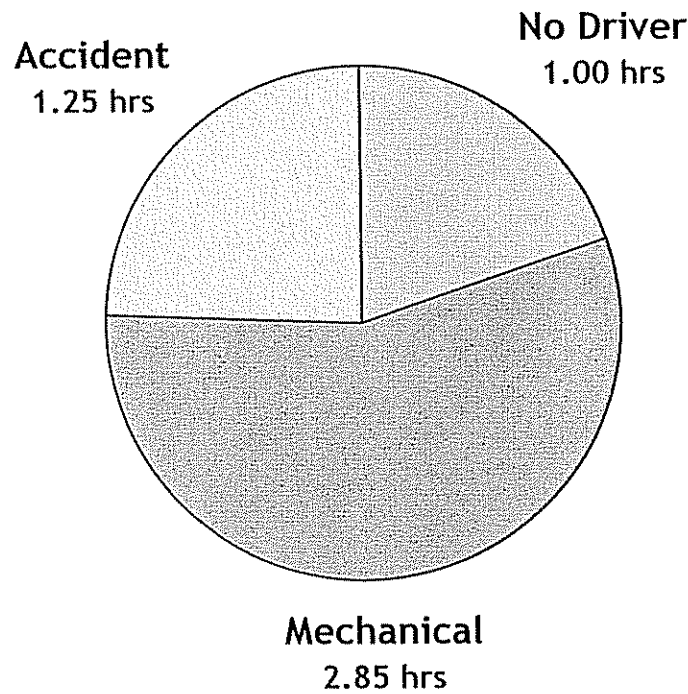
Note: Lift operating problems that cause delays of less than 30 minutes.

5-3.3

Dropped Service for FY 2006

	FY 2004/05		FY 2005/06		FY 2006/07	
	Dropped Hours	Dropped Miles	Dropped Hours	Dropped Miles	Dropped Hours	Dropped Miles
July	1.35	42.89	0	0	5.10	107.76
August	0.00	0.00	213.92	3,575.86		
September	0.76	18.87	140.97	2,336.50		
October	0.00	0.00	STRIKE	STRIKE		
November	0.00	0.00	113.77	1,780.56		
December	0.00	0.00	95.61	1,659.66		
January	6.07	127.13	16.49	286.31		
February	23.31	276.75	39.18	579.38		
March	8.66	99.08	21.30	380.68		
April	37.96	641.12	20.46	323.62		
May	1.50	37.03	33.23	551.00		
June	4.15	69.30	19.97	267.47		
TOTAL	83.76	1,312.17	714.90	11,741.05	5.10	107.76

Dropped Service Breakdown for July 2006



5-3.4

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

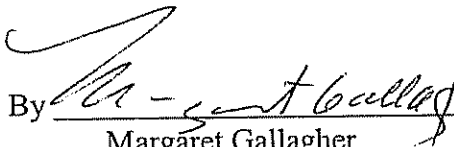
FROM: District Counsel

RE: Claim of: Merrill, Chris
Date of Incident: 07/24/06

Received: 08/09/06 Claim #: 06-0019
Occurrence Report No.: SC 07-06-21

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ _____ and reject the balance.

By 
Margaret Gallagher
DISTRICT COUNSEL

Date: _____

I, Cindi Thomas, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of August 25, 2006.

By _____
Cindi Thomas
RECORDING SECRETARY

Date: _____

MG/lg
Attachment(s)

CLAIM AGAINST THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

(Pursuant to Section 910 et Seq., Government Code)

Claim # 06-0019

TO: BOARD OF DIRECTORS, Santa Cruz Metropolitan Transit District

ATTN: Secretary to the Board of Directors
370 Encinal Street, Suite 100
Santa Cruz, CA 95060

1. Claimant's Name: Chris Merrill

Claimant's Address/Post Office Box: [REDACTED]

Claimant's Phone Number: [REDACTED]

2. Address to which notices are to be sent: [REDACTED]

3. Occurrence: slipped while stepping off bus on gravel covered shoulder of the road

Date: 7/24/06 Time: 5:50 PM Place: "Twin gates" Empire Grade,

Circumstances of occurrence or transaction giving rise to claim: Bus wasn't

covered, approx 3ft drop to steep lip of road w/ gravel. S.C. as was on road, just on pull out so stepped onto sloped shoulder w/ gravel) "wiped out" and my lap top which was in a shoulder strapped bag hit the ground & shattered, bruised

4. General description of indebtedness, obligation, injury, damage, or loss incurred so far as is known: knee is grow, fire was bruised & sprained. I am only needing assist' for compensation for my laptop; which is crucial for me as a student. It is an Averatec notebook PC, purchased ~~15~~ just over a

5. Name or names of public employees or employees causing injury, damage, or loss, if known: Dyrr was new, may have pulled off not all the way & didn't lower bus.

6. Amount claimed now	\$	<u>1,300.00</u>
Estimated amount of future loss, if known	\$	<u>0</u>
TOTAL	\$	<u>1,300.00</u>

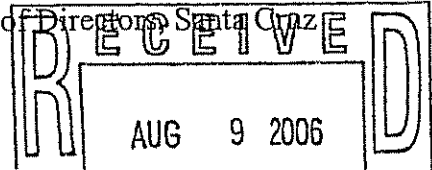
year ago for approx \$1,300 w/ tax

7. Basis of above computations: Averatec Notebook PC replacement.

C. Merrill
CLAIMANT'S SIGNATURE (or Company Representative or Parent of Minor Claimant)

8/9/06
DATE

Note: Claim must be presented to the Secretary to the Board of Directors, Santa Cruz Metropolitan Transit District



5-4.2



Agenda METRO Advisory Committee

6:00 pm
August 16, 2006
920 Pacific Avenue
Santa Cruz, California

1. Roll Call
2. Agenda Additions/Deletions
3. Oral/Written Communication
4. Consideration of Minutes of July 19, 2006
5. Ridership Report for June 2006
6. ParaCruz Operations Status Report for April 2006
7. Discussion of ParaCruz Customer Guide changes
8. Discussion of METRO Smoking/Non-Smoking Policy In and Around Transit Centers Including Consideration of Public Opinion
9. Consideration of Need for Security Guards at the Watsonville Transit Center and Whether There is Available Funding
10. Discussion of West Side Proposal
11. Consideration Of Requirements Regarding Priority Seating On The Buses
12. Proposal to End MAC meetings by 7:55 to Allow Transit Riders Time to Board Buses Departing on the Hour
13. Communications to METRO General Manager
14. Communications to METRO Board of Directors
15. Items for Next Meeting Agenda
16. Adjournment

Next Meeting: Wednesday September 20, 2006 @ 6:00 pm
Santa Cruz Metro Conference Room

5-5.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes - METRO Advisory Committee (MAC)

June 21, 2006

A Regular Meeting of the METRO Advisory Committee (MAC) met on Wednesday, June 21, 2006 at the METRO Center Conference Room, 920 Pacific Avenue, Santa Cruz, CA.

Vice-Chair Norm Hagen called the meeting to order at 6:10 p.m.

1. ROLL CALL:

MEMBERS PRESENT

Dan Alper (left at 8:00pm)
Norm Hagen, Vice-Chair
Paul Marcelin-Sampson
Mara Murphy
Lesley Wright
Dave Williams (arrived after roll call)
Naomi Gunther

MEMBERS ABSENT

Robert Yount, Chair
Stuart Rosenstein
Dennis Papadopulo

VISITORS PRESENT

George Dondero, SCCRTC
Rachel Moriconi, SCCRTC
Pat Piras (via telephone), ADA
504 Consultant

STAFF PRESENT

Les White, General Manager
Mark Dorfman, Assistant General Manager
Steve Paulson, Paratransit Administrator
Ciro Aguirre, Operations Manager
Mary Ferrick, Base Superintendent
Peggy Gallagher, District Counsel

2. AGENDA ADDITIONS/DELETIONS

None.

3. ORAL/WRITTEN COMMUNICATION

Written: Les White introduced Mary Ferrick and Ciro Aguirre to MAC members. Mr. White distributed three pieces of written communication that are attached to the file copy of these minutes: a copy of a letter from John Daugherty, Chair of the Elderly & Disabled Transportation Advisory Committee, in support of the grant application to the Unified Air District for AB2766 funds for holiday service; a staff report that is before the Board of Directors to make two modifications to the bylaws of MAC; and a copy of the 5 Year Operating and Capital Financial Plan.

Oral: Paul Marcelin-Sampson acknowledged new Operations Manager Ciro Aguirre for coming into the District at this time, and expressed his appreciation of Mr. Aguirre's willingness to take on the job. Norm Hagen reiterated the same on behalf of all Committee members.

5-5.2

4. CONSIDERATION OF MINUTES OF MAY 17, 2006

Norm Hagen stated that as there was no MAC meeting in April, only the minutes from the May MAC meeting would be considered.

ACTION: MOTION: LESLEY WRIGHT SECOND: DAVE WILLIAMS

ACCEPT AND FILE MINUTES OF THE MAY MEETING AS PRESENTED.

Motion passed unanimously with Bob Yount, Dennis Papadopulo and Stuart Rosenstein being absent.

5. RIDERSHIP REPORT OF APRIL 2006

Norm Hagen said that he had requested the April 2006 Ridership Report to gain insight on the status of ridership on route 79. Mark Dorfman said that METRO staff would provide the ridership reports in future MAC Agenda Packets.

Naomi Gunther asked if there was a key to help explain the Ridership Report. Mark Dorfman said that the report and a key would be provided in the MAC Agenda Packets for future meetings, as well as the Paratransit Ridership Report.

6. DISCUSSION OF RTC ALLOCATING SUFFICIENT RESOURCES TO PUBLIC TRANSIT (INVITATION TO GEORGE DONDERO)

Norm Hagen introduced George A. Dondero, the executive director of the Santa Cruz County Regional Transportation Commission, and thanked him for attending. Mr. Dondero thanked MAC for the invitation to speak, stated that he was still learning his way around, and offered a short professional biography. Mr. Dondero talked about the state of transit funding in California over the past five years, the fortuitous nature of the half-cent sales tax in Santa Cruz County, and he described in brief the role of the SCCRTC (RTC), and recent efforts the RTC has undertaken. Mr. Dondero noted that METRO was fortunate to have a General Manager who understood the complex nature of transit funding.

Mr. Dondero distributed two informational items that are attached to the file copy of these minutes: a pie chart that reflected the various funding resources; and a handout describing the TDA allocation to the RTC, which he suggested was evidence that the RTC has been very supportive of METRO. Mr. Dondero and Rachel Moriconi answered questions and took comments upon the conclusion of his remarks. Paul Marcelin-Sampson distributed a handout from the RTC that is attached to the file copy of these minutes, and suggested that it was misleading. Dan Alper voiced his concern that resources were being misdirected to non-essential projects. At the request of Paul Marcelin-Sampson, Pat Piras provided some input regarding working with a transportation planning agency. Norm Hagen expressed his disappointment at the lack of

communication regarding a public meeting of the Transportation Funding Task Force held in Felton.

Rachel Moriconi briefly described the information available on the RTC website, and offered to provide the Committee with an RTC agenda. George Dondero asked if MAC members have email addresses to receive notifications from RTC. Les White suggested that MAC members could receive transit related information from the RTC by voting to providing their email addresses to the RTC. George Dondero also offered to provide a summary of RTC Board meeting actions.

Dan Alper requested that Rachel Moriconi provide transportation funding pie chart examples from other regional transportation agencies. George Dondero thanked MAC for the invitation to speak and both Norm Hagen and Les White thanked Rachel Moriconi and George Dondero for attending the MAC meeting.

ACTION: MOTION: DAVE WILLIAMS SECOND: PAUL MARCELIN-SAMPSON

PROVIDE EMAIL ADDRESSES OF MAC MEMBERS TO SCCRTC FOR THE PURPOSE OF RECEIVING TRANSIT-RELATED INFORMATION AND SUMMARIES OF RTC BOARD MEETINGS.

Motion passed unanimously with Bob Yount, Dennis Papadopulo and Stuart Rosenstein being absent.

7. DISCUSSION OF METRO SMOKING/NON-SMOKING POLICY IN AND AROUND TRANSIT CENTERS INCLUDING CONSIDERATION OF PUBLIC OPINION

The discussion of METRO's Smoking/Nonsmoking policy was postponed until the July 2006 MAC Meeting.

8. DISCUSSION OF THE DOT'S PROPOSED RULE CONCERNING MODIFICATIONS TO THE ADA AND RELATED RULES AFFECTING PUBLIC TRANSPORTATION

Peggy Gallagher distributed an informational item that is attached to the file copy of these minutes, and presented a brief outline of specific DOT-proposed rule changes and how they could affect METRO. A general discussion regarding the proposed changes followed, resulting in the Committee's recommendations to Ms. Gallagher. Ms. Gallagher referenced four questions from the DOT that could have great effect on METRO's Paracruz operations. Ms. Gallagher outlined one of the problems at hand with regards to what is considered a "common wheelchair." Pat Piras said that the issue is not as simple to solve as believed, especially when people are issued wheelchairs that surpass their needs. Ms. Piras explained that one of the problems is that many times a wheelchair-issuing agency will select one chair design -- based on cost -- and issue it regardless if the chair is what the person really needs.

Lesley Wright asked what would be done if someone in a non-standard chair is denied service because of this, and she asked how people are supposed to know if their wheelchair conforms to METRO's specifications, and suggested that maybe transit agencies should offer some sort of training or workshop to help spread the word about what the specifications are for Paratransit-certified wheelchairs. Naomi Gunther asked if the wheelchair specifications are published in Headways and in ParaCruz literature. Steve Paulson said that they were. Lesley Wright said that re-education regarding wheelchair specifications needs to start at the provider level, which should include all hospitals and pharmacies that issue wheelchairs.

Peggy Gallagher asked for comments concerning the method of counting trips. Pat Piras concurred with Peggy's description of the proposed rule change, but said that she opposed a nationwide standard on the grounds that it was untimely, incomplete, and that it lacked a comprehensive overview by people other than bureaucrats. Paul Marcelin-Sampson stated that he agreed with Pat Piras that the method of counting trips would punish districts such as METRO. Mr. Marcelin-Sampson asked that Ms. Gallagher reconsider her recommendation and instead recommend that METRO retain its current system of counting trips.

Dan Alper left the meeting.

ACTION: MOTION: PAUL MARCELIN-SAMPSON SECOND: DAVE WILLIAMS

RECOMMEND THAT THE VICE-CHAIR EXTEND THE MAC MEETING FOR 15 MINUTES.

Motion passed unanimously with Dan Alper, Bob Yount, Dennis Papadopulo and Stuart Rosenstein being absent.

Peggy Gallagher requested that the Committee vote on recommendations regarding the DOT Proposed Rule Changes.

ACTION: MOTION: PAUL MARCELIN-SAMPSON SECOND: DAVE WILLIAMS

RECOMMEND THAT METRO RETAIN THE COMMON WHEELCHAIR DEFINITION; RECOMMEND THAT METRO OPPOSE THE PROPOSED DOT CHANGE IN TRIP COUNTING METHODOLOGY, AND; RECOMMEND THAT THE MAC REVISIT THIS ITEM AT THE JULY 19 MEETING.

Motion passed unanimously with Dan Alper, Bob Yount, Dennis Papadopulo and Stuart Rosenstein being absent.

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9. DISCUSSION OF LOW FLOW TOILETS

Les White presented information of the installation costs and potential savings of low flow toilets in existing METRO-owned properties. Mr. White said that buildings where METRO will not remain for more than a few years will not be retrofitted. Paul Marcelin-Sampson commented that there should be significant savings given the fact that water rates are slated to increase 124%.

ACTION: MOTION: NAOMI GUNTHER SECOND: PAUL MARCELIN-SAMPSON

RECOMMEND INSTALLATION OF LOW FLOW TOILETS IN EXISTING METRO-OWNED PROPERTIES.

Motion passed unanimously with Dan Alper, Bob Yount, Dennis Papadopulo and Stuart Rosenstein being absent.

10. REVIEW OF 5 YEAR OPERATING AND CAPITAL FINANCIAL PLAN

The review of METRO's 5 year Operating and Capital Financing Plan was postponed until the July 2006 MAC Meeting.

11. DISCUSSION OF WEST SIDE PROPOSAL

Les White briefed the committee on the status of the West Side Proposal, stating that the proposal submitted at the May MAC meeting had been forwarded to the Service Planning and Review Committee. Mr. White also said that the earliest that a major change or restructuring could be made would be the Winter bid or possibly even the Spring 07 bid. Mr. White added that the proposal needed to be costed out and there is also a need to look at what the impact of the proposal would be on other options or alternatives.

After Mr. White's briefing, the discussion of the West Side Proposal was postponed until the July 2006 Meeting.

12. COMMUNICATIONS TO METRO GENERAL MANAGER

None.

13. COMMUNICATIONS TO METRO BOARD OF DIRECTORS

None.

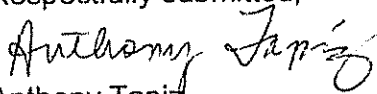
14. ITEMS FOR NEXT MEETING AGENDA

- Discussion of METRO Smoking/Non-Smoking Policy In and Around Transit Centers Including Consideration of Public Opinion
- Discussion of the DOT's Proposed Rule Concerning Modifications to the ADA and Related Rules Affecting Public Transportation.
- Review of 5 Year Operating and Capital Financial Plan
- Discussion of West Side Proposal

ADJOURN

There being no further business, Vice-Chair Hagen thanked everyone for participating, and he adjourned the meeting at 8:15 p.m.

Respectfully submitted,


Anthony Tapiz
ADMINISTRATIVE ASSISTANT

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 25, 2006
TO: Board of Directors
FROM: Elisabeth Ross, Finance Manager
SUBJECT: MONTHLY BUDGET STATUS REPORT FOR APRIL 2006 AND APPROVAL OF BUDGET TRANSFERS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors approve the budget transfers for the period of June 1 - July 31, 2006.

II. SUMMARY OF ISSUES

- Operating revenue for the year to date totals \$27,489,136 or \$254,847 under the amount of revenue expected to be received during the first ten months of the fiscal year.
- Total operating expenses for the year to date in the amount of \$23,938,464 are at 68.8% of the budget.
- A total of \$899,165 has been expended through April 30th for the FY 05-06 Capital Improvement Program.
- No fixed-route bus service was operated from September 27, 2005, to November 2, 2005, due to the strike called by United Transportation Union (UTU), Local 23. ParaCruz continued to operate with full staffing.

III. DISCUSSION

An analysis of the District's budget status is prepared monthly in order to apprise the Board of Directors of the District's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year. The attached monthly revenue and expense report represents the status of the District's FY 05-06 budget as of April 30, 2006. The fiscal year is 83.3% elapsed.

A. Operating Revenues

Revenues are \$254,847 under the amount expected to be received for the period.

No farebox revenue or service contract revenue for fixed-route service was received from September 27, 2005, to November 9, 2005, due to the strike and subsequent fare-free days from November 3-9, 2005. Therefore, passenger revenue is \$1,134,013 below budget for the year to date. However, this is partly offset by the increase in interest income (\$167,791 over budget due

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to higher interest rates) and sales tax revenue (\$683,788 over budget due to higher returns than projected.) Variances are explained in the notes following the report.

B. Operating Expenses

Operating expenses for the year to date total \$23,938,464 or 68.8% of the budget, with 83.3% of the year elapsed. Aside from the ParaCruz operation, only management staff reported to work during the strike along with a small number of key employees represented by Service Employees International Union (SEIU), Local 415. However, all SEIU-represented employees were paid, resulting in continuing payroll and benefit costs. UTU-represented fixed-route bus operators continued to receive paid benefits during the strike. Since wages were not paid to bus operators during the strike, the reduction in expense partially offsets the reduction in passenger revenue. Variances are explained in the notes following the report.

C. Capital Improvement Program

For the year to date, a total of \$899,165 has been expended on the Capital Improvement Program. Of this, \$631,485 has been spent on MetroBase. Since State Transit Assistance (STA) payments are made quarterly to the District, the capital funding appears to greatly exceed the expenses. But STA monies are already accounted for to help with the local share for MetroBase and to fund non-grant capital projects.

IV. FINANCIAL CONSIDERATIONS

The strike called by United Transportation Union, Local 23, began on September 27, 2005, resulting in the immediate cessation of all fixed-route bus service. ParaCruz service continued to operate. The strike impacted revenues and expenses from September 27, 2005 – November 2, 2005. The District offered fare-free days to riders from November 3-9, 2005, impacting revenues.

V. ATTACHMENTS

Attachment A: Revenue and Expense Report for April 2006.

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MONTHLY REVENUE AND EXPENSE REPORT
OPERATING REVENUE - APRIL 2006

Attachment **A**

Operating Revenue	FY 05-06 Budgeted for Month	FY 05-06 Actual for Month	FY 05-06 Budgeted YTD	FY 04-05 Actual YTD	FY 05-06 Actual YTD	YTD Variance from Budgeted	
Passenger Fares	\$ 300,900	\$ 236,032	\$ 2,973,068	\$ 2,916,714	\$ 2,361,586	\$ (611,482)	
Paratransit Fares	\$ 24,238	\$ 17,301	\$ 247,990	\$ 204,394	\$ 181,979	\$ (66,011)	
Special Transit Fares	\$ 277,793	\$ 284,472	\$ 1,980,213	\$ 1,930,336	\$ 1,583,454	\$ (396,759)	
Highway 17 Revenue	\$ 89,218	\$ 96,246	\$ 881,346	\$ 881,350	\$ 821,585	\$ (59,761)	
<i>Subtotal Passenger Rev</i>	\$ 692,149	\$ 634,051	\$ 6,082,617	\$ 5,932,794	\$ 4,948,604	\$ (1,134,013)	See Note 1
Advertising Income	\$ 4,167	\$ 8,070	\$ 41,667	\$ 51,555	\$ 78,635	\$ 36,968	See Note 2
Commissions	\$ 500	\$ 525	\$ 5,000	\$ 5,815	\$ 4,386	\$ (614)	
Rent Income	\$ 11,958	\$ 10,444	\$ 122,383	\$ 186,957	\$ 113,270	\$ (9,113)	See Note 3
Interest - General Fund	\$ 44,384	\$ 94,126	\$ 671,086	\$ 365,175	\$ 838,877	\$ 167,791	See Note 4
Non-Transportation Rev	\$ 110,375	\$ 164,358	\$ 321,375	\$ 4,246	\$ 321,950	\$ 575	
Sales Tax Income	\$ 999,700	\$ 1,010,900	\$ 13,154,330	\$ 13,001,492	\$ 13,838,118	\$ 683,788	See Note 5
TDA Funds	\$ -	\$ -	\$ 4,258,265	\$ 4,088,272	\$ 4,258,265	\$ -	
FTA Op Asst - Sec 5307	\$ -	\$ 770,614	\$ 3,021,556	\$ 2,950,231	\$ 3,021,556	\$ -	
FTA Op Asst - Sec 5311	\$ -	\$ -	\$ 65,704	\$ 92,928	\$ 65,475	\$ (229)	
FTA Op Asst Advance	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	
FY 04-05 Carryover	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfer from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfer from Insurance Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfer - Proj Mgr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Operating Revenue	\$ 1,863,233	\$ 2,693,088	\$ 27,743,983	\$ 27,029,465	\$ 27,489,136	\$ (254,847)	

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**MONTHLY REVENUE AND EXPENSE REPORT
OPERATING EXPENSE SUMMARY - APRIL 2006**

	FY 05-06 Final Budget	FY 05-06 Revised Budget	FY 04-05 Expended YTD	FY 05-06 Expended YTD	Percent Expended of Budget	
PERSONNEL ACCOUNTS						
Administration	\$ 913,581	\$ 878,072	\$ 743,928	\$ 658,943	75.0%	
Finance	\$ 616,075	\$ 613,474	\$ 431,483	\$ 393,433	64.1%	
Customer Service	\$ 469,041	\$ 474,877	\$ 350,283	\$ 308,254	64.9%	
Human Resources	\$ 403,818	\$ 409,565	\$ 215,444	\$ 268,850	65.6%	
Information Technology	\$ 438,387	\$ 445,134	\$ 302,456	\$ 348,087	78.2%	
District Counsel	\$ 396,870	\$ 396,052	\$ 256,619	\$ 299,443	75.6%	
Facilities Maintenance	\$ 958,977	\$ 971,773	\$ 821,988	\$ 695,496	71.6%	
Paratransit Program	\$ 2,710,777	\$ 2,752,469	\$ 1,242,322	\$ 2,017,602	73.3%	
Operations	\$ 1,905,376	\$ 1,933,761	\$ 1,539,425	\$ 1,438,221	74.4%	
Bus Operators	\$ 12,759,002	\$ 12,987,373	\$ 9,998,254	\$ 8,998,570	69.3%	
Fleet Maintenance	\$ 4,073,806	\$ 4,124,721	\$ 2,979,838	\$ 2,863,907	69.4%	
Retired Employees/COBRA	\$ 1,155,813	\$ 1,151,130	\$ 772,860	\$ 804,905	69.9%	
Total Personnel	\$ 26,801,523	\$ 27,138,401	\$ 19,654,899	\$ 19,095,711	70.4%	
NON-PERSONNEL ACCOUNTS						
Administration	\$ 655,301	\$ 748,851	\$ 443,968	\$ 506,513	67.6%	
Finance	\$ 813,517	\$ 885,517	\$ 715,877	\$ 654,528	73.9%	
Customer Service	\$ 96,006	\$ 96,006	\$ 73,393	\$ 60,761	63.3%	
Human Resources	\$ 45,706	\$ 49,206	\$ 28,145	\$ 47,651	96.8%	See Note 6
Information Technology	\$ 133,035	\$ 189,235	\$ 136,912	\$ 133,394	70.5%	
District Counsel	\$ 11,463	\$ 36,821	\$ 18,659	\$ 27,304	74.2%	
Risk Management	\$ 259,015	\$ 396,333	\$ 132,757	\$ 174,269	44.0%	
Facilities Maintenance	\$ 444,250	\$ 444,250	\$ 284,424	\$ 219,000	49.3%	
Paratransit Program	\$ 867,761	\$ 816,513	\$ 1,256,973	\$ 410,520	50.3%	
Operations	\$ 617,418	\$ 617,418	\$ 388,773	\$ 466,583	75.6%	
Bus Operators	\$ 7,120	\$ 7,120	\$ 2,109	\$ 4,315	60.6%	
Fleet Maintenance	\$ 3,330,435	\$ 3,376,880	\$ 2,409,892	\$ 2,137,666	63.3%	
SCCIC	\$ 450	\$ 450	\$ 20	\$ 250	55.6%	
Total Non-Personnel	\$ 7,281,477	\$ 7,664,600	\$ 5,891,903	\$ 4,842,754	63.2%	
Total Operating Expense	\$ 34,083,000	\$ 34,803,000	\$ 25,546,802	\$ 23,938,464	68.8%	
YTD Operating Revenue Over YTD Expense				\$ 3,550,672		

**CONSOLIDATED OPERATING EXPENSE
APRIL 2006**

	FY 05-06 Final Budget	FY 05-06 Revised Budget	FY 04-05 Expended YTD	FY 05-06 Expended YTD	% Exp YTD of Budget	
LABOR						
Operators Wages	\$ 7,897,147	\$ 7,597,147	\$ 5,562,629	\$ 5,234,597	68.9%	
Operators Overtime	\$ 1,154,109	\$ 1,454,109	\$ 1,051,358	\$ 1,268,783	87.3%	See Note 7
Other Salaries & Wages	\$ 6,223,417	\$ 6,018,683	\$ 4,630,931	\$ 4,116,652	68.4%	
Other Overtime	\$ 166,200	\$ 296,700	\$ 112,425	\$ 205,345	69.2%	
	\$ 15,440,873	\$ 15,366,639	\$ 11,357,342	\$ 10,825,377	70.4%	
FRINGE BENEFITS						
Medicare/Soc Sec	\$ 226,164	\$ 226,164	\$ 129,657	\$ 135,978	60.1%	
PERS Retirement	\$ 1,728,898	\$ 2,168,899	\$ 1,165,258	\$ 1,488,330	68.6%	
Medical Insurance	\$ 3,724,628	\$ 3,674,628	\$ 2,890,005	\$ 2,641,714	71.9%	
Dental Plan	\$ 534,944	\$ 506,055	\$ 382,635	\$ 351,970	69.6%	
Vision Insurance	\$ 144,360	\$ 144,360	\$ 108,897	\$ 100,546	69.6%	
Life Insurance	\$ 48,768	\$ 48,768	\$ 37,220	\$ 32,616	66.9%	
State Disability Ins	\$ 333,050	\$ 333,050	\$ 154,489	\$ 144,005	43.2%	
Long Term Disability Ins	\$ 191,434	\$ 191,434	\$ 170,647	\$ 132,413	69.2%	
Unemployment Insurance	\$ 85,251	\$ 85,251	\$ 71,188	\$ 56,771	66.6%	
Workers Comp	\$ 1,396,680	\$ 1,396,680	\$ 944,027	\$ 700,327	50.1%	
Absence w/ Pay	\$ 2,908,020	\$ 2,908,020	\$ 2,222,148	\$ 2,426,663	83.4%	See Note 8
Other Fringe Benefits	\$ 38,454	\$ 88,454	\$ 21,387	\$ 59,001	66.7%	
	\$ 11,360,650	\$ 11,771,762	\$ 8,297,557	\$ 8,270,334	70.3%	
SERVICES						
Acctng/Admin/Bank Fees	\$ 315,959	\$ 315,959	\$ 225,706	\$ 219,964	69.6%	
Prof/Legis/Legal Services	\$ 467,919	\$ 512,524	\$ 203,920	\$ 267,849	52.3%	
Temporary Help	\$ -	\$ 74,234	\$ 72,688	\$ 57,584	77.6%	
Custodial Services	\$ 107,800	\$ 107,800	\$ 55,940	\$ 51,055	47.4%	
Uniforms & Laundry	\$ 57,223	\$ 43,346	\$ 40,772	\$ 28,645	66.1%	
Security Services	\$ 424,699	\$ 424,699	\$ 253,874	\$ 351,756	82.8%	
Outside Repair - Bldgs/Eqmt	\$ 211,578	\$ 219,822	\$ 138,915	\$ 117,056	53.3%	
Outside Repair - Vehicles	\$ 347,800	\$ 332,800	\$ 186,716	\$ 109,103	32.8%	
Waste Disp/Ads/Other	\$ 75,019	\$ 65,019	\$ 75,101	\$ 47,264	72.7%	
	\$ 2,007,997	\$ 2,096,203	\$ 1,253,630	\$ 1,250,276	59.6%	
CONTRACT TRANSPORTATION						
Contract Transportation	\$ -	\$ -	\$ -	\$ -	0.0%	
Paratransit Service	\$ 309,600	\$ 272,097	\$ 951,780	\$ 101,135	37.2%	
	\$ 309,600	\$ 272,097	\$ 951,780	\$ 101,135	37.2%	
MOBILE MATERIALS						
Fuels & Lubricants	\$ 2,094,447	\$ 2,109,447	\$ 1,390,430	\$ 1,315,947	62.4%	
Tires & Tubes	\$ 178,560	\$ 184,560	\$ 143,447	\$ 105,452	57.1%	
Other Mobile Supplies	\$ 7,740	\$ 7,740	\$ 11,287	\$ 8,662	111.9%	See Note 9
Revenue Vehicle Parts	\$ 407,510	\$ 437,510	\$ 360,183	\$ 373,978	85.5%	See Note 10
	\$ 2,688,257	\$ 2,739,257	\$ 1,905,348	\$ 1,804,039	65.9%	

**CONSOLIDATED OPERATING EXPENSE
APRIL 2006**

	FY 05-06 Final Budget	FY 05-06 Revised Budget	FY 04-05 Expended YTD	FY 05-06 Expended YTD	% Exp YTD of Budget	
OTHER MATERIALS						
Postage & Mailing/Freight	\$ 24,358	\$ 23,812	\$ 16,100	\$ 9,880	41.5%	
Printing	\$ 65,088	\$ 79,093	\$ 48,272	\$ 54,143	68.5%	
Office/Computer Supplies	\$ 70,948	\$ 87,598	\$ 68,289	\$ 60,210	68.7%	
Safety Supplies	\$ 21,875	\$ 21,875	\$ 9,211	\$ 7,756	35.5%	
Cleaning Supplies	\$ 58,730	\$ 58,730	\$ 35,437	\$ 30,130	51.3%	
Repair/Maint Supplies	\$ 55,000	\$ 55,000	\$ 39,847	\$ 20,614	37.5%	
Parts, Non-Inventory	\$ 40,500	\$ 40,500	\$ 30,182	\$ 30,894	76.3%	
Small Tools	\$ 10,600	\$ 11,600	\$ 8,199	\$ 4,747	40.9%	
Promo/Photo Supplies	\$ 13,041	\$ 13,032	\$ 5,016	\$ 3,479	26.7%	
	\$ 360,140	\$ 391,240	\$ 260,553	\$ 221,853	56.7%	
UTILITIES	\$ 340,882	\$ 342,382	\$ 256,249	\$ 230,117	67.2%	
CASUALTY & LIABILITY						
Insurance - Prop/PL & PD	\$ 491,100	\$ 551,100	\$ 485,300	\$ 420,850	76.4%	
Settlement Costs	\$ 150,000	\$ 296,000	\$ 115,583	\$ 146,086	49.4%	
Repairs to Prop	\$ -	\$ -	\$ (14,963)	\$ (26,765)	0.0%	See Note 11
	\$ 641,100	\$ 847,100	\$ 585,920	\$ 540,171	63.8%	
TAXES	\$ 47,743	\$ 47,743	\$ 35,656	\$ 31,871	66.8%	
MISC EXPENSES						
Dues & Subscriptions	\$ 54,159	\$ 55,891	\$ 34,439	\$ 50,327	90.0%	See Note 12
Advertising - Revenue Prod.	\$ 15,000	\$ 15,000	\$ 9,891	\$ 5,356	35.7%	
Employee Incentive Program	\$ 7,547	\$ 7,547	\$ 4,546	\$ 3,915	51.9%	
Training	\$ 8,800	\$ 9,240	\$ 348	\$ 3,529	38.2%	
Travel	\$ 21,870	\$ 21,028	\$ 5,535	\$ 13,329	63.4%	
Other Misc Expenses	\$ 20,328	\$ 20,328	\$ 14,064	\$ 9,296	45.7%	
	\$ 127,704	\$ 129,034	\$ 68,824	\$ 85,751	66.5%	
OTHER EXPENSES						
Leases & Rentals	\$ 758,054	\$ 799,544	\$ 573,944	\$ 577,540	72.2%	
Total Operating Expense	\$ 34,083,000	\$ 34,803,000	\$ 25,546,802	\$ 23,938,464	68.8%	

**MONTHLY REVENUE AND EXPENSE REPORT
FY 05-06 CAPITAL IMPROVEMENT PROGRAM**

CAPITAL PROJECTS	Final Program Budget	Expended in April	YTD Expended
Grant Funded Projects			
MetroBase	\$ 29,622,709		\$ 631,485
Revenue Vehicle Replacement	\$ 920,000		
Short Range Transit Plan	\$ 100,000		\$ 1,127
Pacific Station Renovation	\$ -		\$ 4,650
	\$ 30,642,709		
District Funded Projects			
Bus Stop Imprvmts/Bus Shelter Projects	\$ 40,000		\$ 20,340
Revenue Vehicle Replacement	\$ 90,000		\$ 10,593
IT Projects	\$ 191,200		\$ 127,737
Facilities Repairs & Improvements	\$ 29,500		\$ 25
Non-Revenue Vehicle Replacement	\$ 312,000		\$ 55,831
Office Equipment	\$ 26,100		\$ 25,566
PM Filters for Fleet (4)	\$ 33,320		\$ 2,874
Mt. Biewlaski Repeater	\$ 15,000		
Bus Engine	\$ 18,936		\$ 18,936
Transfer to Operating Budget	\$ 215,000		
	\$ 971,056		
TOTAL CAPITAL PROJECTS	\$ 31,613,766	\$ -	\$ 899,165
CAPITAL FUNDING SOURCES			
	Budget	Received in April	YTD Received
Federal Capital Grants	\$ 9,230,246	\$ 317,061	\$ 493,753
State/Local Capital Grants	\$ 7,500,000	\$ -	\$ -
STA Funding	\$ 1,542,852	\$ -	\$ 1,127,135
Transfer from Operating Budget	\$ -	\$ -	\$ -
Bus Stop Improvement Reserves	\$ 10,000	\$ -	\$ -
District Reserves	\$ 13,330,668	\$ -	\$ -
TOTAL CAPITAL FUNDING	\$ 31,613,766	\$ 317,061	\$ 1,620,888

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
NOTES TO REVENUE AND EXPENSE REPORT**

1. Passenger fares (farebox and pass sales) are \$611,482 or 20% under the final budget amount for the year to date. Paratransit fares are \$66,011 or 27% under the budgeted amount. Special transit fares (contracts) are \$396,759 or 20% under the budgeted amount. Highway 17 Express revenue is \$59,761 or 7% under the year to date budgeted amount. Together, all four passenger revenue accounts are under the budgeted amount for the first ten months of the fiscal year by a net \$1,134,013 or 19%.
2. Advertising income is \$36,968 over the budgeted amount for the year to date based on current advertising levels on the exterior of District buses. A formal program to sell ads has not yet been implemented.
3. Rent income is \$9,113 under budget for the year to date due to a continuing vacancy in the Metro Center space previously occupied by Storti's Pizzeria.
4. Interest income is \$167,791 over budget for the year to date due to higher interest rates than projected in the County investment pool.
5. Sales tax income is \$683,788 over budget for the first ten months of the fiscal year. Tax receipts for the October - December 2005 sales quarter were up 4.7 % while the budget projected no increase for the quarter.
6. Human Resources non-personnel expense is at 96.8% of the budget due to many more pre-employment exams than budgeted resulting from a high number of position vacancies during the year, along with more professional services such as arbitrations.
7. Operators overtime expense is at 87.3% of the budget due to position vacancies.
8. Absence with pay is at 83.4% of the budget since from September 27, 2005 – November 1, 2005, most SEIU-represented employees were on paid absence. Total payroll is within budget.
9. Other mobile supplies are at 111.9% of the budget because Fleet Maintenance upholstery supplies are purchased as needed. A budget transfer will be processed to cover this overrun.
10. Revenue vehicle parts are at 85.5% of the budget due to purchase of several major parts.
11. Repairs to property is a casualty and liability account to which repairs to District vehicles and property are charged when another party is liable for the damage. All collections made from other parties for property repair are applied to this account to offset the District's repair costs.
12. Dues and subscriptions are at 90.0% of the budget due to annual payment of APTA dues and CTA dues.

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FY 05-06 BUDGET TRANSFERS
6/1/06-7/31/06

	ACCOUNT #	ACCOUNT TITLE	AMOUNT
TRANSFER # 06-023			
TRANSFER FROM:	503406-3100	Contract/Paratransit	\$ (22,503)
TRANSFER TO:	504012-3100	Fuel & Lubricants-Rev Veh	\$ 15,000
	504021-3100	Tires & Tubes	\$ 6,000
	504311-3100	Office Supplies	\$ 1,500
	512061-3100	Equipment Rental	\$ 3
REASON:	To cover account overruns in Paracruz.		

TRANSFER # 06-024			
TRANSFER FROM:	509123-1700	Travel	\$ (260)
	503033-1700	Legal Services	\$ (450)
	503031-1700	Prof/Tech Services & Fees	\$ (400)
TRANSFER TO:	509121-1700	Employee Training	\$ 40
	509011-1700	Dues & Subscriptions	\$ 450
	504311-1700	Office Supplies	\$ 620
REASON:	To cover account over-run in the Legal Department.		

TRANSFER # 06-025			
TRANSFER FROM:	504211-1800	Postage & Mailing	\$ (12)
	503033-1800	Legal Services	\$ (190)
TRANSFER TO:	504217-1800	Photo Supply/Process	\$ 7
	504215-1800	Printing	\$ 5
	504311-1800	Office Supplies	\$ 190
REASON:	To cover account over-run in the Legal Department.		

TRANSFER # 06-026			
TRANSFER FROM:	501021-1300	Other Salaries	\$ (500)
	503225-1300	Graphics Services	\$ (14,000)
TRANSFER TO:	501023-1300	Other Overtime	\$ 500
	504215-1300	Printing	\$ 14,000
REASON:	To cover account overruns in Customer Service.		

TRANSFER # 06-027			
TRANSFER FROM:	501021-3200	Other Salaries	\$ (50,000)
TRANSFER TO:	501023-3200	Other Overtime	\$ 50,000
REASON:	To cover account overruns in Operations.		

5-6.a7

FY 05-06 BUDGET TRANSFERS
6/1/06-7/31/06

	ACCOUNT #	ACCOUNT TITLE	AMOUNT
TRANSFER # 06-028			
TRANSFER FROM:	501011-3300	Bus Operator Pay	\$ (300,000)
TRANSFER TO:	501013-3300	Bus Operator Overtime	\$ 300,000
REASON:	To cover account overruns in Operations.		

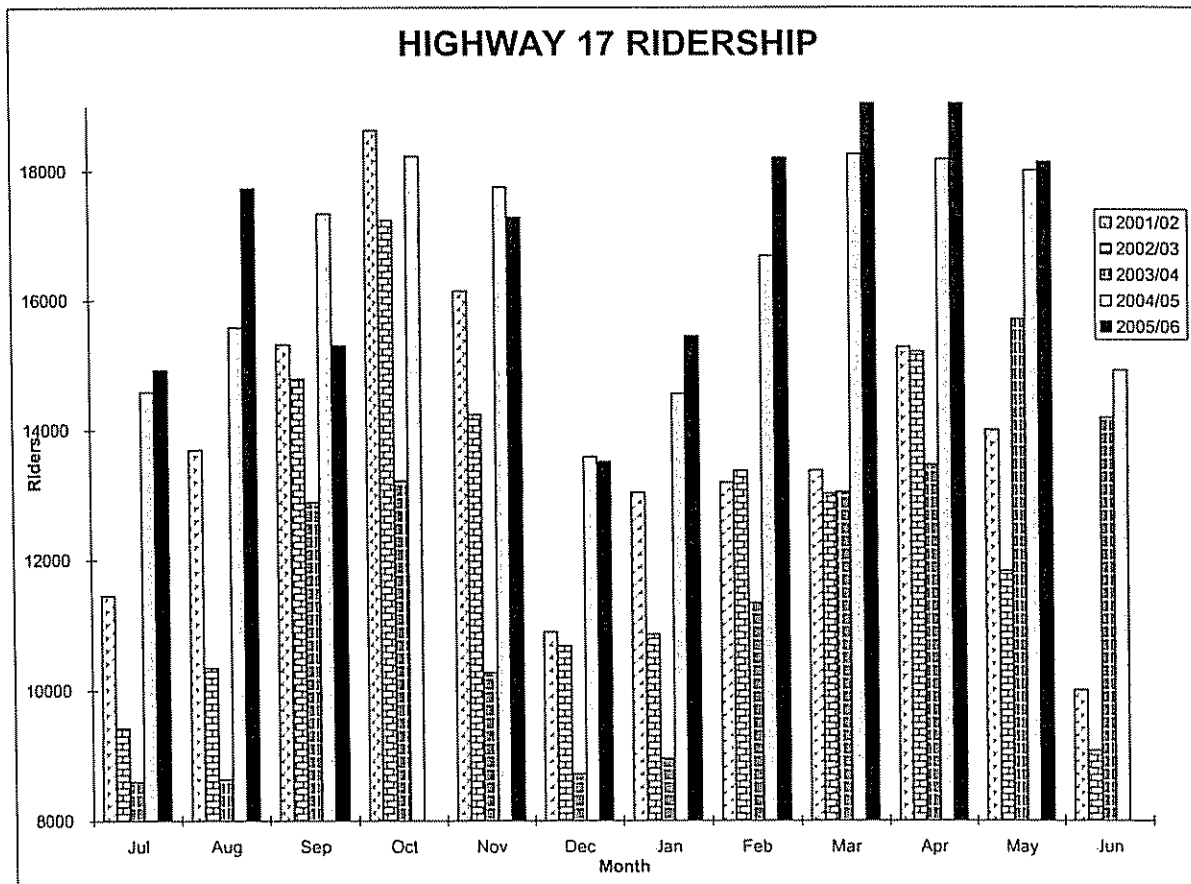
TRANSFER # 06-029			
TRANSFER FROM:	503031-1800	Prof/Tech Services & Fees	\$ (100)
TRANSFER TO:	509011-1700	Dues & Subscriptions	\$ 100
REASON:	To cover account over-run in the Legal Department.		

TRANSFER # 06-030			
TRANSFER FROM:	503031-1800	Prof/Tech Services & Fees	\$ (140)
TRANSFER TO:	504311-1700	Office Supplies	\$ 140
REASON:	To cover account over-run in the Legal Department.		

6

HIGHWAY 17 - MAY 2006

	May			YTD		
	This Year	Last Year	%	This Year	Last Year	%
FINANCIAL						
Cost	\$ 137,248	\$ 114,376	20.0%	\$ 1,200,535	\$ 1,258,426	(4.6%)
Farebox	\$ 66,759	\$ 60,124	11.0%	\$ 557,497	\$ 594,706	(6.3%)
Operating Deficit	\$ 69,809	\$ 50,420	38.5%	\$ 562,868	\$ 576,618	(2.4%)
Santa Clara Subsidy	\$ 34,905	\$ 25,210	38.5%	\$ 281,434	\$ 288,309	(2.4%)
METRO Subsidy	\$ 34,905	\$ 25,210	38.5%	\$ 281,434	\$ 288,309	(2.4%)
San Jose State Subsid	\$ 2,594	\$ 3,186	(18.6%)	\$ 18,315	\$ 21,096	(13.2%)
AMTRAK Subsidy	\$ (1,914)	\$ 646	(396.1%)	\$ 61,855	\$ 66,006	(6.3%)
STATISTICS						
Passengers	18,144	18,013	0.7%	169,011	182,797	(7.5%)
Revenue Miles	42,343	41,271	2.6%	400,089	452,496	(11.6%)
Revenue Hours	1,588	1,548	2.6%	15,004	16,968	(11.6%)
Passengers/Day	585	581	0.7%	567	546	3.9%
Passengers/Weekday	632	728	(13.2%)	694	678	2.4%
Passengers/Weekend	471	272	73.2%	286	243	17.8%
PRODUCTIVITY						
Cost/Passenger	\$ 7.56	\$ 6.35	19.1%	\$ 7.10	\$ 6.88	3.2%
Revenue/Passenger	\$ 3.68	\$ 3.34	10.2%	\$ 3.30	\$ 3.25	1.4%
Subsidy/Passenger	\$ 3.99	\$ 2.98	34.1%	\$ 3.44	\$ 3.27	5.2%
Passengers/Mile	0.43	0.44	(1.8%)	0.42	0.40	4.6%
Passengers/Hour	11.43	11.64	(1.8%)	11.26	10.77	4.6%
Recovery Ratio	48.6%	52.6%	(7.5%)	46.4%	47.3%	(1.7%)



5-8.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: Aug 25, 2006
TO: Board of Directors
FROM: Steve Paulson, Paratransit Administrator
SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT

I. RECOMMENDED ACTION

This report is for information only- no action requested

II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004.
- New regulations regarding lunch and rest breaks became effective August 1, 2005.
- Operating Statistics and customer feedback information reported are for the month of May 2006.

III. DISCUSSION

METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.

METRO began direct operation of ADA paratransit service (METRO ParaCruz) beginning November 1, 2004. This service had been delivered under contract since 1992.

New regulations requiring meal periods became effective August 1, 2005. This presented new scheduling challenges resulting in decreased driver productivity and increased use of supplemental service providers.

During the month of May, nine (9) service complaints, one (1) policy complaint, and six (6) compliments were received regarding service issues. One (1) of the service complaints was found to be "not valid". Five (5) of the valid complaints was related to late pick ups, one (1) as the result of arriving at a 45 minutes before her appointment, one (1) as a result of being taken to

5-9.1

the wrong destination, one (1) because the driver got lost, and one (1) related to a driver's improper behavior. The policy complaint was related to a request for same day modifications.

Operating Statistics for FY 05-06 through May 2006

	July 05	Aug 05	Sept 05	Oct 05	Nov 05	Dec 05	Jan 06	Feb 06	Mar 06	Apr 06	May 06
Scheduled	7570	7935	8413	9526	8516	7262	7361	7419	8734	8331	9153
Performed	6513	6799	7220	8384	7199	6202	6405	6360	7819	7019	7892
Total miles	50,755	56,599	55,890	64,163	55,208	49,325	50,259	45,879	59,382	52,181	56,409
Av trip miles	5.86	6.03	5.69	5.75	5.79	5.71	5.57	5.12	5.58	5.42	5.29
Within ready window	91.97%	91.99%	90.93%	87.88%	89.67%	92.26%	94.06%	91.24%	90.71%	90.97%	90.37%
Excessively late/missed trips	9	12	23	33	19	9	4	22	17	11	20
Monthly call volume	6163	6719	6465	7481	6325	5784	5690	5692	6544	5959	6776
Call average seconds to answer	36	29	29	30	26	29	23	23	23	22	26
Hold times less than 2 minutes	88%	90%	90%	90%	92%	91%	95%	95%	96%	97%	94%
Distinct riders	795	806	842	878	827	779	748	770	813	817	824
Most frequent rider	52 rides	49 rides	57 rides	53 rides	45 rides	43 rides	48 rides	47 rides	56 rides	50 rides	52 rides
Shared rides	58.5%	58.9%	63.6%	66.3%	66.1%	60.4%	58.9%	63.5%	64.6%	65.1%	66.7%
Passengers per rev hour	1.68	1.38	1.58	1.64	1.66	1.45	1.48	1.53	1.60	1.58	1.68
Rides by supplemental providers	5.47%	7.94%	8.23%	13.10%	15.19%	6.05%	1.92%	3.21%	7.02%	6.31%	9.66%
SCT cost per ride	\$22.23	\$22.79	\$22.95	\$25.17	\$22.73	\$24.40	\$22.46	\$22.78	\$22.85	\$22.88	\$22.51
ParaCruz driver cost per ride (est)	\$23.58	\$24.87	\$23.31	\$25.26	\$24.77	\$24.88	\$24.27	\$24.87	\$24.32	\$24.81	\$24.99
Rides < 10 miles	81.29%	82.85%	79.87%	78.01%	77.89%	79.83%	79.30%	79.63%	78.11%	79.27%	79.71%
Rides > 10	18.71%	17.15%	20.14%	21.99%	22.11%	20.17%	20.70%	20.36%	21.89%	20.73%	20.29%

5-9.2

IV. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

NONE

5-9.3

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 25, 2006
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: UNIVERSITY OF CALIFORNIA – SANTA CRUZ SERVICE UPDATE

I. RECOMMENDED ACTION

This report is for information purposes only. No action is required

II. SUMMARY OF ISSUES

- There were eleven school-term days in June 2006 vs. seven school term days in June 2005.
- Student trips for June 2006 increased by 56.6% versus June 2005.
- Faculty / staff trips for June 2006 increased by 5.7% versus June 2005.
- Revenue received from UCSC for June 2006 was \$136,290 versus \$88,611 for June 2005, an increase of 53.8%.

June	Total Student Ridership	Total Faculty/Staff Ridership	Average Ridership <i>Per School Term Day</i> - Student	Average Ridership <i>Per Weekday</i> - Faculty / Staff
2006	129,615	17,876	8,919.2	742.8
2005	82,768	16,907	7,254.0	729.4
Monthly Increase-(Decrease)	56.6%	5.7%	23.0%	1.8%

Statistics are based on 11 school term days in 2006 vs. 7 school term days in 2005.

III. DISCUSSION

UCSC began Spring instruction on April 4, 2006 and ended on June 15th, 2006. A summary of the results for June 2006 is:

- Student billable trips for June 2006 were 129,615 vs. 82,768 for June 2005, an increase of 56.6%.
- Average student billable trips *per school-term day* for June 2006 were 8,919.2 vs. 7,254.0 for June 2005, an increase of 23.0%.

5-10.1

- Faculty / Staff billable trips for June 2006 were 17,876 vs. 16,907 for June 2005, an increase of 5.7%.
- Average Faculty / Staff billable trips *per weekday* for June 2006 were 742.8 vs. 729.4 for June 2005, an increase of 1.8%.

IV. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

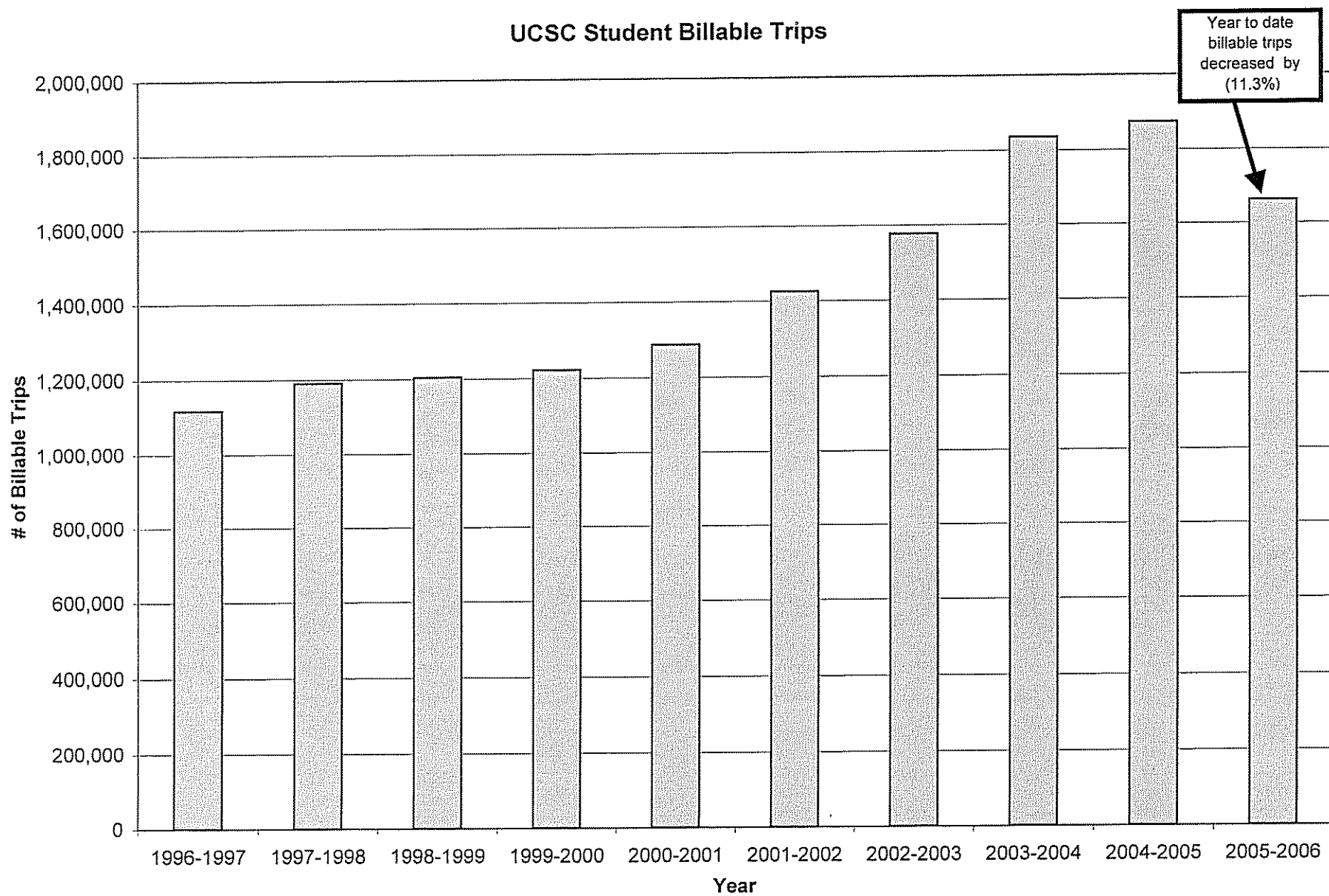
Attachment A: UC Student Billable Trips

Attachment B: UCSC Faculty / Staff Billable Trips

5-10.2

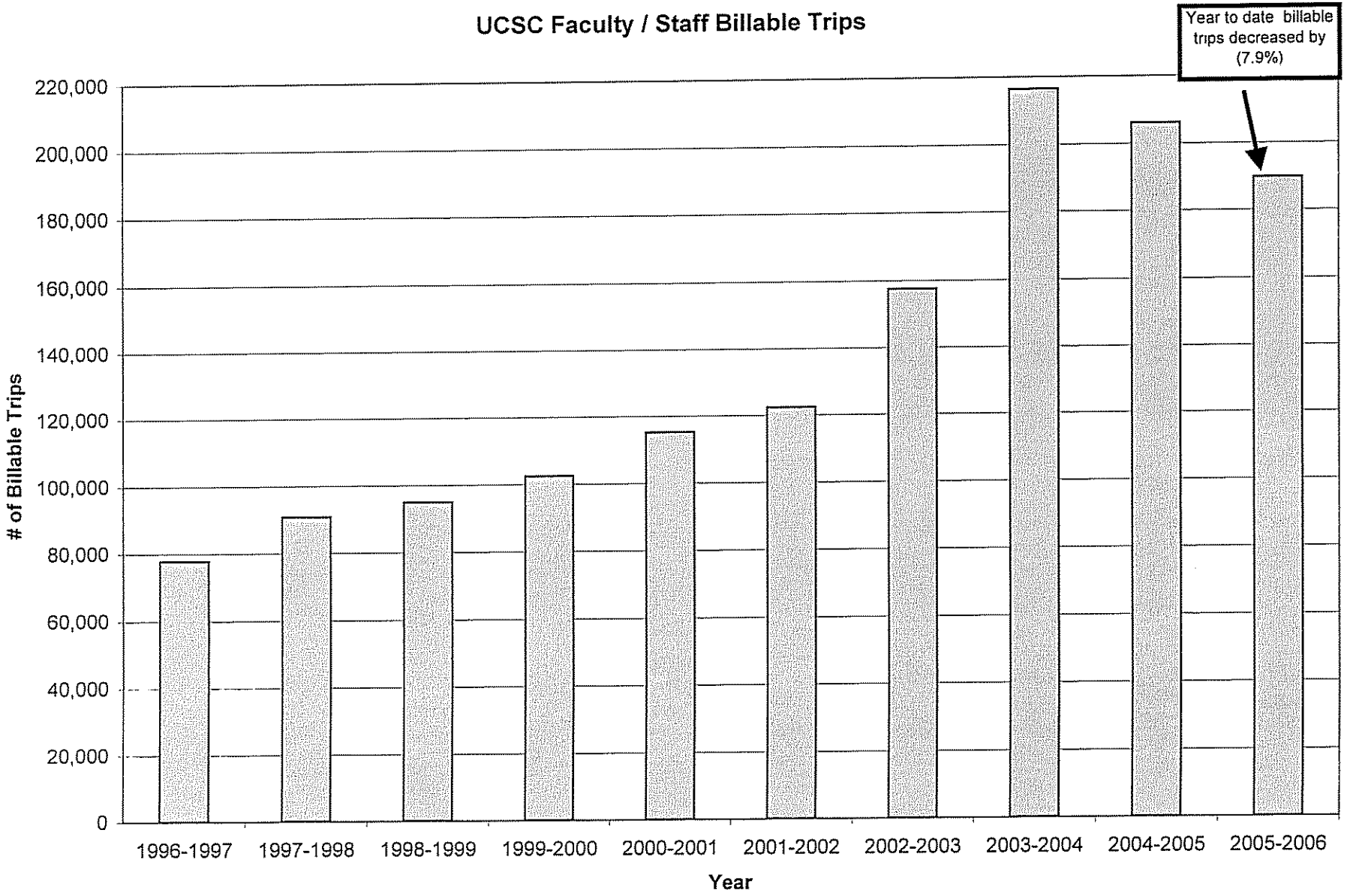
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UCSC Student Billable Trips



5-10.61

UCSC Faculty / Staff Billable Trips



Year to date billable trips decreased by (7.9%)

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 25, 2006
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION
COMMISSION FOR PREVIOUS MEETINGS

I. RECOMMENDED ACTION

That the Board of Directors accept and file the voting results from appointees to the Santa Cruz County Regional Transportation Commission.

II. SUMMARY OF ISSUES

- Per the action taken by the Board of Directors, staff is providing the minutes from the most recent meetings of the Santa Cruz County Regional Transportation Commission.
- Each month staff will provide the minutes from the previous month's SCCRTC meetings.

III. DISCUSSION

The Board requested that staff include in the Board Packet information relating to the voting results from the appointees to the Santa Cruz County Regional Transportation Commission. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

IV. FINANCIAL CONSIDERATIONS

There is no cost impact from this action.

V. ATTACHMENTS

- Attachment A:** Minutes of the June 1, 2006 Regular SCCRTC Meeting
Attachment B: Minutes of the June 26, 2006 Transportation Policy Workshop

5-11.1

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
AND
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES

Minutes

Thursday,
June 1, 2006
9:00 a.m.

Board of Supervisors Chambers
701 Ocean Street
Santa Cruz CA 95060

1. Roll Call

Members Present: Jan Beautz Emily Reilly
Gustavo Gonzalez (Alt.) Antonio Rivas
Randy Johnson Dale Skillicorn (Alt.)
Mike Keogh Pat Spence
Dennis Norton Mardi Wormhoudt
Ellen Pirie Donna Ziel (Alt.)
Cheryl Willis (ex-officio)

Staff Present: George Dondero Karena Pushnik
Gini Pineda Kim Shultz
Grace Blakeslee Cory Caletti
Luis Mendez Kim Shultz
Daniel Nikuna

2. Oral Communications

3. Additions or Deletions to Consent and Regular Agendas

Executive Director George Dondero referred to replacement pages for Items 13 and 25 and to add-on pages for Items 17 and 27. He also mentioned that Nolte Associates would be providing a handout to accompany a PowerPoint presentation.

Regarding Item 5, Commissioner Spence asked whether the TMAs were completely out of funding. Senior Planner Cory Caletti responded that the evaluations are for the current fiscal year and that the Commission is not providing future funding because our region is no longer eligible to receive Congestion Mitigation and Air Quality (CMAQ) Improvement Program funding.

Ms. Spence asked if the Commission could look for grant

5-11-01

funding for these programs. Chair Pirie said that discussion of this suggestion would have to be put on a future agenda and directed staff to bring a report to the next Regional Transportation Commission meeting regarding the financial situation of the Santa Cruz and Pajaro Valley Transportation Management Agencies.

Commissioner Spence noted an error on page 4-1 of the minutes of the RTC meeting of May 4, 2006 and asked that the spelling of the Elderly and Disabled Transportation Advisory Committee's Vice-Chair be corrected to "Tom Crain" and that he represents Potential Disabled Transit Users on the Committee.

CONSENT AGENDA Norton/Wormhoudt (as amended)

4. Approved Minutes of the May 4, 2006 Regular SCCRTC Meeting

POLICY

No consent items

PROJECTS and PLANNING

5. Approved Staff Recommendations Regarding Congestion Mitigation and Air Quality (CMAQ) Evaluations for FY 05-06 from Previously Funded Programs
6. Accepted Quarterly SCCRTC Work Program Report

COMMISSION BUDGET AND EXPENDITURES

7. Approved Budget and Administration/Personnel Committee and Staff Recommendation Regarding Legal Review of Post Autonomy Draft Human Resource and Labor Relations Policies (Resolution 44-06)

ADMINISTRATION

8. Accepted Updated RTC Staff Contact Information

COMMITTEE MINUTES

9. Accepted Draft Minutes of the May 8, 2006 Bicycle Committee Meeting

5-11.02

10. Accepted Draft Minutes of the May 22, 2006 Rail Acquisition Committee Meeting
11. Accepted Draft Minutes of the May 11, 2006 Budget and Administration/Personnel Committee Meeting
12. Accepted Draft Minutes of the May 18, 2006 Interagency Technical Advisory Committee Meeting

INFORMATION/OTHER

13. Accepted Three Month Meeting Schedule
14. Accepted SCCRTC Staff Comment Letters on Draft Environmental Documents and Plans Prepared by Other Agencies - No letters
15. Accepted Correspondence Log
16. Accepted Letters from SCCRTC Committees and Staff to Other Agencies
 - a. Letter from the Bicycle Committee Regarding the Draft San Lorenzo Valley Trail Feasibility Study
17. Accepted Miscellaneous Written Comments from the Public on SCCRTC Projects and Transportation Issues
18. Accepted Handouts from Staff and Commissioners at Previous Regional Transportation Commission Meetings
19. Accepted Information Items
 - a. Letter from Governor Schwarzenegger Regarding Inclusion of Santa Cruz County Projects in Infrastructure Bond

SERVING AS THE SERVICE AUTHORITY FOR FREEWAY EMERGENCIES (SAFE)

20. No consent items

REGULAR AGENDA

21. Commissioner Reports - None
22. Director's Report - Oral Report

Executive Director George Dondero said he was continuing to meet with staff and Commissioners and has begun meeting with state legislators. He added that he has also met with Les White, General Manager of the SCMTD.

5-11.93

Commissioner Beautz arrived.

Mr. Dondero reported that the bond proposal presented by the Governor was approved by the legislature for inclusion on the November ballot. He said that a piece of the proposal calls for a regional growth plan or "blueprint", which is not clearly defined, and that there will need to be some further legislation for some pieces of the proposal. He added that the proposal to allow for design-build did not pass.

23. Caltrans Report

Cheryl Willis, Caltrans District 5, reported on the status of the Caltrans construction projects. She said that the Emeline on-ramp will be closed for about 18 months. She added that Caltrans is working on options for bike and pedestrian access when Market Street is closed.

Commissioner Reilly complimented Caltrans staff for being so cooperative in efforts to address the concerns of residents along Plymouth Street regarding the tree removal.

24. Highway 1 Projects Update & Quarterly Progress Report on the Highway 1 HOV Lane PA/ED - Oral Presentation by Chris Metzger, Nolte & Associates

Chris Metzger, Nolte Associates, gave a PowerPoint presentation on the environmental and engineering analysis for the Highway 1 HOV Lane project and provided the Commission with updated information about cultural and biological resources, traffic analysis, and the development of engineering drawings for four alternatives.

Mr. Metzger added that work on the Soquel/Morrissey Auxiliary Lanes project is proposed to begin this summer, subject to the availability of funds.

In response to a question from Commissioner Rivas, Mr. Metzger said that Nolte is recommending exceptions to the standard geometry alternative when environmental impacts allow, for example when shoulder width can be reduced. Another area for deviation from standard geometry is on-ramps because design standards have changed over the years. He said negotiations with Caltrans are ongoing.

Commissioner Spence suggested that buses stay in the merge

5-11.94

lane, under Morrissey Boulevard all the way to Pasatiempo in order to avoid having to travel across two lanes of traffic to reach the proposed HOV lane.

Mr. Metzger said he had not looked at that specific location, but that the development team is looking at something similar in other places, saying that one idea is a bypass lane on the shoulder or some way that buses don't have to merge over. He added that bus access to on-ramp/off-ramp is an important part of design configuration.

25. 10 a.m. Public Hearing on Proposed Amendments to the 2006 Regional Transportation Improvement Program (RTIP)- Taken out of order after Item 28

Regional Transportation Commission Planner Grace Blakeslee delivered the staff report, explaining that due to insufficient funding, the *2006 Regional Transportation Improvement Program*, approved by the Commission in January 2006, has to be aligned with the State Transportation Improvement Program (STIP) by programming funds to only 14 of the 26 projects approved in the RTIP. Ms. Blakeslee said that staff worked with project sponsors to consider alternative funding scenarios when possible. She explained that the Struve Slough Bridge project was determined to be a higher priority than the Freedom Boulevard rehabilitation project and outlined a plan to shift funds to the Struve Slough project. She also described how funding programmed for the Highway 1 HOV Lanes Project could be shifted to the environmental phase of the Highway 1 Soquel/Morrissey Auxiliary Lanes Project. In addition, she provided information regarding amended programming for the MetroBase Project by using Public Transportation Account (PTA) funds. This funding mechanism would have to be approved by the California Transportation Commission.

Commissioner Johnson arrived.

Commissioner Keogh asked for clarification of the third staff recommendation to give non-transit oriented projects priority when new transportation funds, including the \$1.137 million in future STIP funds, become available.

Executive Director George Dondero said that due to the fact that highway funds are not available and PTA funds are abundant, road projects did not receive funds and transit projects will receive over \$13 million. Staff is

5-11.25

recommending that this be considered as future funds become available for non-transit projects for a similar amount.

Commissioner Beautz asked that the language in the staff recommendation be changed from "non-transit projects" to "road and highway projects" to better describe the intention of the recommendation.

Executive Director Dondero said that approval of the staff recommendations did not guarantee approval by the California Transportation Commission.

Members of the public were asked for comment. There was no public input on this Item.

Commissioner Beautz moved and Commission Alternate Gonzales seconded to approve the Interagency Technical Advisory Committee and staff recommendations that the Regional Transportation Commission (RTC):

1. Hold a Public Hearing on the proposed amendments to the 2006 RTIP;
2. Approve a resolution amending the 2006 RTIP to:
 - a. Be consistent with the adopted 2006 STIP which includes deleting unrealized STIP funds from projects as shown in Attachment 2;
 - b. Shift Regional Surface Transportation Program (RSTP) funds between the City of Watsonville's Freedom Boulevard Rehabilitation Project and the Struve Slough Bridge Project and from the Highway 1 Widening/HOV Lane Project to the Highway 1 Soquel/Morrissey Auxiliary Lane Project as shown in Attachment 3;
 - c. Program \$1.137 million in STIP funds to the MetroBase Project in FY06/07 and deprogram \$1.137 million in RSTP funds programmed to this project in FY08/09;
 - d. Program three new Public Transit Account (PTA) eligible projects proposed by the Santa Cruz Metropolitan Transit District (SCMTD) as shown in Attachment 8; and,

in addition to approve further recommendations that the Regional Transportation Commission (RTC):

3. Make a commitment to give ~~non-transit~~ road and highway projects priority when new transportation funds become available for programming in Santa Cruz County, including

5-11.06

the \$1.137 million in RSTP funds made available by programming new STIP funds to the MetroBase project.

The motion (Resolution 47-06) passed unanimously.

26. FY 05-06 Optional Federal Exchange and State Match Program - Regional Surface Transportation Program (RSTP) Exchange Program

SCCRTC Planner Grace Blakeslee briefly explained how exchanging federal Regional Surface Transportation Funds (RSTP) for state highway account funds was beneficial to local jurisdictions because the state RSTP Exchange funds have fewer restrictions making them a more flexible funding source for local projects. Ms. Blakeslee referred to a list of local projects eligible for the RSTP Exchange funds and said there was money to fund the eight projects listed. She added that the *2006 Regional Transportation Improvement Program* and the FY06-07 budget would need to be amended to reflect the change.

Commissioner Beautz moved and Commissioner Reilly seconded to approve the Interagency Technical Advisory Committee and staff recommendations that the Regional Transportation Commission (RTC) approve a resolution to:

1. Exchange \$3,036,000 in federal Regional Surface Transportation Program (RSTP) funds programmed to eight projects for state RSTP Exchange funds; and
2. Amend the Regional Transportation Improvement Program (RTIP) and the RTC's fiscal year (FY) 06-07 budget to reflect the exchange in funding.

The motion (Resolution 48-06) passed unanimously.

27. County of Santa Cruz Transportation Program Project Update

Executive Director George Dondero said that there are three projects funded with regional State Transportation Improvement Program (STIP) funds unable to meet their allocation deadlines, causing the funds to lapse. Mr. Dondero said that the project with the most impact on traffic is the Amesti Road Reconstruction project as the closure of Amesti Road has caused congestion and safety issues for Corralitos residents. He said that the funding will be deprogrammed but that staff recommends that the Regional Transportation Commission commit to reprogramming

5-11.97

the \$1.48 million of STIP funds for transportation projects in the Corralitos area to mitigate the problems caused by the permanent closure of Amesti Road.

Planner Grace Blakeslee said these funds are expected to come back to Santa Cruz County in the next STIP cycle.

Commissioner Wormhoudt said that she was concerned that the three projects are being treated differently and recommended that the Commission make the same commitment to the other two projects.

John Presleigh, County Public Works, explained that the reason that the Amesti Road Reconstruction is lapsing is because FEMA will not release its promised funding as it cannot approve construction at the site due to severe engineering problems. Mr. Presleigh said that construction cannot take place either above or below the site of the previous section of road and that the landslide is still moving. He said that bridging the section of road would cost \$10 million, which the County cannot afford.

Kevin Larkin, Brown Valley Road Association, said he appreciates that the Commissioners are keeping the issue alive and supports the staff recommendations.

Commissioner Pirie pointed out the only roads leading out of Corralitos are Amesti Road and Corralitos Road and with Amesti Road closed, there is a significant burden on Corralitos Road.

Bret Zischke said that all commuters have to travel on Corralitos Road and supported the staff recommendations.

Kris Smith provided a letter with over 250 signatures asking that Amesti Road continues to be addressed. She said it is not fully understood what is going on and asked the Commission to keep the funds in Corralitos and also to commit to resolving the Amesti Road problems.

Pete Ilse said that he was alarmed about the abandonment of the Amesti Road crisis and said to keep the project alive.

Jackie Sternat said that she lives near the Bradley School and that traffic on Corralitos Road is a nightmare. She noted the increase in enrollment at the school due to the

5-11.98

closure of two schools in Watsonville and asked for safety measures, such as lights, to be put in place.

Jodi Keaschall said that the safety of children is being sacrificed and that the backup on Corralitos Road has created a feeling of lawlessness. She suggested widening Corralitos Road and possibly using Amesti Road for bikes and pedestrians.

Bart Meltzer said that when traffic is backed up some motorists drive on the shoulder and that he has seen cars passing school buses when their red lights are flashing.

Commissioner Spence said that the Transportation Funding Task Force is looking at different funding solutions and asked if people in Corralitos would be willing to start an assessment group.

Commissioner Beautz noted that some of the problems described were law enforcement issues.

Commissioner Wormhoudt moved to approve the Interagency Technical Advisory Committee (ITAC) and staff recommendations that the Regional Transportation Commission (RTC) approve the County of Santa Cruz's request for the RTC to commit to reprogramming the \$1.48 million of State Transportation Improvement Program (STIP) funds that will lapse on the Amesti Road Reconstruction Project when those funds are returned to the region, with the addition that the Commission will commit to reprogramming the lapsing funds for the Phase 2 Wilder Ranch Bikeway Project and the East Cliff Drive Bike/Pedestrian Path.

Commissioner Reilly seconded and the motion passed unanimously.

28. FY 06-07 Article 8 Transportation Development Act (TDA) Claims from the City of Santa Cruz on Behalf of the Volunteer Center and the Consolidated Transportation Services Agency (Community Bridges) - Taken out of order after Item 24

Deputy Director Luis Mendez introduced Sam Storey to give the annual report on Community Bridges, designated as the region's Consolidated Transportation Services Agency.

Mr. Storey said that Community Bridges operates Lift Line,

5-11.09

a transportation service that focuses on non-emergency services for seniors and disabled persons, and the Taxi Scrip program and introduced Catherine Henderson Valdez, Transportation Director for Community Bridges.

Ms. Valdez gave a PowerPoint presentation on the ride programs including Taxi Scrip and the Medical Voucher program. She said that the application process for taxi Scrip has been revised and that there is no waiting list for Taxi Scrip.

Ms. Valdez also described the Medical Voucher program which helps fill the gap when other transportation resources are unavailable, due to time constraints or because clients are currently ineligible for regular transportation programs.

Community Bridges has also provided funding for Meals on Wheels, a portion of the out-of-county rides provided by the Red Cross and contract services including rides to after school programs and to the homeless shelter

Commissioner Spence asked if past client lists for Taxi Scrip were purged and for the number of unduplicated rides. Ms. Valdez said that past lists were purged and that 115 clients receive Taxi Scrip and 68 use Transportation Development Act (TDA) funded medical credit rides.

Paul Marcelin-Sampson asked why the Commission would use TDA money to subsidize Medic-Cal rides, if Community Bridges had really reviewed the client list for Taxi Scrip and said he did not think that Community Bridges provided sufficient public disclosure.

Sam Storey responded that TDA funds can leverage Medi-Cal funds, that the new application process, with input from the Elderly and Disabled Transportation Advisory Committee, has indeed purged duplicate clients and that there was no longer a waiting list and that Community Bridges is a 501c3 non-profit organization providing public access to its financial transactions. He added that meetings are open to the public and posted on their website.

Commissioner Reilly moved and Commissioner Rivas seconded to approve the Elderly & Disabled Transportation Advisory Committee and staff recommendations that the Santa Cruz County Regional Transportation Commission:

Approve by resolution the claims for FY 2006-07

5-17.210

Transportation Development Act funds from the City of Santa Cruz on behalf of the Volunteer Center and Community Bridges to provide transportation for seniors and people with disabilities.

The motion (Resolutions 45-06 and 46-06) passed unanimously.

29. Transportation Funding Task Force Update - Taken out of order after Item 27

Transportation Funding Task Force Update Convener Fred Keeley reported that at the meetings held so far, about half of the attendees were Task Force members and half members of the general public. He said that the problems mentioned most often were road maintenance issues and general traffic congestion. He said that solutions were all over the map and that highway widening and rail line purchase were not talked about as much as might be expected. He added that the website has been active.

Mr. Keeley said that the intent is to wrap up the first round of meetings next week and to close online workbook participation on June 18th. After compiling the data, a draft plan will be developed. He suggested that, for the sake of continuity, Task Force members meet once a month during July, August and September during which time experts on funding, transit or congestion could make presentations to help members become more knowledgeable in these areas. Mr. Keeley said if the project is funded to continue, the next round of meetings will be more project specific with negotiations among community members. He estimated that it will take another year before a final plan is ready to present to the Commission and the public.

In response to a question from Commissioner Beautz, Mr. Keeley said that Commissioners will be provided with summaries of the information gathered at the meetings and from the online workbooks, before a draft plan is developed.

Commissioner Beautz asked that the information leading to the summaries be presented to the Commission, since summaries sometimes unintentionally draw conclusions.

5-11. All

30. FY 06-07 Claim for Transportation Development Act (TDA) and Other Funds from the SCCRTC

Executive Director George Dondero said that a claim for funds for Commission administration, planning and operations is presented every year, consistent with the Commission's Rules and Regulations.

Commissioner Wormhoudt moved and Commissioner Reilly seconded to approve staff recommendations that the Regional Transportation Commission approve resolutions for Planning grant funds, SAFE funds, Rail/Trail Authority funds, Highway 1 PA/ED, and Transportation Development Act funds for FY 06-07 Commission Administration, Planning and Operations.

The motion (Resolutions 49-06 and 50-06) was approved unanimously.

Commission Alternate Skillicorn departed from the meeting.

The Commission adjourned to Closed Session at 11:50 a.m.

CLOSED SESSION

31. Conference with Labor Negotiators Pursuant to Government Code 54957.6

Commission Negotiators: Ellen Aldridge and George Dondero

Bargaining Units: Mid-Management Unit and General Representation Unit

32. Conference with Real Property Negotiator for Acquisition of the Santa Cruz Branch Rail Line Property: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport

Agency Negotiator: Kirk Trost, Miller, Owen & Trost

Negotiation Parties: SCCRTC, Union Pacific

Under Negotiation: Price and Terms

Commissioners Rivas and Beautz departed from the meeting.

5-11.212

OPEN SESSION

The Commission reconvened in Open Session at 12:25 p.m.

33. Santa Cruz Branch Rail Line Acquisition - Coastal Conservancy Reimbursable Grant Agreement

Deputy Director Luis Mendez said there were significant language improvements to the revised draft Coastal Conservancy reimbursable grant agreement. He said that the detailed structures assessment is proceeding according to schedule and that a report from HNTB will be completed in mid June. Mr. Mendez said that the Rail Acquisition Committee (RAC) asked to receive the report at its June 21st meeting and that since the recently established RAC has noticed public meetings in accordance with the Brown Act, the Commission could approve that the RAC receive the report at that time. If the Commission does approve the release of the report, it would be distributed to all Commissioners and posted on the website at the same time.

Mr. Mendez asked to add to the staff recommendations that the Regional Transportation Commission authorize the Executive Director to enter into the agreement with the Coastal Conservancy on behalf of the Commission.

Deputy Director Mendez also discussed the scope of a general inspection of the entire line, the costs of the inspection and the need to renegotiate the right of entry agreement with Union Pacific to perform this inspection.

Paul Marcelin-Sampson said that a reimbursable grant is not a grant but is a loan and that in return for this loan the Commission is pledging forever that it will build a trail. He also said that some of the easements do not give the Commission the right to build a trail and that some easements are temporary and depend on the continued operation of rail service. He asked for an out in the agreement or to only include in the agreement parcels that are safe from being removed from the Commission's jurisdiction. He said the Commission should reserve the right for a double track rail line or tell the public that it will never be used for passenger service.

Bob Yount urged the Commission to change the language as suggested.

5-11.a13

Commissioner Norton said that the restrictive covenants in the agreement only go into effect if the Commission purchases the line.

Kirk Trost, Miller, Owen & Trost, said that under California law, a railroad easement is treated like a transportation easement and did not anticipate the problems raised by Mr. Marcelin-Sampson. He added that the transaction would be governed by federal law, which in any case would trump state law.

Commissioner Wormhoudt moved and Commissioner Reilly seconded to approve the Rail Acquisition Committee (RAC) and staff recommendations that the Regional Transportation Commission (RTC):

1. Approve the revised draft Coastal Conservancy reimbursable grant agreement for a \$10 million reimbursable grant for acquisition of the Santa Cruz Branch Rail Line;
2. Approve inclusion of the detailed structures assessment report as an open session item in the June 21st RAC meeting agenda, provided that the report is finalized in time for inclusion.

with the added staff recommendation that the Executive Director is authorized to sign, on behalf of the Commission, the Coastal Conservancy reimbursable grant agreement included with the written staff report.

The motion passed with Commissioner Spence voting "no".

34. Next Meetings/Adjournment

The meeting adjourned at 12:45 pm.

The next Transportation Policy Workshop is scheduled for the special date of Thursday, June 29, 2006 at 9:00 a.m. at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

No meetings are scheduled for July.

The next SCCRTC meeting is scheduled for Thursday, August 3, 2006 at 9:00 a.m. at the Board of Supervisors Chambers, 701 Ocean Street, 5th Floor, Santa Cruz, CA.

5-11.214

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

Catherine Patterson Valdez	Lift Line
Sam Storey	Community Bridges
Sandra Coley	Pajaro Valley Transportation
Management Association	
Bill Comfort	
Bob Yount	
Les White	SCMTD
Piet Canin	SCTMA
Paul Marcelin-Sampson	
Gene Burk	
Maria Esther Rodriguez	City of Watsonville
Lisa Hochstein	
Kristin Smith	
Pete Ilse	
Bret Zischke	
Bart Meltzer	
Jodi Keaschall	
Jacqueline Sternat	

5-11.915

Santa Cruz County Regional Transportation Commission (SCCRTC)

REGIONAL TRANSPORTATION COMMISSION Transportation Policy Workshop

MINUTES

Thursday, June 29, 2006
9:00 am
SCCRTC Conference Room
Santa Cruz, CA 95060

Members Present:	Cliff Barrett (Alt.)	Dennis Norton
	Jan Beautz	Ellen Pirie
	Gustavo Gonzalez (Alt.)	Andy Schiffrin (Alt.)
	Mike Keogh	Pat Spence
	David Koch (Alt.)	Marcela Tavantzis
		Donna Ziel (Alt.)

Members Absent: Emily Reilly

1. Introductions

Self introductions were made.

2. Oral Communications - None

3. Additions/Deletions to the Agenda

Executive Director George Dondero referred to two handouts: an update on the proposed FY06-07 state budget and highlights from the California Transportation Commission Bond Workshop held on June 27, 2006.

Deputy Director Luis Mendez noted an add-on page for Item 14.

Commissioner Beautz asked that resolutions include dollar amounts, when applicable.

Commission Alternate Schiffrin pulled Item 5 from the Consent Agenda. Chair Pirie designated it as Item 14.1.

Consent Agenda (Schiffrin/Norton) as amended

4. Accepted Interagency Technical Advisory Committee and Staff Recommendations Regarding Request to Caltrans for New Project Study Reports

5-11.61

5. Accept Updated Backup Information from Community Bridges for the Transportation Development Act (TDA) Claim - Moved to the Regular Agenda as Item 14.1.
6. Approved Staff Recommendations Regarding Electric Bicycle Commuter Incentive and Emergency Ride Home Programs Funding Carryover and Contract for the Emergency Ride Home Program (Resolutions 51-06, 52-06)
7. Accepted Informational Notes from the Budget and Administration/Personnel Committee Meeting of June 8, 2006

Regular Agenda

8. Carolyn Chaney & Associates, Washington DC Assistant – Contract and Visit to Santa Cruz

Senior Planner Kim Shultz highlighted the services performed by Ms. Chaney since she first contracted with the Regional Transportation Commission in 1997, including her work with Congressman Sam Farr's office in securing a \$2.9 million federal earmark for the Highway 1 Soquel/Morrissey Auxiliary Lanes Projects in 2005. He said that Ms. Chaney was invited to attend the September 7, 2006 Commission meeting to discuss the status of funding programs in Washington, DC.

Commission Alternate Schiffrin moved and Commissioner Beautz seconded to approve the staff recommendations that the Regional Transportation Commission (RTC):

1. Approve a resolution amending the contract with Carolyn C. Chaney & Associates, Inc., to provide compensation consistent with the approved FY 06/07 Budget and extend the term of service to June 30, 2007; and,
2. Attend a briefing by Ms. Chaney on federal transportation planning and funding issues at the September 2006 RTC meeting.

The motion (Resolution 53-06) passed unanimously.

9. Authorization to Release Request for Proposals (RFP) for State Transportation /Legislative Strategist

Senior Planer Kim Shultz gave the staff report saying that staff, as directed by the Commission in May 2007, prepared a Request for Proposals (RFP) to identify a consultant to assist the Commission in pursuing state discretionary funds and responding to new initiatives and programs proposed by the administration and/or the state legislature.

Commission Alternate Barrett arrived.

Commission Alternate Schiffrin moved and Commission Alternate Ziel seconded to approve the staff recommendations.

Mr. Shultz noted that the recommendations were two-fold and included the recommendation to create a Consultant Evaluation Committee in which two

5-11.62

Commissioners would participate. Commissioner Beutz and Commission Alternate Schiffrin volunteered to participate on the Committee.

Commission Alternate Schiffrin included the appointments in the motion to approve the staff recommendations that the Regional Transportation Commission (RTC):

1. Review the draft Request for Proposals for a State Transportation/Legislative Strategist;
2. Approve the draft RFP for release with revisions as appropriate; and,
3. Authorize the creation of a Consultant Evaluation Committee and appoint two Commissioners to participate in the Committee.

The motion passed unanimously.

10. RTC Autonomy – Employee Medical Insurance Through CalPERS Health Benefits Program

Senior Planner Tegan Speiser reviewed the staff report saying that there were no health insurance pools that offer HMOs in our area comparable to what is offered by CalPERS. Ms. Speiser said that in order to establish a relationship with CalPERS when the Commission becomes autonomous, it would be necessary that the Commission receive a presentation from CalPERS explaining benefits offered and administrative policies. She introduced CalPERS Health Program Analyst Devara Berger to make the presentation.

Ms. Berger gave a detailed report on joining the CalPERS Health Benefits Program, its relationship to the Public Employees Medical and Hospital Care Act (PEMCA), contracting requirements and contribution methods. She explained the difference between the “equal” and “unequal” contribution methods governing active and retired employees.

Commissioners discussed aspects of the two contribution methods and asked questions about cafeteria plans, regional pricing, possible rate increases and caps. Commissioner Beutz raised the issue that state rates were lower than rates for other government agencies.

Commission Alternate Schiffrin asked for the new CalPERS rates and Commissioner Beutz asked for the state rates.

Commission Alternate Schiffrin moved to approve the staff recommendations.

Discussion continued regarding rates for retirees and Senior Planner Speiser noted that the proposal is intended to mirror what is currently offered to County employees.

Commissioner Norton said that although employees deserve a good benefit package, the proposal is beyond what companies in the private sector provide and asked if there was a conflict of interest in voting to enter into an agreement with CalPERS because some Commissioners have CalPERS benefits.

SCMTD General Manager Les White commented on rate increases for local governments and noted the potential to negatively impact retired employees through contract negotiation agreements if the retired employees are not represented during bargaining.

5-11.63

Commission Alternate Schiffrin moved again to approve the staff recommendations that the Regional Transportation Commission:

1. Accept an oral presentation from CalPERS Health Benefits Program representative, Devara Berger at today's meeting;
2. Approve establishing a membership with the CalPERS Health Benefits Program to provide medical insurance benefits to active and retired Commission employees and their dependents at the premium levels established by the current County MOUs and employment agreements using the "unequal contribution method" for retirees vs. active employees; and
3. Direct staff to return to the Commission in August with the necessary resolutions to contract with CalPERS for employee health benefits.

Commission Alternate Barrett seconded.

Commissioners continued to discuss the health plan and its costs. Commission Alternate Barrett called the question.

In response to a question from Commission Alternate Schiffrin regarding a conflict of interest, County Counsel Chris Cheledon said he saw no conflict since the Commission was acting as a Board of Directors in approving a health benefit package for its employees.

The motion passed with Commissioner Norton voting "no".

11. RTC Autonomy – Update on Establishing the Santa Cruz County Regional Transportation Commission as an Autonomous Public Agency

Senior Planner Tegan Speiser highlighted the staff recommendations and described the twenty-four tasks necessary to complete the autonomy process.

In response to a question from Commissioner Pirie, Ms. Speiser explained that the autonomous Regional Transportation Commission will not be able to participate in Social Security until an employee election takes place after the CalPERS retirement membership is active.

Commissioner Keogh raised some issues regarding the way autonomy costs and savings are reflected in the report. He made the point that there is a difference between avoiding an increase to the budget, because of unused funds, and stating that there is not a cost to the agency.

Commission Alternate Schiffrin agreed that because the agency's budget is not increasing is not the same issue as whether there is a cost for autonomy and should be reflected as such. Ms. Speiser said she would add autonomy staff costs to the next report.

Executive Director George Dondero said that there were also non-measurable savings, such as procedural redundancies that will be eliminated upon autonomy.

5-11.64

Commissioner Pirie asked for more information regarding the current duplication of tasks that the RTC must perform as part of being a County agency and for information on the planned transfer of tasks from planners to the new Administrative Officer.

Commissioners discussed issues including whether an attorney has reviewed proposed agreements, the process to be used for car rental services, and the plan to sell the Commission van.

Commission Alternate Schiffrin moved and Commission Alternate Ziel seconded to approve staff recommendations that the Regional Transportation Commission (RTC):

1. Accept this status report on the RTC Autonomy Project, including an updated work plan and timeline;
2. Accept updated RTC autonomy cost estimates for FY06-07;
3. Approve establishing a membership in the California Public Employees' Retirement System to provide retirement benefits to RTC employees as outlined in the staff report and direct staff to return in August and September with the required contract resolutions to establish the RTC's membership in the CalPERS retirement program including offering the required survivor benefit;
4. Approve continuing to contract with the County of Santa Cruz for the following employee benefits: dental, vision, life insurance, long term disability, employee assistance program and participation in the County's deferred compensation program;
5. Approve resolutions authorizing the RTC to join the Special District Risk Management Association (SDRMA) JPA and participate in the SDRMA workers compensation insurance pool program and to apply to the Director of Industrial Relations to self-insure workers compensation liabilities;
6. Approve establishing an account with a private rental car company to replace the use of County fleet vehicles for travel to meetings out of the area and continue to purchase fuel and maintenance services through the County's fleet operations division;
7. Approve continuing to have all Commission funds managed and invested by the County Treasurer-Tax Collector in keeping with current arrangements; and
8. Approve establishing an account with the state's CalCard credit card program.

The motion passed unanimously (Resolutions 54-06 and 55-06).

12. Transportation Funding Task Force – Status Report and Task Force Membership

Transportation Funding Task Force Convener Fred Keeley gave a report saying that the initial Task Force meetings were completed and about 500 people had participated. He said that workbooks were also submitted online. Mr. Keeley said that the information was being entered on a spreadsheet which he hoped would be completed by next week. He said that if the Commission chose to continue the Task Force, the next step would be to write a plan and present it to the community to negotiate a funding plan

Mr. Keeley said that he had received a suggestion that before the writing phase of a plan began the Task Force meet together to provide overview, reflection and direction and would like to move forward with a meeting of this type in July.

5-11. b 5

He clarified that although local road concerns were a high priority in every area of the County, he did not mean to downplay the importance that many community members gave to widening Highway 1.

Commissioners discussed if input from the workbooks made it clear which problems/solutions were considered regional and which were considered community issues and how the Task Force could increase public participation.

Commissioner Pirie noted that the Task Force membership itself was designed to represent larger interest groups, so that a representative sampling of ideas would be brought to the table.

Mr. Keeley suggested that once a plan had been formed there could be a heightened level of participation.

Commissioner Keogh thanked Mr. Keeley and the Commission staff and said that a report would be needed before going forward.

Mark Jaffee requested that the report be put on the internet.

Micah Posner said that there were a lot of questions about trains and there is not enough information on trains.

Bill Comfort said that the Major Transportation Improvement Study (MTIS) contained much information on the feasibility of train service.

Paul Marcelin-Sampson said that when looking at any report, to remember that the statistics are representative of the Task Force members and the members of the public who chose to participate and are not random and, therefore, not representative of the opinions of the broader public. He asked that this should be reflected in how the information is presented.

Commissioners discussed how much of the budgeted funds were expended, whether Task Force members who did not attend workshops should be allowed to continue to participate and where the Task Force was in its scope of work. Commissioner Spence said she had strong concerns about members who did not attend meetings having the ability to cast a vote on any plan resulting from the Task Force recommendations.

Commission Alternate Schiffrin, replying to an earlier comment from Commissioner Beautz, said that the Task Force was not an end in itself, but part of a process and that the purpose of Task Force was to bring together a wide variety of interested parties and let those willing to work together come to a consensus. He said that small groups coming to a consensus have worked in other places and suggested it might be a good idea to test a broader section of the population, perhaps through a poll, when it came closer to the time to present a plan to the public.

Mr. Schiffrin also recommended contacting representatives who had not attended workshops one more time and if they did not respond within a month, to remove them from the Task Force at that time.

5-11.66

Commissioners discussed Eileen Goodwin's role in writing a plan. Mr. Keeley replied that both Ms. Goodwin and RTC staff would provide lots of input into any plan that would be developed and went on to distinguish between a plan and the report that Commissioners should expect in August. He said an actual plan would probably not be available until October and would be developed only if the Commission decided that the report warranted continuing with the Task Force.

Mr. Keeley also suggested that there be an additional task force meeting in two or three weeks for Task Force members to provide him with feedback and general advice and a second seminar in August or September on funding mechanisms and options.

Commissioner Beautz moved and Commissioner Norton seconded to approve the staff recommendations that the Santa Cruz County Regional Transportation Commission:

1. Accept this status report on the Transportation Funding Task Force activities and direct staff to compile a list of comments for the August RTC meeting;
2. Make the following changes to the Transportation Funding Task Force membership:
 - a. Replace the San Lorenzo Business Association with both the Ben Lomond Business Association and the Felton Business Association;
 - b. Replace the Surfrider Foundation with the Coastal Watershed Council;
 - c. Remove the two entities which have requested to be removed from the Task Force and one entity that has disbanded;
 - d. Contact the ten entities who have not yet attended a workshop about their participation in the Task Force; and
3. Provide direction regarding arranging additional low-cost seminars on topics raised by the Task Force.

Commissioner Keogh asked if both meetings could be funded with what is left in the Task Force budget and Commissioner Beautz asked for an update on the budget as soon as possible. Executive Director George Dondero said there was sufficient funding for the two proposed meetings and that a budget update would be released as soon as all the costs had been received.

Commission Alternate Schiffrin asked for a friendly amendment to recommendation 2d that if the ten entities did not respond within a month indicating their willingness to attend the next Task Force meeting that they be dropped from the Task Force. Commissioner Beautz was unwilling to amend the motion in that manner, but said she was willing to amend the motion to say that the ten entities would be contacted and asked for a report regarding their intentions to participate in the Task Force and that a decision would then be made in August about whether they would remain on the Task Force. Mr. Schiffrin also asked to clarify that the third recommendation included the two meetings suggested by Convener Keeley.

The motion passed with Commissioners Spence and Keogh voting "no".

The SCCRTC adjourned into Closed Session at 11:25 a.m.

5-11.67

Closed Session

13. Conference with Real Property Negotiator for Acquisition of the Santa Cruz Branch Rail Line Property: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport

Agency Negotiator: Kirk Trost, Miller, Owen & Trost

Negotiation Parties: SCCRTC, Union Pacific

Under Negotiation: Price and Terms

Open Session

The SCCRTC reconvened for Open Session at 11:50 a.m.

14. Santa Cruz Branch Rail Line Acquisition – Draft Detailed Structures Assessment Report and General Inspection

Commissioner Tavantzis departed the meeting.

Deputy Director Luis Mendez introduced Pat Casey and Eric Okada from HNTB. Mr. Casey gave a PowerPoint presentation on the structures report which included information on load ratings, cost estimates on an annual basis and seismic retrofits.

Commission Alternate Ziel departed the meeting.

Commissioners discussed whether maintenance costs included paint or rust inhibitor, if seismic retrofitting was appropriate for wooden structures or just for metal structures and federal requirements for retrofits.

Bill Comfort said that retrofitting for structures that people walk on was recommended in a previous report.

Deputy Director Luis Mendez clarified that the previous structures report states that if passenger service or a trail over a structure are to be implemented, seismic vulnerability analyses should be done for the affected structures prior to implementation to determine the level of seismic retrofit needed.

Commissioners discussed the differences between Class 1, Class 2 and excepted track classifications as defined by the Federal Railway Administration. It was noted that bridges are not classified in the same manner as tracks.

Commissioner Keogh asked if the Capitola bridge was the only structure with an unacceptable rating.

Commission Alternate Schiffirin moved and Commission Alternate Barrett seconded to approve the staff recommendations that the Regional Transportation Commission:

5-11.68

1. Accept presentation of the *Santa Cruz Industrial Lead Supplemental Structural Assessment Report* produced by HNTB Corporation; and
2. Review the draft work proposal provided by HNTB for a general inspection of the Santa Cruz Branch Rail Line; and
3. Approve the proposed revised draft Rail Acquisition Project Financial Plan incorporating the general inspection of the Santa Cruz Branch Rail Line.

The motion passed unanimously.

14.1 Accept Updated Backup Information from Community Bridges for the Transportation Development Act (TDA) Claim – Formerly Item 5

Commission Alternate Schiffrin said that it appeared that half the money being spent is on Medi-Cal rides.

Commission Alternate Schiffrin moved that the issue be referred to the Budget and Administration/Personnel Committee for discussion. Commission Alternate Barrett seconded.

Paul Marcelin-Sampson agreed and presented a handout to the Commission.

The motion passed unanimously.

15. Next Meetings / Adjournment

The meeting adjourned at 12:45 p.m.

No meetings will be held in July.

The next regular RTC meeting will be held Thursday, August 3, 2006 at 9:00 a.m. at the **Scotts Valley City Council Chambers, 1 Civic Center Drive, Scotts Valley, CA.**

The next Transportation Policy Workshop will be held Thursday, August 17, 2006 at 9:00 a.m. at the RTC Office, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

Gini Pineda, Staff

5-11.69

ATTENDEES

Paul Marcelin-Sampson
Bill Comfort
Dev Berger
Mark Jaffee
Pat Casey
Erik Okada
Catherine Patterson Valdez
Sam Storey
Pirt Canin
Les White
Genevieve Bookwalter
Ken Kannegaard
Bob Scott
Cliff Walters

CalPERS

MNTB
MNTB
Community Bridges/Lift Line
Community Bridges/Lift Line
SCTMA
SCMTD
Sentinel
CEMEX
SCCRTC Technical Advisor
Sierra Railroad\

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5-11.610

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 25, 2006
TO: Board of Directors
FROM: Frank L. Cheng, Project Manager
SUBJECT: STATUS OF THE METROBASE PROJECT AND CONFIRMATION OF CHANGE ORDERS

I. RECOMMENDED ACTION

That the Board of Directors accept and file the MetroBase Status Report and confirm approval of Change Order #2 and #3 with Arntz Builders, Inc

II. SUMMARY OF ISSUES

- Service Building work
 - Pouring and curing concrete pad and walls for fuel containment area completed.
 - Received Fish & Game Draft Agreement and redesigning outfall construction to accommodate the agreement by Department of Fish&Game.
 - Two approved change orders on Arntz change order status.
- Maintenance Building
 - On August 8, 2006, Notice for Bid 06-01 MetroBase Maintenance Building and Related Site Work sent out to all interested bidders and Builders Exchanges.
 - On August 22, 2006, Invitation For Bid became available at Watsonville Blueprint.

III. DISCUSSION

Service & Fueling Building work is continuing on 1122 River Street. Concrete work has begun pouring and curing. First location was the LNG tank platforms and containment wall area around the LNG tank platform. Inspections are being done to ensure the validity of the concrete work. Further work is along the 48" pipe for storm water and sewer going across the property. On March 27, 2006, METRO applied for a Fish & Game Lake or Streambed Alteration Agreement and was received by Department of Fish & Game on April 3, 2006. On May 2, 2006, METRO received the notification review for further information, and METRO provided the information on May 5, 2006. On August 7, 2006, METRO received the Draft Agreement for the Streambed Alteration. Further work is needed to comply with the agreement. Work involved are a re-vegetation plan done by a certified botanist and the redesign of the outfall to rip-rapped construction. Both items of work will be completed shortly.

5-12.1

Arntz Builders provided two Change Order which were approved. The following is a description of the change orders.

1. Change Order #2: Amount \$6,514.80 (Three issues were involved.)
 - a. Arntz Builders was required to remove and dispose of a trash pile that was left on the site. The trash was not shown on plans nor readily visible. Work performed on a Time & Material (T&M) basis.
 - b. Arntz Builders was required to dispose of additional remnants of an old storm drain as shown on the drawings. The drain was subsequently found to be in a slightly different location and additional portions needed to be removed and disposed of. Work was done on a T&M basis.
 - c. On May 8, 2006, water from the storm drain system unexpectedly began flowing into the trench where the new storm drain was being installed. It was subsequently determined that a pond, located adjacent to the City of Santa Cruz's Corporation Yard and Las Animas Concrete, was overflowing and draining into the stormdrain. To prevent further damage to the construction site, Arntz Builders's work crew, with the permission of the property owner, worked to eliminate the leakage. Work was performed on a T&M basis.
2. Change Order #3: Amount \$4,398.25 (One issue was involved)
 - a. During construction activities to install the new 48" storm drain, the contractor encountered a deteriorated storm drain that created several sinkholes on the construction site. Arntz Builders subsequently performed pot-holing in River Street to determine the condition of the storm drain. This work was addition to the normal pot-holing required to locate utilities.
 - b. Arntz Builders found that the storm drain was in poor condition and had created a potentially unstable condition. Arntz Builders also discovered 3 additional utilities that were not shown on the plans. A subsequent field meeting and research determined that the utilities were abandoned.
 - c. The utility information provided to the designers had not shown these as they had been abandoned but not removed. The costs to remove portions of these utilities are not included in this Change Order.
 - d. Work was done on a T&M basis.

On August 8, 2006, Notice for Bid 06-01 MetroBase Maintenance Building and Related Site Work sent out to all interested bidders and Builders Exchanges. On August 22, 2006, Invitation For Bid became available at Watsonville Blueprint. Pre-Bid Conference scheduled for September 6, 2006 at 110 Vernon Street, Suite B, Santa Cruz, CA. IFB 06-01 Bid due on October 17, 2006 at 2:00 pm

New updates for the MetroBase Project can be viewed at <http://www.scmttd.com/metrobase> Information on the project, contact information, and MetroBase Hotline number (831) 621-9568 can be viewed on the website.

5-12.2

New updates on the MetroBase Project:

- Concrete work for LNG pad and containment area completed.
- Waiting for an executed Department of Fish & Game Agreement pending work submitted on re-vegetation study.
- Maintenance Building Invitation For Bid 06-01 available at Watsonville BluePrint.

Previous information regarding the MetroBase Project:

A. Service & Fueling Building (IFB 05-12)

- Concrete work for LNG pad and containment area completed.
- Change Order #2 and #3 approved.
- Concrete Driven Piles completed end of May 2006.
- Arntz Builders trailer and containers installed adjacent to 1122 River Street
- Public Outreach Newsletter sent to areas possibly affected by construction.
- Notice to Proceed issue effective January 9, 2006 with 365 calendar day construction period.
- Weekly Construction Meetings

B. Maintenance Building (IFB 06-01)

- Invitation For Bid 06-01 available at Watsonville BluePrint. Pre-Bid Conference scheduled for September 6, 2006 at 110 Vernon Street, Suite B, Santa Cruz, CA. IFB 06-01 Bid due on October 17, 2006 at 2:00 pm.
- Construction schedule set to 32 months
- RNL contract modified for added Maintenance Building scope
- RNL began working on the Maintenance Building portion of the MetroBase project.
- Harris & Associates contract modified for added Maintenance Building scope.

IV. FINANCIAL CONSIDERATIONS

Funds for the construction of the Service & Fueling Building Component of the MetroBase Project including the Change Orders referenced in this staff report are available within the funds the METRO has secured for the Project.

V. ATTACHMENTS

Attachment A: Arntz Builders Expense Report

Attachment B: Harris & Associates Expense Report

Attachment C: RNL Design Expense Report

5-12.3

**Santa Cruz Metropolitan
Transit District**



Contract Company:
Contract Number:

Arntz Builders, Inc.
IFB 05-12



Item	Revision Date	Description	Progress Payment	Contract Change	Balance	Work Done per Contract percent
1	2/24/2006	IFB 05-12 Arntz Builders Contract		\$ 7,979,000.00	\$ 7,979,000.00	23.33%
2	8/18/2006	Current Expensed	\$ 1,861,792.74		\$ 6,117,207.26	
3	2/27/2006	Change Order No. 001 Catch basin type for storm drain outfall		\$ 821.69	\$ 6,118,028.95	0.00%
4	8/18/2006	Current Expensed	\$ -		\$ 6,118,028.95	
5	8/3/2006	Change Order No. 002 Trash Pile removal, Storm Drain issues		\$ 6,514.80	\$ 6,514.80	100.00%
6	8/18/2006	Current Expensed	\$ 6,514.80		\$ -	
7	8/3/2006	Change Order No. 003 Storm Drain pot-holing, unknown utilities		\$ 4,398.25	\$ 4,398.25	100.00%
8	8/18/2006	Current Expensed	\$ 4,398.25		\$ -	

Total Contract
\$ 7,990,734.74

5-12.91

Attachment A

**Santa Cruz Metropolitan
Transit District**



Contract Company: **Harris & Associates**
Contract Number: **IFB 05-12**



Item	Revision Date	Description	Progress Payment	Contract Change	Balance	Work Done per Contract percent
1	2/24/2006	IFB 05-12 Harris & Associates Contract		\$ 1,049,999.00	\$ 1,049,999.00	28.69%
2	8/18/2006	Current Expensed	\$ 301,243.49		\$ 748,755.51	
3	5/1/2006	Change Order No. 001 Specialty Inspection Services for the Service & Fueling Building not available through City of Santa Cruz (Not To Exceed \$70,000.00)		\$ 70,000.00	\$ 818,755.51	0.00%
4	8/18/2006	Current Expensed	\$ -		\$ 818,755.51	
3	5/1/2006	Change Order No. 002 Specialty Inspection Services for the Maintenance Building not available through City of Santa Cruz (Not To Exceed \$100,000.00)		\$ 100,000.00	\$ 918,755.51	0.00%
4	8/18/2006	Current Expensed	\$ -		\$ 918,755.51	
3	5/1/2006	Change Order No. 003 Construction Management Services for the Maintenance Building (Not To Exceed \$1,126,560.00)		\$ 1,126,560.00	\$ 2,045,315.51	0.00%
4	8/18/2006	Current Expensed	\$ -		\$ 2,045,315.51	

Total Contract
\$ 2,346,559.00

5-12.61

Attachment B

**Santa Cruz Metropolitan
Transit District**



Contract Company:
Contract Number:

RNL Design, Inc.
IFB 05-12



Item	Revision Date	Description	Progress Payment	Contract Change	Balance	Work Done per Contract percent
1	8/14/2003	Services of RNL Design to Provide Architectural and Engineering Services for the MetroBase Project in accordance with the term and conditions of District RFP#02-17 and supporting contract. Effective 08/08/2003 through 08/07/2008		\$ 2,530,761.00	\$ 2,530,761.00	75.41%
2	8/18/2006	Current Expensed	\$ 1,908,573.00		\$ 622,188.00	
3	8/17/2004	Contract Change Order No. 001 To increase compensation by \$109,080 for additional design work for a driven concrete pile foundation for the River Street MetroBase site and provide bid specifications for long lead time components of the LCNG Fueling Station. Reference to #02-17		\$ 109,080.00	\$ 731,268.00	100.00%
4	7/17/2006	Current Expensed	\$ 109,080.00		\$ 622,188.00	
5	11/10/2004	Contract Change Order No. 002 To increase compensation by \$398,688 for a change in design to demolish the existing Minor Maintenance Building and add a new Minor Maintenance Building to the New Major Maintenance Building. Reference #02-17		\$ 398,688.00	\$ 1,020,876.00	100.00%
6	7/17/2006	Current Expensed	\$ 398,688.00		\$ 622,188.00	
7	10/17/2005	Contract Change Order No. 003 Cost associated with One Bid/Two Bid Analysis and repackaging of the MetroBase Phase I Construction for the Fuel/Service Building. Not to Exceed \$287,036. Reference #05-12		\$ 155,040.00	\$ 777,228.00	98.78%
8	7/17/2006	Current Expensed	\$ 153,151.25		\$ 624,076.75	

5-12.e1

Attachment C

9	10/17/2005	Contract Change Order No. 004 Services of RNL Design to provide Cost Estimate for the MetroBase Service Building Project in accordance with the term and conditions of District RFP #05-12 Not to Exceed \$6,800. Reference #05-12	\$	6,800.00	\$	630,876.75	100.00%
10	7/17/2006	Current Expensed	\$	6,800.00	\$	624,076.75	
11	3/21/2006	Contract Change Order No. 005 Services of RNL Design to provide Geotechnical Services for the MetroBase Project in accordance with the term and conditions of District RFP #02- 17 Reference #02-17	\$	104,189.00	\$	728,265.75	23.34%
12	7/17/2006	Current Expensed	\$	24,316.25	\$	703,949.50	
13	6/15/2006	Contract Change Order No. 006 Services of RNL Design providing off-site improvements on Golf Club Drive and Highway 9 Reference #02-17	\$	33,250.00	\$	737,199.50	100.00%
14	7/17/2006	Current Expensed	\$	33,250.00	\$	703,949.50	
15	3/21/2006	Contract Change Order No. 007 Services of RNL Design to provide repackaging and construction services for the Operations Building and River Stree sitework for the MetroBase Project Reference #02-17	\$	190,104.00	\$	894,053.50	0.00%
16	8/18/2006	Current Expensed	\$	-	\$	894,053.50	
17	6/15/2006	Contract Change Order No. 008 Services of RNL Design to provide repackaging and construction services for the Maintenance Building for the MetroBase Project Reference #02-17	\$	427,394.00	\$	1,321,447.50	2.91%
18	7/17/2006	Current Expensed	\$	12,455.00	\$	1,308,992.50	

Total Contract
\$ 3,955,306.00

5-12.62

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: July 28, 2006
TO: Board of Directors
FROM: Tom Stickel, Maintenance Manager
SUBJECT: ACCEPT AND FILE INFORMATION REGARDING HIGHWAY 152
CORRIDOR BUS STOPS

I. RECOMMENDED ACTION

This report is for information purposes only. No action is required

II. SUMMARY OF ISSUES

- Caltrans is planning a rehab project on State Highway 152 as it goes through Watsonville.
- The City of Watsonville and District staff both sent requests to Caltrans to include bus stops as part of the rehab project.
- Caltrans has informed District staff that bus stops will not be included as part of the rehab project.

III. DISCUSSION

On Tuesday, June 13, 2006, Caltrans presented an overview of a major upgrade project for Highway 152, as it crosses through Watsonville. The project's west boundary is 152/1 at Holm Road, continuing through to just east of Beverly Drive. The presentation was given to the Watsonville City Council, and District staff attended also. See attachment A.

Subsequent to the presentation, Antonio Rivas, Mayor of the City of Watsonville, sent a letter to the Caltrans project manager, requesting that bus stops along the 152 route be considered for improvement. In addition, District contacted the Caltrans project manager with a specific list of bus stops that need improvements to make them ADA compliant. The District proposed upgrades to five stops that are currently in use, and the addition of three new stops. See attachments B and C.

On August 3, 2006, Steve DiGrazia, Caltrans project manager informed District staff that Caltrans would not consider any bus stop improvements as part of the 152 rehab project. Mr. DiGrazia suggested that such issues would be candidates for Transportation Enhancement projects, funded through the RTC.

5-13.1

IV. FINANCIAL CONSIDERATIONS

Encroachment permits, engineering and construction drawings, and construction costs will make any improvements to the bus stops on the H152 corridor very expensive. It will be necessary for the District to budget accordingly, to upgrade these stops for our customers.

V. ATTACHMENTS

Attachment A: Caltrans News Release dated June 6, 2006

Attachment B: Letter from Antonio Rivas dated June 23, 2006

Attachment C: Email from Tom Stickel dated June 15, 2006

5-13.2



NEWS RELEASE

Date: Tuesday, June 6, 2006
District: 5 (Santa Barbara, SLO, Monterey, Santa Cruz and San Benito Counties)
Contact: Susana Z. Cruz (español) or Colin Jones
Phone: (805) 549-3138 or (805) 549-3189

FOR IMMEDIATE RELEASE

HIGHWAY 152 TO GET MAJOR UPGRADE

City Council presentation set for Tuesday, June 13

WATSONVILLE – Improving and preserving the roadway, and pedestrian facilities, are the main goals for the Caltrans' Highway 152 project due to start construction in the fall, Caltrans officials announced.

The estimated \$10.5 million project will rehabilitate and repave Highway 152 for about four miles from the junction of highways 1/152 at Holm Road, through downtown, to just east of Beverly Drive north.

"This project will strengthen the roadway and extend its service life by many years with new surface pavement and improved drainage," said Cheryl Willis, Caltrans acting district director.

Caltrans will present the project to the City Council 4 p.m. Tuesday, June 13, at City Hall, 250 Main St., Watsonville.

The project will widen the highway's westbound shoulder from four to eight feet from Wagner Avenue to Beverly Drive north. In compliance with pedestrian accessibility requirements, it will also improve 120 curb ramps.

In addition, it will upgrade 52 commercial and residential driveways, including installing new concrete curb and gutter at 10 of these locations. Some sidewalk sections will also be rebuilt.

For pedestrian and motorist safety, the project will modify two sidewalk bulb-outs on Main Street located between Fifth and Lake streets, and Lake and Beach streets. Both mid-block crossings will be reduced about two feet in width on each side of the roadway to provide highway shoulder and wider lane width. The existing crosswalks will remain in place.



5-13.a1



NEWS RELEASE

Another work element includes upgrading storm water drainage systems at several intersections and locations throughout the project limits.

The existing landscaping in the project area will be preserved as much as possible.

Caltrans expects to advertise the project for construction bids in late summer or early fall. Construction is tentatively scheduled to begin in October and be completed in fall 2007, weather permitting.

Construction activities will occur at various times and locations throughout the project limits. Work on curbs, gutter and sidewalk will be limited to three blocks at a time to minimize disturbance to pedestrians.

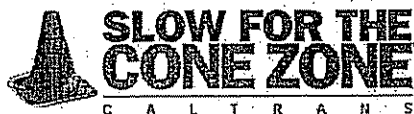
During construction, one lane in both directions will remain open at all times. When possible, a turning lane will be provided. Access to businesses and residences will also be maintained.

The project is funded through the State Highway Operation and Protection Plan. Caltrans is coordinating the project with the City of Watsonville.

For project updates, or more information, please call Susana Z. Cruz, Caltrans public information officer, at 831-423-0396 or e-mail info-d5@dot.ca.gov.

Caltrans reminds motorists to 'Slow for the Cone Zone.'

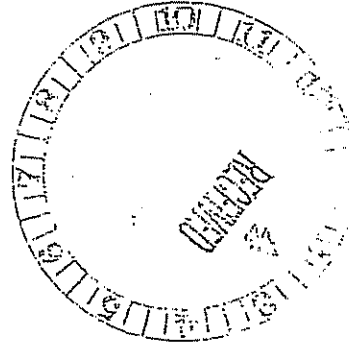
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5-13.92

CITY OF WATSONVILLE

"Opportunity through diversity; unity through cooperation"



June 23, 2006

Mr. Steve DiGrazia, Project Manager
Department of Transportation
50 Higuera Street
San Luis Obispo, CA 93401-5415

State Route 152 Rehabilitation Project Bus Stops

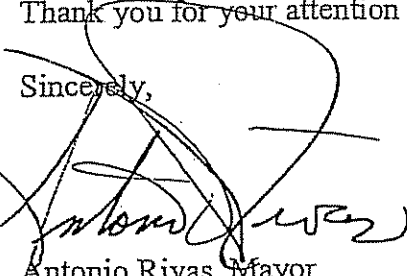
Dear Mr. DiGrazia,

Thank you for your informative presentation on the SR 152 Rehabilitation Project. Travel through the City of Watsonville will be greatly enhanced with the completion of this rehabilitation project.

Another important feature of travel through Watsonville is public transportation. Bus service is highly used by our residents. Many stops exist on SR 152 within the City limits. The City supports the installation of bus pullouts for existing stops where feasible and the installation of new bus stops to better serve our residents. In light of this upcoming rehabilitation project, we request that improvements to the bus service and stops be included as part of this project.

Thank you for your attention to this matter.

Sincerely,


Antonio Rivas, Mayor
City of Watsonville

c: Santa Cruz Metro
SCCRTC

ADMINISTRATION BUILDING
215 Union Street
Second Floor
Fax 831.761.0736

MAYOR & CITY COUNCIL
215 Union Street
831.768.3008
CITY MANAGER
831.768.3010
CITY ATTORNEY
831.768.3030
CITY CLERK
831.768.3040
PERSONNEL
831.768.3020

CITY HALL OFFICES
250 Main Street
COMMUNITY DEVELOPMENT
831.768.3050

Fax 831.728.6173
FINANCE
831.768.3450
Fax 831.763.4066
PUBLIC WORKS &

UTILITIES
831.768.3100
Fax 831.763.4065
PURCHASING
831.768.3461
Fax 831.763.4066

REDEVELOPMENT & HOUSING
831.768.3080
Fax 831.763.4114

AIRPORT
100 Aviation Way
831.768.3480
Fax 831.763.4058

FIRE
115 Second Street
831.768.3200
Fax 831.763.4054

LIBRARY
310 Union Street
831.768.3400
Fax 831.763.4015

ARKS & COMMUNITY SERVICES
30 Maple Avenue
831.768.3240
Fax 831.763.4078

20c - 1

5-13.61

Steve DiGrazia, 05:40 PM 6/15/2006, Watsonville Rehab Project

To: Steve DiGrazia
From: Tom Stickel <toms@scmtd.com>
Subject: Watsonville Rehab Project
Cc: les, peggy, Ciro Aguirre, Maria Rodriguez
Bcc:
Attached:

Steve,

Thanks for your presentation on June 13, 2006, at the Watsonville City Council meeting about the rehab project for Hwy 152 through Watsonville. As I indicated to you, Santa Cruz METRO operates several routes on this corridor, with associated bus stops. There are several that we would like to upgrade to ADA compliance, and some other improvements, pending the funds to do so. Here's a "short list" for consideration.

1. At Main and Clifford, westbound stop # 1141, we need an ADA pad, with a short retaining wall to prevent erosion.
2. At Main and Pennsylvania eastbound, stop #1139, we would like to replace the shelter, which was demolished by a car on January 25, 2002. The stop pad is ADA compliant.
3. At Main and Auto Center Drive eastbound, stop #1137, the sidewalk is setback with a planter strip between the curb and walk. The current stop uses the planter strip. This would need sufficient concrete work to fill out the space for an ADA pad.
4. At Main and Rodriguez eastbound, stop #2204, there is a need for an ADA pad.
5. At 370 East Lake at Blackburn eastbound, we would like to install a stop. The sidewalk and shoulder are wide along East Lake, and this would only require a bus stop sign, which we can do with a surface-mount pole support.
6. At 617 East Lake at Hushbeck, westbound, we would like to install a stop and expand the sidewalk enough for an ADA pad.
7. At 712-716 East Lake at Manor eastbound, there is another space available for a bus stop sign. In the case of #5, #6, and #7, both areas are already red curbed.
8. At East Lake at Nugent westbound, we have a stop that needs to be upgraded to an ADA pad.

If it would be at all possible to work any of these stop improvements to coincide with the Watsonville rehab project, it would greatly improve the transit corridor. All of them likely involve encroachment issues in the Caltrans right of way, but this is an opportune time to make the changes. These are improvements that could help take some of the auto traffic off of the roadway, and enhance transit service to the Watsonville community.

Thank you for the consideration.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 25, 2006

TO: Board of Directors

FROM: Mark J. Dorfman, Assistant General Manager

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A 1-YEAR EXTENSION TO THE CONTRACT WITH MONTE FOUNDATION TO PROVIDE TRANSIT SERVICE TO THE 2006 FIREWORKS FESTIVAL

I. RECOMMENDED ACTION

Staff recommends that the General Manager be authorized to renew the contract with the Monte Foundation for service to the Fireworks Festival.

II. SUMMARY OF ISSUES

- METRO has provided shuttle service to the Monte Fireworks Festival in prior years
- Many different mechanisms have been looked at in the past to accomplish the service.
- This past year a contract directly with the Monte Foundation was negotiated and agreed to as a means of providing the service on an on-going basis.
- The service did not operate last year due to the strike by UTU fixed route service.
- The Monte Foundation has indicated a desire to renew the contract for this year.

III. DISCUSSION

In the past, METRO has provided shuttle bus service to the Fireworks Fundraiser operated by the Rudolph F. Monte Foundation. This service has been instrumental in enabling the large number of attendees to attend the event and provide funds for area schools. Service has been provided using various different mechanisms. Some years it was paid for by the Regional Transportation Commission. Other years, it was paid for by the County of Santa Cruz. Finally last year, a contract was negotiated with the Monte Foundation for the provision of the service. The service for the Monte Fireworks Festival operates from parking lots at Cabrillo College and shuttles people to the Fireworks. This is operated like any other route, and it is available to any member of the public.

Last year the service did not operate due to the strike by the UTU fixed route operators. The Monte Foundation has requested (Attachment A) that METRO extend the agreement and provide the service this year. Cost for the service is being provided at the shuttle rate provided in the budget this year - \$68 per hour. The estimated cost to provide the service this year is \$5,551.44

5-14.1

based on the service provided two years ago. Should additional service be required, the Monte Foundation will be required to pay for it at the hourly rate in the contract.

Staff recommends that the General Manager be authorized to execute a one-year extension to the contract with the Monte Foundation for the provision of this service.

IV. FINANCIAL CONSIDERATIONS

The service is being provided at the Board adopted shuttle rate.

V. ATTACHMENTS

Attachment A: Letter from Monte Foundation

Attachment B: Contract Extension

5-14.2

Attachment **A**



RUDOLPH F. MONTE FOUNDATION

Dedicated to the Children of Santa Cruz County

783-39 Rio Del Mar Boulevard

Aptos, California 95003

Phone (831) 685-3317

Fax (831) 688-1051

A non-profit 501(c)3 tax exempt organization

Federal ID #77-0427532

BOARD OF DIRECTORS:

Marcus F Monte
President
*Deluxe Foods of Aptos
Aptos*

Rudy Monte
Vice President
CEO
*Deluxe Foods of Aptos
Aptos*

Scott Nolan
Treasurer
President
*Landgro Landscaping
Aptos/San Jose*

Mark Holcomb
President
*Holcomb Corporation
La Selva Beach*

Steve John
President
*Ocean Honda Chevrolet
Capitola*

Todd Kinion
President
*Kinion Bros
Santa Cruz*

Kurt Kniffin
Branch Manager
*Granite Construction
Watsonville*

July 19, 2006

Santa Cruz Metropolitan
Leslie R. White
370 Encinal Street, Suite 100
Santa Cruz, CA 95060

Dear Mr. White,

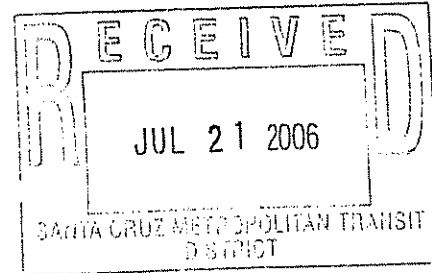
I am writing to request approximately 10 busses for the 2006 Monte Foundation Fireworks Extravaganza, which will be held on Saturday, October 14, 2006. The busses would follow the same route as 2004, (Cabrillo College to Seacliff State Beach, and back). They would operate from 1:00pm to 11:00pm.

If you have any questions, please feel free to contact me at 685-3317.

Sincerely,

A handwritten signature in black ink that reads 'Kim Gallick'.

Kim Gallick
Executive Director



5-14.91

**AMENDMENT TO AGREEMENT FOR TRANSIT SERVICE
AGREEMENT WITH MONTE FIREWORKS FESTIVAL**

This Amendment to Services Agreement is dated **August 1, 2006** for reference purposes only and is made and entered into by and between SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, hereinafter called "METRO" and the Monte Fireworks Festival, hereinafter called "Monte". Monte and METRO currently have a Contract for Transit Services executed on **September 29, 2005** ("The Services Agreement").

RECITALS

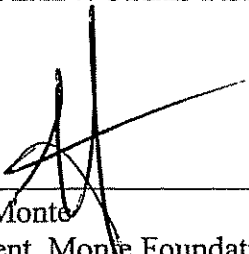
Monte has determined that it requires the Transit Services provided by METRO in the Contract for Transit Services Agreement dated September 29, 2005.

NOW, WHEREFORE, the parties hereto agree as follows:

1. Pursuant to Paragraph 4.01 the contract is extended through September 30, 2007.
2. Attachment A is revised to show 2006 Estimated Costs, and is attached hereto.
2. All other terms and conditions of Contract for Services Agreement shall remain in effect.

In WITNESS WHEREOF, the parties have executed this Amendment to Services as of the 7 day of August, 2006.

MONTE FIREWORKS FESTIVAL

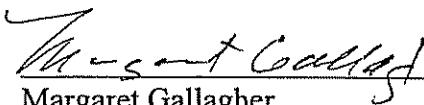
By 

Marc Monte
President, Monte Foundation

**SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT**

By _____
Leslie R. White
General Manager

Approved as to Form:



Margaret Gallagher
District Counsel

5-14.61

ATTACHMENT A

2006 Estimated Costs Based Upon 2004 Actual Ridership/Hours

Actual Shuttle Riders	3,340
Fare per Rider	\$1.50
Total Shuttle Fares	\$5,010
Projected ADA Rides	10
Fare per Ride	\$30
Total ADA Fares	\$300
Total Revenue	\$5,310
Cost of Service	
Number of Hours	74.58
Hourly Cost	\$68.00
Shuttle Cost	\$5,071.44
Supervisor Hours	10
Hourly Cost	\$48
Supervisory Cost	\$480
Total Service Cost	\$5,551.44
Projected Costs	\$5,551.44

5-14.62

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 25, 2006
TO: Board of Directors
FROM: Elisabeth Ross, Finance Manager
SUBJECT: APPROVAL OF REVISED BOARD MEMBER TRAVEL FOR FY 06-07

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors approve the revised Board member travel for FY 06-07.

II. SUMMARY OF ISSUES

- State law requires that all Board member travel be formally authorized by the Board of Directors. To satisfy this requirement, all anticipated Board member travel during the fiscal year is included as Exhibit B to the final budget resolution adopted by the Board in June.
- The authorized travel approved by the Board for FY 06-07 did not include attendance at the annual meeting of the American Public Transportation Association (APTA). However, since the meeting this year is located in San Jose, it is proposed that two Board members attend.
- The revised Exhibit B to the final budget, Board Member Travel for FY 06-07, is attached.

III. DISCUSSION

Since the annual conference for the American Public Transportation Association (APTA) will be held in San Jose this year, two Board members may attend at only the cost of the registration fees without incurring additional travel expenses. In the past, Board members regularly attended annual APTA meetings until the Board limited travel several years ago due to budget constraints.

IV. FINANCIAL CONSIDERATIONS

The cost of the additional registration fees is covered in the approved FY 06-07 final budget.

V. ATTACHMENTS

Attachment A: Revised Board Member Travel for FY 06-07.

5-15.1

EXHIBIT B

BOARD MEMBER TRAVEL

FY 06-07

American Public Transportation Association (APTA) Meetings

Annual Conference

October 2006

San Jose, CA

/ Two Board Members

Legislative Conference

March 2007

Washington, DC

Two Board Members

California Transit Association (CTA) Meetings

No attendance.

Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with General Manager and staff.

5-15.01

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 25, 2006
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: CONSIDERATION OF AUTHORIZING FREE RIDES FOR ATTENDEES OF THE APTA ANNUAL MEETING IN SAN JOSE OCTOBER 7TH TO 13TH

I. RECOMMENDED ACTION

Staff recommends that the Board approve the use of the Transit Pass issued for the American Public Transportation Association Annual Meeting to be held in San Jose on October 7th through 13th as payment for rides on all METRO routes.

II. SUMMARY OF ISSUES

- The American Public Transportation Association is holding their Annual Meeting in San Jose this year on October 7th through 13th.
- Traditionally the host agency provides free rides on their transit system while the attendees are in town.
- As part of the conference this year, one of the 4 inspection tours is to visit Santa Cruz METRO by using the Highway 17 Express and to visit the MetroBase Construction Project.
- Additionally, staff has been able to work out an arrangement with APTA to allow any of our staff members to attend all of the educational sessions for a flat fee of five registrations.
- Staff is recommending that we extend free rides on Santa Cruz METRO services during the time that the attendees are in town by honoring the transit pass issued by VTA for all conference attendees.

III. DISCUSSION

The American Public Transportation Association is holding the Annual Meeting in San Jose this year on October 7th through 13th. The host transit system for the APTA Conference usually provides free rides on their system to the attendees of the conference. With VTA being the host, many transit agencies in the Bay Area are extending the free rides to their agencies. VTA will issue a transit pass for the conference attendees.

5-16.1

Santa Cruz METRO is included as one of the four inspection tours scheduled for Tuesday afternoon October 10th. METRO will be highlighting the Highway 17 Express service along with the MetroBase construction project.

In addition, METRO staff has been able to work out an arrangement with APTA staff to allow our staff to attend the educational sessions at the conference for one fee equal to five registrations. Staff is recommending that the General Manager be authorized to extend an offer of free rides on METRO for the duration of the conference by accepting the VTA transit pass.

IV. FINANCIAL CONSIDERATIONS

Due to the distance from the Conference, it is not expected that many attendees will utilize the free rides on the system, resulting in a minimal cost impact to METRO. The extension of access to all conference sessions will be a substantial savings to METRO in registration fees.

V. ATTACHMENTS

Attachment A: APTA Conference Program

5-16.2

2006 Annual Meeting

Attachment **A**



OCTOBER 8-11, 2006
FAIRMONT | MARRIOTT | CONVENTION CENTER
SAN JOSE, CALIFORNIA

Plan now to attend North America's largest gathering of public transportation professionals – APTA's 2006 Annual Meeting.

APTA's Annual Meeting combines educational sessions focusing on today's important transit issues with unparalleled networking opportunities, technical tours, social events, and the excitement of San Jose to create a one-of-a-kind event

San Jose, the Capital of the Silicon Valley, presents a unique opportunity to pay special focus to the topics of innovation and emerging transportation technologies. These areas will be examined in detail by leading industry experts.

Annual Meeting Highlights:

- **Learn at educational sessions** focusing on topics important to today's transit industry leaders.
- **Gain an international perspective** from **Jacques Barrot**, vice president for transport, European Commission, and other foreign transportation leaders
- **Gather** original and creative marketing and communications ideas at the **AdWheel Awards** exhibit.
- **Celebrate** the best of the best in the transit industry at the **APTA Awards** gala luncheon.
- **Expand your insight** at the **APTA/WTS Breakfast** featuring a top-notch professional keynote speaker.
- **Discover** new perspectives on important topics presented by professional keynote speakers
- **Get a behind-the-scenes look** at the operations of the Santa Clara Valley Transportation Authority and SamTrans during a series of **technical tours**.
- **Find out** how other transit systems of similar size operate during special **Small Operations Special Tour**.
- **Honor** the recipients of the **American Public Transportation Foundation Scholarship** awards.
- **Network with industry peers** who can help you with **solutions** to your transit industry issues and concerns.
- **Participate** in a special post-conference symposium – **Tough Choices Down the Road**
- **A Symposium on Transportation Finance** – presented by the Mineta Transportation Institute (MTI) and co-sponsored by several national transportation organizations.

APTA'S VISION STATEMENT

Be the leading force in advancing public transportation.

APTA'S MISSION STATEMENT

To strengthen and improve public transportation, APTA serves and leads its diverse membership through advocacy, innovation, and information sharing.

APTA'S POLICY ON DIVERSITY









APTA recognizes the importance of diversity for conference topics and speakers and is committed to increasing the awareness of its membership on diversity issues.

APTA welcomes ideas and suggestions on how to strengthen its efforts to meet these important diversity objectives.











SCHEDULE AT A GLANCE




















SATURDAY OCT 7

- 12 - 1:30 p.m.**
 **Business Member Procurement Committee**
- 12 - 5 p.m.**
 **ITS Public Transit Forum Advisory Committee**
- 1 - 3 p.m.**
 **Workforce Development Subcommittee & Compensation And Benefits Working Group**
- 1 - 5 p.m.**
 ● **APTA Registration Desk, pg 4**
 ● **Host Information Desk, pg 4**
- 2 - 3:30 p.m.**
 **Business Member Liaison & Outreach Committee**
 **UTFS Task Force**
- 3:15 - 4:45 p.m.**
 **Labor Relations Subcommittee**
- 4 - 5:30 p.m.**
 **Business Member Business Development Committee**
- 6 p.m.**
 **Human Resources Committee**







SUNDAY OCT 8

- 7 a.m. - 6 p.m.**
 ● **APTA Registration Desk, pg 4**
 ● **Host Information Desk, pg 4**
- 7:30 - 8:30 a.m.**
 **Business Member Government Affairs Subcommittee**
- 7:30 - 9:30 a.m.**
 **Member Services Committee**
- 7:30 - 10:30 a.m.**
 **Commuter Rail CEOs Subcommittee**
- 8 - 9:30 a.m.**
 **Legislative Committee**
 **Bus Operations Committee**
- 9 - 10:30 a.m.**
 **Capital Projects Subcommittee**
- 9 - 11 a.m.**
 **Marketing & Communications Committee**
- 9:30 - 11 a.m.**
 **2005-2006 APTA Board of Directors**






SUNDAY continued

- 10 - 11 a.m.**
 **Subcommittee on Older Adults**
- 10 - 11:30 a.m.**
 **Rolling Stock Equipment Technical Forum**
- 10 a.m. - 12 p.m.**
 **Human Resources Committee**
 **Communications Subcommittee**
- 10:30 - 11:30 a.m.**
 **Procurement & Materials Management Committee**
- 11 a.m. - 12:30 p.m.**
 **Automated Guideway Transit Technical Forum**
- 11:30 a.m. - 12 p.m.**
APTA Annual Business Meeting and Election of Officers, pg 7
- 12 - 1:30 p.m.**
 **Access Committee**
 **State Affairs Committee**
- 12 - 2 p.m.**
 **Bus & Paratransit CEOs Subcommittee**
 **Small Operations Committee**
 **Research & Technology**
- 12:15 - 1:30 p.m.**
 **Business Member Officers & Committee Chairs**
- 12:30 - 2 p.m.**
 **Light Rail Transit Technical Forum**
- 12:30 - 3 p.m.**
 **Financial Management Committee**
- 1 - 2:30 p.m.**
 **Information Technology Committee**
- 1 - 5 p.m.**
 **Highlights of Silicon Valley and San Jose Tour, pg 7**
- 1:30 - 3 p.m.**
 **Board Support Subcommittee**
- 2 - 3 p.m.**
 **Bus Standards Policy & Planning Committee**
- 2 - 4:30 p.m.**
 **Business Member Board of Governors**

SUNDAY continued

- 2:30 - 3:30 p.m.**
 **Quality of Service Task Force**
- 2:30 - 4:30 p.m.**
 **Rail Standards Policy & Planning Committee and Rail Transit CEOs Subcommittee**
- 3 - 4:30 p.m.**
 **Policy and Planning Committee**
 **Leadership APTA Alumni**
- 3:30 - 4:30 p.m.**
 **Transit Board Members Committee Annual Business Meeting and Discussion Forum pg 8**
- 5 - 6 p.m.**
HOST FORUM
VIA: Get To Know Your Host, pg 8
- 6 - 7 p.m.**
 **Welcoming Reception, pg 8**

MONDAY OCT 9

- 7 a.m. - 4 p.m.**
 ● **APTA Registration Desk, pg 4**
 ● **Host Information Desk, pg 4**
- 7:15 - 8:15 a.m.**
 **Continental Breakfast**
- 8:15 - 10:15 a.m.**
GENERAL SESSION
Investing Today for a Brighter Tomorrow, pgs 8-9
- 9:30 a.m. - 1:30 p.m.**
 **Spouse/Guest Tour Santa Cruz Redwoods & Roaring Camp Railroad, pg 9**
- 10:30 a.m. - 12 p.m.**
GENERAL FORUM
Grasping the Big Picture in SAFETEA-LU Reauthorization, pg 9
- EDUCATIONAL SESSIONS, pg 10**
 ● **Technology Management**
 ● **Sustaining the Bottom Line**
 ● **As Gas Prices Increase . . . So Does Transit Ridership**
- 12 - 2 p.m.**
 **American Public Transportation Foundation**
 **Streetcar and Heritage Trolley Subcommittee**
- 12:30 - 1:30 p.m.**
 **Emergency Preparedness Task Force**

5-16.92

SCHEDULE AT A GLANCE I continued

MONDAY | continued

1:45 - 3:15 p.m.
AdWheel Awards Ceremony, pg 10

EDUCATIONAL SESSIONS


pgs 10-11

- Transit and the State DOT
Commissioner: Ways to Foster
Intermodalism & Balance Overall
Transportation Needs
- APTA Standards: Lead the Way
- Using Technology for
Capital Procurements
- Access to Capital
- 100 Percent for Strategic Planning:
A High-involvement Process
(A Session for Transit Board
Members & General Managers)

3:30 - 5 p.m.
EDUCATIONAL SESSIONS


pgs 11-12

- This is APTA
- Linking Affordable Housing and
Transit Oriented Development
- Pursuit of Quality in
Transit Services
- Mobility Options for All

3:30 - 4:30 p.m.
 Business Member Programs
Subcommittee


3:30 - 5 p.m.
 Security Standards Policy &
Planning Committee

 Legal Affairs Committee

3:45 - 5:15 p.m.
 Rail Conference Planning
Subcommittee

5 - 6 p.m.
 APTA/COMTO DBE Reception
pg 12

6 - 7 p.m.
 Leadership APTA Reception
pg 12


6 - 10 p.m.
 Evening in Santana Row
pg 13

TUESDAY | continued

7:30 a.m. - 4 p.m.
● APTA Registration Desk, pg 4
● Host Information Desk, pg 4

8 - 9 a.m.
 Continental Breakfast

9 - 10 a.m.
GENERAL SESSION
APTA's Business Members Present
Oren Harari, pg 13


10 a.m. - 5 p.m.
 Spouse/Guest Tour
Monterey-Carmel Adventure
pg 14

10:15 - 11:45 a.m.
GENERAL FORUM
Managing Our Transit Security &
Disaster Risk Exposures, pg 14

EDUCATIONAL SESSIONS


pgs 14-15

- Visions and Financing Strategies
For Public Transit's Future
- Chief Executive Officers Discuss
Information Technology Issues
- Buying into the Future of
Bus Technology

11:45 a.m. - 1:45 p.m.
 AWARDS LUNCHEON, pg 15

2 - 4 p.m.
EDUCATIONAL SESSION, pgs 15-16
● Growing and Transforming
Tomorrow's Organizations:
Vision, Leadership,
Risk-taking, & Teamwork

2 - 5 p.m.
TECHNICAL TOURS, pg 16
● Tour 1: Zero-Emission Bus (ZEB)
● Tour 2: Vasona Light Rail Line
● Tour 3: SamTrans Maintenance
Training Facility
● Tour 4: Small Operations Tour


6 - 10 p.m.
 Evening in Los Gatos, pg 17

WEDNESDAY | continued

9:30 - 11 a.m.
GENERAL FORUM
Taking Support for Transit to the
Next Level, pgs 17-18

EDUCATIONAL SESSIONS, pg 18

- Emerging Security Technologies
- Procurement-Point/Counterpoint
- Emerging Issues in the Intercity/
High Speed Rail Arena

10 a.m. - 2 p.m.
 Spouse/Guest Tour
South Bay Shopping Excursion
pg 18


11:15 a.m. - 12:45 p.m.
EDUCATIONAL SESSIONS


pgs 18-19


- Creating a New Generation of
Transit Users & Transit Industry
Workforce
- Achieving Success through
Public-Private Partnerships
- Building a Team for
Grass Roots Advocacy
- International Study & Trade
Missions: Lessons Learned from
Peers Across the World
- Easy Access for All to
Transit Facilities
- The Communications Revolution

1:45 - 3:15 p.m.
GENERAL SESSION, pgs 19-20


3:30 - 5 p.m.
 Fare Systems & Programs
Committee


4:30 - 5:30 p.m.
 2006-2007
APTA Board of Directors

6 - 7 p.m.
 American Public
Transportation Foundation
Scholarship Fund Reception
pg 20


7 - 9 p.m.
 Annual Dinner, pg 20

TUESDAY | OCT. 10

7 - 8:30 a.m.
 Diversity Council

 High Speed & Intercity Rail
Committee

 Rail Transit Committee

7:30 - 8:15 a.m.
 Transit Board Members
Program Subcommittee


WEDNESDAY | OCT. 11

7:30 a.m. - 2 p.m.
● APTA Registration Desk, pg 4
● Host Information Desk, pg 4

7:30 - 9 a.m.
 APTA/WTS BREAKFAST, pg 17

THURSDAY | OCT. 12

8:30 a.m. - 4 p.m.
Tough Choices Down the Road:
National Summit on
Transportation Finance, pg 21

9 a.m. - 6 p.m.
 Post-conference Tour
Sonoma Wine Country, pg 21

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GENERAL INFORMATION

Registration

Member Registration: Your fee for the entire 2006 Annual Meeting is \$575 if payment is received by APTA on or before August 25. After August 25, the registration fee is \$625. There is **no** fee for spouses/guests; however, they must register to attend.

You may deduct \$40 from your registration fee if you elect not to attend the Wednesday night dinner. There are NO on-site refunds or dinner ticket sales.

Registration fees are refunded if a request is received in writing by APTA and post-marked no later than September 11. **A \$50 handling fee is withheld. There are no refunds after the September 11 deadline.** You may transfer your registration fee at any time without penalty to another person in your organization attending the 2006 Annual Meeting.

Online Registration: Simply access the 2006 Annual Meeting through www.apta.com, click on "Conferences," choose the "2006 Annual Meeting," click on "Online Registration," fill it out (including your credit card information), click on the "Submit" button and you're registered. (**Note:** Your registration will **not** be processed without payment.)

To obtain additional registration forms prior to the Annual Meeting please download them from www.apta.com.

Admission to all scheduled activities requires a name badge. Please register and pick up your badge upon arrival. The registration desk, located in the Convention Center is staffed during the following hours:

Saturday, October 7	1 p.m. – 5 p.m.
Sunday, October 8	7 a.m. – 6 p.m.
Monday, October 9	7 a.m. – 4 p.m.
Tuesday, October 10	7:30 a.m. – 4 p.m.
Wednesday, October 11	7:30 a.m. – 2 p.m.

Dress Code

The Annual Meeting organizing committees encourages a business dress code at ALL events.

Accessible Transportation

All Santa Clara Valley Transportation Authority (VTA) buses and light rail vehicles are accessible to people with disabilities.

For information, call VTA Customer Service at (408) 321-2300, TDD at (408) 321-2330, or visit www.vta.org.

Transportation from Airport

Take the free shuttle bus #10 from the San Jose Airport to the Metro Light Rail Station. Catch the Light Rail headed to Santa Teresa or Winchester, which will take you to Downtown San Jose. To reach the Fairmont Hotel, deboard at the Paseo de San Antonio Station and walk one block to the right through the paseo. To reach the San Jose Marriott, deboard at the Convention Center Station.

For more information regarding the Santa Clara Valley Transportation Authority (VTA), and local transit information, visit www.vta.org.

Host Information Desk

Visit the Santa Clara Valley Transportation Authority (VTA) general information desk in the APTA registration area in the Convention Center. VTA staff is available to answer questions you may have regarding local sites, restaurants, social and cultural activities, and to provide transportation information and maps. The host information desk is open the same hours as the APTA registration desk.

Family Services

For registrants attending with their families, APTA is pleased to provide the following information. APTA families are welcome to participate in the spouse/guest tours and other social activities. Parents, naturally, should gauge the appropriateness of the activities involved for the age and needs of their children. The concierge service in each Annual Meeting hotel will be happy to help you arrange for child care/babysitting services during your stay. In addition, the host information desk will have information on family-friendly activities in the San Jose area.



Hansen-Spear Internet Café



Monday - Wednesday, October 9-11

Because of your overwhelming support at last year's Annual Meeting & Expo, Hansen-Spear Transit & Rail will again sponsor and host the Hansen-Spear Internet Café.

Drop by and:

- Access your Internet e-mail account
- Surf the World Wide Web
- Enjoy a cup of coffee or tea

Leadership APTA

Class of 2006 Graduates Present Highlights of Leadership Projects

Graduates of the Leadership APTA Class of 2006 will be featured at committee meetings and conference sessions during the 2006 Annual Meeting. These recent graduates will share highlights of their leadership projects conducted over the past year. All class members were involved in small team projects addressing a number of tough leadership issues often faced by transit leaders. We have no doubt that many of you will benefit from their findings, which include interviews with top industry leaders.

Project topics are:

- Leading transit systems into the future
- Leading through disasters and recovery
- Leading in both good times and tough times
- Leading when facing a local transit ballot initiative
- Leading from a global perspective

Each leadership project team presenter will be noted in the program as a member of the Leadership APTA Class of 2006. Related presentations and reports will be shared with various APTA committees. These reports and presentations will be posted to the Leadership APTA page, www.apta.com/about/committees/leader, on the APTA web site after the Annual Meeting.

2006 AdWheel Awards



The winners in this year's AdWheel Awards competition will be showcased at a special AdWheel Exhibit. The exhibit is the perfect place to gather new marketing and communications ideas.

And, be sure to attend the AdWheel Awards Ceremony on Monday, October 9, from 2 to 3:30 p.m. to see who comes out on top in this year's competition.

APTA Sponsorship Program

Special thanks to our early sponsors:

- ALSTOM
- DMJM Harris, An AECOM Company
- GFI GENFARE
- Gilbert Tweed and Associates, Inc.
- Hansen-Spear
- Hatch Mott MacDonald
- Herzog Transit Services, Inc.
- HNTB
- LTK Engineering Services
- Parsons Brinckerhoff
- Reba Malone and Associates
- Siemens Transportation Systems, Inc.
- Washington Group International, Inc.

Many other sponsorship opportunities are available.

- Conference Tote Bags
- Conference Daily Newsletters
- Final Program
- Closing General Session
- General Forums
- Educational Sessions
- Continental Breakfasts
- Welcoming Reception
- APTF Scholarship Fund Reception
- Annual Dinner Entertainment

Or, contribute to the General Sponsorship Fund and be listed as a sponsor in the Final Conference Program.

For details, please contact APTA's Heather Rachels at 202-496-4838 and hrachels@apta.com.



SATURDAY | OCTOBER 7

12 - 1:30 p.m.



Business Member Procurement Committee

Co-Chairs, Robert I. Brownstein & Charles R. Wochele

12 - 5 p.m.



ITS Public Transit Forum Advisory Committee

Chair, Gregory E. Cook

1 - 3 p.m.



Workforce Development Subcommittee & Compensation and Benefits Working Group

Chairs, Alma Scott-Buczak & Jim Robinson

● **APTA Registration Desk**

● **Host Information Desk**

1 - 5 p.m.

2 - 3:30 p.m.



Business Member Liaison & Outreach Committee

Chair, Cliff Henke



UTFS Task Force

Chair, Tom Parker

3:15 - 4:45 p.m.



Labor Relations Subcommittee

Chair, Monica Colondres

4 - 5:30 p.m.



Business Member Business Development Committee

Co-Chairs, Elbrecht P. Engel & Donald N. Nelson

6 p.m.



Human Resources Committee

(dutch-treat dinner; meet in the Fairmont Lobby at 5:45 p.m.)

Chair, Z. Wayne Johnson

SUNDAY | OCTOBER 8

● **APTA Registration Desk**

● **Host Information Desk**

7 a.m. - 6 p.m.

7:30 - 8:30 a.m.



Business Member Government Affairs Subcommittee

Chair, Sharon Greene

7:30 - 9:30 a.m.



Member Services Committee

Chair, Paul J. Ballard

7:30 - 10:30 a.m.



Commuter Rail CEOs Subcommittee

Chair, Anna M. Barry

8 - 9:30 a.m.



Legislative Committee

Chair, Beverly A. Scott, Ph.D.



Bus Operations Committee

Chair, Joyce F. Olson

9 - 10:30 a.m.



Capital Projects Subcommittee

Chair, Charles W. Stark

9 - 11 a.m.



Marketing & Communications Committee

Chair, Olaf K. Kinard

9:30 - 11 a.m.



2005-2006 APTA Board of Directors

Chair, Howard Silver



10 - 11 a.m.



Subcommittee on Older Adults
Chair, Rosemary Mathias

10 - 11:30 a.m.



**Rolling Stock Equipment
Technical Forum**
Chair, Paul J. Messina

10 a.m. - 12 p.m.



Human Resources Committee
Chair, Z. Wayne Johnson



Communications Subcommittee
Chair, Jonathan H. McDonald

10:30 - 11:30 a.m.



**Procurement & Materials
Management Committee**
Chair, Lucy T. Jackson

11 a.m. - 12:30 p.m.



**Automated Guideway Transit
Technical Forum**
Chair, Joseph D. Abbas

APTA Annual Business Meeting and Election of Officers

11:30 a.m. - 12 p.m.

The Annual Business Meeting of the American Public Transportation Association features reports on the status of the association and the annual election of officers and directors. Representatives of member organizations on record as of October 8, 2006, are invited and urged to attend.

12 - 1:30 p.m.



Access Committee
Chair, David R. Rishel



State Affairs Committee
Chair, Patrick R. Judge

12 - 2 p.m.



**Bus & Paratransit CEOs
Subcommittee**
Chair, Michael H. Setzer



Small Operations Committee
Chair, Hugh A. Mose



Research & Technology
Chair, Linda J. Bohlinger

12:15 - 1:30 p.m.



**Business Member Officers &
Committee Chairs**
Vice Chair - Business Members, Kim R. Green

12:30 - 2 p.m.



Light Rail Transit Technical Forum
Chair, Paul O'Brien

12:30 - 3 p.m.



Financial Management Committee
Chair, Jonathan R. Davis

1 - 2:30 p.m.



Information Technology Committee
Chair, Maureen L. Bertocci

Highlights of Silicon Valley and San Jose Tour

1 - 5 p.m.

This informative and interesting four-hour tour will focus on some of the South Bay's highlights, including the historic San Jose adobe, the city's birthplace, as well as some of the significant landmarks in the history of Silicon Valley, and their role in the evolution of the multi-billion dollar technology industry that changed the world. Included in this tour will also be a stop at a South Bay winery, David Bruce, for wine tasting and a bit of an introduction into Northern California's renowned wine industry.

Cost: \$49 per person (based on 40 person minimum); includes transportation, tour guide, and wine tasting

Advance Sign Up Required: Please complete the Tour Reservation Form in the back of this program and return it with your payment to Bay Magic Meetings & Tours LLC by September 15.



SUNDAY | continued

1:30 - 3 p.m.



Board Support Subcommittee

Chair, Gina Estrada

2 - 3 p.m.



Bus Standards Policy & Planning Committee

Chair, Arthur T. Leahy

2 - 4:30 p.m.



Business Member Board of Governors

Chair, Kim R. Green

2:30 - 3:30 p.m.



Quality of Service Task Force

Co-Chairs, Fred M. Gilliam & Richard L. Ruddell

2:30 - 4:30 p.m.



Rail Standards Policy & Planning Committee and Rail Transit CEOs Subcommittee

Chairs, Patrick A. Nowakowski & Thomas E. Margro

3 - 4:30 p.m.



Policy and Planning Committee

Chair, Michael A. Allegra



Leadership APTA Alumni

Chair, Joel M. Volinski

3:30 - 4:30 p.m.



Transit Board Members Committee Annual Business Meeting and Discussion Forum

Chair, Huelon A. Harrison

The APTA Transit Board Members Committee will hold its election of officers and discuss plans for the upcoming year at this business meeting. All board members at APTA-member transit systems are encouraged to attend.

HOST FORUM

VTA: Get To Know Your Host

5 - 6 p.m.

Let's get acquainted! Join VTA for a look at who we are and what we do. We'll look back at VTA's accomplishments over its 10 year history and our strategies to serve our communities. We'll highlight the 15 unique cities that VTA serves and the partnerships that are critical to our success. All that, plus live music and prizes.

Welcoming Reception

6 - 7 p.m.

Welcome to the Silicon Valley! APTA invites all registrants and their guests to join old friends and meet new acquaintances at the welcoming reception. This premier networking event ushers in the 2006 Annual Meeting.

MONDAY | OCTOBER 9

● APTA Registration Desk

● Host Information Desk

7 am. - 4 p.m.

7:15 - 8:15 a.m.



Continental Breakfast

GENERAL SESSION

Investing Today for a Brighter Tomorrow

8:15 - 10:15 a.m.

The public transportation industry's premier event officially begins in with the opening general session. Join us for this exciting session as we review the accomplishments of the past year and the challenges and opportunities ahead. The expanded opening general session features



international transportation leaders discussing the key role public transportation has in the global economy.

President's Welcome and Remarks:

William W. Millar, president, APTA

Presiding:

Howard Silver, chair, APTA, and board member, Golden Empire Transit District, Bakersfield, CA

Welcomes:

Will Kempton, director, California Department of Transportation (Caltrans), Sacramento, CA *(invited)*

Ron Gonzales, mayor, City of San Jose, CA

Cindy Chavez, chairperson, Santa Clara Valley Transportation Authority, San Jose, CA

Michael T. Burns, general manager, Santa Clara Valley Transportation Authority, San Jose, CA

Remarks:

Hon. Jacques Barrot, vice president for transport, European Commission, Brussels, Belgium

Hon. Lawrence Cannon, Canadian minister of transport, infrastructure and communities, Ottawa, ON *(invited)*

Hon. Pedro Cerisola y Weber, Mexican secretary of communications and transport, Mexico City, Mexico *(invited)*

Address:

Representative from the U.S. Department of Transportation *(invited)*

General Session sponsored by HNTB.

HNTB

Spouse/Guest Tour Santa Cruz Redwoods & Roaring Camp Railroad

9:30 a.m. -- 1:30 p.m.

Nature's splendor is on full display amidst the beauty of California's famous coastal redwoods on this tour that takes you into the heart of the Redwood forest in the nearby Santa Cruz Mountains and one of California's most memorable Redwood Forest adventures--The Roaring Camp Narrow Gauge Railroad.

On this breathtaking scenic trip into the redwood forest, your group will experience the magnificence of California's famous redwood trees in a truly up-close and intimate

way. The Roaring Camp Railroad is renowned for its unique ability to bring visitors right into the heart of one of the most beautiful redwood groves to be found on the Central Coast. Enjoy the majesty of these redwood marvels and take in the serene beauty of the forest in this peaceful setting. The trip into the redwoods is aboard a classic narrow-gauge railroad that dates back to 1900 and provides open-air seating, enabling you to fully enjoy the experience of the forest. A lunch (on your own) stop will be made on the return.

Cost: \$59 per person (based on 40 person minimum); includes transportation, tour guide, and Roaring Camp Railroad admission

Advance Sign Up Required: Please complete the Tour Reservation Form in the back of this program and return it with your payment to Bay Magic Meetings & Tours LLC by September 15.

GENERAL FORUM Grasping the Big Picture in SAFETEA-LU Reauthorization

10:30 a.m. -- 12 p.m.

APTA's legislative leaders are eager to hear your thoughts and ideas in this open discussion of the transit industry's needs and goals for the next federal surface transportation reauthorization bill. As Congress grasps for unifying national themes, many expect the upcoming legislation as a landmark event. With the federal Highway Trust Fund being fully spent as early as FY 2009, and the Mass Transit Account not far behind, new financial directions are a must. It is critical for the transit industry to develop and stand behind our best ideas. Be part of it!

Listening Session Conducted by APTA's Legislative Leadership:

Christopher P. Boylan, vice chair--government affairs, APTA, and deputy executive director, corporate affairs and communications, Metropolitan Transportation Authority, New York, NY

Beverly A. Scott, Ph.D., chair, APTA Legislative Committee, and general manager/chief executive officer, Sacramento Regional Transit District, Sacramento, CA

William L. Volk, vice chair, APTA Legislative Committee, and managing director, Champaign-Urbana Mass Transit District, Urbana, IL



Technology Management

10:30 a.m. – 12 p.m.

Managing the implications of technological innovation is a way of life for transit managers and administrators. Examine the tools and techniques available to provide assistance in evaluating, selecting, implementing, and measuring the effects of new technology for your system. Issues related to standards implementation, ISO certification, joint efforts, and implications for quality performance will be presented by early deployers of technology.

Sustaining the Bottom Line

10:30 a.m. – 12 p.m.

With permanent increases in fuel and operating costs, transit agencies are empowering themselves with developing sustainable solutions for the long term economic vitality of their systems. Transit agencies are building upon their environmental management systems to create holistic approaches through the planning, design, construction, and development of facilities and operations. Join the discussion on how transit agencies get the "green" in their environment and their pocketbook.

As Gas Prices Increase . . . So Does Transit Ridership

10:30 a.m. – 12 p.m.

As fuel prices at the pump rise and show no sign of abating, the number of individuals choosing public transportation as a their mode of choice has increased significantly compared to last year. This session examines several important issues related to the recent increase in transit ridership: what factors will help public transportation maintain the recent gains in ridership when fuel prices begin to decline?; what are the policy and resource implications of managing public expectations and providing higher levels of service?; what can a transit agency really do to increase ridership? Hear from transit agencies who have experienced increases in ridership as well as representatives from the oil and petroleum industries.

12 – 2 p.m.



**American Public
Transportation Foundation**
Chair, Robert H. Prince Jr.



**Streetcar and Heritage Trolley
Subcommittee**
Chair, James H. Graebner

12:30 – 1:30 p.m.



Emergency Preparedness Task Force
Chair, Michael H. Setzer

AdWheel Awards Ceremony

1:45 – 3:15 p.m.



Join in the excitement as we honor the first place winners and announce the grand award winners in the 27th Annual AdWheel Awards competition. Each year the AdWheel Awards honor the best in public transportation marketing, advertising, and communications.

Awards will be given in four media categories: print, electronic, campaigns, and special events.

Transit and the State DOT Commissioner Ways to Foster Intermodalism & Balance Overall Transportation Needs

1:45 – 3:15 p.m.

More than ever, state departments of transportation (DOTs) are confronted with the need to serve many constituencies. They must facilitate economic growth and efficiency, plan and provide a balanced system of mobility, and integrate with other overarching governmental policies such as energy, human services and housing. They must accomplish this within budget limitations that make the task all the more difficult.

This session provides the opportunity to hear from some of the nation's top state leaders in transportation. We will hear about public transportation issues in their states, current policy directions, and ways to promote intermodal thinking.



APTA Standards: Lead the Way

1:45 – 3:15 p.m.

Where is your organization in implementing standards? Are you up to speed with the hundreds of APTA standards published to date? Do you have ideas for standards that APTA should be producing for the industry? APTA's transit standards program continues to grow by leaps and bounds and your organization stands to benefit big time, but only if you are in a position to take advantage of the standards that have been, and are being, produced by your peers. At this session you will learn how standards lead to safe operations and lower operating costs. You will also receive important updates from your peers on the standards produced to date and you will have an exclusive opportunity to identify and prioritize the standards APTA plans to produce in the future.

APTA in close partnership with the FTA has made major investments and strides in the development of standards for our industry and the results are paying off. Do not miss this session and the big payoff for your organization and business. You will be glad you did.

Using Technology for Capital Procurements

1:45 – 3:15 p.m.

Today, technology can change the way business is conducted throughout the transit industry. New software applications afford transit systems the opportunity to join together and expand their purchasing power through multi agency collaboration and pooled procurements of capital equipment. The Federal Transit Administration has initiated a Cooperative Procurement Pilot Program which allows for the purchase of capital equipment and for 90% grant reimbursement for successful use of collaborative technology. Under the pilot program, the FTA has also authorized several transit systems to proceed with a pooled procurement of transit buses. The panelists will share their early experiences from using technology for these procurements, the issues they have encountered, and how they addressed them.

Access to Capital

1:45 – 3:15 p.m.

This session will address linking various forms of capital to potential business owners at various stages—start up to growth and expansion—at appropriate times and in sufficient amounts. The panel will discuss funding sources and their requirements, and ways to increase awareness of funding opportunities.

100 Percent for Strategic Planning: A High-involvement Process (A Session for Transit Board Members & General Managers)

1:45 – 3:15 p.m.

All (100 percent) of larger transit systems and about 80 percent of small and medium-size systems conduct strategic planning—usually a collaborative process with the board, senior staff, and others. What is the interactive process like for different size systems? Why do about three-quarters use a facilitator's services? See how the work product can be a one-page document (or more), and hear how CEOs and their boards ensure that the plans are implemented and updated. They "plan the work," then "work the plan."

This is APTA

3:30 – 5 p.m.

The American Public Transportation Association is well known as the voice of the transit industry. As a member, do you know how APTA works and is governed? APTA's success depends on participation and input from all its members—how can you realize the full potential of your membership? This session answers your questions on where to start as a new or long-standing member in getting to know about and becoming involved in your association.

Presenter:

William M. Millar, president, APTA



Linking Affordable Housing and Transit Oriented Development

3:30 – 5 p.m.

Over the past year, the Federal Transit Administration and the U.S. Department of Housing and Urban Development have conducted research on ways to linking mixed income housing with transit oriented development. The session focuses on some of the findings of the research, including the challenges and opportunities, as well as the tools and policies used to maintain and include mixed income housing in mixed use developments. Hear the perspectives from research team and representatives from the transit agencies who participated in the project.

Pursuit of Quality in Transit Services

3:30 – 5 p.m.

Transit customers and the general public have increasing expectations from their transit service providers and transit managers have significant challenges to ensure that the services they provide meet those expectations. How can you, as a manager, achieve a quality service while balancing budgetary and staffing issues? Be sure to attend this forum to hear our industry leaders sharing their ideas and approaches for maintaining quality of service.

Mobility Options for All

3:30 – 5 p.m.

Don't miss out on one of the major victories gained in SAFETEA-LU to put transit front and center as a transportation choice. APTA's focus to increase transit ridership and transportation choices created enormous partnership opportunities with the U.S. Department of Transportation (DOT) over the past year.

The Mobility Management Education-Outreach and the Mobility Services for All Americans initiatives provide an ideal approach to enhancing the industry's delivery of service. This session will help your transit property or business capitalize on federal policies resulting in increased ridership and economic vitality. Be sure to do your part in keeping the industry ahead of the curve as a mobility option by learning more about these APTA-U.S. DOT sponsored projects.

3:30 – 4:30 p.m.



Business Member Programs Subcommittee

Chair, Jerome C. Premo

3:30 – 5 p.m.



Security Standards Policy & Planning Committee

Chair, Michael T. Burns



Legal Affairs Committee

Chair, Robert Bergen

3:45 – 5:15 p.m.



Rail Conference Planning Subcommittee

Chairs, William M. Jenkins & Paul Millett

APTA/COMTO DBE Reception

5 – 6 p.m.

APTA's Procurement and Materials Management Committee and the Conference of Minority Transportation Officials (COMTO) invite you to celebrate DBE firms, meet APTA and COMTO members from across the country, and learn about contracting opportunities in the transportation industry.

Reception sponsored by ALSTOM.

ALSTOM

Leadership APTA Reception

6 – 7 p.m.

Join past, present, and future members of Leadership APTA Classes and learn about alumni experiences in the program and what Leadership APTA has meant to their careers in public transportation. Share some refreshments and good company as you reconnect with friends and get to know the next generation of leaders within public transportation and APTA.

Reception sponsored by DMJM Harris, An AECOM Company and the Leadership APTA Alumni Association.



MONDAY | continued

Evening in Santana Row

6 - 10 p.m.

Live. Work. Shop. Play.—Explore San Jose's upscale neighborhood shops with a European flair. Only minutes from downtown San Jose, and with 70 shops and 20 restaurants and cafes, it's the place where everyone wants to go. Santana Row offers an array of

boutiques as well as major retailers like Crate and Barrel, Tommy Bahama, Gucci, Burberry, Brooks Brothers, and more. Dining options range from casual outdoor cafes to sophisticated international cuisines.

VTA shuttles will provide service to Santana Row and back throughout the evening beginning at 6 p.m. and ending at 10 p.m.

TUESDAY | OCTOBER 10

7 - 8:30 a.m.



Diversity Council
Chair, Michael S. Townes



High Speed & Intercity Rail Committee
Chair, Joseph S. Silien



Rail Transit Committee
Chair, Thomas E. Margro

7:30 - 8:15 a.m.



Transit Board Members Program Subcommittee
Chair, Gloria Leonard

● **APTA Registration Desk**

● **Host Information Desk**

7:30 a.m. - 4 p.m.

8 - 9 a.m.



Continental Breakfast

GENERAL SESSION APTA's Business Members Present Oren Harari

9 - 10 a.m.

Cited by *The Financial Times* as one of the "Top 40 Business and Management Minds in the World", **Dr. Oren Harari** brings provocative new perspectives on competitive advantage, organizational change and transformational leadership. As a leading management consultant and best-selling author, he brings more than 20 years of seasoned professional experience to the public speaking forum. In his seven books, Dr. Harari describes the strategic decisions and leadership behaviors that propel organizations into successful position of competitive advantage. His 2002 book, *The Leadership Secrets of Colin Powell*, published by McGraw Hill, reached the best-seller lists of *The New York Times*, *BusinessWeek* and *The Wall Street Journal*. In this book, Oren Harari outlines 16 elegant principles of leadership which he has drawn from Powell's career. He then applies those principles to corporate and government arenas and demonstrates what transformational leaders do to take their organizations to new heights.

Presiding:

Kim R. Green, vice chair—business members, APTA; chair, APTA Business Member Board of Governors; and president, GFI GENFARE, Elk Grove, IL

Guest Speaker:

Dr. Oren Harari



Spouse/Guest Tour Monterey-Carmel Adventure

10 a.m. – 5 p.m.

This tour includes some of the most spectacular coastal scenery in the world, highlighted by a visit to Monterey's famous Cannery Row.

Experience what John Steinbeck called the "most spectacular meeting of land and sea" in the world. Included on this tour is the historic 17-mile Drive in Pebble Beach. You will be treated to incredible views of the rocky shoreline and azure-blue ocean as you meander among rolling hills and past the most famous golf courses in the country. Numerous photo stops will be made, including the famous view of the "Lone Cypress," as well as a chance to purchase souvenirs at the pinnacle of golf, the Lodge at Pebble Beach.

The tour concludes with free time for lunch (on your own) and for walking, exploring, and sightseeing in the quaint artists' village of Carmel-by-the-Sea. Carmel is a charming seaside resort town that features numerous inns, galleries, shops and cafes. This is a fitting end to a glorious tour of the magnificent Monterey Peninsula. (Discount tickets for the Monterey Aquarium will also be available for purchase.)

Cost: \$65 per person (based on 40 person minimum); includes transportation, tour guide, and 17-Mile Drive admission.

Advance Sign Up Required: Please complete the Tour Reservation Form in the back of this program and return it with your payment to Bay Magic Meetings & Tours LLC by September 15.

GENERAL FORUM Managing Our Transit Security & Disaster Risk Exposures

10:15 – 11:45 a.m.

The challenges of managing and leading a transit agency through the numerous risk exposures we face can seem to be an impossible task. What approaches make practical sense in the face of both security-related threats and threats through natural disasters? Are there management approaches that can help us address both issues? Join us in this special forum that featuring a number of our industry leaders who will share their perspectives.

Moderator:

Thomas Prendergast, vice chair, APTA Standards Development and Oversight Council, and president, PB Transit & Rail Systems, Inc., Parsons Brinckerhoff, Newark, NJ (*invited*)

Panelists:

Thomas E. Margro, chair, APTA Rail Transit Committee; chair, APTA Rail Transit CEOs Subcommittee; and general manager, San Francisco Bay Area Rapid Transit District, Oakland, CA (*invited*)

Joseph Calabrese, chief executive officer, general manager/secretary-treasurer, Greater Cleveland Regional Transit Authority, Cleveland, OH (*invited*)

Michael P. DePallo, vice chair—rail transit, APTA, and director/general manager, Port Authority Trans-Hudson Corporation, Jersey City, NJ (*invited*)

Michael Setzer, chair, APTA Bus and Paratransit CEOs Committee, and chief executive officer and general manager, Southwest Ohio Regional Transit Authority (SORTA)/Metro, Cincinnati, OH (*invited*)

Celia Kupersmith, chair, Leadership APTA, and general manager, Golden Gate Bridge, Highway & Transportation District, San Francisco, CA (*invited*)

Michael Taborn, director of safety & security, Federal Transit Administration, Washington, DC (*invited*)

Visions and Financing Strategies for Public Transit's Future

10:15 – 11:45 a.m.

Make no small plans! Congress created the National Surface Transportation Policy and Revenue Commission with the declaration that "it is in the national interest to preserve and enhance the surface transportation system to meet the needs of the United States for the 21st Century." As America experiences population growth, an increasingly competitive global marketplace, and a looming crisis in transportation system capacity, what will be the guiding light? Commission members and other visionaries will share thoughts on the role of transportation as an enabler of prosperity.



Chief Executive Officers Discuss Information Technology Issues

10:15 - 11:45 a.m.

Some transit CEOs and their technology officers have spent millions of dollars on software and technologies that promised to enhance management effectiveness, improve operating efficiency, increase ridership, and transform their businesses, with ease of implementation. Several years have passed, the implementations have been completed. What were their experiences? What can they teach others? Join a lively discussion among top leaders in the transit industry who have embraced technology and experienced issues facing the industry from differing perspectives.

Buying into the Future of Bus Technology

10:15 - 11:45 a.m.

Buses and bus technologies have changed dramatically over the last decade and continue to evolve rapidly. Complex political, environmental, budgetary, and operating conditions are serious pressure points in a process that used to offer simple choices. Everyone wants cleaner, quieter, smarter, fuel efficient, slick buses when looking for fleet replacement or expansion, but the choices and issues related to the available technologies are complex. This interactive session will focus on the bus technology choices and their potential impacts to your operations and how other agencies have decided the policy questions related to new technologies.

AWARDS LUNCHEON

11:45 a.m. - 1:45 p.m.

All Annual Meeting registrants are invited to the 24th Annual APTA Awards Celebration to honor APTA's Outstanding Public Transportation Manager, Business Member, and Transit Board Member award winners; winner of APTA's Distinguished Service Award; Innovation Award; Outstanding Public Transportation System Achievement Awards; the newest members of the Hall of Fame; and winner of the Outstanding Business Executive of the Year Award.

Presiding:

Stephanie Negriff, chair, APTA Awards Committee, and director, Santa Monica's Big Blue Bus, Santa Monica, CA

Presentation of Awards:

APTA Awards Committee

Awards Luncheon sponsored by GFI GENFARE and APTA.



Growing and Transforming Tomorrow's Organizations: Vision, Leadership, Risk-taking, & Teamwork

2 - 4 p.m.

This mini-workshop maximizes one-on-one time with transit agency, business, and HR leaders and experts who lead the transit industry as they grow and transform their organizations through their strategic vision, leadership, risk-taking, partnerships, and teamwork. These individuals have raised and exceeded the bar on making their transit organizations employers of choice. They excel in models and practices on building and developing strong partnerships. They recognize the hard work it takes to hire, develop, and promote tomorrow's top workforce. They see the values and benefits of strong partnerships.

Participants will hear brief remarks and insights about the featured topics and quickly engage in small group presentations and one-on-one discussions with these experts and their peers. Learn from these leaders and your peers who set the standards to grow their organizations and its people. Engage in candid discussions about models that work, reasons for their success, and what to avoid. Develop your network of peers who address those issues you confront on a daily basis.

Presenters will repeat their round-table presentations during this mini workshop allowing audience members the opportunity to select those topics that are of the most interest to them. We guarantee you will not want this session to end.

Proposed presentation and discussion topics include:

- Strategic HR thinking and practices: having a seat at the table within your organization

(continued)



- Being the employer of choice
- Succession Planning
- Interest based negotiations: getting buy-in and new models that work
- Collaborations, consortia, and partnerships—early adopters leading the way, mutual wins for federal, state, labor, university, and transit programs
- Organizational/corporate culture: recognition in your community
- Diversity is our business: walking our talk with a richly diverse staff, stakeholders, and ridership

TECHNICAL TOURS

2 – 5 p.m.

Valley Transportation Authority (VTA) and SamTrans have arranged the following technical tours highlighting the best in transit innovation. Please sign up on site at the host information desk for the tour of your choice.

Tour 1: Zero-Emission Bus (ZEB)

These buses are in service on selected VTA routes as part of a VTA/SamTrans joint program to explore the feasibility of using zero-emission fuel-cell technology buses in everyday mass-transit service. The ZEB is powered by a fuel-cell that converts hydrogen gas and oxygen into electricity and emits no harmful pollutants into the air.

The tour includes a ride on VTA's ZEB and visit to the hydrogen fueling station as well as a presentation by VTA staff regarding the ZEB program.

Tour 2: Vasona Light Rail Line

Experience VTA's newest light rail extension—the 5.3 mile connecting downtown San Jose with the City of Campbell—providing the first light rail service to the county's west valley. Learn about the project's unique

construction challenges, and view the design enhancements and art projects that are incorporated along the alignment. The tour includes stops at several stations along the line, including downtown Campbell Station, a short walk to great restaurants and quaint shops.

Tour 3: SamTrans Maintenance Training Facility

Tour participants will visit the SamTrans MB-2000 Bus Simulator, a state-of-the-art training aid. Eight computer generated displays are set up around a GILLIG Phantom driver platform, and programmed scenarios target specific maneuvers or operating situations. The instructor controls environmental conditions, traffic density, and traffic aggression, and can interact as a vehicle or pedestrian with the student.

The tour also includes a look at two new maintenance training aids which were developed by SamTrans staff. The Multiplex Electrical Systems Training Board is used to repair the miniature computer network that controls the vehicle's electrical system. All components are visible on the board; inputs, outputs, and system logic can be tested. The Orbital Advanced Communication Test Bench is used for component testing, fault diagnosis and programming, and to test and verify faulty operation of suspect components before shipping to the manufacturer for repair. It is also used to program new components before installation on buses, reducing downtime and increasing efficiency.

Tour 4: Small Operations Tour

Join APTA's Small Operations Committee for a tour designed especially for transit systems operating less than 100 buses during any peak period. Use your complimentary transit pass to visit a small transit system in proximity to the Santa Clara Valley area. You'll see first hand how the Santa Cruz Metropolitan Transit District is constructing the MetroBase project to consolidate its operations, maintenance, administration and fueling of its bus fleet under one roof.



TUESDAY | continued

Evening in Los Gatos

6 – 10 p.m.

Less than half an hour from downtown San Jose and nestled against the beautiful Santa Cruz Mountains, the town of Los Gatos offers a small town feel with big time appeal.

Spend the evening strolling the town's lively streets. Historic buildings house unique shops featuring apparel,

antiques, home furnishings, and more. You'll also find familiar stores like Gap, Banana Republic, and Williams-Sonoma. And there's a great selection of places to eat and drink with nearly 50 pubs, lounges, and restaurants featuring any cuisine you could want, from casual to haute cuisine.

VTA shuttles will provide service to Los Gatos and back throughout the evening beginning at 6 p.m. and ending at 10 p.m.

WEDNESDAY | OCTOBER 11

● **APTA Registration Desk**

● **Host Information Desk**

7:30 a.m. – 2 p.m.

APTA / WTS BREAKFAST

7:30 – 9 a.m.

APTA and the Women's Transportation Seminar invite you to attend the eleventh highly successful speaker breakfast. Our guest speaker, **Nicole Schapiro**, has been described by The New York Times as "a role model for all people who want to succeed and are not afraid of the odds. She is indeed a role model for risk taking, visioning, hard work and success. Ms. Schapiro shares her experiences as a teenage Hungarian freedom fighter who rose to become the first woman senior vice president of sales and marketing at Citicorp in New York before the age of 30. She is president of her own global organizational development, training and consulting firm. Ms. Schapiro has been a guest on national radio and TV shows such as Oprah, CNN and BBC to name a few. She is also the *New York Times* best selling author of *Negotiating for Your Life*. Ms. Schapiro will share her perspective on change and transition by combining her incredible journey from poverty to personal success and professional power with practical tools for how to respond to and learn new ways of doing business.

Presiding:

to be announced.

Guest Speaker:

Nicole Schapiro

Breakfast sponsored by Washington Group International, Inc.



Washington Group International
Integrated Engineering, Construction, and Management Solutions

GENERAL FORUM Taking Support for Transit to The Next Level

9:30 – 11 a.m.

Public support and political action for transit growth and investment must be continually fostered. A coordinated message must be heard on many levels to reinforce and renew public transportation's position as a cornerstone of communities. This session will give us a preliminary look at a TCRP study underway to measure the attitudes and perceptions of Americans and Canadians about public transit. We'll also take a look at the leadership needed to move from support into action—through passage of local referenda.

Moderator:

David L. Turney, vice chair—marketing and communications, APTA, and chairman, president and chief executive officer, RTI, Inc. (A DRI Company), Dallas, TX

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Preliminary Report on TCRP Survey of American and Canadian Attitudes and Support For Public Transit

Mindy Rhindress, senior vice president, director of transportation group, Schulman Ronca Bucuvalas, Inc. (SRBI), New York, NY

Leadership APTA Project: Leading When Facing A Local Transit Ballot Initiative

Brittany Doten, member, Leadership APTA Class of 2006, and marketing/customer service manager, Veolia Transportation, Columbia, SC

Additional speakers to be announced.

Emerging Security Technologies

9:30 – 11 a.m.

Technological tools have become an increasingly important resource in our daily operations and in our continuing pursuit to increase our levels of safety and security but how valid is it to be investing in these costly expenditures. Is the U.S. transit industry really facing security threats? And, if the threat is real, what technologies need to be developed to help us to mitigate security threats?

You will want to be at this most interesting session to understand more about our risk security exposures and the technological steps being taken to help us enhance the security of our services and facilities.

Procurement – Point/Counterpoint

9:30 – 11 a.m.

This interactive session will focus on the volatile issues of procurement. You are invited to join in and add your own questions, comments, opinions or answers to the debate.

Emerging Issues in the Intercity / High Speed Rail Arena

9:30 – 11 a.m.

Issues have been brought to focus in the past year will have major implications on the development of high

speed rail systems. The need to cap liability exposure, growing constraints on rail capacity, a heightening focus on cost sharing methodologies, proposed accessibility requirements, and research and technology developments in the area of rail equipment safety have made this an eventful year in the United States. Please join a panel of experts to hear how they are dealing with these and other issues.

Spouse/Guest Tour South Bay Shopping Excursion

10 a.m. – 2 p.m.

Visit one of the premier upscale shopping destinations in Northern California – the **Stanford Shopping Center**.

Stanford Shopping Center is Northern California's most complete one-stop ultra-premium shopping destination featuring major retailers including Neiman Marcus, Bloomingdale's, Nordstrom, Macy's plus 140 other world class stores, restaurants and services. One of the few open air, high-end centers in the U.S., Stanford Shopping Center features spectacular, award-winning gardens and picturesque sculptures by California artists.

For details on the shops at Stanford Shopping Center, visit www.stanfordshop.com.

Cost: \$39 per person (based on 40 person minimum)

Advance Sign Up Required: Please complete the Tour Reservation Form in the back of this program and return it with your payment to Bay Magic Meetings & Tours LLC by September 15.

Creating a New Generation Of Transit Users & Transit Industry Workforce

11:15 a.m. – 12:45 p.m.

Is educating and introducing children to transit at a young age the way to grow ridership long-term? This session explores whether transit is a learned or inherited behavior. As well, examples of how the transit industry is targeting youth as future riders and for its future workforce will be examined.



Achieving Success Through Public-Private Partnerships

11:15 a.m. – 12:45 p.m.

Toll financing, equipment leasing, and innovative procurement practices are only a few of the ways to more directly involve the private sector in the delivery of public services. As federal policies continue to emphasize such partnerships, learn about some of the latest concepts and applications. Our panel of experts has achieved success on a global scale.

Building a Team for Grass Roots Advocacy

11:15 a.m. – 12:45 p.m.

Transit is blessed with many partners. Our message will be heard when it is voiced by diverse groups throughout the community. This can happen by cultivating the support of transit riders, community organizations, and other advocates. Come hear examples of how the power of partnerships has helped forge support for transit in communities around the country.

International Study & Trade Missions Lessons Learned from Peers Across the World

11:15 a.m. – 12:45 p.m.

Every year APTA's members participate in a variety of international study and trade missions that are designed to enhance their understanding of how our transit peers in other nations do business and to learn about innovative products and operating practices. The session will feature panelists who have participated in recent missions who will highlight the lessons they have learned and how they are putting that information to use at their transit agencies and businesses.

Easy Access for All to Transit Facilities

11:15 a.m. – 12:45 p.m.

Creating a safe, comfortable environment that attracts riders to the bus stop and rail station is a top priority in many cities—and now, community design ideas are spreading to the suburbs. In the spirit of mobility for all, come and review how easy access can be provided for individuals with different types of disabilities.

The Communications Revolution

11:15 a.m. – 12:45 p.m.

Demands on your communications infrastructure, changes in the regulatory environment, and expectations of your customers place transit managers in delicate positions. The technical communications issues are easily understood and with lots of money can be addressed readily. The longer range institutional and policy issues however are the province of management and require some understanding of this rapidly evolving field in terms of resource and operations strategic planning.

GENERAL SESSION

1:45 – 3:15 p.m.

In our closing general session, the focus again is on our meeting theme "Investing Today for a Brighter Tomorrow." From 2001 – 2003, **Tim Sanders** served as the Chief Solutions Officer at Yahoo! delivering next-generation marketing programs to world class brands. From 2003 through 2005 Mr. Sanders was the Yahoo! Leadership Coach and currently advises business and public sector leaders on next-generation strategies. Prior to his senior positions at Yahoo!, Mr. Sanders created and led the Yahoo! ValueLab, an in-house "think tank" which delivers value-added propositions to prospective and current Yahoo! clients. He is the author of the *New York Times*' best seller *Love is the Killer App: How to Win Business and Influence Friends*. His next book, *The Likeability Factor*, published in April 2005, the basis for his own PBS Special, explores the measurable aspects of likeability, including levels of friendliness, relevance,

(continued)



empathy and realness and how you can improve your life by increasing your likeability factor.

This session also includes the announcement of the 2006 APTF Transit Hall of Fame Scholarship Awards.

Presiding:

Howard Silver, chair, APTA, and board member, Golden Empire Transit District, Bakersfield, CA

APTF Awards Presentation

Robert H. Prince Jr., chair, American Public Transportation Foundation (APTF), and vice president and industry liaison, DMJM Harris, An AECOM Company, Boston, MA

Guest Speaker:

Tim Sanders

3:30 – 5 p.m.



Fare Systems & Programs Committee
Chair, Neil Poling

4:30 – 5:30 p.m.



2006–2007 APTA Board of Directors
Chair, Howard Silver

American Public Transportation Foundation Scholarship Fund Reception

6 – 7 p.m.

The American Public Transportation Foundation (APTF) Board of Directors requests the pleasure of your company at a reception honoring the future leadership and talent of our industry, our scholarship winners. Proceeds from this event support the Foundation's Scholarship Program Fund.

The APTFoundation is a nonprofit organization dedicated to advancing the professional development, training, education and achievement for young professionals

pursuing careers in public transportation. The scholarship program financially supports these young professionals and has awarded approximately 130 scholarships since 1988.

Help Build the Leadership for the Future!

Tickets are priced at \$75 per individual or \$125 for two persons. Please note that the tax deductible portion of the \$75 ticket is \$50 and \$75 is deductible of the \$125 tickets under the Internal Revenue Code. If you wish to purchase tickets in advance, please make your check payable to APTFoundation and mail it to APTFoundation, 1666 K Street NW, Washington, DC 20006. If you wish to pay by credit card, please call APTF's Yvette Conley at 202-496-4868. Tickets also may be purchased on site at the APTA registration desk until 2 p.m. Wednesday, October 11.

Thanks to our early corporate sponsors:

- HNTB
- LTK Engineering Services
- Siemens Transportation Systems, Inc.
- Washington Group International, Inc.

- DMJM Harris, An AECOM Company
- Gilbert Tweed and Associates, Inc.
- Parsons Brinckerhoff

- GFI GENFARE
- Reba Malone and Associates

Annual Dinner

7 – 9 p.m.

Cap off APTA's 2006 Annual Meeting and your visit to the Silicon Valley at the closing dinner. Enjoy fine food, lively entertainment, and a fun-filled evening with friends and colleagues.

Each registrant and guest who has paid to attend the Annual Meeting receives an invitation to the dinner with his/her registration packet. This invitation must be exchanged for a valid ticket by 12 noon, Monday, October 9, in the APTA registration area in the Fairmont Hotel. At that time, you may select your table on a first-come, first-served basis. If you wish to sit with friends, you must exchange all invitations at the same time.



Tough Choices Down the Road National Summit on Transportation Finance

8:30 a.m. – 4 p.m.

Presented by the *Mineta Transportation Institute (MTI)*

Fuel taxes. Bonds. Public-private partnerships. Mileage-based fees. Get the results of recent research. Find out what voters support. This one-day session will explore the latest developments in transportation finance at the local, state and national levels.

Hear top government and industry leaders take on the tough issues now facing policy makers, executives, and senior managers. This daylong session includes white-paper presentations, keynote speaker, and panel discussion by leading experts with answers to your questions.

Plan to attend this important event immediately following the APTA Fall Conference in San Jose, California.

For more information and to register go to:

<http://transweb.sjsu.edu/transfinance/>

This NO FEE event is sponsored by:
American Association of State Highway
Transportation Officials (AASHTO)
American Public Transportation Association (APTA)
California Business Roundtable

Post-conference Tour Sonoma Wine Country

9 a.m. – 6 p.m.

Enjoy a spectacular day in the wine country as you are treated to behind-the-scenes tastings, private winery tours, and a gourmet wine country "al fresco" luncheon served amid the splendor of lush vineyards and wine country elegance.

Your Sonoma Wine County Tour itinerary includes the following:

- Professional Wine Country tour guides escort you through San Francisco and over the magnificent **Golden Gate Bridge** into beautiful Sonoma, and into two distinct areas: the **Carneros Region**, featuring vineyards that grow some of the most sought-after wine grapes in

the world and the quaint town of **Sonoma** featuring charming shops and cafes, and some of California's most legendary and historic family-owned wineries.

- Private group tour and tasting at **Gloria Ferrer Champagne Caves**—Visit this premier producer of Sparkling Wines and experience the unique character of the French methode champenois. You will enjoy samples on the lovely deck of the winery, which features sweeping vineyard vistas. Here you will taste three outstanding vintages: Sonoma Brut, Blanc de Noirs, and the newly released award-winning Royal Cuvee. Accompanying the tasting will be specially-prepared cheese and fruit hors d'oeuvres, designed to complement and enhance these fabulous sparkling wines!
- Private group tour, tasting and gourmet picnic luncheon at **Viansa Winery and Italian Marketplace**, including shopping in the gourmet marketplace which features wine country gifts and Viansa's own fresh "Cal-Ital" cuisine. Also includes a private group picnic luncheon served in Viansa's hilltop picnic area, featuring panoramic views of Southern Sonoma and the entire Carneros Wine Region. The luncheon at Viansa will feature delicious fresh sandwiches served "al-fresco" on house-made fresh foccacia bread, pesto-pasta salad, a freshly-baked dessert treat, and a selection of Viansa wines to complement the meal! The tasting here will feature a delicious variety of Viansa's unique Italian and California Varietals, including their excellent Sangiovese, Nebiolo and Pinot Grigio.
- Our final stop is for an historical tour and group tour at one of California's oldest family-owned wineries, **Sebastiani Vineyards**. Known as one of the great pioneers and founders of the wine industry in California, Sebastiani's features excellent red and white varietals, including their renowned Merlot and Zinfandel. What Mondavi has been to Napa, the Sebastiani family has been in Sonoma, with many generations of success in making wine at this historic location. The winery is highlighted by century-old stone walls and incredible wood carvings on giant redwood wine casks that tell the story of wine making in pictures! Sebastiani offers the perfect blend of tasting and history, and is an outstanding experience overall that will finish the day's tour perfectly.

Cost: \$125 per person (based on 40 person minimum); includes transportation, tour guides, wine tasting, and lunch

Advance Sign Up Required: Please complete the Tour Reservation Form in the back of this program and return it with your payment to Bay Magic Meetings & Tours LLC. **Please note that the registration deadline for this tour is September 8.**



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 25, 2006
TO: Board of Directors
FROM: Robyn Slater, Human Resources Manager
SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.

II. SUMMARY OF ISSUES

- None.

III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

IV. FINANCIAL CONSIDERATIONS

None.

V. ATTACHMENTS

Attachment A: Employee Recognition List

6.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
EMPLOYEE RECOGNITION

TEN YEARS

Les D. Beck, Bus Operator
Steven E. Davidson, Bus Operator
Sharon D. Toline, Bus Operator

FIFTEEN YEARS

None

TWENTY YEARS

None

TWENTY-FIVE YEARS

None

THIRTY YEARS

None

6.21

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 25, 2006
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH CABRILLO COLLEGE FOR TRANSIT SERVICE

I. RECOMMENDED ACTION

Staff recommends that the General Manager be authorized to negotiate and execute a new contract with Cabrillo College for the provision of transit services.

II. SUMMARY OF ISSUES

- The current contract with Cabrillo College was extended in July until the end of August.
- The Cabrillo College contract had a Cost-of-Living clause in it, but it was negotiated prior to METRO raising fares from \$1.00 to \$1.50.
- The UCSC contract was negotiated after the Cabrillo Contract and the fare increase from \$1.00 to \$1.50.
- As a result, this year Cabrillo would have paid \$.10 less than UCSC per ride.
- This new agreement moves Cabrillo to the same rate schedule as UCSC.

III. DISCUSSION

Earlier this year the Board took action to extend the contract with Cabrillo College for transit service to the end of August. The extension was for the existing rate structure, and gave staff and Cabrillo time to work out a new agreement.

At the time the contract was signed, the initial rate for a ride was \$.83, and the contract contained a Cost of Living (COL) clause for adjusting the rate based upon the Consumer Price Index for San Francisco-Oakland-San Jose.

Later that year, METRO was forced to raise fares by 50%. Just after, a contract with UCSC was also renegotiated. The UCSC contract did two things; first it spread the impact of the 50% fare increase over a seven year period. Second, it included a similar COL clause that adjusted the rates each year throughout the seven years.

As a result of this timing, the rates being charged to Cabrillo and UCSC were no longer similar. Based upon the UCSC contract, the rate will be \$1.010 per ride, while using just the COL adjustment in the Cabrillo Contract, they would only pay METRO \$.9119 per ride.

This new Cabrillo Contract (Attachment A) will run through August 31, 2010 and coincide with the expiration of the UCSC Contract. Staff is requesting authorization for the General Manager to negotiate and execute a contract with Cabrillo College for the provision of bus services similar to the contract with UCSC.

IV. FINANCIAL CONSIDERATIONS

This new contract will equalize the payments made by Cabrillo College to those paid by UCSC, and slightly increase revenues.

V. ATTACHMENTS

Attachment A: Draft Cabrillo Contract

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

CONTRACT FOR TRANSIT SERVICES WITH CABRILLO COLLEGE

This contract for transit services is made effective September 1, 2006 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California, hereinafter called the "METRO", and Cabrillo College, hereinafter called "College".

I. RECITALS

- 1.01 Whereas METRO provides public transportation services throughout the County of Santa Cruz according to published schedules;
- 1.02 Whereas, METRO desires to provide transportation for students, faculty and staff of the College, to and from the College and other parts throughout the County of Santa Cruz, and
- 1.03 Whereas, College desires that students, faculty and staff utilize the transit service to the maximum extent possible at an affordable rate.

Now therefore, METRO and College agree as follows:

II. SCOPE OF AGREEMENT

- 2.01 Cabrillo College will utilize the existing design for the "Cabrillo Bus Pass" for use on METRO buses as more fully described herein and any changes to this pass shall be provided to METRO for its approval. Any and all costs associated with the planning, design, manufacture and distribution of the "Cabrillo Bus Pass" shall be the sole responsibility of College.
- 2.02 College will issue the METRO approved "Cabrillo Bus Pass" to its current students, faculty and staff under such terms and conditions as College deems appropriate in its sole discretion, which shall be valid without payment of an additional fare on any METRO bus, except those in operation on the Highway 17 Express route or METRO ParaCruz, on those days specified by College and agreed to by METRO. However the Cabrillo Bus Pass will never be valid by anyone on Sundays. The days the pass shall be valid shall be the same for students, faculty and staff.

- 2.03 College shall identify those dates (college semester) that the Cabrillo Bus Pass will be valid for use by current Cabrillo students on METRO buses by notifying METRO at least 60 days in advance of the dates of use from July 1, 2004 on. The Cabrillo Bus Pass will be valid for College faculty and staff everyday without regard to semesters except Sundays when it will not be accepted.
- 2.04 College shall provide METRO with a sample "Cabrillo Bus Pass" in advance of the dates identified in Section 2.02 above;
- 2.05 College agrees to expeditiously implement this agreement and to identify a Transportation Coordinator whose job functions shall include marketing transit resources to the College community;

III. COMPENSATION

- 3.01 METRO shall bill College on a monthly basis for each time a Cabrillo student, faculty or staff member uses a "Cabrillo Bus Pass" on a METRO bus. The cost per ride shall be set at the following rates:

<u>PERIOD</u>	<u>RATE</u>
September 1, 2006 – August 31, 2007	\$1.010/ride
September 1, 2007 – August 31, 2008	\$1.048/ride
September 1, 2008 – August 31, 2009	\$1.088/ride
September 1, 2009 – August 31, 2010	\$1.130/ride

- 3.02 Thereafter, the cost per ride shall be annually adjusted based upon the increase in the Consumer Price Index. The basis for computing the adjustment is the Consumer Price Index for All Urban Consumers (base year 1982-84 = 100) for San Francisco-Oakland-San Jose published by the United States Department of Labor, Bureau of Labor Statistics ("Index"). If the index has increased over the beginning index in effect at the date of the beginning of the contract term, the adjustment shall be determined by the percentage increase in the index for the year period. The date for this annual adjustment shall be in March each year, with the effective date of the rate adjustment beginning at the commencement of the fall term of each year.

IV. TERM AND TERMINATION

- 4.01 This contract shall commence on September 1, 2006 and shall continue through August 31, 2010. This contract may be mutually extended by agreement of both parties.
- 4.02 Either party may terminate this agreement with 120 days advance notice in writing to the other party.

V. NOTICES

5.01 The addresses where notices shall be sent are as follows:

Cabrillo College
6500 Soquel Drive
Aptos, CA 95003
Attention: Pegi Ard, Vice President Business Services

Santa Cruz Metropolitan Transit District
370 Encinal Street, Suite 100
Santa Cruz, CA 95060
Attention: General Manager

VI. MISCELLANEOUS PROVISIONS

- 6.01 In the event suit is brought to enforce or interpret any part of this Contract, the prevailing party shall be entitled to recover as an element of its costs of suit, and not as damages, a reasonable attorneys' fees to be fixed by the court. The "prevailing party" shall be the party who is entitled to recover its costs of suit, whether or not the suit proceeds to final judgment. A party not entitled to recover its costs shall not recover attorney's fees. No sum for attorney's fees shall be counted in calculating the amount of a judgment for purposes of determining whether a party is entitled to recover its costs or attorney's fees.
- 6.02 This Contract, together with all subordinate and other documents incorporated by reference herein, constitutes the entire agreement between the parties with respect to the subject matter contained herein and may only be modified by an amendment executed in writing by both parties hereto. All prior agreements, representations, statements, negotiations, understandings and undertakings are superseded hereby.
- 6.03 College represents that it currently has no interest, and shall not have any interest, direct or indirect, that would conflict in any manner with the performance of services required under this contract.
- 6.04 In connection with the distribution and use of "Cabrillo Bus Passes", College and METRO shall not on the grounds of race, color, creed, ancestry, national origin, religion, sex, sexual preference, marital status, age, medical condition

or disability discriminate or permit discrimination against any person or group or persons in any manner prohibited by Federal, State or local laws.

- 6.05 College and METRO agree to comply with the provisions of Section 504 of the Rehabilitation Act of 1973, as amended, pertaining to the prohibition of discrimination against qualified handicapped persons in federally assisted programs.
- 6.06 No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute a consent to, waiver of, or excuse for any other different or subsequent breach.
- 6.07 College shall not assign or transfer any interest in this contract without prior written consent of METRO. Any attempted assignment or transfer shall be void.
- 6.08 Time is of the essence in this Agreement.
- 6.09 Each party to this contract shall maintain books, accounts, records and data related to this contract in accordance with applicable state and federal requirements and shall maintain those books, accounts, records and data for three (3) years after the termination of this contract. For the duration of the contract and for a period of three years thereafter, either party's representatives and representatives of the United States Department of Transportation, the Controller General of the United States and the Auditor General of the State of California shall have the right to examine these books, accounts, records, data and other information relative to this contract for the purpose of auditing and verifying statements, invoices, bills and revenues pursuant to this contract.
- 6.10 College agrees to submit to METRO any and all advertising, sales promotion, and other publicity matter relating to any METRO Transit service wherein METRO's name is mentioned or language used from which the connection of METRO, name therewith may, within reason, be inferred or implied. College further agrees not to publish or use any such advertising, sales promotion, or publicity matter without the prior written consent of the METRO.
- 6.11 Each party has full power and authority to enter into and perform this contract and the persons signing this agreement on behalf of each party has been properly authorized to enter into it. Each party further acknowledges that it has read this contract, understands it, and agrees to be bound by it.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first written above.

SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT

CABRILLO COLLEGE

BY: _____
Leslie R. White
General Manager

BY: _____

Approved as to form:

Approved as to form:

Margaret Gallagher
District Counsel

Cabrillo College Counsel

ADJUSTMENTS TO CABRILLO CONTRACT DUE TO CPI

Revised: August 10, 2006

<u>Period</u>	<u>Original Rate</u>	<u>Revised Rate (7/06)</u>
September 1, 2006 - August 31, 2007	\$0.954/ride	\$1.010/ride
September 1, 2007 - August 31, 2008	\$0.990/ride	\$1.048/ride
September 1, 2008 - August 31, 2009	\$1.028/ride	\$1.088/ride
September 1, 2009 - August 31, 2010	\$1.067/ride	\$1.130/ride

12.26

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 25, 2006
TO: Board of Directors
FROM: Leslie R. White, General Manager
SUBJECT: **CONSIDERATION OF APPROVAL OF A SUPPLEMENTAL PAYMENT PROGRAM FOR RETIREE HEALTH INSURANCE PREMIUMS.**

I. RECOMMENDED ACTION

That the Board of Directors approve a Retiree Supplemental Health Insurance Premium Payment Plan

II. SUMMARY OF ISSUES

- Prior to 2006 METRO followed a policy whereby individuals retiring received the level of health insurance premium participation that was in effect at the time of their retirement for the duration of their retirement.
- In January 2006 CalPERS notified METRO that the Public Employees Medical and Hospital Care Act (PEMCHA) required that the employer contributions for medical insurance premiums be the same for both active employees and annuitants.
- The Service Employees International Union Local 415 (SEIU 414) and the United Transportation Union Local 23 (UTU 23) had both expressed concerns regarding the requirements of the PEMCHA.
- Representatives of SEIU 415 established direct contact with CalPERS Staff to expand on their position that METRO was not in compliance with the PEMCHA.
- The January 2006 communication that METRO received from CalPERS indicated that continued non-compliance with the PEMCHA could result in the suspension of our health care program.
- In response to the letter from CalPERS, and the demands from SEIU 415 and UTU 23 METRO discontinued the supplemental payments to annuitants effective April 2006.
- Subsequent to April 2006 METRO has received many communications from annuitants expressing their concern over the financial change and outlining the hardship that the change has imposed on them.
- METRO staff has contacted CalPERS Staff and retired employee associations to gather information regarding the equal contribution provision of the PEMCHA.
- The staff from CalPERS initially indicated that any supplemental stipend to annuitants for health insurance premium costs would have to be identified as "something else" in order to comply with the equal contribution provision of the

PEMCHA. METRO, as a public agency does not have the legal ability to approve a “something else” stipend. Doing so would constitute a gift of public funds that is prohibited by California Law.

- Individuals from the associations representing retired public employees have indicated to METRO that the equal contribution requirement of the PEMCHA only applies to payments made to CalPERS and does not impact whatever supplemental health insurance premiums payments that an employer may chose to make directly to its annuitants
- Based upon the information that was received from the associations representing retired public employees METRO developed a proposal that would re-establish a supplemental payment program for retiree health insurance premiums effective April 1, 2006.
- On August 1, 2006 the METRO Proposal for the re-establishment of retiree medical insurance premium supplements was transmitted to John Rice, Assistant Chief, Office of Employer and Member Health Services, CalPERS.
- Subsequent to the transmission of the METRO Retiree Medical Insurance Premium Proposal I engaged in a telephone conversation with Mr. Rice wherein he indicated that he felt that CalPERS could concur with the proposal.
- The August 1, 2006 letter that I sent to John Rice indicated that the absence of a response from CalPERS that disapproved the METRO Retiree Medical Insurance Supplement Proposal by August 17, 2006 would be taken by METRO as agreement with, and approval of, the METRO Proposal by CalPERS.
- METRO has not received any communication from CalPERS stating that they disapprove of the Retiree Medical Insurance Supplement Proposal.
- The annual cost of re-establishing the Retiree Medical Insurance Supplement Program would be approximately \$50,000 annually and is provided for in both the 2006/2008 Operating Budgets and the Five Year Budget Frame Work.
- Staff recommends that the Board of Directors re-establish the Retiree Medical Insurance Supplement Program and identify the \$50,000 expenditure in Account #9005-502999 in the METRO Operating Budget.

III. DISCUSSION

Prior to 2006 METRO followed a policy whereby individuals retiring received the level of health insurance premium participation that was in effect at the time of their retirement for the duration of their retirement. It was felt by METRO that these annuitants had planned their retirement to include a “vested” level of health care premium coverage and to modify it would be unfair to the retirees. In January 2006 CalPERS notified METRO that the Public Employees Medical and Hospital Care Act (PEMCHA) required that the employer contributions for medical insurance premiums be the same for both active employees and annuitants. Representatives of the Service

Employees International Union Local 415 (SEIU 414) and the United Transportation Union Local 23 (UTU 23) had both expressed concerns regarding the requirements of the PEMCHA. Representatives of SEIU 415 established direct contact with CalPERS Staff to expand on their position that METRO was not in compliance with the PEMCHA. Representatives of SEIU 415 encouraged the staff at CalPERS to become more assertive in their insistence that the contributions for health care premiums be equalized for both active employees and annuitants. As a result of the actions of SEIU 415 representatives, a January 2006 communication received from CalPERS Staff indicated that continued non-compliance with the PEMCHA regarding equalized health care contribution rates could result in the suspension of METRO's health care program.

In response to the letter from CalPERS, and the demands from SEIU 415 and UTU 23 METRO discontinued the supplemental payments to annuitants effective April 2006. Subsequent to April 2006 METRO received many communications from annuitants expressing their concern over the financial change and outlining the hardship that the change has imposed on them. In an attempt to resolve the equal contribution issue and to relieve the annuitants from the unanticipated financial hardships that the change in premium coverage subjected them to, METRO staff contacted CalPERS Staff and some of the retired employee associations to gather information regarding the equal contribution provision of the PEMCHA.

The staff from CalPERS initially indicated to METRO that any supplemental stipend to annuitants for health insurance premium costs would have to be identified as "something else" in order to comply with the equal contribution provision of the PEMCHA. METRO, as a public agency does not have the legal ability to approve a "something else" stipend. To do so could constitute a gift of public funds that is prohibited by California Law.

However, the individuals from the associations that were contacted that represented retired public employee associations (including the association that sponsored the 2004 legislative change) indicated to METRO that the equal contribution requirement of the PEMCHA only applies to payments made to CalPERS and does not impact whatever supplemental health insurance premium payments that an employer may chose to make directly to its annuitants.

Based upon the information that was received from the associations that were contacted that represent retired public employees METRO developed a proposal that would re-establish the supplemental payment program for retiree health insurance premiums effective April 1, 2006. On August 1, 2006 the METRO Proposal for the re-establishment of retiree medical insurance premium supplements was transmitted to John Rice, Assistant Chief, Office of Employer and Member Health Services, CalPERS. Subsequent to the transmission of the METRO Retiree Medical Insurance Premium Supplement Proposal I engaged in a telephone conversation with Mr. Rice wherein he indicated that he felt that CalPERS could concur with the proposal. The August 1, 2006 letter that I sent to John Rice indicated that the absence of a response by August 17, 2006 from CalPERS indicating disapproval of the METRO Retiree Medical Insurance Supplement Proposal would be taken by METRO as concurrence with, and approval of the METRO Proposal by CalPERS.

As of August 17, 2006 METRO had not received any communication from CalPERS stating that disapproval of the Retiree Medical Insurance Supplement Proposal. As of the date of the preparation of this report METRO has not received any indication from CalPERS that they disagree with the implementation of the Retiree Medical Insurance Supplement Program.

Staff recommends that the Board of Directors re-establish the Retiree Medical Insurance Supplement Program and identify the \$50,000 expenditure in Account #9005-502999 in the METRO Operating Budget.

IV. FINANCIAL CONSIDERATIONS

The annual cost of the Retiree Medical Insurance Supplement Program is \$50,000 which has been included in the 2006/2008 METRO Operating budget similar to prior years and is consistent with the provisions of the Five Year budget Framework.

V. ATTACHMENTS

- Attachment A:** Letter to Terry Westbrook from L. White-May 8, 2006
- Attachment B:** Letter to John Laird from L. White-June 22, 2006
- Attachment C:** Letter to Les White from John Rice-July 17, 2006
- Attachment D:** Letter to John Rice from L. White-August 1, 2006
- Attachment E:** Memo to District Retirees from E. Ross-August 1, 2006
- Attachment F:** Email to Les White from J. Rice and K. Riddle-August 4, 2006

125

Santa Cruz Metropolitan
Transit District

May 8, 2006



Terry Westbrook
Assistant Executive Officer
Health Benefits Branch
Lincoln Plaza
400 P Street Room 5460B
P.O. Box 942701
Sacramento, CA., 93229-2545

Attachment A

Dear Ms. Westbrook:

I'm writing to you on behalf of a group of retirees of the Santa Cruz Metropolitan Transit District (METRO). METRO has agreed to accept the determination that its longstanding policy for payment of retiree medical benefits at the level that was in place at retirement is not compliant with PEMHCA, specifically that contributions for actives and retirees must be equal. This acquiescence took place after the open enrollment period for 2006. There were some METRO retirees who selected a plan that now costs them a considerable amount of money. This unanticipated financial responsibility for premium payment is causing a hardship for some retirees.

METRO is requesting that CalPERS provide retirees who selected PERS Care, approximately 16 individuals, with the opportunity to change to PERS Choice for the remainder of 2006. Since open enrollment was closed, the affected retirees did not have the opportunity to change their benefit plan selection prior to April 1.

We would very much appreciate your assistance in allowing this limited number of retirees to change their medical plan at this time. If you could provide METRO with a contact person METRO would inform all the affected retirees and provide them with instructions on how to change plans from PERS Care to PERS Choice.

I appreciate your taking the time to review this matter and hopefully come to the conclusion that METRO retirees as described herein will be allowed to change their medical plan option at this time. Please consider the financial hardship that some retirees are experiencing in rendering a decision on this request.

Sincerely,

Leslie R. White, General Manager

CC. Board of Directors
John Laird, Assembly Member

Santa Cruz Metropolitan
Transit District

June 22, 2006

John Laird, Assembly Member
California State Assembly
P.O. Box 942849
Sacramento, CA 98249-0027

FAXED
6/22/06 CT



Attachment **B**

Dear Assembly Member Laird:

In 2004 the California Legislature made substantive changes to the Public Employees Medical and Hospital Care Act (PEMHCA). Prior to the legislative change in 2004 the PEMHCA provided that the language of a labor agreement took precedence over the PEMHCA provisions. As a result of the legislative change the Government Code §22753 provides that PEMHCA overrides the provisions of the labor agreements. Previously, METRO had taken the position that the Labor Agreement that was in place at the time of an employee's retirement governed the benefit level that a retiree could expect. With the change in the law, METRO can no longer assert that the labor agreement provisions control over the provisions of the PEMHCA.

Both the CalPERS staff and METRO SEIU 415 leaders have pressed for compliance with the equal contribution provisions of PEMHCA regardless of the terms of the previous labor agreements. The result of this action has been to force METRO to reduce payments for medical premiums for certain retirees. Therefore, the center of the discussion between METRO and the CalPERS staff has been the "equal contribution" rule. In order for Santa Cruz METRO to remain in good standing with PEMHCA, it must follow the "equal contribution rule." The language of Government Code §22892 is clear and unambiguous, that is, that the employer contribution "shall be an equal amount for both employees and annuitants."

In various conversations, CalPERS representative, Terri McIntyre, has suggested that METRO side-step the "equal contribution rule" by paying a "stipend" to each retiree which would reimburse the retiree for his/her required premium contribution. Ms. McIntyre asserts that this stipend should not be identified as reimbursement for medical premium costs (even though that would be the intent) as that would violate the "equal contribution rule". Rather, Ms. McIntyre asserts that it should be called a retiree stipend. The problem with this recommendation is twofold:

1. Calling the reimbursement by a different name does not make it something different, and, as a reimbursement it is a violation of the equal contribution rule.
2. METRO has no legal mechanism to authorize a retiree stipend.

In other words, it would be an illegal gift of public funds to follow Ms. McIntyre's recommendation and probably taxable to the retiree.

California State Assembly Member John Laird
June 9, 2006
Page 2

Unfortunately, the suggestion by the retirees that METRO provide both the active employees and retirees with 100% of the premium is not a viable option, given METRO's budget constraints.

The problem outlined in this letter is further worsened by the fact that CalPERS made the decision to demand compliance with the equal contribution requirement after the close of the open enrollment period in 2005. Therefore retirees that have enrolled in the highest cost PPO are faced with extremely high contributions with no way to pay them. METRO has formally requested that CalPERS allow the individuals to change plans now to mitigate their premium cost. I sent your office a copy of my May 8, 2006 letter to Terry Westbrook at CalPERS requesting the accommodation. As of the writing of this letter I have received no response from Ms. Westbrook. The lack of approval for the retirees to make plan changes now places METRO in the position of either taking an illegal action or ignoring the plight of our retirees. Neither of these options is a good one. I am hopeful that you can assist in convincing CalPERS to work with us to alleviate this situation.

An opportunity for an administrative solution to the problems described in this letter does not appear to be forthcoming, based upon the discussions with the CalPERS staff. METRO is interested in exploring what, if any, legislative options might be available. METRO Board Chair Mike Rotkin, District Counsel Margaret Gallagher, and I would like to meet with you to determine what, if any, legislative solutions can be found to solve this dilemma.

Some METRO retirees have been placed in a financially worsened position as a result of what I believe to be unintended consequences of the 2004 legislation. I am hopeful that you will be available to meet with us to seek a solution to the medical premium issue in a manner that can legally address the situation that the retirees have been placed in.

Your assistance in resolving the retiree medical premium issue will be greatly appreciated.

Thank you for your continuing assistance and support.

Sincerely,



Leslie R. White
General Manager

Cc: Mike Rotkin, Chair, Board of Directors
Margaret Gallagher, District Counsel
Mark Dorfman, Assistant General Manager
Elisabeth Ross, Finance Manager
Robyn Slater, Human Resources Manager

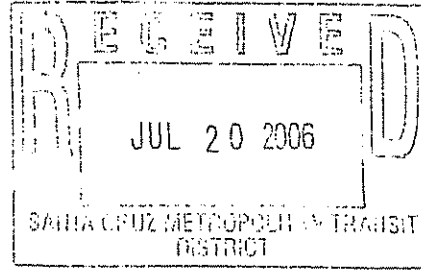
13.b2



Office of Employer and Member Health Services
P.O. Box 942714
Sacramento, CA 94229-2714
(888) CalPERS (225-7377)
TDD - (916) 795-3240
FAX (916) 795-1277

July 17, 2006

Leslie White, General Manager
Santa Cruz Metropolitan Transit District
370 Encinal Street, Suite 100
Santa Cruz, CA 95060



Dear Mr. White:

This responds to various inquiries and correspondences between the Santa Cruz Metropolitan Transit District (METRO) and the California Public Employees' Retirement System regarding employer contributions for health insurance benefits for active employees and annuitants under the Public Employees' Medical and Hospital Care Act (PEMHCA).

We understand that, in some instances, METRO negotiations with active-employee collective bargaining units (CBU) may result in lower METRO contributions for health coverage than previously agreed. When this happens, METRO wants to be able maintain its support for its retirees at the same levels as previously bargained.

Unfortunately, PEMHCA requires equal employer contributions for health benefits on behalf of enrolled active employees and annuitants within CBUs to be equal. PEMHCA does not allow for different contribution amounts within CBUs based upon dates or collective bargaining results. This precludes METRO from establishing a contract resolution under PEMHCA setting lower contribution amounts which do not equally affect all active employees and annuitants of the CBU.

To keep agreements with employees who have retired under more generous contribution structures, and to meet PEMHCA guidelines, many agencies make supplemental payments to retirees. The payments are often termed "supplemental benefit", "retirement stipend", "post-retirement payments", or another description that does not reference "medical" or "health insurance". METRO may find this structuring the simplest way to honor its commitments to retirees while remaining compliant with PEMHCA.

I trust this will allow METRO to move forward in its achieving goals. If we can be of further assistance, please contact Terri McIntyre of the Public Agency Contracts Unit at (916) 795-3587.

Sincerely,

John Rice, Assistant Chief
Office of Employer & Member Health Services

cc: Ann McWherter, RPEA

Attachment **D**

Santa Cruz Metropolitan
Transit District

August 1, 2006



John Rice, Assistant Chief
Office of Employer & Member Health Services
CalPERS
P.O. Box 942714
Sacramento, California 94229-2714

FAXED
8/1/06 CT

Dear Mr. Rice,

I am in receipt of your letter dated July 17, 2006 wherein you provide information regarding the application of the requirements of the Public Employees' Medical and Hospital Care Act (PEMHCA). In your letter you indicate that the employer contributions for enrolled active employees and annuitants within a collective bargaining unit (CBU) must be equal, in order to comply with the PEMHCA.

The problem that the Santa Cruz Metropolitan Transit District is attempting to address relates to annuitants that retired prior to the enactments of labor agreements that resulted from the collective bargaining process in 2005. Prior to 2005 METRO paid the level of medical premiums to annuitants that were in effect at the time of their retirement. It was METRO's position that an annuitant was "vested" in the level of medical premium participation that was in effect when they retired. The purpose of taking this position was to provide stability and certainty for annuitants with regard to future medical premium costs.

The equal contribution requirement contained in the PEMHCA presents a significant problem for METRO. Annuitants within two CBUs who have received a stable level of medical care premium coverage from METRO for many years are now faced with increased costs due to the actions of active employees with respect to the provisions included in the ratified and approved Labor Agreements. As you know, annuitants did not have the opportunity to benefit from the exchange in values that was made between METRO and its active employees, yet they must bear the increased premium costs if METRO is required to comply with the PEMCHA equal contribution requirement as it has been interpreted by staff members at CalPERS. Future annuitants in the two CBUs understand that their medical premium coverage will be subject to the actions of the active employees, as language to that effect was included in the Labor Agreements that they voted on and approved recently.

In order to address the issue of the cost to prior annuitants it has been suggested that METRO provide a "supplemental benefit" or "stipend" to the retirees to make up for the additional cost in medical care premiums. I would like to recommend this approach to the METRO Board of Directors. However, for METRO to be able to approve this kind of supplemental payment program there must be provisions included in the action of the Board of Directors which legally justify the amount and frequency of the payments. Absent this justification the payments could be challenged as a gift of public funds that is prohibited under California Law.

13.d1

In the spirit of your letter I am prepared to recommend that the Board consider providing a supplemental payment to prior annuitants for the purpose of paying the cost of healthcare premiums to restore METRO's participation to the level that it was when the annuitant retired. These supplemental payments would be made directly to the annuitants and would not be reflected in the payments that METRO makes to CalPERS. Therefore, for CalPERS, the level of contribution paid through CalPERS would be equal for both the active employees and the annuitants. By identifying these direct supplemental payments to annuitants as the restoration of the healthcare premiums to the level that they retired under, METRO will have a solid policy and benefit based expenditure that should protect it from challenge on the basis of a gift of public funds.

Attached to this letter please find a listing of the pay categories for the METRO Operating Budget Function 9005 that is used to pay for the benefits for annuitants. The attached exhibit clearly identifies those funds that METRO would pay to CalPERS for medical insurance and those funds that are paid for other benefits, including those that would be paid directly to the annuitants as a supplement for medical insurance costs. I am proposing to use the funds identified in Account 502999 to directly pay annuitants the supplemental monies necessary to pay for the medical insurance premiums to bring them to the level that was in effect at the time of their retirement. I would like to bring this proposal for paying supplemental funds for annuitants for medical premiums to the METRO Board of Directors for their consideration in August 2006.

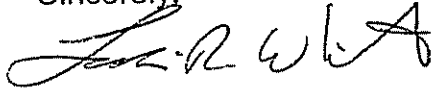
I am sending this letter to you to request your concurrence on the proposal outlined in this letter for paying annuitant supplements. I realize that there have been a number of questions and concerns expressed by METRO annuitants regarding the equal contribution requirements of the PEMCHA. It is my hope that you will find that the proposal outlined in this letter meets the intent of the PEMCHA and that you will allow the proposal to be implemented.

Thank you for your consideration of the METRO proposal for supplemental medical insurance payments to annuitants. Please advise me of your concurrence with the proposal outlined in this letter. I would like to have the METRO Board of Directors consider the proposal on August 25, 2006, so that annuitants could be informed of the premium status prior to the next open enrollment period. Therefore, it would be helpful to me to receive your concurrence as soon as possible. If I do not receive any information from you, in writing, indicating disapproval of the proposal contained in this letter, by August 17, 2006, I will interpret that as your agreement and concurrence and proceed to present the proposal to the Board of Directors for their consideration.

13.d2

Thank you for your consideration of the situation that METRO and the annuitants from METRO currently face. Your assistance and concurrence will allow us to resolve a very difficult problem and uphold our commitment to our annuitants. I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "L.R. White". The signature is fluid and cursive, with the first name "Leslie" and last name "White" clearly distinguishable.

Leslie R. White
General Manager

Cc: Ann McWherter, RPEA
Margaret Gallagher, District Counsel
Mark Dorfman, Assistant General Manager
Elisabeth Ross, Finance Manager
Robyn Slater, Human Resources Manager

13.d3

Retirees

SANTA CRUZ METRO FY 06-07 OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	FY 05-06 REVISED	FY 06-07 FINAL	% CHANGE FROM FY 05-06	FY 07-08 FINAL	% CHANGE FROM FY 06-07
FRINGE BENEFITS					
502031 Medical Ins/CalPERS	982,113	1,079,430	9.9%	1,214,962	12.6%
502041 Dental Ins	82,036	82,036	0.0%	86,138	5.0%
502045 Vision Ins	28,440	31,284	10.0%	32,848	5.0%
502051 Life Ins	8,541	8,541	0.0%	9,395	10.0%
502999 Medical Ins/Direct	50,000	50,000	0.0%	50,000	0.0%
Totals	1,151,130	1,251,291	8.7%	1,393,343	11.4%
PERSONNEL TOTAL	1,151,130	1,251,291	8.7%	1,393,343	11.4%
NON-PERSONNEL TOTAL	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	1,151,130	1,251,291	8.7%	1,393,343	11.4%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

M E M O R A N D U M

Date: August 1, 2006
To: District Retirees
From: Elisabeth Ross, Finance Manager *er*
Subject: Status of Retiree Medical Premiums

I would like to take this opportunity to update you on the status of retiree medical premiums. As you know, the policy of the District with respect to the payment of premiums for health insurance for retirees was changed effective April 1, 2006. The premium payment policy was changed due to communications received from CalPERS regarding the requirements of the Public Employees Medical and Hospital Care Act (PEMCHA).

The District is sending a letter to CalPERS stating that it is our intent to recommend to the Board of Directors, in August, that the District reinstate, retroactively to April 1, 2006, the supplemental payment program for medical insurance premiums to retirees based upon their benefit level authorized in their labor agreement/compensation plan at the time of their retirement. This means that retirees who have a deduction from their CalPERS pensions for medical premiums in excess of the amount authorized when they retired would receive a supplemental payment from the District to backfill the deduction to the level it was prior to April 1, 2006.

We are hopeful that CalPERS will not prevent us from reinstating the supplemental healthcare payment program. We will continue to keep you updated on this issue. If you have any questions, please contact me at 831-426-6143, x128. Thank you.

cc: Les White ✓

13:el

X-Server-Uuid: C4465CBA-6DB4-4676-8515-A22BE4ADEB4D
 Subject: RE: Health Plan Changes Outside Open Enrollment
 Date: Fri, 4 Aug 2006 08:45:58 -0700
 X-MS-Has-Attach:
 X-MS-TNEF-Correlator:
 Thread-Topic: Health Plan Changes Outside Open Enrollment
 Thread-Index: Aca315FpUE04uTtoQOuYdJLxk6g1VAABOP+w
 Priority: Urgent
 From: "Rice, John" <John_Rice@CalPERS.CA.GOV>
 To: "Leslie White" <lwhite@scmtd.com>
 X-TMWD-Spam-Summary: TS=20060804154559; SEV=2.0.2; DFV=A2006080405;
 IFV=2.0.4,4.0-8; RPD=4.00.0004; ENG=IBF;
 RPDID=303030312E30413031303230322E34344433364233372E303031432D452D7A5A616
 CAT=NONE; CON=NONE
 X-MMS-Spam-Filter-ID: A2006080405_4.00.0004_4.0-8
 X-WSS-ID: 68CDB44B1U0558347-01-01
 X-Proofpoint-Virus-Version: vendor=fsecure engine=4.64.4171:2.3.9,1.2.33,4.0.164
 definitions=2006-08-04_05:2006-08-02,2006-08-04,2006-08-04 signatures=0
 X-Proofpoint-Spam-Details: rule=notspam policy=default score=0 mlx=0 adultscore=0 adjust=0
 reason=mlx engine=3.1.0-0607220001 definitions=main-0608040011

Attachment **E**

Les--one caveat on this after talking to staff about your most recent letter.

The request for special enrollment was made in May. Your district appears ready to make these individuals "whole" through a retroactive supplement. That may obviate the need for a special enrollment from PERS Care to Choice. If we allow folks to change plans, once you subsidize your retirees, they may want to return to Care.

CalPERS can support your decision either way, but this solution may have been overcome by events.

John
 (916) 795-1470

-----Original Message-----

From: Riddle, Keith
Sent: Friday, August 04, 2006 8:11 AM
To: 'lwhite@scmtd.com'
Cc: Rice, John; Martinez, Don
Subject: Health Plan Changes Outside Open Enrollment

Mr. White,

Your letter dated May 8, 2006 addressed to Terri Westbrook, Assistant Executive Officer, was forwarded to me by John Rice, Assistant Chief, Office of Employer and Member Health Services. We approved your request to allow for plan changes outside of open enrollment for approximately 16 retirees, as indicated in your letter. The effective date for the health plan change, from PERSCare to PERSChoice, will be June 1, 2006. I will facilitate these health plan changes but I need your assistance in order to coordinate this effort.

I ask that your agency:

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- Provide me the name and phone number of an agency contact
 - Contact the impacted retirees and inform them of the situation
 - Obtain authorization from the retirees to change their health plan from PERSCare to PERSChoice
 - Ensure the retirees are aware the effective date is June 1, 2006.
 - Within 45 days of this note, forward me the names and Social Security Numbers of the retirees electing the health plan change

When contacting the retirees, please inform them that the retroactive effective date may impact claims paid (or to be paid) by PERSCare for services received subsequent to the effective date. In order to compare the two plans when making a decision, direct your members to the Health Plan Chooser tool located at www.calpers.ca.gov. If an effective date subsequent to June 1, 2006 is more advantageous for the member and agreed to by the employer, we may allow the later effective date. Furthermore, this opportunity is to accommodate changing plans only and other enrollment changes will not be allowed.

Once I receive the information, I will direct staff to enter the plan changes in our database. I will provide you confirmation once the changes have been made. The retirees will be sent a system generated notice informing them of the change. In addition, we will relay the information to the health plan to ensure that new medical cards are generated and sent to the retirees in addition to Evidence of Coverage booklets.

If you have any questions, please feel free to contact me.

Thank you.

Keith Riddle

Office of Employer and Member Health Services
(916) 795-0396
keith_riddle@calpers.ca.gov

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 25, 2006
TO: Board of Directors
FROM: Leslie R. White, General Manager
SUBJECT: CONSIDERATION OF THE 2006/2008 MANAGEMENT
COMPENSATION PLAN

I. RECOMMENDED ACTION

That the Board of Directors approve changes to the Management Compensation Plan for Fiscal Year 2006/2008.

II. SUMMARY OF ISSUES

- The Management Positions at METRO are supported through a Management Compensation Plan that is approved by the Board of Directors.
- The Management Compensation Plan contains the financial provisions and operating policies that govern management personnel.
- Typically, the Board of Directors considers revisions to the Management Compensation Plan after labor negotiations are concluded, in those years when Union Agreements expire.
- The last Management Compensation Plan that was approved by the Board of Directors expired on June 30, 2006.
- Labor negotiations with the Service Employees International Union Local 415 concluded in June 2006.
- Labor negotiations with the ParaCruz Division employees represented by the United Transportation Union Local 23 concluded in July 2006.
- The proposed Management Compensation Plan applies a similar financial authority to the managers that was used for the negotiations with the two Unions.
- The proposed Management Compensation Plan includes a salary increase effective July 1, 2006 of 2.0% and a salary increase of 2.0% effective July 1, 2007, with an accompanying one-time payment of \$300 per Manager on July 1, 2007.
- The proposed Management Compensation Plan uses a portion of the authority that would have been proposed to be paid to each Manager in salary increases to fund costs necessary to maintain a 100% of CalPERS HMO premiums through June 30, 2008.

- The proposed Management Compensation Plan includes an increase in the amount reimbursed to Managers using their personal cellular phones and/or personal internet access to work from home for METRO purposes, from \$25 per pay period to \$31 per pay period effective July 1, 2006 and \$50 per pay period effective July 1, 2007 to reflect increased costs.
- The proposed Management Compensation Program also implements the PERS Retirement Contribution “swap” that was included in the SEIU 415 and UTU 23 ParaCruz Labor Agreements whereby the employee pays their share of the PERS retirement cost and METRO pays the employer share.
- The cost of the proposed Management Compensation Plan is 4.806% in year one and 4.386% in year two, which is the overall financial authority that was provided to the two Unions who were involved in labor negotiations this year.
- The total annual cost of the proposed changes in the Management compensation Plan is \$80,313 in 2006/2007 and \$70,187 in 2007/2008. The cost of the one-time payment in 2007 is \$4,500.

III. DISCUSSION

The Management Positions at METRO are supported through a Management Compensation Plan that is approved by the Board of Directors. The Management Compensation Plan contains the policies, salaries, and benefits that are provided to managers at METRO. Typically, the Board of Directors considers revisions to the Management Compensation Plan after labor negotiations are concluded, in those years when Union Agreements expire. The last Management Compensation Plan approved by the Board of Directors expired on June 30, 2006. The labor negotiations with the Service Employees International Union Local 415 were concluded in June 2006, and the labor negotiations with the United Transportation Union Local 23 ParaCruz Division were concluded in July 2006.

The proposed Management Compensation Plan applies a similar financial authority to the managers that was used for the negotiations with the two Unions. The proposed Management Compensation Plan includes a salary increase effective July 1, 2002 of 2.0%, and a salary increase of 2.0% effective July 1, 2007, with an accompanying one-time payment of \$300 per Manager effective July 1, 2007. The proposed Management Compensation Plan uses financial authority that would have been proposed to be paid to each Manager as salary to fund costs necessary to maintain the level of 100% of CalPERS HMO premiums through June 30, 2008. The proposed Management Compensation Plan also includes an increase in the amount reimbursed to Managers using their personal cellular phones and/or personal internet access to work from home for METRO purposes, from \$25 per pay period to \$31 per pay period effective July 1, 2006 and \$50 per pay period effective July 1, 2007, to reflect increased costs.

The proposed Management Compensation Program also implements the PERS Retirement Contribution “swap” that was included in the SEIU 415 and UTU 23 ParaCruz Labor

Agreements whereby the employee pays their share of the PERS retirement cost and METRO pays the employer share.

The cost of the proposed Management Compensation Plan is 4.806% in year one and 4.386% in year two, which is similar to the overall financial authority that was provided to the two Unions who were involved in labor negotiations this year.

IV. FINANCIAL CONSIDERATIONS

The total annual cost of the proposed changes in the Management compensation Plan is \$80,313 in 2006/2007 and \$70,187 in 2007/2008. The cost of the one-time payment in 2007 is \$4,500.

V. ATTACHMENTS

Attachment A: Revised Management Compensation Plan 2006/2008

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

MANAGEMENT COMPENSATION PLAN

JULY 2006 – JUNE 2008

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I. MANAGEMENT POSITIONS

An employee in a regular budgeted management position identified in Exhibit A is engaged in developing, implementing or recommending policy and in affecting employer-employee relations, and shall receive salary and benefits as provided in this plan.

II. PROBATIONARY STATUS

An employee shall serve a probationary period for twelve (12) months following the date of appointment or promotion to a regular budgeted management position.

III. SALARY PLAN

A. Management salary schedules are listed in Exhibit A.

B. Longevity

The District shall compensate an employee with longevity increments as follows:

- 5.0% of the base salary after ten years continuous service.
- An additional 5.0% of the base salary after fifteen years continuous service.

C. One-Time Payment – A one-time payment of \$300 (not part of the salary schedule) will be paid to each Manager effective the first pay period in July Of 2007.

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IV. HEALTH & WELFARE BENEFITS

A. Medical Insurance

The District shall provide medical insurance coverage for an employee, retiree and eligible dependents under the provisions of CalPERS. The District shall pay premiums at a level sufficient to cover the cost of the basic monthly medical insurance premiums for HMO plans offered in Santa Cruz County by the CalPERS medical program. The District will continue to offer the H-Care Plan (IRC Section 125 pre-tax medical reimbursement plan) as allowed by the County of Santa Cruz.

Deleted: Beginning January 1, 2001, the District contribution toward monthly medical insurance premiums shall not exceed: \$296 for Employee/Retiree Only; \$592 for Employee/Retiree Plus One Dependent; and \$770 for Employee/Retiree Plus Two or More Dependents in addition to administrative fees and contingency reserve fund assessments.

An employee who declines participation in the District's medical insurance program and produces satisfactory evidence of other medical insurance coverage shall be paid \$300 for each full three calendar month quarter beginning January 1 of each year while in active service and in which District paid coverage would have been provided had the District's medical program been elected.

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Deleted: should they exceed the above District contribution amounts.

B. Dental Insurance

The District shall provide paid dental insurance coverage for an employee and eligible dependents.

C. Vision Insurance

The District shall provide paid vision insurance coverage for an employee and eligible dependents.

D. Life and AD&D Insurance

An employee shall be entitled to a \$50,000 term life and AD&D insurance policy paid by the District plus \$150,000 in optional supplementary life and AD&D insurance paid by the employee.

E. Survivor's Benefits

Upon the death of a covered employee, who is on the District's payroll and has dependents covered under the District's medical, vision and dental plans, the District's share of coverage of the eligible dependents shall continue for twenty-six (26) consecutive pay periods.

F. Retirement Benefits

An employee shall be enrolled in the Public Employees Retirement System (PERS) including the third level 1959 Survivors benefit as allowed by PERS. The Employee shall pay the "employee share" of PERS up to a maximum of eight percent.

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Deleted: An employee shall have a payroll deduction for an equivalent amount exceeding 3.235% of the "employer share" (determined by PERS). The employee's contribution of up to seven percent will be applied toward the "employee share".
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Dental, vision, and life insurance plan coverage shall be provided by the District for an employee retired under the provisions of PERS and the employee's dependents until the retired employee reaches age 65. To qualify for this benefit, the retired employee shall have been an employee of the District for the equivalent of ten (10) full-time years immediately prior to the date of retirement and reached the age of 50 years.

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G. State Disability Insurance

The District shall provide paid coverage for an employee for State Disability Insurance

H. Long Term Disability Insurance

The District shall provide for a long term disability insurance plan. The plan shall provide for monthly payments to an eligible employee of up to \$5,000 per month. The plan shall start LTD one year and one month after month of hire.

I. Deferred Compensation Plan

The District shall provide a deferred compensation plan to an employee.

J. Industrial Injury

An employee shall be entitled to workers compensation insurance to be provided by the District.

K. Continuation of Insurance During an Unpaid Leave of Absence

An employee who is on an unpaid leave of absence exceeding one hundred eighty (180) calendar days must pay the total monthly premiums in advance to continue medical, dental and vision insurance coverage. Failure of an employee to make advance payments for insurance coverage shall result in the employee and any dependent(s) being dropped from the plans.

L. Principal Domestic Partner Coverages

District medical, dental and vision insurance coverages may be extended to an employee's principal domestic partner (PDP) while the employee's own coverages are being paid by the District. In the absence of the PERS Medical Program allowing for PDP coverage, reimbursement of monthly premiums may be made to an individual medical plan to a maximum of \$185.

V. HOLIDAYS

An employee shall be entitled to the following holidays with pay:

- Thanksgiving Day
- Christmas Day
- New Year's Day

In addition to the above specified days, an employee may choose any eleven additional days as floating holidays or when working a partial year, a prorated number of days as determined by the General Manager. An employee shall be compensated for any unused floating holiday time at the end of the fiscal year at the employee's regular rate of pay, not to exceed the total of eighty-eight (88) when combined with Administrative Leave.

An employee shall be entitled to receive any special non-recurring holiday designated as an official State holiday by the Governor of the State of California or as an official national holiday by the President of the United States, subject to the approval of the Board of Directors.

Upon departure from the District for any reason, an employee shall be compensated for any unused holiday time at the employee's hourly rate.

VI. PAID LEAVES

A. Annual Leave

An employee shall accrue annual leave at the following rates:

- a. for the first five years of employment: two weeks/year
- b. between five and nine years of employment: three weeks/year
- c. after nine years of employment: four weeks/year

Upon approval of the General Manager an employee shall be permitted to take a minimum of two weeks annual leave each calendar year.

An employee shall accrue the pro-rata portion of annual leave for which he/she is entitled for each pay period or major fraction thereof, for which he/she is in paid status. An employee may not carryover into the next fiscal year more than three times the annual allotted time. An employee may be compensated at his/her regular rate

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of pay for annual leave accrued in excess of two times the annual allotted time on a quarterly basis as determined by the Finance Manager

Upon departure from the District for any reason, an employee shall be compensated for any unused annual leave at the employee's regular rate.

B. Sick Leave

An employee shall be entitled to sick leave with pay at the rate of one day for each month of employment. An employee who has accumulated sick leave above 120 days (960 hours) may elect to receive a cash payment of 25% of the accrued sick leave above 120 days in lieu of retaining excess sick leave credits. Sick leave shall mean personal illness or physical incapacity caused by factors over which the employee has no reasonable immediate control, or the illness of a member of the immediate family of such employee which illness requires his/her personal care and attention. Immediate family shall include the parent, spouse, and children, brother, or sister of the employee. Any sick leave accrued beyond a balance of 96 hours may, at the option of the employee, be converted to annual leave. All unused sick leave accrued shall be paid to an employee who retires immediately upon leaving the District under the provisions of PERS.

C. Administrative Leave

An employee shall be entitled to eighty (80) hours of administrative leave each year in lieu of overtime or when working a partial year, a prorated amount as determined by the General Manager. Upon approval of the General Manager, time worked in excess of eighty hours in a pay period may be saved and taken as time off in another pay period when the extra hours are earned through participation in unusual, lengthy activities which require the presence of the employee in meetings, hearings, or negotiations. Administrative leave not taken during the fiscal year is lost. Upon the approval of the General Manager, an employee may elect to convert up to eighty (80) hours of Administrative Leave to a bonus payout. In no case will the Administrative Leave and the Floating Holiday amount paid to the employee total more than eighty-eight (88) hours.

D. Personal Leave

An employee shall be entitled to use 40 hours per year of personal leave, chargeable to accumulated sick leave.

E. Bereavement Leave

An employee shall be granted a leave with pay in the event of the death of any member of the employee's family. The leave shall be for a period of three (3) working days, five (5) working days if travel is required in excess of 350 miles. The family member is defined as spouse, parent, grandparent, sister, brother, child, grandchild, foster parent, stepparent, foster child, stepchild, father-in-law, mother-in-law, brother-in-law, sister-in-law, nieces, nephews, aunt, uncle, or any person living in the immediate household of the employee.

F. Hospice and Critical Care Leave

An employee shall be granted necessary leaves up to four (4) months for the care of a critically ill family member with appropriate verification. An employee shall be paid for these absences from his/her sick leave or annual leave accruals.

G. Paid Birth/Adoptive Leave

An employee is entitled to forty hours leave with pay at or about the time of the birth of the employee's child or at the time of adopting a child. The paid leave shall be within two months of the birth or adoption or at the employee's option at the expiration of state disability insurance payments.

H. Jury Duty

An employee required to report for jury duty (except for Grand jury) or to answer a subpoena, as a witness shall be granted leave with full pay until released by the court. An employee shall have court-paid per diems deducted from his/her daily pay during jury duty assignment.

I. Paid Military Leave

An employee in permanent status who is required to attend summer military training exercises as part of his/her military reserve obligation, shall be granted paid military leave not to exceed thirty (30) working days annually.

VII. UNPAID LEAVES OF ABSENCE

A. Maternity/Childcare Leave

Maternity/childcare leave shall be granted for a maximum period of twelve (12) months. If an employee does not have a sufficient paid leave balance to cover the period of absence, an unpaid leave of absence shall be granted.

B. FMLA / CFRA

The District will comply with the Family Medical Leave Act and the California Family Rights Act, as amended. Generally these Acts provide for up to twelve weeks leave for a serious health condition of the employee or an eligible family member and the employee has worked 1,250 hours in the twelve month period preceding the leave. Accrued sick leave must be used before any unpaid leave. This FMLA/CFRA leave will run concurrently with any other absence due to an employee's serious health condition.

VIII. EXEMPT MANAGEMENT PROVISION

An employee who has exhausted all leave accruals shall not have his/her salary reduced by being absent from work on an authorized absence of less than one full day.

IX. OTHER BENEFITS

A. Training

An employee shall be authorized to attend transit seminars and workshops, and to visit other properties as part of his/her ongoing job duties, and shall be compensated for receipted expenses incurred in so doing.

An employee may request release time and reimbursement of expenses for course work relevant to the employee's duties and area of responsibility. Expenses, which may be reimbursed, include tuition, meals and books. For courses which require an overnight stay out-of-town, the employee may receive a pro-rata meal allowance of \$20 per diem at the discretion of the General Manager. Reimbursement will not be made for academic or professional credentials for degrees, but might cover classes within a credential or degree program only as they relate to the specific job tasks and areas of responsibility of the employee. Approval of release time and reimbursement of expenses is at the discretion of the General Manager, and subject to the demonstrated cost-benefit ratio of the training and the current workload of the employee.

B. Mileage reimbursement

If the District requires an employee to use the employee's private insured automobile to conduct District business, the employee shall be reimbursed for automobile expenses at the rate established annually by the IRS.

C. On Call duty

If an employee is required to be on call, they shall be offered access to a District vehicle in order to provide for home to work transportation. "On call" shall be defined as the requirement for the employee to report to work after or before normal duty hours to perform the functions which cannot otherwise be performed during regular duty hours. When an employee is assigned such duties on a regular basis, he/she may be assigned a car for home to work transportation on a regular basis. If such work is assigned on a periodic or occasional basis, the assignment of a car for home to work transportation shall be on an as-needed basis only, as approved by the General Manager. The staff car assigned on an on-call basis to an employee shall be used to provide transportation only between the home and the work place. It shall not be used to make intermediate stops or for any other personal use. During normal duty hours, staff cars are similarly restricted for use only for official business of the District or for transportation between the facilities of the District.

D. Communication Allowance

When approved by the General Manager, an employee may receive a communication allowance of \$31 each two-week pay period. On July 1, 2007, this allowance shall increase to \$50. An employee on approved District travel with the General Manager's approval, may be reimbursed for eligible roaming and long distance charges.

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Deleted: when in possession of a cellular telephone and furnishing the District with the cellular telephone number that may be used by other District management to reach the employee

X. LAYOFF

A. Insurance

An employee separated from District service as a result of layoff shall have his/her insurance benefits paid by the District at the same level while employed for a period of ninety (90) days from the date of separation.

B. Severance Pay

An employee laid off shall be given a severance payment equal to eight (8) hours at the base hourly rate for each 2,080 hours of active service up to a maximum of eighty (80) hours severance pay.

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Exhibit A

MANAGEMENT
MONTHLY SALARY SCHEDULE

Effective 7/06

<u>Title</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Secretary/General Manger	10,198	10,698	11,246	11,807	12,399	13,018
District Counsel	9,259	9,713	10,198	10,698	11,246	11,807
Assistant General Manager	8,016	8,416	8,828	9,270	9,736	10,223
Operations Manager	7,288	7,650	8,027	8,426	8,847	9,287
Maintenance Manager	7,288	7,650	8,027	8,426	8,847	9,287
Finance Manager	6,563	6,886	7,222	7,583	7,954	8,352
Human Resources Manager	6,563	6,886	7,222	7,583	7,954	8,352
Information Technology Manager	6,563	6,886	7,222	7,583	7,954	8,352
Planning & Marketing Manager	6,563	6,886	7,222	7,583	7,954	8,352
Senior Database Administrator	5,868	6,160	6,471	6,793	7,132	7,489
Assistant Finance Manager	5,483	5,753	6,038	6,337	6,648	6,978
Assistant HR Manager	5,483	5,753	6,038	6,337	6,648	6,978
Base Superintendent	5,483	5,753	6,038	6,337	6,648	6,978
Paratransit Administrator	5,483	5,753	6,038	6,337	6,648	6,978
Project Manager	5,483	5,753	6,038	6,337	6,648	6,978
Facilities Maintenance Manager	5,329	5,592	5,866	6,153	6,455	6,779
Database Administrator (alternately staffed/Sr. Db Admin)	5,069	5,322	5,589	5,868	6,160	6,471
Paratransit Superintendent	3,796	3,987	4,187	4,395	4,614	4,848

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Exhibit A

MANAGEMENT
MONTHLY SALARY SCHEDULE

Effective 7/07

<u>Title</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Secretary/General Manger	10,402	10,912	11,471	12,043	12,647	13,278
District Counsel	9,444	9,908	10,402	10,912	11,471	12,043
Assistant General Manager	8,176	8,584	9,004	9,455	9,931	10,427
Operations Manager	7,433	7,803	8,187	8,595	9,024	9,473
Maintenance Manager	7,433	7,803	8,187	8,595	9,024	9,473
Finance Manager	6,694	7,024	7,367	7,735	8,113	8,519
Human Resources Manager	6,694	7,024	7,367	7,735	8,113	8,519
Information Technology Manager	6,694	7,024	7,367	7,735	8,113	8,519
Planning & Marketing Manager	6,694	7,024	7,367	7,735	8,113	8,519
Senior Database Administrator	5,985	6,283	6,600	6,929	7,275	7,639
Assistant Finance Manager	5,592	5,868	6,158	6,463	6,781	7,118
Assistant HR Manager	5,592	5,868	6,158	6,463	6,781	7,118
Base Superintendent	5,592	5,868	6,158	6,463	6,781	7,118
Paratransit Administrator	5,592	5,868	6,158	6,463	6,781	7,118
Project Manager	5,592	5,868	6,158	6,463	6,781	7,118
Facilities Maintenance Manager	5,435	5,704	5,984	6,276	6,584	6,914
Database Administrator (alternately staffed/Sr Db Admin)	5,170	5,428	5,700	5,985	6,283	6,600
Paratransit Superintendent	3,872	4,067	4,270	4,483	4,707	4,945

14.09

**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is adopted

**RESOLUTION OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
AUTHORIZING THE SALE OF THE PROPERTY LOCATED AT 25 SAKATA
LANE, WATSONVILLE, CALIFORNIA TO DONALD HOUPPT, CARMEL,
CALIFORNIA FOR THE SUM OF \$3,100,000 AND AUTHORIZING THE
GENERAL MANAGER TO SIGN THE DOCUMENTS NECESSARY TO
COMPLETE THE SALE AND TRANSFER OF OWNERSHIP.**

WHEREAS, the Santa Cruz Metropolitan Transit District ("District") owns certain property located at 25 Sakata Lane, Watsonville, California; and,

WHEREAS, the Board has declared the aforementioned property to be surplus to the needs of the Santa Cruz Metropolitan Transit District; and

WHEREAS, the Board, through its representative, Carl Blanke, Hirsch and Associates, has conducted a competitive process in order to obtain the most favorable terms of sale for the property located at 25 Sakata Lane, Watsonville, California; and

WHEREAS, on January 13, 2006 Donald Houpt, Carmel, California presented the Board with the highest financial offer of \$3,100,000 for the property located at 25 Sakata Lane, Watsonville, California, that also contained terms and conditions most favorable to the Santa Cruz Metropolitan Transit District; and

WHEREAS, on January 13, 2006 the Board accepted the offer of Donald Houpt, subject to the removal of all of the buyer contingencies prior to the close of escrow; and

WHEREAS, On August 16, 2006 Donald Houpt removed all buyer contingencies on sale of the property located at 25 Sakata Lane, Watsonville, California; and

WHEREAS, the District and the Buyer are desirous of concluding the sale of the property located at 25 Sakata Lane, Watsonville, California on or before September 11, 2006.

NOW, THEREFORE, BE IT RESOLVED that the Santa Cruz Metropolitan Transit District, County of Santa Cruz, State of California, does hereby authorize the sale of the property located at 25 Sakata Lane, Watsonville, California to Donald Houpt, Carmel, California for the sum of \$3,100,000, and does hereby further authorize the General Manager of the Santa Cruz Metropolitan Transit District to sign necessary documents to complete the sale and transfer of ownership.

PASSED AND ADOPTED this 25th day of August 2006 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____
MICHAEL ROTKIN
Board Chair

ATTEST _____
LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel